



Meeting Minutes

Personnel Committee Meeting

Thursday, January 30, 2025

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting - 11:30 a.m.

Call to Order/Attendance:

Ms. Paulsen called the meeting to order at **11:30 a.m.**. Committee Members Barbara Loucks and Danny Lowe were present. Anh-Thu Mai-Windle was absent.

Also present were Human Resources Director Lacey Paulsen (Staff Liaison), Human Resources Generalist Abby Cruse, and Human Resources Administrative Assistant II Jillian Stricklin (Assistant Staff Liaison).

Approval of Minutes:

Danny Lowe moved and Barbara Loucks seconded to approve the October 31, 2024 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer

Ms. Cruse informed the committee that the Oral Board Process held on January 22 & 29, 2025, for Entry Level Police Officer consisted of 4 candidates, and 2 candidates were certified to the list.

Danny Lowe moved and Barbara Loucks seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 2-0.

2. Certification List for Exceptional Entry Level Police Officer

Ms. Cruse informed the committee that the Oral Board Process held on January 22 & 29, 2025, for Exceptional Entry Level Police Officer consisted of 2 candidates, and 1 candidate was certified to the list.

Danny Lowe moved and Barbara Loucks seconded the motion to approve the Exceptional Entry Level Police Officer certification list as presented. The motion carried 2-0.

3. Certification List for Lateral Police Officer

Ms. Cruse informed the committee that the Oral Board Process held on January 29, 2025, for Lateral Police Officer consisted of 1 candidate, and 1 candidate was certified to the list.

Danny Lowe moved and Barbara Loucks seconded the motion to approve the Lateral Police Officer certification list as presented. The motion carried 2-0.

Comments and Reports:

4. Personnel Committee Members
None.

5. HR Staff Liaison
None.

Adjournment:

Ms. Paulsen adjourned the meeting at **11:37 a.m..**

APPROVED:

Anh-Thu Mai-Windle

Anh-Thu Mai-Windle, Chair

ATTESTED:

Lacey Paulsen

Lacey Paulsen, Staff Liaison

DATE APPROVED: February 28, 2025

DATE PUBLISHED: March 4, 2025

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