



## MINUTES

**Richland Public Library Board Special Joint Meeting**  
**Library Doris Roberts Gallery – 955 Northgate Drive**  
**February 25, 2025, 6:00 – 8:00 PM**

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### **Richland Public Library Board Special Joint Meeting – 6:00 p.m.**

Chair Buxton called the meeting to order at approximately 6:00 p.m.

#### **Attendance**

Richland Library Board –

Chair Buxton, Vice-Chair Hernandez, Board Members Isakson, Lightner, and Pickel were present. Also present were Council Liaison Kent, Library Manager Nulph and Administrative Assistant Christian.

Friends of the Richland Public Library –

Sarah Giacona, Treasurer, Dave Rose, Volunteer Coordinator, Diana Knoll, Friends Bookroom Manager, and Steve Slate, President of the Friends Board.

Richland public library foundation –

Allen Rither, President, and Cassandra Sanford, Treasurer.

Washington State Library –

Brianna Hoffman, Training Coordinator and Consultant, and Jeanne Williams, Public and Tribal Library Consultant.

#### **Agenda Items**

##### **1. State Library Facilitated Conversation**

Brianna Hoffman and Jeanne Williams, both from the Washington State Library, presented to the three different Boards that support the Richland Public Library, the Library Board, Friends of the Library, and the Library Foundation. The topic of the presentation was on how the various Boards can continue to work together to support their main goal, which is the Richland Public Library.

Main topics of conversation were had on collaboration, fundraising, finances, and communication. During the duration of the presentation, members from the various Boards engaged in a question-and-answer session with Ms. Hoffman and Ms. Williams.

#### **Adjournment**

Chair Buxton adjourned the meeting at 8:00 p.m.

APPROVED:

  
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Karen Buxton, Library Board Chair

ATTEST:

  
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Kylie Christian, Administrative Assistant

DATE APPROVED: March 11, 2025

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