



Meeting Minutes

Personnel Committee Meeting

Wednesday, July 9, 2025

Richland City Hall – 625 Swift Boulevard

The Parkway Conference Room

Personnel Committee Regular Meeting - 11:45 a.m.

Ms. Friberg called the meeting to order at 11:45 a.m.

Welcome and Roll Call:

Ms. Friberg welcomed those in attendance.

Attendance:

Committee Member Mai-Windle	Present (Remote via Zoom)
Committee Member Lowe	Present (Remote via Zoom)
Committee Member Watson	Present (Remote via Zoom)

Also present were Human Resources Generalist Friberg and Human Resources Administrative Assistant II Stricklin (Assistant Staff Liaison).

Approval of Minutes:

Anh-Thu Mai-Windle moved and Danny Lowe seconded to approve the June 23, 2025 meeting minutes as presented. The motion carried 3-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Police Sergeant.

Ms. Friberg informed the committee that the Promotional Process held on June 23, 2025, for Police Sergeant consisted of 6 candidates, and 4 candidates were certified to the list.

Danny Lowe moved and Anh-Thu Mai-Windle seconded the motion to approve the Police Sergeant list as presented. The motion carried 3-0.

Comments and Reports:

2. Personnel Committee Members
None.
3. HR Staff Liaison
None.

Adjournment:

Ms. Friberg adjourned the meeting at 11:52 a.m.

APPROVED:

Anh-Thu Mai-Windle

Anh-Thu Mai-Windle, Chair

ATTESTED:

Krysten Make

Lacey Paulsen, Staff Liaison

DATE APPROVED: July 17, 2025

DATE PUBLISHED: July 23, 2025