



**MINUTES**  
**UTILITY ADVISORY COMMITTEE REGULAR MEETING**  
**Tuesday, May 13, 2025**  
**Richland City Hall ~ Council Chambers**  
**625 Swift Boulevard**

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**Utility Advisory Committee Regular Meeting - 3:00 p.m.**

Chair Porter called the meeting to order at 3:11 p.m.

**Welcome and Roll Call**

Attendance:	Chair Porter	Present
	Vice-Chair Staven	Present
	Member Hofstetter	Absent
	Member Hyson	Absent
	Member Wallin	Absent
	Member Larkin	Present
	Member Richmond	Present

Also present were Council Liaison Whitten, Staff Liaison and Energy Services Director Whitney, Deputy Chief Aust, Electrical Systems Manager Wilkerson, Scott Russel – Energy West, LLC, and Administrative Assistant II Mata

Quorum met.

**Approval of Agenda**

**MEMBER LARKIN MOVED AND VICE-CHAIR STAVEN SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 4-0.**

**Minutes**

1. Approval of the March 11, 2025 Utility Advisory Committee Regular Meeting Minutes

**VICE-CHAIR STAVEN MOVED AND MEMBER LARKIN SECONDED THE MOTION TO APPROVE THE MARCH 11, 2025 MEETING MINUTES. THE MOTION CARRIED 4-0.**

**Public Comments**

None.

## Items of Business

### 2. Status of Each City Utility

#### Public Works

A representative for Public Works was not available. Updates were not provided.

#### Fire & EMS

Deputy Chief Aust provided status updates for Fire & Emergency Services for call volume, equipment, financial, and staffing. Member questions were answered.

#### Energy Services

Energy Service Director Whitney provided status updates for Energy Services projects, and he mentioned budget preparation for 2026 is set to begin soon. Member questions were answered.

### 3. Horn Rapids Solar Storage Training Power Purchase Agreement Vs. Purchase Discussion

Energy Services Director Whitney gave a summary of how the Horn Rapids Solar Storage Training (HRSST) was created. Mr. Russell, from Energy West LLC, presented a comparison between continuing with the current power purchase agreement and purchasing HRSST. Member questions were answered.

### 4. Richland Energy Services Financial Quarterly Report – 4Q24

Energy Services Director Whitney provided an overview of 2024 fourth quarter financials. He referred members to the Electric Utility Financial Statements for more details. There were no member questions.

### 5. Reliability Stats & Resource Discussion

Electrical Systems Manager Wilkerson went over the 2024 reliability stats. He also went over current and future projects that will help improve reliability and delivery of electrical services. Member questions were answered.

### 6. Capital Work Plan Update – March 2025

Energy Services Director Whitney provided updates for the Capital Work Plan. There were no member questions.

### 7. Pacific Northwest Utilities Conference Committee's April 2025 Regional Forecast

Director Whitney gave a brief overview of the PNUCCS forecast and referred members to a recent article for more information. There were no member questions.

## Future Business Items

- Bonneville Provider of Choice – Final Contract Review – July 2025
- Ruby Flats Solar – July 2025
- Status of Transmission Interconnection and Final Investment Decision for Atlas Agro – July 2025
- Electric Rates Review & Rate Design Options with Presentation by FCS – September 2025
- Bond Rating, Refund & New Issue Discussion – September 2025
- Richland Fire Department Ambulance Rate Methodology – September 2025
- AMI Time of Use (TOU) and Demand Rate Discussion – November 2025

## Adjournment

Chair Porter adjourned the meeting at 5:03 pm.

Prepared by: Arturo Mata  
Arturo Mata, Administrative Assistant II

Approved by: Daniel Porter  
Daniel Porter, Chair

DATE APPROVED: July 10, 2025

DATE PUBLISHED: July 14, 2025