



MINUTES

Richland Public Library Board

Library Conference Room A – 955 Northgate Drive

February 11, 2025, 5:30 – 6:30 PM

Richland Public Library Regular Board Meeting – 5:30 p.m.

Chair Buxton called the meeting to order at approximately 5:33 p.m.

Attendance

Chair Buxton, and Board Members Isakson, and Pickel were present. Also present were Council Liaison Kent, Library Manager Nulph, Library Supervisor Scarfo and Administrative Assistant Christian.

Vice-Chair Hernandez and Board Member Lightner were absent.

Approval of Agenda

- 1. BOARD MEMBER ISAKSON MOVED AND BOARD MEMBER PICKEL SECONDED THE MOTION TO APPROVE THE AGENDA AS IS. THE MOTION CARRIED 3-0.**

Public Comments

Alida Zarate, Eduardo Zarate, and Lindsay, all patrons of the Richland Public Library, joined the meeting tonight in support of patrons having the right to read what they want.

Approval of Minutes

- 2. CHAIR BUXTON ASKED FOR A MOTION TO APPROVE THE MINUTES OF THE JANUARY 14, 2025 MEETING. BOARD MEMBER PICKEL MOVED AND BOARD MEMBER ISAKSON SECONDED THE MOTION TO APPROVE THE MINUTES OF JANUARY 14, 2025 AS IS. THE MOTION CARRIED 3-0.**

Report of the Library Manager

- 3. Library Staff Updates –**

Library Supervisor Michael Scarfo discussed new databases that were added to the library. The library has replaced the language database Mango, with Rosetta Stone. Library Supervisor Scarfo also discussed the new vendors that the library is using for printing services. This new change has resulted in positive feedback from patrons.

4. Library Manager's Report –

Library Manager Nulph shared library updates and statistics from January 2025.

Approval of Bills

5. BOARD MEMBER PICKEL MOVED AND BOARD MEMBER ISAKSON SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR FEBRUARY 2025 IN THE AMOUNT OF \$310,719.57. THE MOTION CARRIED 3- 0.

Unfinished Business

6. February 25, 2025 Three Boards Meeting (Richland Public Library Board, Friends of the Richland Public Library, and the Richland Public Library Foundation) –

Board Members discussed the agenda for the Three Boards Meeting on February 25, 2025. The Washington State Library will be at the meeting and discussing ways the three boards can work together.

Agenda Items for Upcoming Board Meeting

7. Three Boards Meeting Discussion

Adjournment

Chair Buxton adjourned the meeting at 6:15 P.M.

APPROVED:


Karen Buxton, Library Board Chair

ATTEST:


Kylie Christian, Administrative Assistant

DATE APPROVED: March 11, 2025

DATE PUBLISHED: March 13, 2025