



MINUTES
Code Enforcement Board Meeting
City Council Chambers – 625 Swift Blvd
Tuesday, May 13, 2025 ~ 6:00 p.m.

This document is a summarized version of the Code Enforcement Board proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

CALL TO ORDER

Chair White called the meeting to order at 6:00 p.m.

ROLL CALL

MEMBERS PRESENT:

Skye White, Chair
Jenna Coddington, Vice Chair
Todd Samuel, Member

Absent:

Eric Bostrom, Member
Jon Davidson, Member

ALSO IN ATTENDANCE:

Jamie Williams, Code Enforcement Officer
Stephanie Dorko, Code Enforcement Officer
Heidi Glasen, Code Enforcement Officer
Kurt Maier, Council Liaison
Nick Mutrux, Staff Liaison
Bunnie Avery, Staff Administrative Assistant
John Deskins, COR Traffic Engineer
Teresa Ford
Sarah Ford

APPROVAL OF AGENDA

1. Member Samuel motioned to approve the May 13, 2025 meeting agenda as presented. Vice Chair Coddington seconded the motion. The motion carried 3-0.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

2. Vice Chair Coddington motioned to approve the minutes of the April 8, 2025 meeting of the Code Enforcement Board as presented. Member Samuel seconded the motion. The motion carried 3-0.

COMPLIANCE HEARINGS / ADMINISTRATION OF OATHS

Chair White began the hearing process by administering the oaths to all City staff, defendants, and witnesses that will be participating in the hearings and called the first case to be heard.

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| 3. | 20241675 | Teresa and Russell Ford |
| | Location of Violations: | 327 Canyon Street, Richland, WA 99352 |
| | Mailing Address: | Same |
| | Description of Violations: | RMC 12.11.030 Sight Obstruction |
| | Notice of Civil Violation Issued: | April 24, 2025 |

CASE REPORT: Jamie Williams, Code Enforcement Officer, presented the facts of the case and responded to questions from the Code Enforcement Board. Respondent was present to present their case and respond to questions from the Code Board.

