



MINUTES
Richland City Council Special Meeting and Regular Workshop
Tuesday, July 22, 2025
Richland City Shops ~ Room 110
2700 Duportail Street

City Council Special Meeting - 6:00 p.m.

Mayor Richardson called the Special meeting to order at 6:00 p.m.

Attendance: Mayor Richardson	Present
Mayor Pro Tem Kent	Present
Councilmember Jones	Present
Councilmember Lukson	Absent
Councilmember Maier	Present
Councilmember VanDyke	Present
Councilmember Whitten	Present

Also present were City Manager Amundson, Deputy City Manager Schiessl, Assistant City Manager Florence, City Attorney Kintzley, Chief of Police Pilcher, Energy Services Director Whitney, Finance Director Allen, Parks & Public Facilities Director Waite, Public Works Director D'Alessandro, Development Services Director Rizzitiello and City Clerk Rogers.

Agenda Items

1. Resolution No. 2025-105, Establishing Pro and Con Committees for the Proposed Charter Amendment to Create Voting Districts in the City of Richland

Council briefly discussed the appointment process to select three (3) members each to the Pro and Con Committees. Councilmember Whitten noted that if the matter were handled by the Benton County Auditor's Office, the standard practice would be to appoint based on the first three (3) applications received. While not necessarily recommending that approach, Councilmember Whitten presented it as an option that would expedite the process and minimize the potential for perceived partisanship or bias. Following a brief discussion, Council reached a consensus to adopt the same approach. The following applicants were selected:

- **Pro Committee:** Ragan Faylor, Karyn Hede, and Tim Taylor
- **Con Committee:** Dean Gano, Trudy Prince, and Andrew Rice

COUNCILMEMBER WHITTEN MOVED AND COUNCILMEMBER JONES SECONDED THE MOTION TO ADOPT RESOLUTION NO. 2025-105, ESTABLISHING PRO AND CON COMMITTEES FOR THE RICHLAND CITY CHARTER DISTRICTING CHARTER AMENDMENTS MEASURE APPEARING ON THE NOVEMBER 4, 2025 GENERAL

ELECTION BALLOT. THOSE IN FAVOR: MAYOR RICHARDSON, MAYOR PRO TEM KENT, AND COUNCILMEMBERS JONES, MAIER, VANDYKE AND WHITTEN. THOSE OPPOSED: NONE. MOTION CARRIED 6-0.

Mayor Richardson adjourned the special meeting at 6:07 p.m.

City Council Regular Workshop Meeting

Mayor Richardson called the workshop meeting to order at 6:07 p.m.

Agenda Items

1. City Shops Tour

The workshop session began with a tour of the City Shops, where Council and members of the public were invited to explore city operations housed in the facility. Deputy City Manager Schiessl led the tour, which ran from 6:08 p.m. to 7:13 p.m.

2. Off Street Parking Regulation: Review of Consultant Findings and Community Engagement

Deputy City Manager Schiessl provided a brief introduction of the topic, reminding Council that several months prior, the City engaged Kimley-Horn and Associates, Inc. to evaluate Richland's off-street parking requirements. This effort culminated in an Optimization Study. DCM Schiessl then introduced consultant Robert Ferrin, who shared findings from recent community engagement activities (including a session with the Richland Planning Commission), an analysis of new state legislation, and his initial observations of the City's existing parking code.

Mr. Ferrin presented the findings of Richland's Off-Street Parking Optimization Study. The presentation covered project background and scope, context and implications of Senate Bill 5184, regional and national parking optimization trends, community and stakeholder meeting results, and recommendations for zoning code changes and parking management strategies.

Following the presentation, Council engaged in a robust discussion regarding the study findings, the consultant's recommendations, and compliance with SB 5184.

3. City Council Correspondence Policy

City Manager Amundson presented a proposal to formalize the City's process for handling requests for both routine and non-routine letters of support. Council provided feedback on the proposed approach.

Future Workshop Agenda

City Manager Amundson previewed upcoming workshop topics for Council consideration, including:

- Red light camera enforcement
- Speed camera enforcement
- Strategies for addressing vacant buildings
- 2026 Capital Improvement Plan
- Attainable housing initiatives

Adjournment

Mayor Richardson adjourned the meeting at 8:58 p.m.

APPROVED:



Theresa Richardson, Mayor

ATTEST:



Jennifer Rogers, City Clerk

DATE APPROVED: August 6, 2025

DATE PUBLISHED: August 7, 2025