



MINUTES

ECONOMIC DEVELOPMENT COMMITTEE SPECIAL MEETING

Monday, May 5, 2025

Richland City Hall ~ Council Chambers

625 Swift Boulevard

CALL TO ORDER

Chair Bricker called the meeting to order at 4:00 pm.

ATTENDANCE

Attendance:	Chair Bricker	Present
	Vice-Chair Morasch	Present
	Committee member Potts	Absent
	Committee member Hall	Present
	Committee member Spencer	Present
	Committee member Griffin	Present
	Committee member French	Present

Also present were Economic Development Manager Wallner, Planner Arrasmith and Administrative Assistant II Kirkpatrick.

APPROVAL OF AGENDA

COMMITTEE MEMBER SPENCER MOVED AND COMMITTEE MEMBER MORASCH SECONDED THE MOTION TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED 6-0.

PUBLIC COMMENTS

None.

Member Potts arrived after the opening of Public Comment Period at 4:01 pm.

APPROVAL OF MINUTES

1. April 21, 2025 Meeting Minutes

Chair Bricker introduced the meeting minutes from April 21, 2025. There were no changes or discussions.

COMMITTEE MEMBER MORASCH MOVED AND COMMITTEE MEMBER GRIFFIN SECONDED THE MOTION TO APPROVE THE MEETING MINUTES FROM APRIL 21, 2025, MEETING. MOTION PASSED 7-0.

ITEMS OF BUSINESS

2. CFIP2025-100 Commercial Façade Improvement Program – The Spudnut Shop for Property Located at 228, 236 and 240 Willams Boulevard

Chair Bricker recognized Economic Development Manager Wallner to give the staff presentation. Mike Bishop, owner of a building in the Uptown Shopping Center that houses The Spudnut Shop and Set Apart Barbershop, has applied for Commercial Facade Improvement Program (CFIP) funds to update the building's exterior. The proposed \$61,500 project includes replacing the facade, metal awning, and roof (roof not eligible for reimbursement), with updates to windows, doors, and signage. Of the total cost, \$42,750 is eligible for reimbursement, with CFIP potentially covering up to \$20,000. The project meets program criteria and aims to improve curb appeal and energy efficiency. Staff recommend the Economic Development Committee support the application.

After the staff presentation Committee members asked questions regarding the application, if the applicant provided a rendering and if moving forward if it could be required. Economic Development Manager Wallner said that she inquired if the applicant had one available, and the applicant did not and if needed would have required more out of pocket money to provide.

COMMITTEE MEMBER SPENCER MOVED AND COMMITTEE MEMBER FRENCH SECONDED THE MOTION TO RECOMMEND THE CITY COUNCIL APPROVE THE APPLICATION FROM MIKE BISHOP, OWNER OF SPUDNUT, FOR A COMMERCIAL FACADE IMPROVEMENT PROGRAM GRANT FOR IMPROVEMENTS TO 228 WILLIAMS BLVD. AS OUTLINED IN APPLICATION NO. CFIP2024-102. MOTION PASSED 7-0.

ECONOMIC DEVELOPMENT UPDATE

Economic Development Manager Wallner provided the following updates:

- A new appointee to the committee will be presented to City Council for approval at tomorrow's regular scheduled Council meeting
- A successful candidate has been selected for the open-Economic Specialist position and the onboarding process is underway.
- A ribbon cutting event for Atomic Escape will be announced and sent out shortly.
- Planning is ongoing for upcoming community events including Cool Desert Night that is scheduled for July, and Ironman Triathlon planning is underway for the September event, which has been secured in Richland for the next three years.

REAL ESTATE UPDATE

Planner Arrasmith included the following in his update:

- Ralph's Concrete project is scheduled to go before City Council on May 20th.
- The Horn Rapids PSA was recently approved by the Economic Development Committee and City Council. The applicant is expected to submit permit applications in June.
- Old Trapper Beef Jerky has requested a significant extension for their supply chain and machinery project, proposing a new permit submittal timeline in Summer 2026, with an extended project deadline of January 2027. Staff has requested a \$100,000 extension fee as a deposit.

ANNOUNCEMENTS

None.

ADJOURNMENT

Chair Bricker adjourned the meeting at 4:17 p.m.

Prepared by: Carly Kirkpatrick
Carly Kirkpatrick, Administrative Assistant II

Approved by: Brad Bricker
Brad Bricker, Chairman