



MINUTES
Planning Commission Regular Meeting
Wednesday, August 27, 2025
Richland City Hall – Council Chambers
625 Swift Boulevard

Planning Commission Regular Meeting - 6:00 p.m.

Chair Richardson called the meeting to order at 6:00 p.m.

Welcome and Roll Call:

Attendance: Chair Richardson	Present
Vice-Chair Nicholson	Absent
Member Anderson	Present
Member Hernandez	Present
Member Lambert	Present
Member Leonard	Present
Member Samuel	Present

Also present were Development Services Director Rizzitiello, Planning Manager Stevens, Senior Planner Ballard, Planner Nelson and Administrative Assistant II Kirkpatrick.

Planning Manager Stevens introduced the new Development Services Director Rizzitiello.

Approval of Agenda:

COMMISSIONER HERNANDEZ MOVED AND COMMISSIONER SAMUEL SECONDED THE MOTION TO APPROVE AGENDA AS PUBLISHED. THE MOTION PASSED 6-0.

Approval of Minutes:

1. Approval of May 28, 2025, Planning Commission Meeting Minutes and June 11, 2025 Planning Commission Workshop

COMMISSIONER SAMUEL MOTIONED AND COMMISSIONER LEONARD SECONDED THE MOTION TO APPROVE THE MINUTES OF MAY 28, 2025, PLANNING COMMISSION MEETING AND JUNE 11, 2025 PLANNING COMMISSION WORKSHOP. THE MOTION PASSED 6-0.

New Business – Public Hearing:

2. Public Hearing to Accept Comments on the 2026 Community Development Block Grant (CDBG) and HOME Investment Partnership Program Funds

CDBG and HOME Administrator Toni Lehman did a brief presentation to go over the history and process of the program and what the Commission members can expect moving forward. I have attached the presentation with the minutes.

Commissioner Samuel requested staff provide analysis and recommendations.

Commissioner Lambert asked to be told if the allocation is “all or nothing” for applicants, as that would help determine the end allocation.

Commissioner Hernandez inquired whether past allocations would be included in the packet. Mrs. Lehman confirmed the last four years of funding amounts will be provided.

Public hearing opened at 6:17 p.m. With no members of the community present, the public hearing was closed at 6:17 p.m.

No action taken; comments will inform development of the 2026 Annual Action Plan.

Public Comments:

Chair Richardson opened public comment at 6:19 pm. With no public comments, he closed the comment period at 6:19 pm.

Presentation:

3. Climate Element Discussion with Cascadia

Cascadia Consulting Group presented draft Climate Element goals and policies, including greenhouse gas emissions reduction and resilience strategies. The presentation will be attached to the minutes of this meeting.

AHBL representative Nichole Stickney provided a brief introduction.

The Commission held discussion and provided feedback on policy priorities and implementation considerations.

No formal action was taken.

Communication:

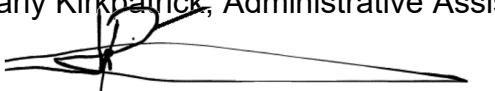
Planning Manager Stevens:

- September 29, 2025 a Public Hearing will be held for the Climate Change Element.
- Public comments will be accepted individually through the public process.
- FEMA update to the Flood Insurance Maps: Draft maps are available; public meetings will be held September 9 in Benton City and September 10 at a second location.
- September 10 Workshop: An item related to these updates will be on the agenda.
- Next Tuesday: The city will welcome a new Senior Planner.

Adjournment:

Chair Richardson adjourned the meeting at 7:32 P.M.

PREPARED BY: Carly Kirkpatrick
Carly Kirkpatrick, Administrative Assistant

APPROVED BY: 
Jet Richardson, Chair