



MINUTES
UTILITY ADVISORY COMMITTEE REGULAR MEETING
Tuesday, March 11, 2025
Richland City Hall ~ Council Chambers
625 Swift Boulevard

Utility Advisory Committee Regular Meeting - 3:00 p.m.

Chair Porter called the meeting to order at 3:01 p.m.

Welcome and Roll Call

Attendance:	Chair Porter	Present
	Vice-Chair Staven	Present
	Member Hofstetter	Present
	Member Hyson	Present (arrived at 3:03)
	Member Wallin	Present
	Member Staven	Present
	Member Richmond	Excused

Also present were Council Liaison Whitten, Staff Liaison and Energy Services Director Whitney, Deputy Chief Aust, Public Works Director D'Alessandro, and Administrative Assistant II Mata

Approval of Agenda

CHAIR PORTER MOVED AND MEMBER WALLIN SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 5-0.

Minutes

1. Approval of the January 14, 2025 Utility Advisory Committee Regular Meeting Minutes

MEMBER LARKIN MOVED AND MEMBER HOFSTETTER SECONDED THE MOTION TO APPROVE THE JANUARY 14, 2025 MEETING MINUTES. THE MOTION CARRIED 5-0, 1 ABSTENTION.

Public Comments

None.

Items of Business

2. Status of Each City Utility

Public Works

Public Works Director D'Alesandro provided status updates for departments within Public Works. He provided updates for current projects in Water, Wastewater, and Landfill. Updates for Public Works included booster stations, Spring resurfacing, an intertie water connection with West Richland, lift stations, and landfill expansion projects. Public Works Director D'Alessandro answered member questions.

Fire & EMS

Deputy Chief Aust provided status updates for Fire & Emergency Services. He provided updates for call volume, medical fund, expanded programs, and staffing. He also mentioned the Standards of Cover is in-progress and the 2024 annual report will be made available online. Deputy Chief Aust answered member questions.

Energy Services

Energy Service Director Whitney provided status updates for Energy Services. He provided updates for the Capital Work Plan through January 2025, discussed a recently published article about Small Modular Reactors, and mentioned end-of-year financials are expected to be available in April or May of 2025. He also provided the expected launch dates for the Outage Management System and after-hours call services. Energy Services Director Whitney answered member questions.

3. Bonneville Provider of Choice – Post 2028 Contract Schedule

Energy Services Director Whitney went over the Provider of Choice timeline and went over Staff recommendations. The final contract is expected to be ready for review at the July 2025 UAC meeting with final Council approval needed by end-of-year 2025. Energy Services Director Whitney answered member questions.

4. Other Informational items

Energy Services Director Whitney went over the other informational items and referenced the attachments for additional information. Other informational items included the rescheduling of the November 11th UAC meeting, former BPA Administrator's letter to Northwest Delegation concerning BPA reduction in force, updates to the BPA Tri-City Reinforcement Project, and 2025 Pacific Northwest snowpack levels.

Unfinished Business

None.

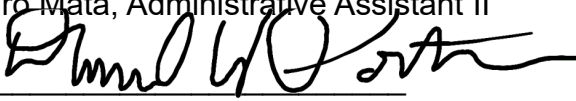
Future Business Items

- Small Modular Reactor Update – May 2025
- Resource Review (inventory, staffing, wholesale power) – May 2025
- Key Performance Indicators – May 2025
- Bonneville Provider of Choice – Final Contract Review – July 2025
- Ruby Flats Solar – July 2025
- Status of Transmission Interconnection and Final Investment Decision for Atlas Agro – July 2025
- Electric Rates Review & Rate Design Options with Presentation by FCS – September 2025
- Bond Refund & New Issue Discussion – September 2025
- AMI Time of Use (TOU) and Demand Rate Discussion – November 2025

Adjournment

Chair Porter adjourned the meeting at 4:52 pm.

Prepared by: Arturo Mata
Arturo Mata, Administrative Assistant II

Approved by: 
Daniel Porter, Chair

DATE APPROVED: June 12, 2025

DATE PUBLISHED: June 12, 2025