



Agenda
Parks & Recreation Commission Meeting
Thursday, November 13, 2025
Richland City Hall ~ Council Chambers
625 Swift Boulevard

Regular Meeting - 6:00 p.m.

Welcome

Pledge of Allegiance Call to Order/ Attendance:

Approval of Agenda: (Approved by Motion)

1. Approval of the Agenda for the November 13, 2025, Parks and Recreation Commission Meeting and Special Workshop

Approval of Minutes: (Approved by Motion)

2. Approval of the Minutes of the Parks and Recreation Commission Meeting held on September 11, 2025

Presentations:

3. Silas Education Solar System Project Presentation
- Trevor Macduff
4. See 3 Slam Annual Presentation
- Terry Fleischman
5. Hanford Reach National Monument Citizens Committee Interpretive Kiosk Presentation
- Karyn Wiemers

Public Comments: Public comments will be limited to 2 minutes per speaker.

Council Liaison Report:

Recreation Report:

Parks & Public Facilities Report:

New Business:

6. West Village Community Park Playground Design Concept
- Chris Waite, Parks & Public Facilities Director
7. Little Badger Mountain Trailhead Parking Lot
- Chris Waite, Parks & Public Facilities Director
8. Trail Etiquette and Safety
- Chris Waite, Parks & Public Facilities Director

Unfinished Business:

Commission Comments:

Adjournment

Special Workshop

Call to Order/Attendance:

Discussion Items:

9. Bike Park Discussion
 - Chris Waite, Parks & Public Facilities Director

Special Workshop Adjournment:

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 11/13/2025

Agenda Category: Approval of Minutes

Prepared By: Patty Roe, Administrative Assistant II

Subject

Approval of the Minutes of the Parks and Recreation Commission Meeting held on September 11, 2025

Department

Parks & Public Facilities

Recommended Motion

Motion to approve the minutes of the Parks and Recreation Commission Meeting held on September 11, 2025.

Summary

Fiscal Impact

Attachments

1. DRAFT 2025.09.11 Parks and Recreation Commission Meeting Minutes



MINUTES

Richland Parks & Recreation Commission Meeting | Special Workshop
Thursday, September 11, 2025
Richland City Hall ~ Council Chambers
625 Swift Boulevard

Meeting - 6:02 p.m.

Welcome

Pledge of Allegiance

Call to Order/Attendance:

Chair Mason	Not Present
Vice Chair Gutierrez	Present
Commissioner Buelt	Present
Commissioner Thompson	Present
Commissioner Hodges	Not Present
Commissioner Jones	Not Present
Commissioner Watrous	Present
Commissioner Thallapally	Not Present
Commissioner Kries	Present

Also present were the Council Liaison/Mayor Pro Tem Kent, Staff Liaison/Parks and Public Facilities Director Waite, Recreation Manager Piper, and Administrative Assistant II Roe.

1. **Approval of Agenda:** (Approved by Motion)

COMMISSIONER BUELT MOVED, AND COMMISSIONER WATROUS SECONDED THE MOTION TO APPROVE THE SEPTEMBER 11, 2025, PARKS AND RECREATION COMMISSION MEETING AND SPECIAL WORKSHOP AGENDA. MOTION CARRIED 5-0.

2. **Approval of Minutes:** (Approved by Motion)

COMMISSIONER KREIS MOVED, AND COMMISSIONER BUELT SECONDED THE MOTION TO APPROVE THE AUGUST 14, 2025, PARKS AND RECREATION COMMISSION MEETING MINUTES. MOTION CARRIED 5-0.

3. **Council Liaison Report:**

Mayor Pro Tem Kent provided the liaison report, highlighting recent City Council decisions related to parks and recreation, as well as upcoming council items of interest to Richland residents, including the 2026 Budget. Kent also shared

feedback from the council on parks and recreation proposals and encouraged patrons to volunteer for the upcoming Ironman event.

4. **Recreation Report:**

Recreation Manager Piper provided updates on current recreation programs, reviewing participation trends, seasonal offerings, upcoming special events, including the Ironman event, and highlighting key aspects related to staffing and facility usage. She also noted challenges, such as resource constraints and facility scheduling, and shared ideas for future programs.

5. **Parks & Public Facilities Report:**

Director Waite provided an update on the status of parks and facility operations, covering ongoing maintenance, recent improvements, and capital projects underway or planned, such as playground refurbishments, restroom upgrades, and path repairs. He also addressed logistical and budgetary considerations affecting park upkeep and facility operations, as well as projections for upcoming facility needs.

Presentations:

6. **Park Partnership 2026 Schedule**

Parks and Public Facilities Director Waite

Director Waite outlined the proposed schedule and application process for the 2026 Park Partnership program, including key deadlines and review steps. Staff outlined the proposed schedule and application process for the 2026 Park Partnership program, including important deadlines and review steps.

Discussion only, no action taken.

7. **Bernard Hosey Sculpture Placement**

Parks and Public Facilities Director Waite

Director Waite presented options regarding the placement of a sculpture by Bernard Hosey. Staff reviewed possible site options, aesthetic considerations, community engagement plans, and how the sculpture would integrate into the broader parkscape. The Commission discussed the pros and cons of various locations, considering factors such as sightlines, accessibility, safety, and visibility, with their feedback informing the recommendation to the Council or a request for further study.

Discussion only, no action taken.

8. **Parks, Recreation, and Open Space Plan Update**

Parks and Public Facilities Director Waite

Moore Iacofano Goltsman Inc. (MIG) consultants provided updates on the Parks,

Recreation, and Open Space Plan (PRO), presenting public input from surveys, workshops, and stakeholder meetings, as well as priority open space areas, potential acquisitions or protections, and draft policy directions. They outlined the next steps in the planning process, including additional public review, alignment with other city plans, and the timeline for adoption. Commissioners offered input on priorities, draft language, trade-offs between preservation and access, and suggested outreach strategies. Continued discussion during the Parks and Recreation commission special workshop, which followed the meeting.

Discussion only, no action taken.

Public Comments:

None.

Adjournment

Vice Chair Gutierrez adjourned the meeting at 7:14 PM

APPROVED:

Samantha Mason, Parks & Recreation Commission Chair

PREPARED BY:

Patty Roe, Administrative Assistant II



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 11/13/2025

Agenda Category: New Business

Prepared By: Chris Waite, Parks & Public Facilities Director

Subject

West Village Community Park Playground Design Concept

Department

Parks & Public Facilities

Recommended Motion

City staff will present the concept design for the West Village Community Park playground, developed following an outreach event held at the park in May 2025. During that event, community members provided input on preferred playground features and themes, which helped shape the current design concept. This presentation represents Phase 2 of the West Village Park development, with additional funding programmed in 2026 to support construction of the larger playground. The concept rendering includes a shade structure that is not part of this phase, and the final playground design will feature a uniform safety surface rather than the two styles shown in the illustration. This is a presentation and discussion item only. The item will come for full approval at the following Parks and Recreation Commission Meeting in December.

Summary

Fiscal Impact

This project is funded through two cycles of the City's Capital Improvement Plan (2025 & 2026)

Attachments

1. West Village Playground



WEST VILLAGE PARK

OPTION B - REV 6



HD_382_22BR6 Color Option :A DESIGN SHOWN IS CONCEPTUAL ONLY. FINAL PRODUCTS MAY DIFFER.

COLOR KEY	POST & COMPONENTS			ROTO		SHEET PLASTIC		ROPE	DECK	DECK
	YELLOW	SAND	RED	SKY	RED	BEIGE-RED	BEIGE	RED	RED	GRAY



WEST VILLAGE PARK

OPTION B - REV 6

HD_382_22BR6 Color Option : A



DESIGN SHOWN IS CONCEPTUAL ONLY. FINAL PRODUCTS MAY DIFFER.

COLOR KEY	POST & COMPONENTS			ROTO		SHEET PLASTIC		ROPE	DECK	DECK
	YELLOW	SAND	RED	SKY	RED	BEIGE-RED	BEIGE	RED	RED	GRAY



WEST VILLAGE PARK

OPTION B - REV 6

HD_382_22BR6 Color Option :A



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WEST VILLAGE PARK

OPTION B - REV 6

HD_382_22BR6 Color Option :A



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WEST VILLAGE PARK

OPTION B - REV 6

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WEST VILLAGE PARK

OPTION B - REV 6

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	YELLOW	SAND	RED	SKY	RED	BEIGE-RED	BEIGE	RED	RED	GRAY



WEST VILLAGE PARK

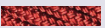
OPTION B - REV 6



HD_382_22BR6 Color Option :A DESIGN SHOWN IS CONCEPTUAL ONLY. FINAL PRODUCTS MAY DIFFER.

COLOR KEY	POST & COMPONENTS			ROTO		SHEET PLASTIC		ROPE	DECK	DECK
	YELLOW	SAND	RED	SKY	RED	BEIGE-RED	BEIGE	RED	RED	GRAY



COLOR KEY	POST & COMPONENTS			ROTO		SHEET PLASTIC		ROPE	DECK	DECK
										
	YELLOW	SAND	RED	SKY	RED	BEIGE-RED	BEIGE	RED	RED	GRAY



WEST VILLAGE PARK

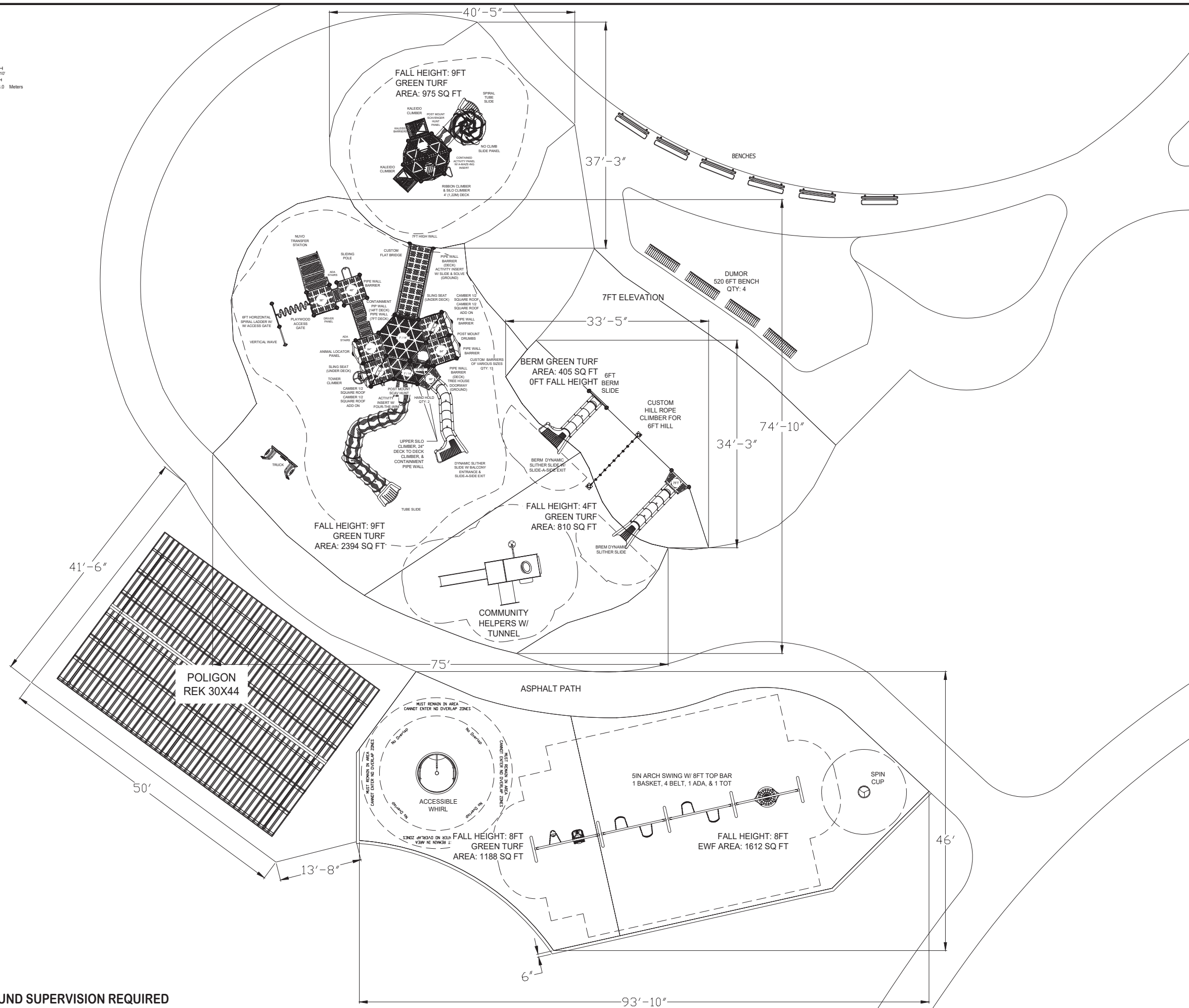
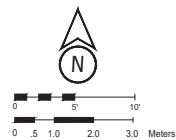
OPTION B - REV 6

HD_382_22BR6 Color Option :A



COLOR KEY	POST & COMPONENTS			ROTO		SHEET PLASTIC		ROPE	DECK	DECK
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DESIGN SHOWN IS CONCEPTUAL ONLY. FINAL PRODUCTS MAY DIFFER.



*PLAYGROUND SUPERVISION REQUIRED

DESIGN FILE PATH: I:\WEST VILLAGE PARK\IHD_382_22BR6\DESIGN



BUILDING COMMUNITY THROUGH PLAY

P.O. Box 2410 Issaquah, WA 98027
Toll Free: 1.800.726.0031
www.nwplayground.com
sales@nwplayground.com

EQUIPMENT SIZE:

USE ZONE:

AREA:
SEE PLAN

PERIMETER:

FALL HEIGHT:
SEE PLAN

USER CAPACITY:
179+

AGE GROUP:
2-5 & 5-12

ADA SCHEDULE	Total Elevated Play Activities: 14		
	Total Ground-Level Play Activities: 17		
	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types
Required	7	4	3
Provided	7	17	5

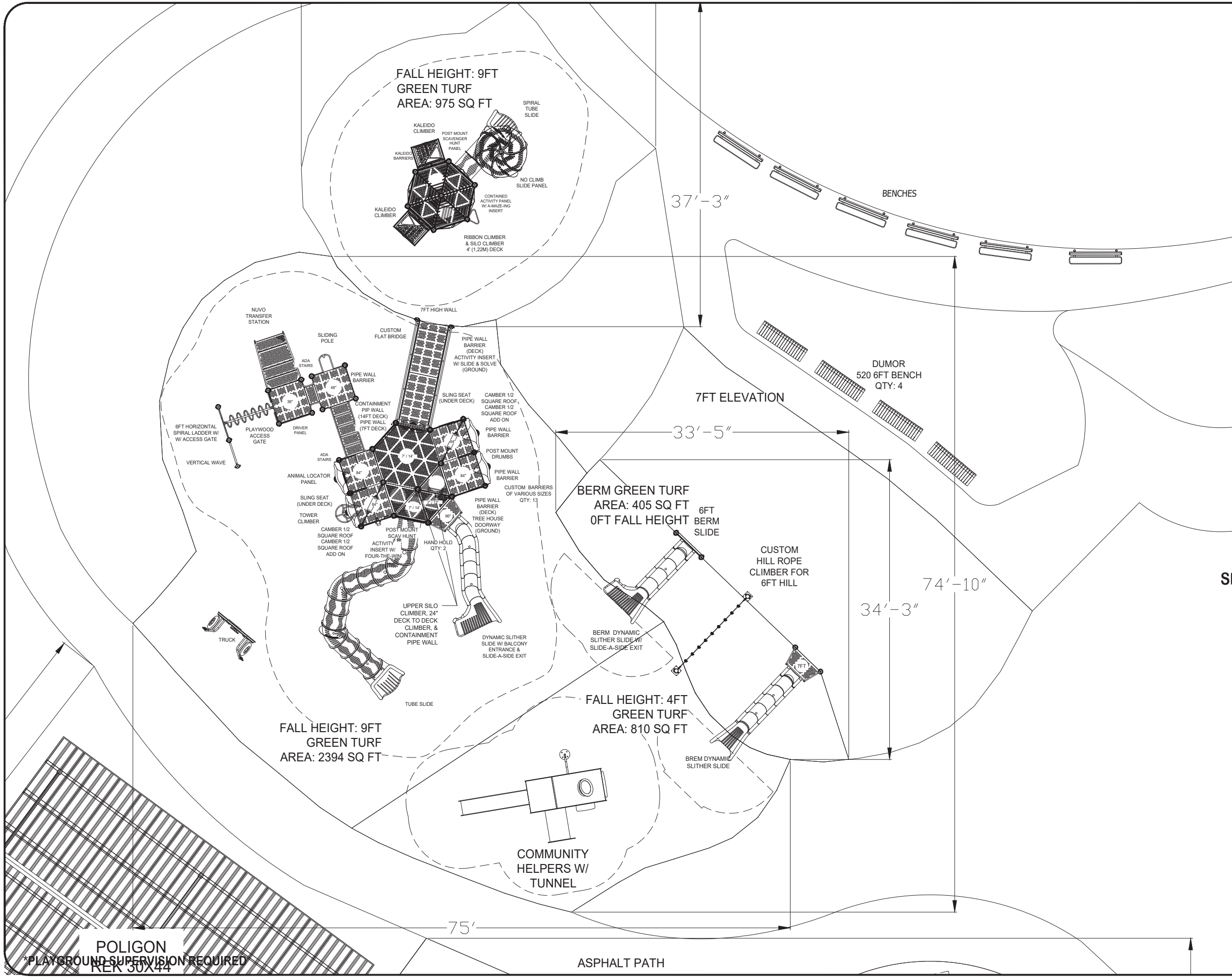
- ✓ ASTM F1487-17
- ✓ CPSC #325



PROJECT NO: IHD_382_22BR6	SCALE: 1/16" = 1'-0"
DRAWN BY: BPL	Paper Size B
DATE: 24-Oct-25	

WEST VILLAGE PARK

OVERALL AREA - OPT B - REV 6



PLAYWORLD

Northwest Playground Equipment, Inc.
BUILDING COMMUNITY THROUGH PLAY
P.O. Box 2410 Issaquah, WA 98027
Toll Free: 1.800.726.0031
www.nwplayground.com
sales@nwplayground.com

EQUIPMENT SIZE:

USE ZONE:

AREA: SEE PLAN PERIMETER:

FALL HEIGHT: 9 Ft.

USER CAPACITY: SEE OVERALL PLAN AGE GROUP: 2-5 & 5-12

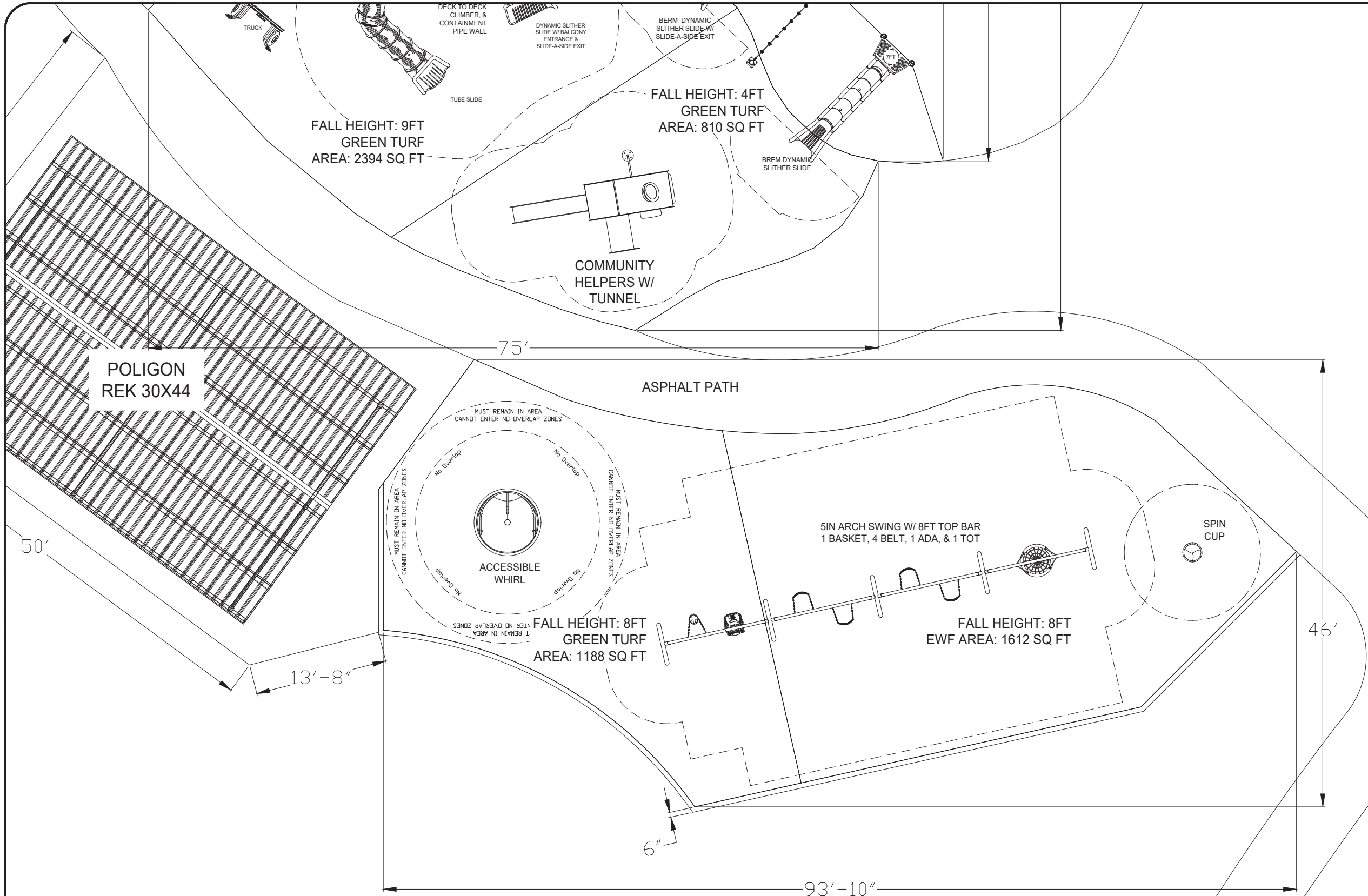
ADA SCHEDULE	Total Elevated Play Activities: 14		
	Total Ground-Level Play Activities: 14		
	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types
Required	7	4	3
Provided	7	14	5

✓ ASTM F1487-17
✓ CPSC #325

PROJECT NO: IHD_382_22BR6	SCALE: 3/32" = 1'-0"
DRAWN BY: BPL	Paper Size B
DATE: 23-Oct-25	

WEST VILLAGE PARK
MAIN PLAYGROUND AREA - OPTION B - REV 6

POLYGON
*PLAYGROUND SUPERVISION REQUIRED
REF 30X44



BUILDING COMMUNITY THROUGH PLAY

P.O. Box 2410 Issaquah, WA 98027
Toll Free: 1.800.726.0031
www.nwplayground.com
sales@nwplayground.com

EQUIPMENT SIZE:

USE ZONE:

AREA:
SEE PLAN

PERIMETER:

FALL HEIGHT:
9 Ft.

USER CAPACITY:
19

AGE GROUP:
2-5 & 5-12

ADA SCHEDULE	Total Elevated Play Activities: X		
	Total Ground-Level Play Activities: X		
	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types
	Required	X	X
	Provided	X	X

✓ ASTM F1487-17
✓ CPSC #325



PROJECT NO:
IHD_382_22BR6

SCALE:
3/32" = 1'-0"

DRAWN BY:
BPL

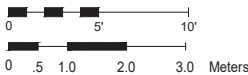
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DATE:
23-Oct-25

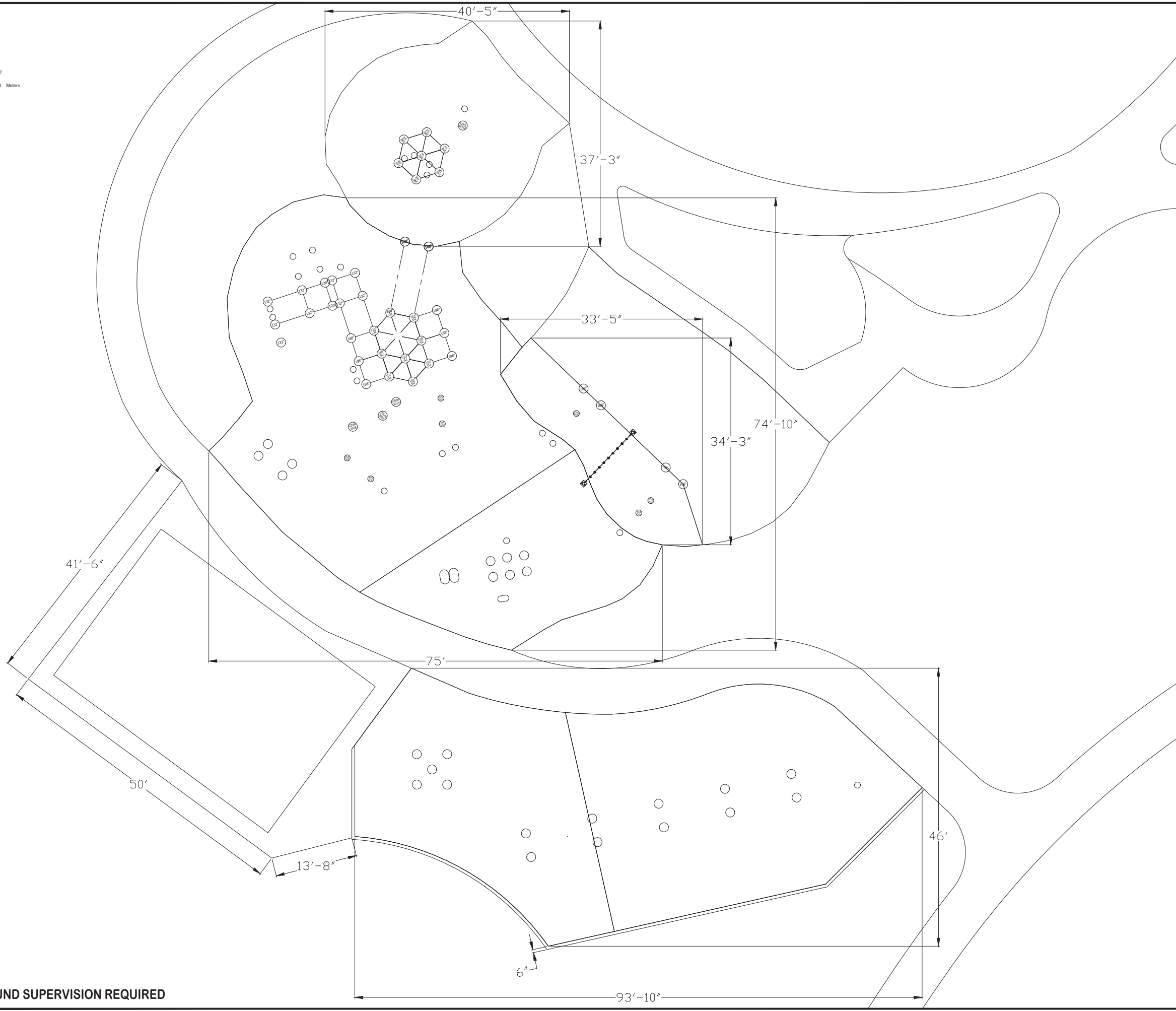
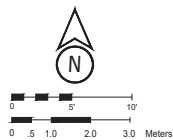
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WEST VILLAGE PARK

ADDITIONAL MOTION AREA - OPTION B - REV 6



*PLAYGROUND SUPERVISION REQUIRED



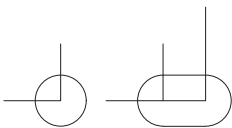
*PLAYGROUND SUPERVISION REQUIRED



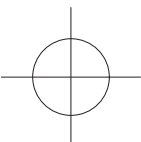
BUILDING COMMUNITY THROUGH PLAY

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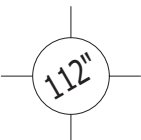
FOOTING LEGEND



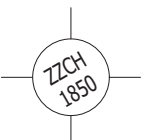
COMPONENT FOOTING (DETAIL 3)



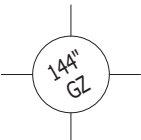
SPIRAL SLIDE CENTER POST FOOTING (DETAIL 1)



SUPPORT POST FOOTING (DETAIL 1 or 4)
(112" INDICATES POST LENGTH)



CANTILEVER, "T" POST, AND COMPONENT
POST FOOTING (DETAIL 2)
(ZZCH1850 INDICATES PART NUMBER)



GROUND ZERO POST FOOTING (DETAIL 2)
(144" INDICATES POST LENGTH)

PROJECT NO:
IHD_382_22BR6

SCALE:
1/16" = 1'-0"

DRAWN BY:
BPL

DATE:
23-Oct-25

Paper Size
B

WEST VILLAGE PARK

OVERALL - REV 6 - FOOTING PLAN



PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 11/13/2025

Agenda Category: New Business

Prepared By: Chris Waite, Parks & Public Facilities Director

Subject

Little Badger Mountain Trailhead Parking Lot

Department

Parks & Public Facilities

Recommended Motion

N/A

Summary

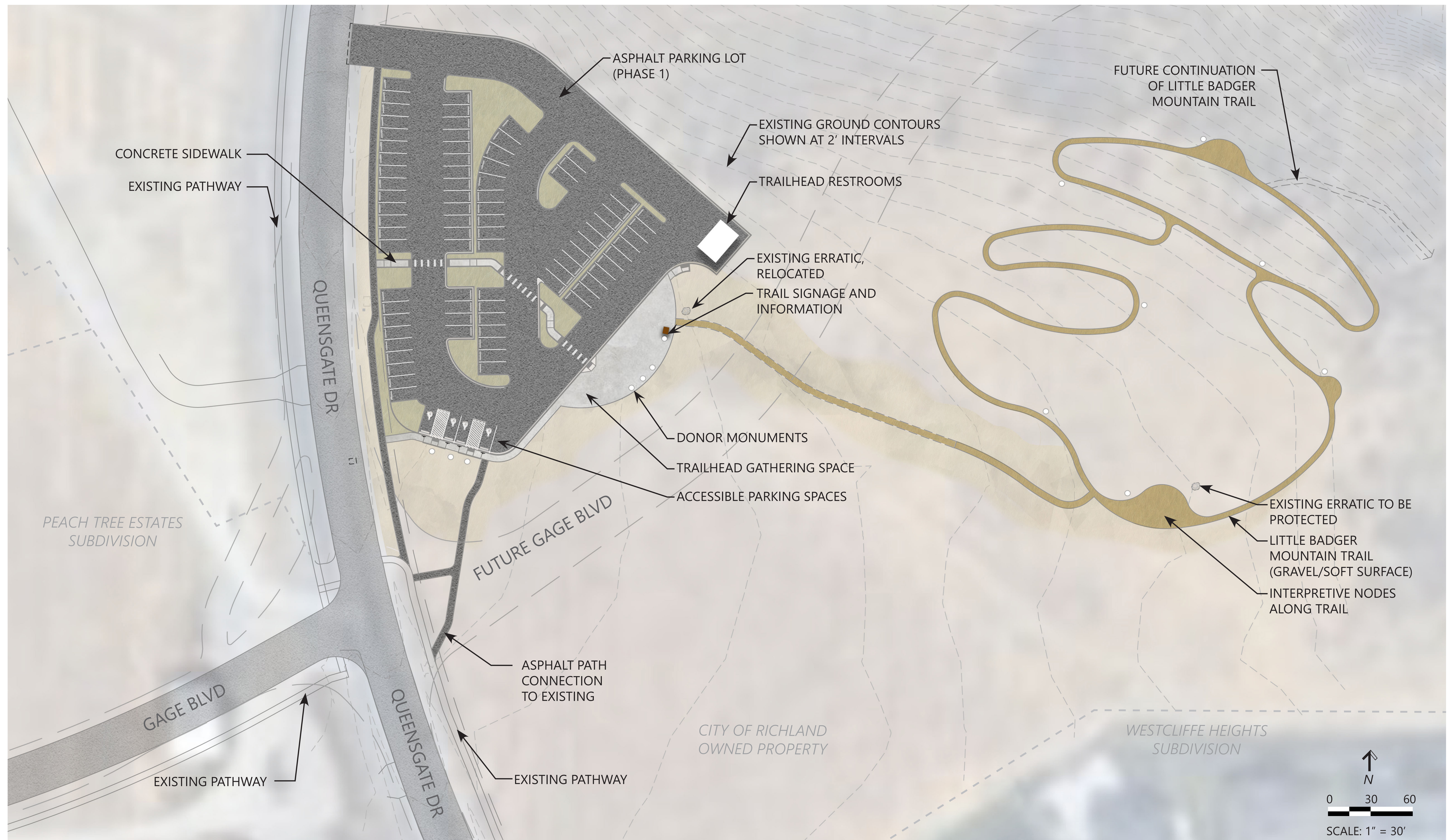
The *Little Badger Mountain Loop Trail Master Plan*, adopted by the Richland City Council in April 2023, provides the framework for developing a new natural interpretive trail system and supporting amenities in the Badger Mountain area. As part of implementing this plan, City staff hosted a community meeting on November 6, 2025, to share information and gather feedback on the parking lot and trailhead project, which is currently at 30% design. The meeting, held at the Richland Community Center, included a presentation and open discussion where attendees provided input on trail alignment, access, parking, and interpretive features. The City is collaborating with Friends of Badger Mountain and their consultant to advance the project, which will establish a loop trail, trailhead parking lot, and support the future Gage Road extension while promoting recreation access and environmental stewardship.

Fiscal Impact

N/A

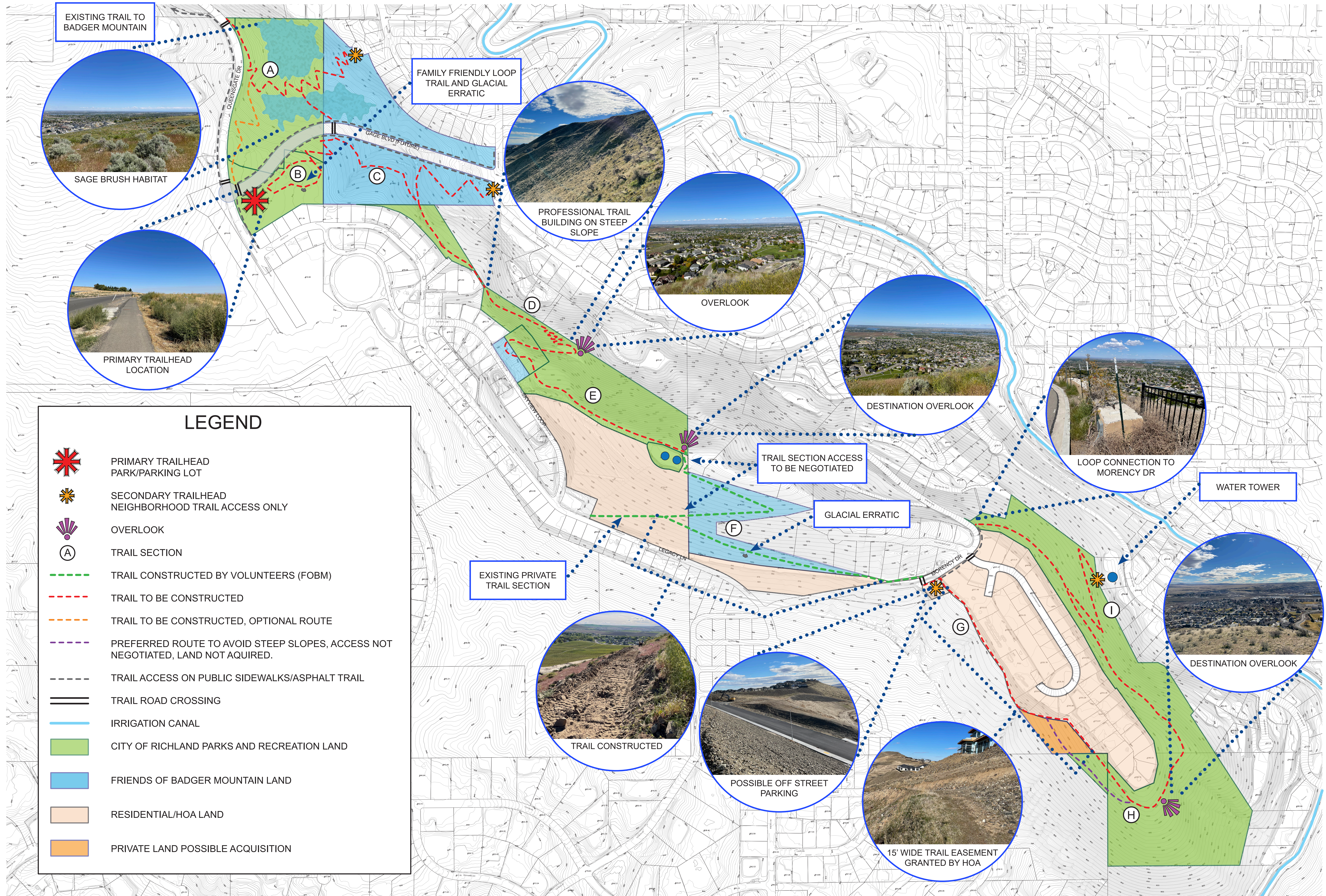
Attachments

1. Little Badger Trailhead Public Engagement Board
2. Little Badger Mountain Loop Trail Master Plan - Final City Council Approved



LITTLE BADGER MOUNTAIN TRAILHEAD

CITY OF RICHLAND - PARKS AND PUBLIC FACILITIES



LITTLE BADGER MOUNTAIN LOOP TRAIL MASTER PLAN

RICHLAND, WA





PARKS AND RECREATION COMMISSION AGENDA ITEM COVERSHEET

Meeting Date: 11/13/2025

Agenda Category: New Business

Prepared By: Chris Waite, Parks & Public Facilities Director

Subject

Trail Etiquette and Safety

Department

Parks & Public Facilities

Recommended Motion

None. Discussion only.

Summary

City staff have observed an increase in user conflicts and inappropriate use of trails, including e-bikes traveling at prohibited speeds, cyclists failing to signal when passing pedestrians, and motorized mini-bikes operating on non-motorized paths. As trail use continues to grow, ensuring safety and courteous behavior among all users has become a growing concern. If the Parks and Recreation Commission retains park safety as a 2026 goal, staff recommend forming a subcommittee to collaborate with community stakeholders in developing an awareness campaign that promotes proper trail etiquette and responsible recreation. This effort could include volunteer "Trail Etiquette Ambassadors" who help educate users and encourage positive behaviors through friendly engagement and recognition. The initiative would also include a signage audit along key trail corridors, with recommendations for improved messaging to clarify permitted uses and reinforce safe, respectful trail behavior. Staff also requests Commission input on when they would like to begin work on developing 2026 goals.

Fiscal Impact

None.

Attachments
