



**MINUTES
ECONOMIC DEVELOPMENT COMMITTEE
Monday, October 21, 2024
Richland City Hall - Council Chambers
625 Swift Boulevard**

CALL TO ORDER

Chair Bricker called the meeting to order at 4:00 pm.

ATTENDANCE

Chair Bricker, Vice-Chair Morasch, Committee Members Spencer, Hall, French and Griffin.

Also present were Development Services Director Jensen, Economic Development Manager Wallner, Planner Arrasmith, and Administrative Assistant II Kirkpatrick.

APPROVAL OF AGENDA

Chair Bricker presented the agenda for approval. There were no changes or additions.

COMMITTEE MEMBER MORASCH MOVED AND COMMITTEE MEMBER SPENCER SECONDED THE MOTION TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED 6-0.

PUBLIC COMMENTS

Chair Bricker opened the public comment period at 4:01 p.m. Having no one request time to address the committee, Chair Bricker closed the public comment period at 4:01.

APPROVAL OF MINUTES

1. August 19, 2024 and September 16, 2024 Economic Development Committee Meeting Minutes

Chair Bricker introduced the meeting minutes from August 19, 2024 and September 16, 2024. There were no changes or discussion.

COMMITTEE MEMBER MORASCH MOVED AND COMMITTEE MEMBER FRENCH SECONDED THE MOTION TO APPROVE THE ECONOMIC DEVELOPMENT MEETING MINUTES FOR AUGUST 19, 2024 AND SEPTEMBER 16, 2024. MOTION PASSED 6-0.

ITEMS OF BUSINESS

2. Commercial Facade Improvement Program – 702 George Washinton Way

Chair Bricker recognized Economic Development Manager Wallner to give the staff report. Ms. Wallner announced that Economic Development Specialist Follett, who would customarily be presenting, has taken a job with the city attorney's office so she will be presenting today. The applicant is the owner of the building, known as the "Amon Building,"

and he is replacing the broken and boarded-up windows and a temporary exterior door due to a vehicular accident that damaged the exterior.

At the conclusion of the presentation, members discussed the merits of the application and asked questions about the proposed project.

COMMITTEE MEMBER SPENCER MOVED AND COMMITTEE MEMBER HALL SECONDED THE MOTION THAT THE ECONOMIC DEVELOPMENT COMMITTEE RECOMMEND TO CITY COUNCIL APPROVE THE APPLICATION FROM JOSEPH SEET, OWNER OF JOE & MON ENTERPRISES, LLC, FOR A COMMERCIAL FACADE IMPROVEMENT PROGRAM GRANT FOR IMPROVEMENTS TO 702 GEORGE WASHINGTON WAY AS OUTLINED IN APPLICATION NO. CFIP2024-105. MOTION PASSED 6-0.

ECONOMIC DEVELOPMENT UPDATE

Economic Development Manager Wallner announced that there is a Business License Reserve Fund (BLRF) Ordinance amendment that is on second reading at Council on November 5, 2024. This ordinance will have significant changes to the upcoming year and will include any eligible entities that can justify to EDC that they are qualified. She also reminded the Committee that this Saturday is the Fall Carnival at John Dam Plaza.

REAL ESTATE UPDATE

Planner Arrasmith gave an update on recent projects approved by the Committee that got final approval from Council and have made progress.

ANNOUNCEMENTS

Ms. Wallner gave an update on the candidates for the upcoming opening on the committee, and the need to have a Manufacturing/Industrial position filled. Also informed the committee that the November meeting would be canceled and a special meeting in December would be scheduled.

Chair Bricker announced that the upcoming Tuesday is the Volunteer Recognition Reception.

ADJOURNMENT

Chairman Bricker adjourned the meeting at 4:18 p.m.

Prepared by:

Carly Kirkpatrick
Carly Kirkpatrick, Administrative Assistant II

Reviewed by:

Mandy Wallner
Mandy Wallner, Economic Development Manager

Approved by:

Brad Bricker
Brad Bricker, Chairman