



MINUTES
UTILITY ADVISORY COMMITTEE REGULAR MEETING
Tuesday, January 14, 2025
Richland City Hall ~ Council Chambers
625 Swift Boulevard

Utility Advisory Committee Regular Meeting - 3:00 p.m.

Chair Larkin called the meeting to order at 3:04 p.m.

Welcome and Roll Call

Attendance:	Chair Larkin	Present
	Vice-Chair Porter	Present
	Member Hofstetter	Present
	Member Hyson	Present
	Member Wallin	Present
	Member Staven	Absent
	Member Richmond	Absent

Also present were Staff Liaison and Energy Services Director Whitney, Fire Chief Huntington, Deputy Chief Aust, Public Works Director D'Alessandro, and Administrative Assistant II Mata

Utility Advisory Committee Chair and Vice-Chair Election

Selection of Vice-Chair

Vice-Chair Porter opened the floor for the election of Vice-Chair.

Vice-Chair Porter nominated member Staven for Vice-Chair.

No other nominations were made. Vice-Chair Porter Closed the nominations for Vice-Chair.

Member Staven was elected as Vice-Chair.

Selection of Chair

Member Hyson opened the floor for the election of Chair.

Member Hyson nominated Vice-Chair Porter for Chair.

Not other nominations were made. Member Hyson closed the nominations for Chair.

Vice-Chair Porter was elected as Chair.

Approval of Agenda

MEMBER LARKIN MOVED AND MEMBER HOFSTETTER SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 5-0.

Minutes

1. Approval of the November 12, 2024 Utility Advisory Committee Regular Meeting Minutes

MEMBER LARKIN MOVED AND MEMBER HYSON SECONDED THE MOTION TO APPROVE THE NOVEMBER 14, 2024 MEETING MINUTES. THE MOTION CARRIED 5-0.

Public Comments

None.

Items of Business

2. Status of Each City Utility

Public Works

Director D'Alessandro provided status updates for departments within Public Works. He provided updates for current projects in Water, Wastewater, and Landfill. Updates for Public Works included booster stations, SCADA study, Horn Rapids intake utility for Atlas Agro, an intertie water connection with West Richland, lift stations, landfill cell project and building projects. Public Works Director D'Alessandro answered member questions.

Fire & EMS

Fire Chief Huntington introduced Deputy Chief Aust as point of contact for UAC meetings and Fire and Emergency Utilities. Fire Chief Huntington provided status updates for Fire & Emergency Services. He also reminded members of rate increases and increase in staffing in May-June 2025, and each year forward. There were no questions from the members.

Energy Services

Energy Service Director Whitney provided status updates for Energy Services. He went over the recap of the Capital Work Plan, provided AMI project updates, Outage Management System, after-hours call answering services, and overhead to underground line project. Energy Services Director Whitney answered member questions.

3. Landfill Expansion Phase 2- Bonding

Public Works Director D'Alessandro stated the Landfill Expansion Phase 2 Project required financing as current department funding is not sufficient to cover the required financing for this project. The action of selling bonds is an available option. Member questions were answered.

Director D'Alessandro requested the support from the Utility Advisory Committee before presenting the recommendation to sell bonds at the next Council meeting.

CHAIR PORTER MOVED AND MEMBER LARKIN SECONDED THE MOTION TO SUPPORT THE RECOMMENDATION OF BOND SALES TO MEET FINANCING REQUIREMENTS FOR THE LANDFILL EXPANSION PHASE 2 PROJECT. THE MOTION CARRIED 5-0.

4. Columbia and Snake River Dams New Environmental Reviews

Energy Services Director Whitney provided updates regarding the Columbia and Snake River Dams. The current administration has decided to move forward to redo the 2020 Columbia River System Operations Environmental Impact Statement. During his review, Energy Services Director referenced attachments and links for additional information. Energy Services Director Whitney answered member questions.

5. Resource Adequacy Update

Energy Services Director Whitney provided resource adequacy updates and referred members to BPA's summary of the 2024 Resource Program which covers load obligations over the next twenty (20) years. He also referred to the 2024 Long-Term Reliability for additional information related to generation resources and load growth scenarios. Energy Services Director Whitney answered member questions.

6. Bonneville Power Administration Quarterly Report – 4Q24

Energy Services Director Whitney presented the BPA Quarterly Report and reviewed transmission line project updates in the Tri-City area. Energy Services Director Whitney answered member questions.

Unfinished Business

None.

Future Business Items

- Bonneville Power Administration Provider of Choice – Draft Contract Review – March 2025
- Ruby Flats – March 2025
- Small Modular Reactor Update – May 2025
- Resource Review (inventory, staffing, wholesale power) – May 2025
- Key Performance Indicators – May 2025
- Bonneville Provider of Choice – Final Contract Review – July 2025
- Status of Transmission Interconnection and Final Investment Decision for Atlas Agro – July 2025
- Electric Rates Review & Rate Design Options with Presentation by FCS – September 2025
- AMI Time of Use (TOU) and Demand Rate Discussion – November 2025
- Bond Analysis

Adjournment

Chair Porter adjourned the meeting at 4:55 pm.

Prepared by: Arturo Mata
Arturo Mata, Administrative Assistant II

Approved by: Daniel Porter
Daniel Porter, Chair

DATE APPROVED: March 22, 2025

DATE PUBLISHED: March 24, 2025