



Agenda  
Library Board Meeting  
Tuesday, August 12, 2025  
Richland Public Library  
955 Northgate Drive

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## **Regular Meeting - 5:30 p.m.**

### **Call to Order/Attendance:**

### **Approval of Agenda:** (Approved by Motion)

**Public Comments:** Please limit comments to 3 minutes per person and not more than 15 minutes per topic.

### **Approval of Minutes:** (Approved by Motion)

1. Approval of the July 8, 2025 Library Board Meeting Minutes

### **Richland Public Library Updates:**

2. Richland Public Library Staff Update
  - Michael Scarfo, Library Supervisor
3. July 2025 Library Manager's Report and Library Statistics Report
  - Christopher Nulph, Library Manager

### **Approval of Bills:** (Approved by Motion)

4. Claims for Payment from July 1, 2025 to July 31, 2025
  - Christopher Nulph, Library Manager

### **Unfinished Business:**

### **New Business:**

5. Richland Public Library Foundation Meeting Recap
  - Christopher Nulph, Library Manager
6. Second Quarter Reciprocal Borrowing Report
  - Christopher Nulph, Library Manager
7. United for Libraries Trustee Conference
  - Karen Buxton, Library Board Chair

### **Agenda Items for Upcoming Board Meeting:**

### **Adjournment**

Richland Public Library is ADA accessible with special parking and access available at the entrance facing Northgate Drive. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Chapter 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



## LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/12/2025

Agenda Category: Approval of Minutes

Prepared By: Kylie Christian, Administrative Assistant

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### Subject

Approval of the July 8, 2025 Library Board Meeting Minutes

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### Department

Parks & Public Facilities

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### Recommended Motion

Approve the July 8, 2025 Library Board meeting minutes.

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### Summary

The draft July 8, 2025 Library Board Meeting Minutes is included for consideration.

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### Attachments

- I. 2025.07.08 Library Board Meeting Minutes



**MINUTES**  
**Richland Public Library Board**  
**Tuesday, July 8, 2025**  
**Library Conference Room A**  
**955 Northgate Drive**

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**Richland Public Library Regular Board Meeting - 5:30 p.m.**

Vice-Chair Hernandez called the meeting to order at approximately 5:30 p.m.

Attendance: Chair Buxton	Absent
Vice-Chair Hernandez	Present
Board Member Isakson	Present
Board Member Lightner	Present
Board Member Pickel	Absent
Council Liaison Kent	Absent

Also present were Library Manager Nulph, Administrative Assistant Christian, and Children’s Librarian Reed.

**Approval of Agenda**

**BOARD MEMBER LIGHTNER MOVED AND BOARD MEMBER ISAKSON SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. MOTION CARRIED 3-0.**

**Approval of Minutes**

- 1. BOARD MEMBER ISAKSON MOVED AND BOARD MEMBER LIGHTNER SECONDED THE MOTION TO APPROVE THE MINUTES OF JUNE 10, 2025 AS PRESENTED. MOTION CARRIED 3-0.**

**Richland Public Library Updates**

2. Richland Public Library Staff Update

Children’s Librarian Kelly Reed shared with the Board about summer programming for children and the summer reading challenge for the children’s department.

3. Library Manager's Monthly Report and Library Statistics Report from June 2025

Adjustments have been made to the irrigation and electrical for the Outdoor Space that has caused some delays. Contractors are expected to continue construction in the next couple of weeks.

The library has successfully transitioned from K20 internet to internet provided by the City of Richland.

Library Manager Nulph shared library statistics for the month of June 2025.

**Public Comments**

None.

**Approval of Bills**

- 4. **BOARD MEMBER LIGHTNER MOVED AND BOARD MEMBER ISAKSON SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR JUNE 2025 IN THE AMOUNT OF \$200,300.51. THE MOTION CARRIED 3- 0.**

**Unfinished Business**

- 5. Changes to Library Operating Hours

After the Labor Day holiday, the library plans to change hours. The proposal is to change the hours Monday through Thursday from 10:00 a.m. to 9:00 p.m. to 9:00 a.m. to 8:00 p.m. Friday through Sunday the library hours will remain as they are. This change is ready for Board approval.

**BOARD MEMBER ISAKSON MOVED AND BOARD MEMBER LIGHTNER SECONDED THE MOTION TO APPROVE THE CHANGE TO THE LIBRARY OPERATING HOURS FROM 10 A.M. TO 9 P.M. MONDAY THROUGH THURSDAY TO 9 A.M. TO 8 P.M. MONDAY THROUGH THURSDAY. THE MOTION CARRIED 3-0.**

**Agenda Items for Upcoming Board Meeting**

Library Foundation Meeting Recap

**Adjournment**

Vice-Chair Hernandez adjourned the meeting at 6:03 P.M.

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APPROVED:

ATTEST:

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Karen Buxton, Library Board Chair

Kylie Christian, Administrative Assistant

DATE APPROVED:

DATE PUBLISHED:

DRAFT



# LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/12/2025

Agenda Category: Richland Public Library Updates

Prepared By: Michael Scarfo, Library Supervisor

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**Subject**

Richland Public Library Staff Update

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**Department**

Parks & Public Facilities

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**Recommended Motion**

Discussion only.

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**Summary**

User Experience Supervisor, Michael Scarfo, will update Board Members on his department.

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**Attachments**

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# LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/12/2025

Agenda Category: Richland Public Library Updates

Prepared By: Christopher Nulph, Library Manager

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**Subject**

July 2025 Library Manager's Report and Library Statistics Report

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**Department**

Parks & Public Facilities

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**Recommended Motion**

Discussion only.

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**Summary**

Library Manager Nulph's and library statistics from July 2025 are included for discussion.

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**Attachments**

1. 2025.08.12 Library Manager's Report
2. July 2025 Library Statistics



**LIBRARY MANAGER'S REPORT**  
**Richland Public Library Board**  
**August 12, 2025**

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### **State of Library Services**

The Library's operating hours change has been confirmed for 9/2. On this date, Monday-Thursday operating hours will change from 10a-9p to 9a-8p. Meeting rooms will be available for booking until 8pm. We are working with Marketing & Communications to get the word out about the change starting this month.

The Library's budget has been submitted. In final discussions with the PPF Director, we have added a request for study pod funds. These will be ranked last on our priority list. The proposed funds would acquire three mobile study pods to increase our study room capacity beyond the two study rooms that we currently operate.

The new Library website is still projected to go live in mid-August. This is part of a larger City of Richland website update. The change will make our page look more modern and simplify the browsing experience.

The Library is starting work with PatronPoint to add newsletter and virtual card services. This will allow patrons to sign up for updates, make new cards and renew cards online, and receive more professional due date and holds notices. This will take some time to set up, and we hope to have these functions available soon.

We have bad news from our partners at Kadlec Community Health. Their public education operation is being discontinued for budget reasons. This means that they will no longer be coordinating the health education sessions in the community. These have been popular and impactful for many in the region. Kadlec is providing us with their contacts so that we can try to continue this programming in some form. However, it will not be nearly as large of a scope without an outside agency doing the coordination.

Library cleaning services have changed from Personal Touch to ABM. The City previously had two providers of cleaning services, but has recently switched to one provider, ABM. In terms of services provided, we expect those to remain the same. Unrelated to this, one of our self-check PCs was damaged by the previous cleaners. They are paying for the replacement device, and we should have the replacement PC in place soon.

Before the September Board Meeting, we will be filming short interviews with interested Board members as part of our 75<sup>th</sup> anniversary film we are making. The video will celebrate our history, and we will have a segment for support organizations. This is a good time to talk about why Board members

volunteer to support the Library's operation and what the Library means to you. You may arrive as early as 4pm on 9/9 for this filming and this will take place in the Board Room.

Program highlights from the month include:

- Our summer chess lessons continue to be popular with 5 sessions held this month with about 80 attendees per session.
- Magician Louie Fox was so popular last year that we had him do two shows in one day this summer. Both shows were filled with over 400 people in total.
- The Mario Kart Tournament for teens was a surprise hit with almost 60 teens in attendance. This was a new type of program we tried out and will likely continue based on its success.
- We had a fun variation on our regular storytimes with draw along storytimes in late July. This combined stories about drawing with group drawing exercises. About 60 patrons attended these events.
- Cardboard construction is becoming an annual favorite with over 100 patrons building all kinds of cardboard contraptions in the Collaboratory.
- A new program for adults was a battle vest workshop that helped adults add flair to their battle vests ahead of the Battle Vest Fest at Uptown in August. There were 23 patrons in attendance.
- Another new kids program in collaboration with Cork's Place was a therapeutic grief garden activity that involved making a flowerpot and planting Forget-Me-Nots. 28 patrons attended this event.

### **Friends of the Library Update**

There are no updates from the Friends of the Library for the month.

### **Library Foundation**

The Library Foundation has begun work to update their bylaws to reflect current operation. The discussion started at the July meeting and will continue over the next several meetings.

### **Staffing Updates**

Interviews for the two vacant Library Assistant positions have been completed. HR is now working on the hiring process for these part time positions. We hope to have these positions filled soon.

### **Library Statistics**

July numbers usually see a small increase from June. This year, we see an approximate 1,000 person increase from June to July. The 2025 July number is almost 2,000 visits higher than 2024 July. Our 20,741 gate marks the second time we've crossed 20,000 visits this year. In terms of physical circulation, we saw a very high number for July with over 44,000 items circulated. Typically, physical circulation peaks in July and this will likely be the case this year as it is our highest number thus far.

Digital circulation (Libby, Hoopla, Kanopy) saw marginal increases this month. The digital trends in the summer still reflect increased circulation, but the trends tend to be more muted in comparison to physical movement. Following up on Rosetta Stone statistics, these numbers have been steadily increasing. April had 211 uses, May 323, and June 410. These stats are delayed, so we do not have July's numbers yet. The gradual increase is promising and is far higher than Mango's numbers, which tended to hover around 100 uses per month.



# RICHLAND PUBLIC LIBRARY

## July 2025 Statistics Report for the August Board Meeting

### SUMMARY

We held or hosted the following programs in July:

- “Music Together at the Library!” on Tuesday, July 1
- “Rock Painting” on Tuesday, July 1
- “Summer Chess Classes: Learn and Play” on Wednesdays in July
- Two shows by magician Louie Foxx on Monday, July 7
- Outdoor “STEAMKids plus Rec & Roll” on Tuesday, July 8
- “Fix It: Jar Terrariums” on Tuesday, July 8
- “LIGO at the Library: Kids’ Edition” on Tuesday and Wed., July 8 and 9
- “Story Time at Howard Amon Park” on Friday, July 11
- “Game Time Friday” on July 11
- “Mario Kart Tournament” on Friday, July 11
- “Pencil and Page” on Monday, July 14
- “WWII in the Pacific” presentation on Monday, July 14
- “Summer Craft Lab” on Wednesday, July 16
- “For the Love of Art: Peace Through My Lens” on Wednesday, July 16
- “Story Time Outside the REACH Museum” on Friday, July 18
- Recess Monkey Concert at John Dam Plaza on Friday, July 18
- “Teens-Only Intro to Ukulele” on Saturday, July 19
- “Summer Crafternoon for Grown Ups” on Sunday, July 20
- LGBTQIA+ Craft Social on Monday, July 21
- “Draw-Along Story Times” on Tuesday, July 22, and Friday, July 25
- Author Visit from Michelle Mahurin on Thursday, July 24
- “Art Lab for Kids” on Saturday, July 26
- “Battle Jacket Workshop” on Sunday, July 27
- “Ask Death Doulas” on Sunday, July 27
- “Grief Garden for Kids and Families” on Tuesday, July 29
- “Learn Finger Knitting” on Wednesday, July 30
- “All-Ages Journal Group” on Thursday, July 31.

The Tri-City Cinephiles watched *Swiss Army Man* (2016) and *Cast Away* (2000) on Sunday, July 13, and they watched *Forbidden Planet* (1956) on Monday, July 28. We held a Sensory Saturday Matinee showing of *Paddington in Peru* (2024) on July 26. Our Cereal (Serial) Book Club met on Tuesday, July 22, to discuss the *Redwall* series by Brian Jacques. We also held a Teen Theater showing of *A Minecraft Movie* (2025) on Thursday, July 31.



### JULY STATISTICS

- Overall Circulation with Renewals: **85,649**
- Digital Circulation: **20,737**
- Physical Items Checked Out: **44,041**
- Physical Items Renewed: **20,871**
- Holds Filled: **4,150**
- Hoopla Circulation: **3,987**
- Kanopy Circulation: **33,175 minutes, 443 tickets used**
- OverDrive Circulation: **16,307**
- New Library Card Accounts: **473**
- Gate Count: **20,741**
- Busiest Day: **1,063 (Monday, July 7)**

## CHILDREN'S PROGRAMS

### Story Times at the Library

Children's Services Librarian Kelly, Librarian Joyce, and Library Assistant Tanya held regular Tuesday evening story times at 6 p.m. on July 1, 8, 15, and 29; Wednesday morning active story times at 10 a.m. on July 2, 9, 16, 23, and 30; and Thursday morning baby story times at 10 a.m. on July 3, 10, 17, 24, and 31. The Tuesday evening story times were followed by "Meet Our Therapy Dogs!" sessions, and we also held a "Read to a Therapy Dog!" program at 3 p.m. on Wednesday, July 30.

### Outdoor Story Times

Kelly held an outdoor story time at Howard Amon Park at 10 a.m. on Friday, July 11, with 75 patrons attending. She also held an outdoor story time at the REACH Museum at 10 a.m. on Friday, July 18; the 53 patrons who attended enjoyed stories and rhymes, followed by a short walk on the trail outside the museum.

### Draw-Along Story Times

Kelly held a special "Draw-Along Story Time" for children in preschool and primary grades at 6 p.m. on Tuesday, July 22. Our calendar said, "Join us for books with a drawing theme, followed by time to draw along and make pictures from simple shapes." She held a second "Draw-Along Story Time" at 10 a.m. on Friday, July 25, with 36 patrons attending.

### "Music Together at the Library"

We hosted Music Together from 10 to 11 a.m. on Tuesday, July 1, as they led a musical session for kids and families in the Doris Roberts Gallery. Our calendar said, "We invite babies, toddlers, preschoolers, big kids, and their loving grownups to come together to play musically." Administrative Assistant Kylie helped to run this program. One hundred patrons attended.

### "Summer Chess Classes: Learn and Play"

We hosted the Washington Elementary Chess Champions as they held chess lessons in the library from 6:30 to 8 p.m. on five Wednesdays, July 2, 9, 16, 23, and 30. Each session consisted of a lesson followed by time to play chess with other students. We averaged 79 young patrons attending each week.

### Shows by Magician Louie Foxx

Magician Louie Foxx gave two entertaining performances for kids and families in the Doris Roberts Gallery on Monday, July 7, our busiest day this month. His shows are extremely popular. We had 184 patrons attend from 10 a.m. to 11:30 a.m., and 223 patrons attend from 3 to 4:30 p.m.

### "LIGO at the Library: Kids' Edition"

Staff from LIGO Hanford led programs in the Collaboratory from 10 a.m. to noon on Tuesday, July 8, and from 2 to 4 p.m. on Wednesday, July 9. Students in grades 3 through 6 were invited to participate in fun hands-on activities to learn about light, electricity, and the world around them. Librarian Johanna and Community Engagement Supervisor Michelle helped to run this program. We had 45 and 71 patrons attend.



## CHILDREN'S PROGRAMS (CONTINUED)

### “Outdoor STEAMKids Plus Rec & Roll”

Kelly held a fun summer STEAM event in front of the library from 9 to 11 a.m. on Tuesday, July 8, with Parks and Recreation staff. Seventy-eight patrons enjoyed the games, Big Blue Blocks, and other activities at this Pop-Up Play Day.

### Pop-Up Play Days

Kelly conducted library outreach and led activities for other Pop-Up Play Days on Tuesday, July 15, at Howard Amon Park; Tuesday, July 22, at Crested Hills Park; and Tuesday, July 29, at Jefferson Park.

### Recess Monkey Concert at John Dam Plaza

We hosted a concert by Recess Monkey, a nationally acclaimed band of music teachers from Seattle, at 6 p.m. on Friday, July 18, in John Dam Plaza. We had 130 patrons attend. Johanna, Kelly, and Michelle helped with this program.

### Cereal (Serial) Book Club

Our Cereal (Serial) Book Club for fourth through sixth graders met from 4 to 5:30 p.m. on Tuesday, July 22. Johanna led the group as they discussed the *Redwall* series by Brian Jacques. Cereal snacks and craft supplies were generously provided by the Friends of the Richland Library. Six patrons attended.

### “Cardboard Construction and More”

Kelly held a “Cardboard Construction and More” craft program from 1 to 3 p.m. on Wednesday, July 23, in the Collaboratory. Kids and families built cardboard structures using Makedo tools. We had 109 patrons attend this fun program.

### “Art Lab for Kids”

Kelly held a drop-in “Art Lab for Kids” program for patrons of all ages from 1 to 3 p.m. on Saturday, July 26. Fifty-five young patrons attended. Attendees could mark off their participation in Beanstack for the Summer Reading Challenge.

### “Learn Finger Knitting”

Kelly held a “Learn Finger Knitting” program from 1 to 2 p.m. on Wednesday, July 30. Thirty-seven patrons attended, and they were encouraged to turn in a strand of finger knitting to mark off their Sweater Weather Badge for the Summer Reading Challenge.

## ALL-AGES PROGRAMS

### “Rock Painting”

Kelly, Library Assistant Charm, and Library Assistant Luca held a “Rock Painting” craft program from 1 to 3 p.m. on Tuesday, July 1, in the Collaboratory. Our calendar invitation said, “Bring your creativity and get ready to paint!” We had 114 patrons attend.



## **ALL-AGES PROGRAMS (CONTINUED)**

### **Singing Strings Ukulele Club**

Johanna held Singing Strings Ukulele Club teen and adult jams in the Collaboratory from 6:30 to 8 p.m. on two Tuesdays, July 1 and 15. She had 13 and 10 patrons attend these sessions.

### **“Fix It: Jar Terrariums”**

Library Assistant Mary held a “Fix It: Jar Terrariums” program from 6 to 8 p.m. on Tuesday, July 8. She had 28 patrons come to repurpose jars into terrariums to grow moisture-loving plants.

### **“Game Time Friday”**

We held an intergenerational “Game Time Friday” program from 11 a.m. to 1 p.m. on Friday, July 11. Fourteen patrons attended this month.

### **“Pencil and Page”**

Adult Services Librarian Gavin and Kelly held a “Pencil and Page” craft program from 6 to 7:30 p.m. on Monday, July 14. Fifty-four patrons of all ages came to participate in fun drawing activities.

### **Summer Craft Lab**

Teen Services Librarian Alyssa, Gavin, Johanna, Kelly, and Michelle held a drop-in “Summer Craft Lab” program from 6 to 7:30 p.m. on Wednesday, July 16. We had 114 patrons of all ages attend.



### **Author Visit: Michelle Mahurin**

Gavin hosted a visit by Michelle Mahurin, the author of *I Don't Want to Dance*, in the Doris Roberts Gallery from 7 to 8:30 p.m. on Thursday, July 24. Eleven patrons attended.

### **Sensory Matinee Movie: *Paddington in Peru***

Johanna held a Sensory Matinee Movie showing of *Paddington in Peru* (2024) at 3 p.m. on Saturday, July 26.

### **“Grief Garden for Kids and Families”**

We hosted Cork's Place on Tuesday, July 29, as they invited families to decorate memorial flower pots and plant forget-me-nots in memory of loved ones. Twenty-eight patrons attended.

### **All-Ages Journal Group**

Kelly led an All-Ages Journal Group from 1 to 3 p.m. on Thursday, July 31, in the Collaboratory. Sixteen patrons attended.

## **TEEN PROGRAMS**

### **Mario Kart Tournament**

Alyssa and Johanna held a Mario Kart Tournament from 2 to 3:30 p.m. on Friday, July 11. Fifty-six teens attended this popular event.

### **“Teens-Only Intro to Ukulele”**

Johanna held a “Teens-Only Intro to Ukulele” class at 1 p.m. on Saturday, July 19. She will be following it with a teen ukulele jam in August.

### **Teen Theater: *A Minecraft Movie***

Alyssa held a Teen Theater showing of *A Minecraft Movie* (2025) in the Collaboratory from 5:30 to 7:30 p.m. on Thursday, July 31. Nineteen patrons attended.

## ADULT PROGRAMS

### Double Feature: *Swiss Army Man* and *Cast Away*

The Tri-City Cinephiles Club watched *Swiss Army Man* (2016) and *Cast Away* (2000) in the Doris Roberts Gallery from noon to 4 p.m. on July 13. Five patrons attended.

### “WWII in the Pacific: From Pearl Harbor to Tokyo Harbor”

We hosted the B-Reactor Museum Association for a presentation by Richard Raymond from 7 to 8:30 on Monday, July 14. He shared stories from his recent tour of World War II sites across the Pacific, including historic locations from Pearl Harbor to Tokyo Harbor. Thirty-five attended.

### For the Love of Art: William Hanley

We hosted Art Works Northwest for a “Peace Through My Lens: Nature Photography and Positive Mental Health” presentation by artist William Hanley from 6 to 7 p.m. on Wednesday, July 16, in the Doris Roberts Gallery. Fifteen patrons attended.

### Daughters of the American Revolution Genealogy Workshop

The Columbia River Chapter of Daughters of the American Revolution held a genealogy workshop from 2 to 4 p.m. on Saturday, July 19. Six patrons attended.

### “Summer Crafternoon for Grown Ups”

Alyssa, Johanna, and Michelle held a “Summer Crafternoon for Grown Ups” program from 1 to 3 p.m. on Sunday, July 20. Twenty attended.

### LGBTQIA+ Craft Social

Gavin held our monthly LGBTQIA+ Craft Social in the Collaboratory from 6:30 to 8:30 p.m. on Monday, July 21. Forty-six patrons attended.

### “Battle Jacket Workshop”

Gavin held a “Battle Jacket Workshop” for teens and adults from noon to 4 p.m. on Sunday, July 27. Twenty-three patrons attended.



### Tri-Cities Cinephiles Club Movie: *Forbidden Planet*

Gavin held a Tri-Cities Cinephiles Club showing of *Forbidden Planet* (1956) from 6:30 to 8:30 p.m. on Monday, July 28. Twenty-three patrons attended.

### Kadlec Medical Center Programs

Kadlec’s Parenting Together Support Group met in the library at 10 a.m. on Saturday, July 12. Kadlec Art Expressions held a popular watercolor painting workshop at 2 p.m. on Friday, July 25.

## OTHER

### Local Book, Writing, and Craft Clubs

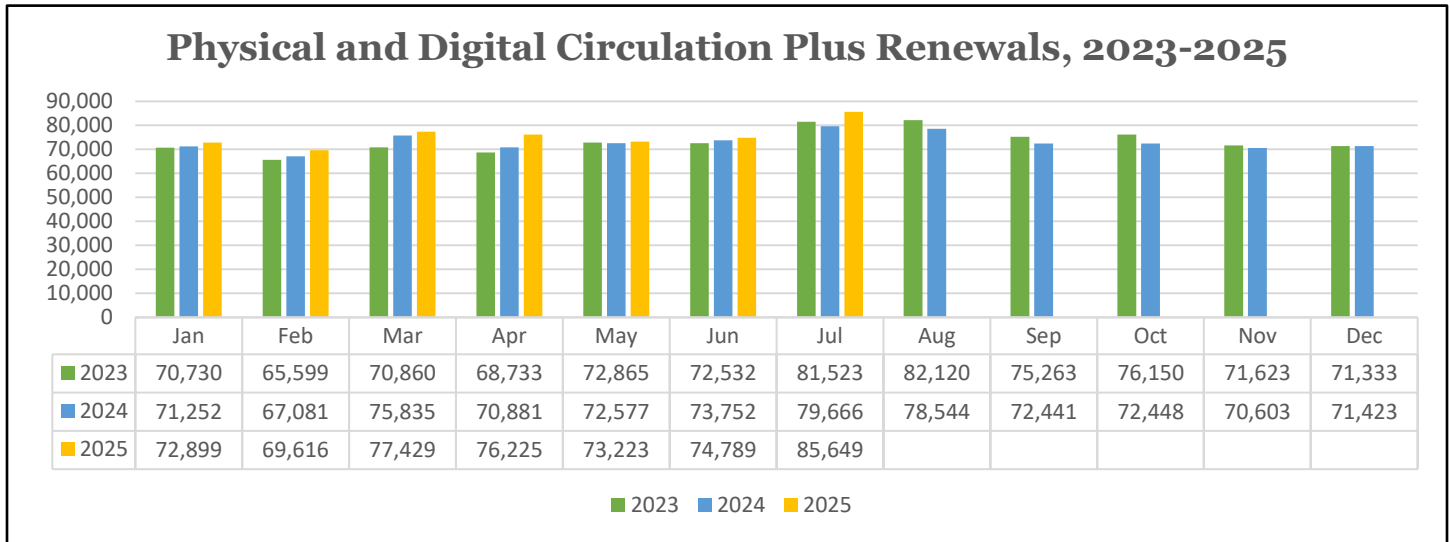
Clubs that met at the library this month included Quilting in the Library on Thursday, July 10; Storywriters on Monday, July 14; By the Book Knitters on Tuesday, July 15; and the Monday Night Book Group on July 21.

### Library Outreach

Library outreach this month included visits to KinderCare on Tuesday, July 1 (Kelly); a Union Gospel Mission event on Wednesday, July 9 (Mary); the Richland Farmer’s Market on Friday, July 18 (Charm and Library Manager Chris); and Art in the Park on Friday and Saturday, July 25 and 26 (Kylie and Michelle).

## STATISTICS

### TOTAL CIRCULATION

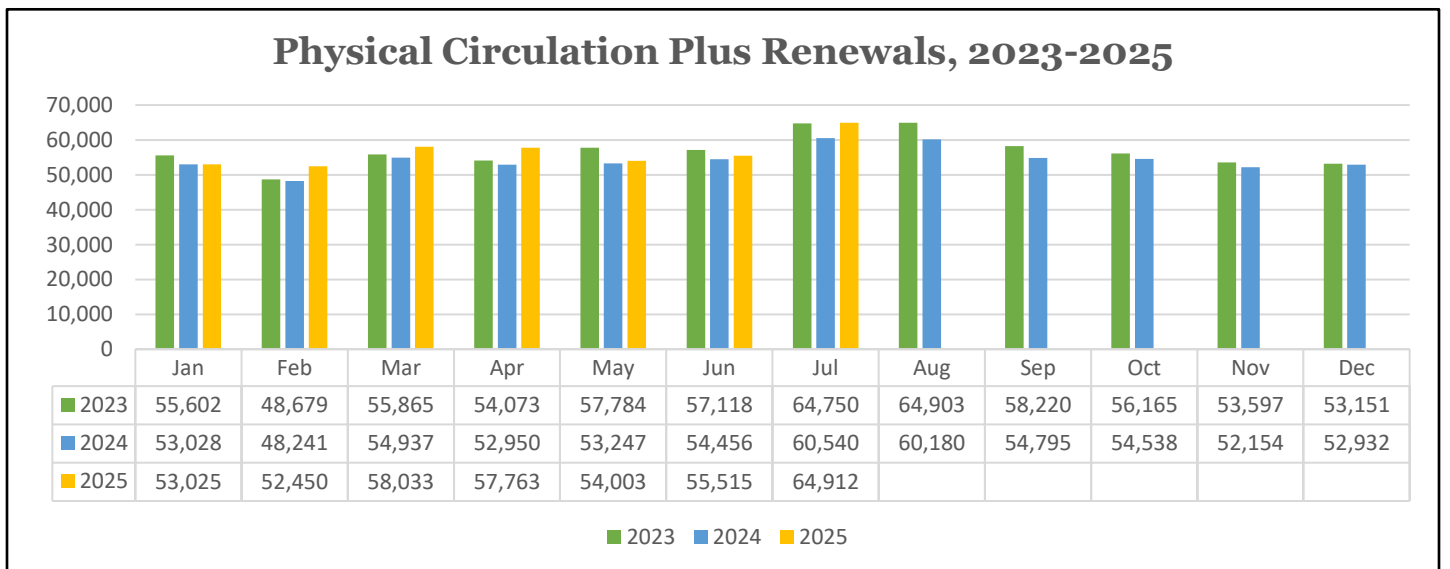


During July, our total physical plus digital circulation was 64,778 items, not including renewals. Of those, 44,041 (68.0%) were physical items and 20,737 (32.0%) were digital items obtained through Hoopla, Kanopy, and OverDrive. Kanopy plays were counted in this, but physical item renewals were not.

This physical plus digital circulation, not including renewals, was up 12.2% compared to the 57,747 items checked out in June 2025. Digital circulation was up 7.6% compared to the 19,274 items checked out in June. We filled 4,150 requests for holds and had 9 scheduled curbside deliveries for 5 patrons.

Our patrons also renewed 20,871 physical items in July. Including these physical item renewals, our overall circulation was 85,649. That overall circulation was up 14.5% compared to the 74,789 items circulated in June 2025, and it was also up 7.5% compared to the 79,666 items circulated in July 2024.

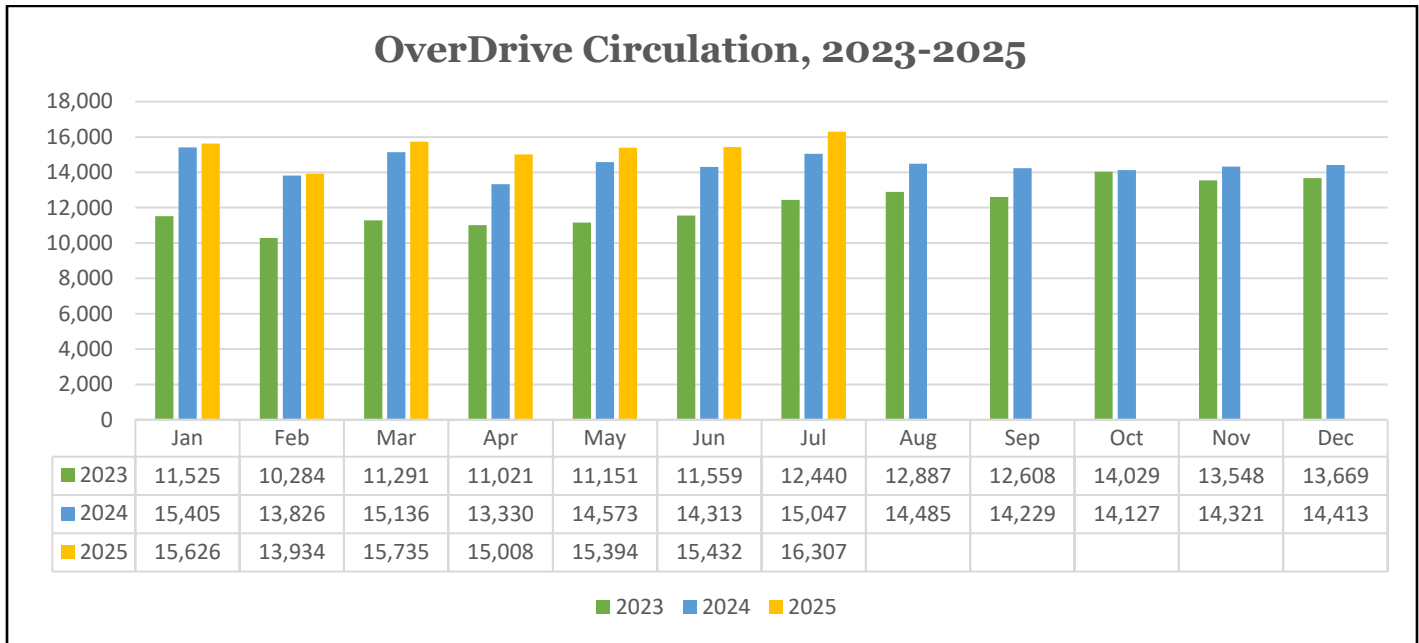
### PHYSICAL CIRCULATION



Our patrons checked out 44,041 physical items in July and renewed 20,871 physical items, for a total of 64,912 items. That circulation was up 16.9% compared to the 55,515 physical items checked out and renewed in June 2025, and it was also up 7.2% compared to the 60,540 items checked out and renewed in July 2024. The top ten categories that circulated this month were Children’s Storybooks (4,942 items), Children’s Chapter Book Fiction (4,924 items), Adult Nonfiction (4,112 items), Children’s Graphic Novels (3,540 items), Children’s Nonfiction (3,114 items), Adult Fiction 2nd Floor (2,956 items), Adult Movies (2,693 items), Children’s Favorites on the Story Circle (1,783 items), Children’s Movies (1,751 items), and Adult New Books (1,742 items).

# DIGITAL CIRCULATION

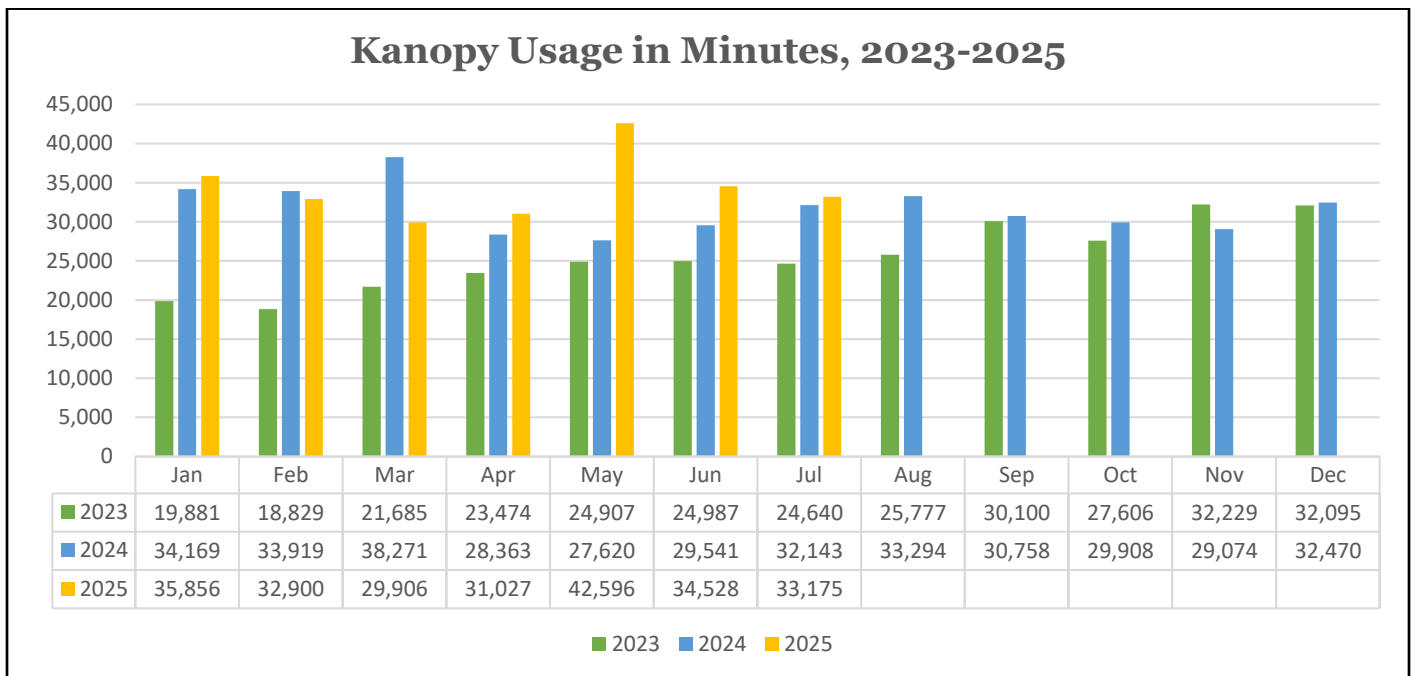
## OverDrive



The 16,307 checkouts through OverDrive in July were up 5.7% compared to the 15,432 checkouts in June 2025, and they were also up 8.4% compared to the 15,047 checkouts in July 2024.

This month's checkouts included 7,282 audiobooks (which were 44.7% of the OverDrive items checked out), 6,856 e-books (42.0%), and 2,169 e-magazines (13.3%).

## Kanopy

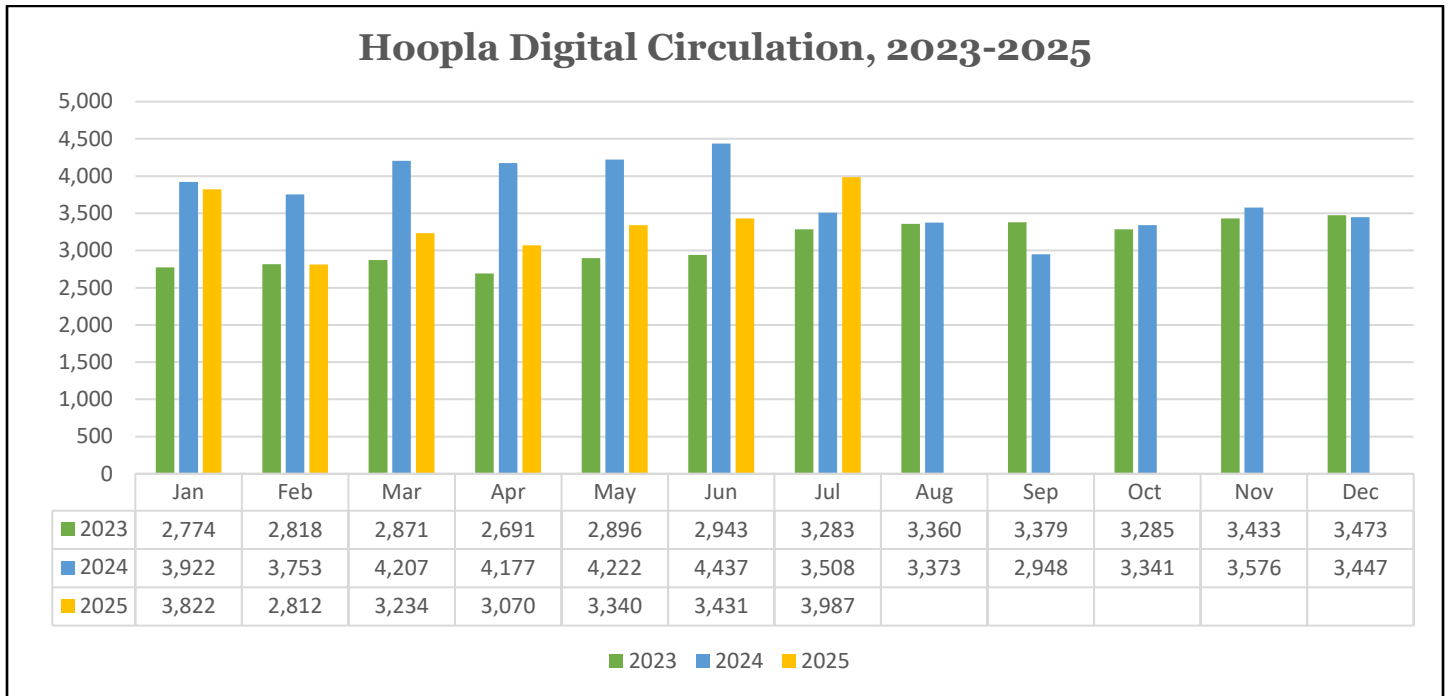


Our patrons viewed 33,175 minutes of Kanopy content during the month of July, using 443 tickets. That usage was down 3.9% compared to the 34,528 minutes viewed in June 2025, but it was up 3.2% compared to the 32,143 minutes viewed in July 2024.

The top ten suppliers of content viewed on Kanopy this month were BBC Studios; Paramount Pictures; PBS; Weston Woods; MHz Networks; Aardman Animations; The Great Courses; Shout Studios; Kino Lorber; and Filmhub, Inc. Content was viewed on televisions (42.0%), mobile devices (24.2%), tablets (23.0%), and desktops (10.7%).

## DIGITAL CIRCULATION (CONTINUED)

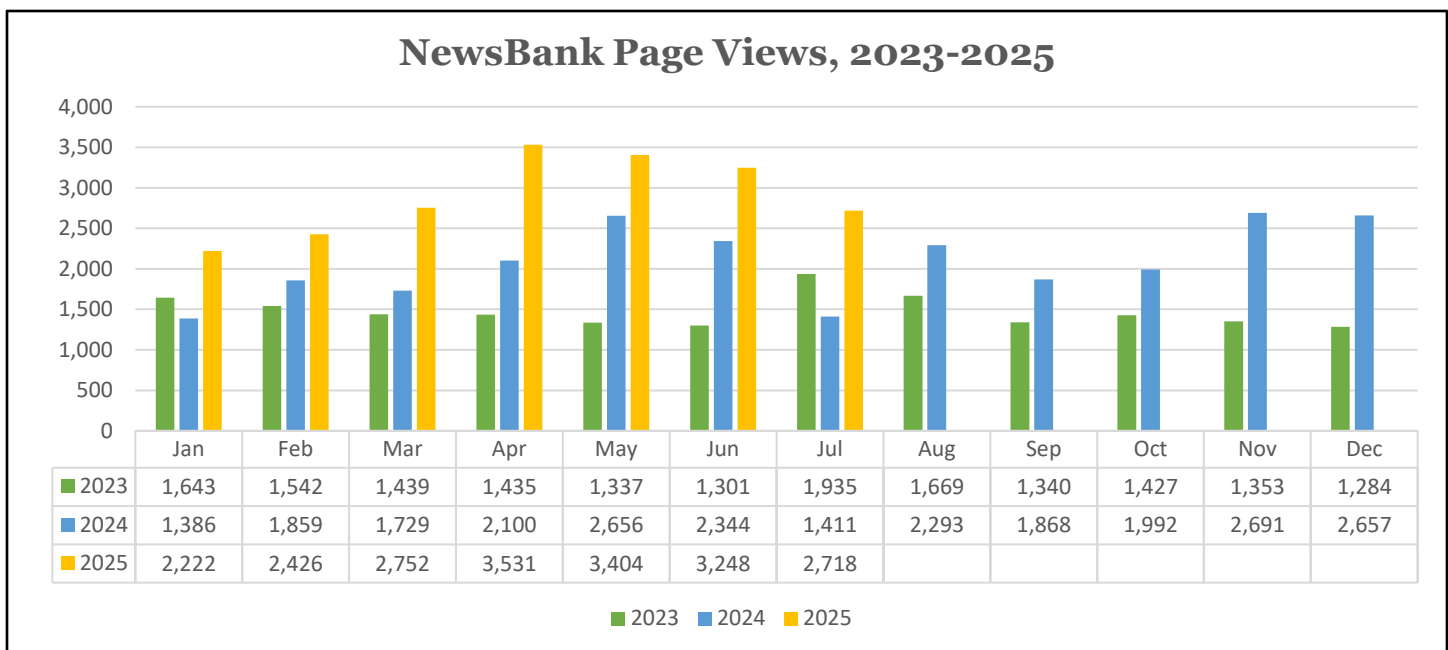
### Hoopla



The 3,987 circulations in Hoopla during July were up 16.2% compared to the 3,431 circulations in June 2025, and they were also up 13.7% compared to the 3,508 circulations in July 2024. Hoopla continues to be popular with our patrons for their educational and entertainment needs.

Patrons checked out 1,931 audiobooks (which were 48.4% of the Hoopla items checked out), 1,127 movies and television shows (28.3%), 843 e-books and e-comics (21.1%), 82 music items (2.1%), and 4 e-magazines (0.1%).

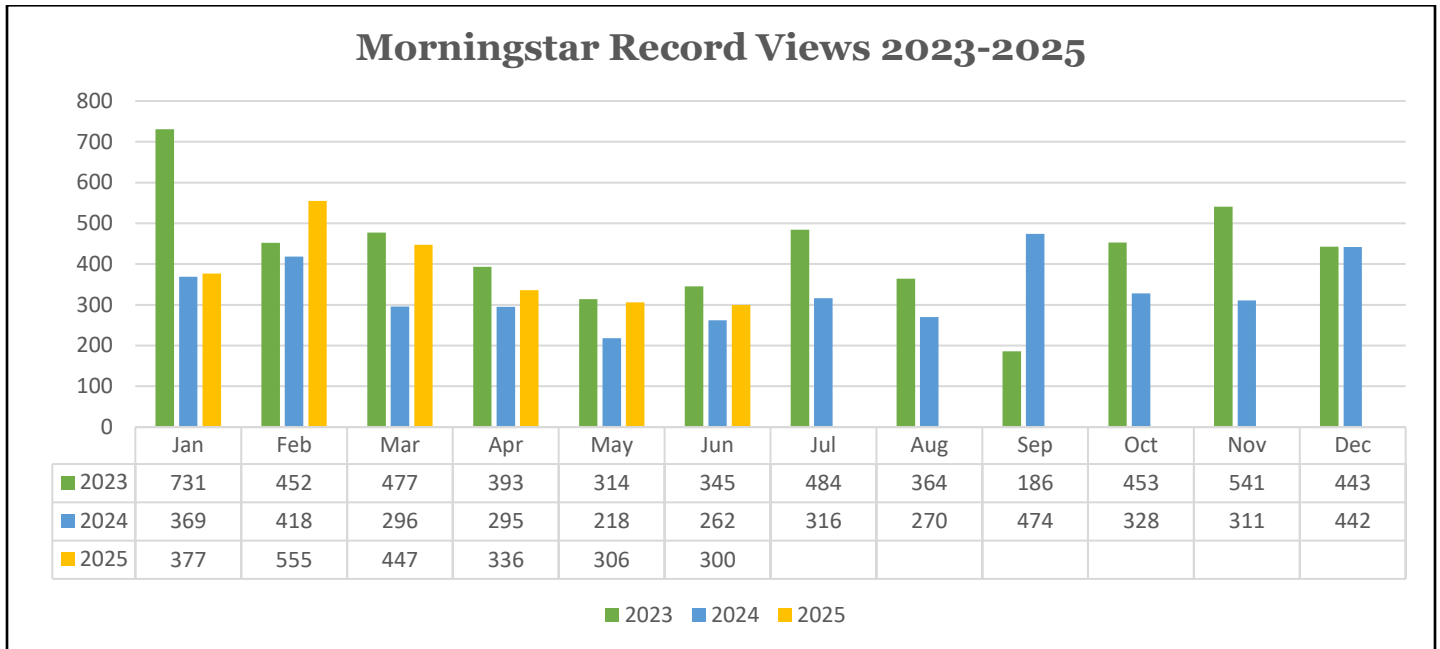
### NewsBank



The 2,718 NewsBank page views in July were down 16.3% compared to the 3,248 page views in June 2025, but they were up 92.6% compared to the 1,411 page views that occurred in July 2024. NewsBank seems to be one of the more consistently used offerings in our database collection.

## OTHER DIGITAL SERVICES

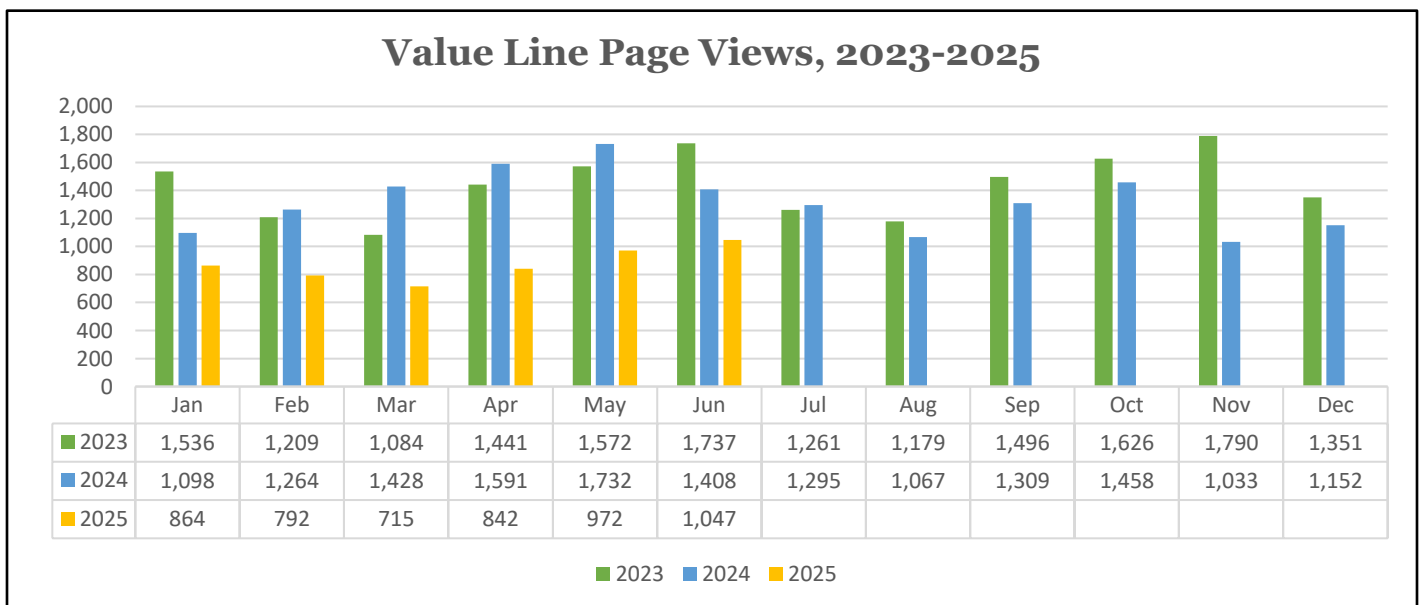
### Morningstar



Our patrons viewed 300 Morningstar records in June. That usage was down 2.0% compared to the 306 records viewed in May 2025, but it was up 14.5% compared to the 262 records viewed in June 2024. Morningstar continues to pair well with Value Line, giving our patrons a valuable combination of resources to use when researching their financial questions.

Usage statistics are not yet available from Morningstar for July, so we will include them in next month's board report.

### Value Line



The 1,047 Value Line page views in June were up 7.7% compared to the 972 page views in May 2025, but they were down 25.6% compared to the 1,408 page views that occurred in June 2024. Value Line is a worthwhile research platform for our patrons. Its pairing with Morningstar gives our patrons a helpful depth of financial information for any investment questions that they have.

Usage statistics are not yet available from Value Line for July, so we will include them in next month's board report.

## **ADDITIONAL STATISTICS**

### **Gate Counts**

Our total gate count for July was 20,741. Our busiest day was Monday, July 7, with 1,063 patrons logged. Magician Louie Foxx gave two extremely popular performances in the Doris Roberts Gallery that day as part of our Summer Reading Program.

### **Interlibrary Loans**

In July, we received a total of 268 interlibrary loan requests from other libraries. We sent 155 items to libraries during the month in response to their interlibrary loan requests.

We also sent 37 interlibrary loan requests to other libraries in July for items requested by our patrons. We received 19 items from other libraries in response to our requests.

### **New Library Card Accounts**

We created 473 new library card accounts in July. They included 291 resident cards, 134 reciprocal cards, 19 nonresident cards, 11 limited access cards, 10 reciprocal digital cards, 7 interlibrary loan accounts, and 1 iCard. All of the reciprocal and reciprocal digital cards we issued this month were for Mid-Columbia Libraries patrons.



## LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/12/2025

Agenda Category: Approval of Bills

Prepared By: Christopher Nulph, Library Manager

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### Subject

Claims for Payment from July 1, 2025 to July 31, 2025

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### Department

Parks & Public Facilities

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### Recommended Motion

Move to approve the claims for payment from July 1, 2025 to July 31, 2025.

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### Summary

Review and approval of claims for payment from July 1, 2025 through July 31, 2025.

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### Attachments

1. Library Payroll - June 2025
2. July 2025 Library Voucher Listing
3. July 2025 Library Claims for Payment

# CITY OF RICHLAND

## LIBRARY EXPENDITURE

July 2025

Month/Year

PAY PERIODS: From June 15, 2025 through July 27, 2025

GROSS SALARIES ..... \$ 164,384.11

	Gross Wages	Total
WEEK OF: <u>07/03/25</u>	<u>55,112.32</u>	<u>55,112.32</u>
WEEK OF: <u>07/17/25</u>	<u>54,941.37</u>	<u>54,941.37</u>
WEEK OF: <u>07/31/25</u>	<u>54,330.42</u>	<u>54,330.42</u>
<b>TOTAL</b>	<b><u>164,384.11</u></b>	<b><u>164,384.11</u></b>



## Library Voucher Listing

Begin Date: 7/1/2025

End Date: 7/31/2025

### NON-FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
<b>001</b>		<b>GENERAL FUND</b>						
	<b>303</b>	<b>LIBRARY</b>						
	K8188700/3583	EQUINOX SOFTWARE INC		00001649	7/25/2025	338430	LIB - ASPEN DISCOVERY MAINT SUPPORT 8/1/25- 7/31/26	\$5,000.00
<b>SOFTWARE-LICENSING &amp; UPGRADES TOTAL:</b>								<b>\$5,000.00</b>
<b>SOFTWARE-LICENSING &amp; UPGRADES - YTD INFORMATION</b>								
<b>BUDGET: \$110,598.00</b>			<b>YTD ACTUAL: \$65,052.10</b>			<b>YTD % USED: 58.82%</b>		
<b>INFORMATION TECHNOLOGY TOTAL:</b>								<b>\$5,000.00</b>
	K8721000/4117	MOON SECURITY SERVIC		6626766	7/2/2025	337701	MOON SECURITY JULY 2025 LIBRARY	\$160.99
	K8721000/4117	CI INFORMATION MANAG		0184318	7/16/2025	338054	ONSITE 64 GALLON RECURRING SHRED 90 DAYS RPL	\$115.50
	K8721000/4117	SPORTSENGINE INC		58999	7/23/2025	338323	LIBRARY BACKGROUND CHECKS: (7)	\$129.50
<b>EXPERT SERVICES TOTAL:</b>								<b>\$405.99</b>
<b>EXPERT SERVICES - YTD INFORMATION</b>								
<b>BUDGET: \$3,250.00</b>			<b>YTD ACTUAL: \$1,479.95</b>			<b>YTD % USED: 45.54%</b>		
	K8721000/4201	VERIZON WIRELESS		6116416088	7/2/2025	337730	Verizon Wireless NASPO - June 2025	\$89.72
	K8721000/4201	VERIZON WIRELESS		6115519411	7/2/2025	337730	150-25 VERIZON HOTSPOTS - LIBRARY	\$1,405.00
	K8721000/4201	FRONTIER		7/25 509/943-3152	7/18/2025	338196	LIBRARY TELEPHONE CH 7/1/25-7/31/25 509/9433152	\$1,118.25
	K8721000/4201	FRONTIER		6/25 206/188-2614	7/18/2025	338197	TELEPHONE 7/1/2025- 7/31/2025 206/188-2614	\$53.41



## Library Voucher Listing

Begin Date: 7/1/2025

End Date: 7/31/2025

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
K8721000	4201	VERIZON WIRELESS		6118029539	7/23/2025	338357	150-25 VERIZON HOTSPOTS - LIBRARY	\$751.00
<b>TELEPHONE &amp; COMM SVCS TOTAL:</b>								<b>\$3,417.38</b>
<b>TELEPHONE &amp; COMM SVCS - YTD INFORMATION</b>								
<b>BUDGET: \$24,330.00</b>			<b>YTD ACTUAL: \$14,296.83</b>			<b>YTD % USED: 58.76%</b>		
K8721000	4202	PITNEY BOWES PURCHAS		Jan-Jun 2025 Postage	7/16/2025	338106	Postage January through June 2025	\$2,765.43
<b>POSTAGE TOTAL:</b>								<b>\$2,765.43</b>
<b>POSTAGE - YTD INFORMATION</b>								
<b>BUDGET: \$5,000.00</b>			<b>YTD ACTUAL: \$2,770.83</b>			<b>YTD % USED: 55.42%</b>		
K8721000	4301	LIGHTFOOT, GAVIN		24-002 LIGHTFOOT	7/11/2025	338003	24-002 LIGHTFOOT ALA LIB LEARN CONFERENCE 2024	\$68.42
K8721000	4301	LIGHTFOOT, GAVIN		25-163 LIGHTFOOT	7/18/2025	338213	25-163 LIGHTFOOT ALA ANNUAL CONFERENCE 2025	\$68.86
K8721000	4301	CITY OF RICHLAND		25-163 LIGHTFOOT	7/18/2025	338183	25-163 LIGHTFOOT ALA ANNUAL CONFERENCE 2025	\$460.00
K8721000	4301	CITY OF RICHLAND		25-103 NULPH	7/18/2025	338183	25-103 NULPH ALA ANNUAL CONFERENCE 2025	\$460.00
K8721000	4301	CITY OF RICHLAND		25-164 URETSKY- PRATT	7/18/2025	338183	25-164 URETSKY-PRATT ALA ANNUAL CONFERENCE 2025	\$460.00
K8721000	4301	TALBOTT, JOHANNA		JAN-JUNE 25 - LIBRAR	7/18/2025	338247	REIMB JAN-JUNE 2025 MILEAGE	\$36.33



## Library Voucher Listing

Begin Date: 7/1/2025

End Date: 7/31/2025

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
K8721000	4301	CHRISTIAN, KYLIE		JAN-JUNE 2025- LIBRAR	7/18/2025	338180	REIMB JAN-JUNE2025 MILEAGE	\$133.98
<b>TRAVEL EXPENSES TOTAL:</b>								<b>\$1,687.59</b>
<b>TRAVEL EXPENSES - YTD INFORMATION</b>								
<b>BUDGET: \$21,000.00</b>			<b>YTD ACTUAL: \$11,397.29</b>			<b>YTD % USED: 54.27%</b>		
K8721000	4504	XEROX CORP		023838963	7/2/2025	337737	7HB-469027 JULY BASE CHARGE LIBRARY	\$10.87
K8721000	4504	KELLEY CREATE CO		39516106	7/2/2025	337688	112-3056730-000 LIBRARY JUNE 2025	\$420.67
<b>COPIER/FAX LEASE RENTAL MAINT TOTAL:</b>								<b>\$431.54</b>
<b>COPIER/FAX LEASE RENTAL MAINT - YTD INFORMATION</b>								
<b>BUDGET: \$14,145.00</b>			<b>YTD ACTUAL: \$8,032.88</b>			<b>YTD % USED: 56.79%</b>		
K8721000	5301	WA STATE DEPARTMENT		DOR 06/2025	7/25/2025	10647	COMBINED EXCISE TAX - JUNE 2025	\$13.75
<b>STATE TAXES TOTAL:</b>								<b>\$13.75</b>
<b>STATE TAXES - YTD INFORMATION</b>								
<b>BUDGET: \$1,020.00</b>			<b>YTD ACTUAL: \$77.45</b>			<b>YTD % USED: 7.59%</b>		
<b>LIBRARY ADMINISTRATION TOTAL:</b>								<b>\$8,721.68</b>
K8722100	3401	OVERDRIVE		01452CO25184451	7/2/2025	337706	LIBRARY MATERIALS - EBOOK/AUDIOBOOK 6/10/25	\$296.96
K8722100	3401	OVERDRIVE		01452CO25186784	7/2/2025	337706	LIBRARY MATERIALS - EBOOK COLLECTION 6/11/25	\$340.22



## Library Voucher Listing

Begin Date: 7/1/2025

End Date: 7/31/2025

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
K8722100/3401	OVERDRIVE			01452CO25190753	7/2/2025	337706	LIBRARY MATERIALS - EBOOK COLLECTION 6/16/25	\$436.25
K8722100/3401	OVERDRIVE			01452DA25192846	7/2/2025	337706	LIBRARY MATERIALS - EBOOK COLLECTION 6/17/25	\$35.00
K8722100/3401	OVERDRIVE			01452CO25195925	7/2/2025	337706	LIBRARY MATERIALS - EBOOK COLLECTION 6/22/25	\$247.70
K8722100/3401	OVERDRIVE			01452CO25184478	7/2/2025	337706	LIBRARY MATERIALS - EBOOK/AUDIOBOOK COLL 6/10/25	\$1,178.55
K8722100/3401	OVERDRIVE			01452CO25186785	7/2/2025	337706	LIBRARY MATERIALS - EBOOK/AUDIOBOOK COLL 6/11/25	\$216.24
K8722100/3401	OVERDRIVE			01452DA25192564	7/2/2025	337706	LIBRARY MATERIALS- EBOOK/AUDIOBOOK COLL 6/17/25	\$230.36
K8722100/3401	OVERDRIVE			01452DA25198579	7/2/2025	337706	LIBRARY MATERIALS - EBOOK/AUDIOBOOK COLL 6/24/25	\$199.97
K8722100/3401	THE GALE GROUP			999100410912	7/2/2025	337662	LIBRARY MATERIALS - LARGE PRINT COLLECTION 5/12/25	\$242.86
K8722100/3401	THE GALE GROUP			999100421349	7/2/2025	337662	LIBRARY MATERIALS - LARGE PRINT COLLECTION 5/14/25	\$127.14
K8722100/3401	THE GALE GROUP			999100421348	7/2/2025	337662	LIBRARY MATERIALS - LARGE PRINT COLLECTION 5/14/25	\$247.75
K8722100/3401	MIDWEST TAPE			507396814	7/16/2025	338098	HOOPLA USAGE JUNE 2025	\$7,031.42
K8722100/3401	PROQUEST LLC			70901955	7/23/2025	338328	LIBRARY DATABASE - WSL BUNDLE 7/1/25-6/30/26	\$1,547.39



## Library Voucher Listing

Begin Date: 7/1/2025

End Date: 7/31/2025

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
K8722100/3401	OVERDRIVE			01452DA25211911	7/16/2025	338102	LIBRARY MATERIALS - AUDIOBOOK 7/2/25	\$159.98
K8722100/3401	OVERDRIVE			01452DA25210195	7/16/2025	338102	LIBRARY MATERIALS - EBOOK 7/1/25	\$27.50
K8722100/3401	OVERDRIVE			01452CO25200617	7/16/2025	338102	LIBRARY MATERIALS - E/AUDIOBOOKS 6/26/25	\$1,540.57
K8722100/3401	OVERDRIVE			01452CO25210947	7/16/2025	338102	LIBRARY MATERIALS - E/AUDIOBOOKS 7/2/25	\$150.00
K8722100/3401	OVERDRIVE			01452CO25209212	7/16/2025	338102	LIBRARY MATERIALS - E/AUDIOBOOK 7/1/25	\$159.50
K8722100/3401	OVERDRIVE			01452CO25200574	7/16/2025	338102	LIBRARY MATERIALS - E/AUDIOBOOK 6/26/25	\$358.26
K8722100/3401	THE GALE GROUP			999100557743	7/18/2025	338178	LIBRARY MATERIALS - LARGE PRINT COLLECTION 6/10/25	\$281.98
K8722100/3401	THE GALE GROUP			999100559952	7/18/2025	338178	LIBRARY MATERIALS - LARGE PRINT COLLECTION 6/11/25	\$222.49
K8722100/3401	THE GALE GROUP			999100559951	7/18/2025	338178	LIBRARY MATERIALS - LARGE PRINT COLLECTION 6/11/25	\$311.32

**LIBRARY RESOURCES TOTAL: \$15,589.41**

### LIBRARY RESOURCES - YTD INFORMATION

**BUDGET: \$424,700.00**      **YTD ACTUAL: \$250,464.89**      **YTD % USED: 58.97%**

K8722100/3402	RECESS MONKEY LLC			17	7/16/2025	338112	LIB PROGRAM - RECESS MONKEY CONCERT @JDP 7/18/25	\$1,450.00
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**LIBRARY PROGRAMMING TOTAL: \$1,450.00**

### LIBRARY PROGRAMMING - YTD INFORMATION

**BUDGET: \$20,000.00**      **YTD ACTUAL: \$11,020.13**      **YTD % USED: 55.10%**

**LIBRARY PUBLIC SERVICE TOTAL: \$17,039.41**



## Library Voucher Listing

Begin Date: 7/1/2025

End Date: 7/31/2025

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
LIBRARY NON-FACILITIES TOTAL:								\$30,761.09



## Library Voucher Listing

Begin Date: 7/1/2025

End Date: 7/31/2025

### FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
<b>001</b>		<b>GENERAL FUND</b>						
	<b>303</b>	<b>LIBRARY</b>						
	K8725000/4700	CITY OF RICHLAND		06/2025 JUN	7/11/2025	50015	CITY UTILITY BILLS/JUNE 2025	\$5,414.76
<b>UTILITIES TOTAL:</b>								<b>\$5,414.76</b>
<b>UTILITIES - YTD INFORMATION</b>								
<b>BUDGET: \$57,000.00</b>			<b>YTD ACTUAL: \$23,537.21</b>			<b>YTD % USED: 41.29%</b>		
<b>LIBRARY FACILITIES TOTAL:</b>								<b>\$5,414.76</b>



RICHLAND PUBLIC LIBRARY

CERTIFICATION OF CLAIMS FOR PAYMENT

AUGUST 2025

We the undersigned, Richland Public Library Board, City of Richland, Benton County, do hereby certify that the merchandise or services as previously specified have been received and that the accumulated costs are approved for payment in the amount of \$ \$195,145.20 this 12th day of August, 2025.

Claims for payment certified by the Library Manager and consolidated are as follow:

Voucher Listings	Amount
July 01, 2025 thru July 31, 2025	\$30,761.09
<b>Transfer Advice (Salaries)</b>	
Salaries for the weeks of: June 15, 2025 thru July 27, 2025	\$164,384.11
<b>MONTHLY EXPENSES</b>	\$195,145.20

Comments: COR Library Voucher Listing  
COR Library Expenditure

LIBRARY BOARD MEMBERS SIGNATURES (3 Signatures Required for Signoff)

PRINT NAME	SIGNATURE
1.	1.
2.	2.
3.	3.



# LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/12/2025

Agenda Category: New Business

Prepared By: Christopher Nulph, Library Manager

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**Subject**

Richland Public Library Foundation Meeting Recap

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**Department**

Parks & Public Facilities

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**Recommended Motion**

Discussion only.

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**Summary**

Library Manager Nulph and Board Member Lightner will update Richland Public Library Board Members on the Richland Public Library Foundation meeting that was held on July 14, 2025.

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**Attachments**

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# LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/12/2025

Agenda Category: New Business

Prepared By: Christopher Nulph, Library Manager

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**Subject**

Second Quarter Reciprocal Borrowing Report

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**Department**

Parks & Public Facilities

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**Recommended Motion**

Review and discussion only.

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**Summary**

Review and discussion of the second quarter reciprocal borrowing numbers.

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**Attachments**

- I. Great Rivers Library Partnership - Q2

## Great Rivers Library Partnership – Reciprocal Borrowing Pilot Project – Q2

*The following table shows reciprocal cards by issuing and home library system for Q1 and Q2 of the pilot:*

		Reciprocal Cards by Home Library					Total	Q2 v Q1	
		Columbia Co	Mid-Columbia	Richland PL	Walla Walla Co	Walla Walla PL			
Issuing Library	Q1	Columbia Co	0	0	0	3	3		
	Q2	Columbia Co	1	0	0	0	1	-67%	
	Q1	Mid-Columbia	0	316	6	7	329		
	Q2	Mid-Columbia	0	182	7	0	189	-43%	
	Q1	Richland PL	0	552	7	6	565		
	Q2	Richland PL	2	338	5	1	346	-39%	
	Q1	Walla Walla Co	0	5	1	12	18		
	Q2	Walla Walla Co	0	5	0	12	17	-6%	
	Q1	Walla Walla PL	15	5	1	241	262		
	Q2	Walla Walla PL	3	3	0	222	228	-13%	
	Q1&2	Columbia Co	0	1	0	0	3	4	
	Q1&2	Mid-Columbia	0	0	498	13	7	518	
	Q1&2	Richland PL	2	890	0	12	7	911	
	Q1&2	Walla Walla Co	0	10	1	0	24	35	
	Q1&2	Walla Walla PL	18	8	1	463	0	490	
	<b>Total</b>		<b>20</b>	<b>909</b>	<b>500</b>	<b>488</b>	<b>41</b>	<b>1958</b>	

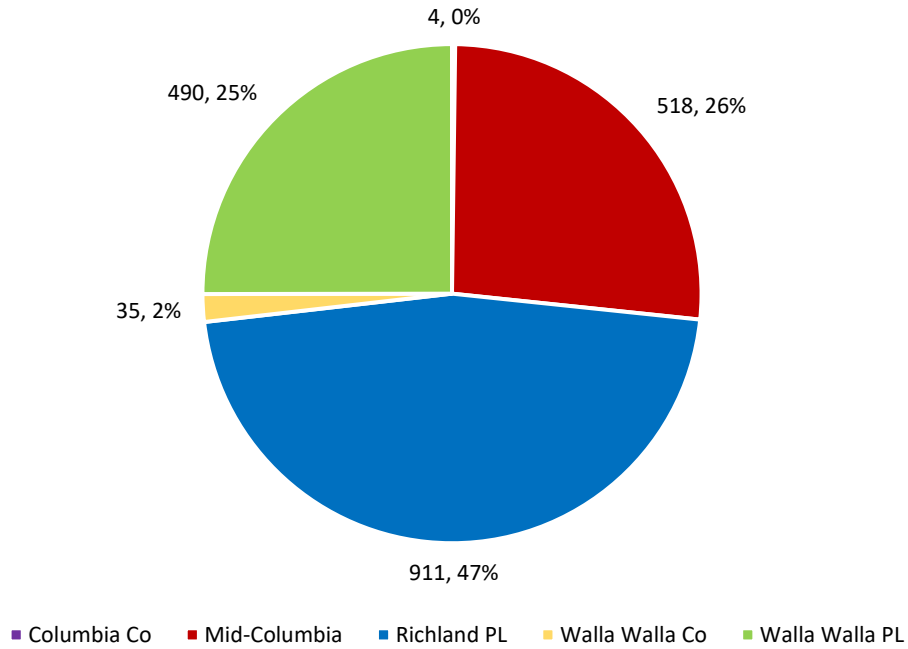
### Cards Issued:

- Between the five participating libraries, 781 cards were issued in Q2 (1177 in Q1)
- Every issuing library saw a **reduction in the number of reciprocal cards issued** in Q2 compared to Q1.
  - **Columbia County:** issued only 1 card in Q2 vs. 3 in Q1 (down 67%)
  - **Mid-Columbia:** 43% fewer new cards (from 329 to 189)
  - **Richland Public Library:** 39% fewer new cards (from 565 to 346)
  - **Walla Walla County:** issued 17 in Q2, only 1 less than Q1 (down 6%)
  - **Walla Walla Public Library:** 13% fewer new cards (from 262 to 228)
- Year to Date reciprocal cards issued by:
  - **Columbia County:** 4 (75% of cards issued to Walla Walla PL residents)
  - **Mid-Columbia:** 518 (96% of cards issued to Richland PL residents)
  - **Richland Public Library:** 911 (98% of cards issued to Mid-Columbia residents)
  - **Walla Walla County:** 35 (69% of cards issued to Walla Walla PL residents)
  - **Walla Walla Public Library:** 490 (94% of cards issued to Walla Walla County residents)
- Share of Year-to-Date Reciprocal Cards compared to Overall Active Accounts, by participating library:

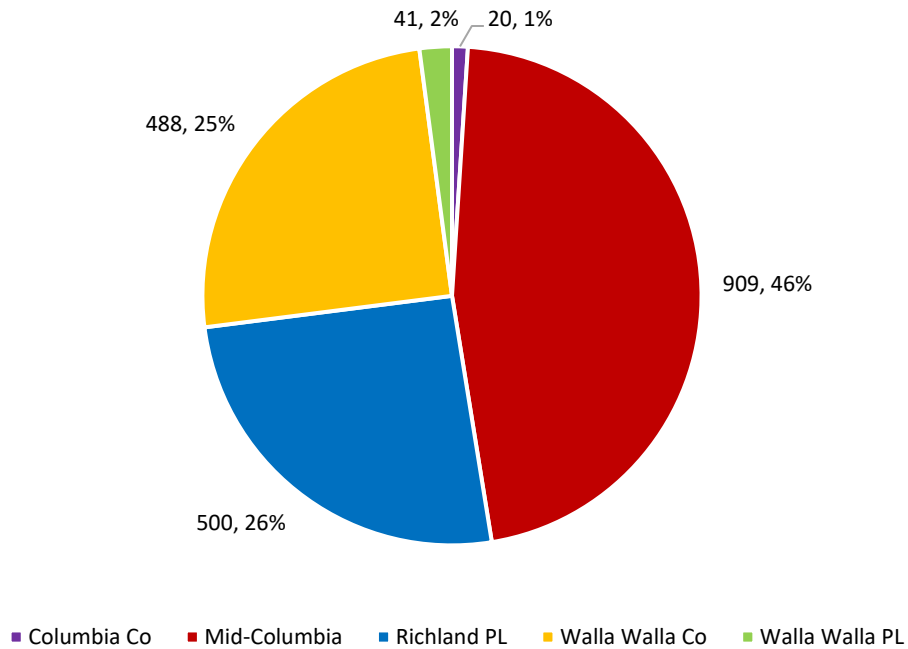
	Columbia Co	Mid-Columbia	Richland PL	Walla Walla Co	Walla Walla PL
Active Accounts (Per RBS)	464	63500	26334	1406	8544
% of Total	0.5%	64.2%	26.6%	1.4%	8.6%
Reciprocal Cards	20	909	500	488	41
% of Total	1.0%	46.4%	25.5%	24.9%	2.1%
Share of Reciprocal Accounts vs Share of Active Accounts	+0.6%	-17.8%	-1.1%	+23.5%	-6.6%

- When comparing year-to-date reciprocal cardholders to each library's overall active accounts across the pilot project, the proportion of cardholders from City of Richland (PL) and Columbia County aligns closely with their share of active users. In contrast, Mid-Columbia and City of Walla Walla (PL) residents are underrepresented among reciprocal cardholders, while Walla Walla County residents are overrepresented.

Reciprocal Cards by Issuing Library - Q1 & Q2



Reciprocal Cards by Home Library - Q1 & Q2



Circulation data by reciprocal borrowers provides insight into how they interact with each library's collection.

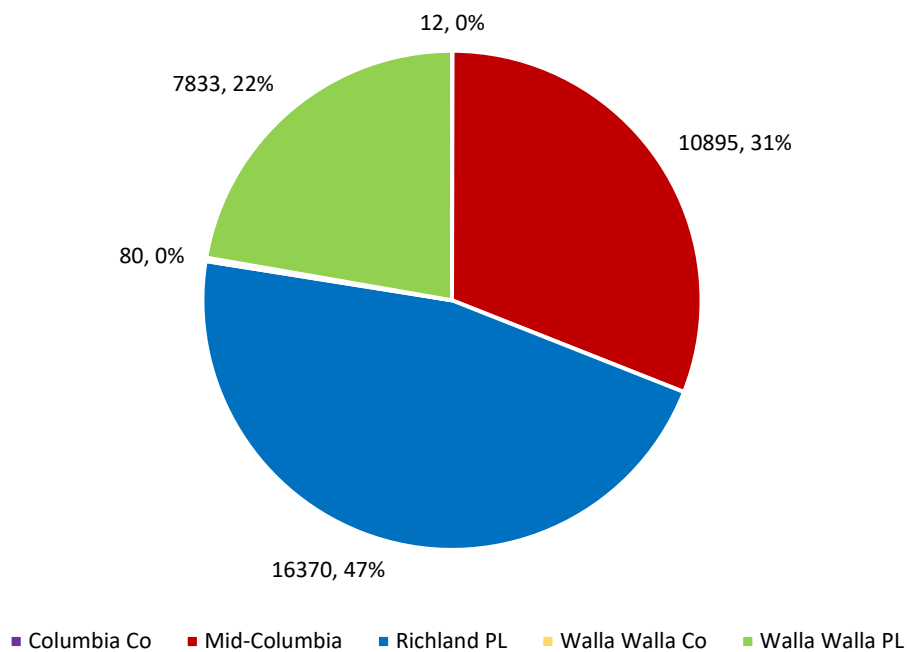
### Circulation by Reciprocal Cards

		Adult	YA	Juvenile	World Languages	Total	Q2 v Q1
Q1	Columbia Co	9				9	
Q2	Columbia Co	3				3	-67%
Q1	Mid-Columbia	1159	151	2807	263	4380	
Q2	Mid-Columbia	1507	312	4268	428	6515	+49%
Q1	Richland PL	3166	250	3027	23	6466	
Q2	Richland PL	4846	401	4556	101	9904	+53%
Q1	Walla Walla Co	8	15	10	1	34	
Q2	Walla Walla Co	15	5	26	0	46	+35%
Q1	Walla Walla PL	1141	565	1367	13	3086	
Q2	Walla Walla PL	1552	635	2530	30	4747	+54%
Q1&2	Columbia Co	12	0	0	0	12	
Q1&2	Mid-Columbia	2666	463	7075	691	10895	
Q1&2	Richland PL	8012	651	7583	124	16370	
Q1&2	Walla Walla Co	23	20	36	1	80	
Q1&2	Walla Walla PL	2693	1200	3897	43	7833	
		13406	2334	18591	859	35190	

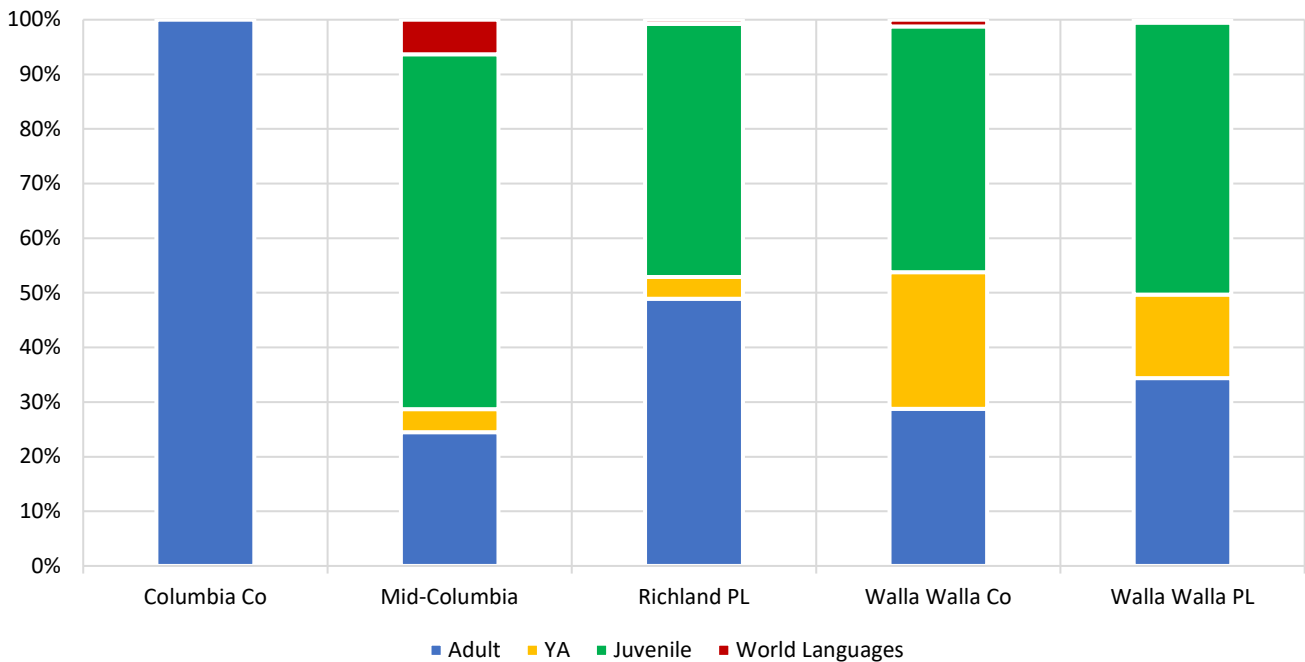
### Circulation by Reciprocal Cards

- With the exception of Columbia County, every library system saw an increase in total circulation by reciprocal users from Q1 to Q2
- Children's materials (juvenile collection) are the most circulated category across all systems, accounting for 52.8% of total usage (18,591 of 35,190).

Circulation from Reciprocal Accounts - Q1 & Q2



## Composition of Circulation from Reciprocal Accounts - Q1 & Q2



- How reciprocal borrowers use each system:
  - **Columbia County:** Very limited use to date, with all circulation in adult materials. Average of 3 items circulated per account.
  - **Mid-Columbia:** Usage is heavily skewed toward juvenile and young adult materials (69%). Q2 showed a notable increase in YA and World Language circulation. Highest usage per account, with 21 items circulated on average.
  - **Richland Public Library:** Highest total circulation among all participating libraries. Distribution is relatively balanced between adult (49%) and juvenile (46%) circulation. Second-highest usage per account (18 items).
  - **Walla Walla County:** Modest and slowly growing usage. Circulation is fairly evenly distributed across material types. Usage per account remains low (2.3 items).
  - **Walla Walla Public Library:** Especially popular for YA materials. Q2 saw growth across all content areas. Highest rate of holds placed on items. Third-highest usage per account (16 items).

### Key takeaways

- Reciprocal card circulation is trending upward in usage, especially in Q2.
- Reciprocal card circulation is overwhelmingly driven by in-library browsing, not by holds placed.
- World Language usage is small but accelerating.
- Children's and young adult collections are driving usage, highlighting the importance of access for families with children and young adults through reciprocal agreements.



# LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 8/12/2025

Agenda Category: New Business

Prepared By: Karen Buxton  
Library Board Chair

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**Subject**

United for Libraries Trustee Conference

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**Department**

Parks & Public Facilities

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**Recommended Motion**

Discussion only.

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**Summary**

Chair Buxton will discuss a United for Libraries Trustee Conference session she recently attended. This session focused on recruiting for library boards with the goal of building a diverse board that represents various aspects of our community.

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**Attachments**

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