



Agenda
Arts Commission Meeting
Wednesday, June 4, 2025
Richland Community Center ~ Meeting Room
500 Amon Park Drive

Regular Meeting - 6:00 p.m.

Call to Order/Attendance:

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Approval of Minutes: (Approved by Motion)

1. Approval of the August 5, 2024, Arts Commission Special Meeting and the following Workshop Minutes:
 - August 21, 2024
 - September 18, 2024
 - October 16, 2024
 - November 20, 2024
 - December 18, 2024
 - February 19, 2025
 - March 19, 2025
 - April 16, 2025
 - May 21, 2025

- Patty Roe, Administrative Assistant II

Public Comments: Please limit public comments to 3 minutes.

New Business:

2. Rotating Art Display Program for Richland City Hall
 - Julie Piper, Recreation Manager
3. Arts Commission Meeting Schedule Revision
 - Julie Piper, Recreation Manager

Reports and Announcements:

Adjournment

Richland Community Center is ADA accessible. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, or other special services must be received 48 hours before the meeting by calling the City Clerk's Office at 509-942-7389.



ARTS COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 6/4/2025

Agenda Category: Approval of Minutes

Prepared By: Patty Roe, Administrative Assistant II

By:

Subject:

Approval of the August 5, 2024, Arts Commission Special Meeting and the following Workshop Minutes:

- August 21, 2024
- September 18, 2024
- October 16, 2024
- November 20, 2024
- December 18, 2024
- February 19, 2025
- March 19, 2025
- April 16, 2025
- May 21, 2025

Department:

Parks & Public Facilities

Recommended Motion:

Approve the minutes of the Arts Commission Special meeting and workshop held on:

- August 5, 2024
- August 21, 2024
- September 18, 2024
- October 16, 2024
- November 20, 2024
- December 18, 2024
- February 19, 2025
- March 19, 2025
- April 16, 2025
- May 21, 2025

Summary:

Attachments: [AGENDA_ITEM_DOCUMENTS_NAMES]



MINUTES

Richland Arts Commission Special Meeting

Richland City Hall – Council Chambers

Wednesday, August 5, 2024 ~ 6:00 p.m.

CALL TO ORDER:

Chair Richardson called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Richardson, Vice Chair Rice, and Commissioners Forbes and Reynolds were present. Commissioners Staven, Reyna, and Ponte were absent. Council Liaison Whitten and Recreation Manager Piper were also in attendance.

APPROVAL OF THE AUGUST 5, 2024 ARTS COMMISSION SPECIAL MEETING AGENDA:

Commissioner Forbes **moved** to approve the August 5, 2024 Arts Commission Special Meeting agenda. Commissioner Reynolds **seconded** the motion. Motion approved 4-0.

APPROVAL OF THE JULY 3, 2024 MEETING MINUTES:

Commissioner Reynolds **moved** to approve the July 3, 2024 Arts Commission meeting minutes. Vice Chair Rice **seconded** the motion. Motion approved 4-0.

PUBLIC COMMENTS:

No Public Comments closed 6:03 p.m.

NEW BUSINESS:

3. 2024 Richland Arts Commission Work Plan Subcommittees
- Julie Piper, Recreation Manager

The Arts Commission reviewed and discussed the proposed 2024 Work Plan subcommittees. Subcommittees will focus on specific initiatives to establish clear roles and timelines for each subcommittee.

Discussion only.

ADJOURNMENT:

The meeting adjourned at 6:29 p.m.

Prepared by: _____
Patty Roe, Administrative Assistant II

Reviewed by: _____
Julie Piper, Recreation Manager

Approved by: _____
Jet Richardson, Arts Commission Chair

DRAFT



MINUTES

Richland Arts Commission Workshop

Richland Community Center

500 Amon Park Drive

Wednesday, August 21, 2024 ~ 6:00 p.m.

CALL TO ORDER:

Chair Richardson called the meeting to order at 6:01 p.m.

ATTENDANCE:

Chair Richardson, Vice Chair Rice, and Commissioners Reyna, Ponte, and Reynolds were present.

Commissioner Forbes and Staven were absent.

Council Liaison Whitten and Recreation Manager Piper were also in attendance.

DISCUSSION ITEMS:

1. Fountain in the Parkway

The commission and staff discussed the design and maintenance of the fountain.

Discussed feedback and suggestions for potential enhancements.

Next steps: Gather cost estimates for proposed updates and schedule a follow-up discussion.

2. Subcommittee Updates

Each subcommittee provided a progress report on their assigned tasks.

Highlights included advancements in public art installations and community outreach programs.

Discussed priorities for the next workshop.

ADJOURNMENT:

The meeting adjourned at 7:00 p.m.

Prepared by: _____
Patty Roe, Administrative Assistant II

Reviewed by: _____
Julie Piper, Recreation Manager

Approved by: _____
Jet Richardson, Arts Commission Chair

DRAFT



MINUTES

Richland Arts Commission Workshop
Richland Community Center
500 Amon Park Drive
Wednesday, October 16, 2024 ~ 6:00 p.m.

CALL TO ORDER:

Chair Richardson called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Richardson, Vice Chair Rice, and Commissioners Reyna, Forbes, and Reynolds were present.

Commissioner Ponte and Staven were absent.

Council Liaison Whitten and Recreation Manager Piper were also in attendance.

DISCUSSION ITEMS:

1. Bernard Hosey Sculpture Proposed Site Locations

The Commission and staff toured potential sites for placing the Bernard Hosey sculpture. Evaluated each site based on visibility, accessibility, environmental impact, and integration with existing park elements.

Identified top candidate locations for further consideration.

Discussed logistics, including installation requirements and public engagement, to gather community feedback.

ADJOURNMENT: 8:00 P.M.

The meeting adjourned at

Prepared by: _____
Patty Roe, Administrative Assistant II

Reviewed by: _____
Julie Piper, Recreation Manager

Approved by: _____
Jet Richardson, Arts Commission Chair



MINUTES

Richland Arts Commission Workshop
Richland Community Center
500 Amon Park Drive
Wednesday, November 20, 2024 ~ 6:00 p.m.

CALL TO ORDER:

Chair Richardson called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Richardson and Commissioners Reyna, Forbes, Ponte, Reynolds, and Staven were present.

Vice Chair Rice was absent.

Council Liaison Whitten, Recreation Manager Piper, and Recreation Coordinator Marlin also attended.

DISCUSSION ITEMS:

1. **Traffic Utility Cabinet Wraps | Student Art Opportunities**

Explored expanding the Traffic Utility Cabinet Wrap program to incorporate artwork from local students.

Discussed collaboration with schools and art educators to engage students in the design process.

2. **Howard Amon Sturgeon Cove Playground | Public Art Engagement Activities**

Reviewed ideas for integrating public art engagement activities at the Howard Amon Sturgeon Cove Playground.

3. **"On the Edge" Sculpture Update**

Provided an update on the status of the "On the Edge" sculpture project.

ADJOURNMENT: The meeting adjourned at 7:06 p.m.

Prepared by: _____
Patty Roe, Administrative Assistant II

Reviewed by: _____
Julie Piper, Recreation Manager

Approved by: _____
Jet Richardson, Arts Commission Chair



MINUTES

Richland Arts Commission Workshop

Richland Community Center

500 Amon Park Drive

Wednesday, December 18, 2024 ~ 6:00 p.m.

CALL TO ORDER:

Chair Richardson called the meeting to order at 6:00 p.m.

ATTENDANCE:

Chair Richardson, Vice Chair Rice, and Commissioners Reyna, Forbes, Reynolds, and Staven were present.

Commissioner Ponte was absent.

Council Liaison Whitten and Recreation Manager Piper were also in attendance.

DISCUSSION ITEMS:

1. Hosey Sculpture Public Outreach Plan

Reviewed strategies for engaging the community about the Bernard Hosey sculpture project. Discussed timeline and goals for feedback collection.

2. Utility Cabinet Wraps

Continued discussion on the expansion of the Utility Cabinet Wrap program. Potential themes for future wraps were considered, including youth involvement.

3. 2025 Arts Commission Chair and Vice Chair

Initiated conversation about the selection process for the 2025 leadership positions.

Reviewed current Chair and Vice Chair responsibilities and qualifications for candidates.

Formal nominations are to take place at a future meeting.

4. Ted Neth Sculpture

The subcommittee provided updates on the status and maintenance needs of the Ted Neth sculpture.

ADJOURNMENT:

The meeting adjourned at 7:19 p.m.

Prepared by: _____
Patty Roe, Administrative Assistant II

Reviewed by: _____
Julie Piper, Recreation Manager

Approved by: _____
Jet Richardson, Arts Commission Chair

DRAFT



MINUTES

Richland Arts Commission Workshop

Richland Community Center

500 Amon Park Drive

Wednesday, February 19, 2025 ~ 6:00 p.m.

CALL TO ORDER:

Chair Richardson called the meeting to order at 6:02 p.m.

ATTENDANCE:

Chair Richardson	Present
Vice Chair Rice	Present
Commissioners Reyna	Present
Commissioner Forbes	Present
Commissioner Ponte	Not Present
Commissioner Reynolds	Present
Commissioner Staven	Not Present

Council Liaison Whitten, Recreation Manager Piper, and Administrative Assistant II Roe also attended.

DISCUSSION ITEMS:

1. STAR Awards for 2024

The Commission reviewed the STAR (Support the Arts Recognition) Awards program for 2024, discussing the timeline, nomination criteria, and possible award categories. Commissioners brainstormed potential honorees and discussed whether to host an in-person ceremony or announce recipients through a virtual platform or City Council presentation. Staff will develop a timeline and nomination form for further review at the next meeting.

2. Upcoming Arts Commission Vacancies

Staff informed the Commission of upcoming vacancies due to term expirations. Commissioners discussed potential outreach strategies to encourage applications from diverse community members passionate about the arts. Suggestions included promoting the opportunity through the City's website, social media, local arts organizations, and community events.

ADJOURNMENT:

The meeting adjourned at 6:23 PM

Prepared by: _____
Patty Roe, Administrative Assistant II

Reviewed by: _____
Julie Piper, Recreation Manager

Approved by: _____
Jet Richardson, Arts Commission Chair

DRAFT



MINUTES

Richland Arts Commission Workshop

Richland Community Center

500 Amon Park Drive

Richland Wednesday, March 19, 2025 ~ 6:00 p.m.

CALL TO ORDER:

Chair Richardson called the meeting to order at 6:02 p.m.

ATTENDANCE:

Chair Richardson	Present
Vice Chair Rice	Not Present
Commissioners Reyna	Present
Commissioner Forbes	Present
Commissioner Ponte	Present
Commissioner Reynolds	Present
Commissioner Staven	Present

Council Liaison Whitten, Recreation Manager Piper, and Administrative Assistant II Roe also attended.

DISCUSSION ITEMS:

1. Nathan Roble Art

Local artist Nathan Roble gave a presentation on his recent and upcoming work, sharing examples of his public art projects and community collaborations. He highlighted his creative process, materials used, and the role of storytelling in his installations. The Commission appreciated the insight into his practice and discussed possibilities for future partnerships or project opportunities within the city.

2. Ted Neth Sculpture

The Commission discussed the upcoming installation of the Ted Neth sculpture. Staff provided an update on the sculpture's fabrication status and expected delivery timeline. The proposed site for installation was reviewed, and Commissioners gave feedback on placement, lighting considerations, and plans for a small public dedication event. No formal action was taken; staff will return with finalized details at a future meeting.

3. STAR Awards for 2024

The Commission reviewed submissions for the 2024 STAR (Support the Arts Recognition) Awards. Discussion included the merits of the nominees, alignment with award criteria, and potential honorees. Staff will follow up with the next steps and confirm the format and timing for the announcement of award recipients.

ADJOURNMENT:

The meeting adjourned at 6:23 PM

Prepared by: _____
Patty Roe, Administrative Assistant II

Reviewed by: _____
Julie Piper, Recreation Manager

Approved by: _____
Jet Richardson, Arts Commission Chair



MINUTES

Richland Arts Commission Workshop

Richland Community Center

500 Amon Park Drive

Wednesday, April 16, 2025 ~ 6:00 p.m.

CALL TO ORDER:

Chair Richardson called the meeting to order at 6:02 p.m.

ATTENDANCE:

Chair Richardson	Not Present
Vice Chair Rice	Present
Commissioners Reyna	Not Present
Commissioner Forbes	Present
Commissioner Jecha	Present
Commissioner Reynolds	Present
Commissioner Breitzkreitz	Present

Recreation Manager Piper, and Administrative Assistant II Roe also attended.

DISCUSSION ITEMS:

1. Benton Franklin Transit Art Contest Submission Review

The Commission reviewed submissions for the 2025 Benton Franklin Transit Art Contest. Entries were evaluated based on creativity, relevance to the contest theme, and overall artistic quality. Commissioners discussed standout pieces and shared input on top selections. Staff will compile the Commission's feedback and submit the final recommendations for consideration to Benton Franklin Transit.

2. City Hall Lobby Rotating Art Display Proposal

Staff proposed establishing a rotating art display in the City Hall lobby featuring local artists. The Commission discussed potential display logistics, including artwork size, duration of exhibits, artist selection process, and promotional opportunities. There was general support for the concept, with Commissioners suggesting a formal call for artists and collaboration with local art groups to launch the program. Staff will return with a detailed plan and timeline for implementation.

ADJOURNMENT:

The meeting adjourned at 7:24 PM

Prepared by: _____
Patty Roe, Administrative Assistant II

Reviewed by: _____
Julie Piper, Recreation Manager

Approved by: _____
Jet Richardson, Arts Commission Chair

DRAFT



MINUTES

Richland Arts Commission Workshop
Richland Community Center
500 Amon Park Drive
Wednesday, May 21, 2025 ~ 6:00 p.m.

CALL TO ORDER:

Chair Richardson called the meeting to order at 6:02 p.m.

ATTENDANCE:

Chair Richardson	Present
Vice Chair Rice	Present
Commissioner Reyna	Present
Commissioner Forbes	Present
Commissioner Reynolds	Present
Commissioner Breitkreitz	Present
Commissioner Jecha	Present

Parks and Public Facilities Director Waite, Recreation Manager Piper, and Parks and Public Facilities Administrative Assistant II Roe were also in attendance.

DISCUSSION ITEMS:

1. Proposed Revision of the Richland Municipal Code (RMC) 2.17.020 Arts Commission Create – Membership

Parks and Public Facilities Director Waite presented the proposed revision to RMC 2.17.020, which outlines the creation and membership of the Arts Commission.

Director Waite noted that the definition outlined in RMC 2.17.040 needs clarification between meetings or workshops, and staff will follow up with an explanation at a future meeting.

After the discussion, the Arts Commission determined that a revision to RMC 2.17.020 is not necessary at this time. The Commission only agreed to revisit the topic if further clarification on related code sections prompts a need for change.

2. Art in City Hall

Recreation Manager Piper and the commission discussed opportunities to incorporate art displays within City Hall, focusing on display fixtures and framing

options, artwork selection criteria, exhibit rotation schedules, how to receive submittals, and lighting enhancements to better showcase the pieces. The conversation served as an initial step toward developing a long-term strategy for integrating visual art into public spaces at City Hall, to enhance the environment and promote local artists.

ADJOURNMENT:

The meeting adjourned at 7:03 PM

Prepared by: _____
Patty Roe, Administrative Assistant II

Reviewed by: _____
Julie Piper, Recreation Manager

Approved by: _____
Jet Richardson, Arts Commission Chair



ARTS COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 6/4/2025

Agenda Category: New Business

Prepared By: Julie Piper, Recreation Manager

By:

Subject:

Rotating Art Display Program for Richland City Hall

Department:

Parks & Public Facilities

Recommended Motion:

Discussion only.

Summary:

The Arts Commission will discuss the potential creation of a rotating art display program at Richland City Hall. The goal of this program would be to showcase local artists and celebrate community creativity through temporary art exhibits in public spaces within City Hall. This initiative would provide exposure for artists while enhancing the visual experience for visitors and staff.

As part of the discussion, the Commission will consider key elements such as program structure, duration of exhibits, artist selection process, display locations, installation logistics, and guidelines for appropriate content.

Attachments: [AGENDA_ITEM_DOCUMENTS_NAMES]



ARTS COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 6/4/2025

Agenda Category: New Business

Prepared Julie Piper, Recreation Manager

By:

Subject:

Arts Commission Meeting Schedule Revision

Department:

Parks & Public Facilities

Recommended Motion:

Discussion only.

Summary:

According to Richland Municipal Code Section 2.17.040, the Arts Commission is required to meet at least once every two months. While this establishes the minimum requirement, the Commission may choose to meet more frequently depending on project needs, program planning, or other initiatives.

Staff and the Commission will discuss and determine the preferred meeting frequency moving forward, taking into consideration upcoming goals, workload, and member availability. Currently, the Commission holds monthly business meetings and workshop meetings.

Attachments: [AGENDA_ITEM_DOCUMENTS_NAMES]