



MINUTES
Richland Public Library Board
Tuesday, September 9, 2025
Library Conference Room A
955 Northgate Drive

Richland Public Library Regular Board Meeting - 5:30 p.m.

Chair Buxton called the meeting to order at approximately 5:31 p.m.

Attendance: Chair Buxton	Present
Vice-Chair Hernandez	Absent
Board Member Isakson	Present
Board Member Lightner	Present
Board Member Pickel	Present
Council Liaison Kent	Present

Also present were Library Manager Nulph, Administrative Assistant Christian, and Community Engagement Librarian Johanna Talbott.

Approval of Agenda

BOARD MEMBER PICKEL MOVED AND BOARD MEMBER LIGHTNER SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. MOTION CARRIED 4-0.

Approval of Minutes

- 1. BOARD MEMBER LIGHTNER MOVED AND BOARD MEMBER PICKEL SECONDED THE MOTION TO APPROVE THE MINUTES OF AUGUST 12, 2025 AS PRESENTED. MOTION CARRIED 4-0.**

Richland Public Library Updates

2. Richland Public Library Staff Update

Community Engagement Librarian Johanna Talbott shared about the Cereal Book Club that she has created for kids grades 4th through 6th. The club entails reading the first book of a series and then watching the movie that goes with the book. She discussed other programs she has been working on and what she has planned for the rest of 2025.

3. Library Manager's Monthly Report and Library Statistics Report from August 2025

Library hours changed as of September 2, 2025. Monday through Thursday hours are the only change. New hours are now 9:00 a.m. to 8:00 p.m.

Projection date for the completion of the new library and City website is the end of September.

The library is handing out a Library Ambassador Award. This award is given to someone outside the library team that goes above and beyond to support the library's goals. It recognizes that the library is much between when we have an active and engaged group of citizens that help the library meet the needs of the community. The first award goes to Board Member Lindsay Lightner for her years of dedication to the library.

Library Manager Nulph shared library statistics for the month of August 2025.

Public Comments

None.

Approval of Bills

- 4. BOARD MEMBER LIGHTNER MOVED AND BOARD MEMBER ISAKSON SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR AUGUST 2025 IN THE AMOUNT OF \$163,866.44. THE MOTION CARRIED 4- 0.**

New Business

5. New Board Member Library Information Packet

Library Manger Nulph presented a new information packet for all new board members. The packet would provide a foundational overview of library operations tailored for new board members and give an overview and ensure a shared understanding of how the library runs of the day-to-day.

Agenda Items for Upcoming Board Meeting

6. Election of Board Officers

Adjournment

Chair Buxton adjourned the meeting at 6:30 P.M.

APPROVED:



Karen Buxton, Library Board Chair

ATTEST:



Kylie Christian, Administrative Assistant

DATE APPROVED: October 14, 2025

DATE PUBLISHED: October 15, 2025

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