



Meeting Minutes

Personnel Committee Meeting
Thursday, August 21, 2025
Richland City Hall – 625 Swift Boulevard
The Parkway Conference Room

Personnel Committee Regular Meeting - 11:00 a.m.

Ms. Friberg called the meeting to order at 11:03 a.m.

Welcome and Roll Call:

Ms. Friberg welcomed those in attendance.

Attendance:

Committee Member Mai-Windle	Absent
Committee Member Lowe	Present (Remote via Zoom)
Committee Member Chambers	Present (Remote via Zoom)

Also present were Human Resources Generalist Friberg and Human Resources Administrative Assistant II Stricklin (Assistant Staff Liaison).

Approval of Minutes:

Danny Lowe moved and Emma Chambers seconded to approve the July 24, 2025 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer

Ms. Friberg informed the committee that the Oral Board Process held on August 20, 2025, for Entry Level Police Officer consisted of 5 candidates, and 4 candidates were certified to the list.

Danny Lowe moved and Emma Chambers seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 2-0.

Comments and Reports:

- 2. Personnel Committee Members
None.

- 3. HR Staff Liaison
None.

Adjournment:

Ms. Friberg adjourned the meeting at 11:06 a.m.

APPROVED:

Anh-Thu Mai-Windle

Anh-Thu Mai-Windle, Chair

ATTESTED:

Krysten Mabe

Lacey Paulsen, Staff Liaison

DATE APPROVED: September 12, 2025

DATE PUBLISHED: September 16, 2025