



**MINUTES
PLANNING COMMISSION WORKSHOP
Wednesday December 11, 2024
Richland City Hall – Council Chambers
625 Swift Boulevard**

Call to Order:

Chair Richardson called the meeting to order at 5:58 p.m.

Attendance:

Present: Chair Richardson, Vice Chair Townsend, Commissioner Hernandez, Nicholson, Lambert, Samuel. Planning Manager Stevens and Administrative Assistant II Kirkpatrick were also present.

Agenda Item:

1. Ben Franklin Transit – Long Range Transit Plan

Gabe Martin, the Transit Manager with Ben Franklin Transit, presented a slideshow to the Commission outlining the agency's work since June of this year. He highlighted public outreach efforts, collaborations with agency partners, and opportunities for reviewing the draft plan. The needs and gap assessment is in the process of being finalized. He also discussed various analyses, including route rate reviews, the impact of COVID-19, and plans for electric vehicles. Additionally, there was a discussion with the Commission regarding the Via (Connect) service.

2. Comprehensive Plan and Development Regulation Periodic Update

Mr. Stevens gave a detailed PowerPoint presentation that provided the Planning Commission with an overview of the upcoming 2026 Comprehensive Plan Periodic Update, set to begin in the spring of 2025. He went over areas that the Comprehensive Plan touch and areas that are going to be updated. The presentation highlighted key components of the update process, which are essential for the Commission members to understand, especially as many have not participated in a Periodic Update before.

CLOSING COMMENTS

Adjournment:

Chair Richardson adjourned the meeting at 7:56 p.m.

PREPARED BY:

Carly Kirkpatrick

Carly Kirkpatrick, Administrative Assistant II

REVIEWED BY:

Mike Stevens

Mike Stevens, Planning Manager

APPROVED BY:

[Signature]

Jet Richardson, Chair

Certificate Of Completion

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Carly Kirkpatrick

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ckirkpatrick@ci.richland.wa.us

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Carly Kirkpatrick

ckirkpatrick@ci.richland.wa.us

Administrative Assistant II

City of Richland

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Mike Stevens

MStevens@ci.richland.wa.us

Planning Manager

City of Richland

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Jet Richardson

jrichardson@habitat-tcp.org

Executive Director

Jet Richardson, Tri-County Partners Habitat for
Humanity

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