



Agenda  
City Council Regular Meeting  
Tuesday, April 1, 2025  
Richland City Hall ~ Council Chambers  
625 Swift Boulevard

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## **City Council Regular Meeting - 6:00 p.m.**

### **Welcome and Roll Call**

### **Pledge of Allegiance**

### **Approval of Agenda:** (Approved by Motion)

### **Presentations:**

1. Visit Tri-Cities 2024 Annual Report and Tourism Promotion Area Reserve Requests
  - Kevin Lewis, Visit Tri-Cities CEO
2. New Hires & Retirements
  - Lacey Paulsen, Human Resources Director

**Public Hearing:** Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk for distribution.

3. Proposed Amendment to the 2025 Budget in Various City Funds, Ordinance No. 2025-08
  - Brandon Allen, Finance Director

**Public Comments:** Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for Council consideration must be given to the City Clerk for distribution.

**Consent Calendar:** Items on the Consent Calendar have been distributed to the City Council in advance for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no discussion. Councilmembers may transfer individual items to Items of Business for deliberation before voting.

### **Minutes:**

4. Approval of the following Richland City Council Meeting Minutes:
  - March 14, 2025 Annual Retreat Meeting Minutes
  - March 18, 2025 Regular Meeting Minutes
  - March 25, 2025 Workshop Meeting Minutes
  - Jennifer Rogers, City Clerk

### **Ordinances - First Reading:**

None.

### **Ordinances - Second Reading & Passage:**

5. Ordinance No. 2025-07, Amending Chapter 3.06 of the Richland Municipal Code related to Sale or Lease of City Real Property
  - Heather Kintzley, City Attorney

Resolutions - Adoption:

6. Resolution No. 2025-40, Authorizing a Consultant Agreement with Jacobs Engineering Group for the SR-240/Aaron Interchange Improvements Project
  - Carlo D'Alessandro, Public Works Director
7. Resolution No. 2025-45, Ratifying Grant Applications to the Benton-Franklin Council of Governments 2025 Call for Projects
  - Carlo D'Alessandro, Public Works Director
8. Resolution No. 2025-46, Authorizing \$549,500 from the Tourism Promotion Area Reserve Account for Supplemental Tourism-Related Projects in 2025
  - Jon Amundson, City Manager
9. Resolution No. 2025-47, Authorizing Award of Bid to Vincent Brothers, LLP for the Richland Library Outdoor Children's Area
  - Chris Waite, Parks & Public Facilities Director
10. Resolution No. 2025-49, Authorizing a Purchase and Sale Agreement with HTD Holding, LLC for Property located at 2622 Henderson Loop
  - Mandy Wallner, Economic Development Manager
11. Resolution No. 2025-50, Authorizing an Amendment the Consultant Agreement with Maul Foster & Alongi for an Environmental Site Assessment
  - Joe Schiessl, Deputy City Manager
12. Resolution No. 2025-51, Authorizing a Second Amendment to the Existing Three-Year Agreement with Insight Public Sector for Microsoft Volume Licensing for Year 3
  - Drew Florence, Assistant City Manager
13. Resolution No. 2025-52, Authorizing an Agreement with Motorola Solutions for Prosser Butte Site Radio Equipment Replacement on behalf of Benton County Emergency Services
  - Drew Florence, Assistant City Manager

Items - Approval:

14. Appointment to the Board of Adjustment: Douglas McKinley, Sr.
  - Jennifer Rogers, City Clerk
15. Appointment to the Code Enforcement Board: Jenna Coddington and Jon Davidson
  - Jennifer Rogers, City Clerk
16. Appointment to the Parks & Recreation Commission: Patti Jones, Carl Thompson, Sawyer Kreis, and Sriyan Thallapally
  - Jennifer Rogers, City Clerk
17. Appointment to the Planning Commission: Shane Leonard
  - Jennifer Rogers, City Clerk

Expenditures - Approval:

None.

**Items of Business:**

18. Ordinance No. 2025-08, Amending the 2025 Budget in Various City Funds (First Reading)
  - Brandon Allen, Finance Director

**Reports and Comments:**

1. City Manager
2. City Council
3. Mayor

**Adjournment**

This meeting will be broadcast live on [CityView Channel 192](#) on the City's website and on the [City's YouTube Channel](#).

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.