Agenda
Police Pension Board Regular Meeting
Tuesday, June 17, 2025 ~ 8:15 AM
Richland City Hall ~ Parkway Conference Room
625 Swift Boulevard

Police Pension Board Regular Meeting No. 791

Call to Order

Attendance

Presentations

1. 2025 Police Pension Board Election Results

Public Comments

Minutes: (Approve by Motion)

2. Approval of the May 20, 2025 Police Pension Board Regular Meeting Minutes
   - Jennifer Rogers, Police Pension Board Secretary

Financial Reports and Investments: (Approve to Accept and File by Motion)

3. May 2025 Preliminary Financial Statements
   - Brandon Allen, Finance Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

4. June 2025 Medical/Dental/Vision/Other Claims
   - Jennifer Rogers, Police Pension Board Secretary

Business Items

Board Member Comments

Adjournment: (Motion to Adjourn)

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.

Minutes
Police Pension Board Regular Meeting
Tuesday, May 20, 2025 - 8:15 AM
Richland City Hall ~ 625 Swift Boulevard
Parkway Conference Room

Police Pension Board Regular Meeting No. 790

Mayor Richardson called the meeting to order at 8:15 a.m.

Attendance:	Mayor Richardson	Present
	Finance Director Allen	Present
	Police Representative Carper	Present
	Police Representative Moore	Present
	Police Representative Thomas	Present
	Police Pension Board Secretary Rogers	Present

Presentations

None.

Public Comments

None.

Minutes

1. Approval of the April 15, 2025 Police Pension Board Regular Meeting Minutes

MR. CARPER MOVED AND MR. MOORE SECONDED THE MOTION TO APPROVE THE APRIL 15, 2025 MEETING MINUTES AS PRESENTED. MOTION CARRIED 5-0.

Financial Reports and Investments

2. April 2025 Preliminary Financial Statements

Finance Director Allen provided an overview of the April 2025 Preliminary Financial Statements. He stated there was nothing significant to highlight and that medical expenses and pensions are tracking as expected with expenditures at approximately 30% of the budget. There were no questions from the Board.

MR. MOORE MOVED AND MR. CARPER SECONDED THE MOTION TO RECEIVE AND PLACE ON FILE THE APRIL 2025 PRELIMINARY FINANCIAL STATEMENTS AS PRESENTED. MOTION CARRIED 5-0.

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3. April 2025 Medical/Dental/Vision/Medicare/Other Claims

Police Pension Board Secretary Rogers presented an overview of the nine (9) claims submitted by three (3) pensioners, noting that all claims were within network. She highlighted that pensioner who resides in an assisted living facility did not submit a reimbursement claim for the prior month.

MR. MOORE MOVED AND MR. CARPER SECONDED THE MOTION TO APPROVE THE MAY 2025 MEDICAL/DENTAL/VISION/OTHER CLAIMS AS PRESENTED, IN THE AMOUNT OF $13,341.75. MOTION CARRIED 5-0.

Business Items

4. Police Pension Board Election (Discussion Only)

Police Pension Board Secretary Rogers reported that Gerald Thomas's term on the Police Pension Board will expire on June 30, 2025. Mr. Thomas has indicated that he does not intend to seek re-election. According to Board records, he has served on the Police Pension Board since 1981.

Police Pension Board Secretary Rogers stated that during the nomination period, William "Bill" Tanner was the only candidate who received the required number of nominations to qualify for ballot placement. The election will be held from June 2 - 12, 2025, with ballot tabulation scheduled for June 16, 2025. Official election results will be presented at the Police Pension Board meeting on June 17, 2025.

Board Member Comments

Mr. Carper led the Board in a discussion regarding the continued necessity of requiring a state licensed audiologist for hearing aid related claims. Following the deliberation, the Board directed Police Pension Board Secretary Rogers to draft proposed policy amendment language, incorporating the recommendations discussed, for review at the next meeting.

Finance Director Allen provided an update to the Board on the possibility of reimbursing Medicare premium through direct deposit rather than issuing paper checks. He explained that this option could be implemented for certain individuals already receiving monthly pension payments through the City's payroll system. For those eligible, the Medicare reimbursement amount would be added to their existing pension direct deposit.

There was consensus among the Board members to maintain the current process until a broader shift is warranted in the future.

Mr. Carper inquired whether the City had received any reimbursement claims from the two (2) pensioners who currently reside in a memory care or assisted living facility while also receiving care at a rehabilitation center. Mr. Carper clarified that he wanted to know

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whether the pensioners were intending to seek reimbursement for both types of care.

Police Pension Board Secretary Rogers replied that she has not received any reimbursement claims related to care received at rehabilitation centers for either one of the pensioners.

Adjournment

Mayor Richardson adjourned the meeting at 8:38 a.m.

APPROVED:

_____
Theresa Richardson, Mayor

ATTEST:

_____
Jennifer Rogers, Police Pension Board Secretary

DATE APPROVED:

DATE PUBLISHED:

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CITY OF RICHLAND
POLICE PENSION FUND
2025 REVENUE AND EXPENSE

Police Pension

Year of 2025	January	February	March	April	Preliminary May	June	July	August	September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	$ 372,075.86	$ 372,113.32	$ 373,127.92	$ 372,687.97	$ 372,268.29										
REVENUE															
Investment Interest	1,558.70	1,455.88	1,493.08	1,638.64	1,094.49								7,240.79	12,000.00	60.3%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	31,000.00	42,000.00	28,000.00	34,000.00	28,000.00								163,000.00	451,700.00	36.1%
TOTAL REVENUE:	32,558.70	43,455.88	29,493.08	35,638.64	29,094.49	-	-	-	-	-	-	-	170,240.79	463,700.00	36.7%
EXPENSE															
Medical Insurance - <65	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Medical Insurance - >65	4,007.76	4,007.76	4,007.76	4,007.76	4,007.76								20,038.80	50,100.00	40.0%
Dental Insurance - Retired	698.64	698.64	698.64	698.64	698.64								3,493.20	8,700.00	40.2%
Dental Expense Pension	124.00	129.00	-	414.00	-								667.00	6,600.00	10.1%
Medical Expense Pension	10,628.41	21,057.75	8,254.00	14,501.97	8,787.65								63,229.78	160,000.00	39.5%
Medicare Premiums	4,716.00	4,201.70	4,626.20	4,564.40	4,564.40								22,672.70	58,400.00	38.8%
Retirement Allowance	12,346.43	12,346.43	12,346.43	11,276.55	11,276.55								59,592.39	155,000.00	38.4%
Widow's Benefits	-	-	-	-									-	19,500.00	0.0%
Supplies													-	100.00	0.0%
Postage													-	150.00	0.0%
Travel					198.83								198.83	2,400.00	8.3%
Training & Conference				595.00									595.00	1,500.00	39.7%
Other Expenses													-	1,250.00	0.0%
Total Expense	32,521.24	42,441.28	29,933.03	36,058.32	29,533.83	-	-	-	-	-	-	-	170,487.70	463,700.00	36.8%
Revenues Over (Under) Expense:	37.46	1,014.60	(439.95)	(419.68)	(439.34)	-	-	-	-	-	-	-	(246.91)	-	
Ending Balance	$ 372,113.32	$ 373,127.92	$ 372,687.97	$ 372,268.29	$ 371,828.95	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (246.91)	$ -	
ENDING BALANCE CONSISTING OF:															
Cash	156,458.07	157,472.67	157,032.72	156,613.04	156,173.70										
Investments	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26										
Gain(Loss) on Investments	(109,747.01)	(109,747.01)	(109,747.01)	(109,747.01)	(109,747.01)										
Net Current Assets & Liabilities	-	-	-	-	-										
Ending Fund Balance	$ 372,113.32	$ 373,127.92	$ 372,687.97	$ 372,268.29	$ 371,828.95	$ -	$ -	$ -	$ -	$ -	$ -	$ -			
Minimum Balance	$ 371,426.00	$ 371,426.00	$ 371,426.00	$ 371,426.00	$ 371,426.00	$ 371,426.00	$ 371,426.00	$ 371,426.00	$ 371,426.00	$ 371,426.00	$ 371,426.00	$ 371,426.00			

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.

JUNE 2025 POLICE PENSION BOARD CLAIM LOG

				MEDICARE	MEDICAL/RX/ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	ACUPUNCTURE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXP	GRAND TOTAL
P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	BOARD PAYMENT	BOARD PAYMENT	$400 YR MAX: BOARD PAYMENT	$4,000 YR MAX DENTAL: BOARD PAYMENT	$1,500 YR MAX BRIDGES/ DENTURES: BOARD PAYMENT	$150 YR MAX FRAMES: BOARD PAYMENT	$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	$1,800 PER HEARING AID EVERY 5 YEARS: BOARD PAYMENT	$50 MAX PER MONTH: BOARD PAYMENT	12 Visit Yr Max ACUPUNCTURE	$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL
P2	7/1/25	Reimburse	Medicare	$174.70															$174.70
P3	7/1/25	Reimburse	Medicare	$185.00															$185.00
P3	05/01/2025-05/31/2025	Reimburse	Memory Care Facility		$6,684.59														$6,684.59
P4	7/1/25	Reimburse	Medicare	$185.00															$185.00
P7	7/1/25	Reimburse	Medicare	$184.00															$184.00
P9	7/1/25	Reimburse	Medicare	$185.00															$185.00
P10	7/1/25	Reimburse	Medicare	$185.00															$185.00
P10	12/17/24	Reimburse	Vision									$60.00							$60.00
P10	2/27/25	Reimburse	Medical		$120.77														$120.77
P10	5/30/25	Reimburse	RX		$48.95														$48.95
P10	5/30/25	Reimburse	RX		$160.95														$160.95
P11	7/1/25	Reimburse	Medicare	$185.00															$185.00
P12	7/1/25	Reimburse	Medicare	$185.00															$185.00
P14	7/1/25	Reimburse	Medicare	$174.70															$174.70
P15	7/1/25	Reimburse	Medicare	$185.00															$185.00
P17	7/1/25	Reimburse	Medicare	$185.00															$185.00
P19	7/1/25	Reimburse	Medicare	$185.00															$185.00
P20	7/1/25	Reimburse	Medicare	$185.00															$185.00
P21	7/1/25	Reimburse	Medicare	$185.00															$185.00
P22	7/1/25	Reimburse	Medicare	$183.00															$183.00
P23	7/1/25	Reimburse	Medicare	$185.00															$185.00
P24	7/1/25	Reimburse	Medicare	$259.00															$259.00
P28	7/1/25	Reimburse	Medicare	$185.00															$185.00
P28	5/6/25	Reimburse	RX		$41.43														$41.43
P30	7/1/25	Reimburse	Medicare	$185.00															$185.00
P31	7/1/25	Reimburse	Medicare	$185.00															$185.00
P31	2/13/25	Payment	Dental - Core				$504.00												$504.00
P31	2/25/25	Payment	Dental - Crown				$986.00												$986.00
P31	3/12/25	Payment	Dental- Filling				$14.00												$14.00
P32	7/1/25	Reimburse	Medicare	$185.00															$185.00
P34	7/1/25	Reimburse	Medicare	$259.00															$259.00
P35	7/1/25	Reimburse	Medicare	$185.00															$185.00
P36	7/1/25	Reimburse	Medicare	$185.00															$185.00
PSEC																			$0.00
PEXP																			$0.00
			GRAND TOTAL	**$4,564.40**	**$7,056.69**	**$0.00**	**$1,504.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$60.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$5,221.03**

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on June 17, 2025.

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____