



MINUTES

Richland Parks and Recreation Commission Special Meeting
Richland City Hall – Council Chambers
625 Swift Boulevard
Thursday, October 24, 2024 ~ 6:00 p.m.

CALL TO ORDER:

Chair Mason called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Mason, Vice Chair Gutierrez, and Commissioners Watrous, Hodges, and Buelt were present.

Commissioners Cunningham, Gubba, Thallapally, and Lunstad were absent.

Parks and Public Facilities Director Waite, Recreation Manager Piper, and Council Liaison Kent also attended.

APPROVAL OF THE OCTOBER 24, 2024, AGENDA:

Commissioner Buelt moved to approve the October 24, 2024, Parks and Recreation Commission Special Meeting agenda. Commissioner Gutierrez seconded the motion. Motion approved 5-0.

APPROVAL OF THE SEPTEMBER 12, 2024, MEETING MINUTES:

Commissioner Watrous moved to approve the September 12, 2024, Parks and Recreation Commission Meeting Minutes. Commissioner Gutierrez seconded the motion. Motion approved 5-0.

COUNCIL LIAISON REPORT:

Council Liaison Kent presented the Council Liaison Report.
Subjects included: 2025 City of Richland Budget and Strategic Plan.

RECREATION REPORT:

Recreation Manager Piper presented the Recreation Report.
Subjects included: Ironman, Fall Carnival, Treat Bags with swim passes at Richland Community Center on Halloween, Richland school district swim and dive season, youth basketball season registration, basketball officials needed, and an overview of those that attended the 2024 National Park and Recreation Association (NRPA) conference.

PARKS AND FACILITIES REPORT:

Parks and Public Facilities Director Waite presented the Parks and Public Facilities Report.

Subjects included the departure of seasonal employees, the beginning of winterization in parks, the restoration of trails and kiosks, and the preparation of Winter Wonderland.

PUBLIC COMMENTS:

None; public comment closed at 6:22 p.m.

NEW BUSINESS:

3. 2025 Capital Projects

- Parks and Public Facilities Director, Waite

Director Waite presented an overview of proposed Capital Improvement Projects (CIP) for 2025 as part of the City's budget process. Key projects discussed included:

West Village Park Phase 2: Installation of a new playground.

Jeannette Taylor Skate Park: Construction of a force main sewer line to enable the reopening of the comfort station.

Additional projects focused on infrastructure upgrades and service enhancements across various parks and facilities.

The Commission reviewed the proposals and provided initial feedback.

ADJOURNMENT:

The meeting adjourned at 6:31 p.m.

Prepared by: _____



Patty Roe, Parks and Public Facilities - Administrative Assistant II

Reviewed by: _____



Chris Waite, Parks and Public Facilities Director

Approved by: _____



Chair Mason, Richland Parks and Recreation Commission

