



MINUTES
Richland Public Library Board
Tuesday, October 14, 2025
Library Conference Room A
955 Northgate Drive

Richland Public Library Regular Board Meeting - 5:30 p.m.

Chair Buxton called the meeting to order at approximately 5:33 p.m.

Attendance: Chair Buxton	Present
Vice-Chair Hernandez	Absent
Board Member Fisher	Present
Board Member Isakson	Present
Board Member Pickel	Present
Council Liaison Kent	Present

Also present were Library Manager Nulph and Administrative Assistant Christian.

Approval of Agenda

BOARD MEMBER ISAKSON MOVED AND BOARD MEMBER PICKEL SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. MOTION CARRIED 4-0.

Approval of Minutes

- 1. BOARD MEMBER PICKEL MOVED AND BOARD MEMBER ISAKSON SECONDED THE MOTION TO APPROVE THE MINUTES OF SEPTEMBER 9, 2025 AS PRESENTED. MOTION CARRIED 4-0.**

Richland Public Library Updates

2. Richland Public Library Staff Update

Library Supervisor Haffner was absent and will be present at future meeting.

3. Library Manager's Monthly Report and Library Statistics Report from September 2025

Library Manager Nulph shared that the library's new operating hours are going over well with patrons and staff.

There has been a delay in the library's new outdoor space, "The Lawn." The turf was installed poorly. The contractor will be making the necessary repairs before opening to the public.

Library Manager Nulph also shared library statistics from September 2025.

Public Comments

None.

Approval of Bills

4. **BOARD MEMBER ISAKSON MOVED AND BOARD MEMBER PICKEL SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR SEPTEMBER 2025 IN THE AMOUNT OF \$146,910.33. THE MOTION CARRIED 4- 0.**

New Business

5. Election of Board Officers

Chair Buxton nominated Vice-Chair Hernandez as the Richland Public Library Board Chair and Board Member Pickel as Vice-Chair.

CHAIR BUXTON ASKED FOR A MOTION TO APPROVE CARA HERNANDEZ AS CHAIR AND TYLER PICKEL AS VICE-CHAIR OF THE RICHLAND PUBLIC LIBRARY BOARD OF TRUSTEES. BOARD MEMBER ISAKSON MOVED AND BOARD MEMBER FISHER SECONDED THE MOTION. MOTION CARRIED 4-0.

Agenda Items for Upcoming Board Meeting

6. Collection Development Policy Review

Adjournment

Chair Buxton adjourned the meeting at 6:02 P.M.

APPROVED:



Cara Hernandez, Library Board Chair

ATTEST:



Kylie Christian, Administrative Assistant

DATE APPROVED: December 9, 2025

DATE PUBLISHED: December 10, 2025

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Cara Hernandez

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