

Agenda

Police Pension Board Regular Meeting
Tuesday, May 20, 2025 ~ 8:15 AM
Richland City Hall ~ Parkway Conference Room
625 Swift Boulevard

Police Pension Board Regular Meeting No. 790**Call to Order****Attendance****Presentations**

None.

Public Comments**Minutes:** (Approve by Motion)

1. Approval of the April 15, 2025 Police Pension Board Regular Meeting Minutes
- Jennifer Rogers, Police Pension Board Secretary

Financial Reports and Investments: (Approve to Accept and File by Motion)

2. April 2025 Preliminary Financial Statements
- Brandon Allen, Finance Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

3. May 2025 Medical/Dental/Vision/Other Claims
- Jennifer Rogers, Police Pension Board Secretary

Business Items

4. 2025 Police Pension Board Election (Discussion Only)
- Jennifer Rogers, Police Pension Board Secretary

Board Member Comments**Adjournment: (Motion to Adjourn)**

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.

Minutes

Police Pension Board Regular Meeting
Tuesday, April 15, 2025 - 8:15 AM
Richland City Hall ~ 625 Swift Boulevard
Parkway Conference Room

Police Pension Board Regular Meeting No. 789

Mayor Richardson called the meeting to order at 8:15 a.m.

Attendance: Mayor Richardson	Present
Finance Director Allen	Present
Police Representative Carper	Present
Police Representative Moore	Present
Police Representative Thomas	Present (telephonic)
Police Pension Board Secretary Rogers	Absent

Presentations

1. 2025 Law Enforcement Officers' and Fire Fighters' (LEOFF) Cost of Living Adjustment

Finance Director Allen presented information regarding the 2025 Cost of Living Adjustment (COLA) for Law Enforcement Officers and Fire Fighters' (LEOFF) pensions. Each April, the State of Washington issues a COLA adjustment, which results in an increase in the state's portion of pension payments. For 2025, the COLA is 3.61%, effective April 1, 2025. This increase does not raise the total pension amount received by retirees but instead, shifts a greater share of the payment responsibility from the City to the State.

Finance Director Allen explained that three (3) groups are impacted by the 2025 LEOFF COLA: pensioners under contract, individuals covered by the commander and lieutenant collective bargaining agreement (CBA), and those within the director and deputy category. The presentation included a breakdown of the payment calculations, including wages and longevity. Retroactive adjustments will be made once pending contract negotiations are finalized.

Public Comments

None.

Minutes

1. Approval of the March 18, 2025 Police Pension Board Regular Meeting Minutes

MR. CARPER MOVED AND MR. MOORE SECONDED THE MOTION TO APPROVE

THE MARCH 18, 2025 MEETING MINUTES AS PRESENTED. MOTION CARRIED 5-0.

Financial

Reports and Investments

2. February 2025 Preliminary Financial Statements

Finance Director Allen provided a brief overview of the preliminary March financial reports, noting that medical expenses continue to fluctuate. He explained that this variability is primarily due to the timing of invoices received for two (2) individuals currently in care facilities. For the month of March, only one (1) of those invoices was received. Aside from that, there were no major financial concerns to report. He stated that the City is currently at approximately 22% of the total budget and about 20% in medical spending; both figures, aligning with expectations at this point in the year.

MR. MOORE MOVED AND MR. CARPER SECONDED THE MOTION TO RECEIVE AND PLACE ON FILE THE MARCH 2025 PRELIMINARY FINANCIAL STATEMENTS AS PRESENTED. MOTION CARRIED 5-0.

3. March 2025 Medical/Dental/Vision/Medicare/Other Claims

Finance Director Allen reviewed the March claims, which primarily consisted of standard Medicare reimbursements. He noted that facility care payments for P3 and P14, covering Assisted Living and Memory Care facilities, were both included for reimbursement. The total for all claims amounted to \$19,480.37. There were no questions from the Board.

MR. MOORE MOVED AND MR. CARPER SECONDED THE MOTION TO APPROVE THE APRIL 2025 MEDICAL/DENTAL/VISION/OTHER CLAIMS AS PRESENTED IN THE AMOUNT OF \$19,480.37. MOTION CARRIED 5-0.

Business Items

None.

Board Member Comments

Finance Director Allen led a discussion regarding whether the Board would cover costs for both a memory care facility and a separate rehabilitation facility when a pensioner is temporarily relocated for medical treatment. The conversation focused on the broader issue of overlapping payments when a room must be retained at a care facility while additional medical services are provided elsewhere.

Board members discussed Medicare's role in covering short-term rehabilitation stays, the financial implications of losing and later reclaiming a room in a care facility, and the

importance of addressing such scenarios with consistency and compassion. Although no immediate action was required due to the absence of submitted claims, the Board agreed that each case should be evaluated individually, especially in instances involving extended medical care.

Adjournment

Mayor Richardson adjourned the meeting at 8:34 a.m.

APPROVED:

Theresa Richardson, Mayor

ATTEST:

Jennifer Rogers, Police Pension Board Secretary

DATE APPROVED:

DATE PUBLISHED:

CITY OF RICHLAND POLICE PENSION FUND 2025 REVENUE AND EXPENSE

Police Pension

Year of 2025	January	February	March	Preliminary April	May	June	July	August	September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 372,075.86	\$ 372,113.32	\$ 373,127.92	\$ 372,687.97											
REVENUE															
Investment Interest	1,558.70	1,455.88	1,493.08	1,104.29									5,611.95	12,000.00	46.8%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	31,000.00	42,000.00	28,000.00	34,000.00									135,000.00	451,700.00	29.9%
TOTAL REVENUE:	32,558.70	43,455.88	29,493.08	35,104.29	-	-	-	-	-	-	-	-	140,611.95	463,700.00	30.3%
EXPENSE															
Medical Insurance - <65	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Medical Insurance - >65	4,007.76	4,007.76	4,007.76	4,007.76									16,031.04	50,100.00	32.0%
Dental Insurance - Retired	698.64	698.64	698.64	698.64									2,794.56	8,700.00	32.1%
Dental Expense Pension	124.00	129.00	-	414.00									667.00	6,600.00	10.1%
Medical Expense Pension	10,628.41	21,057.75	8,254.00	14,501.97									54,442.13	160,000.00	34.0%
Medicare Premiums	4,716.00	4,201.70	4,626.20	4,564.40									18,108.30	58,400.00	31.0%
Retirement Allowance	12,346.43	12,346.43	12,346.43	11,276.55									48,315.84	155,000.00	31.2%
Widow's Benefits	-	-	-	-									-	19,500.00	0.0%
Supplies													-	100.00	0.0%
Postage													-	150.00	0.0%
Travel													-	2,400.00	0.0%
Training & Conference				595.00									595.00	1,500.00	39.7%
Other Expenses													-	1,250.00	0.0%
Total Expense	32,521.24	42,441.28	29,933.03	36,058.32	-	-	-	-	-	-	-	-	140,953.87	463,700.00	30.4%
Revenues Over (Under)															
Expense:	37.46	1,014.60	(439.95)	(954.03)	-	-	-	-	-	-	-	-	(341.92)	-	
Ending Balance	\$ 372,113.32	\$ 373,127.92	\$ 372,687.97	\$ 371,733.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (341.92)	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	156,458.07	157,472.67	157,032.72	156,078.69											
Investments	325,402.26	325,402.26	325,402.26	325,402.26											
Gain(Loss) on Investments	(109,747.01)	(109,747.01)	(109,747.01)	(109,747.01)											
Net Current Assets & Liabilities	-	-	-	-											
Ending Fund Balance	\$ 372,113.32	\$ 373,127.92	\$ 372,687.97	\$ 371,733.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.

MAY 2025 POLICE PENSION BOARD CLAIM LOG																			
				MEDICARE	MEDICAL/RX/ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	ACUPUNCTURE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXP	GRAND TOTAL
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$2,000 YR MAX DENTAL: BOARD PAYMENT	\$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$1,800 PER HEARING AID EVERY 5 YEARS: BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	12 Visit Yr Max ACUPUNCTURE	\$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	\$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL
P2	6/1/25	Reimburse	Medicare	\$174.70															\$174.70
P3	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P3	04/01-04-30/2025	Reimburse	Memory Care		\$8,265.77														\$8,265.77
P4	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P7	6/1/25	Reimburse	Medicare	\$184.00															\$184.00
P9	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P10	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P10	4/5/25	Reimburse	RX		\$5.50														\$5.50
P10	4/8/25	Reimburse	RX		\$28.47														\$28.47
P10	4/8/25	Reimburse	RX		\$39.95														\$39.95
P10	4/8/25	Reimburse	Rx		\$73.35														\$73.35
P10	4/8/25	Reimburse	RX		\$160.95														\$160.95
P10	4/9/25	Reimburse	RX		\$50.98														\$50.98
P10	4/22/25	Reimburse	RX		\$127.45														\$127.45
P11	6/1/25	Reimburse	Medicare	\$185.00															\$174.70
P12	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P12	1/7/25	Reimburse	Medical		\$35.23														\$35.23
P14	6/1/25	Reimburse	Medicare	\$174.70															\$174.70
P15	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P17	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P19	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P20	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P21	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P22	6/1/25	Reimburse	Medicare	\$183.00															\$183.00
P23	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P24	6/1/25	Reimburse	Medicare	\$259.00															\$259.00
P28	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P30	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P31	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P32	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P34	6/1/25	Reimburse	Medicare	\$259.00															\$259.00
P35	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
P36	6/1/25	Reimburse	Medicare	\$185.00															\$185.00
PSEC		Reimburse																	\$0.00
PEXP																			\$0.00
			GRAND TOTAL	\$4,564.40	\$8,787.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,341.75

The above-listed claims were approved by the LEOFF I Police Pension Board at its special meeting held on May 20, 2025.

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____