



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, March 15, 2016

Pre-Meeting:

Mayor Thompson called the pre-meeting executive session to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Rose, Lemley, Anderson, Kent and Luzzo Gilmour were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Administrative Services Director Koch and Public Works Director Rogalsky.

Executive Session:

1. Per RCW 42.30.110 (1) (ii) Current Or Potential Litigation With Legal Counsel (15 minutes)
- Heather Kintzley, City Attorney

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 7:00 P.M. TO DISCUSS PER RCW 42.30.110 (1) (ii) CURRENT OR POTENTIAL LITIGATION WITH LEGAL COUNSEL FOR 15 MINUTES. THE MOTION CARRIED 7-0.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:15 P.M. THE MOTION CARRIED 7-0.

Discussion of Meeting Agenda Items:

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Ms. Reents discussed the opening on the Mosquito Control Board and Council decided Mr. Schiessl would be the best candidate for the job.

Ms. Reents suggested March 28, 2016, from 5:30 – 7:30 p.m. for the team building part of the January retreat. Council concurred with the date.

Mr. Anderson said he had calls concerning the street parking by West Cliff in the no parking zone despite the parking lot available. Ms. Reents said she will inform Police Chief Skinner to look into the matter.

Regular Meeting:

Mayor Thompson called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:

Mayor Thompson welcomed those in the audience and expressed appreciation for their attendance.

Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Rose, Lemley, Anderson, Kent and Luzzo Gilmour were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Fire and Emergency Services Director Huntington, Community Development Director Jensen, Administrative Services Director Koch, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl, Police Captain Cobb and City Clerk Hopkins.

Pledge of Allegiance:

Mayor Thompson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER LUZZO GILMOUR SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Presentations:

1. Parks and Recreation Commission Annual Presentation (10 minutes)

Ms. Gutierrez, Parks and Recreation Board Chair, gave highlights of the Parks and Recreation Commission's 2015 achievements and reviewed their 2016 goals.

2. Richland Seniors Association Presentation (5 minutes)
- Betty Norton, President

Ms. Norton, President of Richland Senior's Association, gave the history and purpose of the Seniors Association and described the programs and activities offered at the center.

3. Visit Tri-Cities 2015 Annual Report and 2016 Fund Request from the Tri-City Hotel-Motel Commission Reserve Account (10 minutes)
- Kris Watkins, President & CEO Visit Tri-Cities

Ms. Watkins explained the mission of Visit Tri-Cities, described the highlights of 2015 and reviewed the 2016 goals.

Kim Shugart, Senior Vice-President, explained the background and details of the Hotel-Motel Commission Reserve Account and discussed the program requests identified for the funding.

Councilmembers discussed the program requests with Ms. Watkins and Ms. Shugart.

Public Hearing:

City Clerk Hopkins read the public hearing and public comments procedure.

1. Proposed Relinquishment of Various Easements - Resolution No.'s 68-16, 69-16, 70-16, 71-16
- Pete Rogalsky, Public Works Director

Mr. Rogalsky said the purpose of the public hearing was to take public comments on the proposed relinquishments of the following easements:

- Resolution No. 68-16: The owners of 1925 McPherson Avenue have requested the relinquishment of an existing 5 foot utility easement on the western edge of their parcel in exchange for a new 5 foot utility easement on the eastern edge of their parcel. The new utility easement has already been recorded.
- Resolution No. 69-16: The owners of 575 Columbia Point Drive have requested the relinquishment of an existing emergency access easement which will be replaced with a new emergency access easement due to new development on the property.
- Resolution No. 70-16: The owners of 80 Van Giesen Street have requested the relinquishment of an existing utility easement acquired for public utility purposes crossing through their parcel. The utility has been relocated within existing City right-of-way.
- Resolution No. 71-16: Columbia Basin College has requested the relinquishment of an existing waterline easement at 940 Northgate Drive which is to be replaced with a new waterline easement in a different location due to new development.

Mayor Thompson opened the public hearing at 8:14 p.m. and closed the public hearing at 8:14:15 p.m. as there were no public comments.

2. Proposed Declaration of Certain Equipment as Surplus - Resolution No. 72-16
- Pete Rogalsky, Public Works Director

Mr. Rogalsky said the chlorine gas neutralizing scrubber equipment used at the water treatment plant is now obsolete and is surplus. He said he was contacted by another jurisdiction that wants to purchase the equipment, therefore, needing to declare the equipment surplus in order to sell it.

Mayor Thompson opened the public hearing at 8:16 p.m. and closed the public hearing at 8:16:15 p.m. as there were no public comments.

3. Proposed Vacation of a Portion of Wellhouse Loop for Duportail Street Extension Project - Ordinance No. 15-16
- Pete Rogalsky, Public Works Director

Councilmember Rose declared a conflict of interest concerning this topic as well as Ordinance No. 15-16 on the consent agenda and excused himself for the rest of the meeting.

Mr. Rogalsky said the public hearing was to take comments regarding the proposed vacation of a portion of Wellhouse Loop as a result of the upcoming Duportail Street Extension project. He said this was a City initiated vacation.

Mayor Thompson opened the public hearing at 8:18 p.m. and closed the public hearing at 8:18:15 p.m. as there were no public comments.

1. Proposed Amendments to the 2016 Budget to Include the 2015 Budget Carryovers - Ordinance No. 10-16
- Brandon Allen, Finance Director

Mr. Allen said the public hearing is required for Ordinance No. 10-16, Amending the 2016 Budget to Include the 2015 Budget Carryovers. He said the public hearing notice was posted on March 13, 2016, the first reading of the ordinance is on the consent calendar and the second reading and passage is scheduled for the Council meeting on April 5, 2016.

Mayor Thompson opened the public hearing at 8:19 p.m. and closed the public hearing at 8:19:15 p.m. as there were no public comments.

Public Comments:

Alexandra Armonette, 1939 Marshall Avenue, Richland, WA, spoke on the effects of climate changes and encouraged the City to engage in developing and implementing solutions.

John Hubbe, 2246 Davison Avenue, Richland, WA, spoke on climate changes and encouraged Richland support the fee and dividend approach to transition away from fossil fuels.

Consent Calendar:

City Clerk Hopkins read the Consent items.

Minutes:

1. Approve the Minutes of the Council Meeting Held on March 1, 2016
- Heather Kintzley, City Attorney

Ordinances - First Reading:

2. Ordinance No. 10-16, Increasing 2016 Budget Appropriations to Include the 2015 Budget Carryovers
- Brandon Allen, Finance Director
3. Ordinance No. 15-16, Vacation of a Portion of Wellhouse Loop for the Duportail Street Extension Project
- Pete Rogalsky, Public Works Director

Resolutions – Adoption:

4. Resolution No. 46-16, Approving the Final Plat of Westcliffe 15
- Rick Simon, Development Services Manager

5. Resolution No. 53-16, Appointments to the Arts Commission
 - Heather Kintzley, City Attorney
6. Resolution No. 54-16, Reappointment to the Board of Adjustment
 - Heather Kintzley, City Attorney
7. Resolution No. 56-16, Appointments to the Parks and Recreation Commission
 - Heather Kintzley, City Attorney
8. Resolution No. 57-16, Appointment to the Planning Commission
 - Heather Kintzley, City Attorney
9. Resolution No. 58-16, Expressing Appreciation to Justin Wilde for Service on the Parks and Recreation Commission
 - Heather Kintzley, City Attorney
9. Resolution No. 59-16, Awarding Distribution of 2016 Business License Reserve Fund (BLRF)
 - Zach Ratkai, Redevelopment Project Manager
10. Resolution No. 61-16, Authorizing Execution of Purchase and Sale Agreements with Jack Grigsby Sr. and Jack Grigsby Jr. for the Duportail Street Extension Project
 - Pete Rogalsky, Public Works Director
11. Resolution No. 62-16, Authorizing the Submittal of a Funding Request to the Washington State Department of Health Office of Drinking Water for the Lorayne J Water System Consolidation Feasibility Study
 - Pete Rogalsky, Public Works Director
12. Resolution No. 63-16, Authorizing the City Manager to Sign and Execute a Professional Services Agreement with Berry Dunn to Provide Enterprise Resource Planning Consulting Services and Implementation Project Management
 - Jon Amundson, Assistant City Manager
13. Resolution No. 64-16, Approving Acceptance of a Department of Ecology Stormwater Grant for Richardson Road Stormwater Retrofit and Authorizing Execution of an Interlocal Cooperative Agreement with the Port of Benton for the Project
 - Pete Rogalsky, Public Works Director
14. Resolution No. 68-16, Authorizing Relinquishment of an Easement Lying Within 1925 McPherson Avenue
 - Pete Rogalsky, Public Works Director

15. Resolution No. 69-16, Authorizing the Relinquishment of an Easement Lying Within 575 Columbia Point Drive
- Pete Rogalsky, Public Works Director
16. Resolution No. 70-16, Authorizing the Relinquishment of an Easement Lying Within 80 Van Giesen Street
- Pete Rogalsky, Public Works Director
17. Resolution No. 71-16, Authorizing Relinquishment of an Easement Lying Within 940 Northgate Drive
- Pete Rogalsky, Public Works Director
18. Resolution No. 72-16, Declaring the Water Treatment Plant Chlorine Gas Neutralizing Scrubber Equipment Surplus to the City's Needs
- Pete Rogalsky, Public Works Director
19. Resolution No. 73-16, Authorizing the City Manager to Commit \$25,000 in Matching Funds to the Port of Benton in Support of a Grant Application to the U.S. Department of Commerce's Economic Development Administration for Master Planning the Recently Transferred 1,341 Acres of Property
- Jon Amundson, Assistant City Manager

Items for Approval:

20. Approve the use of \$283,000 from the Tourism Promotion Area Reserve Account to be Used for Supplemental Tourism Related Projects in 2016
- Cindy Reents, City Manager

Expenditures - Approval:

21. Expenditures from February 22, 2016 - March 4, 2016 for \$7,457,167.94 including Check Nos. 231622-232121, Wire Nos. 6104-6114, Payroll Check Nos. 102757-103267, and Payroll Wire/ACH Nos. 9346-9359
- Cathleen Koch, Administrative Services Director

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER ANDERSON SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 7-0.

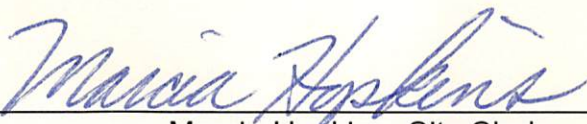
Reports and Comments:

1. City Manager Reents had no comments.
2. Mayor Pro Tem Christensen expressed his thanks to the members on all of the boards, commissions and committees for their service to the City.

Adjournment:

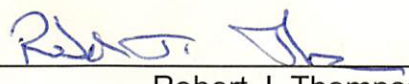
Mayor Thompson adjourned the meeting at 8:29 p.m.

Respectfully Submitted,



Marcia Hopkins, City Clerk

FORM APPROVED:



Robert J. Thompson, Mayor

DATE APPROVED:

APRIL 5, 2016