



Agenda
City Council Regular Meeting
Tuesday, January 20, 2026
Richland City Hall ~ Council
Chambers 625 Swift Boulevard

City Council Regular Meeting - 6:00 p.m.

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda (Approved by Motion)

Presentations

None.

Public Hearing: Please limit public hearing comments to 3 minutes. Comments must speak only to the item for which the hearing is convened. Records intended for Council consideration must be given to the City Clerk for distribution.

1. Proposed 2026-2027 Collective Bargaining Agreement with the Richland Police Professional Staff Guild, Resolution No. 2026-09

Public Comments: Please limit public comments to 2 minutes. The public comment period is not an opportunity for dialogue with councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. Records intended for Council consideration must be given to the City Clerk for distribution.

Consent Calendar: Items on the Consent Calendar have been distributed to the City Council in advance for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no discussion. Councilmembers may transfer individual items to Items of Business for deliberation before voting.

Minutes

2. Approval of the January 6, 2026 City Council Regular Meeting Minutes
 - Jennifer Rogers, City Clerk

Ordinances - First Reading

None

Ordinances - Second Reading & Passage

3. Ordinance No. 2026-01, Amending Richland Municipal Code Title 23: Zoning Regulations related to Minimum Parking Requirements
 - Mike Rizzitiello, Development Services Director

Resolutions - Adoption

4. Resolution No. 2026-06, Authorizing an Interlocal Agreement with Energy Northwest for Technical Services
 - Clint Whitney, Energy Services Director
5. Resolution No. 2026-07, Authorizing 2026 Grant Applications to Ben Franklin Transit for Bus Passes
 - Randy Aust, Fire Chief
6. Resolution No. 2026-08, Authorizing an Interlocal Agreement for Patient Health Information Exchange
 - Randy Aust, Fire Chief

Items – Approval

None.

Expenditures - Approval

7. Expenditures from December 1, 2025 to December 31, 2025 for \$43,155,972.33 including Travel Checks Nos. 20929-20934, Accounts Payable Check Nos. 342213-343171, Accounts Payable Wire Nos. 10818-10859, Payroll Wires & ACH Nos. 15176-15253, Payroll Check Nos. 237664-237674, and Payroll Direct Deposit Nos. 253370013449-253640015775
 - Brandon Allen, Finance Director

Items of Business

8. Resolution No. 2026-09, Approving the 2026-2027 Collective Bargaining Agreement with the Richland Police Professional Staff Guild
 - Lacey Paulsen, Human Resources Director
9. Law Enforcement Emerging Technology Preview (Discussion Only)
 - Marty Pilcher, Chief of Police

Reports and Comments

1. City Manager
2. City Council
3. Mayor

Executive Session

10. Executive Session Per RCW 42.30.110(1)(h): Evaluate the Qualifications of a Candidate for Appointment to Elective Office (60 minutes)
 - City Council

Adjournment

This meeting will be broadcast live on [CityView Channel 192](#) on the City's website and on the [City's YouTube Channel](#).

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



MINUTES

Richland City Council Regular Meeting
Tuesday, January 6, 2026
Richland City Hall ~ Council Chambers
625 Swift Boulevard

City Council Regular Meeting - 6:00 p.m.

Councilmember Richardson called the Council meeting to order at 6:00 p.m.

Welcome and Roll Call

Councilmember Richardson welcomed those in the audience and expressed appreciation for their attendance.

Attendance:	Councilmember Richardson	Present
	Councilmember Holten	Present
	Councilmember Jones	Present
	Councilmember Maier	Present
	Councilmember VanDyke	Present
	Councilmember Whitten	Present

Also present were City Manager Amundson, Deputy City Manager Schiessl, Assistant City Manager Florence, City Attorney Kintzley, Fire Chief Aust, Chief of Police Pilcher, Energy Services Director Whitney, Finance Director Allen, Parks & Public Facilities Director Waite, Development Services Director Rizzitiello, Human Resources Director Paulsen and City Clerk Rogers.

Pledge of Allegiance

Councilmember VanDyke led the Council and audience in the Pledge of Allegiance.

Approval of Agenda

COUNCILMEMBER JONES MOVED AND COUNCILMEMBER VANDYKE SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. MOTION CARRIED 6-0.

Presentations

- Swearing-In of Councilmembers:
 - Pat Holten, Position No. 3 (Elected) 4-Year Term
 - Kurt Maier, Position No. 6 (Re-Elected) 4-Year Term
 - Ryan Whitten, Position No. 7 (Re-Elected) 2-Year Term

City Clerk Rogers administered the oath of office to councilmembers elected and re-elected into public office.

2. Selection of Mayor for 2026-2027

City Clerk Rogers opened the floor for nominations for the office of Mayor.

- Councilmember Whitten nominated Councilmember Richardson.
- Councilmember Maier nominated Councilmember Jones.

No additional nominations were made.¹ The following votes were cast:

- For Richardson: Holten, Jones, Maier, Richardson, VanDyke and Whitten.

Councilmember Richardson was re-elected to the office of Mayor for the 2026-2027 term by unanimous vote.

3. Selection of Mayor Pro Tem for 2026-2027

Mayor Richardson opened the floor for nominations for the office of Mayor Pro Tem.

- Councilmember Maier nominated Councilmember Jones.
- Councilmember Whitten nominated Councilmember VanDyke.

No additional nominations were made. The following votes were cast:

- For Jones: Jones and Maier.
- For VanDyke: Holten, Richardson, VanDyke and Whitten.

Councilmember VanDyke won the office of Mayor Pro Tem for the 2026-2027 term by a majority vote of 4-2.

4. New Hires & Retirements

A video featuring the new hires and retirees for December 2025 was played for the audience.

The City welcomed seven (7) new employees to the City of Richland in December 2025:

- Darius Bunch, Jr. - Police Officer, Police Division
- Marco Covarrubias - Police Officer, Police Division
- Andrea Henderson - Administrative Assistant II, SECOMM Operations

¹ City Clerk Rogers called on Councilmember Richardson during the nomination process because her call light remained illuminated from the start of the meeting; Richardson did not intend to make a nomination.

- Korbin Kavanagh - BCES Information Systems Manager, SECOMM Operations
- Jose Luera, Meter - Power & Protection Technician I, Systems Division
- Danae Sands - Payroll Specialist, Finance Division
- Ryan Steele - Parks & Recreation Assistant, Recreation Division

The City recognized two (2) employees who retired in December 2025:

- Battalion Chief James Hempstead retired after 40 years of service.
- Fire Chief Tom Huntington retired after 31 years of service.

Public Hearing

City Clerk Rogers read the Public Hearing and Public Comments procedures.

5. Proposed Amendments to Richland Municipal Code Title 23: Zoning Regulations related to Minimum Parking Requirements, Ordinance No. 2026-01

Mayor Richardson opened the open-record public hearing at 6:11 p.m.

- Francine Pierre-Saget, 104 Edgewood Drive – Ms. Pierre-Saget expressed support for the City's downtown couplet project and noted that significant planning has gone into improving the downtown area to create a true downtown district. She suggested that the City continue to build on this work by adopting equally forward-looking land use reforms.

Ms. Pierre-Saget referenced a parking study conducted by the Benton-Franklin Council of Governments and noted that the study recommended that the City of Richland completely repeal minimum parking requirements. Ms. Pierre-Saget also mentioned an additional parking study commissioned by the City in the prior year. She emphasized that because the analyses were funded by taxpayers, the City has a responsibility to give due consideration to their recommendations.

- Lora Rathbone, 538 Fuller Street, Richland – Ms. Rathbone spoke in support of reconsidering minimum parking requirements. She encouraged policies that promote walking and biking and expressed support for incorporating additional shade in areas where parking is provided.
- Francesca Maier, 2146 Hudson Avenue, Richland – Mrs. Maier stated that the minimum parking requirements presented include both legally required changes and optional policy choices, ranging from eliminating parking minimums in the downtown core and portions of the waterfront district to abolishing parking requirements citywide. She encouraged Council to follow the national trend toward eliminating parking minimums citywide to maximize productive use of city land and allow developers to determine appropriate parking based on use. She also supported the proposed bicycle parking standards, noting that secure bike parking is essential and affects where residents choose to shop and travel.

No other testimony was offered. Mayor Richardson closed the public hearing at 6:18 p.m.

Public Comments

The following individuals provided public comments:

- Jon Irvahn, Richland resident, voiced concerns over the construction of data centers in the community, noting that data centers have had negative impacts, including increased residential utility costs, despite prior assurances. Mr. Irvahn urged Council to conduct additional research before making a decision on data center impacts on the community.
- Colleen Spadoni, Richland resident, raised concerns about pitbulls and other dangerous dogs in the City, and proposed that the City reinstate its regulations requiring animal registration to mitigate issues associated with owning aggressive breeds. Ms. Spadoni also recognized Law Enforcement Appreciation Week.
- Nathaniel Davis, Richland resident, cautioned Council about supporting the construction of data centers and encouraged them to explore opportunities to maximize long-term revenue. He then commented on the need for action to address the trash heap at 2100 Pullen.
- Michelle Livingood, Richland resident, spoke against the construction of data centers within city limits, and provided examples of impacts on communities.
- Donna Davis, Richland resident, spoke against the construction of data centers within city limits.
- Anthony Ambrose, Kennewick resident, spoke against the construction of data centers and urged Council to consider their long-term effects within the community.

Consent Calendar

City Clerk Rogers read the Consent Calendar.

Minutes

6. Approval of the December 16, 2025 City Council Regular Meeting Minutes

Ordinances - First Reading

None.

Ordinances - Second Reading & Passage

7. Ordinance No. 2025-40, Approving the 2029 Council Compensation Plan

8. Ordinance No. 2025-41, Rezoning Approximately 29 Acres located at Parcel No. 1-2098-100-0002-004 from Suburban Agriculture (SAG) to Low Density Residential (R-1-10)
9. Ordinance No. 2025-42, Rezoning Approximately 58.39 Acres located at Parcel Nos. 1-3498-201-0595-005, 1-3498-200-0005-007, and 1-3498-200-0008-000 from Agriculture (AG) to Medium-Density Residential - Small Lot (R-2S) and Retail Business (C-2)

Resolutions – Adoption

10. Resolution No. 2026-01, Authorizing an Option Agreement with Pahlisch Homes, Inc. for 90.53 Acres of Real Property located at 2851 Twin Bridges Road
11. Resolution No. 2026-02, Authorizing a Lease Agreement with Gee-Way Development Company, L.L.C. for Commercial Office Space to support Richland Fire & Emergency Services
12. Resolution No. 2026-03, Authorizing Application and Acceptance for a Washington State Home Electrification and Appliance Rebates Program Grant
13. Resolution No. 2026-04, Authorizing Application and Acceptance of Professional Development Grants from the Washington State Library
14. Resolution No. 2026-05, Authorizing a Five-Year Cooperative Service Agreement with the United States Department of Agriculture for Wildlife Damage Management at the Horn Rapids Landfill

Items - Approval

None.

Expenditures – Approval

None.

COUNCILMEMBER WHITTEN MOVED AND MAYOR PRO TEM VANDYKE SECONDED THE MOTION TO APPROVE THE CONSENT AGENDA AS PUBLISHED. THOSE IN FAVOR: MAYOR RICHARDSON, MAYOR PRO TEM VANDYKE, AND COUNCILMEMBERS HOLTEN, JONES, MAIER AND WHITTEN. THOSE OPPOSED: NONE. MOTION CARRIED 6-0.

Items of Business

15. Ordinance No. 2026-01, Amending Richland Municipal Code Title 23: Zoning Regulations related to Minimum Parking Requirements

With the aid of a PowerPoint Presentation, Development Services Director Rizzitiello presented on the proposed amendments to Title 23 of the Richland Municipal Code related to minimum parking requirements. The ordinance implements recent state legislation and eliminates all minimum off-street parking requirements within the Central Business District (CBD) and Columbia Point North Waterfront District. The changes are intended to bring the City's zoning code into compliance with state law while supporting redevelopment by reducing development costs and encouraging infill development in targeted areas.

Development Services Director Rizzitiello provided an overview of the Parking Optimization Project, including a consultant analysis conducted by Kimley-Horn & Associates, public and stakeholder engagement efforts, advisory recommendations, and evaluation of industry best practices.

The consultant's analysis outlined three (3) potential approaches for implementing state-mandated parking reforms. Following review and discussion at a City Council workshop meeting on July 22, 2025, staff advanced the option recommending elimination of minimum parking requirements within the CBD and Columbia Point North Waterfront District.

Council was advised that, in addition to implementing the mandatory provisions of ESSB 5184 and SSB 6015, the ordinance includes related code updates. These amendments consist of revised zoning definitions, consolidated and clarified parking tables, enhanced bicycle parking standards, allowance for alternative parking configurations, and technical updates to parking design and dimensional standards.

The Richland Planning Commission conducted public hearings on September 24, 2025 and December 10, 2025, and recommended approval of the ordinance, including the elimination of minimum off-street parking requirements within the CBD and Columbia Point North. The Commission also recommended that additional study be conducted prior to considering elimination of minimum parking requirements on a citywide basis.

The Economic Development Committee reviewed the proposal on December 1, 2025, and recommended implementation of the state-mandated reforms to ensure compliance with state law.

Following the presentation, Council engaged in an in-depth discussion and question and answer session with staff regarding the scope of implementation, the recommendations of the advisory bodies, and the ordinance's alignment with state law and long-range planning objectives.

Mayor Richardson expressed appreciation for the overall process, noting that while change in government can be slow and at times frustrating, the deliberative approach taken in this case was valuable. She emphasized the importance of the thoughtful input provided by both the Planning Commission and the Economic Development Committee, and commended the seriousness and care with which members of both groups

approached the issue.

COUNCILMEMBER MAIER MOVED AND COUNCILMEMBER WHITTEN SECONDED THE MOTION TO APPROVE ORDINANCE NO. 2026-01, AMENDING RICHLAND MUNICIPAL CODE TITLE 23: ZONING REGULATIONS RELATED TO MINIMUM PARKING REQUIREMENTS, FOR FIRST READING. THOSE IN FAVOR: MAYOR RICHARDSON AND COUNCILMEMBERS HOLTEN, JONES, MAIER AND WHITTEN. THOSE OPPOSED: MAYOR PRO TEM VANDYKE. MOTION CARRIED 5-1.

Reports and Comments

City Manager

City Manager Amundson welcomed Councilmember Holten to the City Council, congratulated Councilmembers Maier and Whitten on their re-election, and expressed appreciation for the opportunity to continue working collaboratively with Council as a whole.

He then outlined the process and anticipated timeline for filling the current vacancy in Council Position No. 4, including the recruitment period and expected appointment at a City Council special meeting scheduled for January 27, 2026.

City Manager Amundson also informed Council that the 2026 Legislative Session will begin on January 12, 2026, and that he, Deputy City Manager Schiessl, and three (3) councilmembers will travel to Olympia on Wednesday, January 21, 2026 to meet with state legislators to advocate for the City's adopted legislative priorities.

In closing, City Manager Amundson announced that all city facilities will be closed to the public on Monday, January 19, 2026 for the annual staff in-service day.

City Council

Councilmember Maier referenced public comments regarding aggressive dogs and stated that he has heard similar concerns from other residents. He suggested that the City consider reviewing its ordinances related to dangerous or aggressive animals. He expressed interest in exploring opportunities to strengthen protections for residents, and encouraged Council to evaluate whether the City's regulatory approach to animal control could be improved.

Councilmember Maier also addressed public comments regarding data centers, stating that many concerns were not focused on the facilities themselves, but on their impacts on surrounding neighborhoods and the environment. He stated that while he does not believe it is in the City's best interest to prohibit data centers outright, he does believe the City has a responsibility to strictly regulate their operations. He referenced issues such as water use, electrical demand, noise, backup power systems, and cooling technologies, noting that these impacts can be addressed through operational requirements, such as

closed-loop cooling systems and enforceable noise limits. He emphasized that the rapid pace of data center development creates urgency, as companies are moving quickly to capitalize on current market conditions. He encouraged Council to consider timely zoning or regulatory updates to mitigate the most significant impacts before construction begins.

Councilmember Whitten welcomed Councilmember Holten to the City Council. He then concurred with Councilmember Maier's concerns regarding stray and loose dogs. He expressed support for measures that would strengthen accountability for pet owners.

Councilmember Whitten also expressed concerns relating to the proposed development of data centers. As Council liaison to the Utility Advisory Committee, he acknowledged awareness of the state's current and projected energy capacity, which he identified as one of his primary concerns. He cautioned that the introduction of multiple energy-intensive data centers without corresponding increases in available power could place a strain on the electrical system.

While acknowledging that such facilities may not fall within the same energy tier currently serving Richland residents, he stated that it cannot be definitely concluded that they would have no impact on energy rates without confirmation from Bonneville Power Administration. Councilmember Whitten stated that Council has several options and a responsibility to carefully evaluate proposals to ensure that residents are protected and that the benefits of data center development serve the community as well as the investors.

In closing, Councilmember Whitten stated that the City is actively working to address issues related to the property located at 2100 Pullen Street, and other associated residences owned by the same individual. He emphasized that the City is taking steps not only to mitigate the current situation but also to prevent similar issues in the future.

Councilmember Jones wished everyone a Happy New Year.

Mayor Pro Tem VanDyke stated that animal control and concerns related to aggressive animal behavior have been a recurring issue and would benefit from additional discussion in a workshop meeting. He emphasized the need to review historical data and recent operational changes to identify gaps, understand current risks, and determine what improvements can be made.

He then noted that a comprehensive risk review would be appropriate as the City continues development discussions in North Richland related to data centers. Mayor Pro Tem VanDyke emphasized that these projects carry inherent risks and stressed the need to fully understand existing legislative requirements, regulatory frameworks, and contractual provisions to determine what actions the City should take to responsibly mitigate risk.

Mayor Pro Tem VanDyke concluded by sharing his appreciation for the Tri-Cities Chamber of Commerce. He commended the Chamber for its effective leadership and the positive impact it continues to have on the community.

Councilmember Holten stated it is an honor to serve on the Richland City Council, and emphasized her deep appreciation and optimism for its future. She expressed gratitude for the opportunity to work alongside fellow councilmembers and indicated that she looks forward to serving the community in this capacity.

She also addressed public concerns related to aggressive dogs, sharing that she has personally experienced an incident involving a dog attack, which provides her with a strong understanding of and sensitivity to issues involving aggressive animals.

Councilmember Holten also acknowledged concerns related to certain highly visible nuisance properties in the City and affirmed her commitment to doing what she can to help resolve the issues.

Mayor

Mayor Richardson advised councilmembers that there may be adjustments to seat assignments and invited them to share any preferences in advance. She also noted that liaison assignments would be addressed in the coming weeks. Additionally, Mayor Richardson acknowledged concerns raised by a fellow councilmembers regarding animal control services. She expressed an interest in receiving more information on the current requirements, the City's partnership with other jurisdictions, and in evaluating whether there are areas where services could be strengthened to better meet the needs of residents and the community.

Mayor Richardson reported that she has received multiple emails from community members regarding the proposed data center, many of which echoed concerns previously raised. She emphasized the importance of identifying specific, measurable issues that warrant attention and that can be clearly substantiated prior to entering into a purchase and sale agreement.

In conclusion, Mayor Richardson proposed a change in terminology related to the City's legislative priorities. She explained that the term "nuclear," as used in resolutions and in related public-facing materials, often creates an immediate barrier to productive dialogue, particularly with stakeholders on the west side of the state. To foster more constructive conversations, she proposed replacing the term "nuclear" with "advanced energy manufacturing" to better support outreach and dialogue during the upcoming legislative session.

Council deliberated on the proposal and recognized the value of using terminology that broadens the conversation to include multiple energy technologies and related infrastructure. At the same time, councilmembers expressed caution about making sweeping changes without coordination, noting the City's longstanding connection to the nuclear industry and the importance of maintaining aligned messaging with regional partners and organizations. The discussion indicated support for beginning with a limited, practical application rather than implementing a permanent, across-the-board change.

Councilmembers also discussed potential refinements to the proposed wording, including whether “advanced energy” would be a more appropriate term than “advanced energy manufacturing,” and emphasized the need to clearly define any new terminology to avoid unintended interpretations.

The overall consensus supported further coordination, refinement, and targeted use of revised language.

In response to the concerns regarding mitigating risks associated with data centers, City Manager Amundson informed Council that the City is in the process of retaining qualified outside expertise to assist with developing appropriate regulations to address the issues raised. He emphasized that the concerns are being taken seriously and that work is underway to ensure they are thoughtfully and effectively addressed.

Executive Session

16. Executive Session Per RCW 42.30.110(1)(i): Discuss Current or Potential Litigation with Legal Counsel (45 minutes)

At 7:23 p.m., Mayor Richardson announced that Richland City Council would convene in executive session for forty-five (45) minutes to discuss current or potential litigation with legal counsel. A brief transition from the Council Chambers to the executive session room occurred, with the executive session beginning at 7:30 p.m.

Present with Council for the executive session were City Manager Amundson, Deputy City Manager Schiessl, Assistant City Manager Florence, City Attorney Kintzley, and Chief of Police Pilcher.

Council exited the executive session at 8:15 p.m. No action was taken after the executive session concluded.

Adjournment

Mayor Richardson adjourned the meeting at 8:15 p.m.

APPROVED:

ATTEST:

Theresa Richardson, Mayor

Jennifer Rogers, City Clerk

DATE APPROVED:

DATE PUBLISHED:



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 1/20/2026

Agenda Category: Ordinances - Second Reading & Passage

Strategic Priority 3 - Focused Development

Strategic Priority 4 - Quality of Life

Subject

Ordinance No. 2026-01, Amending Richland Municipal Code Title 23: Zoning Regulations related to Minimum Parking Requirements

Department/Office

Development Services

Ordinance/Resolution Number

2026-01

Document Type

Ordinance

Recommended Motion

Give second reading and pass Ordinance No. 2026-01, amending Richland Municipal Code Title 23: Zoning Regulations related to Minimum Parking Requirements

Summary

Ordinance No. 2026-01 proposes to implement new state laws concerning off-street parking requirements. The ordinance also amends the City's Zoning Code to eliminate all minimum off-street parking requirements within the Central Business District (CBD) and Columbia Point North. The applicable state laws include Washington State 2025 Engrossed Substitute Senate Bill 5184 (Parking Reform and Modernization Act) and Washington State 2024 Substitute Senate Bill 6015 (Residential Parking Configurations).

The Washington State Legislature enacted these bills to address costs associated with constructing off-street parking for certain new development. Engrossed Substitute Senate Bill (SB) 5184 caps or eliminates minimum off-street parking requirements for certain land uses and development types by limiting the number of spaces a city or county may require, and by exempting specified uses from minimum parking requirements. Substitute Senate Bill (SB) 6015 regulates how residential off-street parking spaces may be configured and counted toward locally established minimum requirements, including limiting structural mandates and allowing alternative parking configurations to qualify as required parking.

In 2025, the City contracted with Kimley-Horn & Associates, Inc., a qualified parking consultant, to evaluate the City's regulatory framework in light of new state law, industry trends, and best practices. With assistance from City staff, Kimley-Horn conducted a public participation and stakeholder engagement process. The consultant then prepared a memorandum, dated October 20, 2025, titled *City of Richland Parking Optimization Project*.

The memorandum presented three (3) options, which were reviewed by the City Council at its July 22, 2025 workshop meeting. The options proposed were:

1. Modify the City's existing parking code to align with the minimum parking limitations established by SB 5184 and SSB 6015;
2. Eliminate minimum parking requirements within the CBD and incorporate the SB 5184 and SSB 6015 modifications;
3. Eliminate minimum parking requirements citywide, thereby also implementing SB 5184 and SSB 6015 by default. Note: This option was not included in the consultant's original contracted scope of work, and staff recommends additional public engagement should Council wish to further consider this option.

The Planning Commission held a public hearing on this matter on September 24, 2025 and recommended Kimley-Horn's Option No. 2, with the addition that Columbia Point North be treated in the same manner as CBD. The Planning Commission held a second public hearing on December 10, 2025, during which it reviewed an updated draft

ordinance and again recommended that City Council eliminate minimum off-street parking requirements in the CBD and Columbia Point North, in addition to implementing the mandatory requirements of SB 5184 and SSB 6015. The Planning Commission also recommended that City Council direct staff or allocate funding to conduct additional study of off-street parking on a citywide basis.

The Economic Development Committee considered this item at its December 1, 2025 special meeting, and recommended the City implement Kimley-Horn's Option No. 1, which would amend the City's existing parking code to comply with the requirements of SB 5184 and SSB 6015.

Staff recommends that the Planning Commission serve as the City's lead advisory body to City Council, as the Washington Growth Management Act requires land use and implementing development regulation recommendations to originate with a planning commission.

Staff recommends approval of Ordinance No. 2026-01 for second reading and passage.

Fiscal Impact	None.
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Attachments

1. Ordinance No. 2026-01
2. Staff Report to the Planning Commission Including Consultant Report

ORDINANCE NO. 2026-01

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING CHAPTERS 23.06 DEFINITIONS; 23.22 COMMERCIAL ZONING DISTRICTS; AND 23.54 OFF-STREET PARKING AND LANDSCAPING OF THE RICHLAND MUNICIPAL CODE (RMC) TO BRING THE RMC INTO COMPLIANCE WITH 2025 WASHINGTON STATE SENATE BILL 5184, THE PARKING REFORM AND MODERNIZATION ACT, AND 2024 WASHINGTON STATE SENATE BILL 6015, AND TO ELIMINATE THE MINIMUM NUMBER OF OFF-STREET PARKING SPACES REQUIRED IN THE CENTRAL BUSINESS DISTRICT AND THE COLUMBIA POINT NORTH WATERFRONT DISTRICT.

WHEREAS, the City has need, from time to time, to amend the Richland Municipal Code (RMC) to bring it into alignment with best practices and Washington state law; and

WHEREAS, during the 2025 regular legislative session, the Washington State Legislature passed Engrossed Substitute Senate Bill 5184 (“SB 5184”), known as the Parking Reform and Modernization Act, mandating new limits pertaining to minimum off-street parking for certain types of land uses in cities with populations in excess of 30,000; and

WHEREAS, the City is required to come into compliance with SB 5184; and

WHEREAS, in addition to changes necessary to comply with new state law, the City intends to exceed the new limits established by SB 5184 by eliminating the minimum number of off-street parking spaces required in the Central Business District and Columbia Point North Waterfront District; and

WHEREAS, exceeding the standards set forth in SB 5184 serves the City’s interests by implementing key policies of the City’s adopted Comprehensive Land Use Plan, lowering housing costs by reducing land development expenses associated with off-street parking, eliminating unnecessary regulation of citizens, and increasing the relevance of public transportation services; and

WHEREAS, cities with populations in excess of 50,000 are required to implement the requirements of SB 5184 within 18 months of July 27, 2025; and

WHEREAS, during the 2024 regular legislative session, the Washington State Legislature passed Substitute Senate Bill 6015 (“SB 6015”), relating to minimum parking requirements for residential development; and

WHEREAS, cities planning under Chapter 36.70A RCW must implement SB 6015, whose effective date is June 6, 2024; and

WHEREAS, on September 24, 2025, the Richland Planning Commission conducted a public hearing to receive testimony on the proposed code amendment; and

WHEREAS, on December 10, 2025, the Richland Planning Commission conducted a second public hearing to receive testimony on the proposed code amendment; and

WHEREAS, on January 6, 2026, Richland City Council held an open-record public hearing to receive testimony on the proposed code amendment.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Chapter 23.06 of the Richland Municipal Code, entitled Definitions as first enacted by recodification occurring through Ordinance No. 28-05, and last amended by Ordinance No. 2022-19, is hereby amended as follows:

**Chapter 23.06
DEFINITIONS**

Sections:

- 23.06.010 Definitions – Introductory.**
- 23.06.020 Accessory apartment unit.**
- 23.06.025 Accessory dwelling unit.**
- 23.06.027 Adult family home.**
- 23.06.030 Adult use establishment.**
- 23.06.033 Affordable housing.**
- 23.06.035 Agriculture.**
- 23.06.040 Airport commercial.**
- 23.06.045 Airport industrial.**
- 23.06.050 Alley.**
- 23.06.053 Amendment.**
- 23.06.055 Animal shelter.**
- 23.06.065 Apparel and accessory stores.**
- 23.06.070 Apartment.**
- 23.06.071 Apartment, studio.**
- 23.06.075 Arcade.**
- 23.06.080 Repealed.**
- 23.06.085 Art galleries.**
- 23.06.090 Assisted living facility.**
- 23.06.095 Auto parts sales.**
- 23.06.100 Automobile repair.**
- 23.06.105 Automobile service station.**
- 23.06.110 Automobile wrecking.**
- 23.06.115 Repealed.**
- 23.06.117 Basement.**
- 23.06.120 Bed and breakfast.**
- 23.06.125 Block front.**

23.06.130 Book, stationery and art supply store.
23.06.135 Building.
23.06.140 Building, accessory.
23.06.145 Building, main.
23.06.150 Building, hardware and garden supply store.
23.06.155 Bus station.
23.06.160 Bus terminal.
23.06.165 Bus transfer station.
23.06.170 Cafeteria.
23.06.175 Car wash.
23.06.180 Carport.
23.06.185 Cemetery.
23.06.190 Church.
23.06.195 City officials and agencies.
23.06.200 Cinema.
23.06.205 Clinic.
23.06.207 Clinic, school-based.
23.06.210 Club or fraternal societies.
23.06.215 Commercial recreation.
23.06.216 Commercial spaces.
23.06.217 Concessionaire.
23.06.220 Convention center.
23.06.225 Contractors' offices and shops.
23.06.230 Contractors' yards.
23.06.235 Court.
23.06.240 Cultural institution.
23.06.245 Day care center.
23.06.250 Delicatessen.
23.06.255 Department store.
23.06.260 Dependent recreational vehicle.
23.06.265 Designated manufactured home.
23.06.270 Development.
23.06.275 District.
23.06.280 Dormitories, fraternities and sororities.
23.06.285 Drinking establishment.
23.06.290 Drive-through.
23.06.295 Drug store/pharmacy.
23.06.300 Dwelling, one-family attached.
23.06.305 Dwelling, one-family detached.
23.06.310 Dwelling, two-family detached.
23.06.315 Dwelling, multiple-family.
23.06.320 Dwelling unit.
23.06.325 Electronic equipment stores.
23.06.327 Emergency housing.
23.06.329 Emergency shelter.
23.06.330 Essential public facilities.

23.06.335 Equipment rental.
23.06.340 Family.
23.06.345 Family day care home.
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23.06.010 Definitions – Introductory.

For the purpose of this title, certain terms and words are defined in this chapter. When not inconsistent with the context, words used in the present tense shall include the future; the singular number shall include the plural, and the plural, the singular; the word “shall” is always mandatory and the word “may” denotes a use of discretion in making a decision. The words “used” or “occupied,” unless the context otherwise requires, shall be considered as though followed by the words “or intended, arranged or designed to be used or occupied.”

23.06.020 Accessory apartment unit.

An “accessory apartment unit” is located within or adjacent to a detached one-family dwelling, located on the same lot and is a habitable living unit that provides the basic requirements of shelter, heating, cooking, and sanitation subject to the provisions of RMC 23.42.020.

23.06.025 Accessory dwelling unit.

“Accessory dwelling unit” means a dwelling unit located within a building that contains a nonresidential main or primary use. Occupancy of accessory dwelling units is reserved for the manager or owner of the main or primary use of the building.

23.06.027 Adult family home.

“Adult family home” means a facility licensed pursuant to Chapter 70.128 RCW, or the regular family dwelling of a person or persons who are providing personal care, special care, and/or room and board to more than one but not more than six adults who are not related by blood or marriage to the person or persons providing the services.

23.06.030 Adult use establishment.

“Adult use establishment” means any adult motion picture theater, adult panoram establishment, adult retail establishment or live adult entertainment establishment, as defined herein, or any establishment which provides one or more of the activities listed herein.

A. “Adult motion picture theater” means any commercial establishment where films, motion pictures, video cassettes, computer images or other similar photographic reproductions depict specified sexual activities or specified anatomical areas to patrons for a payment of a fee, membership fee, or other charge.

B. Adult Panoram Establishment. “Adult panoram” means a commercial establishment where one or more motion picture projectors, slide projectors, computers or similar devices are used to show films, video cassettes, slides, or other forms of photographic reproductions depicting specified sexual activities or specified anatomical areas to patrons for a payment of a fee, membership fee, or other charge.

C. “Live adult entertainment establishment” means any commercial establishment featuring go-go dancers, exotic dancers, strippers, male or female impersonators, or similar entertainers that emphasize specified anatomical areas and/or whose performances or other activities include or mimic specified sexual activities.

D. “Adult retail establishment” means any retail establishment which, for money or any other form of consideration, either:

1. Has as one of its principal purposes to sell, exchange, rent, loan, trade, transfer, and/or provide for viewing, off the premises, any adult-oriented merchandise, as defined in RMC 5.21.010; or
2. Provides, as its substantial stock-in-trade, for the sale, exchange, rental, loan, trade, transfer and/or viewing or use, off of the premises, any adult-oriented merchandise as defined in RMC 5.21.010.

23.06.033 Affordable housing.

For purposes of Title 23 RMC, unless the context clearly indicates otherwise, “Affordable housing” means residential housing whose monthly costs, including utilities other than telephone, do not exceed 30 percent of the monthly income of a household whose income is:

1. For rental housing, 80 percent of the median household income adjusted for household size, for the county where the household is located, as reported by the United States department of housing and urban development;
2. For owner-occupied housing, 100 percent of the median household income adjusted for household size, for the county where the household is located, as reported by the United States department of housing and urban development.

23.06.035 Agriculture.

“Agriculture” means the tilling of the soil, the raising of crops, horticulture, floriculture, viticulture, apiculture, small livestock farming, dairying, livestock or animal husbandry, and sod farming, including all uses incidental thereto, including the sale of the agricultural products grown or raised upon the site. “Agriculture” excludes the following activities: hog farm, livestock feed lot, poultry farm, slaughterhouse, fertilizer works, bone yard, plant for the reduction or processing of animal matter, or similar manufacturing, processing, warehousing, storage, and related industrial and commercial activities whether or not dependent upon or closely allied to the agriculture industry.

23.06.040 Airport commercial.

“Airport commercial” means the retail sale of aviation-related products and services including aircraft service and rental, air passenger services, and air terminal activities including passenger ticketing, baggage, taxi service, car rental, restaurants, hotels and gift shops.

23.06.045 Airport industrial.

“Airport industrial” means research, design, fabrication and assembly of aircraft, aircraft parts, airfreight terminals and aviation-related products. This use also includes storage and wholesale trade of aviation-related products and air cargo operations and associated storage and processing.

23.06.050 Alley.

“Alley” means a passage or way open to public travel, affording generally a secondary means of vehicular access to abutting lots, but not intended for the general traffic circulation and including vehicular ways satisfying this definition but designated by some other name.

23.06.053 Amendment.

“Amendment” means a change to the text of the city’s zoning regulations.

23.06.055 Animal shelter.

“Animal shelter” means a service use maintained and operated primarily for the impounding, holding and/or disposal of lost, stray, unwanted, or injured animals.

23.06.065 Apparel and accessory stores.

“Apparel and accessory stores” means stores primarily engaged in selling new clothing, shoes, jewelry, and related articles for personal wear and adornment and stores that rent clothing such as costumes or formal wear.

23.06.070 Apartment.

“Apartment” means a room or suite of two or more rooms, which is designed for, intended for, or occupied by one family, with facilities for cooking therein.

23.06.071 Apartment, studio.

“Apartment, studio” means a self-contained, small apartment which combines living room, kitchenette and bedroom into a single room.

23.06.075 Arcade.

“Arcade” means a commercial establishment containing six or more video, pinball, pool tables or other games, or a business with more than one game per 500 square feet of gross floor area.

23.06.080 Area of special flood hazard.

Repealed by Ord. 59-19.

23.06.085 Art galleries.

“Art galleries” means establishments or other private or public places intended primarily for art exhibitions where people may view and/or purchase paintings, sculptures, or other works.

23.06.090 Assisted living facility.

“Assisted living facility” means an establishment which provides living quarters and a variety of limited personal care and supportive health care to individuals who are unable to live independently due to infirmity of age, physical or mental handicap, but who do not need the skilled nursing care of a convalescent or nursing home. These facilities may consist of individual dwelling units of a barrier-free design, with separate bathroom facilities, a full kitchen or no kitchen. The facility may provide a minimal amount of supportive health care monitoring, such as assistance with medication, but is limited to health care services which do not require state or federal licensing. In addition, these facilities may have a communal dining area, recreation facilities (library, lounge, game room), laundry facilities and open space.

23.06.095 Auto parts sales.

“Auto parts sales” means a commercial establishment primarily engaged in the retail sale of new auto parts, automobile accessories and tools, where no automobile maintenance or repair services are provided.

23.06.100 Automobile repair.

“Automobile repair” means an establishment which provides major automobile repair, minor automobile repair or an automobile repair specialty shop as defined herein.

A. “Major automobile repair” means general repair, engine rebuilding, rebuilding or reconditioning of motor vehicles or trailers; collision service, including body, frame or fender straightening or repair; overall painting or paint shop or other major repair or maintenance, including operations which may require open flame or welding.

B. “Minor automobile repair” means minor repairs, replacement of minor parts to passenger automobiles and trucks not exceeding one and one-half tons capacity, including any auto lubrication services and engine tune-up services but specifically excluding operations specified under “automobile repair, major” and “automobile repair, specialty shop.”

C. “Automobile repair specialty shop” means a retail and service place of business engaged primarily in light repair and sale of goods and services for automotive vehicles including brakes, muffler and tire shops, and their accessory uses. Major automobile repair is excluded from this definition.

23.06.105 Automobile service station.

“Automobile service station” means a retail place of business for the servicing or fueling of motor vehicles, including tube and tire repairs, battery charging, storage of merchandise and supplies related to the servicing of motor vehicles, sale of gasoline and other fuel and lubricants, and minor motor vehicle repairs. Such use excludes items constituting “major automobile repair.”

23.06.110 Automobile wrecking.

“Automobile wrecking” means the dismantling or wrecking of used motor vehicles or trailers, or the storage, sale or dumping of dismantled, partially dismantled, obsolete or wrecked vehicles or their parts.

23.06.115 Base flood.

Repealed by Ord. 59-19.

23.06.117 Basement.

“Basement” means any area of a building having its floor subgrade (below ground level) on all sides.

23.06.120 Bed and breakfast.

“Bed and breakfast” means a one-family detached dwelling unit occupied by a resident owner/manager within which up to four rental bedrooms are made available for overnight accommodation.

23.06.125 Block front.

“Block front” means that property abutting on one side of a street and lying between the two nearest intersecting or intercepting streets or nearest intersecting or intercepting streets and railroad right-of-way, waterway, or subdivided acreage.

23.06.130 Book, stationery and art supply store.

“Book, stationery and art supply store” means an establishment engaged in the retail sale of books and magazines, stationery, CDs, record and tapes, video and art supplies.

23.06.135 Building.

“Building” means any structure having a roof supported by columns or by walls and intended for the shelter, housing, or enclosure of any person, animal, or chattel. When any portion thereof is completely separated from every other portion thereof by a masonry division or fire wall without any window, door or other opening therein, which wall extends from the ground to the upper surface of the roof at every point, then each such portion shall be deemed to be a separate building.

23.06.140 Building, accessory.

“Building, accessory” means a detached subordinate building, the use of which is necessary and incidental to that of a main building on the same lot, and which does not change or alter the character of the premises.

23.06.145 Building, main.

“Building, main” means a building in which is conducted the principal use of the lot on which it is situated. In any residential district, any dwelling shall be deemed to be a main building on the lot on which the same is situated.

23.06.150 Building, hardware and garden supply store.

“Building, hardware and garden supply store” means an establishment engaged in selling lumber and other building materials such as paint, glass, wallpaper, tools, seeds, and fertilizer.

23.06.155 Bus station.

“Bus station” means an establishment for the storage, dispatch, repair and maintenance of coaches and other vehicles of a public transit system.

23.06.160 Bus terminal.

“Bus terminal” means an establishment that sells tickets, provides scheduling information and serves as a point of arrival and departure for an inter-city bus line.

23.06.165 Bus transfer station.

“Bus transfer station” means land in a centralized location used by a municipal bus service as a point of departure for multiple bus routes and where bus passengers transfer from one bus to another.

23.06.170 Cafeteria.

“Cafeteria” means an enclosed building or portion thereof used for the preparation, sale, and consumption of food and beverages. Typically, food services offered in a cafeteria are provided as an accessory use to employees or other groups of people and are not generally offered to the general public.

23.06.175 Car wash.

“Car wash” means a facility designed for the cleaning of automobiles, of which there are two types:

A. “Car wash, automatic” means a tunnel-like structure through which cars are pulled or driven and in which high-pressure sprays and brushes clean, dry and may wax vehicles.

B. “Car wash, self-service” means a coin-actuated, self-service washing system enclosed in a walled bay, open front and rear, of not less than eight feet in height. The pumps, water heaters and like equipment are completely housed. Additional facilities may include drying material dispensers and vacuum cleaners.

23.06.180 Carport.

“Carport” means a covered space for the housing primarily of motor vehicles and enclosed on no more than two sides by walls, screens, cabinets, or other type of enclosures.

23.06.185 Cemetery.

“Cemetery” means land used or intended to be used for the burial of the dead and dedicated for cemetery purposes including columbariums, crematoriums, mausoleums, and funeral establishments, when operated in conjunction with and within the boundary of such cemetery.

23.06.190 Church.

“Church” means a structure, group of structures, or portion thereof which is utilized for the purpose of conducting religious worship, services or ceremonies. A church may contain facilities such as a sanctuary or chapel, assembly rooms, offices, kitchen, parsonage, or multi-purpose facilities. Graded educational facilities, dwelling units except parsonages, day care facilities, and facilities for the training of religious orders shall not be considered incidental to church usage, but may be allowed subject to other provisions of this title.

23.06.195 City officials and agencies.

The word “city” means the city of Richland in Benton County, Washington; the term “city council” means the city council of said city; the terms “planning commission” or “physical planning commission” or “commission” mean the planning commission of the city; the term “board” or “board of adjustment” means the board of adjustment of the city; the term “administrative official” or ~~“city planner”~~ “zoning administrator” means such person as the city manager shall designate to administer and enforce this title.

23.06.200 Cinema.

“Cinema” means a motion picture theater.

23.06.205 Clinic.

“Clinic” means a building or portion of a building containing offices for providing medical, dental, psychiatric or chiropractic services for outpatients only.

23.06.207 Clinic, school-based.

“Clinic, school-based” means a building or portion of a building, co-located on a school campus, containing offices for providing limited outpatient medical services to children and their families within the respective school district, as well as to district staff and faculty. Such facilities are operated by independent healthcare organizations.

23.06.210 Club or fraternal societies.

“Club” or “fraternal societies” means an association of persons (whether or not incorporated) organized for some common nonprofit purpose, but not including a group organized primarily to render a service customarily carried on as a business.

23.06.215 Commercial recreation.

“Commercial recreation” means establishments engaged in providing amusement or entertainment for a fee or admission charge. There are two categories of commercial recreation:

A. Indoor Commercial Recreation. Including but not limited to such activities as dance halls, bowling alleys, billiard and pool establishments, skating rinks, indoor batting cages and miniature golf.

B. Outdoor Commercial Recreation. Including but not limited to such activities as outdoor batting cages, arenas, golf courses, putting courses, outdoor miniature golf, amusement parks, riding academies, carnival operations, expositions, and marinas.

23.06.216 Commercial spaces.

“Commercial spaces” means commercial use for nonresidential business purposes, including retail, office, wholesale, general merchandise, and food services.

23.06.217 Concessionaire.

“Concessionaire,” for the purposes of this title, means and includes any person, firm, or corporation involved in any activity involving the sale of any goods or services, whether conducted for profit or not, on any property located within the PPF – parks and public facilities district. Any concession activity shall be clearly incidental to and supportive of an established primary permitted use in the underlying zoning district.

23.06.220 Convention center.

“Convention center” means a building or area designated to accommodate large groups of people usually for social occasions, or the exchange of information related to professional or commercial activity. Such a facility typically contains various large assembly halls, conference rooms, and food service facilities.

23.06.225 Contractors’ offices and shops.

“Contractors’ offices and shops” means a combination of uses in a single building or lot that includes the assembly, storage and/or manufacture of products typically used in building construction such as cabinetry, heating/cooling systems, plumbing and mechanical systems together with administrative offices.

23.06.230 Contractors’ yards.

“Contractors’ yards” means the portion of a lot outside of a contractor’s office and shop that is used for the outdoor storage of vehicles, equipment and supplies.

23.06.235 Court.

“Court” means an open, unoccupied space, other than a yard, on the same lot with a building or group of buildings, which is bounded on two or more sides by such building or buildings.

23.06.240 Cultural institution.

“Cultural institution” means establishments such as museums, art galleries, and botanical and zoological gardens of historic, educational or cultural interests which are not operated for profit.

23.06.245 Day care center.

“Day care center” means a licensed facility, other than a family day care home, providing regularly scheduled care for a group of children for periods less than 24 hours.

23.06.250 Delicatessen.

“Delicatessen” means retail food stores selling ready-to-eat food products such as cooked meats, prepared salads or seafood, health food or other specialty food items.

23.06.255 Department store.

“Department store” means a large retail store arranged into departments for the sale of a variety of consumer goods.

23.06.260 Dependent recreational vehicle.

“Dependent recreational vehicle” means a recreational vehicle which does not contain water or sewage disposal facilities.

23.06.265 Designated manufactured home.

“Designated manufactured home” means a manufactured home which:

A. Is comprised of at least two fully enclosed parallel sections each not less than 12 feet wide by 36 feet long;

B. Was originally constructed with and now has a composition or wood shake or shingle, coated metal, or similar roof of not less than 3:12 pitch; and

C. Has exterior siding similar in appearance to siding materials commonly used on conventional site-built International Building Code single-family residences.

23.06.270 Development.

“Development” means any manmade change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials, but not including any open wire fences in any F district.

23.06.275 District.

“District” means a portion of the city within which certain uses of land and buildings are permitted, and certain other uses of land and buildings are prohibited, or within which certain yards and other open spaces are required, or within which certain lot areas are established, or within which certain height limits are required for buildings, or within which a combination of such aforesaid regulations are applied, all as set forth and specified in this title, or any of the districts with which any combining regulations are combined.

23.06.280 Dormitories, fraternities and sororities.

“Dormitories,” “fraternities” and “sororities” mean a building occupied by and maintained exclusively for students affiliated with an academic or professional college or university, or other recognized institution of higher learning.

23.06.285 Drinking establishment.

“Drinking establishment” means a business primarily engaged in the retail sale of alcoholic beverages for consumption on the premises, including nightclubs, bars, cocktail lounges, and taverns.

23.06.290 Drive-through.

“Drive-through” means a facility which, by its design, allows people to receive goods and/or services while remaining in their automobiles.

23.06.295 Drug store/pharmacy.

“Drug store/pharmacy” means an establishment engaged in the retail sale of prescription drugs, nonprescription medicines, cosmetics, vitamins, first-aid supplies, and other health-related products.

23.06.300 Dwelling, one-family attached.

“Dwelling, one-family attached” means a building designed for or containing one dwelling unit, which is attached on one or both sides with a common wall/zero lot line wall to one or more buildings of the same type.

23.06.305 Dwelling, one-family detached.

“Dwelling, one-family detached” means a detached building designed for or containing one dwelling unit, which may include an accessory apartment subject to the provisions of the zoning districts and RMC 23.42.020.

23.06.310 Dwelling, two-family detached.

“Dwelling, two-family detached” means a detached building designed for or containing two independent dwelling units.

23.06.315 Dwelling, multiple-family.

“Dwelling, multiple-family” means a building or portion thereof designed for or containing three or more independent dwelling units.

23.06.320 Dwelling unit.

“Dwelling unit” means a building or portion thereof providing complete housekeeping facilities for one family, which may include an accessory apartment unit subject to the provisions of the zoning districts and RMC 23.42.020.

23.06.325 Electronic equipment stores.

“Electronic equipment stores” means establishments engaged in the retail sale of a variety of electronic equipment including computers, televisions, stereos, and cameras.

23.06.327 Emergency housing.

“Emergency housing” means temporary indoor accommodations for individuals or families who are experiencing homelessness or at imminent risk of becoming homeless that are intended to address the basic health, food, clothing, and personal hygiene needs of individuals or families. Emergency housing may or may not require occupants to enter into a lease or an occupancy agreement.

23.06.329 Emergency shelter.

“Emergency shelter” means a facility that provides a temporary shelter for individuals or families who are currently experiencing homelessness. Emergency shelter may not require occupants to enter into a lease or an occupancy agreement. Emergency shelter facilities may include day and warming centers that do not provide overnight accommodations.

23.06.330 Essential public facilities.

“Essential public facilities” means a facility, conveyance or site whose services are provided by a governmental agency, a private or nonprofit organization under contract to or with substantial funding from government agencies, or a private organization subject to public service obligations, which is necessary to adequately provide a public service and which is typically hard to site.

23.06.335 Equipment rental.

“Equipment rental” means the use of a building or land for the purpose of providing tools, implements, or other articles to individuals or businesses on a temporary basis for a specified fee. This use does not include the rental of automobiles or trucks.

23.06.340 Family.

“Family” means one or more persons occupying a premises and living as a single, nonprofit housekeeping unit, as distinguished from a group occupying a hotel, club, boardinghouse or rooming house, fraternity or sorority house.

23.06.345 Family day care home.

“Family day care home” means a licensed facility in the licensee’s home providing regularly scheduled care for 12 or fewer children for periods less than 24 hours.

23.06.350 Farming of land.

“Farming of land” means the growing of seasonal crops and/or the tilling of soil. For purposes of this definition, the farming of land is typically an interim or temporary land use and would not

typically include agricultural activities that are of a long-term nature, such as the planting of orchards or vineyards or the raising of livestock.

23.06.355 Fence.

“Fence” means an upright structure serving as an enclosure, barrier or boundary usually made of posts, boards, wire, iron, steel, or masonry.

23.06.360 Financial institution.

“Financial institution” means a business or institution engaged in monetary transactions such as banks, lending, savings and loan institutions and credit unions but excluding pay day loan businesses.

23.06.365 Flood or flooding – Flood Insurance Rate Map (FIRM) – Flood Insurance Study.
Repealed by Ord. 59-19.

23.06.370 Florist.

“Florist” means an establishment engaged in the retail sale of flowers and plants.

23.06.373 Food service establishment.

“Food service establishment” means a retail establishment that prepares and sells food and beverages for immediate consumption.

23.06.375 Food stores.

“Food stores” means stores primarily engaged in selling food and beverages for home preparation and consumption. It includes grocery stores; mini-market or convenience store uses; meat and fish markets, including freezer provisioners; fruit and vegetable markets; candy, nut, and confectionery stores; dairy products stores; retail bakeries; wine and beer shops; liquor stores; and miscellaneous stores specializing in items such as spices, coffee, or health foods. As an accessory use, a food store may also sell prepared foods for on-site or off-site consumption.

23.06.380 Food wagon.

“Food wagon” means a vehicle that is used for retail food sales that is capable of operating from a variety of sites, rather than from a fixed location.

23.06.385 Fuel station/mini-mart.

“Fuel station/mini-mart” means establishments engaged primarily in the sale of automobile gasoline or other auto fuel to the general public. Such uses may include mini-market or convenience store uses involving the sale of snack food and beverage items.

23.06.390 Funeral establishment.

A “funeral establishment” is a place of business devoted exclusively to such activities as are related to the preparation and arrangements for the funeral, transportation, burial, or other disposition of dead bodies, and including but not limited to: (A) a chapel in which memorial, funeral, or religious services may be conducted; and (B) a preparation room equipped for the preparation and embalming of dead bodies for burial or transportation.

23.06.395 Furniture, home furnishings, and appliance stores.

“Furniture, home furnishings, and appliance stores” means businesses primarily engaged in the retail sale of goods used for furnishing the home, such as furniture, floor coverings, draperies,

lighting fixtures, woodstoves, domestic cook stoves, refrigerators, and other household electrical and gas appliances. This category also includes rental of furniture, appliances, and the like.

23.06.400 General service businesses.

“General service businesses” means establishments which provide services involving the maintenance, repair or improvement of personal and household goods including computer and consumer electronics repair and service, custom framing shops, jewelry repair, locksmiths, shoe repair, tailors, upholstery shops, and similar uses.

23.06.405 Grade plane.

“Grade plane” means a reference plane representing the average of finished ground level adjoining the building at exterior walls. Where the finished ground level slopes away from the exterior walls, the reference plane shall be established by the lowest points within the area between the building and the lot line or, where the lot line is more than six feet from the building, between the building and a point six feet from the building.

23.06.410 Gross floor area ([GFA](#)).

“Gross floor area” means the sum of the areas of all floors included within the surrounding walls of a building, or portion thereof, exclusive of vents, shafts, and courts, [inclusive of commercial outdoor dining areas](#).

23.06.415 Guest room.

“Guest room” means a room which is intended, arranged, or designed to be occupied or which is occupied by one or more guests, but in which no provision is made for cooking, and not including dormitories for sleeping purposes.

23.06.420 Habitable floor.

“Habitable floor” means any floor usable for living purposes, which includes working, sleeping, eating, cooking or recreation, or a combination thereof, except for a floor used only for storage purposes.

23.06.425 Hazardous waste.

“Hazardous waste” means all dangerous and extremely hazardous waste as defined by RCW 70.105.010.

23.06.430 Hazardous waste storage.

“Hazardous waste storage” means the holding of dangerous waste for a temporary period as regulated by the Washington State Dangerous Waste Regulations, Chapter 173-30 WAC.

23.06.435 Hazardous waste treatment.

“Hazardous waste treatment” means the physical, chemical, or biological processing of dangerous waste to make wastes nondangerous or less dangerous, safer for transport, amenable for storage, or reduced in volume.

23.06.440 Hazardous waste treatment and storage facilities, off site.

“Hazardous waste treatment and storage facilities, off site” means treatment and storage facilities that treat or store waste generated on properties other than those on which the off-site facilities are located.

23.06.445 Hazardous waste treatment and storage facilities, on site.

“Hazardous waste treatment and storage facilities, on site” means treatment and storage facilities that treat and store wastes generated on the same, geographically contiguous, or bordering property.

23.06.450 Hedge.

“Hedge” means a row of closely planted shrubs, bushes, or low growing trees forming a barrier, enclosure, or boundary.

23.06.455 Height of building.

“Height of building” means the vertical distance from grade plane to the average height of the highest roof surface. (See RMC 23.06.405 for definition of “grade plane.”)

23.06.460 Hog farm.

“Hog farm” means a lot, structure or building used for the raising or keeping of six or more hogs or swine.

23.06.465 Home occupations.

“Home occupations” means an occupation or business activity conducted within a dwelling unit by a member or members of the family who occupy the dwelling, where the occupation or business activity is clearly incidental and secondary to the use of the dwelling for living purposes and the residential character of the dwelling is maintained.

23.06.470 Health/fitness center.

“Health/fitness center” means a building, group of buildings or combination of buildings and outdoor uses which together are used for sports, health and recreational uses whether on a membership basis or for the general public. Such facilities include, but are not limited to, gymnasiums, weight-reducing centers, dance studios, tennis, handball or racquetball courts, indoor or outdoor swimming pools and spas, weight training, exercise classes, and running tracks.

23.06.475 Health/fitness facility.

“Health/fitness facility” means health clubs, aerobics centers, athletic clubs and gymnasiums, handball and racquetball clubs, weight-reducing centers, dance studios, and other businesses primarily engaged in indoor health and recreation activities, whether on a membership basis or for the general public. Health/fitness facilities are conducted in buildings no larger than 5,000 square feet in area.

23.06.477 Health spa.

“Health spa” means a commercial facility providing body treatments, massage, gyms, spas, health and wellness activities and similar services.

23.06.480 Homeless shelter.

Repealed by Ord. 2022-19.

23.06.485 Hospital.

“Hospital” means a licensed institution designed within an integrated campus setting for the diagnosis, care, and treatment of human illness, both mental and physical.

23.06.490 Hospital or clinic for large animals.

“Hospital or clinic for large animals” means a medical facility or institution providing in-patient and outpatient veterinary service consisting of the prevention, cure, or alleviation of disease and injury to large animals or livestock.

23.06.495 Hospital or clinic for small animals.

“Hospital or clinic for small animals” means a medical facility or institution providing inpatient and outpatient veterinary service consisting of the prevention, cure, or alleviation of disease and injury to dogs, birds, cats, and similar small animals.

23.06.500 Hot tub.

“Hot tub” means a nonpermanent structure intended for recreational bathing, in which all controls, water heating, and water circulating equipment are an integral part of the product.

23.06.505 Hotel.

“Hotel” means any building or portion thereof containing six or more guest rooms, which is used, designed, or intended to be used, let, or hired out to be occupied, or which is occupied by six or more individuals for compensation, whether the compensation be paid directly or indirectly.

23.06.510 House-banked card room.

“House-banked card room” as used in this title means an establishment licensed by the Washington State Gambling Commission (the “Commission”) to offer “house-banked card games” as described in WAC 230-40-010 and subject to regulation by the Commission under RCW 9.46.070 and Chapter 230-40 WAC.

23.06.515 Junkyard.

“Junkyard” means the use of more than 100 square feet of the area of any lot, or the use of any portion of that half of any lot (but not exceeding a depth or width, as the case may be, of 100 feet) which adjoins any street, for the storage, keeping or abandonment of junk, including scrap metals or other scrap material, or the use of any area for an automobile wrecking yard; provided, however, that this definition shall not be deemed to include uses conducted entirely within an enclosed building or lots for the outdoor display and sale of used automobiles in operable condition.

23.06.520 Kennel, commercial.

“Kennel, commercial” means any lot, premises, building, or structure where six or more dogs, cats, and/or household pets over six months of age are kept.

23.06.525 Landscaping.

“Landscaping” shall consist of any of the following or combination thereof: material such as, but not limited to, grass, ground covers, shrubs, vines, hedges, and trees; and nonliving durable material commonly used in landscaping such as, but not limited to, rocks, pebbles, bark, sand, walls, or fences, but excluding paving and artificial plants.

23.06.530 Landscaping material sales.

“Landscaping material sales” means establishments engaged in the retail sale of materials commonly used in landscaping such as trees, shrubs, bark, gravel, patio bricks, concrete blocks, pond liners, and similar materials.

23.06.535 Large livestock farming.

“Large livestock farming” means the keeping of domesticated animals such as horses, ponies, burros, dairy and beef cattle, sheep, goats, swine, and similar animals which are kept for personal or agricultural use, or raised for sale and profit.

23.06.540 Lattice tower.

“Lattice tower” is a wireless communications support structure, which consists of metal crossed strips or bars to support antennas and related equipment.

23.06.545 Laundry, self-service.

“Laundry, self-service” means a business providing home-type washing, drying and/or ironing facilities where customers primarily complete the laundering of their own clothes.

23.06.550 Laundry/dry cleaning, retail.

“Laundry/dry cleaning, retail” means a business providing drop off and pick up services of laundry and dry cleaning where the actual laundry/dry cleaning activities are completed at an off-site commercial laundry/dry cleaning facility.

23.06.552 Laundry/dry cleaning, neighborhood.

“Laundry/dry cleaning, neighborhood” means a business providing drop off and pick up services of laundry and dry cleaning and where actual laundry/dry cleaning activities are completed on site in a process that primarily uses solvents or chemicals that are not regulated as hazardous by the Environmental Protection Agency. Such businesses shall operate in facilities that are 2,000 square feet in area or less.

23.06.555 Laundry/dry cleaning, commercial.

“Laundry/dry cleaning, commercial” means a business providing commercial laundry or dry cleaning services.

23.06.560 Livestock feed lot.

“Livestock feed lot” means a lot, structure or building, or confined area used intensively for raising or keeping of more than six head of beef cattle or similar livestock for the purpose of feeding, breeding, conditioning, or holding the same for marketing or slaughter in which animal waste may accumulate, but not including barns, pens or similar structures.

23.06.565 Lot.

“Lot” means land occupied or to be occupied by a principal use or building or unit group of buildings and accessory buildings, together with such open spaces as are required under the provisions of this title, having not less than the minimum area required by this title, for a lot in the district in which such lot is situated, and having its principal frontage on a street, or having a permanent means of access to a street. A lot as defined herein is not necessarily the same as a platted lot.

23.06.567 Lot area.

“Lot area” means the total horizontal area included within lot lines.

23.06.570 Lot, corner.

“Lot, corner” means a lot bounded on two or more sides by street lines; provided, that the interior angle of intersection or interception of said street lines does not exceed 135 degrees.

23.06.572 Lot, interior.

“Lot, interior” means a lot other than a corner lot.

23.06.575 Lot line, front.

“Lot line, front” means, in the case of an interior lot, a line separating the lot from the street; in the case of a corner lot, a line separating the narrowest street frontage of the lot from the street; except in those cases in a C-1 district where a lot has two or more street frontages of equal length or nearly equal length, the front lot line shall be considered to be the line adjoining the street which the comprehensive plan shows is intended to carry the heaviest traffic flow.

23.06.577 Lot line, rear.

“Lot line, rear” means the lot line which is generally opposite the front lot line. If the rear lot line is less than 10 feet in length, or if the lot comes to a point at the rear, the rear lot line shall be deemed to be a line parallel to the front lot line, not less than 10 feet long, lying wholly within the lot and farthest from the front lot line.

23.06.580 Lot line, side.

“Lot line, side” means any lot boundary line not a front lot line or a rear lot line.

23.06.582 Lot depth.

“Lot depth” means the shortest horizontal distance between the front lot line and a line drawn parallel to the front lot line through the midpoint of the rear lot line. For lots with front lines containing curves or angles, the measurement shall be taken from a line drawn parallel to a base line adjoining the front corners of the lot and lying midway between said base line and a line drawn parallel to said base line tangent to the curve or through the angle point.

23.06.584 Lot width.

“Lot width” means the distance between side lot lines measured at right angles to the lot depth at its midpoint.

23.06.586 Lowest floor.

Repealed by Ord. 59-19.

23.06.587 Lumberyard.

“Lumberyard” means a business that sells building materials and/or lumber in large quantities, and includes a significant portion of its product storage outdoors or in warehouse portions of a building.

23.06.590 Macrofacility.

“Macrofacility” is a large wireless communication facility that provides radio frequency coverage for a cellular telephone network. Generally, macro cell antennas are mounted on ground-based towers, rooftops and other existing structures at a height that provides a clear view over the surrounding buildings and terrain. Macro cell facilities typically contain antennas that are greater than three cubic feet per antenna, and typically cover large geographic areas with relatively high capacity and may be capable of hosting multiple wireless service providers.

23.06.595 Mailing services.

“Mailing services” means a private establishment engaged in the business of renting mailboxes, accepting packages for delivery, selling packaging materials and/or providing bulk mailing services for customers.

23.06.600 Manufactured home.

“Manufactured home” means a single-family residence constructed after June 15, 1976, and in accordance with the U.S. Department of Housing and Urban Development (HUD) requirements for manufactured housing and bearing the appropriate insignia indicating such compliance.

23.06.605 Manufactured home lot, park, and stand.

“Manufactured home lot” means a designated portion of a manufactured home park designed for the accommodation of one manufactured home and its accessory structures.

“Manufactured home park” means any site, lot, field or tract of land under the ownership or management of one person, partnership, firm or corporation which is divided into manufactured home lots for tenancy or lease, upon which two or more manufactured homes are located and occupied for dwelling purposes.

“Manufactured home stand” means that area of a manufactured home lot which has been reserved for the placement of a manufactured home.

23.06.610 Manufacturing, general.

“Manufacturing, general” means a manufacturing use, typically having the potential of creating moderate noise, smoke, dust, vibration or other environmental impacts or pollution, and including but not limited to the following:

- A. Production of items made from stone or concrete;
- B. Production of items from ferrous or nonferrous metals through use of a machine shop, welding or fabrication; or from nonferrous metals through use of a foundry; or from ferrous metals through use of a foundry heated by electricity (induction melting);
- C. Production of finished goods that typically are not for household or office use, such as barrels, ceramic molds, or cardboard cartons, from materials that are already refined, or from raw materials that do not need refining, such as paper, fabric, leather, premilled wood; or wool, clay, cork, semiprecious or precious metals or stones, fiber, or other similar materials;
- D. Production of finished goods, for household or nonhousehold use, such as toys, film, pens, or linoleum from plastic, rubber, or celluloid;
- E. Production of parts to be assembled into a finished product;
- F. Development of film on a wholesale basis;
- G. Production of items through biological processes, such as pharmaceuticals and industrial purifiers, manufactured by bioengineering techniques;
- H. Production of items such as paint and coatings, dyestuffs, fertilizer, glue, cosmetics, clay, or pharmaceuticals that require the mixing or packaging of chemicals;
- I. Food processing for human consumption except that involving the milling of grain or the refining of sugar.

23.06.615 Manufacturing, heavy.

“Manufacturing, heavy” means a manufacturing use, typically having the potential of creating substantial noise, smoke, dust, vibration and other environmental impacts or pollution, and including but not limited to:

- A. Processing or refining of raw materials, such as but not limited to minerals, petroleum, rubber, wood or wood pulp, into other products;
- B. The milling of grain or refining of sugar, except when accessory to a use defined as food processing for human consumption or as a retail sales and service use;
- C. Slaughterhouses, including packing and freezing of meat products;
- D. Refining, extruding, rolling, or drawing of ferrous or nonferrous metals, or the use of a noninduction foundry for ferrous metal;
- E. Production of large durable goods such as motorcycles, cars, manufactured homes, airplanes, or heavy farm, industrial, or construction machinery;
- F. Manufacturing of electrical components, such as semi-conductors and circuit boards, using chemical processes such as etching or metal coating;
- G. Production of industrial organic and inorganic chemicals, and soaps and detergents; and
- H. Conversion of solid waste into useful products or preparation of solid waste for disposal at another location by processing to change its physical form or chemical composition. This includes the off-site treatment or storage of hazardous waste as regulated by the State Department of Ecology.

23.06.617 Manufacturing, light.

“Manufacturing, light” means a manufacturing use, typically having little or no potential of creating noise, smoke, dust, vibration or other environmental impacts or pollution, and including but not limited to the following:

- A. Production, assembly, finishing, and/or packaging of articles from parts made at another location, such as assembly of clocks, electrical appliances, or medical equipment;
- B. Production of finished household and office goods, such as jewelry, clothing or cloth, toys, furniture, or tents, from materials that are already refined, or from raw materials that do not need refining, such as paper, fabric, leather, premilled wood; or wool, clay, cork, semi-precious or precious metals or stones, fiber, or other similar materials;
- C. Canning or bottling of food or beverages for human or animal consumption using a mechanized assembly line;
- D. Printing plants with more than 5,000 square feet of gross floor area;
- E. Electronic product and component manufacturing including radio, TV, computers, data systems equipment, optical, photographic, engineering and similar precision instruments and high-tech industries.

23.06.620 Manufacturing use.

“Manufacturing use” means a business establishment in which articles are produced by hand or by machinery, from raw or prepared materials, by giving to those materials new forms, qualities, properties, or combinations, in a process frequently characterized by the repetitive production of items made to the same or similar specifications.

23.06.625 Marinas.

“Marinas” means an establishment providing docking, moorage space and activities relating to the maintenance and minor repair of pleasure boats and yachts.

23.06.630 Marine equipment rentals.

“Marine equipment rentals” means a business engaged in the rental of marine equipment, such as boats or jet skis, to individuals or businesses on a temporary basis for a specified fee.

23.06.635 Marine gas sales.

“Marine gas sales” means a business typically associated with a marina that engages in retail gasoline sales for boats and other marine equipment.

23.06.640 Master plan.

“Master plan” means a detailed site plan for certain distinct areas of the city for which specific plans have been reviewed and approved by the planning commission and the city council. A master plan for a distinct area is not to be construed as a substitute for the comprehensive plan as set forth in Chapter 23.01 RMC.

23.06.645 Microbrewery.

“Microbrewery” means a small-scale beer brewing plant located within a restaurant or tavern building in which a portion of the building is used for the production of beer for wholesale distribution and for on-site retail sale to restaurant or tavern patrons.

23.06.647 Mobile vehicle food hub.

“Mobile vehicle food hub” means a designated space where multiple vehicle-based food service vendors operate and may feature seating area(s) specifically provided for patrons to eat meals purchased from said vehicle-based food service vendors.

23.06.650 Microfacility.

Repealed by Ord. 07-19.

23.06.655 Mini-warehouse.

“Mini-warehouse” means a structure containing separate storage spaces of varying sizes that are leased or rented on an individual basis and outdoor yards for the storage of goods where storage, retrieval and transport are the responsibilities of the renter or lessee.

23.06.660 Mobile home.

“Mobile home” means a single-family residence transportable in one or more sections that are eight feet or more in width and 32 feet or more in length, built on a permanent chassis, designed to be used as a permanent dwelling and constructed before June 15, 1976.

23.06.665 Monopole.

“Monopole” means a vertical support structure consisting of a single vertical metal, concrete, or wooden pole, typically round or square and driven into the ground or attached to a foundation.

23.06.670 Motel.

“Motel” means a building or group of buildings containing guest rooms designed or used to provide transient lodging.

23.06.675 Nursing home or rest home.

“Nursing home” or “rest home” means a home for aged, chronically ill, incurable persons, or persons in need of convalescent care outside of a hospital in which two or more persons not of the immediate family are received, kept, or provided with food and shelter or care for compensation, but not including hospitals, clinics, or similar institutions devoted primarily to the diagnosis and treatment of disease or injury, maternity cases, or mental illness.

23.06.680 Nursery, plant.

“Nursery, plant” means an enterprise, establishment or portion thereof that conducts the retailing or wholesaling of plants grown on the site, as well as accessory items such as clay pots, potting soil, fertilizers, insecticides, garden implements, etc.

23.06.685 Office – Corporate.

“Office – corporate” means an establishment primarily engaged in providing internal office administration services as opposed to customer service in a single building or a campus setting; for example, the headquarters, regional offices and/or the administrative offices for a corporation. Generally, the majority of the traffic generated from corporate offices comes from employees and not the general public.

23.06.687 Office – Consulting services.

“Office – consulting services” means establishments providing a wide variety of professional services including but not limited to: accountants, engineers, geologists, architects, financial consultants, landscape architects, land planners, surveyors and interior designers who generally conduct research, provide analysis of information, computer simulation, diagramming, mapping and/or drafting in order to create new products or plans.

23.06.690 Office – General.

“Office – general” means an establishment which provides administrative, professional, educational, financial, governmental or customer services to individuals, businesses, institutions and/or governmental agencies in an office setting; for example, branch banks, travel agencies, medical offices, real estate offices, insurance agencies, government offices, customer service offices, data processing services, union or charitable organization offices and wholesalers’ offices.

23.06.695 Office – Research and development.

“Office – research and development” means an office/laboratory establishment engaged in the research, analysis, design, development and/or testing of a product.

23.06.700 Office supply store.

“Office supply store” means stores selling office products such as stationery, legal forms, writing implements, computers, copies, office furniture, and similar products.

23.06.705 Outdoor advertising sign.

“Outdoor advertising sign” means any lettered, figure, or pictorial matter or other sign of any kind or character whatsoever, made visible for outdoor advertising purposes anywhere.

23.06.710 Outdoor advertising structure.

“Outdoor advertising structure” means any structure of any kind or character erected or maintained for outdoor advertising purposes, upon which any outdoor advertising sign may be placed, including also outdoor advertising statuary.

23.06.715 Outdoor storage.

“Outdoor storage” means the storage of any products, materials, vehicles, equipment, junk, or scrap outside the confines of an enclosed building, and more specifically defined as:

A. Merchandise Display. Display of products and materials, and operable vehicles and equipment for the principal purpose of offering for sale at retail, and incidental to the business existing on the premises;

B. Equipment and Material Storage. Storage of any equipment or materials in usable condition which are not being specifically displayed as merchandise or offered for sale at retail; and

C. Junk and Scrap Storage. Storage of used products or scrap materials such as wood, cloth, paper, glass, metal, plastic, or rock material, which could be refurbished, recycled, or converted into usable stock or material.

23.06.720 Parking lot.

“Parking lot” means an open area, other than a street or alley, used for the temporary parking of automobiles and available for public use, whether free or for compensation, or as an accommodation for clients or customers.

23.06.725 Parking space, automobile (off street).

“Parking space, automobile (off street)” means space within a public or private parking area, or within a building designed for or used for the temporary parking or storage of one motor vehicle.

23.06.728 Parking structure.

“Parking structure” means a structure used for the parking of vehicles where parking is accommodated on two or more levels.

23.06.729 Parking, tandem.

“Parking, tandem” is defined as having two or more vehicles, one in front of or behind the others with a single means of ingress and egress.

23.06.730 Pasture.

“Pasture” means a fenced enclosure or confined area used for the grazing of livestock or small animals which contains sufficient vegetation to serve as the principal food source for the livestock confined therein.

23.06.732 Patio.

“Patio” means an outdoor space that is often paved or decked directly adjacent to a main building that is at or within 30 inches of adjacent grade.

23.06.735 Pawn shop.

“Pawn shop” means an establishment engaged in the buying or selling of new or secondhand merchandise and offering loans in exchange for personal property.

23.06.740 Pen.

“Pen” means a fenced enclosure or small confined area used for the raising or keeping of livestock or small animals, but not including barns, sheds or similar structures, or pasture.

23.06.742 Permanent supportive housing.

“Permanent supportive housing” is subsidized, leased housing with no limit on length of stay that prioritizes people who need comprehensive support services to retain tenancy and utilizes admissions practices designed to use lower barriers to entry than would be typical for other subsidized or unsubsidized rental housing, especially related to rental history, criminal history, and personal behaviors. Permanent supportive housing is paired with on-site or off-site voluntary services designed to support a person living with a complex and disabling behavioral health or physical health condition who was experiencing homelessness or was at imminent risk of homelessness prior to moving into housing to retain their housing and be a successful tenant in a housing arrangement, improve the resident’s health status, and connect the resident of the housing with community-based health care, treatment, or employment services. Permanent supportive housing is subject to all of the rights and responsibilities defined in Chapter 59.18 RCW.

23.06.745 Personal loan business.

“Personal loan business” means an establishment engaged in the business of cashing payroll checks and/or providing small, nonsecured, short-term loans to individuals.

23.06.750 Personal services business.

“Personal services business” means a business primarily engaged in providing services generally involving the maintenance of the human body, or other services to one’s person. Such businesses include, but are not limited to, barber and beauty shops, photographic studios, body piercing, manicuring shops, tanning parlors, body wrapping, tattoo parlors and massage practitioners.

23.06.755 Pet shop and pet supply store.

“Pet shop” and “pet supply store” mean establishments engaged in the retail sale of pets, pet food, supplies and the grooming of pets.

23.06.760 Photo processing, copying and printing services.

“Photo processing, copying and printing services” means retail establishments that provide duplicating services using photocopy, blueprint and offset printing equipment, including collating of booklets and reports.

23.06.765 Pool, private.

“Pool, private” means a swimming pool built accessory to a dwelling unit and used for the enjoyment of the family living therein.

23.06.770 Pool, public.

“Pool, public” means a swimming pool to which the general public has access through the payment of a fee or admission charge.

23.06.775 Pool, semi-public.

“Pool, semi-public” means a swimming pool accessory to a hotel, motel, multiple dwelling or similar use to which the general public does not have usual access, and located for the convenience of the guests or patrons of a hotel, motel or similar use.

23.06.777 Porch.

“Porch” means an outdoor, typically raised and covered area, providing an entrance way to a building.

23.06.780 Portable food vendor.

“Portable food vendor” means the vending of food and/or beverages from a movable cart-type stand which is located on the same lot as, and in conjunction with, a permitted use. Portable food vending stands cannot be self-propelled, must serve only walk-up customers, and may not be stored outdoors when the portable food vendor is not open for business.

23.06.785 Poultry farm.

“Poultry farm” means a lot, structure or building used intensively for the raising, feeding, breeding, or keeping of chickens, turkeys, or other poultry for marketing or slaughter, or for the production of eggs for sale.

23.06.790 Public agency building.

“Public agency building” means any agency office for the administration of any governmental activity or program.

23.06.792 Public agency facility.

“Public agency facility” means a lot, structure, facility or building which is necessary for the operation of a public utility on which is performed a public service such as supplying water, wastewater disposal, electrical, transportation or communication service, usually as a monopoly or pursuant to a franchise by a business organization under governmental regulation, or directly by government.

23.06.795 Radio and television studio.

“Radio and television studio” means an establishment engaged in transmitting oral and visual programs, and which consists of a studio, transmitter, and antennas.

23.06.797 Reclassification.

“Reclassification” means a change in the city’s zoning map, resulting in a change in zoning designation on one or more parcels of property. Also referred to as a rezone.

23.06.800 Recreational club.

“Recreational club” means an area devoted to facilities and equipment for recreational purposes, swimming pools, tennis courts, playgrounds, community clubhouses, and other similar uses maintained by a nonprofit organization whose membership is limited to the residents within the area in which it is located; provided, that membership shall not be denied to residents of the area based solely on race, creed or color.

23.06.802 Recreational vehicle.

“Recreational vehicle” means a vehicular-type unit designed for temporary living quarters for recreational, camping, or travel use, which either has its own motive power or is mounted on or drawn by another vehicle. “Recreational vehicle” shall include, but not be limited to, the following:

A. Travel Trailer. A vehicular, portable structure built on a chassis and drawn by a motorized vehicle and which is designed to be used as a temporary dwelling for travel, recreational and vacation uses;

B. Camper. A structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreational and vacation uses;

C. Motor Home. A portable, temporary dwelling to be used for travel, recreational and vacation use constructed as an integral part of a self-propelled vehicle;

D. Camping Trailer. A folding structure mounted on wheels and designed for travel, recreational and vacation uses.

(See also “Dependent recreational vehicle,” RMC 23.06.260.)

23.06.805 Recreational vehicle campground.

“Recreational vehicle campground” means a lot or parcel of land occupied or intended for occupancy by recreational vehicles or tents for travel, recreational or vacation usage for short periods of stay subject to the provisions of this title.

23.06.807 Recreational vehicle park.

“Recreational vehicle park” means a lot or parcel of land occupied or intended for occupancy by recreational vehicles for travel, recreational or vacation uses allowing for longer periods of stay subject to the provisions of this title.

23.06.809 Recreational vehicle space.

“Recreational vehicle space” means a parcel of land in a recreational vehicle park or campground for the placement of a single recreational vehicle and the exclusive use of its occupants.

23.06.810 Restaurant.

“Restaurant” means a retail establishment engaged in the preparation and sale of food and beverages, including coffee shops, sandwich shops, ice cream parlors, fast food take-out, espresso stands, and similar uses. The term “restaurant” can be further described by the following types:

A. Restaurant, Drive-Through. A “restaurant” which has one or more drive-through lanes for ordering and dispensing of food and beverages to patrons remaining in their vehicles, for consumption off the premises. A drive-through restaurant may also have seating facilities.

B. Restaurant, Lounge. A restaurant which includes licensed on-site provision of alcoholic beverages for consumption on the premises as an accessory to food service.

C. Restaurant, Sit-Down. A restaurant at which all food and drink is consumed on the premises.

D. Restaurant, Take-Out. A restaurant that offers a take-out service whereby food may be consumed off the premises. A take-out restaurant may also have seating facilities.

23.06.817 Sales, retail.

“Sales, retail” means sale to the ultimate consumer for direct consumption and not for resale.

23.06.820 Sales, wholesale.

“Sales, wholesale” means sale for resale not for direct consumption. For the purpose of land use classifications, a business primarily engaged in wholesale sales, with less than 25 percent of the square footage of sales in related retail, will be classified as wholesale.

23.06.825 Sanitary station or sanitary dumping station.

“Sanitary station” or “sanitary dumping station” means a facility used for removing and disposing of wastes from recreational vehicle sewage holding tanks.

23.06.830 School.

“School” means public or private graded educational institution facility, structure or building but not including trade schools.

23.06.832 School, alternative.

“School, alternative” means a school which offers a curriculum which is equivalent to but is a substitute for the curriculum commonly found in more traditional public or private schools.

23.06.833 School, commercial.

“School, commercial” means a business establishment where instruction is given, in exchange for payment of a fee. Examples of subjects taught include, but are not limited to, dance, computer skills, music, and martial arts.

23.06.834 School, trade.

“School, trade” means an educational facility, structure or building operated as a business enterprise offering instruction or training in the trades or industrial arts such as welding, brick laying, machinery operation, cooking, printing or similar trades or industrial arts, but not including schools.

23.06.835 Secondhand/consignment store.

“Secondhand/consignment store” means an establishment engaged in the retail sale of used clothing, sports equipment, appliances, and other merchandise.

23.06.840 Senior housing.

“Senior housing” means ~~a complex of dwellings, exclusively designed for and occupied by households having least one person 62 years of age or older.~~ any residential housing that is advertised, maintained, designed, or constructed for the express or implied purpose of providing housing for persons 55 years of age, or older, who are independent and do not require assistance with activities of daily living.

23.06.845 Sensitive land uses.

“Sensitive land uses” means those land uses which are particularly sensitive to the secondary effects of adult use businesses. “Sensitive land uses” include the following:

- A. Churches, or other religious facilities or institutions;
- B. Multiple-family and single-family residential zones;

C. Playgrounds and public parks;

D. Public and private schools, technical schools and training facilities which have 25 percent or more of their students under the age of 18.

23.06.850 Small livestock farming.

“Small livestock farming” means the keeping of four or more domesticated animals such as rabbits, chickens, ducks, turkeys, and similar fowl and animals which are kept for personal or agricultural use, or raised for sale and profit.

23.06.855 Specialty retail store.

“Specialty retail store” means one of a wide variety of stores involved in the retail sale of one or more general categories of specialty goods and merchandise, including but not limited to the following types of specialty stores: sporting goods, bicycles, glassware and chinaware, fishing tackle, music, greeting cards, jewelry, toys, hobby supplies, games, cameras, gifts and souvenirs, sewing supplies, tobacco products, newspapers, magazines, and comic books, religious supplies, guns and gun supplies or other miscellaneous goods.

23.06.860 Specified anatomical areas.

“Specified anatomical areas” means:

A. Less than completely and opaquely covered human genitals, pubic region, buttock or female breast below a point immediately above the top of the areola; and

B. Human male genitals in a discernibly turgid state, even if completely and opaquely covered.

23.06.862 Specified sexual activities.

“Specified sexual activities” means:

A. Human genitals in a state of sexual stimulation or arousal; and/or

B. Acts of human masturbation, sexual intercourse or sodomy, whether between persons of the same or opposite sex; and/or

C. Fondling or other erotic touching of human genitals, pubic region, buttock or female breast; and/or

D. Excretory functions as part of or in connection with any of the activities set forth in this chapter.

23.06.865 Stable, private.

“Stable, private” means a building in which horses are kept for private use and not for remuneration, hire, or sale.

23.06.867 Stable, public.

“Stable, public” means a building in which horses are kept for remuneration, hire, or sale, including a riding academy.

23.06.870 Stock-in-trade.

“Stock-in-trade” means all books, equipment, magazines, periodicals, pictures, posters, printed material, products (including prerecorded video tapes, discs, or similar material), or other items

readily available for purchase, rental, viewing or use by patrons of the establishment excluding material located in any storeroom or other portion of the premises not open to patrons.

23.06.871 Storage container.

“Storage container” is defined as provided in RMC 11.33.010.

23.06.875 Story.

“Story” means that portion of a building included between the surface of any floor and the surface of the next floor above it, or if there is no floor above it, then the space between the floor and the ceiling next above it. A mezzanine floor shall be counted as a story if it covers over one-third of the area of the floor next below it, or if the vertical distance from the floor next below it to the floor next above it is 24 feet or more. A basement shall be counted as a story if its ceiling is over six feet above the level from which the height of the building is measured.

23.06.880 Street.

“Street” means a public thoroughfare which affords the principal means of access to abutting property, including avenue, place, way, drive, lane, boulevard, highway, road, and any other thoroughfare except an alley.

23.06.885 Structure.

“Structure” means anything constructed or erected, the use of which requires location on the ground or attachment to something having location on the ground.

23.06.888 Substantial damage.

“Substantial damage” means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

23.06.890 Substantial improvement.

“Substantial improvement” means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure either before the improvement or repair is started, or if the structure has been damaged and is being restored, before the damage occurred. “Substantial improvement” is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

The term “substantial improvement” does not include any project for improvement to comply with existing state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official which are the minimum necessary to assure safe living conditions, or any alteration of a structure listed on the National Register of Historic Places or State Inventory of Historic Places.

23.06.895 Theater.

“Theater” means a facility used by and for the performing arts but not including cinema.

23.06.900 Towing, vehicle impound lots.

“Towing, vehicle impound lots” means lots used for the temporary storage of vehicles which have been towed by a towing company or for impounded vehicles, but which does not include permanent vehicle storage or dismantling of vehicles.

23.06.901 Transitional housing.

“Transitional housing” means a facility that provides housing and supportive services to individuals or families experiencing homelessness for up to two years and whose primary purpose is to enable individuals or families experiencing homelessness to move into independent living and permanent housing.

23.06.905 Travel trailer.

See “Recreational vehicle,” RMC 23.06.802.

23.06.910 Truck terminal.

“Truck terminal” means a business providing a location where goods carried by motor transport can be received, transferred from one vehicle to another, and/or shipped, where the primary purpose is not storage but to serve as a point of transfer.

23.06.915 Use – Permitted.

“Use – permitted” means a use authorized or allowed alone in a specified use district for the preservation or promotion of which the use district is established and subject to the requirements of the regulations and standards of such use district, and to which all other uses are accessory, special, conditional, or nonconforming.

23.06.920 Use – Accessory (secondary).

“Use – accessory (secondary)” means a secondary or minor use of a lot, structure, or building designed or employed in conjunction with, but subordinate or incidental to, and compatible with the principal permitted use for which the use district is established, and subject to the regulations and standards of such use district.

23.06.925 Use – Nonconforming.

“Use – nonconforming” means the use of a building or other structure or of a tract of land which does not conform to the use regulations of this title for the district in which it is located, either at the effective date of the ordinance codified in this title or as a result of subsequent amendments which may be incorporated into this title.

23.06.930 Use – Special.

“Use – special” means any use of a lot, structure or building which by its nature, intensity or potential impact upon an area cannot be considered as a principal or accessory use within a use district, but when subject to special conditions and standards specified in a special use permit may be compatible with other uses in the same or adjacent use districts.

23.06.935 Variance.

“Variance” means a modification of the regulations of this title granted by the board of adjustment after finding that the literal application of the provisions of this title would cause undue and unnecessary hardship in view of certain facts and conditions applying to a specific parcel of property.

23.06.937 Vehicle-based food service.

“Vehicle-based food service” means the vending of food and/or beverages from a large vehicle that is equipped to both cook and sell food, and that is capable of being moved from place to place as provided in RMC 23.42.325.

23.06.940 Vehicle leasing and rentals.

“Vehicle leasing and rentals” means the use of any building or land for a business involving the leasing of vehicles.

23.06.945 Vehicle sales.

“Vehicle sales” means the use of any building or land for the display and sale or long-term lease of new or used automobiles, panel trucks or vans, boats, or motorcycles and including any warranty repair work and other repair service conducted as an accessory use.

23.06.950 Video rental store.

“Video rental store” means an establishment engaged primarily in the renting or sale of videocassettes, DVDs, and video games.

23.06.955 Warehousing and wholesale trade.

“Warehousing and wholesale trade” means establishments involved in the storage and/or sale of bulk goods for resale or assembly, excluding establishments offering the sale of bulk goods to the general public.

23.06.960 Warehousing, storage and distribution.

“Warehousing, storage and distribution” means a building where goods and materials are kept immediately prior to their delivery to retail outlets or their sale to other businesses. This use may include vehicle maintenance or storage as an accessory use.

23.06.965 Wholesale use.

“Wholesale use” means a business that stores large stocks of goods for sale in bulk quantities to retail outlets. Sales to the general public do not occur on the site, nor is the location of the business advertised through newspapers, flyers or other media designed to reach the consumer.

23.06.970 Wineries – Production.

“Wineries – production” means an establishment engaged in the production of wine for wholesale distribution.

23.06.972 Wineries – Tasting room.

“Wineries – tasting room” means an establishment engaged in the retail sales of wines.

23.06.975 Yard.

“Yard” means an open space of uniform width or depth on the same lot with a building or a group of buildings, which open space lies between the building or group of buildings and the nearest lot line and is unoccupied and unobstructed from the ground upward, except for the certain exceptions specified in this title. In measuring a yard, as hereinafter provided, the “line of a building” shall be deemed to mean a line parallel to or concentric with the nearest lot line drawn through the point of a building or the point of a group of buildings nearest to such a lot line, exclusive of the exceptions referenced above, and the measurements shall be taken from the line of the building to the nearest lot line.

23.06.980 Yard, front.

“Yard, front” means a yard extending the full width of the site and measured as to depth at the least horizontal distance between the street right-of-way line and the exterior wall.

23.06.983 Yard, rear.

“Yard, rear” means a yard which extends the full width of the site and is measured as to depth at the least horizontal distance between the rear lot line and the exterior wall.

23.06.985 Yard, side.

“Yard, side” means a yard which extends from the front yard or front lot line where no front yard exists to the rear yard or rear lot line where no rear yard exists and is measured as to width at the least horizontal distance between the side lot line and the exterior wall.

Section 2. Richland Municipal Code Section 23.22.050, entitled Parking standards for commercial use districts, as first enacted by recodification occurring through Ordinance No. 28-05, and last amended during the 2011 recodification, is hereby amended as follows:

23.22.050 Parking standards for commercial use districts.

~~A.~~ Off-street parking space shall be provided in all commercial zones in compliance with the requirements of Chapter 23.54 RMC.

~~B. Central Business District Off-Street Parking. All uses have a responsibility to provide parking. The parking responsibility for any new use or change in use shall be determined in accordance with the requirements of Chapter 23.54 RMC. The maximum number of parking spaces provided on site shall not exceed 125 percent of the minimum required parking as specified in Chapter 23.54 RMC; provided, that any number of parking spaces beyond the established maximum may be approved by the planning commission subject to RMC 23.22.020(E)(9) (Alternative Design).~~

~~1. The off-street parking requirement may be reduced as follows:~~

~~a. The planning commission may reduce the parking responsibility as provided by RMC 23.54.080, joint use; and/or~~

~~b. Within a 600-foot radius of the property, and within the CBD zoning district, a 25 percent credit will be provided for each on-street parking space and/or for each off-street parking space located in a city-owned public parking lot. The allowed combined reduction in required off-street parking shall not exceed 50 percent of the overall off-street parking requirement (including any reductions contained in RMC 23.54.080). Example: one off-street space will be credited if four on-street spaces are located within 600 feet of the property. Parking space dimensions are found in RMC 23.54.120. Only those streets designated for on-street parking shall be considered for the credit. Curb cuts, driveways, hydrant frontages, and similar restricted parking areas shall be excluded from the calculation.~~

~~2. Any parking lot that has frontage on a public street or accessway shall be screened with a combination of trees planted at no less than 30 feet on center and shrubs planted to form a uniform hedge within five years. A masonry wall not lower than 18 inches and not higher than 36 inches may be substituted for the shrubs. The landscaping and masonry wall, if used, shall be at no greater setback than the maximum setback for a front or street side (RMC 23.22.040). Masonry walls are subject to the performance standards found in RMC 23.22.020(E), and must be granted approval by the public works director for compliance with vision clearance requirements for traffic safety before installation.~~

Section 3. Chapter 23.54 of the Richland Municipal Code, entitled Off-street parking and landscaping, as first enacted by recodification occurring through Ordinance No. 28-05, and last amended by Ordinance No. 10-21, is hereby amended as follows:

Chapter 23.54
OFF-STREET PARKING AND LANDSCAPING

Sections:

- 23.54.010 Off-street parking required.**
- 23.54.020 Standards and requirements.**
- 23.54.030 Unspecified uses.**
- 23.54.040 Motorcycles.**
- 23.54.050 Bicycles.**
- 23.54.055 Compact car spaces.**
- 23.54.060 Mixed occupancies.**
- 23.54.070 Joint use of parking facilities – Continuance assured.**
- 23.54.080 Joint use of parking facilities – Spaces required.**
- 23.54.090 Location of parking spaces.**
- 23.54.100 Spaces lost for access.**
- 23.54.110 Improvement of parking spaces.**
- 23.54.115 Tandem parking.**
- 23.54.120 Layout plan.**
- 23.54.130 Loading and unloading.**
- 23.54.140 Landscaping of parking facilities.**
- 23.54.150 Adjustments of landscaping standards.**
- 23.54.160 Perimeter landscaping of industrial facilities.**

23.54.010 Off-street parking required.

In all use districts except for the Central Business District (CBD) (outlined in RMC 23.22.010(F) and .040 Plates 1-3) and the Columbia Point North Waterfront District (outlined in RMC 23.22.040 Plate 4), which are exempt from the parking requirements established in RMC 23.54.020, space for the off-street parking of vehicles shall be provided and improved for use in accordance with the following:

A. For all new construction and development, off-street parking shall be provided in accordance with the requirements set forth in this chapter.

B. Except as otherwise provided in this chapter, ~~W~~hen any existing building or use is enlarged, expanded or altered to effect an arrangement of space or use which increases the required number of spaces by more than 10 percent over the number required by the building or use prior to the change or alteration, off-street parking shall be provided in accordance with the requirements set forth in this chapter; provided, that if the number of additional required parking spaces from any such enlargement, expansion or alteration is four or less, no additional off-street parking need be provided or improved.

C. In addition to the exempted districts identified above, no minimum required parking spaces as established in RMC 23.54.020 are required for the following:

1. Residences under 1,200 square feet of Gross Floor Area;
2. Commercial spaces under 3,000 square feet of Gross Floor Area;
3. Affordable housing;
4. Senior housing.
5. Day care centers;
6. Ground level nonresidential spaces in mixed-use buildings;
7. A building undergoing a change of use from a nonresidential to a residential use, or a change of use for a commercial use.

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23.54.020 Standards and requirements.

The minimum required parking spaces for the respective uses shall be as follows:

A.	Residential Uses	Number of Parking Stalls Required
1.	Single-family attached and detached dwellings, manufactured homes, condominiums and duplexes <u>Dwelling, Single Family attached, detached and accessory, Condominiums, and Accessory Apartments</u>	2 spaces per dwelling unit. <u>1 space per dwelling unit.</u>
2.	Multiple-family complexes Apartments, studio <u>Dwelling, multifamily, and rooming houses, boardinghouses, and dormitories</u>	1.5 spaces per dwelling unit. <u>1 space per dwelling unit.</u> <u>0.5 spaces per dwelling unit.</u>
3.	Housing for the elderly	1 space per 2 dwelling units.
4.	Rooming houses, boardinghouses and dormitories	1 space per person capacity.
5. <u>3.</u>	Hotels and motels	1 space/ <u>per guest</u> room, plus required space for any restaurant (1 space per 100 <u>500</u> square feet of GFA*), plus 50% of required spaces for other associated uses.
B.	Institutional Uses	Number of Parking Stalls Required
1.	Elementary and middle schools	2 spaces for each classroom.
2.	High schools	8 spaces for each classroom.
3.	Colleges, universities and instructional facilities – adult	1 space per every 3 seats in classrooms.
4.	Day-care centers	2 spaces per staff person with a minimum of 4 spaces.
5. <u>4.</u>	Churches, mortuaries and funeral homes	1 space per 4 seats in the chapel or nave.
6. <u>5.</u>	Rest homes, nursing homes and convalescent centers	1 space per staff doctor plus 1 space for every 3 other staff plus 1 space per every 5 beds.
7. <u>6.</u>	Hospitals	1 space per staff doctor, plus 1 space for every 3 other staff members, plus 1 space for every 3 beds.
8. <u>7.</u>	Medical and dental clinics	1 space per 250 <u>500</u> square feet of GFA.
C.	Office Uses ¹	Number of Parking Stalls Required
1.	Banks, businesses or professional offices <u>without a drive-through</u>	1 space per 350 square feet of GFA less 3 spaces for each drive-through window up to a maximum reduction of 33% of

		the required spaces <u>1 space per 500 square feet of GFA.</u>
2.	Banks with a D <u>drive-through windows – banks</u>	6 stacking spaces per drive-through window (8' wide x 18' long) plus 1 service space and 1 exit space per drive-through window ; <u>1 space per 500 square feet of GFA.</u>
3.	Businesses or professional offices with a D <u>drive-through windows—nonbank and nonfood</u>	1 service space per window plus 1 stacking space per window (8' wide x 18' long) plus 1 parking service space per drive-through window maximum number of on-duty employees ; <u>1 space per 500 square feet of GFA.</u>
D.	Commercial and Industrial Uses¹	Number of Parking Stalls Required
1.	Food stores, markets, drugstores, liquor stores, and designed shopping centers less than 3,000 square feet GFA (exclusive of basement areas)	1 space per 400 square feet of GFA.
2. <u>1.</u>	Food stores, markets, drugstores, liquor stores, and designed shopping centers more than 3,000 square feet GFA (exclusive of basement areas) <u>Commercial spaces over 3,000 square feet of GFA</u>	1 space per 300 square feet of GFA. <u>1 space per 500 square feet of GFA.</u>
3.	Small appliance, personal service, hardware, household equipment, clothing and other retail stores	1 space per 400 square feet of GFA.
4.	Large appliance and furniture stores	1 space per 800 square feet of GFA.
5.	Wholesale stores, warehouses, storage buildings, motor vehicle or machinery sales	1 space per employee, with a minimum of 4 spaces.
6.	Service stations	1 space per employee, plus 1 space per service bay (bay not counted as a space), with a minimum of 4 spaces.
7.	Automobile laundries and car washes	2 spaces at the ingress and 2 spaces at the egress of each lane or washing bay.
8.	Self-service laundromat	1 space per 2 washing machines.
9. <u>2.</u>	Manufacturing	1 space per each 2 employees on the largest shift.
E.	Restaurant and Tavern Uses	Number of Parking Stalls Required
1. <u>3.</u>	Seated customers <u>Food service establishments without a drive-through</u>	1 space per 100 square feet of GFA. <u>1 space per 500 square feet of GFA.</u>

2.	Take-out service	1 space per 100 square feet of GFA.
3.	Drive-in only	1 space per 50 square feet of GFA.
4.	Drive-in as fixed type of facility	1 space per 100 square feet of GFA.
5. 4.	Food service establishments with a D drive-through	5 <u>stacking</u> spaces per <u>drive-through</u> window (8' wide x 18' long) with a minimum of 8 <u>stacking</u> spaces; <u>1 space per 500 square feet of GFA.</u>
5.	<u>Mobile vehicle food hub</u>	<u>2 spaces per food truck; 1 space per 500 square feet of GFA.</u>
F. <u>E.</u>	Places of Assembly and Recreational Facilities	Number of Parking Stalls Required
1.	Places of assembly, dance halls, skating rinks and exhibition halls without fixed seats	1 space per 150 square feet of GFA.
2.	Places of assembly, stadiums, sports arenas, auditoriums with fixed seats	1 space per 3 seats.
3.	Bowling alleys	5 spaces per each lane.
4.	Tennis, squash, handball, etc.	2 spaces per court.
5.	Swimming pools	1 space per 50 square feet of surface water area.
6.	Basketball and volleyball	6 spaces per court.
7.	Golf	7 spaces per green.
8.	Indoor not previously mentioned	1 space per 250 square feet of GFA.
9.	Outdoor not previously mentioned	1 space per 2,500 square feet of land area.

~~* — GFA — Gross Floor Area.~~ 1. If a building has multiple commercial use spaces located on a single parcel, the parking minimum shall be based on the sum of their combined GFA.

23.54.030 Unspecified uses.

In those instances where this title does not specify a parking requirement for a specific use, the administrative official shall establish the minimum requirement on a case-by-case basis. The applicant may be required to provide sufficient information to demonstrate that the parking demand for a specific use will be satisfied, based upon existing uses similar to the proposed use and other relevant factors including but not limited to required parking for the proposed use as determined by other comparable jurisdictions and based on available planning and technical studies. The administrative official may require the applicant to have a parking study for the proposed use prepared by a professional consultant with expertise in preparing traffic and parking demand analyses.

23.54.040 Motorcycles.

Parking spaces for motorcycles shall be provided as follows:

A. All multiple-family developments and nonresidential uses listed in RMC 23.54.020 shall provide one motorcycle space for every 25 required or provided automobile spaces, with a minimum of one space.

B. Each motorcycle space shall be easily accessible and have adequate space for a standard size motorcycle.

C. Spaces shall be surfaced in accordance with RMC 23.54.110.

D. The normal automobile parking requirement may be reduced by one space for every three motorcycle spaces provided, up to a maximum reduction of five percent of the required spaces.

E. Motorcycle parking areas shall be clearly identified with appropriate striping.

23.54.050 Bicycles.

Parking spaces for bicycles shall be provided as follows:

A. All commercial (office, retail, wholesale, warehousing), industrial, institutional, and recreational uses, except businesses whose main purpose is servicing automobiles, shall provide a minimum of five bicycle spaces, with an additional bicycle space for each 30 required or provided parking stalls. Schools shall provide five spaces per elementary and junior high classroom, and two spaces per high school classroom.

B. ~~Devices shall be provided to which bicycles can be securely locked.~~ A bicycle rack shall allow for the locking of the bicycle frame and one (1) wheel to the rack and shall support a bicycle in a stable position with a minimum of two points of contact to the bicycle frame and without damage to the wheels, frame, or components. Examples of racks that meet and do not meet this requirement are shown as Plates 1 and 2 at the end of this section.

C. Spaces shall be easily accessible, large enough to park a full sized 10-speed bicycle when other bicycles are present, have a durable and dust-free surface, graded and drained, and be maintained in a trash-free manner.

D. Spaces shall be adequately illuminated during normal hours of operation.

E. Required or provided bicycle parking spaces shall be located within 50 feet of the main entrance of a building, be well lit, and visible to pedestrians and bicyclists, excepting bicycle parking spaces associated with local, state, or federal government buildings, which shall be located as per that entity's security protocols.

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PLATE 1 – Examples of bike racks that meet the design requirements

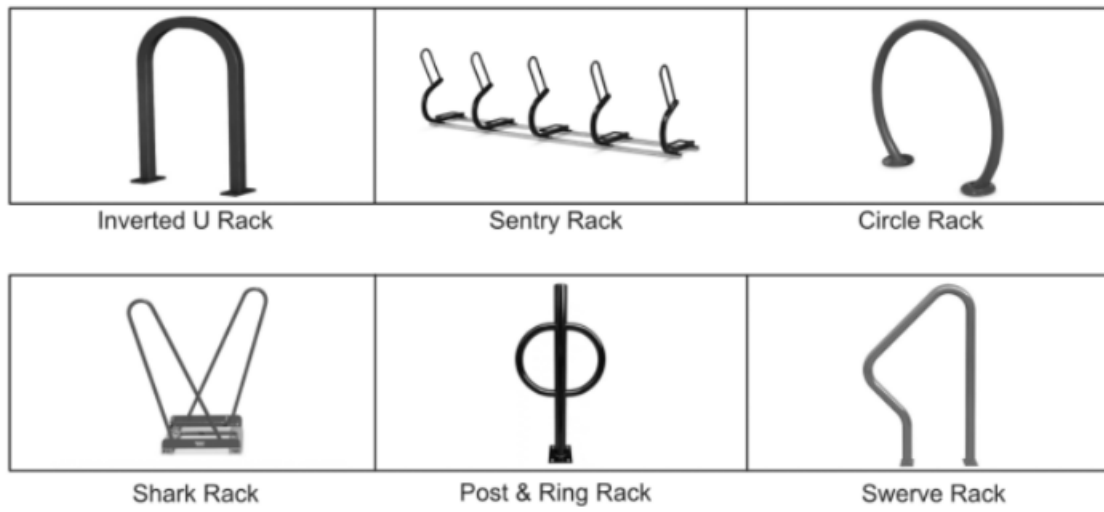
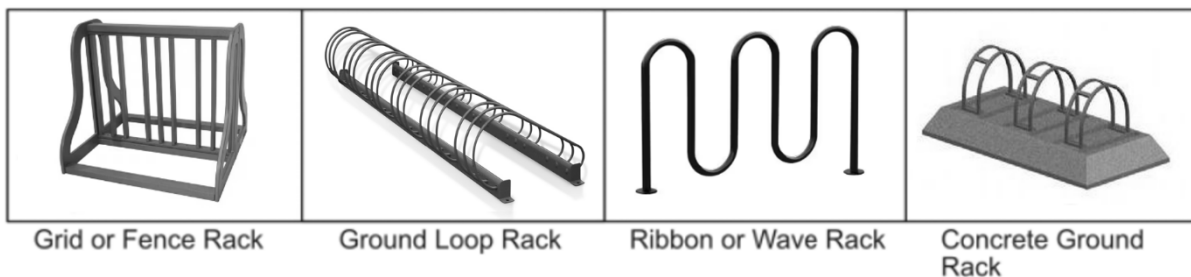


PLATE 2 – Examples of bike racks that do not meet the design requirements



23.54.055 Compact car spaces.

Any parking lot of four or more spaces may have 25 percent of the required or provided spaces marked for compact cars. Compact ~~car spaces for commercial developments must be no less than nine feet wide and 15 feet long. Multifamily development compact~~ car spaces ~~must~~ shall be no less than ~~be~~ seven and one-half feet wide and 15 feet long. In addition to the dimensional standards of this section, all compact car spaces ~~must~~ shall have adequate back-up space to efficiently and safely negotiate the parking area.

23.54.060 Mixed occupancies.

In the case of mixed uses, the total requirements for off-street parking facilities shall be the sum of the requirements for the various uses computed separately; provided, however, that the ground level nonresidential space in mixed-use buildings has no minimum parking requirement. Off-street parking facilities for one use shall not be considered as providing required facilities for any other use except as hereinafter specified for a joint use.

23.54.070 Joint use of parking facilities – Continuance assured.

Two or more properties may jointly use a common parking facility, provided said facility is jointly owned or otherwise secured by easement or other sufficient legal document that assures continuance of the joint use of said facility.

23.54.080 Joint use of parking facilities – Spaces required.

For joint use of parking facilities, the total number of required spaces may be reduced by ~~10~~ 25 percent. ~~The number may be reduced by a total of 25 percent with the approval of the board of adjustment.~~ Under the following circumstances, further reduction may be made:

A. No more than 50 percent of the parking spaces required or provided for a theater, church, bowling alley, dance hall, bar, restaurant, or other enterprise which is primarily a nighttime or Sunday use may be supplied by the off-street parking spaces allocable to certain other types of uses specified under RMC 23.54.020.

B. No more than 50 percent of the parking spaces required or provided for a bank, business office, retail store, personal service shop, household equipment or furniture shop, or other enterprise which is primarily a daytime and non-Sunday use may be supplied by the off-street parking spaces allocable to certain nighttime or Sunday uses.

Application to the board of adjustment for more than 10 percent reduction shall be by letter, stating the reasons for the request.

23.54.090 Location of parking spaces.

Required or provided off-street parking spaces shall be located as follows:

A. For any type of dwelling: on the same lot with the building to be served.

B. For any other use except one served by an approved joint-use parking facility: on the same lot with, or not more than ~~300~~ 500 feet from, the building or use to be served.

C. For a use served by an approved joint-use parking facility: on the same lot with, or not more than 800 feet from, the building or use to be served.

D. For a planned shopping center: in the location or locations contemplated by the general overall layout scheme for said center at ultimate development (e.g., peripheral parking).

23.54.100 Spaces lost for access.

In situations where parking spaces attributed to one use become the official means of access to another use, the latter use shall, as a condition of site or building plan approval, provide a number of spaces equal to the number rendered unusable. Such spaces shall be in addition to the number required for the new use, and the allocation shall be documented in a manner satisfactory to the administrative official.

23.54.110 Improvement of parking spaces.

Any parking facility for four or more vehicles shall be improved in accordance with the following requirements:

A. Off-street parking facilities, including but not limited to a parking, loading, circulation area, aisle, or driveway, shall be surfaced with Portland cement, asphaltic concrete, or other approved hard surface in order to provide a ~~durable and~~ dust-free parking surface; ~~and~~ shall be graded and drained so as to dispose of surface water to the satisfaction of the city engineer; ~~and~~ shall be maintained in good condition free of weeds, dust, trash, and debris. Applicants are encouraged to consider use of permeable surfaces as a means to reducing storm water runoff. Hard surface

materials other than concrete and asphalt may be permitted and are subject to additional review and prior approval by the Zoning Administrator. ~~Nonemployee parking areas shall be paved and all such spaces shall be delineated by striping as shown in attached Plate 3 which is set forth at the end of this section.~~

B. Off-street parking spaces may consist of a grass block paver, grasscrete, or turf stone surface. Existence of legally nonconforming gravel surfacing in existing designated parking spaces may not be a reason for prohibiting utilization of existing parking spaces to meet minimum parking space requirements, up to a maximum of six (6) parking spaces.

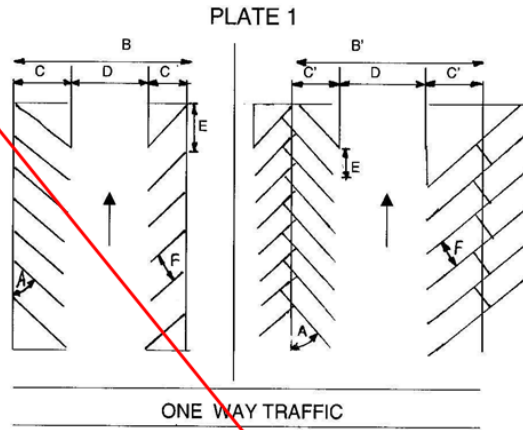
~~B. C.~~ Any lighting used to illuminate any off-street parking facility shall be so arranged as to reflect light away from any residential adjoining premises.

~~C. D.~~ No more than two feet six inches of overhang beyond a wheel stop may be counted as part of a parking space. Said overhang shall not interfere with landscaping or decrease the clear width of a sidewalk to less than four feet by its encroachment.

~~D. E.~~ Off-street parking area layout and dimensions shall be not less than as shown by Plates 1, and 2 ~~and 3, which are~~ set forth at the end of this section. Exits and entrances shall be approved by the Zoning Administrator. ~~administrative official.~~

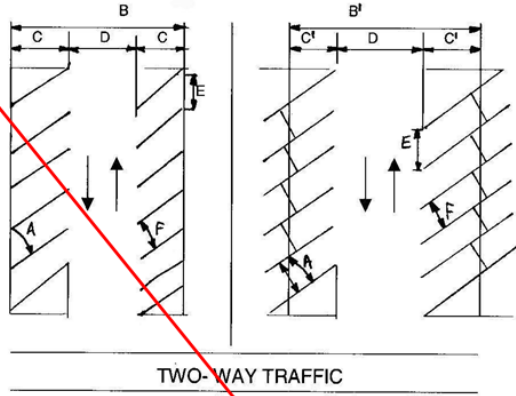
~~E. F.~~ Except for parking spaces or other vehicle use areas under, on, or within buildings, and areas serving single-family and two-family uses, off-street parking facilities shall be landscaped in accordance with RMC 23.54.140.

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A Parking Angle (Degrees)	B Parking Section Width	C Parking Bank Width	D Traffic Aisle Width	E Curb Length Per Car	F Car Stall Width	B1 Parking Section Width	C1 Parking Bank Width
0	30'	9'	12'	20'	9'	30'	9'
35	49.6'	18.8'	12'	15.8'	9'	42.4'	15.2'
40	51.2'	19.6'	12'	14.1'	9'	44.6'	16.3'
45	53.2'	20.6'	12'	12.7'	9'	46.6'	17.3'
50	54.6'	21.3'	12'	11.7'	9'	48.4'	18.2'
55	56.2'	21.6'	13'	10.9'	9'	51'	19.0'
60	58.8'	21.9'	15'	10.4'	9'	54.2'	19.6'
65	61.0'	22'	17'	9.9'	9'	57'	20.0'
70	62.8'	21.9'	19'	9.6'	9'	59.6'	20.3'
90	64.0'	20.0	24'	9.0'	9'	--	--

PLATE 2



A	B	C	D	E	F	B1	C1
0	38'	9'	20'	20'	9'	38'	9'
35	57.6'	18.8'	20'	15.8'	9'	50.4'	15.2'
40	59.2'	19.6'	20'	14.1'	9'	52.6'	16.3'
45	61.2'	20.6'	20'	12.7'	9'	54.6'	17.3'
50	62.6'	21.3'	20'	11.7'	9'	56.4'	18.2'
55	63.2'	21.6'	20'	10.9'	9'	58'	19.0'
60	63.8'	21.9'	20'	10.4'	9'	59.2'	19.6'
65	64.0'	22'	20'	9.9'	9'	60'	20.0'
70	63.8'	21.9'	20'	9.6'	9'	60.6'	20.3'
90	64.0'	20.0	24'	9.0'	9'	--	--

PLATE 3

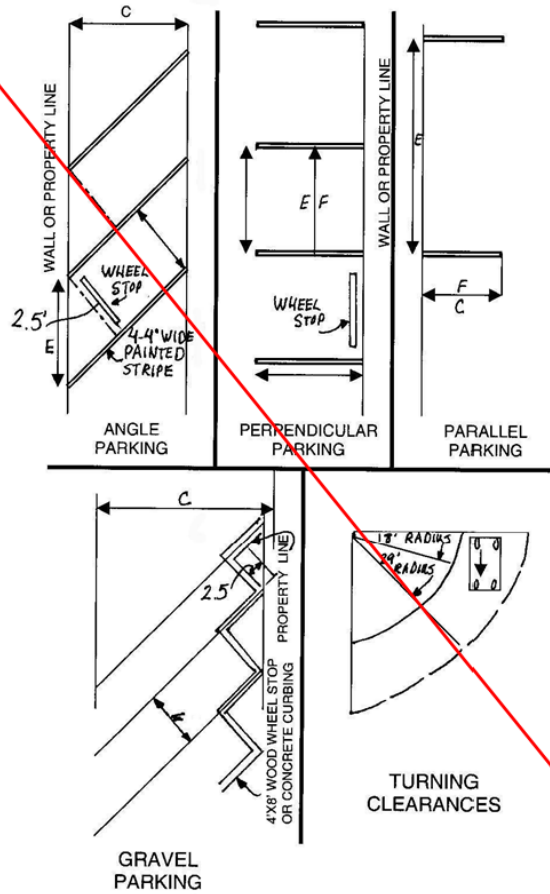
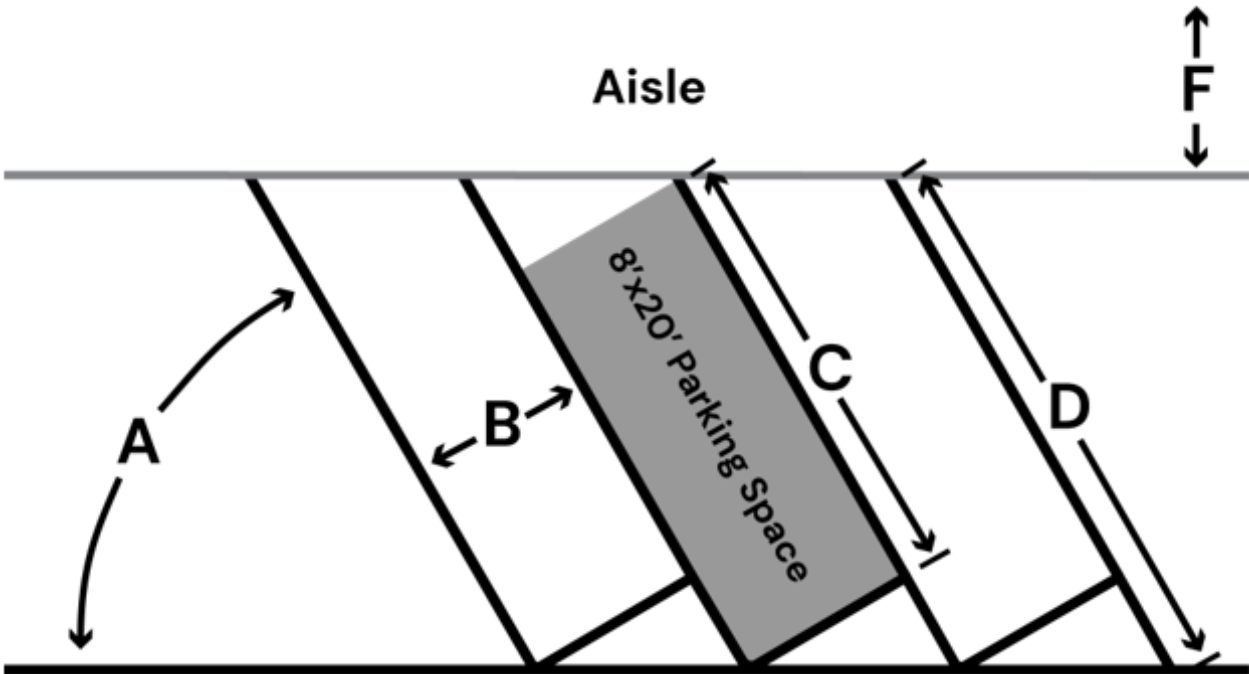
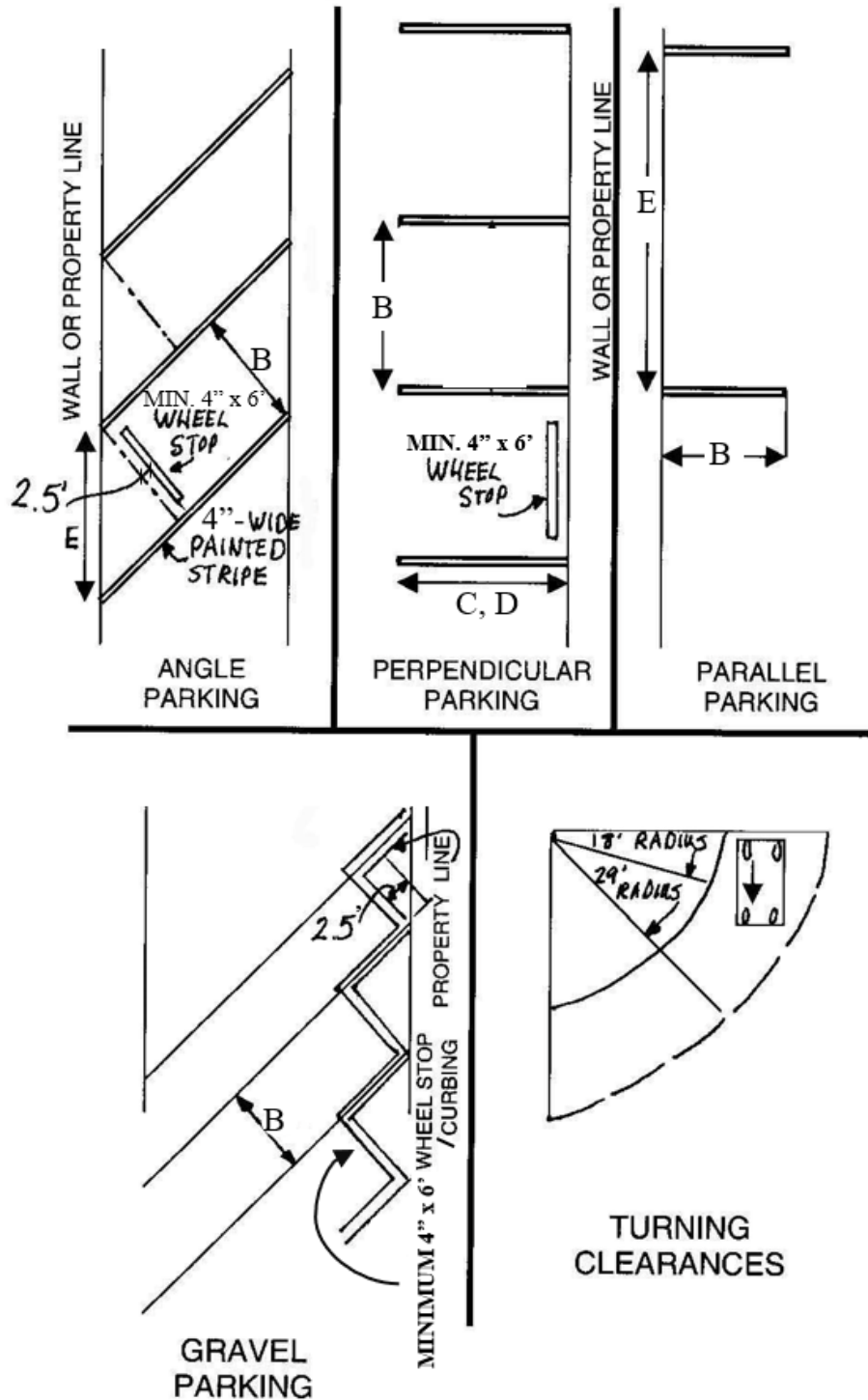


PLATE 1



A Parking Angle (Degrees)	B Space Width (Feet)	C Space Length (Feet)	D Total Length (Feet)	E Curb Width (Feet)	F Aisle Width (Feet)	
					One-Way Traffic	Two-Way Traffic
90	8	20	20	8	24	24
60	8	20	24.5	9.25	17	20
45	8	20	28	11.25	12	20
30	8	20	34	16	12	20
0	8	20	N/A	23	12	20

PLATE 2



23.54.115 Tandem parking.

Tandem parking spaces shall count towards meeting minimum parking requirements for residential uses when the minimum and maximum size of the tandem parking space is 20 feet long per space, and 40 feet long for two spaces.

23.54.120 Layout plan.

Prior to the issuance of a permit for any commercial, multiple-family, industrial, public or semipublic building or use, an ~~engineered~~ plan prepared by a licensed civil engineer or licensed architect showing the proposed and existing building or buildings; the layout, dimension and number of parking spaces; and any required landscaping of the lot area, including that required for an off-street parking facility; shall be submitted to and approved by the ~~administrative official~~ Public Works Director and Zoning Administrator.

Any landscape plan submitted pursuant to this section shall be in conformance with the requirements of RMC 23.54.140 and shall be prepared by a licensed architect or licensed landscape architect. Said plans shall be drawn to scale, including dimensions and distances, and shall clearly delineate the existing and proposed parking spaces, other vehicle use areas, access aisles, driveways, irrigation systems (sprinklers or water outlet locations), and the name of each plant species (both specific and common name), the location, size and description (including the height and spread of crown at maturity of trees and shrubs) of all landscape materials to be installed or, if existing, to be maintained in accordance with the requirements of RMC 23.54.140. Said plans shall be submitted to and approved by the Zoning Administrator.

23.54.130 Loading and unloading.

On every lot in a commercial or industrial district, and on every lot in any district on which is conducted any hotel, public or semipublic use, there shall be provided space, either inside or outside a building, for the loading and unloading of goods and materials. Such space shall be not less than 10 feet in width, 25 feet in length, nor less than 15 feet in height when covered. Such space shall be provided with access to an alley or a street.

23.54.140 Landscaping of parking facilities.

The purpose of landscaping requirements for parking facilities is to protect and promote the public health, safety, and general welfare by reducing wind and air turbulence, heat and noise, and the glare of automobile lights; to act as a natural drainage system and ameliorate stormwater drainage problems; to reduce the level of carbon dioxide and return pure oxygen to the atmosphere; to prevent soil erosion; to provide shade; to conserve and stabilize property values and to otherwise facilitate the creation of a convenient, attractive and harmonious community; to relieve the blighted appearance of parking facilities; and to generally preserve and promote a healthful and pleasant environment.

A. Design Criteria. Landscape areas shall be located in such a manner as to divide and break up the large expanses of pavement; divide and define driveways, parking stalls and corridors; limit cross-taxiing; delineate and separate pedestrian and vehicular traffic and screen parking facilities from abutting properties. Planting areas and landscaping shall be reasonably dispersed throughout the parking lot with the interior dimensions of such areas being sufficient to protect the landscaping materials planted therein and to ensure proper growth. The primary landscaping materials used shall be trees, which provide shade or are capable of providing shade at maturity. Shrubbery, hedges and other planting materials shall be used to complement the tree landscaping, but shall not be the sole contribution to the landscaping. Effective use of earth berms and existing topography is encouraged as a component of the landscape plan. Use of native shrub-steppe plantings for required landscaping is acceptable at trailheads or gravel parking areas located within or adjacent to identified shrub-steppe areas and will satisfy these design criteria if the resulting product satisfies Washington Department of Fish and Wildlife standards for Priority Habitat.

B. Interior Coverage. A minimum of five percent of the interior of a parking facility shall be landscaped. Landscaping which is required for screening along the perimeter of any lot and border plantings adjacent to buildings upon which a parking lot abuts shall not be considered as part of the interior coverage requirements. Parking spaces abutting a perimeter for which landscaping is required by other requirements of this section shall not be considered as a part of the interior of the parking facility.

1. For off-street parking facilities providing 10 or fewer parking stalls as required by RMC 23.54.020, and in areas zoned for industrial use, the interior coverage requirements stated herein shall not apply.

2. Any interior landscape area shall contain a minimum of 50 square feet, shall have a minimum dimension of at least five feet, and shall include at least one tree with the remaining area adequately landscaped with shrubs, ground cover or other approved landscaping materials not to exceed three feet in height.

3. Trees shall number not less than one for each 100 square feet of required interior coverage.

C. Perimeter Coverage Adjacent to Abutting Properties. A minimum landscape strip of five feet in width shall be required along any side of a parking facility that abuts adjoining property that is not a public right-of-way when such facilities will not be entirely screened visually by an intervening building or structure; provided, that when such parking facility abuts and is designed in coordination with a parking facility on the adjoining property such landscape strip shall not be required abutting such adjoining parking facility; and provided further, that in areas zoned for industrial use, the perimeter coverage requirements stated herein shall not apply.

1. Perimeter landscape strip shall be planted or installed with a wall, hedge, or other durable landscape barrier to form a continuous screen between the parking facility and abutting property. The height of any such barrier shall be not less than three feet and no more than six feet.

2. Trees shall also be planted for each 40 linear feet and shall have at least 25 square feet of planting area.

3. Where a proposed parking facility abuts an existing hedge, wall or other durable landscape barrier on an abutting property, said existing barrier may be used to satisfy the landscape barrier requirements of this subsection; provided, that said existing barrier meets all applicable standards of this section.

D. Perimeter Coverage Adjacent to Public Right-of-Way. A minimum landscape strip of 10 feet in width shall be required along any side of a parking facility that abuts a public right-of-way, excluding dedicated alleys; provided, that in areas zoned for industrial use, the perimeter coverage requirements stated herein shall not apply.

1. Perimeter landscape strip shall be planted or installed with a wall, hedge, or other durable landscape barrier of at least three feet in height which shall be placed along the parking facility side of such landscape strip.

2. If such a durable barrier is of nonliving material, one shrub for each 10 linear feet shall be planted along the street side of such barrier; provided, that if the shrubs are of sufficient height at

the time of planting to be readily visible over the top of such barrier, they may be planted along the parking facility side of such barrier. The remainder of the landscape strip shall be landscaped with ground cover or other approved landscape treatment excluding pavement.

3. At least one shrub for each 50 square feet shall be provided.

4. Trees shall also be planted for each 30 linear feet or portion thereof and shall have at least 50 square feet of planting area.

5. No tree, as measured from its center, shall be located within 10 feet of a street light standard, or within five feet of a fire hydrant, a vehicular driveway, or a public sidewalk.

E. Landscaping Material. Landscaping materials used to achieve the design criteria in conformance with provisions of this section shall conform to the following standards:

1. Trees shall be species having an average mature spread of crown of greater than 15 feet and shall be a minimum of six to eight feet in height and have a diameter at breast height (dbh) caliper of at least one and one-half inches at planting. Diameter at breast height is measured at four and one-half feet from average grade within six feet of the tree trunk so as not to include mounding at the tree base. Trees having an average mature spread of crown less than 15 feet may be substituted by grouping the same so as to create the equivalent of a 15-foot crown spread. Tree species whose roots are known to cause damage to public roadways or other public works shall not be planted closer than 12 feet to such public works, unless the tree root system is completely contained within a barrier being a minimum of five feet deep and five feet wide.

2. Shrubs shall be a minimum of two feet in height when measured immediately after planting.

3. Hedges shall be planted and maintained so as to form a continuous, unbroken, solid, and visual screen within a maximum of two years after time of planting.

4. Vines shall be a minimum of 30 inches in height immediately after planting and may be used in conjunction with fences, screens or walls to meet physical barrier requirements as specified in this section.

5. Lawn grass shall be planted in species normally grown as permanent lawn in Benton County. Grass areas may be sodded, plugged, sprigged or seeded, except that solid sod shall be used in swales or other areas subject to erosion; and provided, that in areas where other than solid sod or grass seed is used, nurse grass seed shall be sown for immediate effect and protection until coverage is otherwise achieved.

6. Ground covers used in lieu of grass shall be planted or installed in such a manner as to present a finished appearance, and if of living material, shall complete coverage within 12 months after planting.

~~F. Coverage Transfer to Public Right-of-Way. For sites where landscaping coverage of a public right-of-way would comply with the general intent and standards of this section, the transfer of the area requirements, or a portion thereof, from within the property line to the public right-of-way may be approved by the city; provided, that the area measurement shall not be less than that required by, and shall comply with, all other design standards and requirements of this section;~~

~~and further provided, that a revocable permit for use of the right-of-way shall be secured from the city by the owner of the site by stipulating full financial responsibility for costs of movement, replacement and relocation should such permit be revoked by the city.~~

~~G. F. Driveway and Street Intersections. To ensure that landscape materials do not constitute a safety hazard, a vision clearance triangle (VCT) shall be provided at all intersections of public rights-of-way and driveways in accordance with public works requirements in Chapter 12.11 RMC. Within this VCT area unobstructed cross-visibility at a level between three feet and 10 feet shall be provided. However, trees having limbs or foliage trimmed, except during early growth stages, so as to not extend into the VCT area shall be allowed. Landscaping material shall not be located closer than four feet from the edge or top of the curb line or driveway apron, except for required ground cover. The VCT for said intersections shall be as follows:~~

~~1. At intersections of public rights-of-way the VCT shall be formed by measuring 20 feet along each property line from the intersection and connecting the end point of such lines formed by such measurement.~~

~~2. At intersections of driveways with public rights-of-way the VCT shall be formed by measuring 10 feet along the property line and the driveway apron or top of the curb lines and connecting the end point of such lines formed by such measurement.~~

~~H. G. Curbing. In order to protect the landscaping materials planted and to ensure proper growth, all planter areas shall be separated from contiguous property, including parking stalls, by curb stops. Such curb stops shall be of Portland cement or shall otherwise conform to Standard Specifications for Municipal Public Works Construction (APWA Standards), or shall be approved by the city engineer.~~

~~I. H. Installation. All landscaping shall be installed in a workmanlike manner and according to accepted good planting procedures. All elements of landscaping, exclusive of plant material other than hedges, shall be installed so as to meet all other applicable ordinances and code requirements.~~

~~J. I. Maintenance. The owner, tenant or duly authorized agent, if any, shall be responsible for the maintenance of all landscaping required pursuant to this section. Such landscaping shall be maintained in good condition so as to present a neat and orderly appearance; shall be kept free from refuse and debris; and living landscape material shall be kept alive and in a healthy condition. If an underground irrigation system is not provided, all landscaped areas shall be provided with a readily available water supply with at least one outlet located within 150 feet of all plant material to be maintained.~~

~~1. The ~~administrative official~~ Zoning Administrator shall inspect all landscaping and no certificates of occupancy or similar authorization will be issued unless the landscaping meets the requirements herein provided.~~

~~2. In those cases where landscaping cannot be safely installed due to the time of year without jeopardizing living landscape material, or for other good cause, a temporary certificate of occupancy may be issued for a period of six months; provided, that the property owner, lessee, or duly authorized agent shall furnish satisfactory assurances guaranteeing installation of the approved landscaping.~~

~~K.~~ J. Landscaping of Existing Lots. Any reconstruction of a building or structure or lot area, including off-street parking facility, consisting of increases of 50 percent or greater of the existing building lot area or parking facility shall be subject to the standards specified herein. In such cases, the existing parking facility, as well as any new facility, shall be improved in accordance with the standards stated herein; provided, that:

~~1. A sufficient period of time, but no longer than three years, shall be allowed to bring existing development into compliance with the standards stated herein.~~

~~2.~~ 1. In instances where existing parking spaces are used to achieve compliance, the parking facility shall be considered to comply with the parking standards and requirements of RMC 23.54.020; provided, however, that no more than 10 percent of the total number of required spaces may be removed for purposes of providing landscape areas.

~~3.~~ 2. No alteration of existing building nor acquisition of additional land to increase the lot area shall be required in order to bring the property into compliance with the landscaping requirements herein.

23.54.150 Adjustments of landscaping standards.

Where literal interpretation of the provisions of RMC 23.54.140 or special conditions or circumstances exist which would create a hardship in the development and/or maintenance of the landscaping, or where easements, pedestrian ways, trail systems, existing vegetation, continuity of design concepts within a zoning district, parking design, emergency vehicle access, or other matters of public design, safety or welfare would be promoted, the administrative official may adjust the provisions of RMC 23.54.140, provided it is determined that such an adjustment will not be contrary to the public interest and will be in keeping with and preserve the intent of RMC 23.54.140.

A. An application for adjustment of landscaping requirements shall be filed on forms prescribed by the city, executed and sworn to by the owner or tenant of the property concerned or by duly authorized agents. Such application shall clearly and in detail state what adjustment of requirements are being requested and the reasons such adjustments are warranted, and shall be accompanied with such supplementary data, such as sketches, surveys and statistical information as is deemed necessary to substantiate the adjustment.

B. Any decision of the administrative official, under this section, may be appealed by the applicant to the board of adjustment. Such an appeal shall be heard by the board of adjustment in accordance with RMC 23.70.070.

23.54.160 Perimeter landscaping of industrial facilities.

Plans for construction and development of new uses on parcels of land zoned industrial (I-M, and M-2) pursuant to the city's zoning ordinance shall include, along with other required plans, a landscaping plan that at a minimum sets forth landscape treatment adjacent to all public rights-of-way.

A. Landscape Plan Requirements. A landscaping plan, drawn to scale, shall include the following information:

1. Property boundaries;

2. Location of existing and proposed buildings and uses;
3. Driveway intersections with streets;
4. Location of plantings;
5. Common and scientific names of plantings;
6. Size and description of plantings, height and caliper at planting, and spread of crown at maturity for trees; and
7. Location of underground sprinklers.

B. Minimum Design Criteria. A landscape strip shall be located adjacent to all public rights-of-way in that portion of the parcel on which construction or development is proposed and shall meet the following minimum criteria:

1. The landscape strip shall be a minimum of 10 feet in width.
2. One tree is required for each 40 linear feet or portion thereof of the required landscape strip, and each tree shall have at least 50 square feet of planting area. Trees shall be planted in a balanced manner throughout the required landscape strip but are not required to be planted on 40-foot centers.
3. No tree, as measured from its center, shall be located within 10 feet of a street light standard, or within five feet of a fire hydrant, a vehicular driveway, or a public sidewalk.
4. In addition to the required trees, the entire landscape strip shall, at a minimum, include landscape cover of decorative rock, bark, or similar treatment. Vegetative cover of lawn, low-lying shrubs, or flowers are encouraged.
5. Landscape areas shall be provided with an underground irrigation system capable of sustaining the required trees and other planted vegetation. Low water consumptive landscape techniques are encouraged.

C. Landscaping Material. Landscaping materials used to achieve the design criteria set forth in this section shall conform to the following standards:

1. Trees shall be species having an average mature spread of crown of greater than 15 feet and shall be a minimum of eight feet overall height and a one-and-one-half-inch caliper immediately after planting. Trees having an average mature spread of crown less than 15 feet may be substituted by grouping the same so as to create the equivalent of a 15-foot crown spread. Tree species whose roots are known to cause damage to public roadways or other public works shall not be planted closer than 12 feet to such public works, unless the tree root system is installed within an approved root barrier.
2. Lawn grass shall be planted in species normally grown as permanent lawn in Benton County. Grass areas may be sodded, sprigged, or seeded, except that solid sod shall be used in swales or other areas subject to erosion.

D. Installation. All landscaping shall be installed in a workmanlike manner and according to accepted good planting procedures. Trees shall be staked on planting to avoid disturbance by wind and shall remain staked for a minimum of one year after planting.

~~E. Coverage Transfer to Public Right-of-Way. For sites where landscaping coverage of a public right-of-way would comply with the general intent and standards of this section, the transfer of the area requirements, or a portion thereof, from within the property line to the public right-of-way may be approved by the city; provided, that the area measurement shall not be less than that required by, and shall comply with, all other design standards and requirements of this section; and further provided, that a revocable permit for use of the right-of-way shall be secured from the city by the owner of the site by stipulating full financial responsibility for costs of movement, replacement, and relocation should such permit be revoked by the city.~~

~~F.~~ E. Driveway and Street Intersections. To ensure that landscape materials do not constitute a safety hazard, a vision clearance triangle (VCT) shall be provided at all intersections of public rights-of-way and driveways. Said VCT shall comply with all provisions of Chapter 12.11 RMC, Intersection Sight Distance.

~~G.~~ E. Maintenance. The owner, tenant, or duly authorized agent, if any, shall be responsible for the maintenance of all landscaping required pursuant to this section. Such landscaping shall be maintained in good condition so as to present a neat and orderly appearance; shall be kept free from refuse and debris; and living landscape material shall be kept alive and in a healthy condition. Landscaping shall at all times be maintained in a manner consistent with the vehicular sight distance requirements of subsection (F) of this section.

1. The administrative official shall inspect all landscaping and no certificates of occupancy or similar authorization will be issued unless the landscaping meets the requirements herein provided.

2. In those cases where landscaping cannot be installed due to the time of year without jeopardizing living landscape material, or for other good cause, a temporary certificate of occupancy may be issued for a period of six months; provided, that the property owner, lessee, or duly authorized agent shall furnish satisfactory assurances guaranteeing installation of the approved landscaping.

~~H.~~ G. Adjustment of Landscaping Standards. Adjustments from the specific requirements of this section shall be reviewed and approved in accordance with the provisions of RMC 23.54.150.

~~I.~~ H. Landscaping of Developed Industrial-Zoned Property. On developed industrially zoned properties whenever any structure(s) is altered, expanded or reconstructed in a manner which increases the total gross floor area of structure(s) located on the lot by 50 percent or more ~~over what existed on March 21, 1994~~, or whenever a change of use occurs to an existing structure or facility which increases the required number of parking stalls by 50 percent or more over what was required of the prior use, landscaping of the lot shall be provided in accordance with the provisions of this subsection.

1. The square footage of landscaped area provided pursuant to this subsection shall be the same as would be required if a new facility were constructed on the parcel.

2. Landscaping shall be located on the property in accordance with provisions for new industrial facilities. In those instances where existing structures and/or pavement preclude the location of the

required landscaping adjacent to the street right-of-way as set forth for new facilities, landscaping shall be located on the lot in a manner that most closely meets the objectives of the landscaping requirements by providing an aesthetically appealing streetscape and providing for uniformity of appearance in the industrially zoned areas of the city.

3. No alteration of existing structures, acquisition of additional land, or removal of existing asphalt/concrete walks, drives or parking areas shall be required in order to bring the property into compliance with landscaping requirements herein.

~~J. A temporary exemption may be granted upon the filing and acceptance by the city of an application by any start-up business for a delay in installing required landscaping. This exemption may be granted up to, but shall not exceed, four years. The following information must be provided by the applicant to the administrative official, to demonstrate:~~

~~1. The business has no more than three years of business history;~~

~~2. No more than one corporation may be an investor in the start-up business and that corporation cannot own more than 10 percent of the start-up business; and~~

~~3. The landscape ordinance imposes a financial burden on the start-up business such that deferral of the required landscaping would increase the likelihood of the new business's success. Criteria to establish this hardship must be provided to the above designated personnel and approval of the exemption shall not be unreasonably withheld. The determination of city staff shall be final.~~

Section 4. The City Clerk is directed to file with the Auditor of Benton County, Washington a copy of this Ordinance, duly certified by the Clerk as a true copy.

Section 5. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 6. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 7. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

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PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of January, 2026.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: January 6, 2026
Second Reading: January 20, 2026
Date Published: January 25, 2026

**CITY OF RICHLAND DEVELOPMENT SERVICES DIVISION
STAFF REPORT TO THE PLANNING COMMISSION**

TO: PLANNING COMMISSION

PREPARED BY: MIKE STEVENS

FILE NO.: PLN-T4-2025-00003

MEETING DATE: DECEMBER 10, 2025

GENERAL INFORMATION:

APPLICANT: CITY OF RICHLAND
REQUEST: TEXT AMENDMENT TO RICHLAND MUNICIPAL CODE (RMC) CHAPTERS 23.06 DEFINITIONS, 23.22 COMMERCIAL ZONING DISTRICTS, AND 23.54, OFF-STREET PARKING AND LANDSCAPING, TO BRING THE RMC INTO COMPLIANCE WITH 2025 WASHINGTON STATE SENATE BILL 5184, THE PARKING REFORM AND MODERNIZATION ACT, AND 2024 WASHINGTON STATE SENATE BILL 6015, AND TO REMOVE THE MINIMUM NUMBER OF OFF-STREET PARKING SPACES REQUIRED IN THE CENTRAL BUSINESS DISTRICT AND COLUMBIA POINT NORTH WATERFRONT DISTRICT.
LOCATION: CITYWIDE

REASON FOR REQUEST

The amendment aims to bring the RMC into compliance with Washington State 2025 Engrossed Substitute Senate Bill 5184 (SB 5184), the Parking Reform and Modernization Act (See *Exhibit 9, Appendix C*) and 2024 Substitute Senate Bill 6015 (SB 6015) (*Exhibit 14*), as well as encourage compact development, the development/redevelopment of lots, in-fill development, and reduce developer costs by removing the cost associated with potentially excessive off-street private parking.

TEXT CHANGE

For the purposes of review, Staff has attached the following amended text of RMC Chapters 23.06, 23.22, and 23.54 with demonstrated changes inserted in blue and removed with ~~strikethrough~~. See *Exhibit 2* for the “draft” Ordinance.

ANALYSIS

The impetus for this code amendment began in December 2024 when the issue of parking within the downtown area was discussed at a city council meeting. Discussion carried forth over several months when it was ultimately determined that a parking study would be commissioned by the city. The city hired consulting firm Kimley-Horn to conduct a parking study in order to ascertain any recommended changes to the city parking code that could be achieved to facilitate additional development within Richland’s downtown area. Kimley-Horn conducted a parking study and held several online and in-person meetings with various city boards/commissions as well as stakeholders from the downtown area. Ultimately, Kimley-Horn provided the following recommendations to city council during their July 22, 2025 workshop:

1. Modify the existing parking code to meet the parking minimums set forth by SB 5184. SB 5184 which took effect on July 27, 2025. Titled 'The Parking Reform and Modernization Act,' removed completely, or capped, the minimum number of off-parking spaces cities and counties with populations of at least 30,000 people could mandate for a variety of land uses.
2. Abolish parking minimums in the Central Business District (CBD) and also incorporate SB 5184 modifications.
3. Abolish parking minimums city-wide. This option would require additional consideration (engagement) from stakeholders and citizens.

After discussion, the city council directed staff to prepare an ordinance that would remove parking minimums city-wide.

Off street parking minimums are increasingly seen as inefficient, contributing to higher housing costs, traffic congestion, and environmental degradation (urban heat island effect, increased storm water runoff, increased reliance on cars which increases greenhouse gas emissions, etc).

Abolishing mandatory parking minimums does not remove the need for parking and this amendment does not limit the amount of parking a developer may choose to provide. Rather, the amendment gives developers flexibility in the development of property to design a site to respond to the needs of a particular project/area instead of an arbitrary parking minimum.

On September 24, 2025 the Planning Commission conducted a public hearing on the proposed amendment to RMC Chapter 23.54 Off-Street Parking and Landscaping which proposed to remove all minimum number of off-street parking spaced city-wide.

A motion was approved directing city staff to come back with a revised ordinance that is specific to the CBD parking requirements and take into account concerns from commission members (*Exhibit 11*). In response to this motion Kimley-Horn drafted the Richland Parking Optimization Parking Memo on October 20, 2025 (*Exhibit 9*) and proposed revisions to RMC Chapters 23.03, 23.22, and 23.54 to comply with SB 5184 and SB 6015 while removing the requirement to provide a minimum number of off-street parking space in the CBD and the Columbia Point North Waterfront District.

Planning feels confident that the included Code provisions are compatible with state statutes and the Planning Commission's directive.

SEPA

The proposal is subject to State Environmental Policy Act review. The City of Richland issued a SEPA Threshold Determination of Non-Significance (DNS), project file number PLN-T1-2025-00308, for the proposal on August 13, 2025 (*Exhibit 3*), and published the DNS in the Tri-City Herald on August 17, 2025 (*Exhibit 4*). No appeals of the City's SEPA DNS were received.

PUBLIC NOTICE/ COMMENTS

Staff provided notice of the proposed amendment to local and state agencies via State Environmental Policy Act (SEPA), review on August 13, 2025 and to the public by publishing the Determination of Non-significance in the Tri-City Herald on August 17, 2025 (*Exhibit 4*) and on the city's website.

Staff provided notice to the Washington State Department of Commerce (Commerce) and other state agencies as required by RCW 36.70A on September 2, 2025 (*Exhibit 5*).

A Notice of Application and Public Hearing was provided to local and state agencies on September 2, 2025 and was published in the Tri-City Herald on September 7, 2025 (*Exhibit 7*) and on the city's official website.

The City received comments in response to the SEPA Determination of Non-significance from Bonneville Power Administration (BPA) stating they have no objection to the approval of the proposal, and a comment from Lora Rathbone, Richland resident, stating it is "a great idea to remove requirement (*sic*) for minimum number of parking spaces" (*Exhibit 6*).

The City received comments in response to the combined Notice of Application and Notice of Public Hearing from Francesca Maier, City of Richland Public Works, Commerce, and BPA (*Exhibit 12*).

The first public hearing was held September 24, 2025 by the Planning Commission. Public testimony was given at the meeting by Randy Slovic, Francesca Maier, and City Councilperson Kurt Maier all expressing support for the proposal to remove requiring minimum numbers of off-street parking spaces. Ms. Maier also recommended outdated/undersized bicycle parking standards be amended and that staff should review City of Spokane's ordinance. For a summary of their testimony please see Exhibit 11. Their entire testimony can be viewed at <https://richlandwa.new.swagit.com/videos/356636> at the 2 hour 26 minute, 2 hour 28 minute and 52 second, and 2 hour 32 minutes 5 second marks, respectively.

A public comment letter was received after the public hearing, on September 25, 2025, from Laila Krowiak, expressing support for market-based automobile parking and secure bicycle parking requirements (*Exhibit 13*).

The City of Richland Economic Development Committee (EDC), which is an advisory committee to the City Council, held a Special Meeting on December 1, 2025. The EDC approved a motion recommending that the City Council adopt the amendments to the RMC meeting the minimum requirements of SB 5184 only.

Notice of the December 10, 2025 Planning Commission Public Hearing was published in the Tri-City Herald on November 30, 2025 (*Exhibit 10*) and posted on the city's official website. Three (3) parties of record who provided testimony during the September 24, 2025 public hearing were also notified of the December 10, Public Hearing.

FINDINGS OF FACT

1. The City of Richland proposes to amend RMC Chapters 23.06 Definitions, 23.22 Commercial Zoning Districts, and 23.54 Off-Street Parking and Landscaping.
2. The purpose of the ensuing Code Amendment is to bring the RMC in compliance with SB 5184, The Parking Reform and Modernization Act; SB 6015; and to encourage the development/redevelopment of lots; and reduce developer costs associated with development by removing the cost associated with providing off-street parking on property zoned Central Business District and property located in the Columbia Point North Waterfront zoning district.
3. Notice of the proposed amendment was provided to local and state agencies. Notice was also published in the Tri-Cities Herald, posted on the city's official website. Notice was provided to the Washington State Dept. of Commerce and other state agencies as required by RCW 36.70A. (*See Exhibits 4, 7 and 10*)
4. The Washington State Department of Commerce received the 60-day Notice of Intent to Adopt Amendment and granted expedited review. *See Exhibit 5.*
5. The City issued a SEPA Threshold Determination of Non-Significance on August 13, 2025. No appeals of the DNS were received. *See Exhibit 3.*
6. An open-record public hearing was held by the Planning Commission on September 24, 2025.
7. The Planning Commission directed staff to amend the proposal so as to remove minimum parking requirements within the CBD and Columbia Point North Waterfront District and apply updated state requirements elsewhere within the city.
8. A special meeting was held by the EDC where the proposed amendments to RMC Chapters 23.06 Definitions, 23.22 Commercial Zoning Districts, and 23.54 Off-Street Parking and Landscaping were discussed and a motion approved recommending that the City Council adopt only the amendments to the RMC need to meet the minimum requirements of SB 5184.
9. Notice of the December 10, 2025 Planning Commission Public Hearing was published in the Tri-City Herald on November 30, 2025 (*Exhibit 10*) and posted on the city's official website. Three (3) parties of record who provided testimony during the September 24, 2025 public hearing were also notified of the December 10, Public Hearing.

CONCLUSIONS OF LAW

1. The Planning Commission has jurisdiction to hold an open record public hearing and issue a recommendation on the proposed municipal code amendment to the City Council per RMC 23.70.210.B.
2. The proposed code amendment is consistent with the goals and policies of the City's Comprehensive Plan.

STAFF RECOMMENDATION

Staff recommends the Planning Commission concur with the findings and conclusions set forth in Staff Report (PLN-T4-2025-00003, dated December 10, 2025) and recommend to the City Council adoption of the proposed amendments to RMC Chapters 23.06 Definitions, 23.22 Commercial Zoning Districts, and 23.54, Off-Street Parking And Landscaping, as provided in the draft ordinance attached to this report (*Exhibit 2*).

RECOMMENDED MOTION – PLANNING COMMISSION

“I move that the Planning Commission recommend approval of the proposed amendments to RMC Chapters 23.06, 23.22, and 23.54 as identified in the draft ordinance. This recommendation is based upon the listed Findings of Fact and Conclusions of Law.”

EXHIBITS

1. Application Materials
2. Draft Ordinance
3. SEPA DNS, SEPA Checklist for file PLN-T1-2025-00308
4. SEPA DNS Affidavit of Publication
5. Department of Commerce Expedited Review
6. Public and Agency Comments in response to SEPA DNS published August 17, 2025
7. Notice of Application and Public Hearing published on September 7, 2025, and Affidavit of Publication
8. Staff Summary of Kimley Horn Parking Optimization Project Options
9. October 20, 2025 Parking Optimization Memo, without Exhibit A
10. Notice of Public Hearing published on November 30, 2025, and Affidavit of Publication
11. September 24, 2025 Planning Commission Meeting DRAFT Minutes
12. Public and Agency Comments in response to NOA/NOPH published September 7, 2025
13. Public Comment from Laila Krowiak September 25, 2025
14. 2024 Washington State Substitute Senate Bill 6015

**City of Richland**

625 Swift Blvd
Richland WA 99352
(509) 942-7794

Plan Snapshot Report

Plan Type: Type 4	Plan #: PLN-T4-2025-00003	App Date: 08/26/2025
Work Class: T4 - Municipal Code Text Amendment	District: City of Richland	Exp Date: NOT AVAILABLE
Status: In Review		Completed: NOT COMPLETED
Description: Amendment to RMC Chapter 23.54 Off-Street Parking and Landscaping		Approval Expire Date:

Parcel:	Address:	Zone:
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Applicant
Richland City
Business: (509) 942-7390

Plan Custom Fields

PreAppQuestionBox	Waived	CodeSection	RMC Chapter 23.54 Off-Street Parking and Landscaping	AmendmentSummary	Proposed amendment to Richland Municipal Code (RMC) Chapter 23.54 Off-Street Parking and Landscaping. At a minimum the proposal would bring the RMC in compliance with Washington State SB 5184, The Parking Reform and Modernization Act. As proposed this amendment will remove all minimum requirements for the number of off-street parking spaces within the City entirely.
AmendmentReason	To bring the RMC in compliance with Washington State SB 5184; to encourage the development/redevelopment of lots (especially traditionally small commercial lots dating from the early years of post WWII development); reduce costs associated with development by essentially removing the cost associated with providing parking; increasing walkability by not requiring off-street parking that increases pedestrian travel length as they have to traverse parking lots..	CompPlanQuestion	A comprehensive plan amendment is not necessary to implement the proposed amendment as the proposed code amendment is consistent with applicable provisions of the Comprehensive Plan.	AmendmentSubstantial Relation	Yes. This proposal would bring the municipal code into compliance with Washington SB 5184. Potentially reducing upfront development costs would lower the cost of new residential construction and commercial construction which would benefit residents and potential businesses/employers.

Exhibit 2

WHEN RECORDED RETURN TO:

Richland City Clerk's Office
625 Swift Boulevard, MS-07
Richland, WA 99352

ORDINANCE NO. 2025-23

AN ORDINANCE OF THE CITY OF RICHLAND, WASHINGTON, AMENDING CHAPTERS 23.06 DEFINITIONS; 23.22 COMMERCIAL ZONING DISTRICTS; AND 23.54 OFF-STREET PARKING AND LANDSCAPING OF THE RICHLAND MUNICIPAL CODE (RMC) TO BRING THE RMC INTO COMPLIANCE WITH 2025 WASHINGTON STATE SENATE BILL 5184, THE PARKING REFORM AND MODERNIZATION ACT, AND 2024 WASHINGTON STATE SENATE BILL 6015; AND TO ELIMINATE THE MINIMUM NUMBER OF OFF-STREET PARKING SPACES REQUIRED IN THE CENTRAL BUSINESS DISTRICT AND THE COLUMBIA POINT NORTH WATERFRONT DISTRICT.

WHEREAS, the City has need, from time to time, to amend the Richland Municipal Code (RMC) to bring it into alignment with best practices and Washington state law; and

WHEREAS, during the 2025 regular legislative session, the Washington State Legislature passed Engrossed Substitute Senate Bill 5184 ("SB 5184"), known as the Parking Reform and Modernization Act, mandating new limits pertaining to minimum off-street parking for certain types of land uses in cities with populations in excess of 30,000; and

WHEREAS, the City is required to come into compliance with SB 5184; and

WHEREAS, in addition to changes necessary to comply with new state law, the City intends to exceed the new limits established by SB 5184 by eliminating the minimum number of off-street parking spaces required in the Central Business District and Columbia Point North Waterfront District; and

WHEREAS, exceeding the standards set forth in SB 5184 serves the City’s interests by implementing key policies of the City’s adopted Comprehensive Land Use Plan, lowering housing costs by reducing land development expenses associated with off-street parking, eliminating unnecessary regulation of citizens, and increasing the relevance of public transportation services; and

WHEREAS, cities with populations in excess of 50,000 must adopt the requirements of SB 5184 within 18 months of July 27, 2025; and

WHEREAS, during the 2024 regular legislative session, the Washington State Legislature passed Substitute Senate Bill 6015 (“SB 6015”), relating to minimum parking requirements for residential development; and

WHEREAS, cities planning under Chapter 36.70A RCW must implement SB 6015, whose effective date is June 6, 2024; and

WHEREAS, on September 24, 2025, the Richland Planning Commission conducted a public hearing to receive testimony on the proposed code amendment; and

WHEREAS, on December 10, 2025, the Richland Planning Commission conducted a second public hearing to receive testimony on the proposed code amendment; and

WHEREAS, on [Date], 2025, Richland City Council conducted a public hearing to receive testimony on the proposed code amendment.

NOW, THEREFORE, BE IT ORDAINED by the City of Richland as follows:

Section 1. Chapter 23.06 of the Richland Municipal Code, entitled Definitions as first enacted by recodification occurring through Ordinance No. 28-05, and last amended by Ordinance No. 2022-19, is hereby amended as follows:

Chapter 23.06

Definitions

Sections:

- 23.06.010 Definitions – Introductory.
- 23.06.020 Accessory apartment unit.
- 23.06.025 Accessory dwelling unit.
- 23.06.027 Adult family home.
- 23.06.030 Adult use establishment.
- [23.06.033 Affordable housing.](#)

23.06.035 Agriculture.
23.06.040 Airport commercial.
23.06.045 Airport industrial.
23.06.050 Alley.
23.06.053 Amendment.
23.06.055 Animal shelter.
23.06.065 Apparel and accessory stores.
23.06.070 Apartment.
23.06.071 Apartment, studio.
23.06.075 Arcade.
23.06.080 Repealed.
23.06.085 Art galleries.
23.06.090 Assisted living facility.
23.6.095 Auto parts sales.
23.06.100 Automobile repair.
23.06.105 Automobile service station.
23.06.110 Automobile wrecking.
23.06.115 Repealed.
23.06.117 Basement.
23.06.120 Bed and breakfast.
23.06.125 Block front.
23.06.130 Book, stationery and art supply store.
23.06.135 Building.
23.06.140 Building, accessory.
23.06.145 Building, main.
23.06.150 Building, hardware and garden supply store.
23.06.155 Bus station.
23.06.160 Bus terminal.
23.06.165 Bus transfer station.
23.06.170 Cafeteria.
23.06.175 Car wash.
23.06.180 Carport.
23.06.185 Cemetery.
23.06.190 Church.
23.06.195 City officials and agencies.
23.06.200 Cinema.
23.06.205 Clinic.
23.06.207 Clinic, school-based.
23.06.210 Club or fraternal societies.
23.06.215 Commercial recreation.
[23.06.216 Commercial spaces.](#)
23.06.217 Concessionaire.
23.06.220 Convention center.

23.06.225 Contractors' offices and shops.
23.06.230 Contractors' yards.
23.06.235 Court.
23.06.240 Cultural institution.
23.06.245 Day care center.
23.06.250 Delicatessen.
23.06.255 Department store.
23.06.260 Dependent recreational vehicle.
23.06.265 Designated manufactured home.
23.06.270 Development.
23.06.275 District.
23.06.280 Dormitories, fraternities and sororities.
23.06.285 Drinking establishment.
23.06.290 Drive-through.
23.06.295 Drug store/pharmacy.
23.06.300 Dwelling, one-family attached.
23.06.305 Dwelling, one-family detached.
23.06.310 Dwelling, two-family detached.
23.06.315 Dwelling, multiple-family.
23.06.320 Dwelling unit.
23.06.325 Electronic equipment stores.
23.06.327 Emergency housing.
23.06.329 Emergency shelter.
23.06.330 Essential public facilities.
23.06.335 Equipment rental.
23.06.340 Family.
23.06.345 Family day care home.
23.06.350 Farming of land.
23.06.355 Fence.
23.06.360 Financial institution.
23.06.365 Repealed.
23.06.370 Florist.
[23.06.373 Food service establishment.](#)
23.06.375 Food stores.
23.06.380 Food wagon.
23.06.385 Fuel station/mini-mart.
23.06.390 Funeral establishment.
23.06.395 Furniture, home furnishings, and appliance stores.
23.06.400 General service businesses.
23.06.405 Grade plane.
23.06.410 Gross floor area.
23.06.415 Guest room.
23.06.420 Habitable floor.

23.06.425 Hazardous waste.
23.06.430 Hazardous waste storage.
23.06.435 Hazardous waste treatment.
23.06.440 Hazardous waste treatment and storage facilities, off site.
23.06.445 Hazardous waste treatment and storage facilities, on site.
23.06.450 Hedge.
23.06.455 Height of building.
23.06.460 Hog farm.
23.06.465 Home occupations.
23.06.470 Health/fitness center.
23.06.475 Health/fitness facility.
23.06.477 Health spa.
23.06.480 Repealed.
23.06.485 Hospital.
23.06.490 Hospital or clinic for large animals.
23.06.495 Hospital or clinic for small animals.
23.06.500 Hot tub.
23.06.505 Hotel.
23.06.510 House-banked card room.
23.06.515 Junkyard.
23.06.520 Kennel, commercial.
23.06.525 Landscaping.
23.06.530 Landscaping material sales.
23.06.535 Large livestock farming.
23.06.540 Lattice tower.
23.06.545 Laundry, self-service.
23.06.550 Laundry/dry cleaning, retail.
23.06.552 Laundry/dry cleaning, neighborhood.
23.06.555 Laundry/dry cleaning, commercial.
23.06.560 Livestock feed lot.
23.06.565 Lot.
23.06.567 Lot area.
23.06.570 Lot, corner.
23.06.572 Lot, interior.
23.06.575 Lot line, front.
23.06.577 Lot line, rear.
23.06.580 Lot line, side.
23.06.582 Lot depth.
23.06.584 Lot width.
23.06.586 Repealed.
23.06.587 Lumberyard.
23.06.590 Macrofacility.
23.06.595 Mailing services.

23.06.600 Manufactured home.
23.06.605 Manufactured home lot, park, and stand.
23.06.610 Manufacturing, general.
23.06.615 Manufacturing, heavy.
23.06.617 Manufacturing, light.
23.06.620 Manufacturing use.
23.06.625 Marinas.
23.06.630 Marine equipment rentals.
23.06.635 Marine gas sales.
23.06.640 Master plan.
23.06.645 Microbrewery.
23.06.650 Repealed.
23.06.655 Mini-warehouse.
23.06.660 Mobile home.
[23.06.663 Mobile vehicle food hub.](#)
23.06.665 Monopole.
23.06.670 Motel.
23.06.675 Nursing home or rest home.
23.06.680 Nursery, plant.
23.06.685 Office – Corporate.
23.06.687 Office – Consulting services.
23.06.690 Office – General.
23.06.695 Office – Research and development.
23.06.700 Office supply store.
23.06.705 Outdoor advertising sign.
23.06.710 Outdoor advertising structure.
23.06.715 Outdoor storage.
23.06.720 Parking lot.
23.06.725 Parking space, automobile (off street).
23.06.728 Parking structure.
[23.06.729 Parking, tandem.](#)
23.06.730 Pasture.
23.06.732 Patio.
23.06.735 Pawn shop.
23.06.740 Pen.
23.06.742 Permanent supportive housing.
23.06.745 Personal loan business.
23.06.750 Personal services business.
23.06.755 Pet shop and pet supply store.
23.06.760 Photo processing, copying and printing services.
23.06.765 Pool, private.
23.06.770 Pool, public.
23.06.775 Pool, semi-public.

23.06.777 Porch.
23.06.780 Portable food vendor.
23.06.785 Poultry farm.
23.06.790 Public agency building.
23.06.792 Public agency facility.
23.06.795 Radio and television studio.
23.06.797 Reclassification.
23.06.800 Recreational club.
23.06.802 Recreational vehicle.
23.06.805 Recreational vehicle campground.
23.06.807 Recreational vehicle park.
23.06.809 Recreational vehicle space.
23.06.810 Restaurant.
23.06.817 Sales, retail.
23.06.820 Sales, wholesale.
23.06.825 Sanitary station or sanitary dumping station.
23.06.830 School.
23.06.832 School, alternative.
23.06.833 School, commercial.
23.06.834 School, trade.
23.06.835 Secondhand/consignment store.
23.06.840 Senior housing.
23.06.845 Sensitive land uses.
23.06.850 Small livestock farming.
23.06.855 Specialty retail store.
23.06.860 Specified anatomical areas.
23.06.862 Specified sexual activities.
23.06.865 Stable, private.
23.06.867 Stable, public.
23.06.870 Stock-in-trade.
23.06.871 Storage container.
23.06.875 Story.
23.06.880 Street.
23.06.885 Structure.
23.06.888 Substantial damage.
23.06.890 Substantial improvement.
23.06.895 Theater.
23.06.900 Towing, vehicle impound lots.
23.06.901 Transitional housing.
23.06.905 Travel trailer.
23.06.910 Truck terminal.
23.06.915 Use – Permitted.
23.06.920 Use – Accessory (secondary).

- 23.06.925 Use – Nonconforming.
- 23.06.930 Use – Special.
- 23.06.935 Variance.
- 23.06.937 Vehicle-based food service.
- 23.06.940 Vehicle leasing and rentals.
- 23.06.945 Vehicle sales.
- 23.06.950 Video rental store.
- 23.06.955 Warehousing and wholesale trade.
- 23.06.960 Warehousing, storage and distribution.
- 23.06.965 Wholesale use.
- 23.06.970 Wineries – Production.
- 23.06.972 Wineries – Tasting room.
- 23.06.975 Yard.
- 23.06.980 Yard, front.
- 23.06.983 Yard, rear.
- 23.06.985 Yard, side.

23.06.010 Definitions – Introductory.

For the purpose of this title, certain terms and words are defined in this chapter. When not inconsistent with the context, words used in the present tense shall include the future; the singular number shall include the plural, and the plural, the singular; the word “shall” is always mandatory and the word “may” denotes a use of discretion in making a decision. The words “used” or “occupied,” unless the context otherwise requires, shall be considered as though followed by the words “or intended, arranged or designed to be used or occupied.” [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.020 Accessory apartment unit.

An “accessory apartment unit” is located within or adjacent to a detached one-family dwelling, located on the same lot and is a habitable living unit that provides the basic requirements of shelter, heating, cooking, and sanitation subject to the provisions of RMC 23.42.020. [Ord. 28-05 § 1.02; Ord. 05-13 § 1.01; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.025 Accessory dwelling unit.

“Accessory dwelling unit” means a dwelling unit located within a building that contains a nonresidential main or primary use. Occupancy of accessory dwelling units is reserved for the manager or owner of the main or primary use of the building. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.027 Adult family home.

“Adult family home” means a facility licensed pursuant to Chapter 70.128 RCW, or the regular family dwelling of a person or persons who are providing personal care, special care, and/or room and board to more than one but not more than six adults who are not related by blood or marriage to the person or persons providing the services. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.030 Adult use establishment.

“Adult use establishment” means any adult motion picture theater, adult panoram establishment, adult retail establishment or live adult entertainment establishment, as defined herein, or any establishment which provides one or more of the activities listed herein.

A. “Adult motion picture theater” means any commercial establishment where films, motion pictures, video cassettes, computer images or other similar photographic reproductions depict specified sexual activities or specified anatomical areas to patrons for a payment of a fee, membership fee, or other charge.

B. Adult Panoram Establishment. “Adult panoram” means a commercial establishment where one or more motion picture projectors, slide projectors, computers or similar devices are used to show films, video cassettes, slides, or other forms of photographic reproductions depicting specified sexual activities or specified anatomical areas to patrons for a payment of a fee, membership fee, or other charge.

C. “Live adult entertainment establishment” means any commercial establishment featuring go-go dancers, exotic dancers, strippers, male or female impersonators, or similar entertainers that emphasize specified anatomical areas and/or whose performances or other activities include or mimic specified sexual activities.

D. “Adult retail establishment” means any retail establishment which, for money or any other form of consideration, either:

1. Has as one of its principal purposes to sell, exchange, rent, loan, trade, transfer, and/or provide for viewing, off the premises, any adult-oriented merchandise, as defined in RMC 5.21.010; or
2. Provides, as its substantial stock-in-trade, for the sale, exchange, rental, loan, trade, transfer and/or viewing or use, off of the premises, any adult-oriented merchandise as defined in RMC 5.21.010. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.033 Affordable housing.

“Affordable housing” means, unless the context clearly indicates otherwise, residential housing whose monthly costs, including utilities other than telephone, do not exceed 30 percent of the monthly income of a household whose income is:

1. For rental housing, 60 percent of the median household income adjusted for household size, for the county where the household is located, as reported by the United States department of housing and urban development;
2. For owner-occupied housing, 80 percent of the median household income adjusted for household size, for the county where the household is located, as reported by the United States department of housing and urban development.

23.06.035 Agriculture.

“Agriculture” means the tilling of the soil, the raising of crops, horticulture, floriculture, viticulture, apiculture, small livestock farming, dairying, livestock or animal husbandry, and sod farming, including all uses incidental thereto, including the sale of the agricultural products grown or raised upon the site. “Agriculture” excludes the following activities: hog farm, livestock feed lot, poultry farm, slaughterhouse, fertilizer works, bone yard, plant for the reduction or processing of animal matter, or similar manufacturing, processing, warehousing, storage, and related industrial and commercial activities whether or not dependent upon or closely allied to the agriculture industry. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.040 Airport commercial.

“Airport commercial” means the retail sale of aviation-related products and services including aircraft service and rental, air passenger services, and air terminal activities including passenger ticketing, baggage, taxi service, car rental, restaurants, hotels and gift shops. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.045 Airport industrial.

“Airport industrial” means research, design, fabrication and assembly of aircraft, aircraft parts, airfreight terminals and aviation-related products. This use also includes storage and wholesale trade of aviation-related products and air cargo operations and associated storage and processing. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.050 Alley.

“Alley” means a passage or way open to public travel, affording generally a secondary means of vehicular access to abutting lots, but not intended for the general traffic circulation and including vehicular ways satisfying this definition but designated by some other name. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.053 Amendment.

“Amendment” means a change to the text of the city’s zoning regulations. [Ord. 24-14 § 1.01; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.055 Animal shelter.

“Animal shelter” means a service use maintained and operated primarily for the impounding, holding and/or disposal of lost, stray, unwanted, or injured animals. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.065 Apparel and accessory stores.

“Apparel and accessory stores” means stores primarily engaged in selling new clothing, shoes, jewelry, and related articles for personal wear and adornment and stores that rent clothing such as costumes or formal wear. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.070 Apartment.

“Apartment” means a room or suite of two or more rooms, which is designed for, intended for, or occupied by one family, with facilities for cooking therein. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.071 Apartment, studio.

“Apartment, studio” means a self-contained, small apartment which combines living room, kitchenette and bedroom into a single room. [Ord. 55-15 § 1; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.075 Arcade.

“Arcade” means a commercial establishment containing six or more video, pinball, pool tables or other games, or a business with more than one game per 500 square feet of gross floor area. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.080 Area of special flood hazard.

Repealed by Ord. 59-19. [Ord. 28-05 § 1.02; amended during 2011 recodification].

23.06.085 Art galleries.

“Art galleries” means establishments or other private or public places intended primarily for art exhibitions where people may view and/or purchase paintings, sculptures, or other works. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.090 Assisted living facility.

“Assisted living facility” means an establishment which provides living quarters and a variety of limited personal care and supportive health care to individuals who are unable to live independently due to infirmity of age, physical or mental handicap, but who do not need the skilled nursing care of a convalescent or nursing home. These facilities may consist of individual dwelling units of a barrier-free design, with separate bathroom facilities, a full kitchen or no kitchen. The facility may provide a minimal amount of supportive health care monitoring, such as assistance with medication, but is limited to health care services which do not require state or federal licensing. In addition, these facilities may have a communal dining area, recreation facilities (library, lounge, game room), laundry facilities and open space. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.095 Auto parts sales.

“Auto parts sales” means a commercial establishment primarily engaged in the retail sale of new auto parts, automobile accessories and tools, where no automobile maintenance or repair services are provided. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.100 Automobile repair.

“Automobile repair” means an establishment which provides major automobile repair, minor automobile repair or an automobile repair specialty shop as defined herein.

A. “Major automobile repair” means general repair, engine rebuilding, rebuilding or reconditioning of motor vehicles or trailers; collision service, including body, frame or fender straightening or repair; overall painting or paint shop or other major repair or maintenance, including operations which may require open flame or welding.

B. “Minor automobile repair” means minor repairs, replacement of minor parts to passenger automobiles and trucks not exceeding one and one-half tons capacity, including any auto lubrication services and engine tune-up services but specifically excluding operations specified under “automobile repair, major” and “automobile repair, specialty shop.”

C. “Automobile repair specialty shop” means a retail and service place of business engaged primarily in light repair and sale of goods and services for automotive vehicles including brakes, muffler and tire shops, and their accessory uses. Major automobile repair is excluded from this definition. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.105 Automobile service station.

“Automobile service station” means a retail place of business for the servicing or fueling of motor vehicles, including tube and tire repairs, battery charging, storage of merchandise and supplies related to the servicing of motor vehicles, sale of gasoline and other fuel and lubricants, and minor motor vehicle repairs. Such use excludes items constituting “major automobile repair.” [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.110 Automobile wrecking.

“Automobile wrecking” means the dismantling or wrecking of used motor vehicles or trailers, or the storage, sale or dumping of dismantled, partially dismantled, obsolete or wrecked vehicles or their parts. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.115 Base flood.

Repealed by Ord. 59-19. [Ord. 28-05 § 1.02].

23.06.117 Basement.

“Basement” means any area of a building having its floor subgrade (below ground level) on all sides. [Ord. 28-05 § 1.02; Ord. 01-07; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.120 Bed and breakfast.

“Bed and breakfast” means a one-family detached dwelling unit occupied by a resident owner/manager within which up to four rental bedrooms are made available for overnight accommodation. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.125 Block front.

“Block front” means that property abutting on one side of a street and lying between the two nearest intersecting or intercepting streets or nearest intersecting or intercepting streets and railroad right-of-way, waterway, or subdivided acreage. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.130 Book, stationery and art supply store.

“Book, stationery and art supply store” means an establishment engaged in the retail sale of books and magazines, stationery, CDs, record and tapes, video and art supplies. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.135 Building.

“Building” means any structure having a roof supported by columns or by walls and intended for the shelter, housing, or enclosure of any person, animal, or chattel. When any portion thereof is completely separated from every other portion thereof by a masonry division or fire wall without any window, door or other opening therein, which wall extends from the ground to the upper surface of the roof at every point, then each such portion shall be deemed to be a separate building. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.140 Building, accessory.

“Building, accessory” means a detached subordinate building, the use of which is necessary and incidental to that of a main building on the same lot, and which does not change or alter the character of the premises. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.145 Building, main.

“Building, main” means a building in which is conducted the principal use of the lot on which it is situated. In any residential district, any dwelling shall be deemed to be a main building on the lot on which the same is situated. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.150 Building, hardware and garden supply store.

“Building, hardware and garden supply store” means an establishment engaged in selling lumber and other building materials such as paint, glass, wallpaper, tools, seeds, and fertilizer. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.155 Bus station.

“Bus station” means an establishment for the storage, dispatch, repair and maintenance of coaches and other vehicles of a public transit system. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.160 Bus terminal.

“Bus terminal” means an establishment that sells tickets, provides scheduling information and serves as a point of arrival and departure for an inter-city bus line. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.165 Bus transfer station.

“Bus transfer station” means land in a centralized location used by a municipal bus service as a point of departure for multiple bus routes and where bus passengers transfer from one bus to another. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.170 Cafeteria.

“Cafeteria” means an enclosed building or portion thereof used for the preparation, sale, and consumption of food and beverages. Typically, food services offered in a cafeteria are provided as an accessory use to employees or other groups of people and are not generally offered to the general public. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.175 Car wash.

“Car wash” means a facility designed for the cleaning of automobiles, of which there are two types:

A. “Car wash, automatic” means a tunnel-like structure through which cars are pulled or driven and in which high-pressure sprays and brushes clean, dry and may wax vehicles.

B. “Car wash, self-service” means a coin-actuated, self-service washing system enclosed in a walled bay, open front and rear, of not less than eight feet in height. The pumps, water heaters and like equipment are completely housed. Additional facilities may include drying material dispensers and vacuum cleaners. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.180 Carport.

“Carport” means a covered space for the housing primarily of motor vehicles and enclosed on no more than two sides by walls, screens, cabinets, or other type of enclosures. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.185 Cemetery.

“Cemetery” means land used or intended to be used for the burial of the dead and dedicated for cemetery purposes including columbariums, crematoriums, mausoleums, and funeral establishments, when operated in conjunction with and within the boundary of such cemetery. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.190 Church.

“Church” means a structure, group of structures, or portion thereof which is utilized for the purpose of conducting religious worship, services or ceremonies. A church may contain facilities such as a sanctuary or chapel, assembly rooms, offices, kitchen, parsonage, or multi-purpose facilities. Graded educational facilities, dwelling units except parsonages, day care facilities, and facilities for the training of religious orders shall not be considered incidental to church usage, but may be allowed subject to other provisions of this title. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.195 City officials and agencies.

The word “city” means the city of Richland in Benton County, Washington; the term “city council” means the city council of said city; the terms “planning commission” or “physical planning commission” or “commission” mean the planning commission of the city; the term “board” or “board of adjustment” means the board of adjustment of the city; the term “administrative official” or “city planner” means such person as the city manager shall designate

to administer and enforce this title. [Ord. 28-05 § 1.02; amended during 2011 recodification; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.200 Cinema.

“Cinema” means a motion picture theater. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.205 Clinic.

“Clinic” means a building or portion of a building containing offices for providing medical, dental, psychiatric or chiropractic services for outpatients only. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.207 Clinic, school-based.

“Clinic, school-based” means a building or portion of a building, co-located on a school campus, containing offices for providing limited outpatient medical services to children and their families within the respective school district, as well as to district staff and faculty. Such facilities are operated by independent healthcare organizations. [Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.210 Club or fraternal societies.

“Club” or “fraternal societies” means an association of persons (whether or not incorporated) organized for some common nonprofit purpose, but not including a group organized primarily to render a service customarily carried on as a business. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.215 Commercial recreation.

“Commercial recreation” means establishments engaged in providing amusement or entertainment for a fee or admission charge. There are two categories of commercial recreation:

A. Indoor Commercial Recreation. Including but not limited to such activities as dance halls, bowling alleys, billiard and pool establishments, skating rinks, indoor batting cages and miniature golf.

B. Outdoor Commercial Recreation. Including but not limited to such activities as outdoor batting cages, arenas, golf courses, putting courses, outdoor miniature golf, amusement parks, riding academies, carnival operations, expositions, and marinas. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.216 Commercial spaces.

"Commercial spaces" means commercial use for nonresidential business purposes, including retail, office, wholesale, general merchandise, and food services.

23.06.217 Concessionaire.

“Concessionaire,” for the purposes of this title, means and includes any person, firm, or corporation involved in any activity involving the sale of any goods or services, whether conducted for profit or not, on any property located within the PPF – parks and public facilities

district. Any concession activity shall be clearly incidental to and supportive of an established primary permitted use in the underlying zoning district. [Ord. 28-05 § 1.02; Ord. 13-08; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.220 Convention center.

“Convention center” means a building or area designated to accommodate large groups of people usually for social occasions, or the exchange of information related to professional or commercial activity. Such a facility typically contains various large assembly halls, conference rooms, and food service facilities. [Ord. 28-05 § 1.02; Ord. 32-11 § 1; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.225 Contractors’ offices and shops.

“Contractors’ offices and shops” means a combination of uses in a single building or lot that includes the assembly, storage and/or manufacture of products typically used in building construction such as cabinetry, heating/cooling systems, plumbing and mechanical systems together with administrative offices. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.230 Contractors’ yards.

“Contractors’ yards” means the portion of a lot outside of a contractor’s office and shop that is used for the outdoor storage of vehicles, equipment and supplies. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.235 Court.

“Court” means an open, unoccupied space, other than a yard, on the same lot with a building or group of buildings, which is bounded on two or more sides by such building or buildings. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.240 Cultural institution.

“Cultural institution” means establishments such as museums, art galleries, and botanical and zoological gardens of historic, educational or cultural interests which are not operated for profit. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.245 Day care center.

“Day care center” means a licensed facility, other than a family day care home, providing regularly scheduled care for a group of children for periods less than 24 hours. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.250 Delicatessen.

“Delicatessen” means retail food stores selling ready-to-eat food products such as cooked meats, prepared salads or seafood, health food or other specialty food items. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.255 Department store.

“Department store” means a large retail store arranged into departments for the sale of a variety of consumer goods. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.260 Dependent recreational vehicle.

“Dependent recreational vehicle” means a recreational vehicle which does not contain water or sewage disposal facilities. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.265 Designated manufactured home.

“Designated manufactured home” means a manufactured home which:

A. Is comprised of at least two fully enclosed parallel sections each not less than 12 feet wide by 36 feet long;

B. Was originally constructed with and now has a composition or wood shake or shingle, coated metal, or similar roof of not less than 3:12 pitch; and

C. Has exterior siding similar in appearance to siding materials commonly used on conventional site-built International Building Code single-family residences. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.270 Development.

“Development” means any manmade change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials, but not including any open wire fences in any F district. [Ord. 28-05 § 1.02; Ord. 01-07; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.275 District.

“District” means a portion of the city within which certain uses of land and buildings are permitted, and certain other uses of land and buildings are prohibited, or within which certain yards and other open spaces are required, or within which certain lot areas are established, or within which certain height limits are required for buildings, or within which a combination of such aforesaid regulations are applied, all as set forth and specified in this title, or any of the districts with which any combining regulations are combined. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.280 Dormitories, fraternities and sororities.

“Dormitories,” “fraternities” and “sororities” mean a building occupied by and maintained exclusively for students affiliated with an academic or professional college or university, or other recognized institution of higher learning. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.285 Drinking establishment.

“Drinking establishment” means a business primarily engaged in the retail sale of alcoholic beverages for consumption on the premises, including nightclubs, bars, cocktail lounges, and taverns. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.290 Drive-through.

“Drive-through” means a facility which, by its design, allows people to receive goods and/or services while remaining in their automobiles. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.295 Drug store/pharmacy.

“Drug store/pharmacy” means an establishment engaged in the retail sale of prescription drugs, nonprescription medicines, cosmetics, vitamins, first-aid supplies, and other health-related products. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.300 Dwelling, one-family attached.

“Dwelling, one-family attached” means a building designed for or containing one dwelling unit, which is attached on one or both sides with a common wall/zero lot line wall to one or more buildings of the same type. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.305 Dwelling, one-family detached.

“Dwelling, one-family detached” means a detached building designed for or containing one dwelling unit, which may include an accessory apartment subject to the provisions of the zoning districts and RMC 23.42.020. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.310 Dwelling, two-family detached.

“Dwelling, two-family detached” means a detached building designed for or containing two independent dwelling units. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.315 Dwelling, multiple-family.

“Dwelling, multiple-family” means a building or portion thereof designed for or containing three or more independent dwelling units. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.320 Dwelling unit.

“Dwelling unit” means a building or portion thereof providing complete housekeeping facilities for one family, which may include an accessory apartment unit subject to the provisions of the zoning districts and RMC 23.42.020. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.325 Electronic equipment stores.

“Electronic equipment stores” means establishments engaged in the retail sale of a variety of electronic equipment including computers, televisions, stereos, and cameras. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.327 Emergency housing.

“Emergency housing” means temporary indoor accommodations for individuals or families who are experiencing homelessness or at imminent risk of becoming homeless that are intended to address the basic health, food, clothing, and personal hygiene needs of individuals or families. Emergency housing may or may not require occupants to enter into a lease or an occupancy agreement. [Ord. 2022-19 § 1].

23.06.329 Emergency shelter.

“Emergency shelter” means a facility that provides a temporary shelter for individuals or families who are currently experiencing homelessness. Emergency shelter may not require occupants to enter into a lease or an occupancy agreement. Emergency shelter facilities may include day and warming centers that do not provide overnight accommodations. [Ord. 2022-19 § 1].

23.06.330 Essential public facilities.

“Essential public facilities” means a facility, conveyance or site whose services are provided by a governmental agency, a private or nonprofit organization under contract to or with substantial funding from government agencies, or a private organization subject to public service obligations, which is necessary to adequately provide a public service and which is typically hard to site. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.335 Equipment rental.

“Equipment rental” means the use of a building or land for the purpose of providing tools, implements, or other articles to individuals or businesses on a temporary basis for a specified fee. This use does not include the rental of automobiles or trucks. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.340 Family.

“Family” means one or more persons occupying a premises and living as a single, nonprofit housekeeping unit, as distinguished from a group occupying a hotel, club, boardinghouse or rooming house, fraternity or sorority house. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.345 Family day care home.

“Family day care home” means a licensed facility in the licensee’s home providing regularly scheduled care for 12 or fewer children for periods less than 24 hours. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.350 Farming of land.

“Farming of land” means the growing of seasonal crops and/or the tilling of soil. For purposes of this definition, the farming of land is typically an interim or temporary land use and would not typically include agricultural activities that are of a long-term nature, such as the planting of orchards or vineyards or the raising of livestock. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.355 Fence.

“Fence” means an upright structure serving as an enclosure, barrier or boundary usually made of posts, boards, wire, iron, steel, or masonry. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.360 Financial institution.

“Financial institution” means a business or institution engaged in monetary transactions such as banks, lending, savings and loan institutions and credit unions but excluding pay day loan businesses. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.365 Flood or flooding – Flood Insurance Rate Map (FIRM) – Flood Insurance Study.
Repealed by Ord. 59-19. [Ord. 28-05 § 1.02].**23.06.370 Florist.**

“Florist” means an establishment engaged in the retail sale of flowers and plants. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.373 Food service establishment.

“Food service establishment” means a retail establishment that prepares and sells food and beverages for immediate consumption.

23.06.375 Food stores.

“Food stores” means stores primarily engaged in selling food and beverages for home preparation and consumption. It includes grocery stores; mini-market or convenience store uses; meat and fish markets, including freezer provisioners; fruit and vegetable markets; candy, nut, and confectionery stores; dairy products stores; retail bakeries; wine and beer shops; liquor stores; and miscellaneous stores specializing in items such as spices, coffee, or health foods. As an accessory use, a food store may also sell prepared foods for on-site or off-site consumption. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.380 Food wagon.

“Food wagon” means a vehicle that is used for retail food sales that is capable of operating from a variety of sites, rather than from a fixed location. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.385 Fuel station/mini-mart.

“Fuel station/mini-mart” means establishments engaged primarily in the sale of automobile gasoline or other auto fuel to the general public. Such uses may include mini-market or

convenience store uses involving the sale of snack food and beverage items. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.390 Funeral establishment.

A “funeral establishment” is a place of business devoted exclusively to such activities as are related to the preparation and arrangements for the funeral, transportation, burial, or other disposition of dead bodies, and including but not limited to: (A) a chapel in which memorial, funeral, or religious services may be conducted; and (B) a preparation room equipped for the preparation and embalming of dead bodies for burial or transportation. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.395 Furniture, home furnishings, and appliance stores.

“Furniture, home furnishings, and appliance stores” means businesses primarily engaged in the retail sale of goods used for furnishing the home, such as furniture, floor coverings, draperies, lighting fixtures, woodstoves, domestic cook stoves, refrigerators, and other household electrical and gas appliances. This category also includes rental of furniture, appliances, and the like. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.400 General service businesses.

“General service businesses” means establishments which provide services involving the maintenance, repair or improvement of personal and household goods including computer and consumer electronics repair and service, custom framing shops, jewelry repair, locksmiths, shoe repair, tailors, upholstery shops, and similar uses. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.405 Grade plane.

“Grade plane” means a reference plane representing the average of finished ground level adjoining the building at exterior walls. Where the finished ground level slopes away from the exterior walls, the reference plane shall be established by the lowest points within the area between the building and the lot line or, where the lot line is more than six feet from the building, between the building and a point six feet from the building. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.410 Gross floor area (GFA).

“Gross floor area” means the sum of the areas of all floors included within the surrounding walls of a building, or portion thereof, exclusive of vents, shafts, and courts, inclusive of commercial outdoor dining areas. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.415 Guest room.

“Guest room” means a room which is intended, arranged, or designed to be occupied or which is occupied by one or more guests, but in which no provision is made for cooking, and not including dormitories for sleeping purposes. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.420 Habitable floor.

“Habitable floor” means any floor usable for living purposes, which includes working, sleeping, eating, cooking or recreation, or a combination thereof, except for a floor used only for storage purposes. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.425 Hazardous waste.

“Hazardous waste” means all dangerous and extremely hazardous waste as defined by RCW 70.105.010. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.430 Hazardous waste storage.

“Hazardous waste storage” means the holding of dangerous waste for a temporary period as regulated by the Washington State Dangerous Waste Regulations, Chapter 173-30 WAC. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.435 Hazardous waste treatment.

“Hazardous waste treatment” means the physical, chemical, or biological processing of dangerous waste to make wastes nondangerous or less dangerous, safer for transport, amenable for storage, or reduced in volume. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.440 Hazardous waste treatment and storage facilities, off site.

“Hazardous waste treatment and storage facilities, off site” means treatment and storage facilities that treat or store waste generated on properties other than those on which the off-site facilities are located. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.445 Hazardous waste treatment and storage facilities, on site.

“Hazardous waste treatment and storage facilities, on site” means treatment and storage facilities that treat and store wastes generated on the same, geographically contiguous, or bordering property. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.450 Hedge.

“Hedge” means a row of closely planted shrubs, bushes, or low growing trees forming a barrier, enclosure, or boundary. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.455 Height of building.

“Height of building” means the vertical distance from grade plane to the average height of the highest roof surface. (See RMC 23.06.405 for definition of “grade plane.”) [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.460 Hog farm.

“Hog farm” means a lot, structure or building used for the raising or keeping of six or more hogs or swine. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.465 Home occupations.

“Home occupations” means an occupation or business activity conducted within a dwelling unit by a member or members of the family who occupy the dwelling, where the occupation or business activity is clearly incidental and secondary to the use of the dwelling for living purposes and the residential character of the dwelling is maintained. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.470 Health/fitness center.

“Health/fitness center” means a building, group of buildings or combination of buildings and outdoor uses which together are used for sports, health and recreational uses whether on a membership basis or for the general public. Such facilities include, but are not limited to, gymnasiums, weight-reducing centers, dance studios, tennis, handball or racquetball courts, indoor or outdoor swimming pools and spas, weight training, exercise classes, and running tracks. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.475 Health/fitness facility.

“Health/fitness facility” means health clubs, aerobics centers, athletic clubs and gymnasiums, handball and racquetball clubs, weight-reducing centers, dance studios, and other businesses primarily engaged in indoor health and recreation activities, whether on a membership basis or for the general public. Health/fitness facilities are conducted in buildings no larger than 5,000 square feet in area. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.477 Health spa.

“Health spa” means a commercial facility providing body treatments, massage, gyms, spas, health and wellness activities and similar services. [Ord. 28-05 § 1.02; Ord. 04-09; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.480 Homeless shelter.

Repealed by Ord. 2022-19. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1].

23.06.485 Hospital.

“Hospital” means a licensed institution designed within an integrated campus setting for the diagnosis, care, and treatment of human illness, both mental and physical. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.490 Hospital or clinic for large animals.

“Hospital or clinic for large animals” means a medical facility or institution providing in-patient and outpatient veterinary service consisting of the prevention, cure, or alleviation of disease and injury to large animals or livestock. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.495 Hospital or clinic for small animals.

“Hospital or clinic for small animals” means a medical facility or institution providing inpatient and outpatient veterinary service consisting of the prevention, cure, or alleviation of disease and

injury to dogs, birds, cats, and similar small animals. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.500 Hot tub.

“Hot tub” means a nonpermanent structure intended for recreational bathing, in which all controls, water heating, and water circulating equipment are an integral part of the product. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.505 Hotel.

“Hotel” means any building or portion thereof containing six or more guest rooms, which is used, designed, or intended to be used, let, or hired out to be occupied, or which is occupied by six or more individuals for compensation, whether the compensation be paid directly or indirectly. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.510 House-banked card room.

“House-banked card room” as used in this title means an establishment licensed by the Washington State Gambling Commission (the “Commission”) to offer “house-banked card games” as described in WAC 230-40-010 and subject to regulation by the Commission under RCW 9.46.070 and Chapter 230-40 WAC. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.515 Junkyard.

“Junkyard” means the use of more than 100 square feet of the area of any lot, or the use of any portion of that half of any lot (but not exceeding a depth or width, as the case may be, of 100 feet) which adjoins any street, for the storage, keeping or abandonment of junk, including scrap metals or other scrap material, or the use of any area for an automobile wrecking yard; provided, however, that this definition shall not be deemed to include uses conducted entirely within an enclosed building or lots for the outdoor display and sale of used automobiles in operable condition. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.520 Kennel, commercial.

“Kennel, commercial” means any lot, premises, building, or structure where six or more dogs, cats, and/or household pets over six months of age are kept. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.525 Landscaping.

“Landscaping” shall consist of any of the following or combination thereof: material such as, but not limited to, grass, ground covers, shrubs, vines, hedges, and trees; and nonliving durable material commonly used in landscaping such as, but not limited to, rocks, pebbles, bark, sand, walls, or fences, but excluding paving and artificial plants. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.530 Landscaping material sales.

“Landscaping material sales” means establishments engaged in the retail sale of materials commonly used in landscaping such as trees, shrubs, bark, gravel, patio bricks, concrete blocks,

pond liners, and similar materials. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.535 Large livestock farming.

“Large livestock farming” means the keeping of domesticated animals such as horses, ponies, burros, dairy and beef cattle, sheep, goats, swine, and similar animals which are kept for personal or agricultural use, or raised for sale and profit. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.540 Lattice tower.

“Lattice tower” is a wireless communications support structure, which consists of metal crossed strips or bars to support antennas and related equipment. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.545 Laundry, self-service.

“Laundry, self-service” means a business providing home-type washing, drying and/or ironing facilities where customers primarily complete the laundering of their own clothes. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.550 Laundry/dry cleaning, retail.

“Laundry/dry cleaning, retail” means a business providing drop off and pick up services of laundry and dry cleaning where the actual laundry/dry cleaning activities are completed at an off-site commercial laundry/dry cleaning facility. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.552 Laundry/dry cleaning, neighborhood.

“Laundry/dry cleaning, neighborhood” means a business providing drop off and pick up services of laundry and dry cleaning and where actual laundry/dry cleaning activities are completed on site in a process that primarily uses solvents or chemicals that are not regulated as hazardous by the Environmental Protection Agency. Such businesses shall operate in facilities that are 2,000 square feet in area or less. [Ord. 28-05 § 1.02; Ord. 15-07; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.555 Laundry/dry cleaning, commercial.

“Laundry/dry cleaning, commercial” means a business providing commercial laundry or dry cleaning services. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.560 Livestock feed lot.

“Livestock feed lot” means a lot, structure or building, or confined area used intensively for raising or keeping of more than six head of beef cattle or similar livestock for the purpose of feeding, breeding, conditioning, or holding the same for marketing or slaughter in which animal waste may accumulate, but not including barns, pens or similar structures. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.565 Lot.

“Lot” means land occupied or to be occupied by a principal use or building or unit group of buildings and accessory buildings, together with such open spaces as are required under the provisions of this title, having not less than the minimum area required by this title, for a lot in the district in which such lot is situated, and having its principal frontage on a street, or having a permanent means of access to a street. A lot as defined herein is not necessarily the same as a platted lot. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.567 Lot area.

“Lot area” means the total horizontal area included within lot lines. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.570 Lot, corner.

“Lot, corner” means a lot bounded on two or more sides by street lines; provided, that the interior angle of intersection or interception of said street lines does not exceed 135 degrees. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.572 Lot, interior.

“Lot, interior” means a lot other than a corner lot. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.575 Lot line, front.

“Lot line, front” means, in the case of an interior lot, a line separating the lot from the street; in the case of a corner lot, a line separating the narrowest street frontage of the lot from the street; except in those cases in a C-1 district where a lot has two or more street frontages of equal length or nearly equal length, the front lot line shall be considered to be the line adjoining the street which the comprehensive plan shows is intended to carry the heaviest traffic flow. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.577 Lot line, rear.

“Lot line, rear” means the lot line which is generally opposite the front lot line. If the rear lot line is less than 10 feet in length, or if the lot comes to a point at the rear, the rear lot line shall be deemed to be a line parallel to the front lot line, not less than 10 feet long, lying wholly within the lot and farthest from the front lot line. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.580 Lot line, side.

“Lot line, side” means any lot boundary line not a front lot line or a rear lot line. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.582 Lot depth.

“Lot depth” means the shortest horizontal distance between the front lot line and a line drawn parallel to the front lot line through the midpoint of the rear lot line. For lots with front lines containing curves or angles, the measurement shall be taken from a line drawn parallel to a base line adjoining the front corners of the lot and lying midway between said base line and a line

drawn parallel to said base line tangent to the curve or through the angle point. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.584 Lot width.

“Lot width” means the distance between side lot lines measured at right angles to the lot depth at its midpoint. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.586 Lowest floor.

Repealed by Ord. 59-19. [Ord. 28-05 § 1.02; Ord. 01-07].

23.06.587 Lumberyard.

“Lumberyard” means a business that sells building materials and/or lumber in large quantities, and includes a significant portion of its product storage outdoors or in warehouse portions of a building. [Ord. 28-05 § 1.02; Ord. 01-07; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.590 Macrofacility.

“Macrofacility” is a large wireless communication facility that provides radio frequency coverage for a cellular telephone network. Generally, macro cell antennas are mounted on ground-based towers, rooftops and other existing structures at a height that provides a clear view over the surrounding buildings and terrain. Macro cell facilities typically contain antennas that are greater than three cubic feet per antenna, and typically cover large geographic areas with relatively high capacity and may be capable of hosting multiple wireless service providers. [Ord. 07-19 § 1; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.595 Mailing services.

“Mailing services” means a private establishment engaged in the business of renting mailboxes, accepting packages for delivery, selling packaging materials and/or providing bulk mailing services for customers. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.600 Manufactured home.

“Manufactured home” means a single-family residence constructed after June 15, 1976, and in accordance with the U.S. Department of Housing and Urban Development (HUD) requirements for manufactured housing and bearing the appropriate insignia indicating such compliance. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.605 Manufactured home lot, park, and stand.

“Manufactured home lot” means a designated portion of a manufactured home park designed for the accommodation of one manufactured home and its accessory structures.

“Manufactured home park” means any site, lot, field or tract of land under the ownership or management of one person, partnership, firm or corporation which is divided into manufactured home lots for tenancy or lease, upon which two or more manufactured homes are located and occupied for dwelling purposes.

“Manufactured home stand” means that area of a manufactured home lot which has been reserved for the placement of a manufactured home. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.610 Manufacturing, general.

“Manufacturing, general” means a manufacturing use, typically having the potential of creating moderate noise, smoke, dust, vibration or other environmental impacts or pollution, and including but not limited to the following:

- A. Production of items made from stone or concrete;
- B. Production of items from ferrous or nonferrous metals through use of a machine shop, welding or fabrication; or from nonferrous metals through use of a foundry; or from ferrous metals through use of a foundry heated by electricity (induction melting);
- C. Production of finished goods that typically are not for household or office use, such as barrels, ceramic molds, or cardboard cartons, from materials that are already refined, or from raw materials that do not need refining, such as paper, fabric, leather, premilled wood; or wool, clay, cork, semiprecious or precious metals or stones, fiber, or other similar materials;
- D. Production of finished goods, for household or nonhousehold use, such as toys, film, pens, or linoleum from plastic, rubber, or celluloid;
- E. Production of parts to be assembled into a finished product;
- F. Development of film on a wholesale basis;
- G. Production of items through biological processes, such as pharmaceuticals and industrial purifiers, manufactured by bioengineering techniques;
- H. Production of items such as paint and coatings, dyestuffs, fertilizer, glue, cosmetics, clay, or pharmaceuticals that require the mixing or packaging of chemicals;
- I. Food processing for human consumption except that involving the milling of grain or the refining of sugar. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.615 Manufacturing, heavy.

“Manufacturing, heavy” means a manufacturing use, typically having the potential of creating substantial noise, smoke, dust, vibration and other environmental impacts or pollution, and including but not limited to:

- A. Processing or refining of raw materials, such as but not limited to minerals, petroleum, rubber, wood or wood pulp, into other products;
- B. The milling of grain or refining of sugar, except when accessory to a use defined as food processing for human consumption or as a retail sales and service use;

- C. Slaughterhouses, including packing and freezing of meat products;
- D. Refining, extruding, rolling, or drawing of ferrous or nonferrous metals, or the use of a noninduction foundry for ferrous metal;
- E. Production of large durable goods such as motorcycles, cars, manufactured homes, airplanes, or heavy farm, industrial, or construction machinery;
- F. Manufacturing of electrical components, such as semi-conductors and circuit boards, using chemical processes such as etching or metal coating;
- G. Production of industrial organic and inorganic chemicals, and soaps and detergents; and
- H. Conversion of solid waste into useful products or preparation of solid waste for disposal at another location by processing to change its physical form or chemical composition. This includes the off-site treatment or storage of hazardous waste as regulated by the State Department of Ecology. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.617 Manufacturing, light.

“Manufacturing, light” means a manufacturing use, typically having little or no potential of creating noise, smoke, dust, vibration or other environmental impacts or pollution, and including but not limited to the following:

- A. Production, assembly, finishing, and/or packaging of articles from parts made at another location, such as assembly of clocks, electrical appliances, or medical equipment;
- B. Production of finished household and office goods, such as jewelry, clothing or cloth, toys, furniture, or tents, from materials that are already refined, or from raw materials that do not need refining, such as paper, fabric, leather, premilled wood; or wool, clay, cork, semi-precious or precious metals or stones, fiber, or other similar materials;
- C. Canning or bottling of food or beverages for human or animal consumption using a mechanized assembly line;
- D. Printing plants with more than 5,000 square feet of gross floor area;
- E. Electronic product and component manufacturing including radio, TV, computers, data systems equipment, optical, photographic, engineering and similar precision instruments and high-tech industries. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.620 Manufacturing use.

“Manufacturing use” means a business establishment in which articles are produced by hand or by machinery, from raw or prepared materials, by giving to those materials new forms, qualities, properties, or combinations, in a process frequently characterized by the repetitive production of items made to the same or similar specifications. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.625 Marinas.

“Marinas” means an establishment providing docking, moorage space and activities relating to the maintenance and minor repair of pleasure boats and yachts. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.630 Marine equipment rentals.

“Marine equipment rentals” means a business engaged in the rental of marine equipment, such as boats or jet skis, to individuals or businesses on a temporary basis for a specified fee. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.635 Marine gas sales.

“Marine gas sales” means a business typically associated with a marina that engages in retail gasoline sales for boats and other marine equipment. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.640 Master plan.

“Master plan” means a detailed site plan for certain distinct areas of the city for which specific plans have been reviewed and approved by the planning commission and the city council. A master plan for a distinct area is not to be construed as a substitute for the comprehensive plan as set forth in Chapter 23.01 RMC. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.645 Microbrewery.

“Microbrewery” means a small-scale beer brewing plant located within a restaurant or tavern building in which a portion of the building is used for the production of beer for wholesale distribution and for on-site retail sale to restaurant or tavern patrons. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.647 Mobile vehicle food hub.

“Mobile vehicle food hub” means a designated space where multiple vehicle-based food service vendors operate and may feature seating area(s) specifically provided for patrons to eat meals purchased from said vehicle-based food service vendors.

23.06.650 Microfacility.

Repealed by Ord. 07-19. [Ord. 28-05 § 1.02].

23.06.655 Mini-warehouse.

“Mini-warehouse” means a structure containing separate storage spaces of varying sizes that are leased or rented on an individual basis and outdoor yards for the storage of goods where storage, retrieval and transport are the responsibilities of the renter or lessee. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.660 Mobile home.

“Mobile home” means a single-family residence transportable in one or more sections that are eight feet or more in width and 32 feet or more in length, built on a permanent chassis, designed

to be used as a permanent dwelling and constructed before June 15, 1976. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.665 Monopole.

“Monopole” means a vertical support structure consisting of a single vertical metal, concrete, or wooden pole, typically round or square and driven into the ground or attached to a foundation. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.670 Motel.

“Motel” means a building or group of buildings containing guest rooms designed or used to provide transient lodging. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.675 Nursing home or rest home.

“Nursing home” or “rest home” means a home for aged, chronically ill, incurable persons, or persons in need of convalescent care outside of a hospital in which two or more persons not of the immediate family are received, kept, or provided with food and shelter or care for compensation, but not including hospitals, clinics, or similar institutions devoted primarily to the diagnosis and treatment of disease or injury, maternity cases, or mental illness. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.680 Nursery, plant.

“Nursery, plant” means an enterprise, establishment or portion thereof that conducts the retailing or wholesaling of plants grown on the site, as well as accessory items such as clay pots, potting soil, fertilizers, insecticides, garden implements, etc. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.685 Office – Corporate.

“Office – corporate” means an establishment primarily engaged in providing internal office administration services as opposed to customer service in a single building or a campus setting; for example, the headquarters, regional offices and/or the administrative offices for a corporation. Generally, the majority of the traffic generated from corporate offices comes from employees and not the general public. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.687 Office – Consulting services.

“Office – consulting services” means establishments providing a wide variety of professional services including but not limited to: accountants, engineers, geologists, architects, financial consultants, landscape architects, land planners, surveyors and interior designers who generally conduct research, provide analysis of information, computer simulation, diagramming, mapping and/or drafting in order to create new products or plans. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.690 Office – General.

“Office – general” means an establishment which provides administrative, professional, educational, financial, governmental or customer services to individuals, businesses, institutions

and/or governmental agencies in an office setting; for example, branch banks, travel agencies, medical offices, real estate offices, insurance agencies, government offices, customer service offices, data processing services, union or charitable organization offices and wholesalers' offices. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.695 Office – Research and development.

“Office – research and development” means an office/laboratory establishment engaged in the research, analysis, design, development and/or testing of a product. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.700 Office supply store.

“Office supply store” means stores selling office products such as stationery, legal forms, writing implements, computers, copies, office furniture, and similar products. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.705 Outdoor advertising sign.

“Outdoor advertising sign” means any lettered, figure, or pictorial matter or other sign of any kind or character whatsoever, made visible for outdoor advertising purposes anywhere. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.710 Outdoor advertising structure.

“Outdoor advertising structure” means any structure of any kind or character erected or maintained for outdoor advertising purposes, upon which any outdoor advertising sign may be placed, including also outdoor advertising statuary. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.715 Outdoor storage.

“Outdoor storage” means the storage of any products, materials, vehicles, equipment, junk, or scrap outside the confines of an enclosed building, and more specifically defined as:

A. Merchandise Display. Display of products and materials, and operable vehicles and equipment for the principal purpose of offering for sale at retail, and incidental to the business existing on the premises;

B. Equipment and Material Storage. Storage of any equipment or materials in usable condition which are not being specifically displayed as merchandise or offered for sale at retail; and

C. Junk and Scrap Storage. Storage of used products or scrap materials such as wood, cloth, paper, glass, metal, plastic, or rock material, which could be refurbished, recycled, or converted into usable stock or material. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.720 Parking lot.

“Parking lot” means an open area, other than a street or alley, used for the temporary parking of automobiles and available for public use, whether free or for compensation, or as an

accommodation for clients or customers. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.725 Parking space, automobile (off street).

“Parking space, automobile (off street)” means space within a public or private parking area, or within a building designed for or used for the temporary parking or storage of one motor vehicle. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.728 Parking structure.

“Parking structure” means a structure used for the parking of vehicles where parking is accommodated on two or more levels. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.729 Parking, tandem.

“Parking, tandem” is defined as having two or more vehicles, one in front of or behind the others with a single means of ingress and egress.

23.06.730 Pasture.

“Pasture” means a fenced enclosure or confined area used for the grazing of livestock or small animals which contains sufficient vegetation to serve as the principal food source for the livestock confined therein. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.732 Patio.

“Patio” means an outdoor space that is often paved or decked directly adjacent to a main building that is at or within 30 inches of adjacent grade. [Ord. 32-11 § 2; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.735 Pawn shop.

“Pawn shop” means an establishment engaged in the buying or selling of new or secondhand merchandise and offering loans in exchange for personal property. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.740 Pen.

“Pen” means a fenced enclosure or small confined area used for the raising or keeping of livestock or small animals, but not including barns, sheds or similar structures, or pasture. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.742 Permanent supportive housing.

“Permanent supportive housing” is subsidized, leased housing with no limit on length of stay that prioritizes people who need comprehensive support services to retain tenancy and utilizes admissions practices designed to use lower barriers to entry than would be typical for other subsidized or unsubsidized rental housing, especially related to rental history, criminal history, and personal behaviors. Permanent supportive housing is paired with on-site or off-site voluntary services designed to support a person living with a complex and disabling behavioral health or

physical health condition who was experiencing homelessness or was at imminent risk of homelessness prior to moving into housing to retain their housing and be a successful tenant in a housing arrangement, improve the resident's health status, and connect the resident of the housing with community-based health care, treatment, or employment services. Permanent supportive housing is subject to all of the rights and responsibilities defined in Chapter 59.18 RCW. [Ord. 2022-19 § 1].

23.06.745 Personal loan business.

"Personal loan business" means an establishment engaged in the business of cashing payroll checks and/or providing small, nonsecured, short-term loans to individuals. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.750 Personal services business.

"Personal services business" means a business primarily engaged in providing services generally involving the maintenance of the human body, or other services to one's person. Such businesses include, but are not limited to, barber and beauty shops, photographic studios, body piercing, manicuring shops, tanning parlors, body wrapping, tattoo parlors and massage practitioners. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.755 Pet shop and pet supply store.

"Pet shop" and "pet supply store" mean establishments engaged in the retail sale of pets, pet food, supplies and the grooming of pets. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.760 Photo processing, copying and printing services.

"Photo processing, copying and printing services" means retail establishments that provide duplicating services using photocopy, blueprint and offset printing equipment, including collating of booklets and reports. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.765 Pool, private.

"Pool, private" means a swimming pool built accessory to a dwelling unit and used for the enjoyment of the family living therein. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.770 Pool, public.

"Pool, public" means a swimming pool to which the general public has access through the payment of a fee or admission charge. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.775 Pool, semi-public.

"Pool, semi-public" means a swimming pool accessory to a hotel, motel, multiple dwelling or similar use to which the general public does not have usual access, and located for the convenience of the guests or patrons of a hotel, motel or similar use. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.777 Porch.

“Porch” means an outdoor, typically raised and covered area, providing an entrance way to a building. [Ord. 32-11 § 2; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.780 Portable food vendor.

“Portable food vendor” means the vending of food and/or beverages from a movable cart-type stand which is located on the same lot as, and in conjunction with, a permitted use. Portable food vending stands cannot be self-propelled, must serve only walk-up customers, and may not be stored outdoors when the portable food vendor is not open for business. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.785 Poultry farm.

“Poultry farm” means a lot, structure or building used intensively for the raising, feeding, breeding, or keeping of chickens, turkeys, or other poultry for marketing or slaughter, or for the production of eggs for sale. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.790 Public agency building.

“Public agency building” means any agency office for the administration of any governmental activity or program. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.792 Public agency facility.

“Public agency facility” means a lot, structure, facility or building which is necessary for the operation of a public utility on which is performed a public service such as supplying water, wastewater disposal, electrical, transportation or communication service, usually as a monopoly or pursuant to a franchise by a business organization under governmental regulation, or directly by government. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.795 Radio and television studio.

“Radio and television studio” means an establishment engaged in transmitting oral and visual programs, and which consists of a studio, transmitter, and antennas. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.797 Reclassification.

“Reclassification” means a change in the city’s zoning map, resulting in a change in zoning designation on one or more parcels of property. Also referred to as a rezone. [Ord. 24-14 § 1.01; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.800 Recreational club.

“Recreational club” means an area devoted to facilities and equipment for recreational purposes, swimming pools, tennis courts, playgrounds, community clubhouses, and other similar uses maintained by a nonprofit organization whose membership is limited to the residents within the area in which it is located; provided, that membership shall not be denied to residents of the area based solely on race, creed or color. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.802 Recreational vehicle.

“Recreational vehicle” means a vehicular-type unit designed for temporary living quarters for recreational, camping, or travel use, which either has its own motive power or is mounted on or drawn by another vehicle. “Recreational vehicle” shall include, but not be limited to, the following:

A. Travel Trailer. A vehicular, portable structure built on a chassis and drawn by a motorized vehicle and which is designed to be used as a temporary dwelling for travel, recreational and vacation uses;

B. Camper. A structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreational and vacation uses;

C. Motor Home. A portable, temporary dwelling to be used for travel, recreational and vacation use constructed as an integral part of a self-propelled vehicle;

D. Camping Trailer. A folding structure mounted on wheels and designed for travel, recreational and vacation uses.

(See also “Dependent recreational vehicle,” RMC 23.06.260.) [Ord. 28-05 § 1.02; Ord. 01-10 § 1.01; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.805 Recreational vehicle campground.

“Recreational vehicle campground” means a lot or parcel of land occupied or intended for occupancy by recreational vehicles or tents for travel, recreational or vacation usage for short periods of stay subject to the provisions of this title. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.807 Recreational vehicle park.

“Recreational vehicle park” means a lot or parcel of land occupied or intended for occupancy by recreational vehicles for travel, recreational or vacation uses allowing for longer periods of stay subject to the provisions of this title. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.809 Recreational vehicle space.

“Recreational vehicle space” means a parcel of land in a recreational vehicle park or campground for the placement of a single recreational vehicle and the exclusive use of its occupants. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.810 Restaurant.

“Restaurant” means a retail establishment engaged in the preparation and sale of food and beverages, including coffee shops, sandwich shops, ice cream parlors, fast food take-out, espresso stands, and similar uses. The term “restaurant” can be further described by the following types:

A. Restaurant, Drive-Through. A “restaurant” which has one or more drive-through lanes for ordering and dispensing of food and beverages to patrons remaining in their vehicles, for consumption off the premises. A drive-through restaurant may also have seating facilities.

B. Restaurant, Lounge. A restaurant which includes licensed on-site provision of alcoholic beverages for consumption on the premises as an accessory to food service.

C. Restaurant, Sit-Down. A restaurant at which all food and drink is consumed on the premises.

D. Restaurant, Take-Out. A restaurant that offers a take-out service whereby food may be consumed off the premises. A take-out restaurant may also have seating facilities. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.817 Sales, retail.

“Sales, retail” means sale to the ultimate consumer for direct consumption and not for resale. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.820 Sales, wholesale.

“Sales, wholesale” means sale for resale not for direct consumption. For the purpose of land use classifications, a business primarily engaged in wholesale sales, with less than 25 percent of the square footage of sales in related retail, will be classified as wholesale. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.825 Sanitary station or sanitary dumping station.

“Sanitary station” or “sanitary dumping station” means a facility used for removing and disposing of wastes from recreational vehicle sewage holding tanks. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.830 School.

“School” means public or private graded educational institution facility, structure or building but not including trade schools. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.832 School, alternative.

“School, alternative” means a school which offers a curriculum which is equivalent to but is a substitute for the curriculum commonly found in more traditional public or private schools. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.833 School, commercial.

“School, commercial” means a business establishment where instruction is given, in exchange for payment of a fee. Examples of subjects taught include, but are not limited to, dance, computer skills, music, and martial arts. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.834 School, trade.

“School, trade” means an educational facility, structure or building operated as a business enterprise offering instruction or training in the trades or industrial arts such as welding, brick laying, machinery operation, cooking, printing or similar trades or industrial arts, but not including schools. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.835 Secondhand/consignment store.

“Secondhand/consignment store” means an establishment engaged in the retail sale of used clothing, sports equipment, appliances, and other merchandise. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.840 Senior housing.

“Senior housing” means ~~a complex of dwellings, exclusively designed for and occupied by households having least one person 62 years of age or older.~~ any residential housing that is advertised, maintained, designed, or constructed for the express or implied purpose of providing housing for persons 55 years of age, or older, who are independent and do not require assistance with activities of daily living.

23.06.845 Sensitive land uses.

“Sensitive land uses” means those land uses which are particularly sensitive to the secondary effects of adult use businesses. “Sensitive land uses” include the following:

- A. Churches, or other religious facilities or institutions;
- B. Multiple-family and single-family residential zones;
- C. Playgrounds and public parks;
- D. Public and private schools, technical schools and training facilities which have 25 percent or more of their students under the age of 18. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.850 Small livestock farming.

“Small livestock farming” means the keeping of four or more domesticated animals such as rabbits, chickens, ducks, turkeys, and similar fowl and animals which are kept for personal or agricultural use, or raised for sale and profit. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.855 Specialty retail store.

“Specialty retail store” means one of a wide variety of stores involved in the retail sale of one or more general categories of specialty goods and merchandise, including but not limited to the following types of specialty stores: sporting goods, bicycles, glassware and chinaware, fishing tackle, music, greeting cards, jewelry, toys, hobby supplies, games, cameras, gifts and souvenirs, sewing supplies, tobacco products, newspapers, magazines, and comic books, religious supplies,

guns and gun supplies or other miscellaneous goods. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.860 Specified anatomical areas.

“Specified anatomical areas” means:

A. Less than completely and opaquely covered human genitals, pubic region, buttock or female breast below a point immediately above the top of the areola; and

B. Human male genitals in a discernibly turgid state, even if completely and opaquely covered. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.862 Specified sexual activities.

“Specified sexual activities” means:

A. Human genitals in a state of sexual stimulation or arousal; and/or

B. Acts of human masturbation, sexual intercourse or sodomy, whether between persons of the same or opposite sex; and/or

C. Fondling or other erotic touching of human genitals, pubic region, buttock or female breast; and/or

D. Excretory functions as part of or in connection with any of the activities set forth in this chapter. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.865 Stable, private.

“Stable, private” means a building in which horses are kept for private use and not for remuneration, hire, or sale. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.867 Stable, public.

“Stable, public” means a building in which horses are kept for remuneration, hire, or sale, including a riding academy. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.870 Stock-in-trade.

“Stock-in-trade” means all books, equipment, magazines, periodicals, pictures, posters, printed material, products (including prerecorded video tapes, discs, or similar material), or other items readily available for purchase, rental, viewing or use by patrons of the establishment excluding material located in any storeroom or other portion of the premises not open to patrons. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.871 Storage container.

“Storage container” is defined as provided in RMC 11.33.010. [Ord. 40-19 § 1; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.875 Story.

“Story” means that portion of a building included between the surface of any floor and the surface of the next floor above it, or if there is no floor above it, then the space between the floor and the ceiling next above it. A mezzanine floor shall be counted as a story if it covers over one-third of the area of the floor next below it, or if the vertical distance from the floor next below it to the floor next above it is 24 feet or more. A basement shall be counted as a story if its ceiling is over six feet above the level from which the height of the building is measured. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.880 Street.

“Street” means a public thoroughfare which affords the principal means of access to abutting property, including avenue, place, way, drive, lane, boulevard, highway, road, and any other thoroughfare except an alley. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.885 Structure.

“Structure” means anything constructed or erected, the use of which requires location on the ground or attachment to something having location on the ground. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.888 Substantial damage.

“Substantial damage” means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. [Ord. 28-05 § 1.02; Ord. 01-07; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.890 Substantial improvement.

“Substantial improvement” means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure either before the improvement or repair is started, or if the structure has been damaged and is being restored, before the damage occurred. “Substantial improvement” is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

The term “substantial improvement” does not include any project for improvement to comply with existing state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official which are the minimum necessary to assure safe living conditions, or any alteration of a structure listed on the National Register of Historic Places or State Inventory of Historic Places. [Ord. 28-05 § 1.02; Ord. 01-07; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.895 Theater.

“Theater” means a facility used by and for the performing arts but not including cinema. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.900 Towing, vehicle impound lots.

“Towing, vehicle impound lots” means lots used for the temporary storage of vehicles which have been towed by a towing company or for impounded vehicles, but which does not include permanent vehicle storage or dismantling of vehicles. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.901 Transitional housing.

“Transitional housing” means a facility that provides housing and supportive services to individuals or families experiencing homelessness for up to two years and whose primary purpose is to enable individuals or families experiencing homelessness to move into independent living and permanent housing. [Ord. 2022-19 § 1].

23.06.905 Travel trailer.

See “Recreational vehicle,” RMC 23.06.802. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.910 Truck terminal.

“Truck terminal” means a business providing a location where goods carried by motor transport can be received, transferred from one vehicle to another, and/or shipped, where the primary purpose is not storage but to serve as a point of transfer. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.915 Use – Permitted.

“Use – permitted” means a use authorized or allowed alone in a specified use district for the preservation or promotion of which the use district is established and subject to the requirements of the regulations and standards of such use district, and to which all other uses are accessory, special, conditional, or nonconforming. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.920 Use – Accessory (secondary).

“Use – accessory (secondary)” means a secondary or minor use of a lot, structure, or building designed or employed in conjunction with, but subordinate or incidental to, and compatible with the principal permitted use for which the use district is established, and subject to the regulations and standards of such use district. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.925 Use – Nonconforming.

“Use – nonconforming” means the use of a building or other structure or of a tract of land which does not conform to the use regulations of this title for the district in which it is located, either at the effective date of the ordinance codified in this title or as a result of subsequent amendments which may be incorporated into this title. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.930 Use – Special.

“Use – special” means any use of a lot, structure or building which by its nature, intensity or potential impact upon an area cannot be considered as a principal or accessory use within a use district, but when subject to special conditions and standards specified in a special use permit may be compatible with other uses in the same or adjacent use districts. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.935 Variance.

“Variance” means a modification of the regulations of this title granted by the board of adjustment after finding that the literal application of the provisions of this title would cause undue and unnecessary hardship in view of certain facts and conditions applying to a specific parcel of property. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.937 Vehicle-based food service.

“Vehicle-based food service” means the vending of food and/or beverages from a large vehicle that is equipped to both cook and sell food, and that is capable of being moved from place to place as provided in RMC 23.42.325. [Ord. 48-17 § 1; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.940 Vehicle leasing and rentals.

“Vehicle leasing and rentals” means the use of any building or land for a business involving the leasing of vehicles. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.945 Vehicle sales.

“Vehicle sales” means the use of any building or land for the display and sale or long-term lease of new or used automobiles, panel trucks or vans, boats, or motorcycles and including any warranty repair work and other repair service conducted as an accessory use. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.950 Video rental store.

“Video rental store” means an establishment engaged primarily in the renting or sale of videocassettes, DVDs, and video games. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.955 Warehousing and wholesale trade.

“Warehousing and wholesale trade” means establishments involved in the storage and/or sale of bulk goods for resale or assembly, excluding establishments offering the sale of bulk goods to the general public. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.960 Warehousing, storage and distribution.

“Warehousing, storage and distribution” means a building where goods and materials are kept immediately prior to their delivery to retail outlets or their sale to other businesses. This use may include vehicle maintenance or storage as an accessory use. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.965 Wholesale use.

“Wholesale use” means a business that stores large stocks of goods for sale in bulk quantities to retail outlets. Sales to the general public do not occur on the site, nor is the location of the business advertised through newspapers, flyers or other media designed to reach the consumer. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.970 Wineries – Production.

“Wineries – production” means an establishment engaged in the production of wine for wholesale distribution. [Ord. 28-05 § 1.02; Ord. 04-09; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.972 Wineries – Tasting room.

“Wineries – tasting room” means an establishment engaged in the retail sales of wines. [Ord. 28-05 § 1.02; Ord. 04-09; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.975 Yard.

“Yard” means an open space of uniform width or depth on the same lot with a building or a group of buildings, which open space lies between the building or group of buildings and the nearest lot line and is unoccupied and unobstructed from the ground upward, except for the certain exceptions specified in this title. In measuring a yard, as hereinafter provided, the “line of a building” shall be deemed to mean a line parallel to or concentric with the nearest lot line drawn through the point of a building or the point of a group of buildings nearest to such a lot line, exclusive of the exceptions referenced above, and the measurements shall be taken from the line of the building to the nearest lot line. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.980 Yard, front.

“Yard, front” means a yard extending the full width of the site and measured as to depth at the least horizontal distance between the street right-of-way line and the exterior wall. [Ord. 28-05 § 1.02; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.983 Yard, rear.

“Yard, rear” means a yard which extends the full width of the site and is measured as to depth at the least horizontal distance between the rear lot line and the exterior wall. [Ord. 28-05 § 1.02; amended during 2011 recodification; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

23.06.985 Yard, side.

“Yard, side” means a yard which extends from the front yard or front lot line where no front yard exists to the rear yard or rear lot line where no rear yard exists and is measured as to width at the least horizontal distance between the side lot line and the exterior wall. [Ord. 28-05 § 1.02; amended during 2011 recodification; Ord. 59-19 § 3; Ord. 08-20 § 1; Ord. 2022-19 § 1].

Section 2.

Chapter 23.22 of the Richland Municipal Code, entitled Definitions, as first enacted by recodification occurring through Ordinance No. 28-05, and last amended by Ordinance No. 2024-46, is hereby amended as follows:

Chapter 23.22

COMMERCIAL ZONING DISTRICTS

Sections:

- 23.22.010 Purpose of commercial use districts.
- 23.22.020 Performance standards and special requirements.
- 23.22.030 Commercial use districts permitted land uses.
- 23.22.040 Site requirements and development standards for commercial use districts.
- 23.22.050 Parking standards for commercial use districts.

23.22.010 Purpose of commercial use districts.

A. The limited business use district (C-LB) is a zone classification designed to provide an area for the location of buildings for professional and business offices, motels, hotels, and their associated accessory uses, and other compatible uses serving as an administrative district for the enhancement of the central business districts, with regulations to afford protection for developments in this and adjacent districts and in certain instances to provide a buffer zone between residential areas and other commercial and industrial districts. This zoning classification is intended to be applied to some portions of the city that are designated either commercial or high-density residential under the city of Richland comprehensive plan.

B. The neighborhood retail business use district (C-1) is a limited retail business zone classification for areas which primarily provide retail products and services for the convenience of nearby neighborhoods with minimal impact to the surrounding residential area. This zoning classification is intended to be applied to some portions of the city that are designated commercial under the city of Richland comprehensive plan.

C. The retail business use district (C-2) is a business zone classification providing for a wide range of retail business uses and services compatible to the core of the city and providing a focal point for the commerce of the city. All activities shall be conducted within an enclosed building except that off-street loading, parking, and servicing of automobiles may be in the open and except that outdoor storage may be permitted when conducted in conjunction with the principal operation which is in an enclosed adjoining building. This zoning classification is intended to be applied to some portions of the city that are designated commercial under the city of Richland comprehensive plan.

D. The general business use district (C-3) is a zone classification providing a use district for commercial establishments which require a retail contact with the public together with incidental

shop work, storage and warehousing, or light manufacturing and extensive outdoor storage and display, and those retail businesses satisfying the essential permitted use criteria of the C-2 use district. This zoning classification is intended to be applied to some portions of the city that are either designated as commercial or designated as industrial and located adjacent to SR 240 under the city of Richland comprehensive plan.

E. The waterfront use district (WF) is a special commercial and residential zoning classification providing for the establishment of such uses as marinas, boat docking facilities, resort motel and hotel facilities, offices, and other similar commercial, apartment, and multifamily uses which are consistent with waterfront oriented development, and which are in conformance with RMC Title 26, Shoreline Management, and with applicable U.S. Corps of Engineers requirements. This zoning classification encourages mixed special commercial and high-density residential uses to accommodate a variety of lifestyles and housing opportunities. Any combination of listed uses may be located in one building or one development (i.e., related buildings on the same lot or site). This zoning classification is intended to be applied to those portions of the city that are designated waterfront under the city of Richland comprehensive plan.

F. The central business district (CBD) is a special mixed use zoning classification designed to encourage the transformation of the central business district from principally a strip commercial auto-oriented neighborhood to a more compact development pattern. The central business district is envisioned to become a center for housing, employment, shopping, recreation, professional service and culture. The uses and development pattern will be integrated and complementary to create a lively and self-supporting district. Medium rise buildings will be anchored by pedestrian oriented storefronts on the ground floor with other uses including housing on upper floors. Projects will be well designed and include quality building materials. Appropriate private development will be encouraged via public investments in the streetscape and through reduction in off-street parking standards. Uses shall generally be conducted completely within an enclosed building, except that outdoor seating for cafes, restaurants, and similar uses and outdoor product display is encouraged. Buildings shall be oriented to the fronting street or accessway, to promote a sense of enclosure and continuity along the street or accessway. This zoning classification is intended for those portions of the city that are designated as central business district, as well as some properties designated as commercial and waterfront, under the Richland comprehensive plan. The central business district zone contains overlay districts titled medical, parkway, and uptown. The overlay districts implement varying site development requirements.

G. The commercial recreation district (CR) is a special commercial district providing for the establishment of such uses as marinas, boat docking facilities, resort motel and hotel facilities, and other commercial uses which are consistent with waterfront oriented development, and which are in conformance with RMC Title 26, Shoreline Management, and with the U.S. Corps of Engineers requirements, and providing for regulations to protect the business and residents of the city from objectionable influences, building congestion and lack of light, air and privacy. This zoning classification is intended for those portions of the city that are designated as waterfront or commercial under the Richland comprehensive plan.

H. The commercial winery use district (CW) is a zone classification designed to provide an area for the operation of commercial wineries, including all aspects of the wine making industry, from the raising of crops to the production, storage and bottling of wine and the retail sales of wine and related products. Other uses, which support winery-related tourism, such as restaurants, entertainment venues, retail services such as gift shops and bed and breakfast facilities are also permitted, along with other uses that are compatible with wineries. [Ord. 28-05 § 1.02; Ord. 04-09; Ord. 32-17 § 1].

23.22.020 Performance standards and special requirements.

A. Commercial Limited Business. Residential uses permitted in the C-LB district must comply with the following standards except as provided by footnote (6) of RMC 23.22.040:

1. Minimum Yard Requirements.

- a. Front Yard. Twenty feet except as provided by footnote (3) of RMC 23.18.040;
- b. Side Yards. Each side yard shall provide one foot of side yard for each three feet or portion thereof of building height;
- c. Rear Yards. Twenty-five feet.

2. Required Court Dimensions. Each court on which windows open from any room other than a kitchen, bathroom or a closet, shall have all horizontal dimensions measured at right angles from the windows to any wall or to any lot line other than a front lot line equal to not less than the height of the building above the floor level of the story containing the room, but no dimension shall be less than 20 feet.

3. Distance between Buildings. No main building shall be closer to any other main building on the lot than a distance equal to the average of their heights. This provision shall not apply if no portion of either building lies within the space between the prolongation of lines along any two of the opposite walls of the other building, but in any such situation the buildings shall not be closer to each other than a distance of 10 feet.

4. Percentage of Lot Coverage. Apartment buildings in a C-LB district shall cover not more than 33 percent of the area of the lot.

B. Neighborhood Retail Business. All uses permitted in a C-1 district must comply with the following performance standards:

1. All business, service, repair, processing, or merchandise display shall be conducted wholly within an enclosed building, except for off-street automobile parking, the sale of gasoline, and self-service car washes. Limited outdoor display of merchandise is permitted; provided, that such display shall include only those quantities sold in a day's operation.

2. Outdoor storage areas incidental to a permitted use shall be enclosed with not less than a six-foot-high fence and shall be visually screened from adjoining properties. All storage areas shall comply with building setbacks.
3. Not more than three persons shall be engaged at any one time in fabricating, repairing, cleaning, or other processing of goods other than food preparation in any establishment. All goods produced shall be primarily sold at retail on the premises where produced.
4. Lighting, including permitted illuminated signs, shall be shielded or arranged so as not to reflect or cause glare to extend into any residential districts, or to interfere with the safe operation of motor vehicles.
5. Noise levels resulting from the operation of equipment used in the conduct of business in the C-1 district shall conform to the requirements of Chapter 173-60 WAC, Maximum Environmental Noise Levels.
6. No single retail business, except for a food store, shall operate within a building space that exceeds 15,000 square feet in area, unless approved by the planning commission through the issuance of a special use permit upon the finding that the proposed retail business primarily serves and is appropriately located within the surrounding residential neighborhoods.
7. In addition to standards (1) through (6) listed above, any commercial use that is immediately adjacent to a residentially zoned property (including R-1-12, single-family residential, R-1-10, single-family residential, R-2, medium density residential, R-2S, medium density residential small lot, or planned unit development that is comprised of single-family homes) shall comply with the following standards. For the purposes of this section, the term “adjacent” includes abutting properties, and any property that is located within 75 feet of the nearest residential property. The term “adjacent” does not include properties that are separated by a public right-of-way.
 - a. Setback from Residential Property Boundary. Thirty feet.
 - b. Building Design Standard. No rooftop mechanical equipment shall be permitted unless screened from view with parapet wall or similar screening.
 - c. Parking. Vehicle parking areas and any access driveways (pavement) must be set back a minimum of 10 feet from residential property boundary. A solid fence or masonry wall between six and eight feet tall is required between any paved parking or access drive and the residential property boundary.
 - d. Outdoor Lighting. All outdoor lighting must comply with the Pattern Outdoor Lighting Code (USA) standard version 2.0, July 2010. For the purposes of this section, properties subject to this standard shall be considered to be within lighting zone 1.

e. Signs. All commercial signs placed on-site shall comply with Section 5 of the Pattern Outdoor Lighting Code (USA) standard version 2.0, July 2010; except that multicolored changeable copy LED signs shall not be permitted.

f. Mechanical Equipment. Any mechanical equipment placed outdoors between the building and the residential property boundary shall be screened to reduce equipment noise levels. Alternatively, the building owner can provide documentation to the city indicating that the specific equipment to be used will not generate noise levels beyond permissible state noise standards.

g. Refuse Areas. Any dumpsters or area for collection of recycled materials shall be set back a minimum of 20 feet from the nearest residential property boundary and shall be screened from view by a solid screen sufficient to block its view from all adjacent residential properties.

h. Landscaping. The portions of a commercial site that lie within 30 feet of a residential property boundary that are not covered with buildings, parking areas, access drives, loading areas or outdoor storage shall be landscaped and/or xeriscaped.

8. An individual proposing development on any commercial use that is immediately adjacent to a residentially zoned property (including R-1-12, single-family residential, R-1-10, single-family residential, R-2, medium density residential, R-2S, medium density residential small lot, or planned unit development that is comprised of single-family homes) that does not meet the standards contained in subsection (B)(7) of this section may apply for a deviation from these standards by filing an application with the city. Such request shall be reviewed by the hearing examiner in accordance with the provisions for a public hearing for a Type II permit application. A request for deviation from these standards shall be granted only when the hearing examiner determines that the proposed deviation offers equivalent or better mitigation of impacts from commercial development to the adjacent residential properties than would occur under the basic standards. The hearing examiner shall at a minimum consider the type of commercial use proposed; the design of the commercial building or buildings; the topography of the site and adjacent residential properties; the proposed landscaping, lighting, and other mitigation measures proposed by the applicant in making a determination to grant or deny a requested deviation from these standards.

C. General Business. All permitted commercial business uses may be located in the C-3 district, provided their performance is of such a nature that they do not inflict upon the surrounding residential areas, smoke, dirt, glare, odors, vibration, noise, excessive hazards or water pollution detrimental to the health, welfare or safety of the public occupying or visiting the areas. The maximum permissible limits of these detrimental effects shall be as herein defined and upon exceeding these limits they shall be as herein considered a nuisance, declared in violation of this title and shall be ordered abated.

1. Smokestacks shall not emit a visible smoke except for one 10-minute period each day, when a new fire is being started. During this period, the density of the smoke shall not be darker than No. 2 of the Ringlemann Chart as published by the U.S. Bureau of Mines.
2. No visible or invisible noxious gases, fumes, fly ash, soot or industrial wastes shall be discharged into the atmosphere from any continuous or intermittent operation except such as is common to the normal operations of heating plants or gasoline or diesel engines in cars, trucks or railroad engines.
3. Building materials with high light reflective qualities shall not be used in the construction of buildings in such a manner that reflected sunlight will throw intense glare to areas surrounding the C-3 district.
4. Odors of an intensity greater than that of a faint smell of cinnamon which can be detected by persons traveling the roads bordering the lee side of the C-3 district, when a 10 mph wind or less is blowing, are prohibited.
5. Machines or operations which generate air or ground vibration must be baffled or insulated to eliminate any sensation of sound or vibration outside the C-3 district.

D. Waterfront. It is the intent of this section that:

1. Uses should be oriented primarily to the waterfront and secondarily to the public street to facilitate public access to the waterfront; and
2. Public pedestrian access shall include clearly marked travel pathways from the public street through parking areas to primary building entries.

E. Central Business District. New buildings shall conform to the following design standards:

1. The maximum setback area shall only be improved with pedestrian amenities including but not limited to: landscaping, street furniture, sidewalks, plazas, bicycle racks, and public art.
2. Building facades facing streets shall include:
 - a. Glass fenestration on 50 percent to 80 percent of the ground floor of the building facade. A window display cabinet, work of art, decorative grille or similar treatment may be used to cover an opening for concealment and to meet this standard on those portions of the ground floor facade where the applicant can demonstrate that the intrusion of natural light is detrimental to the ground floor use. Examples of such uses include, but are not limited to, movie theaters, museums, laboratories, and classrooms.
 - b. At least two of the following architectural elements:
 - i. Awnings;

- ii. Wall plane modulation at a minimum of three feet for every wall more than 50 feet in length;
 - iii. Pilasters or columns;
 - iv. Bays;
 - v. Balconies or building overhangs; or
 - vi. Upper story windows (comprising a minimum of 50 percent of the facade).
3. At least one pedestrian, nonservice entrance into the building will be provided on each street frontage or provided at the building corner.
4. Variation of exterior building material between the ground and upper floors of multi-story buildings.
5. All buildings with a flat roof shall use a modulated height parapet wall for wall lengths greater than 50 feet. The modulation of parapet heights is encouraged to identify building entrances.
6. All new buildings that utilize parapet walls shall include a projecting cornice detail to create a prominent edge.
7. Public street and sidewalk improvements are required per Richland Municipal Code to implement approved street cross-sections. Curb cuts are encouraged to be located adjacent to property lines and shared with adjacent properties, via joint access agreement.
8. Service bays, loading areas, refuse dumpsters, kitchen waste receptacles, outdoor storage locations, and rooftop mechanical equipment shall be located away from public rights-of-way via site planning and screened from view with landscaping, solid screening or combination.
9. Alternative Design. In the event that a proposed building and/or site does not meet the literal standards identified in this section, or the maximum setback standards set forth in RMC 23.22.040 or the maximum parking standards set forth in RMC 23.22.050, a project representative may apply to the Richland planning commission for a deviation from these site design standards. The Richland planning commission shall consider said deviation and may approve any deviation based on its review and a determination that the application meets the following findings:
- a. That the proposal would result in a development that offers equivalent or superior site design than conformance with the literal standards contained in this section; and
 - b. The proposal addresses all applicable design standards of this section in a manner which fulfills their basic purpose and intent; and

c. The proposal is compatible with and responds to the existing or intended character, appearance, quality of development and physical characteristics of the subject property and immediate vicinity. [Ord. 28-05 § 1.02; Ord. 07-06; Ord. 04-09; Ord. 07-10 § 1.01; amended during 2011 recodification; Ord. 32-11 § 4; Ord. 20-16 § 1].

23.22.030 Commercial use districts permitted land uses.

In the following chart, land use classifications are listed on the vertical axis. Zoning districts are listed on the horizontal axis.

A. If the symbol “P” appears in the box at the intersection of the column and row, the use is permitted, subject to the general requirements and performance standards required in that zoning district.

B. If the symbol “S” appears in the box at the intersection of the column and row, the use is permitted subject to the special use permit provisions contained in Chapter 23.46 RMC.

C. If the symbol “A” appears in the box at the intersection of the column and the row, the use is permitted as an accessory use, subject to the general requirements and performance standards required in the zoning district.

D. If a number appears in the box at the intersection of the column and the row, the use is subject to the general conditions and special provisions indicated in the corresponding note.

E. If no symbol appears in the box at the intersection of the column and the row, the use is prohibited in that zoning district.

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Agricultural Uses								
Raising Crops, Trees, Vineyards								P
Automotive, Marine and Heavy Equipment								
Automotive Repair – Major				P				
Automotive Repair – Minor		P	P	P	S			
Automotive Repair – Specialty Shop		S	P	P	S			
Automobile Service Station		P ¹	P ¹	P ¹	S ¹			
Auto Part Sales		P	P	P	S			
Boat Building				P				
Bottling Plants				P				P ²⁸
Car Wash – Automatic or Self-Service		P ²	P ²	P ²	S ²			

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Equipment Rentals			P	P				
Farm Equipment and Supplies Sales				P				
Fuel Station/Mini Mart	S	P	P	P	P			
Heavy Equipment Sales and Repair				P				
Manufactured Home Sales Lot				P				
Marinas						P	P	
Marine Equipment Rentals				P		P	P	
Marine Gas Sales						A	A	
Marine Repair				P		P	P	
Towing, Vehicle Impound Lots				S ³				
Truck Rentals			P	P				
Truck Stop – Diesel Fuel Sales			S	P				
Truck Terminal				P				
Vehicle Leasing/Renting			P ⁴	P	S ⁴			
Vehicle Sales			P ⁴	P	S ⁴			
Warehousing, Wholesale Use				P				
Business and Personal Services								
Animal Shelter				S ⁵				
Automatic Teller Machines	P	P	P	P	P	P		P
Commercial Kennel				P ⁵				
Contractors' Offices		P	P	P	P			
Funeral Establishments			P	P				
General Service Businesses	A	P	P	P	P	P		
Health/Fitness Facility	A	P	P	P	P	A	P	
Health/Fitness Center			P	P	P		P	
Health Spa		P	P	P	P	P		P
Hospital/Clinic – Large Animal				S ⁵				
Hospital/Clinic – Small Animal			S ⁵	P ⁵	P			

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Laundry/Dry Cleaning, Com.				P	P ²⁹			
Laundry/Dry Cleaning, Neighborhood		P	P	P	P			
Laundry/Dry Cleaning, Retail	P	P	P	P	P	P		
Laundry – Self-Service		P	P	P	P			
Mini-Warehouse				P ^{6, 31}				
Mailing Service	P	P	P	P	P	P		
Personal Loan Business	P	P	P	P	P			
Personal Services Businesses	A	P	P	P	P	P		
Photo Processing, Copying and Printing Services	P	P	P	P	P	P		
Telemarketing Services	P		P	P	P			
Video Rental Store		P	P	P	P	P		P
Food Service								
Cafeterias	A		A	A	A	A	A	
Delicatessen	P	P	P	P	P	P	P	P
Drinking Establishments		P ⁷	P	P	P	P	P	P
Micro-Brewery			P	P	P	P	P	P
Portable Food Vendors ²⁶	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁷	A ²⁸
Restaurants/Drive-Through		S ⁸	P ⁸	P ⁸	S ^{8, 9}	S ^{8, 9}		
Restaurants/Lounge		P ⁷	P	P	P	P	P	P
Restaurants/Sit Down	A	P	P	P	P	P	P	P
Restaurants/Take Out		P	P	P	P	P		P
Restaurants with Entertainment/Dancing Facilities		P ⁷	P	P	P	P	P	P
Vehicle-Based Food Service		P ³⁰	P ³⁰	P ³⁰	P ³⁰	P ³⁰		
Wineries – Tasting Room		P ⁷	P	P	P	P	P	P
Industrial/Manufacturing Uses								
Laundry and Cleaning Plants				P				P ²⁸
Light Manufacturing Uses				P				P ²⁸

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Warehousing and Distribution Facilities				P				p ²⁸
Wholesale Facilities and Operations				P				p ²⁸
Wineries – Production				P				P
Office Uses								
Financial Institutions	P	P/S ²²	P	P	P/S ²²	P		
Medical, Dental and Other Clinics	P	P	P	P	P	P		
Newspaper Offices and Printing Works			P	P	P			
Office – Consulting Services	P	P	P	P	P	P		p ²⁸
Office – Corporate	P		P	P	P	P		p ²⁸
Office – General	P	P	P	P	P	P		p ²⁸
Office – Research and Development	P		P	P	P			p ²⁸
Radio and Television Studios			P	P	P			
Schools, Commercial	P		P	P	P	P		
Schools, Trade			P	P	P			p ²⁸
Travel Agencies	P	P	P	P	P	P		
Public/Quasi-Public Uses								
Churches	p ¹⁰	p ¹⁰	p ¹⁰	p ¹⁰	P	p ¹⁰		
Clubs or Fraternal Societies	p ¹⁰	p ¹⁰	p ¹⁰	p ¹⁰	p ¹⁰	p ¹⁰		
Cultural Institutions	p ¹⁰	p ¹⁰	p ¹⁰		p ¹⁰	p ¹⁰		p ¹⁰
General Park O&M Activities	P	P	P	P	P	P	P	P
Hospitals	P		P	P	P			
Passive Open Space Use	P	P	P	P	P	P	P	P
Power Transmission and Irrigation Wasteway Easements and Utility Uses	p ¹¹	p ¹¹	p ¹¹	p ¹¹	p ¹¹	p ¹¹	p ¹¹	p ¹¹
Public Agency Buildings	P	P	P	P	P	P	P	

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Public Agency Facilities	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹	P ¹¹
Public Campgrounds				S			S	
Public Parks	P	P	P	P	P	P	P	P
Schools	P ¹²	P ¹²	P ¹²	P ¹²	P ¹²	P ¹²		
Schools, Alternative	P ¹³	P ¹³	P ¹³	P ¹³	P ¹³			
Special Events Including Concerts, Tournaments and Competitions, Fairs, Festivals and Similar Public Gatherings	P	P	P	P	P	P	P	P
Trail Head Facilities	P	P	P	P	P	P	P	P
Trails for Equestrian, Pedestrian, or Nonmotorized Vehicle Use	P	P	P	P	P	P	P	P
Recreational Uses								
Art Galleries			P	P	P	P	P	P
Arcades		P	P	P	P	P	P	
Boat Mooring Facilities						P	P	
Cinema, Indoor			P	P	P	P	P	
Cinema, Drive-In			P	P				
Commercial Recreation, Indoor		S ⁷	P	P	P	P	P	
Commercial Recreation, Outdoor			P	P		P	P	
House Banked Card Rooms				P ¹⁴	P ¹⁴	P ¹⁴	P ¹⁴	
Recreational Vehicle Campgrounds				S ¹⁵			S ¹⁵	
Recreational Vehicle Parks				S ¹⁶			S ¹⁶	
Stable, Public				S ¹⁷				
Theater		P ⁷	P	P	P	P	P	P
Residential Uses								
Accessory Dwelling Unit		A	A	A	A	A		A
Apartment, Condominium (3 or more units)	P		P ¹⁸		P	P		
Assisted Living Facility	P		P		P ¹⁸	P		

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Bed and Breakfast	P	P	P	P	P	P	P	P
Day Care Center	P ¹⁹	P ¹⁹	P ¹⁹	P ¹⁹	P ¹⁹	P ¹⁹		
Dormitories, Fraternities, and Sororities	P				P	P		
Dwelling, One-Family Attached						P ²⁵		
Dwelling, Two-Family Detached						P		
Dwelling Units for a Resident Watchman or Custodian				A				P ²⁸
Emergency Housing	P		P	P	P	P	P	P
Emergency Shelters	P		P	P	P	P	P	P
Family Day Care Home	P ¹⁹					P ¹⁹		
Houseboats						P	P	
Hotels or Motels	P		P	P	P	P	P	P
Nursing or Rest Home	P		P		P ¹⁸	P		
Permanent Supportive Housing	P		P	P	P	P	P	P
Recreational Club	A				A	A		
Senior Housing	P				P ¹⁸	P		
Temporary Residence	P ²⁰	P ²⁰	P ²⁰	P ²⁰	P ²⁰	P ²⁰		P
Transitional Housing	P		P	P	P	P	P	P
Retail Uses								
Adult Use Establishments				P ²¹				
Apparel and Accessory Stores		P	P	P	P	P		P
Auto Parts Supply Store		P	P	P	P			
Books, Stationery and Art Supply Stores	A	P	P	P	P	P		P
Building, Hardware, Garden Supply Stores		P	P	P	P			
Department Store			P	P	P			
Drug Store/Pharmacy	A	P/S ²²	P	P	P	P		
Electronic Equipment Stores		P	P	P	P	P		

Land Use	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Food Stores		P	P	P	P	P		
Florist		P	P	P	P	P		P
Furniture, Home Furnishings and Appliance Stores		P	P	P	P			
Landscaping Material Sales			A	P				
Lumberyards				P				
Nursery, Plant				P				P
Office Supply Store	A	P	P	P	P	P		
Outdoor Sales				P				
Parking Lot or Structure	P	P	P	P	A	P		P
Pawn Shop				P				
Pet Shop and Pet Supply Stores		P	P	P	P			
Retail Hay, Grain and Feed Stores				P				
Secondhand Store			P	P	P	P		
Specialty Retail Stores		P	P	P	P	P		P
Miscellaneous Uses								
Bus Station				P	P			
Bus Terminal				P	P			
Bus Transfer Station	P		P	P	P		P	
Cemetery	P		P	P				
Community Festivals and Street Fairs	P	P	P	P	P	P	P	P
Convention Center	P		P	P	P	P	P	
Macrofacilities	P	P	P	P	P	P	P	P
Monopole			S ²³	P/S ²³	S ²³			
On-Site Hazardous Waste Treatment and Storage	A	A	A	A	A	A	A	A
Outdoor Storage		A ²⁴	A ²⁴	P ²⁴				
Storage in an Enclosed Building	A	A	A	A	A	A	A	A ²⁸

1. RMC 23.42.280
2. RMC 23.42.270
3. RMC 23.42.320
4. RMC 23.42.330
5. RMC 23.42.040
6. RMC 23.42.170
7. RMC 23.42.053
8. RMC 23.42.047
9. RMC 23.42.055
10. RMC 23.42.050
11. RMC 23.42.200
12. RMC 23.42.250
13. RMC 23.42.260
14. RMC 23.42.100
15. RMC 23.42.230
16. RMC 23.42.220
17. RMC 23.42.190
18. Use permitted on upper stories of multistory buildings, if main floor is used for commercial or office uses.
19. RMC 23.42.080
20. RMC 23.42.110
21. RMC 23.42.030
22. Use permitted, requires special use permit with drive-through window.
23. Chapter 23.62 RMC
24. RMC 23.42.180
25. RMC 23.18.025
26. See definition, RMC 23.06.780.
27. RMC 23.42.185
28. Activities permitted only when directly related to and/or conducted in support of winery operations.
29. Within the central business district (CBD), existing commercial laundry/dry cleaning uses, established and operating at the time the CBD district was established, are allowed as a permitted use. All use of the land and/or buildings necessary and incidental to that of the commercial laundry/dry cleaning use, and existing at the effective date of the CBD district, may be continued. Commercial laundry/dry cleaning uses not established and operating at the time the CBD district was established are prohibited.
30. RMC 23.42.325
31. Mini-warehouse uses are prohibited in the Horn Rapids employment center.
[Ord. 28-05 § 1.02; Ord. 15-07; Ord. 04-09; Ord. 07-10 § 1.02; amended during 2011 recodification; Ord. 32-11 § 5; Ord. 48-17 § 2; Ord. 07-19 § 6; Ord. 15-21 § 1, 2021; Ord. 2022-19 § 4; Ord. 2024-46 § 1].

23.22.040 Site requirements and development standards for commercial use districts.

In the following chart, development standards are listed on the vertical axis. Zoning districts are listed on the horizontal axis. The number appearing in the box at the intersection of the column and row represents the dimensional standard that applies to that zoning district.

Standard	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
Minimum Lot Area	None	None	None	None	None	None	None	None
Maximum Density – Multifamily Dwellings (units:square feet)	1:1,500	N/A	N/A	N/A	None	1:1,000	N/A	N/A
Minimum Lot Width – One-Family Attached Dwellings	N/A	N/A	N/A	N/A	N/A	30 feet	N/A	N/A
Minimum Front Yard Setback ¹⁴	20 feet	45 feet ¹	0 feet ²	0 feet ²	CBD, Parkway, Uptown Districts: 0 feet min. – 20 feet max. ^{3,11,13} Medical District: 0 feet min.	Note 4,5	Note 4	20 feet
Minimum Side Yard Setback	0 feet ⁶	0 feet ⁷	None	None	0 feet ^{6,8}	0 feet ^{5,9}	0 feet	0 feet ^{6,8}
Minimum Rear Yard Setback	0 feet ^{6,8}	0 feet ⁷	None	None	0 feet ^{6,8}	0 feet ^{5,8,10}	0 feet	0 feet ^{6,8}
Maximum Building Height ^{14, 15}	55 feet	30 feet	80 feet	80 feet	CBD: 110 feet Medical: 140 feet Parkway: 50 feet Uptown: 50 feet	55 feet ¹² Columbia Point North: 100 feet	35/55 feet ¹²	35 feet
Minimum Dwelling Unit Size (in square feet, excluding porches, decks,	500 feet	N/A	N/A	N/A	N/A	500 feet	N/A	N/A

Standard	C-LB	C-1	C-2	C-3	CBD	WF	CR	CW
balconies and basements)								

1. Each lot shall have a front yard 45 feet deep or equal to the front yards of existing buildings in the same C-1 district and within the same block.
2. No setback required if street right-of-way is at least 80 feet in width. Otherwise, a minimum setback of 40 feet from street centerline is required.
3. Unless a greater setback is required by Chapter 12.11 RMC, Intersection Sight Distance.
4. Front and Side Street. No building shall be closer than 40 feet to the centerline of a public right-of-way. The setback area shall incorporate pedestrian amenities such as increased sidewalk width, street furniture, landscaped area, public art features, or similar features.
5. In the case of attached one-family dwelling units, setback requirements shall be as established for attached dwelling units in the medium-density residential small lot (R-2S) zoning district. Refer to RMC 23.18.040.
6. In any commercial limited business (C-LB), central business (CBD) or in any commercial winery (CW) zoning district that directly abuts a single-family zoning district, the following buffer, setback and building height regulations shall apply to all structures:
 - a. Within the commercial limited business (C-LB), the central business district (CBD) and the commercial winery (CW) districts, buildings shall maintain at least a 35-foot setback from any property that is zoned for single-family residential use. Single-family residential zones include R-1-12 – single-family residential 12,000, R-1-10 – single-family residential 10,000, R-2 – medium-density residential, R-2S – medium-density residential small lot, or any residential planned unit development that is comprised of single-family detached dwellings.
 - b. Buildings that are within 50 feet of any property that is zoned for single-family residential use in commercial limited business (C-LB) and the commercial winery (CW) districts and buildings that are within 50 feet of any property that is zoned for and currently developed with a single-family residential use in the central business district (CBD) (as defined in footnote (6)(a)) shall not exceed 30 feet in height. Beyond the area 50 feet from any property that is zoned for single-family residential use, building height may be increased at the rate of one foot in building height for each additional one foot of setback from property that is zoned for single-family residential use to the maximum building height allowed in the C-LB, CW and CBD zoning districts, respectively.
 - c. A six-foot-high fence that provides a visual screen shall be constructed adjacent to any property line that adjoins property that is zoned for single-family residential use, or currently zoned for and developed with a single-family residential use in the CBD district. Additionally, a 10-foot landscape strip shall be provided adjacent to the fence. This landscape strip may be used to satisfy the landscaping requirements established for the landscaping of parking facilities as identified in RMC 23.54.140.
 - d. In the C-LB and CW districts, a 20-foot setback shall be provided for any side yard that adjoins a street.

7. Side yard and rear yard setbacks are not required except for lots adjoining a residential development, residential district, or a street. Lots adjoining either a residential development or residential district shall maintain a minimum 15-foot setback. Lots adjoining a street shall maintain a minimum 20-foot setback. Required side or rear yards shall be landscaped or covered with a hard surface, or a combination of both. No accessory buildings or structures shall be located in such yards unless otherwise permitted by this title.
8. No minimum required, except parking shall be set back a minimum of five feet to accommodate required landscape screening as required under RMC 23.54.140.
9. Side Yard. No minimum, except parking shall be set back a minimum of five feet, and buildings used exclusively for residences shall maintain at least one foot of side yard for each three feet or portion thereof of building height. Side yards adjoining a residential district shall maintain setbacks equivalent to the adjacent residential district.
10. No minimum, except parking shall be set back a minimum of five feet. Rear yards adjoining a residential district shall maintain setbacks equivalent to the adjacent residential district.
11. Commercial developments such as community shopping centers or retail centers over 40,000 square feet in size and typically focused around a major tenant, such as a supermarket grocery, department store or discount store, and supported with smaller “ancillary” retail shops and services located in multiple building configurations, are permitted front and street side maximum setback flexibility for the largest building. Maximum setback standards on any other new buildings may be adjusted by the planning commission as part of the alternative design review as set forth in the performance standards and special requirements of RMC 23.22.020(E)(9).
12. All buildings that are located in both the waterfront (WF) district and that fall within the jurisdictional limits of the Shoreline Management Act shall comply with the height limitations established in the Richland shoreline master program (RMC Title 26). Buildings in the WF district that are not subject to the Richland shoreline master program shall not exceed a height of 55 feet unless located within the Columbia Point North District established by footnote 15 and depicted on Plate No. 4.
13. Physical additions to existing nonconforming structures are not subject to the maximum front yard setback requirements.
14. The medical, uptown and parkway districts of the CBD zoning district are established as shown by Plates 23.22.040(1), (2) and (3).
15. The Columbia Point North District of the Waterfront Zoning District is established as shown by Plate 23.22.040(4).
16. The Horn Rapids employment center is established as shown by Plate 23.22.040(5).

PLATE NO. 1 - 23.22.040

PLATE 1

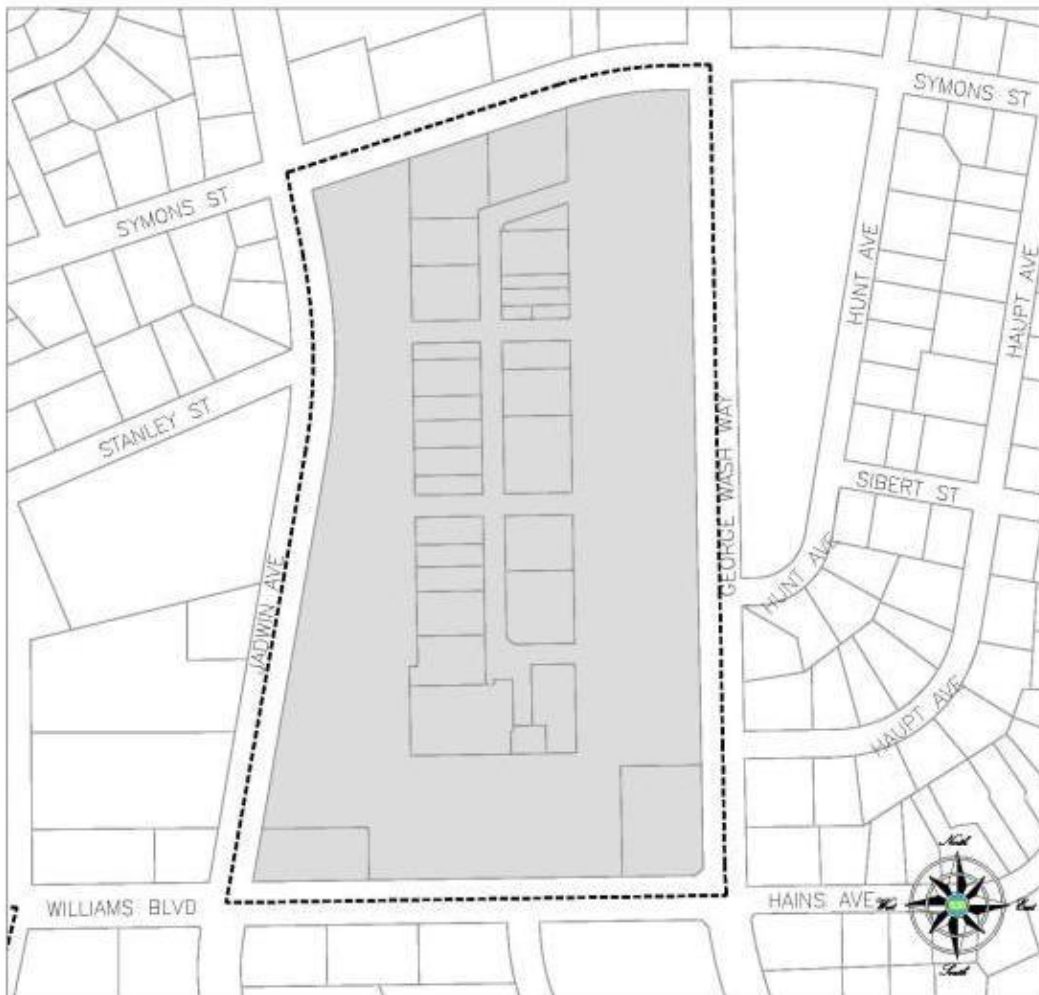


CBD - MEDICAL DISTRICT

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PLATE NO. 2 - 23.22.040

PLATE 2

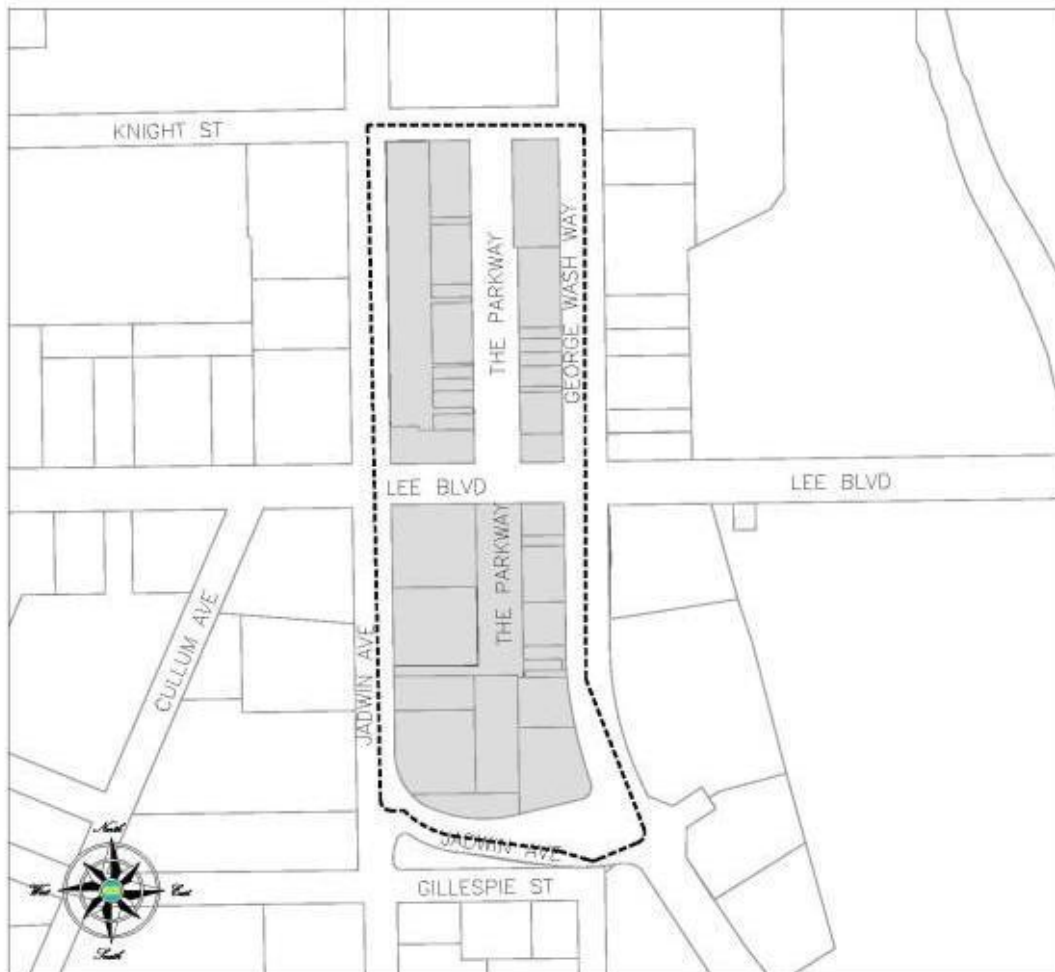


CBD - UPTOWN DISTRICT

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PLATE NO. 3 - 23.22.040

PLATE 3

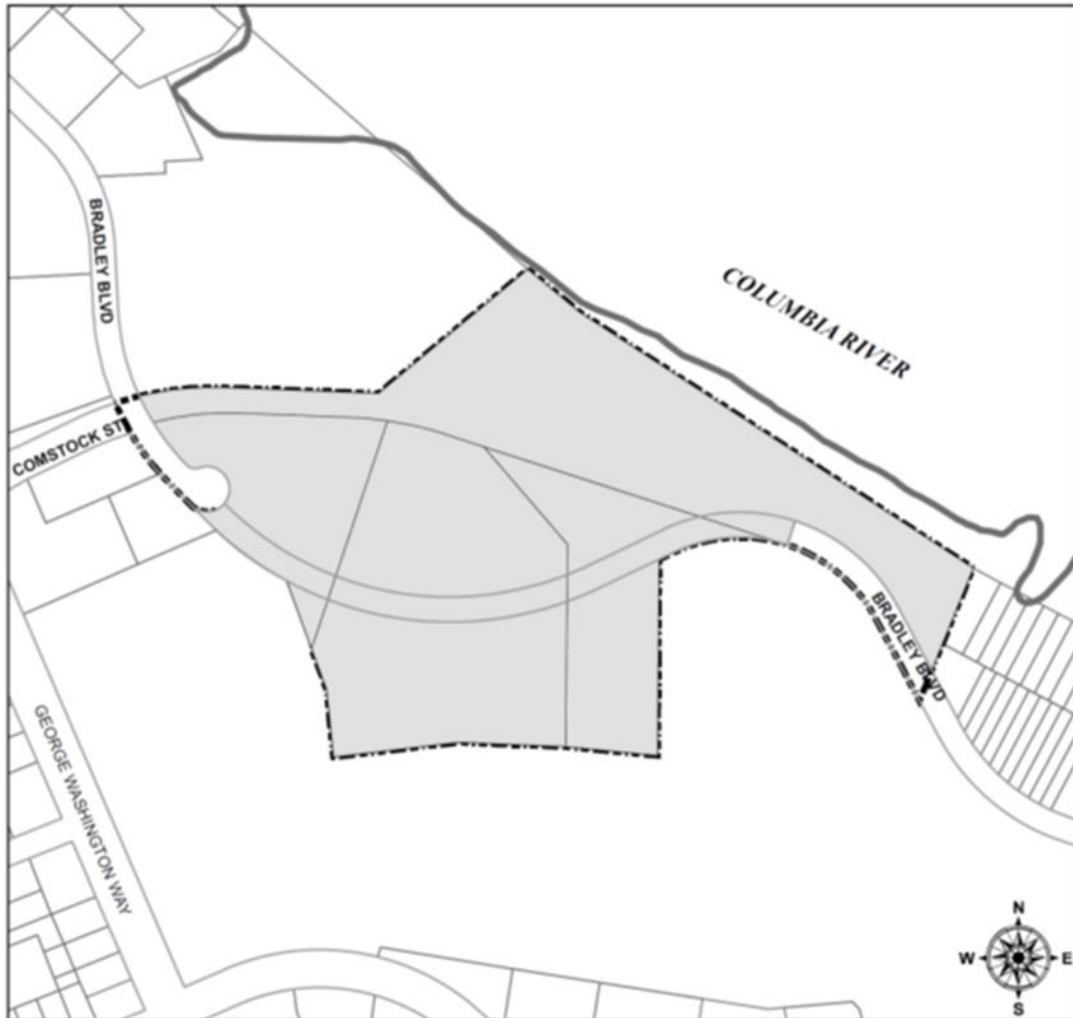


CBD - THE PARKWAY DISTRICT

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PLATE NO.4 - 23.22.040

PLATE 4

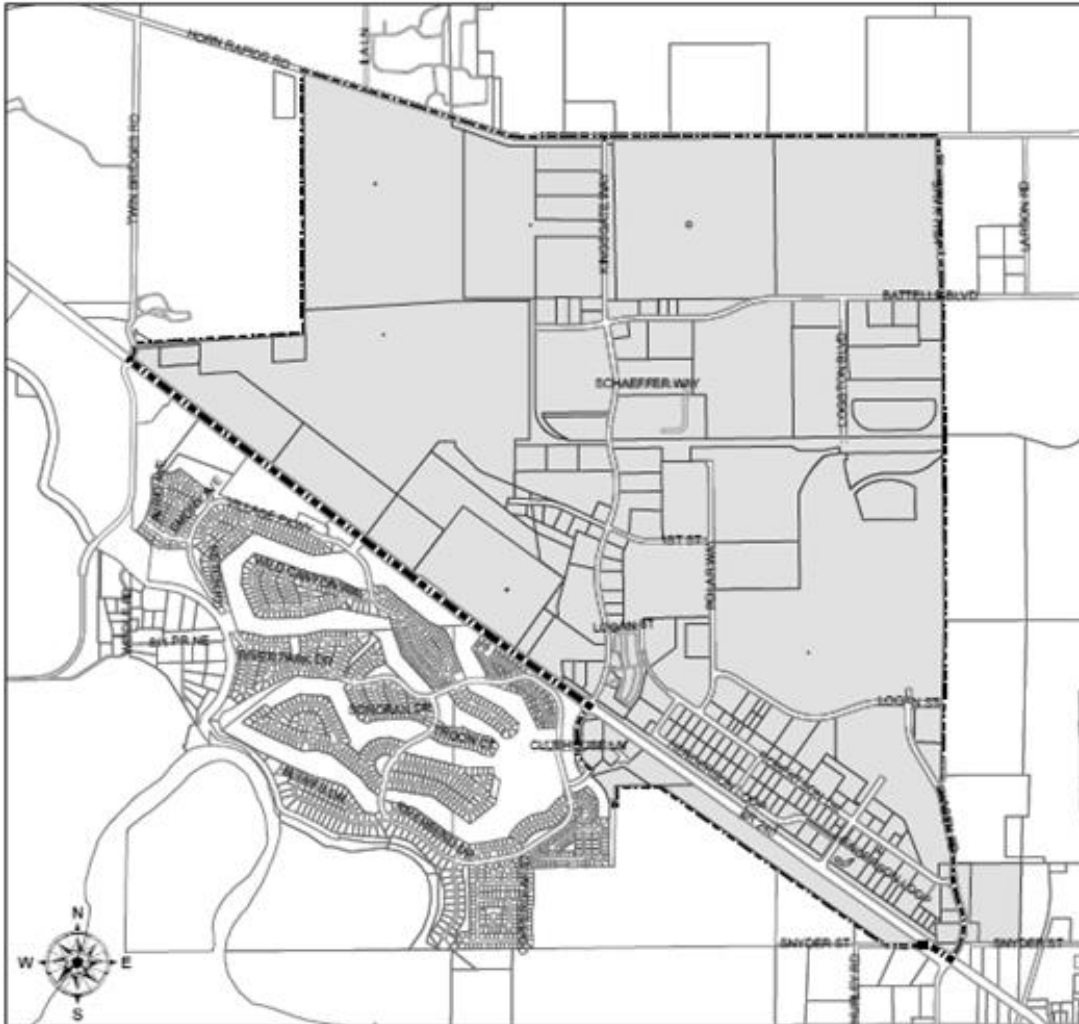


WF - COLUMBIA POINT NORTH

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PLATE NO. 5 - 23.22.040

PLATE 5



HORN RAPIDS EMPLOYMENT CENTER

[Ord. 28-05 § 1.02; Ord. 04-09; Ord. 07-10 § 1.03; amended during 2011 recodification; Ord. 32-11 § 6; Ord. 13-21 § 1; Ord. 15-21 § 2, 2021; Ord. 2024-38 § 1, 2024; Ord. 2024-46 § 2].

23.22.050 Parking standards for commercial use districts.

A. Off-street parking space shall be provided in all commercial zones in compliance with the requirements of Chapter 23.54 RMC.

~~B. Central Business District Off Street Parking. All uses have a responsibility to provide parking. The parking responsibility for any new use or change in use shall be determined in accordance with the requirements of Chapter 23.54 RMC. The maximum number of parking spaces provided on-site shall not exceed 125 percent of the minimum required parking as specified in Chapter 23.54 RMC; provided, that any number of parking spaces beyond the established maximum may be approved by the planning commission subject to RMC 23.22.020(E)(9) (Alternative Design).~~

~~1. The off-street parking requirement may be reduced as follows:~~

~~a. The planning commission may reduce the parking responsibility as provided by RMC 23.54.080, joint use; and/or~~

~~b. Within a 600-foot radius of the property, and within the CBD zoning district, a 25 percent credit will be provided for each on-street parking space and/or for each off-street parking space located in a city-owned public parking lot. The allowed combined reduction in required off-street parking shall not exceed 50 percent of the overall off-street parking requirement (including any reductions contained in RMC 23.54.080). Example: one off-street space will be credited if four on-street spaces are located within 600 feet of the property. Parking space dimensions are found in RMC 23.54.120. Only those streets designated for on-street parking shall be considered for the credit. Curb cuts, driveways, hydrant frontages, and similar restricted parking areas shall be excluded from the calculation.~~

~~2. Any parking lot that has frontage on a public street or accessway shall be screened with a combination of trees planted at no less than 30 feet on center and shrubs planted to form a uniform hedge within five years. A masonry wall not lower than 18 inches and not higher than 36 inches may be substituted for the shrubs. The landscaping and masonry wall, if used, shall be at no greater setback than the maximum setback for a front or street side (RMC 23.22.040). Masonry walls are subject to the performance standards found in RMC 23.22.020(E), and must be granted approval by the public works director for compliance with vision clearance requirements for traffic safety before installation. [Ord. 28-05 § 1.02; Ord. 04-09; Ord. 07-10 § 1.02; amended during 2011 recodification].~~

Section 3 Chapter 23.54 of the Richland Municipal Code, entitled Off-street parking and landscaping, as first enacted by recodification occurring through Ordinance No. 28-05, and last amended by Ordinance No. 10-21, is hereby amended as follows:

Chapter 23.54

OFF-STREET PARKING AND LANDSCAPING

Sections:

- 23.54.010 Off-street parking required.
- 23.54.020 Standards and requirements.
- 23.54.030 Unspecified uses.
- 23.54.040 Motorcycles.
- 23.54.050 Bicycles.
- 23.54.055 Compact car spaces.
- 23.54.060 Mixed occupancies.
- 23.54.070 Joint use of parking facilities – Continuance assured.
- 23.54.080 Joint use of parking facilities – Spaces required.
- 23.54.090 Location of parking spaces.
- 23.54.100 Spaces lost for access.
- 23.54.110 Improvement of parking spaces.
- [23.54.115 Tandem parking.](#)
- 23.54.120 Layout plan.
- 23.54.130 Loading and unloading.
- 23.54.140 Landscaping of parking facilities.
- 23.54.150 Adjustments of landscaping standards.
- 23.54.160 Perimeter landscaping of industrial facilities.

23.54.010 Off-street parking required.

In all use districts, [except for Central Business District \(CBD\) and Columbia Point North Waterfront District as outlined in RMC 23.22.010\(F\) and 23.22.040 Plate 4 respectively, which are hereby exempted from the parking requirements established in 23.54.020](#), space for the off-street parking of vehicles shall be provided and improved for use in accordance with the following:

A. For all new construction and development, off-street parking shall be provided in accordance with the requirements set forth in this chapter.

B. When any existing building or use is enlarged, expanded or altered to effect an arrangement of space or use which increases the required number of spaces by more than 10 percent over the number required by the building or use prior to the change or alteration, off-street parking shall be provided in accordance with the requirements set forth in this chapter; provided, that if the number of additional required parking spaces from any such enlargement, expansion or alteration is four or less, no additional off-street parking need be provided or improved. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

[C. There shall be no minimum required parking spaces, as established in RMC 23.54.020, for](#)

1. Residences under 1,200 square feet Gross Floor Area (GFA);
2. Commercial spaces under 3,000 square feet of GFA;
3. Affordable housing;
4. Senior housing.
5. Day care centers;
6. Ground level nonresidential spaces in mixed-use buildings;
7. A building undergoing a change of use from a nonresidential to a residential use, or a change of use for a commercial use;

23.54.020 Standards and requirements.

The minimum required parking spaces for the respective uses shall be as follows:

A.	Residential Uses	Number of Parking Stalls Required
1.	Single-family attached and detached dwellings, manufactured homes, condominiums and duplexes <u>Dwelling, Single Family attached, detached and accessory, Condominiums, and Accessory Apartments</u>	2 spaces per dwelling unit. <u>1 space per dwelling unit.</u>
2.	Multiple family complexes Apartments, studio <u>Dwelling, multifamily, and rooming houses, boardinghouses, and dormitories</u>	1.5 spaces per dwelling unit. <u>1 space per dwelling unit.</u> 0.5 spaces per dwelling unit.
3.	Senior housing	1 space per 2 dwelling units.
4.	Rooming houses, boardinghouses and dormitories	1 space per person capacity.
5. <u>3.</u>	Hotels and motels	1 space/ <u>per guest</u> room, plus required space for any restaurant (1 space per 100 <u>500</u> square feet of GFA*), plus 50% of required spaces for other associated uses.
B.	Institutional Uses	Number of Parking Stalls Required
1.	Elementary and middle schools	2 spaces for each classroom.
2.	High schools	8 spaces for each classroom.
3.	Colleges, universities and instructional facilities – adult	1 space per every 3 seats in classrooms.
4.	Day care centers	2 spaces per staff person with a minimum of 4 spaces.
5. <u>4.</u>	Churches, mortuaries and funeral homes	1 space per 4 seats in the chapel or nave.
6. <u>5.</u>	Rest homes, nursing homes and convalescent centers	1 space per staff doctor plus 1 space for every 3 other staff plus 1 space per every 5 beds.
7. <u>6.</u>	Hospitals	1 space per staff doctor, plus 1 space for every 3 other staff members, plus 1 space for every 3 beds.
8. <u>7.</u>	Medical and dental clinics	1 space per 250 <u>500</u> square feet of GFA.
C.	Office Uses ¹	Number of Parking Stalls Required

1.	Banks, businesses or professional offices <u>without a drive-through</u>	1 space per 350 square feet of GFA less 3 spaces for each drive-through window up to a maximum reduction of 33% of the required spaces <u>1 space per 500 square feet of GFA.</u>
2.	<u>Banks with a D</u> drive-through windows – banks	6 <u>stacking</u> spaces per drive-through window (8' wide x 18' long) plus 1 service space and 1 exit space per <u>drive-through</u> window; <u>1 space per 500 square feet of GFA.</u>
3.	<u>Businesses or professional offices with a D</u> drive-through windows—nonbank and nonfood	1 service space per window plus 1 stacking space per window (8' wide x 18' long) plus 1 <u>parking</u> service space per <u>drive-through window</u> maximum number of on-duty employees; <u>1 space per 500 square feet of GFA.</u>
D.	Commercial and Industrial Uses¹	Number of Parking Stalls Required
1.	Food stores, markets, drugstores, liquor stores, and designed shopping centers less than 3,000 square feet GFA (exclusive of basement areas)	1 space per 400 square feet of GFA.
2. <u>1.</u>	Food stores, markets, drugstores, liquor stores, and designed shopping centers more than 3,000 square feet GFA (exclusive of basement areas) <u>Commercial spaces over 3,000 square feet of GFA</u>	1 space per 300 square feet of GFA. <u>1 space per 500 square feet of GFA.</u>
3.	Small appliance, personal service, hardware, household equipment, clothing and other retail stores	1 space per 400 square feet of GFA.
4.	Large appliance and furniture stores	1 space per 800 square feet of GFA.
5.	Wholesale stores, warehouses, storage buildings, motor vehicle or machinery sales	1 space per employee, with a minimum of 4 spaces.
6.	Service stations	1 space per employee, plus 1 space per service bay (bay not counted as a space); with a minimum of 4 spaces.
7.	Automobile laundries and car washes	2 spaces at the ingress and 2 spaces at the egress of each lane or washing bay.
8.	Self-service laundromat	1 space per 2 washing machines.

9. <u>2.</u>	Manufacturing	1 space per each 2 employees on the largest shift.
E.	Restaurant and Tavern Uses	Number of Parking Stalls Required
1. <u>3.</u>	Seated customers <u>Food service establishments without a drive-through</u>	1 space per 100 square feet of GFA. 1 space per 500 square feet of GFA¹.
2.	Take-out service	1 space per 100 square feet of GFA.
3.	Drive-in only	1 space per 50 square feet of GFA.
4.	Drive-in as fixed type of facility	1 space per 100 square feet of GFA.
5. <u>4.</u>	<u>Food service establishments with a Ddrive-through</u>	5 <u>stacking</u> spaces per <u>drive-through</u> window (<u>8' wide x 18' long</u>) with a minimum of 8 <u>stacking</u> spaces; <u>1 space per 500 square feet of GFA¹.</u>
<u>5.</u>	<u>Mobile vehicle food hub</u>	<u>2 spaces per food truck; 1 space per 500 square feet of GFA¹.</u>
F. <u>E.</u>	Places of Assembly and Recreational Facilities	Number of Parking Stalls Required
1.	Places of assembly, dance halls, skating rinks and exhibition halls without fixed seats	1 space per 150 square feet of GFA.
2.	Places of assembly, stadiums, sports arenas, auditoriums with fixed seats	1 space per 3 seats.
3.	Bowling alleys	5 spaces per each lane.
4.	Tennis, squash, handball, etc.	2 spaces per court.
5.	Swimming pools	1 space per 50 square feet of surface water area.
6.	Basketball and volleyball	6 spaces per court.
7.	Golf	7 spaces per green.
8.	Indoor not previously mentioned	1 space per 250 square feet of GFA.
9.	Outdoor not previously mentioned	1 space per 2,500 square feet of land area.

*—1. If a building has multiple commercial use spaces located on a single parcel, the parking minimum shall be based on the sum of their combined GFA.

[Ord. 28-05 § 1.02; Ord. 55-15 § 3; Ord. 10-21 § 1; Ord. 21-21 § 1].

23.54.030 Unspecified uses.

In those instances where this title does not specify a parking requirement for a specific use, the administrative official shall establish the minimum requirement on a case-by-case basis. The applicant may be required to provide sufficient information to demonstrate that the parking demand for a specific use will be satisfied, based upon existing uses similar to the proposed use and other relevant factors including but not limited to required parking for the proposed use as determined by other comparable jurisdictions and based on available planning and technical studies. The administrative official may require the applicant to have a parking study for the proposed use prepared by a professional consultant with expertise in preparing traffic and parking demand analyses. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.040 Motorcycles.

Parking spaces for motorcycles shall be provided as follows:

- A. All multiple-family developments and nonresidential uses listed in RMC 23.54.020 shall provide one motorcycle space for every 25 required or provided automobile spaces, with a minimum of one space.
- B. Each motorcycle space shall be easily accessible and have adequate space for a standard size motorcycle.
- C. Spaces shall be surfaced in accordance with RMC 23.54.110.
- D. The normal automobile parking requirement may be reduced by one space for every three motorcycle spaces provided, up to a maximum reduction of five percent of the required spaces.
- E. Motorcycle parking areas shall be clearly identified with appropriate striping. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.050 Bicycles.

Parking spaces for bicycles shall be provided as follows:

- A. All commercial (office, retail, wholesale, warehousing), industrial, institutional, and recreational uses, except businesses whose main purpose is servicing automobiles, shall provide a minimum of five bicycle spaces, with an additional bicycle space for each 30 required or provided parking stalls. Schools shall provide five spaces per elementary and junior high classroom, and two spaces per high school classroom.
- B. ~~Devices shall be provided to which bicycles can be securely locked.~~ A bicycle rack shall allow for the locking of the bicycle frame and one (1) wheel to the rack and shall support a bicycle in a stable position with a minimum of two points of contact to the bicycle frame and without damage to the wheels, frame, or components. Examples of racks that meet and do not meet this requirement are shown as Plates 1 and 2 at the end of this section.

C. Spaces shall be easily accessible, large enough to park a full sized 10-speed bicycle when other bicycles are present, have a durable and dust-free surface, graded and drained, and be maintained in a trash-free manner.

D. Spaces shall be adequately illuminated during normal hours of operation.

E. Required or provided bicycle parking spaces shall be located within 50 feet of the main entrance of a building, be well lit, and visible to pedestrians and bicyclists.

PLATE 1 – Examples of bike racks that meet the design requirements

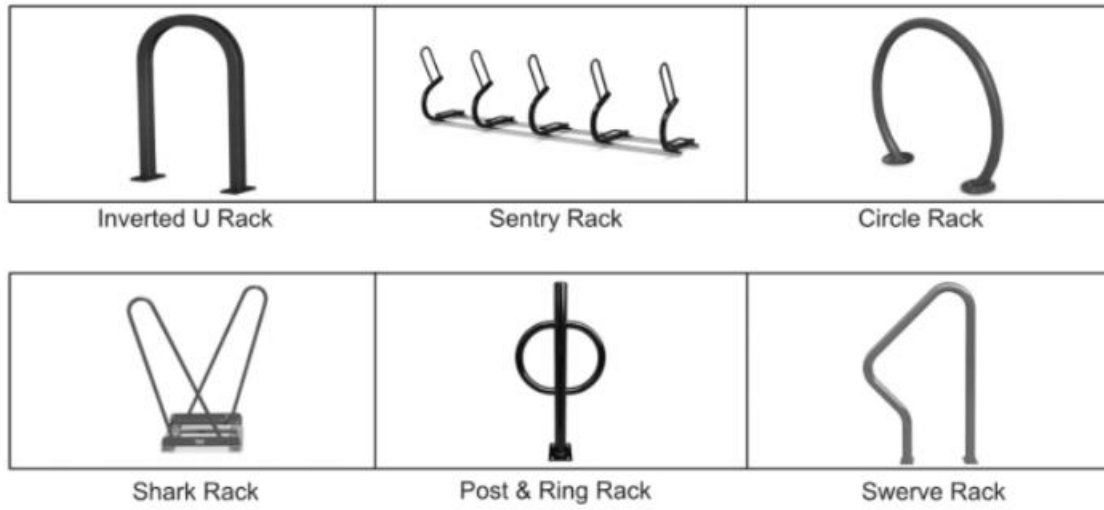
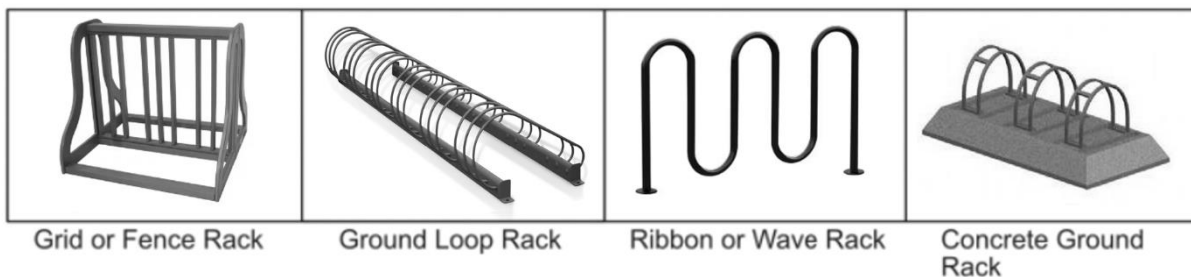


PLATE 2 – Examples of bike racks that do not meet the design requirements



[Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.055 Compact car spaces.

Any parking lot of four or more spaces may have 25 percent of the required or provided spaces marked for compact cars. Compact ~~car spaces for commercial developments must be no less than nine feet wide and 15 feet long. Multifamily development compact~~ car spaces ~~must~~shall be no less than ~~be~~ seven and one-half feet wide and 15 feet long. In addition to the dimensional standards of this section, all compact car spaces ~~must~~shall have adequate back-up space to efficiently and safely negotiate the parking area. [Ord. 10-21 § 1].

23.54.060 Mixed occupancies.

In the case of mixed uses, the total requirements for off-street parking facilities shall be the sum of the requirements for the various uses computed separately. The ground level nonresidential space in mixed-use buildings has no parking requirement. Off-street parking facilities for one use

shall not be considered as providing required facilities for any other use except as hereinafter specified for a joint use. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.070 Joint use of parking facilities – Continuance assured.

Two or more properties may jointly use a common parking facility, provided said facility is jointly owned or otherwise secured by easement or other sufficient legal document that assures continuance of the joint use of said facility. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.080 Joint use of parking facilities – Spaces required.

For joint use of parking facilities, the total number of required spaces may be reduced by ~~10~~ 25 percent. ~~The number may be reduced by a total of 25 percent with the approval of the board of adjustment.~~ Under the following circumstances, further reduction may be made:

A. No more than 50 percent of the parking spaces required or provided for a theater, church, bowling alley, dance hall, bar, restaurant, or other enterprise which is primarily a nighttime or Sunday use may be supplied by the off-street parking spaces allocable to certain other types of uses specified under RMC 23.54.020.

B. No more than 50 percent of the parking spaces required or provided for a bank, business office, retail store, personal service shop, household equipment or furniture shop, or other enterprise which is primarily a daytime and non-Sunday use may be supplied by the off-street parking spaces allocable to certain nighttime or Sunday uses.

Application to the board of adjustment for more than 10 percent reduction shall be by letter, stating the reasons for the request. [Ord. 28-05 § 1.02; Ord. 24-14 § 1.01; Ord. 10-21 § 1].

23.54.090 Location of parking spaces.

Required or provided off-street parking spaces shall be located as follows:

A. For any type of dwelling: on the same lot with the building to be served.

B. For any other use except one served by an approved joint-use parking facility: on the same lot with, or not more than ~~300~~ 500 feet from, the building or use to be served.

C. For a use served by an approved joint-use parking facility: on the same lot with, or not more than 800 feet from, the building or use to be served.

D. For a planned shopping center: in the location or locations contemplated by the general overall layout scheme for said center at ultimate development (e.g., peripheral parking). [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.100 Spaces lost for access.

In situations where parking spaces attributed to one use become the official means of access to another use, the latter use shall, as a condition of site or building plan approval, provide a number of spaces equal to the number rendered unusable. Such spaces shall be in addition to the

number required for the new use, and the allocation shall be documented in a manner satisfactory to the administrative official. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.110 Improvement of parking spaces.

Any parking facility for four or more vehicles shall be improved in accordance with the following requirements:

A. Off-street parking facilities; including but not limited to a parking, loading, circulation area, aisle, or driveway shall be surfaced with Portland cement, asphaltic concrete, or other approved hard surface in order to provide a ~~durable-and~~ dust-free parking surface; ~~and~~ shall be graded and drained so as to dispose of surface water to the satisfaction of the city engineer; and shall be maintained in good condition free of weeds, dust, trash, and debris. Applicants are encouraged to consider use of permeable surfaces as a means to reducing storm water runoff. Hard surface materials other than concrete and asphalt may be permitted and are subject to additional review and prior approval by the Zoning Administrator. ~~Nonemployee parking areas shall be paved and all such spaces shall be delineated by striping as shown in attached Plate 3 which is set forth at the end of this section.~~

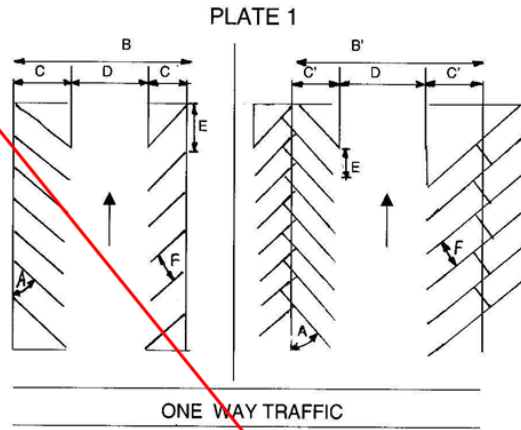
B. Off-street parking spaces may consist of a grass block paver, grasscrete, or turf stone surface. Existence of legally nonconforming gravel surfacing in existing designated parking spaces may not be a reason for prohibiting utilization of existing parking spaces to meet minimum parking space requirements, up to a maximum of six parking spaces.

~~B. C.~~ Any lighting used to illuminate any off-street parking facility shall be so arranged as to reflect light away from any residential adjoining premises.

~~C. D.~~ No more than two feet six inches of overhang beyond a wheel stop may be counted as part of a parking space. Said overhang shall not interfere with landscaping or decrease the clear width of a sidewalk to less than four feet by its encroachment.

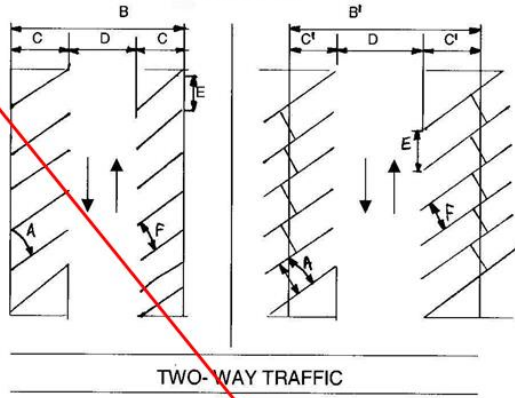
~~D. E.~~ Off-street parking area layout and dimensions shall be not less than as shown by Plates 1; and 2-and 3, which are set forth at the end of this section. Exits and entrances shall be approved by the administrative official.

~~E. F.~~ Except for parking spaces or other vehicle use areas under, on, or within buildings, and areas serving single-family and two-family uses, off-street parking facilities shall be landscaped in accordance with RMC 23.54.140.



A Parking Angle (Degrees)	B Parking Section Width	C Parking Bank Width	D Traffic Aisle Width	E Curb Length Per Car	F Car Stall Width	B1 Parking Section Width	C1 Parking Bank Width
0	30'	9'	12'	20'	9'	30'	9'
35	49.6'	18.8'	12'	15.8'	9'	42.4'	15.2'
40	51.2'	19.6'	12'	14.1'	9'	44.6'	16.3'
45	53.2'	20.6'	12'	12.7'	9'	46.6'	17.3'
50	54.6'	21.3'	12'	11.7'	9'	48.4'	18.2'
55	56.2'	21.6'	13'	10.9'	9'	51'	19.0'
60	58.8'	21.9'	15'	10.4'	9'	54.2'	19.6'
65	61.0'	22'	17'	9.9'	9'	57'	20.0'
70	62.8'	21.9'	19'	9.6'	9'	59.6'	20.3'
90	64.0'	20.0'	24'	9.0'	9'	--	--

PLATE 2



A	B	C	D	E	F	B1	C1
0	38'	9'	20'	20'	9'	38'	9'
35	57.6'	18.8'	20'	15.8'	9'	50.4'	15.2'
40	59.2'	19.6'	20'	14.1'	9'	52.6'	16.3'
45	61.2'	20.6'	20'	12.7'	9'	54.6'	17.3'
50	62.6'	21.3'	20'	11.7'	9'	56.4'	18.2'
55	63.2'	21.6'	20'	10.9'	9'	58'	19.0'
60	63.8'	21.9'	20'	10.4'	9'	59.2'	19.6'
65	64.0'	22'	20'	9.9'	9'	60'	20.0'
70	63.8'	21.9'	20'	9.6'	9'	60.6'	20.3'
90	64.0'	20.0	24'	9.0'	9'	--	--

PLATE 3

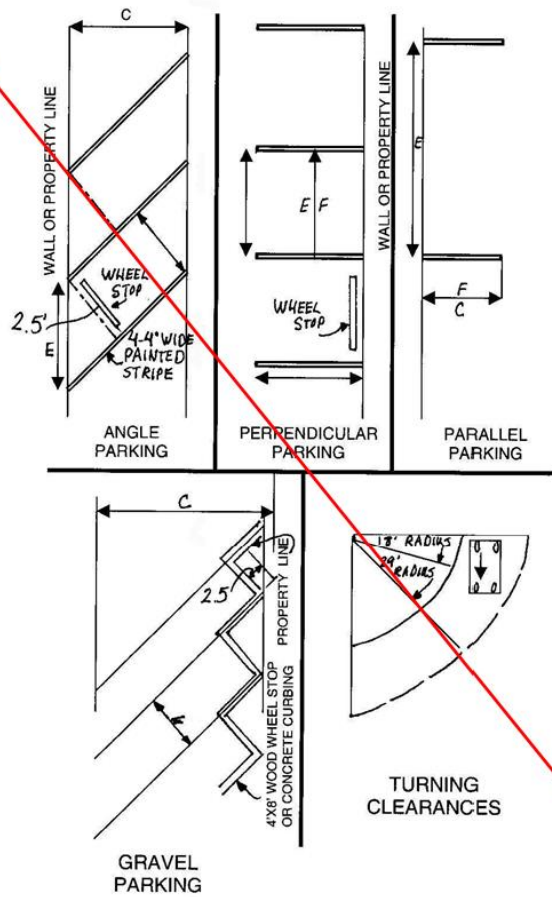
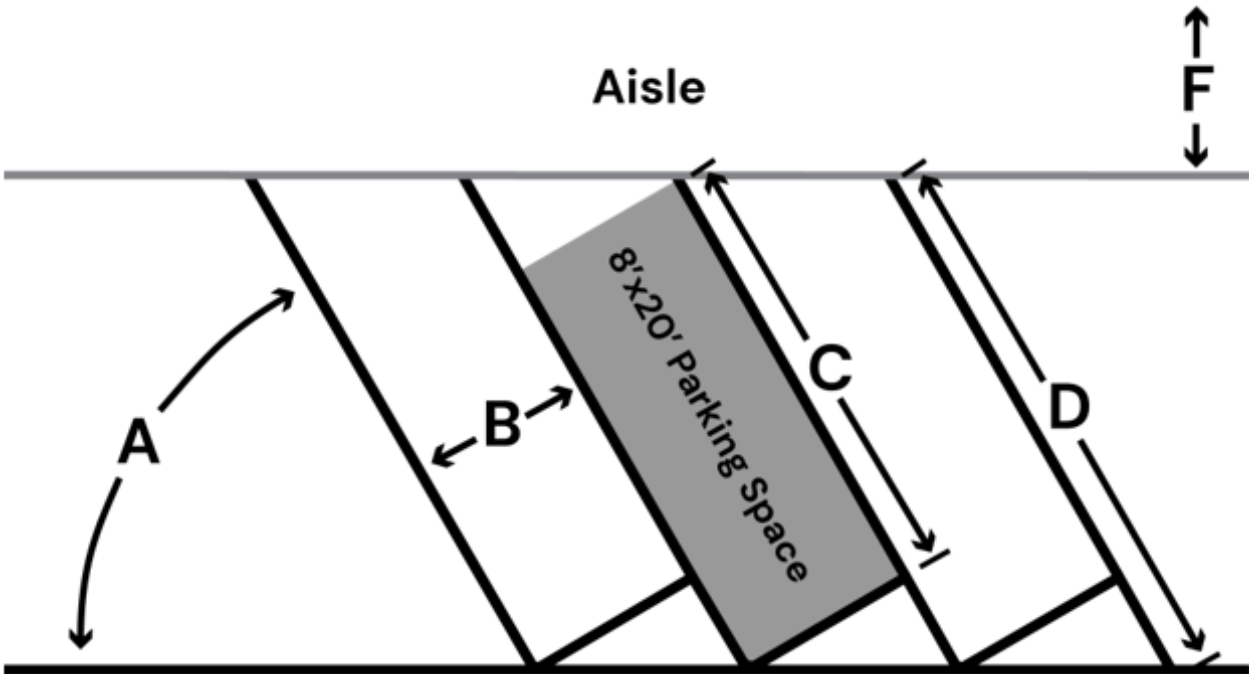
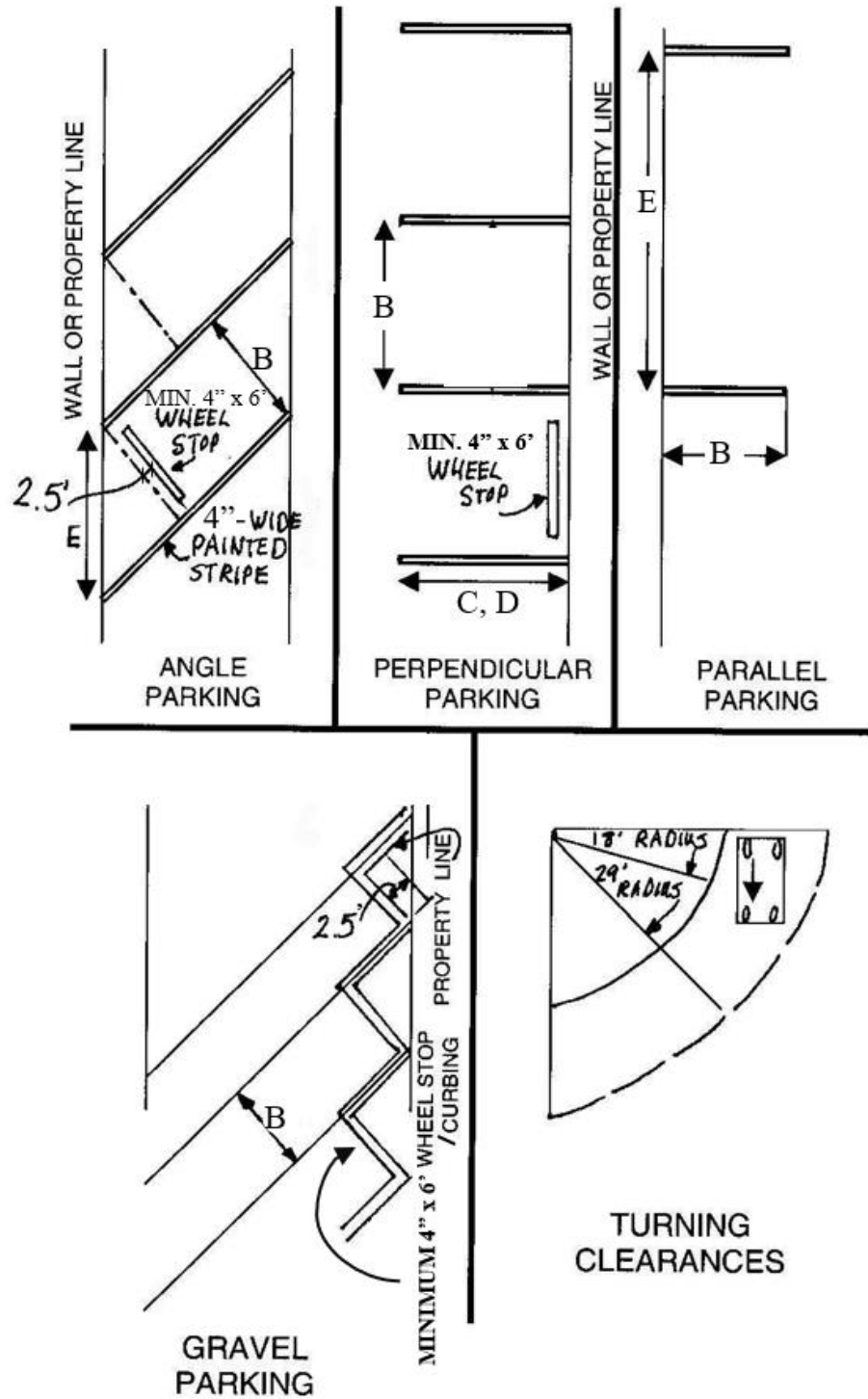


PLATE 1



A Parking Angle (Degrees)	B Space Width (Feet)	C Space Length (Feet)	D Total Length (Feet)	E Curb Width (Feet)	F Aisle Width (Feet)	
					One-Way Traffic	Two-Way Traffic
90	8	20	20	8	24	24
60	8	20	24.5	9.25	17	20
45	8	20	28	11.25	12	20
30	8	20	34	16	12	20
0	8	20	N/A	23	12	20

PLATE 2



[Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.115 Tandem parking.

Tandem parking spaces shall count towards meeting minimum parking requirements for residential uses when the minimum and maximum size of tandem parking space is 20' long per space, and 40' long for two spaces.

23.54.120 Layout plan.

Prior to the issuance of a permit for any commercial, multiple-family, industrial, public or semipublic building or use, an engineered plan prepared by a licensed civil engineer or licensed architect showing the proposed and existing building or buildings; the layout, dimension and number of parking spaces; and any required landscaping of the lot area, including that required for an off-street parking facility; shall be submitted to and approved by the ~~administrative official~~ Public Works Director and Zoning Administrator.

Any landscape plan submitted pursuant to this section shall be in conformance with the requirements of RMC 23.54.140 shall be prepared by a licensed architect or licensed landscape architect. Said plans shall be drawn to scale, including dimensions and distances, and shall clearly delineate the existing and proposed parking spaces, other vehicle use areas, access aisles, driveways, irrigation systems (sprinklers or water outlet locations), and the name of each plant species (both specific and common name), the location, size and description (including the height and spread of crown at maturity of trees and shrubs) of all landscape materials to be installed or, if existing, to be maintained in accordance with the requirements of RMC 23.54.140; shall be submitted to and approved by the Zoning Administrator. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.130 Loading and unloading.

On every lot in a commercial or industrial district, and on every lot in any district on which is conducted any hotel, public or semipublic use, there shall be provided space, either inside or outside a building, for the loading and unloading of goods and materials. Such space shall be not less than 10 feet in width, 25 feet in length, nor less than 15 feet in height when covered. Such space shall be provided with access to an alley or a street. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.140 Landscaping of parking facilities.

The purpose of landscaping requirements for parking facilities is to protect and promote the public health, safety, and general welfare by reducing wind and air turbulence, heat and noise, and the glare of automobile lights; to act as a natural drainage system and ameliorate stormwater drainage problems; to reduce the level of carbon dioxide and return pure oxygen to the atmosphere; to prevent soil erosion; to provide shade; to conserve and stabilize property values and to otherwise facilitate the creation of a convenient, attractive and harmonious community; to relieve the blighted appearance of parking facilities; and to generally preserve and promote a healthful and pleasant environment.

A. Design Criteria. Landscape areas shall be located in such a manner as to divide and break up the large expanses of pavement; divide and define driveways, parking stalls and corridors; limit cross-taxiing; delineate and separate pedestrian and vehicular traffic and screen parking facilities from abutting properties. Planting areas and landscaping shall be reasonably dispersed throughout the parking lot with the interior dimensions of such areas being sufficient to protect the landscaping materials planted therein and to ensure proper growth. The primary landscaping materials used shall be trees, which provide shade or are capable of providing shade at maturity. Shrubbery, hedges and other planting materials shall be used to complement the tree landscaping, but shall not be the sole contribution to the landscaping. Effective use of earth berms and existing topography is encouraged as a component of the landscape plan. [Use of native shrub steppe plantings for required landscaping will satisfy these design criteria if the resulting product satisfies Washington Department of Fish and Wildlife standards for Priority Habitat.](#)

B. Interior Coverage. A minimum of five percent of the interior of a parking facility shall be landscaped. Landscaping which is required for screening along the perimeter of any lot and border plantings adjacent to buildings upon which a parking lot abuts shall not be considered as part of the interior coverage requirements. Parking spaces abutting a perimeter for which landscaping is required by other requirements of this section shall not be considered as a part of the interior of the parking facility.

1. For off-street parking facilities providing 10 or fewer parking stalls as required by RMC 23.54.020, and in areas zoned for industrial use, the interior coverage requirements stated herein shall not apply.
2. Any interior landscape area shall contain a minimum of 50 square feet, shall have a minimum dimension of at least five feet, and shall include at least one tree with the remaining area adequately landscaped with shrubs, ground cover or other approved landscaping materials not to exceed three feet in height.
3. Trees shall number not less than one for each 100 square feet of required interior coverage.

C. Perimeter Coverage Adjacent to Abutting Properties. A minimum landscape strip of five feet in width shall be required along any side of a parking facility that abuts adjoining property that is not a public right-of-way when such facilities will not be entirely screened visually by an intervening building or structure; provided, that when such parking facility abuts and is designed in coordination with a parking facility on the adjoining property such landscape strip shall not be required abutting such adjoining parking facility; and provided further, that in areas zoned for industrial use, the perimeter coverage requirements stated herein shall not apply.

1. Perimeter landscape strip shall be planted or installed with a wall, hedge, or other durable landscape barrier to form a continuous screen between the parking facility and abutting property. The height of any such barrier shall be not less than three feet and no more than six feet.

2. Trees shall also be planted for each 40 linear feet and shall have at least 25 square feet of planting area.

3. Where a proposed parking facility abuts an existing hedge, wall or other durable landscape barrier on an abutting property, said existing barrier may be used to satisfy the landscape barrier requirements of this subsection; provided, that said existing barrier meets all applicable standards of this section.

D. Perimeter Coverage Adjacent to Public Right-of-Way. A minimum landscape strip of 10 feet in width shall be required along any side of a parking facility that abuts a public right-of-way, excluding dedicated alleys; provided, that in areas zoned for industrial use, the perimeter coverage requirements stated herein shall not apply.

1. Perimeter landscape strip shall be planted or installed with a wall, hedge, or other durable landscape barrier of at least three feet in height which shall be placed along the parking facility side of such landscape strip.

2. If such a durable barrier is of nonliving material, one shrub for each 10 linear feet shall be planted along the street side of such barrier; provided, that if the shrubs are of sufficient height at the time of planting to be readily visible over the top of such barrier, they may be planted along the parking facility side of such barrier. The remainder of the landscape strip shall be landscaped with ground cover or other approved landscape treatment excluding pavement.

3. At least one shrub for each 50 square feet shall be provided.

4. Trees shall also be planted for each 30 linear feet or portion thereof and shall have at least 50 square feet of planting area.

5. No tree, as measured from its center, shall be located within 10 feet of a street light standard, or within five feet of a fire hydrant, a vehicular driveway, or a public sidewalk.

E. Landscaping Material. Landscaping materials used to achieve the design criteria in conformance with provisions of this section shall conform to the following standards:

1. Trees shall be species having an average mature spread of crown of greater than 15 feet and shall be a minimum of six to eight feet in height and have a diameter at breast height (dbh) caliper of at least one and one-half inches at planting. Diameter at breast height is measured at four and one-half feet from average grade within six feet of the tree trunk so as not to include mounding at the tree base. Trees having an average mature spread of crown less than 15 feet may be substituted by grouping the same so as to create the equivalent of a 15-foot crown spread. Tree species whose roots are known to cause damage to public roadways or other public works shall not be planted closer than 12 feet to such public works, unless the tree root system is completely contained within a barrier being a minimum of five feet deep and five feet wide.

2. Shrubs shall be a minimum of two feet in height when measured immediately after planting.
3. Hedges shall be planted and maintained so as to form a continuous, unbroken, solid, and visual screen within a maximum of two years after time of planting.
4. Vines shall be a minimum of 30 inches in height immediately after planting and may be used in conjunction with fences, screens or walls to meet physical barrier requirements as specified in this section.
5. Lawn grass shall be planted in species normally grown as permanent lawn in Benton County. Grass areas may be sodded, plugged, sprigged or seeded, except that solid sod shall be used in swales or other areas subject to erosion; and provided, that in areas where other than solid sod or grass seed is used, nurse grass seed shall be sown for immediate effect and protection until coverage is otherwise achieved.
6. Ground covers used in lieu of grass shall be planted or installed in such a manner as to present a finished appearance, and if of living material, shall complete coverage within 12 months after planting.

~~F. Coverage Transfer to Public Right of Way. For sites where landscaping coverage of a public right of way would comply with the general intent and standards of this section, the transfer of the area requirements, or a portion thereof, from within the property line to the public right of way may be approved by the city; provided, that the area measurement shall not be less than that required by, and shall comply with, all other design standards and requirements of this section; and further provided, that a revocable permit for use of the right of way shall be secured from the city by the owner of the site by stipulating full financial responsibility for costs of movement, replacement and relocation should such permit be revoked by the city.~~

~~G. F. Driveway and Street Intersections. To ensure that landscape materials do not constitute a safety hazard, a vision clearance triangle (VCT) shall be provided at all intersections of public rights-of-way and driveways in accordance with Public Works Requirements as stated in RMC Chapter 12.11. Within this VCT area unobstructed cross-visibility at a level between three feet and 10 feet shall be provided. However, trees having limbs or foliage trimmed, except during early growth stages, so as to not extend into the VCT area shall be allowed. Landscaping material shall not be located closer than four feet from the edge or top of the curb line or driveway apron, except for required ground cover. The VCT for said intersections shall be as follows:~~

- ~~1. At intersections of public rights of way the VCT shall be formed by measuring 20 feet along each property line from the intersection and connecting the end point of such lines formed by such measurement.~~

~~2. At intersections of driveways with public rights-of-way the VCT shall be formed by measuring 10 feet along the property line and the driveway apron or top of the curb lines and connecting the end point of such lines formed by such measurement.~~

H. G. Curbing. In order to protect the landscaping materials planted and to ensure proper growth, all planter areas shall be separated from contiguous property, including parking stalls, by curb stops. Such curb stops shall be of Portland cement or shall otherwise conform to Standard Specifications for Municipal Public Works Construction (APWA Standards), or shall be approved by the city engineer.

I. H. Installation. All landscaping shall be installed in a workmanlike manner and according to accepted good planting procedures. All elements of landscaping, exclusive of plant material other than hedges, shall be installed so as to meet all other applicable ordinances and code requirements.

J. I. Maintenance. The owner, tenant or duly authorized agent, if any, shall be responsible for the maintenance of all landscaping required pursuant to this section. Such landscaping shall be maintained in good condition so as to present a neat and orderly appearance; shall be kept free from refuse and debris; and living landscape material shall be kept alive and in a healthy condition. If an underground irrigation system is not provided, all landscaped areas shall be provided with a readily available water supply with at least one outlet located within 150 feet of all plant material to be maintained.

1. The administrative official shall inspect all landscaping and no certificates of occupancy or similar authorization will be issued unless the landscaping meets the requirements herein provided.

2. In those cases where landscaping cannot be safely installed due to the time of year without jeopardizing living landscape material, or for other good cause, a temporary certificate of occupancy may be issued for a period of six months; provided, that the property owner, lessee, or duly authorized agent shall furnish satisfactory assurances guaranteeing installation of the approved landscaping.

K. J. Landscaping of Existing Lots. Any reconstruction of a building or structure or lot area, including off-street parking facility, consisting of increases of 50 percent or greater of the existing building lot area or parking facility shall be subject to the standards specified herein. In such cases, the existing parking facility, as well as any new facility, shall be improved in accordance with the standards stated herein; provided, that:

~~1. A sufficient period of time, but no longer than three years, shall be allowed to bring existing development into compliance with the standards stated herein.~~

~~2.~~**1.** In instances where existing parking spaces are used to achieve compliance, the parking facility shall be considered to comply with the parking standards and requirements of RMC

23.54.020; provided, however, that no more than 10 percent of the total number of required spaces may be removed for purposes of providing landscape areas.

~~3.~~ 2. No alteration of existing building nor acquisition of additional land to increase the lot area shall be required in order to bring the property into compliance with the landscaping requirements herein. [Ord. 28-05 § 1.02; Ord. 20-14 § 1.04; Ord. 10-21 § 1].

23.54.150 Adjustments of landscaping standards.

Where literal interpretation of the provisions of RMC 23.54.140 or special conditions or circumstances exist which would create a hardship in the development and/or maintenance of the landscaping, or where easements, pedestrian ways, trail systems, existing vegetation, continuity of design concepts within a zoning district, parking design, emergency vehicle access, or other matters of public design, safety or welfare would be promoted, the administrative official may adjust the provisions of RMC 23.54.140, provided it is determined that such an adjustment will not be contrary to the public interest and will be in keeping with and preserve the intent of RMC 23.54.140.

A. An application for adjustment of landscaping requirements shall be filed on forms prescribed by the city, executed and sworn to by the owner or tenant of the property concerned or by duly authorized agents. Such application shall clearly and in detail state what adjustment of requirements are being requested and the reasons such adjustments are warranted, and shall be accompanied with such supplementary data, such as sketches, surveys and statistical information as is deemed necessary to substantiate the adjustment.

B. Any decision of the administrative official, under this section, may be appealed by the applicant to the board of adjustment. Such an appeal shall be heard by the board of adjustment in accordance with RMC 23.70.070. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.160 Perimeter landscaping of industrial facilities.

Plans for construction and development of new uses on parcels of land zoned industrial (I-M, and M-2) pursuant to the city's zoning ordinance shall include, along with other required plans, a landscaping plan that at a minimum sets forth landscape treatment adjacent to all public rights-of-way.

A. Landscape Plan Requirements. A landscaping plan, drawn to scale, shall include the following information:

1. Property boundaries;
2. Location of existing and proposed buildings and uses;
3. Driveway intersections with streets;
4. Location of plantings;
5. Common and scientific names of plantings;

6. Size and description of plantings, height and caliper at planting, and spread of crown at maturity for trees; and

7. Location of underground sprinklers.

B. Minimum Design Criteria. A landscape strip shall be located adjacent to all public rights-of-way in that portion of the parcel on which construction or development is proposed and shall meet the following minimum criteria:

1. The landscape strip shall be a minimum of 10 feet in width.
2. One tree is required for each 40 linear feet or portion thereof of the required landscape strip, and each tree shall have at least 50 square feet of planting area. Trees shall be planted in a balanced manner throughout the required landscape strip but are not required to be planted on 40-foot centers.
3. No tree, as measured from its center, shall be located within 10 feet of a street light standard, or within five feet of a fire hydrant, a vehicular driveway, or a public sidewalk.
4. In addition to the required trees, the entire landscape strip shall, at a minimum, include landscape cover of decorative rock, bark, or similar treatment. Vegetative cover of lawn, low-lying shrubs, or flowers are encouraged.
5. Landscape areas shall be provided with an underground irrigation system capable of sustaining the required trees and other planted vegetation. Low water consumptive landscape techniques are encouraged.

C. Landscaping Material. Landscaping materials used to achieve the design criteria set forth in this section shall conform to the following standards:

1. Trees shall be species having an average mature spread of crown of greater than 15 feet and shall be a minimum of eight feet overall height and a one-and-one-half-inch caliper immediately after planting. Trees having an average mature spread of crown less than 15 feet may be substituted by grouping the same so as to create the equivalent of a 15-foot crown spread. Tree species whose roots are known to cause damage to public roadways or other public works shall not be planted closer than 12 feet to such public works, unless the tree root system is installed within an approved root barrier.
2. Lawn grass shall be planted in species normally grown as permanent lawn in Benton County. Grass areas may be sodded, sprigged, or seeded, except that solid sod shall be used in swales or other areas subject to erosion.

D. Installation. All landscaping shall be installed in a workmanlike manner and according to accepted good planting procedures. Trees shall be staked on planting to avoid disturbance by wind and shall remain staked for a minimum of one year after planting.

~~E. Coverage Transfer to Public Right-of-Way. For sites where landscaping coverage of a public right-of-way would comply with the general intent and standards of this section, the transfer of the area requirements, or a portion thereof, from within the property line to the public right-of-way may be approved by the city; provided, that the area measurement shall not be less than that required by, and shall comply with, all other design standards and requirements of this section; and further provided, that a revocable permit for use of the right-of-way shall be secured from the city by the owner of the site by stipulating full financial responsibility for costs of movement, replacement, and relocation should such permit be revoked by the city.~~

~~F.~~ E. Driveway and Street Intersections. To ensure that landscape materials do not constitute a safety hazard, a vision clearance triangle (VCT) shall be provided at all intersections of public rights-of-way and driveways. Said VCT shall comply with all provisions of Chapter 12.11 RMC, Intersection Sight Distance.

~~G.~~ F. Maintenance. The owner, tenant, or duly authorized agent, if any, shall be responsible for the maintenance of all landscaping required pursuant to this section. Such landscaping shall be maintained in good condition so as to present a neat and orderly appearance; shall be kept free from refuse and debris; and living landscape material shall be kept alive and in a healthy condition. Landscaping shall at all times be maintained in a manner consistent with the vehicular sight distance requirements of subsection (F) of this section.

1. The administrative official shall inspect all landscaping and no certificates of occupancy or similar authorization will be issued unless the landscaping meets the requirements herein provided.
2. In those cases where landscaping cannot be installed due to the time of year without jeopardizing living landscape material, or for other good cause, a temporary certificate of occupancy may be issued for a period of six months; provided, that the property owner, lessee, or duly authorized agent shall furnish satisfactory assurances guaranteeing installation of the approved landscaping.

~~H.~~ G. Adjustment of Landscaping Standards. Adjustments from the specific requirements of this section shall be reviewed and approved in accordance with the provisions of RMC 23.54.150.

~~I.~~ H. Landscaping of Developed Industrial-Zoned Property. On developed industrially zoned properties whenever any structure(s) is altered, expanded or reconstructed in a manner which increases the total gross floor area of structure(s) located on the lot by 50 percent or more, or whenever a change of use occurs to an existing structure or facility which increases the required number of parking stalls by 50 percent or more over what was required of the prior use, landscaping of the lot shall be provided in accordance with the provisions of this subsection.

1. The square footage of landscaped area provided pursuant to this subsection shall be the same as would be required if a new facility were constructed on the parcel.

2. Landscaping shall be located on the property in accordance with provisions for new industrial facilities. In those instances where existing structures and/or pavement preclude the location of the required landscaping adjacent to the street right-of-way as set forth for new facilities, landscaping shall be located on the lot in a manner that most closely meets the objectives of the landscaping requirements by providing an aesthetically appealing streetscape and providing for uniformity of appearance in the industrially zoned areas of the city.

3. No alteration of existing structures, acquisition of additional land, or removal of existing asphalt/concrete walks, drives or parking areas shall be required in order to bring the property into compliance with landscaping requirements herein.

~~J. A temporary exemption may be granted upon the filing and acceptance by the city of an application by any start-up business for a delay in installing required landscaping. This exemption may be granted up to, but shall not exceed, four years. The following information must be provided by the applicant to the administrative official, to demonstrate:~~

~~1. The business has no more than three years of business history;~~

~~2. No more than one corporation may be an investor in the start-up business and that corporation cannot own more than 10 percent of the start-up business; and~~

~~3. The landscape ordinance imposes a financial burden on the start-up business such that deferral of the required landscaping would increase the likelihood of the new business's success. Criteria to establish this hardship must be provided to the above designated personnel and approval of the exemption shall not be unreasonably withheld. The determination of city staff shall be final. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].~~

Section 4. The City Clerk is directed to file with the Auditor of Benton County, Washington a copy of this Ordinance, duly certified by the Clerk as a true copy.

Section 5. This Ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

Section 6. Should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 7. The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener's errors/clerical errors, section numbering, references, or similar mistakes of form.

PASSED by the City Council of the City of Richland, Washington, at a regular meeting on the ____ day of _____, 2025.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

First Reading: _____

Second Reading: _____

Date Published: _____

DRAFT

Exhibit 3



File No. PLN-T1-2025-00308

CITY OF RICHLAND **Determination of Non-Significance**

Description of Proposal: The City of Richland is proposing to amend Richland Municipal Code (RMC) Chapter 23.54, Off-Street Parking and Landscaping, to remove all minimum requirements for the number of off-street parking spaces required within the City.

Proponent: City of Richland
Mike Rizzitiello, Development Services Director
625 Swift Blvd
Richland, WA 99352

Location of Proposal: This code change would affect all land within the City of Richland's municipal boundaries.

Lead Agency: City of Richland

The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the lead agency. This information is available to the public on request.

() There is no comment for the DNS.

(X) This DNS is issued under WAC 197-11-340(2); the lead agency will not act on this proposal for fourteen days from the date of issuance.

() This DNS is issued after using the optional DNS process in WAC 197-11-355. There is no further comment period on the DNS.

Responsible Official: Mike Stevens

Position/Title: Planning Manager

Address: 625 Swift Blvd., MS #35, Richland, WA 99352

Date: 08/13/2025

Comments Due: 08/29/2025

Signature _____

SEPA¹ Environmental Checklist

Purpose of checklist

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization, or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

Instructions for applicants

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. **You may use “not applicable” or “does not apply” only when you can explain why it does not apply and not when the answer is unknown.** You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to **all parts of your proposal**, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Instructions for lead agencies

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

Use of checklist for nonproject proposals

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B, plus the Supplemental Sheet for Nonproject Actions (Part D). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in “Part B: Environmental Elements” that do not contribute meaningfully to the analysis of the proposal.

¹ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/Checklist-guidance>

A. Background

[Find help answering background questions](https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-A-Background)²

1. Name of proposed project, if applicable:

Amendment to RMC Chapter 23.54 Off-Street Parking and Landscaping.

2. Name of applicant:

City of Richland (City)

3. Address and phone number of applicant and contact person:

City of Richland
c/o Mike Rizzitiello
625 Swift Blvd., Richland, WA 99352
mrizzitiello@ci.richland.wa.us
509-942-7778

4. Date checklist prepared:

8/11/2025

5. Agency requesting checklist:

City of Richland

6. Proposed timing of schedule (including phasing, if applicable):

Final decision made by City Council by end of December 2025

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

Not at this time

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

No environmental information has been prepared/will be prepared directly related to this proposal

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

Any building permit application or planning approval where parking is required may be affected by this proposal.

10. List any government approvals or permits that will be needed for your proposal, if known.

All Code Amendments must be approved by City Council.

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you

² <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-A-Background>

to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

This is a non-project action to amend Richland Municipal Code (RMC) Chapter 23.54 Off-Street Parking and Landscaping. At a minimum the proposal would bring the RMC in compliance with SB 5184 (see attached), The Parking Reform and Modernization Act, and may ultimately remove all minimum requirements for the number of off-street parking spaces within the City entirely (see attached proposed amendments to RMC Chapter 23.54).

- 12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.**

This code change would affect all land within the City of Richland's municipal boundaries.

B.Environmental Elements

1. Earth

[Find help answering earth questions³](https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-b-environmental-elements/environmental-elements-earth)

- a. General description of the site:**

Circle or highlight one: Flat, rolling, hilly, steep slopes, mountainous, other:

- b. What is the steepest slope on the site (approximate percent slope)?** Steepest slope is near vertical/90 degrees
- c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)?** If you know the classification of agricultural soils, specify them, and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils.

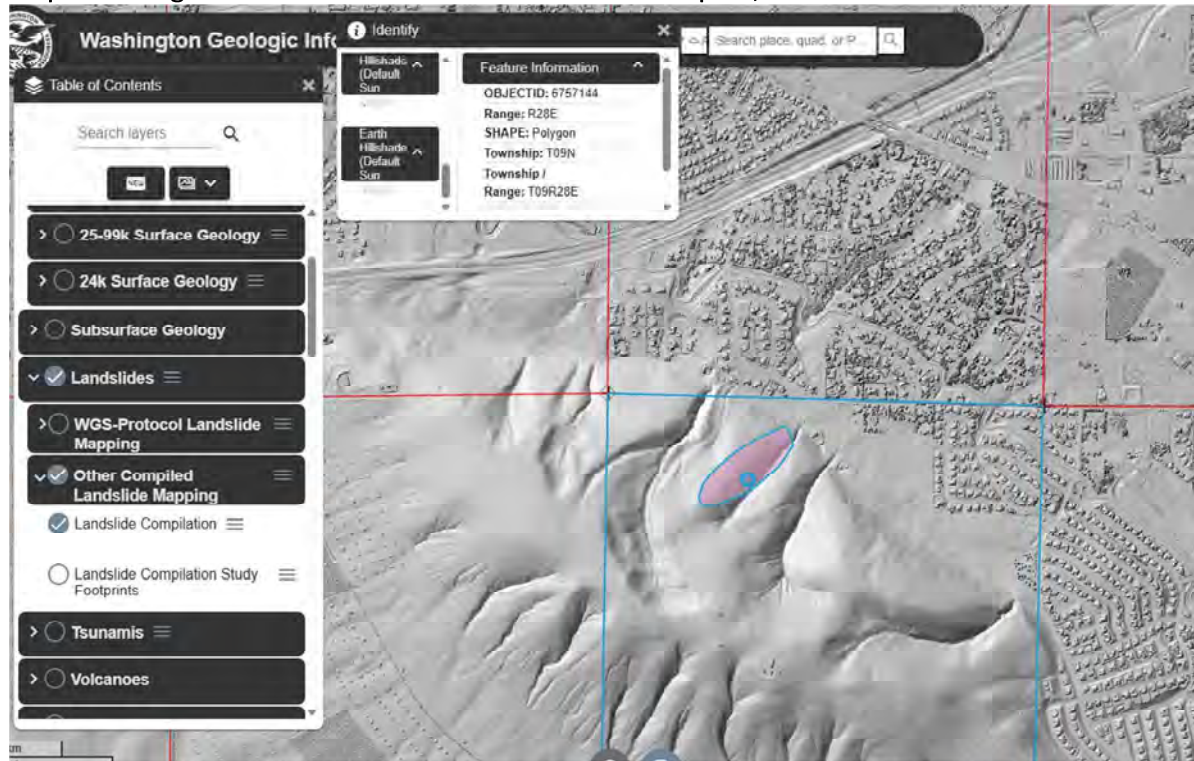
Soil is windblown silt ovetop Columbia River Basalt. No soil will be removed as this proposal is a code amendment and a non-project action.

- d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.**

Per Department of Natural Resources Geologic Information Portal, the northeast facing

³ <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-b-environmental-elements/environmental-elements-earth>

slope of Badger Mountain suffered a landslide in the past, timeframe unknown



- e. **Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed. Indicate source of fill.**

N/A. This code amendment is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, therefore no soil disturbance is occurring.

- f. **Could erosion occur because of clearing, construction, or use? If so, generally describe.**

N/A. This code amendment is a non-project action that would reduce the number of off-street parking spaces currently required by RMC therefore no soil disturbance is occurring.

- g. **About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?**

N/A. This code amendment is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, therefore no site work will result.

- h. **Proposed measures to reduce or control erosion, or other impacts to the earth, if any.**

N/A. This code amendment is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, therefore there are no resulting impacts to the earth.

2. Air

[Find help answering air questions](#)⁴

- a. **What types of emissions to the air would result from the proposal during construction, operation, and maintenance when the project is completed? If any, generally describe and give approximate quantities if known.**

N/A. As this proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC no emissions would result.

- b. **Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.**

N/A, this proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC and would be unaffected by off-site sources of emissions.

- c. **Proposed measures to reduce or control emissions or other impacts to air, if any:**

N/A, this is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

3. Water

[Find help answering water questions](#)⁵

- a. **Surface:**

[Find help answering surface water questions](#)⁶

1. **Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.**

Columbia River (Tributary of Pacific Ocean)

Yakima River (tributary of Columbia River) and associated adjacent wetlands especially in the Yakima River Delta

Amon Creek (tributary of Yakima River) and associated adjacent wetlands

2. **Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.**

⁴ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-Air>

⁵ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-3-Water>

⁶ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-3-Water/Environmental-elements-Surface-water>

N/A. This is a non-project action and therefore would not result in any 'work.'

- 3. Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.**

N/A. This is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, and would have no associated dredge and fill.

- 4. Will the proposal require surface water withdrawals or diversions? Give a general description, purpose, and approximate quantities if known.**

N/A. This is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, and not require any surface water withdrawals or discharges.

- 5. Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.**

Yes, within the City of Richland lies land within the 1% annual chance floodplain of the Yakima and Columbia Rivers.

- 6. Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.**

N/A, this is a non-project action that would reduce the number of off-street parking spaces currently required by RMC and will not create waste materials.

b. Ground:

[Find help answering ground water questions](https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-3-Water/Environmental-elements-Groundwater)⁷

- 1. Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give a general description, purpose, and approximate quantities if known.**

N/A, this is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, requiring no water withdrawals for any purpose.

- 2. Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (domestic sewage; industrial, containing the following chemicals...; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.**

N/A. This is a non-project action that would reduce the number of off-street parking spaces currently required by RMC and will not create waste materials.

⁷ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-3-Water/Environmental-elements-Groundwater>

c. Water Runoff (including stormwater):

- 1. Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.**

N/A, this is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, therefore no runoff will result.

- 2. Could waste materials enter ground or surface waters? If so, generally describe.**

N/A, this is a non-project action that would reduce the number of off-street parking spaces currently required by RMC and will not create waste materials.

- 3. Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe.**

N/A, this is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, and therefore has no effect on drainage patterns.

- d. Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any:**

N/A, this is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, and therefore no runoff is produced nor will there be an effect on drainage patterns.

4. Plants

[Find help answering plants questions](#)

- a. Check the types of vegetation found on the site:**

- ☒ **deciduous tree: alder, maple, aspen, other**
- ☒ **evergreen tree: fir, cedar, pine, other**
- ☒ **shrubs**
- ☒ **grass**
- ☒ **pasture**
- ☒ **crop or grain**
- ☒ **orchards, vineyards, or other permanent crops.**
- ☒ **wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other**
- ☒ **water plants: water lily, eelgrass, milfoil, other**
- ☐ **other types of vegetation**

- b. What kind and amount of vegetation will be removed or altered?**

N/A, this is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, therefore no vegetation will be altered or removed.

c. List threatened and endangered species known to be on or near the site.

Umtanum desert buckwheat and White Bluffs bladderpod are located north of the City in the Hanford Reach

d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any.

N/A, this is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, therefore no landscaping is proposed not vegetation affected.

e. List all noxious weeds and invasive species known to be on or near the site.

Please see <https://www.bentonweedboard.com/> for a list of class A-C noxious weeds in Benton County

5. Animals

[Find help answering animal questions](#)⁸

a. List any birds and other animals that have been observed on or near the site or are known to be on or near the site.

Examples include:

- **Birds:** hawk, heron, eagle, songbirds, **other:** various wading birds, ducks, geese, pelican
- **Mammals:** deer, bear, elk, beaver, **other:** coyote
- **Fish:** bass, salmon, trout, herring, shellfish, **other:**

b. List any threatened and endangered species known to be on or near the site.

Chinook Salmon, mid Columbia steelhead, Ferruginous hawk, (Candidate Species: Burrowing Owl, Townsend's Ground Squirrel; Species of greatest conservation need: Black tailed & white tailed jackrabbit)

c. Is the site part of a migration route? If so, explain.

Yes. Richland is within the Pacific Fly Way on which birds and butterflies migrate. Anadromous fish – Salmon, steelhead, white sturgeon, and pacific lamprey - are found in the Yakima and Columbia Rivers.

d. Proposed measures to preserve or enhance wildlife, if any.

N/A. There are no measures proposed to preserve/enhance wildlife because this proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

e. List any invasive animal species known to be on or near the site. northern pike, European green crab.

⁸ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-5-Animals>

6. Energy and natural resources

[Find help answering energy and natural resource questions](#)⁹

- a. **What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.**

N/A. There are no energy needs of the proposal because this proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

- b. **Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.**

N/A. This proposal would have no affect on solar power as the proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

- c. **What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any.**

N/A. This proposal would have no affect on solar power as the proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

7. Environmental health

[Health Find help with answering environmental health questions](#)¹⁰

- a. **Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur because of this proposal? If so, describe.**

N/A. This proposal would have no effect on the health of the environment as the proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

1. **Describe any known or possible contamination at the site from present or past uses.**

Soil & Groundwater contamination (radioactive waste) due to the Hanford Site north of Richland, and Horn Rapids Landfill

2. **Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity.**

⁹ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-6-Energy-natural-resou>

¹⁰ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-7-Environmental-health>

N/A. This proposal is not affected by hazardous chemicals as the proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

3. Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project.

N/A. This proposal is not associated with hazardous chemicals as the proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

4. Describe special emergency services that might be required.

N/A. No emergency services will be required as the proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

5. Proposed measures to reduce or control environmental health hazards, if any, operating life of the project.

N/A. This proposal is not associated with environmental health hazards as the proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

b. Noise

1. What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?

N/A. Noise will not affect the proposal because this proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

2. What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site)?

N/A. No noise will be generated by the proposal because this proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

3. Proposed measures to reduce or control noise impacts, if any:

None, as there are no noise impacts resulting from this proposal.

8. Land and shoreline use

[Find help answering land and shoreline use questions](https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-8-Land-shoreline-use)¹¹

- a. **What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe.**

The site is the current City of Richland, WA. No land uses on property adjacent/nearby to the City will be affected.

- b. **Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses because of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use?**

Portions of the City have been historically used as working farmlands and some land is still in crop production. No land will be converted from agricultural/forest land to another use because of this proposal.

1. **Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how?**

No.

- c. **Describe any structures on the site.**

Primary and Accessory Residential, Commercial and Industrial buildings of all kinds are found within the City

- d. **Will any structures be demolished? If so, what?**

N/A. No structures will be demolished as a result of this proposed code amendment as the proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

- e. **What is the current zoning classification of the site?**

¹¹ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-8-Land-shoreline-use>

Description	Symbol	Typical Uses
Floodplain district	FP	Pasture, recreation, agriculture
Agricultural district	AG	Agriculture, horticulture, five-acre minimum subdivision
Suburban agricultural district	SAG	Residential uses 43,560 square feet minimum lot size; limited agriculture
Single-family residential district 12,000	R-1-12	Residential uses 12,000 square feet average lot size
Single-family residential district 10,000	R-1-10	Residential uses 10,000 square feet average lot size
Medium-density residential district	R-2	Residential uses 6,000 square feet minimum lot size for a single-family dwelling; 8,000 square feet for duplex dwelling
Medium-density residential – small lot use district	R-2S	Residential uses 4,000 square feet minimum lot size for detached one-family dwelling, 7,000 square feet minimum lot size for two-family dwelling, and 3,000 square feet minimum lot size for attached one-family dwelling
Multiple-family residential district	R-3	Single-family, duplex, multifamily residential; single-family 6,000 square feet; duplex 8,000 square feet; multifamily 1,500 square feet per dwelling unit
Limited business district	C-LB	Offices, clubs, motels, hotels, clinics, apartments
Neighborhood retail business district	C-1	Convenience stores serving immediate neighborhood
Retail business district	C-2	Retail activities, motels, hotels, etc.
General business district	C-3	Retail-wholesale; small fabricating; used/new car sale
Central business district	CBD	Central business mixed uses
Waterfront	WF	Commercial and residential water oriented uses
Commercial winery	CW	Wineries and supporting uses
Commercial recreation	CR	Marina, resort, hotel, recreation
Medium industrial	I-M	Manufacturing district
Heavy manufacturing district	M-2	Manufacturing, warehousing and related uses
Business and commerce use district	B-C	Business and commercial uses
Business research park use district	B-RP	Business research and business park uses
Parks and public facilities	PPF	Parks, playgrounds, and public facility uses
Natural open space district	NOS	Undeveloped open space, pedestrian trails
University district	UNIV	Uses related to university campus

f. What is the current comprehensive plan designation of the site?

Land Use Designation	Zoning Categories
Residential	
Low Density Residential	R-1-12, R-1-10, SAG
Medium Density Residential	R-2, R-2S
High Density Residential	R-3, C-LB
Badger Mountain South	Badger Mountain Master Plan
Commercial	
Business Commerce	B-C
Central Business District	CBD
Commercial	C-1, C-2, C-3, C-LB, CW
General Commercial	C-3
Regional Retail	C-2
Waterfront	WF
Commercial Recreation	CR
Public Lands/Open Space	
Developed Open Space	PPF
Natural Open Space	NOS
Urban Recreation	UR
Public Facility	PPF
Industrial	
Business Research Park	B-RP
Industrial	I-M, M-2
Mixed Use Designations	
Agricultural	FP, AG
Residential Office	C-LB
Urban Reserve	AG

g. If applicable, what is the current shoreline master program designation of the site?

Natural, Recreation Conservancy, Recreation, Rural Residential, Waterfront, and Industrial Conservancy

h. Has any part of the site been classified as a critical area by the city or county? If so, specify.

Yes, portions of the City have been classified as Critical Areas. See attached Adopted Critical Areas Maps (attached)

i. Approximately how many people would reside or work in the completed project?

Just over 60,000 people are estimated to live in the City and the City has a workforce of approximately 32,000 people.

j. Approximately how many people would the completed project displace?

N/A. No one will be displaced by this proposed code amendment as the proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

k. Proposed measures to avoid or reduce displacement impacts, if any.

None, because there are no displacements.

l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any.

No proposed measures.

m. Proposed measures to reduce or control impacts to agricultural and forest lands of long-term commercial significance, if any:

None, because there are no impacts to agricultural/forested land anticipated.

9. Housing

[Find help answering housing questions](#)¹²

a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.

None. This proposed code amendment is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.

None. This proposed code amendment is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

c. Proposed measures to reduce or control housing impacts, if any:

None, because there are no housing impacts.

10. Aesthetics

[Find help answering aesthetics questions](#)¹³

a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?

N/A. No structures are proposed with this proposed code amendment; proposal is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

¹² <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-9-Housing>

¹³ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-10-Aesthetics>

b. What views in the immediate vicinity would be altered or obstructed?

None

c. Proposed measures to reduce or control aesthetic impacts, if any:

None, because there are no aesthetic impacts.

11. Light and glare

[Find help answering light and glare questions](#)¹⁴

a. What type of light or glare will the proposal produce? What time of day would it mainly occur?

N/A. The proposed code amendment is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, therefore no light/glare will result.

b. Could light or glare from the finished project be a safety hazard or interfere with views?

N/A

c. What existing off-site sources of light or glare may affect your proposal?

No off-site sources of light/glare will affect the proposal.

d. Proposed measures to reduce or control light and glare impacts, if any:

None, because there are no light/glare impacts.

12. Recreation

[Find help answering recreation questions](#)

a. What designated and informal recreational opportunities are in the immediate vicinity?

Fishing/Swimming/Boating on Columbia & Yakima Rivers; Howard Amon Park; Community Parks & playgrounds ;various biking/walking trails: Urban Greenbelt, Sacajawea Heritage, Keene, Shelter Belt; Amon Basin Preserve

b. Would the proposed project displace any existing recreational uses? If so, describe.

No recreational uses will be displaced. This proposed code amendment is a non-project action that would reduce the number of off-street parking spaces currently required by RMC.

c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:

¹⁴ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-11-Light-glare>

None, because there are no impacts to recreation.

13. Historic and cultural preservation

[Find help answering historic and cultural preservation questions](#)¹⁵

- a. **Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers? If so, specifically describe.**

The City is filled with buildings/structures/sites that are listed or eligible for listing in preservation registers, but are not listed in this checklist as they do not contribute meaningfully to the analysis of this proposal.

- b. **Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources.**

Yes, there are landmarks, features, and material evidence of Indian and historic use and occupation. Professional studies are not listed as they do not contribute meaningfully to the analysis of this proposal.

- c. **Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc.**

No methods were used to assess potential impacts to historical or cultural resources, because this proposal is a non-project action that will not result in any impacts.

- d. **Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required.**

No proposed measures because there will be no loss, changes to, or disturbance of historical or cultural resources.

14. Transportation

[Find help with answering transportation questions](#)¹⁶

- a. **Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on site plans, if any.**

Please see attached transportation map.

¹⁵ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-13-Historic-cultural-p>

¹⁶ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-14-Transportation>

- b. **Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop?**

The City is served by Ben Franklin Transit (bus system). More information can be found at <https://www.bft.org/>

- c. **Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle, or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private).**

No.

- d. **Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.**

No water, rail or air transportation use will result from the proposed code amendment. The City is home to a small municipal airport under the ownership and management of the Port of Benton.

- e. **How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates?**

N/A. The proposed code amendment is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, therefore no vehicular trips will be generated.

- f. **Will the proposal interfere with, affect, or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe.**

No.

- g. **Proposed measures to reduce or control transportation impacts, if any:**

No measures proposed because there will be no impacts.

15. Public services

[Find help answering public service questions¹⁷](#)

- a. **Would the project result in an increased need for public services (for example: fire protection, police protection, public transit, health care, schools, other)? If so, generally describe.**

There is a potential that eliminating off street parking requirements would increase bus-ridership.

¹⁷ <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-b-environmental-elements/environmental-elements-15-public-services>

- b. **Proposed measures to reduce or control direct impacts on public services, if any.**
There are no measures to reduce/control impacts to public services as part of this proposal.

16. Utilities

[Find help answering utilities questions¹⁸](#)

- a. **Circle utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other:**
- b. **Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.**

N/A. The proposed code amendment is a non-project action that would reduce the number of off-street parking spaces currently required by RMC, therefore no utility service will be needed/used/proposed.

C. Signature

[Find help about who should sign¹⁹](#)

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

X 

Type name of signee: Mike Rizzitiello

Position and agency/organization: Development Services Director

Date submitted: 8/13/2025

¹⁸ <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-b-environmental-elements/environmental-elements-16-utilities>

¹⁹ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-C-Signature>

D. Supplemental sheet for nonproject actions

[Find help for the nonproject actions worksheet²⁰](#)

Do not use this section for project actions.

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

- 1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?**

Reducing the number of off-street parking spaces currently required by RMC would not increase/not likely increase discharges to water, emissions to air, or the production, storage or release of toxic or hazardous substances.

- **Proposed measures to avoid or reduce such increases are:**

No measures are proposed because there will be no increases.

- 2. How would the proposal be likely to affect plants, animals, fish, or marine life?**

Reducing the number of off-street parking spaces currently required by RMC would have no impact on/unlikely to impact plants, animals, fish or marine life.

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

No measures are proposed because there will be no impacts.

- 3. How would the proposal be likely to deplete energy or natural resources?**

The proposal would not deplete energy or natural resources

- **Proposed measures to protect or conserve energy and natural resources are:**

- No measures are proposed because there will be no impacts.

- 4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection, such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?**

It would be unlikely that reducing the number of off-street parking spaces currently required by RMC would impact any of the items listed in number 4 above.

- **Proposed measures to protect such resources or to avoid or reduce impacts are:**

No measures are proposed because there will be no impacts.

²⁰ <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-d-non-project-actions>

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

It would be unlikely that reducing the number of off-street parking spaces currently required by RMC would impact land and shoreline use/cause land/shoreline use incompatible with existing plans. Developers of land would most likely still provide parking when developing a site because Richland/Tri-Cities is auto-dependent, and areas that are considered walkable generally have to be arrived at by automobile as no convenient/rapid transit exists in the area yet and the area is also subject to temperature extremes in summer and winter. A change to land use might be structure parking, rather than surface parking or a building in an area that would be used for surface parking under the current code.

- **Proposed measures to avoid or reduce shoreline and land use impacts are:**

No measures are proposed because there will be no impacts.

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

There may be a slight increase in public transportation demand if people find it more convenient to take public transportation than private transportation should developers chose to reduce the parking provided. It is more likely that public parking would be accommodated on public land, rather than private land.

- **Proposed measures to reduce or respond to such demand(s) are:**

No measures proposed to respond to demand as public transport is often underutilized in the City.

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

The proposal will not conflict with local/state/federal laws or requirements for the protection of the environment. This proposal would bring the municipal code into compliance with Washington SB 5184.

CERTIFICATION OF ENROLLMENT
ENGROSSED SUBSTITUTE SENATE BILL 5184

Chapter 204, Laws of 2025

69th Legislature
2025 Regular Session

MINIMUM PARKING REQUIREMENTS

EFFECTIVE DATE: July 27, 2025

Passed by the Senate April 17, 2025
Yeas 36 Nays 13

JOHN LOVICK
President of the Senate

Passed by the House April 11, 2025
Yeas 64 Nays 31

LAURIE JINKINS
**Speaker of the House of
Representatives**

Approved May 7, 2025 1:22 PM

BOB FERGUSON
Governor of the State of Washington

CERTIFICATE

I, Sarah Bannister, Secretary of the Senate of the State of Washington, do hereby certify that the attached is **ENGROSSED SUBSTITUTE SENATE BILL 5184** as passed by the Senate and the House of Representatives on the dates hereon set forth.

SARAH BANNISTER

Secretary

FILED

May 12, 2025

**Secretary of State
State of Washington**

ENGROSSED SUBSTITUTE SENATE BILL 5184

AS AMENDED BY THE HOUSE

Passed Legislature - 2025 Regular Session

State of Washington

69th Legislature

2025 Regular Session

By Senate Housing (originally sponsored by Senators Bateman, Trudeau, Frame, Krishnadasan, Lias, Nobles, Pedersen, Salomon, Shewmake, and Stanford)

READ FIRST TIME 02/07/25.

1 AN ACT Relating to minimum parking requirements; adding a new
2 section to chapter 35.21 RCW; adding a new section to chapter 35A.21
3 RCW; adding a new section to chapter 36.01 RCW; adding a new section
4 to chapter 19.27 RCW; creating new sections; and repealing RCW
5 36.70A.620.

6 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

7 NEW SECTION. **Sec. 1.** The legislature finds that predetermined
8 on-site parking requirements needlessly drive up the cost of
9 development, particularly housing; discourage walking and multimodal
10 transit usage; and encourage excessive reliance of automobiles with
11 attendant impacts on human health and greenhouse gas emissions. The
12 legislature further finds that the amount of parking that a project
13 actually needs should be determined on a case-by-case basis by permit
14 applicants sensitive to actual market conditions rather than a one-
15 size-fits-all regulation.

16 NEW SECTION. **Sec. 2.** A new section is added to chapter 35.21
17 RCW to read as follows:

18 (1) A city may not require more than 0.5 parking space per
19 multifamily dwelling unit or more than one parking space per single-
20 family home.

1 (2) A city may not require more than two parking spaces per 1,000
2 square feet of commercial space.

3 (3) A city may not require any minimum parking requirements for:

4 (a) Residences under 1,200 square feet;

5 (b) Commercial spaces under 3,000 square feet;

6 (c) Affordable housing;

7 (d) Senior housing;

8 (e) Child care centers as defined in RCW 43.216.010 that are
9 licensed or certified by the department of children, youth, and
10 families;

11 (f) Ground level nonresidential spaces in mixed-use buildings;
12 and

13 (g) A building undergoing a change of use from a nonresidential
14 to a residential use or a change of use for a commercial use.

15 (4) For purposes of this section:

16 (a) "Affordable housing" has the same meaning as in RCW
17 36.70A.030.

18 (b) "Commercial use" means use for nonresidential business
19 purposes, including retail, office, wholesale, general merchandise,
20 and food services.

21 (5) This section does not apply to requirements for parking
22 spaces permanently marked for the exclusive use of individuals with
23 disabilities in compliance with the Americans with disabilities act.

24 (6) The provisions of this section do not apply:

25 (a) To cities with a population of 30,000 or less, as determined
26 by the population estimate of the office of financial management
27 under RCW 43.62.030;

28 (b) If a city submits to the department of commerce an empirical
29 study prepared by a credentialed transportation or land use planning
30 expert that clearly demonstrates, and the department finds and
31 certifies, that the application of the parking limitations of this
32 section will be significantly less safe for vehicle drivers or
33 passengers, pedestrians, or bicyclists than the city's current
34 parking requirements; or

35 (c) To portions of cities within a one-mile radius of a
36 commercial airport in Washington with at least 9,000,000 annual
37 enplanements.

38 (7) Cities may require parking in excess of the limitations in
39 this section for religious organizations and parking requirements for
40 carpools.

1 (8) Cities are not prohibited from requiring temporary or time-
2 restricted parking. Cities are encouraged to consider the adequacy of
3 drop-off space, waiting space, and accessibility in the design review
4 process when considering the limitations on parking requirements.

5 (9) Cities that have adopted substantially similar policies to
6 the requirements established in this section may apply to the
7 department of commerce for a determination of compliance with the
8 requirements of this section. In determining what is substantially
9 similar, the department of commerce shall consider whether:

10 (a) The city's parking requirements as of July 2025 have the same
11 or lower parking minimums than the requirements of this section;

12 (b) The city's parking requirements are equal to the average
13 number of parking stalls required per residential unit and the
14 average number of parking stalls required per 1,000 square feet of
15 commercial space; and

16 (c) The city's parking requirements for affordable housing,
17 senior housing, housing for people with disabilities, and child care
18 facilities are equivalent to the requirements of this section.

19 (10) Cities may submit a request for a variance from the
20 requirements of this section to the department of commerce if
21 compliance with the requirements of this section would be hazardous
22 to the life, health, and safety of residents as confirmed by a
23 building official or fire marshal, or their designees. A request for
24 a variance may include requests to require additional parking spaces
25 permanently marked for the exclusive use of individuals with
26 disabilities beyond those required for compliance with the Americans
27 with disabilities act based on the planned or likely population,
28 location, or safety of a building, using objective standards.

29 (11) Cities with a population between 30,000 and 50,000 shall
30 implement the requirements of this section within three years of the
31 effective date of this act. Cities with a population of 50,000 or
32 greater shall implement the requirements of this act within 18 months
33 of the effective date of this act.

34 NEW SECTION. **Sec. 3.** A new section is added to chapter 35A.21
35 RCW to read as follows:

36 (1) A code city may not require more than 0.5 parking space per
37 multifamily dwelling unit or more than one parking space per single-
38 family home.

1 (2) A code city may not require more than two parking spaces per
2 1,000 square feet of commercial space.

3 (3) A code city may not require any minimum parking requirements
4 for:

5 (a) Residences under 1,200 square feet;

6 (b) Commercial spaces under 3,000 square feet;

7 (c) Affordable housing;

8 (d) Senior housing;

9 (e) Child care centers as defined in RCW 43.216.010 that are
10 licensed or certified by the department of children, youth, and
11 families;

12 (f) Ground level nonresidential spaces in mixed-use buildings;
13 and

14 (g) A building undergoing a change of use from a nonresidential
15 to a residential use or a change of use for a commercial use.

16 (4) For purposes of this section:

17 (a) "Affordable housing" has the same meaning as in RCW
18 36.70A.030.

19 (b) "Commercial use" means use for nonresidential business
20 purposes, including retail, office, wholesale, general merchandise,
21 and food services.

22 (5) This section does not apply to requirements for parking
23 spaces permanently marked for the exclusive use of individuals with
24 disabilities in compliance with the Americans with disabilities act.

25 (6) The provisions of this section do not apply:

26 (a) To code cities with a population of 30,000 or less, as
27 determined by the population estimate of the office of financial
28 management under RCW 43.62.030;

29 (b) If a code city submits to the department of commerce an
30 empirical study prepared by a credentialed transportation or land use
31 planning expert that clearly demonstrates, and the department finds
32 and certifies, that the application of the parking limitations of
33 this section will be significantly less safe for vehicle drivers or
34 passengers, pedestrians, or bicyclists than the code city's current
35 parking requirements; or

36 (c) To portions of code cities within a one-mile radius of a
37 commercial airport in Washington with at least 9,000,000 annual
38 enplanements.

1 (7) Code cities may require parking in excess of the limitations
2 in this section for religious organizations and parking requirements
3 for carpools.

4 (8) Code cities are not prohibited from requiring temporary or
5 time-restricted parking. Code cities are encouraged to consider the
6 adequacy of drop-off space, waiting space, and accessibility in the
7 design review process when considering the limitations on parking
8 requirements.

9 (9) Code cities that have adopted substantially similar policies
10 to the requirements established in this section may apply to the
11 department of commerce for a determination of compliance with the
12 requirements of this section. In determining what is substantially
13 similar, the department of commerce shall consider whether:

14 (a) The code city's parking requirements as of July 2025 have the
15 same or lower parking minimums than the requirements of this section;

16 (b) The code city's parking requirements are equal to the average
17 number of parking stalls required per residential unit and the
18 average number of parking stalls required per 1,000 square feet of
19 commercial space; and

20 (c) The code city's parking requirements for affordable housing,
21 senior housing, housing for people with disabilities, and child care
22 facilities are equivalent to the requirements of this section.

23 (10) Code cities may submit a request for a variance from the
24 requirements of this section to the department of commerce if
25 compliance with the requirements of this section would be hazardous
26 to the life, health, and safety of residents as confirmed by a
27 building official or fire marshal, or their designees. A request for
28 a variance may include requests to require additional parking spaces
29 permanently marked for the exclusive use of individuals with
30 disabilities beyond those required for compliance with the Americans
31 with disabilities act based on the planned or likely population,
32 location, or safety of a building, using objective standards.

33 (11) Code cities with a population between 30,000 and 50,000
34 shall implement the requirements of this section within three years
35 of the effective date of this act. Code cities with a population of
36 50,000 or greater shall implement the requirements of this act within
37 18 months of the effective date of this act.

38 NEW SECTION. **Sec. 4.** A new section is added to chapter 36.01
39 RCW to read as follows:

1 (1) A county may not require more than 0.5 parking space per
2 multifamily dwelling unit or more than one parking space per single-
3 family home.

4 (2) A county may not require more than two parking spaces per
5 1,000 square feet of commercial space.

6 (3) A county may not require any minimum parking requirements
7 for:

8 (a) Residences under 1,200 square feet;

9 (b) Commercial spaces under 3,000 square feet;

10 (c) Affordable housing;

11 (d) Senior housing;

12 (e) Child care centers as defined in RCW 43.216.010 that are
13 licensed or certified by the department of children, youth, and
14 families;

15 (f) Ground level nonresidential spaces in mixed-use buildings;
16 and

17 (g) A building undergoing a change of use from a nonresidential
18 to a residential use or a change of use for a commercial use.

19 (4) For purposes of this section:

20 (a) "Affordable housing" has the same meaning as in RCW
21 36.70A.030.

22 (b) "Commercial use" means use for nonresidential business
23 purposes, including retail, office, wholesale, general merchandise,
24 and food services.

25 (5) This section does not apply to requirements for parking
26 spaces permanently marked for the exclusive use of individuals with
27 disabilities in compliance with the Americans with disabilities act.

28 (6) The provisions of this section do not apply:

29 (a) If a county submits to the department of commerce an
30 empirical study prepared by a credentialed transportation or land use
31 planning expert that clearly demonstrates, and the department finds
32 and certifies, that the application of the parking limitations of
33 this section will be significantly less safe for vehicle drivers or
34 passengers, pedestrians, or bicyclists than the county's current
35 parking requirements; or

36 (b) To portions of counties within a one-mile radius of a
37 commercial airport in Washington with at least 9,000,000 annual
38 enplanements.

1 (7) A county may require off-street parking if the county's roads
2 are not developed to the standards for streets and roads adopted by
3 the cities within that county.

4 (8) Counties may require parking in excess of the limitations in
5 this section for religious organizations and parking requirements for
6 carpools.

7 (9) Counties are not prohibited from requiring temporary or time-
8 restricted parking. Counties are encouraged to consider the adequacy
9 of drop-off space, waiting space, and accessibility in the design
10 review process when considering the limitations on parking
11 requirements.

12 (10) A county may submit a request for a variance from the
13 requirements of this section to require additional parking spaces
14 permanently marked for the exclusive use of individuals with
15 disabilities beyond those required for compliance with the Americans
16 with disabilities act based on the planned or likely population,
17 location, or safety of a building, using objective standards.

18 (11) Counties that have adopted substantially similar policies to
19 the requirements established in this section may apply to the
20 department of commerce for a determination of compliance with the
21 requirements of this section. In determining what is substantially
22 similar, the department of commerce shall consider whether:

23 (a) The county's parking requirements as of July 2025 have the
24 same or lower parking minimums than the requirements of this section;

25 (b) The county's parking requirements are equal to the average
26 number of parking stalls required per residential unit and the
27 average number of parking stalls required per 1,000 square feet of
28 commercial space; and

29 (c) The county's parking requirements for affordable housing,
30 senior housing, housing for people with disabilities, and child care
31 facilities are equivalent to the requirements of this section.

32 (12) Counties with a population between 30,000 and 50,000 shall
33 implement the requirements of this section within three years of the
34 effective date of this act. Counties with a population of 50,000 or
35 greater shall implement the requirements of this act within 18 months
36 of the effective date of this act.

37 NEW SECTION. **Sec. 5.** A new section is added to chapter 19.27
38 RCW to read as follows:

1 The state building code council shall research and, if necessary,
2 adopt by rule updated accessible parking space requirements in the
3 state building code promulgated under this chapter to align with
4 current research on disability rates among drivers.

5 NEW SECTION. **Sec. 6.** RCW 36.70A.620 (Cities planning under RCW
6 36.70A.040—Minimum residential parking requirements) and 2020 c 173 s
7 3 & 2019 c 348 s 5 are each repealed.

8 NEW SECTION. **Sec. 7.** This act may be known and cited as the
9 parking reform and modernization act.

 Passed by the Senate April 17, 2025.
 Passed by the House April 11, 2025.
 Approved by the Governor May 7, 2025.
 Filed in Office of Secretary of State May 12, 2025.

--- END ---

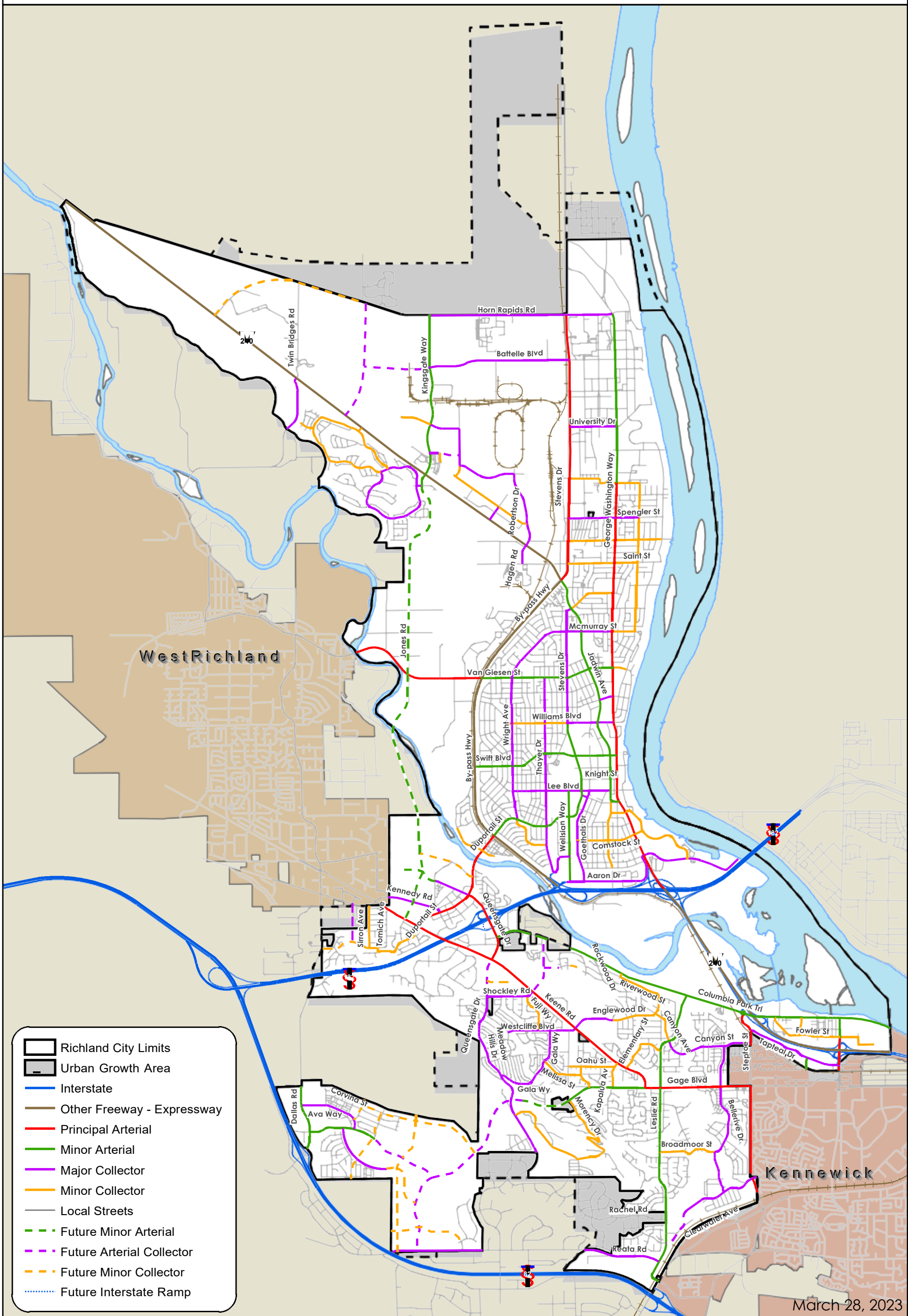


Figure LU-4: Critical Areas Map

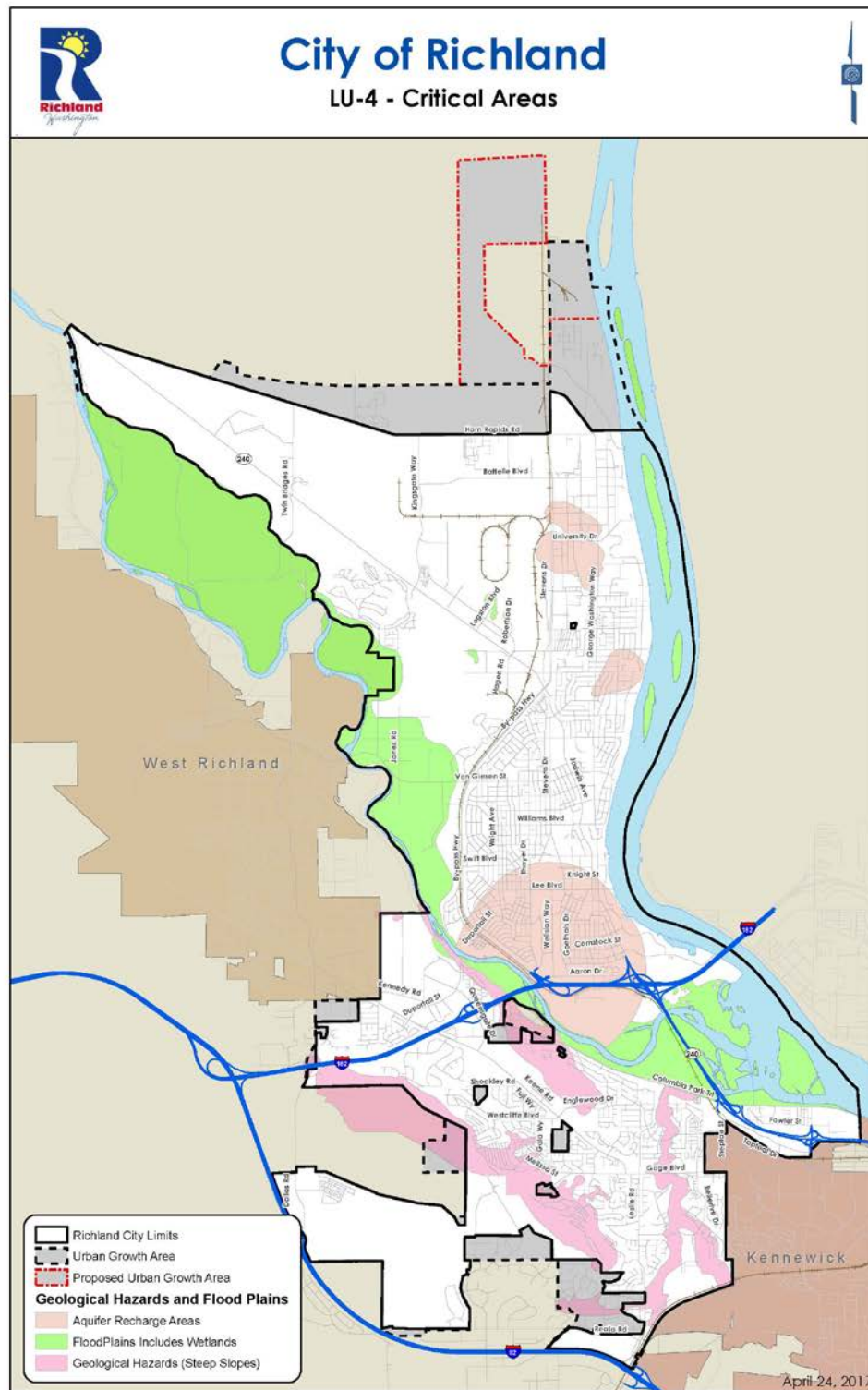
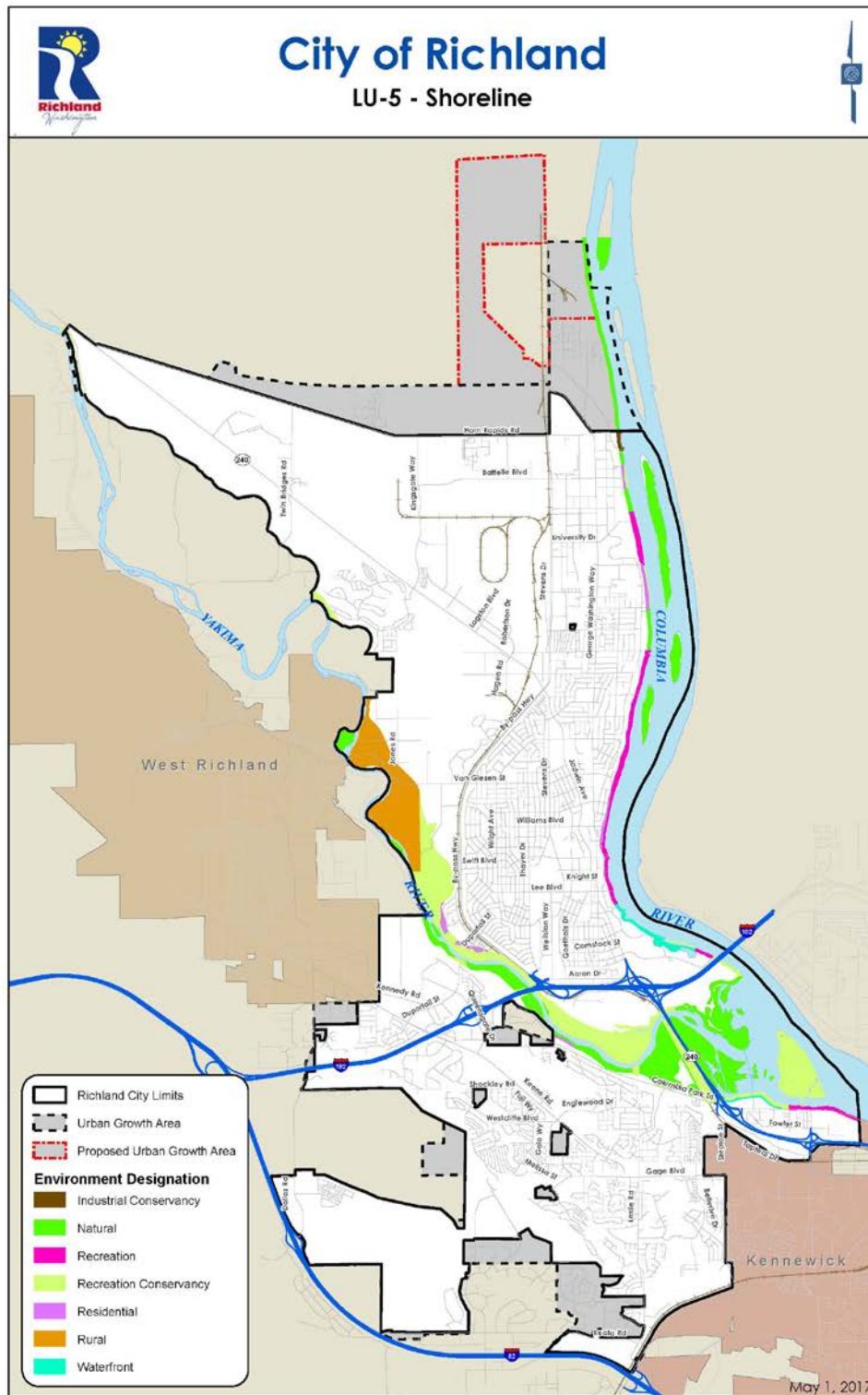


Figure LU-5: Shoreline Map



The Beaufort Gazette
The Belleville News-Democrat
Bellingham Herald
Centre Daily Times
Sun Herald
Idaho Statesman
Bradenton Herald
The Charlotte Observer
The State
Ledger-Enquirer

Durham | The Herald-Sun
Fort Worth Star-Telegram
The Fresno Bee
The Island Packet
The Kansas City Star
Lexington Herald-Leader
The Telegraph - Macon
Merced Sun-Star
Miami Herald
El Nuevo Herald

The Modesto Bee
The Sun News - Myrtle Beach
Raleigh News & Observer
Rock Hill | The Herald
The Sacramento Bee
San Luis Obispo Tribune
Tacoma | The News Tribune
Tri-City Herald
The Wichita Eagle
The Olympian

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Cols	Depth
51422	IPL0263930	Legal Ad - IPL0263930	SEPA-PLN-2025-00308	1.0	43.0L

ATTENTION: CITY OF RICHLAND/LEGALS IP
625 SWIFT BLVD. MS-11
RICHLAND, WA 99352
janderson@ci.richland.wa.us;tclark@ci.richland.wa.us;purchasing@ci.richland.wa.us

CITY OF RICHLAND
NOTICE OF SEPA
DETERMINATION

Date Notice Issued: August 17, 2025, per WAC 197-11-340(2)

File #: PLN-T1-2025-00308

Proponent: Mike Rizzitiello, Development Services Director, City of Richland, 625 Swift Blvd, Richland, WA 99352

Proposal: The City of Richland is proposing to amend Richland Municipal Code (RMC) Chapter 23.54, Off-Street Parking and Landscaping, to remove all minimum requirements for the number of off-street parking spaces required within the City.

Location of Proposal(s): This code change would affect all land within the City of Richland's municipal boundaries.

Determination: The City has reviewed the project for environmental impacts and has issued a determination of non-significance using the process outlined in WAC 197-11-340(2). This may be the only opportunity to comment on the environmental impacts of the proposal.

Public Comments Due:
August 20, 2025

Contact:
Mike Stevens, Planning Manager
625 Swift Boulevard, MS-35
Richland, WA 99352
mstevens@ci.richland.wa.us

Date Published: Sunday, August 17, 2025
IPL0263930
Aug 17 2025

COUNTY OF BENTON)

SS

STATE OF WASHINGTON)

the undersigned, being duly sworn, deposes and says, I am the Legals Clerk of The Tri-City Herald, a daily newspaper. That said newspaper is a local newspaper and has been approved as a legal newspaper by order of the superior court in the county in which it is published and it is now and has been for more than six months prior to the date of the publications hereinafter referred to, published continually as a daily newspaper in Benton County, Washington. That the attached is a true copy as it was printed in the regular and entire issue of the Tri-City Herald and not in a supplement thereof, and that said newspaper was regularly distributed to its subscribers during all of this period.

1.0 insertion(s) published on:
08/17/25 Print

[Print Tearsheet Link](#)

[Marketplace Link](#)

Sherry Chasteen

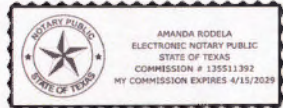


Sherry Chasteen

Amanda Rodela



Sworn to and subscribed before
me on Aug 18, 2025, 10:03 AM ED



Online Notary Public. This notarial act involved the use of online audio/video communication technology. Notarization facilitated by SIGNIX*

**CITY OF RICHLAND
NOTICE OF SEPA
DETERMINATION**

Date Notice Issued: August 17, 2025, per WAC 197-11-340(2)

File #: PLN-T1-2025-00308

Proponent: Mike Rizzitiello, Development Services Director, City of Richland, 625 Swift Blvd, Richland, WA 99352

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Determination: The City has reviewed the project for environmental impacts and has issued a determination of non-significance using the process outlined in WAC 197-11-340(2). This may be the only opportunity to comment on the environmental impacts of the proposal.

Public Comments Due:

August 20, 2025

Contact:

Mike Stevens, Planning Manager
625 Swift Boulevard, MS-35
Richland, WA 99352
mstevens@ci.richland.wa.us

Date Published: Sunday, August 17,

2025

IFL0263930

Aug 17 2025



Exhibit 5

STATE OF WASHINGTON
DEPARTMENT OF COMMERCE
1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000
www.commerce.wa.gov

09/02/2025

Mr. Mike Stevens
Planning Manager
City of Richland
505 Swift Boulevard
Post Office Box 190
Richland, WA 99352

Sent Via Electronic Mail

Re: City of Richland--2025-S-9808--Request for Expedited Review / Notice of Intent to Adopt Amendment

Dear Mr. Stevens:

Thank you for sending the Washington State Department of Commerce (Commerce) the Request for Expedited Review / Notice of Intent to Adopt Amendment as required under [RCW 36.70A.106](#). We received your submittal with the following description.

Proposed amendment to Richland Municipal Code (RMC) Chapter 23.54, Off-Street Parking and Landscaping, to remove all minimum requirements for the number of off-street parking spaces required within the City.

We received your submittal on 09/02/2025 and processed it with the Submittal ID 2025-S-9808. Please keep this letter as documentation that you have met this procedural requirement. Your 60-day notice period ends on 11/01/2025.

You requested expedited review under [RCW 36.70A.106\(3\)\(b\)](#). We have forwarded a copy of this notice to other state agencies for expedited review and comment. If one or more state agencies indicate that they will be commenting, then Commerce will deny expedited review and the standard 60-day review period (from date received) will apply. Commerce will notify you by e-mail regarding of approval or denial of your expedited review request. If approved for expedited review, then final adoption may occur no earlier than fifteen calendar days after the original date of receipt by Commerce.

If you have any questions, please contact Growth Management Services at reviewteam@commerce.wa.gov, or call Chaz Bates, (509) 606-3501.

Sincerely,

Review Team
Growth Management Services

From: [Chris Sittman](#)
To: [Stevens, Mike](#)
Cc: [Wendy Durado](#)
Subject: RE: City of Richland Parking Code Text Amendment PLN-T1-2025-00308 SEPA
Date: Tuesday, August 19, 2025 2:53:33 PM
Attachments: [image001.png](#)

[EXTERNAL EMAIL] Exercise caution before clicking links or opening attachments.

KID has no comments.

Chris D. Sittman
Engineering Dept./CAD Specialist
Kennewick Irrigation District
2015 S. Ely St.
Kennewick, WA 99337
Desk: 509-460-5435
Cell: 509-873-1123

From: Stevens, Mike <mstevens@CI.RICHLAND.WA.US>
Sent: Wednesday, August 13, 2025 3:47 PM
To: accastle@bpa.gov <accastle@bpa.gov>; admin@basindisposal.com; Ashley Morton <AshleyMorton@ctuir.org>; Badger Mountain Irrigation District <bmidmanager@badgermountainirrigation.com>; BC Planning - Michelle Cooke <Michelle.Cooke@co.benton.wa.us>; Benton County - Segregations <Segregations@co.benton.wa.us>; Benton County Planning <Planning.Department@co.benton.wa.us>; Benton PUD, Broadband <osp@noanet.net>; Benton PUD, Electrical <engservice@bentonpud.org>; Carrie Thompson <carrie.thompson@bnsf.com>; Casey Barney, Yakama Nation <Casey_Barney@Yakama.com>; chaz.bates@commerce.wa.gov <chaz.bates@commerce.wa.gov>; city@basindisposal.com; Corrine Camuso, Yakama Nation <Corrine_Camuso@Yakama.com>; Craig Hamilton <c.hamilton@bces.wa.gov>; Crosepa@ecy.wa.gov <Crosepa@ecy.wa.gov>; DAHP SEPA Reviews <sepa@dahp.wa.gov>; DAlessandro, Carlo <cdalessandro@CI.RICHLAND.WA.US>; Davis, Deanna <d.davis@bces.wa.gov>; Deborah Rodgers <dxrodders@bpa.gov>; Deskins, John <jdeskins@CI.RICHLAND.WA.US>; Eric Mendenhall <emendenhall@westrichland.org>; Erin Hockaday <erin.hockaday@bfhd.wa.gov>; Former Orchards <FormerOrchards@ecy.wa.gov>; GIS <gis@co.benton.wa.us>; Greg Wendt <greg.wendt@co.benton.wa.us>; Hill, Kelly <khill@CI.RICHLAND.WA.US>; Hogan, Jodi <jhogan@CI.RICHLAND.WA.US>; Homero.Gonzalez@ziplly.com; ian_gray@yakama.com; Jack Howard <jack.howard@bfhd.wa.gov>; Jason McShane <JMcShane@kid.org>; Jessica Lally, Yakama Nation <Jessica_Lally@Yakama.com>; JLKinch@bpa.gov; Jodeer@bfhd.wa.gov; John Lyle <john.lyle@bentoncleanair.org>; Junior Campos <junior.campos@charter.com>; Katherine Cichy <katherine.cichy@ziplly.com>; Kelly Cooper <kelly.cooper@doh.wa.gov>; Ken Gosney <ken.gosney@rsd.edu>; Kevin Knodel <kevin.knodel@rsd.edu>; Kevin Sliger <KSliger@bft.org>; Development <development@kid.org>; Matthew Berglund <MBerglund@kid.org>; Kramer, Steve

<skramer@ci.richland.wa.us>; M. Deklyne <mjdeklyne@bpa.gov>; Map BCES <map@bces.wa.gov>;
Mattheus, Pamela <pmattheus@CI.RICHLAND.WA.US>; Michael Tovey <michael.tovey@ziply.com>;
Acevedo, Mizaël <macevedo@CI.RICHLAND.WA.US>; NMCummings@bpa.gov; Noah Oliver, Yakama
Nation <Noah_Oliver@Yakama.com>; Orr, Bruce <borr@CI.RICHLAND.WA.US>; Paul Gonseth
<gonsetp@wsdot.wa.gov>; PublicWorks@co.benton.wa.us; Quentin Wright
<QWright@portofbenton.com>; Reathaford, Jason <JReathaford@CI.RICHLAND.WA.US>; Review
Team <reviewteam@commerce.wa.gov>; rgoede@noanet.net; USPS Richland Postmaster
<99352RichlandWA-Postmaster@usps.gov>; Ryan Anderson <rand461@ECY.WA.GOV>; Sanchez,
Juan <jsanchez@CI.RICHLAND.WA.US>; Schiessl, Joe <JSchiessl@CI.RICHLAND.WA.US>; Schluter,
Shaun <sschluter@CI.RICHLAND.WA.US>; SEPA BFHD <SEPA@bfhd.wa.gov>; SEPA Center
<sepacenter@dnr.wa.gov>; SEPA Register <separegister@ecy.wa.gov>; SEPA Unit
<sepaunit@ecy.wa.gov>; Seth Defoe <SDefoe@kid.org>; South Central Region Planning
<scplanning@wsdot.wa.gov>; Tyler Thompson-Benton County Clean Air
<tyler.thompson@bentoncleanair.org>; WA Dept of Fish & Wildlife <rittemwr@dfw.wa.gov>; WDFW
<R3Planning@dfw.wa.gov>; Westphal, Nichole <nwestphal@ci.richland.wa.us>; Whittier, John
<jwhittier@CI.RICHLAND.WA.US>; WSDOT Aviation <AviationLandUse@wsdot.wa.gov>; Zanin,
Heather <hzanin@ci.richland.wa.us>

Subject: City of Richland Parking Code Text Amendment PLN-T1-2025-00308 SEPA

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Everybody,

The City of Richland is proposing to amend its Parking and Landscaping regulations by removing all minimum parking requirements for new developments within the City, as well as make other minor modifications to the parking/landscaping requirements. The proposed amendment would apply citywide and is anticipated to go before the Planning Commission for an open-record hearing on Wednesday, September 24, 2025. Please review the attached materials relative to your agency's regulations and submit any comments pertaining to SEPA (environmental impacts) no later than 5:00 PM on Friday, August 29, 2025. Comments may be submitted via e-mail to planning@ci.richland.wa.us or mailed to: Richland Development Services Department, 625 Swift Boulevard, MS #35, Richland, WA 99352.

If you are unable to open the attachment you may also view the materials online at:
<https://www.ci.richland.wa.us/home/showpublisheddocument/18168>

Thank you,



Mike Stevens

Planning Manager

625 Swift Blvd., MS-35 | Richland, WA 99352

509.942.7596

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From: [Lora Rathbone](#)
To: [Stevens, Mike](#)
Subject: SEPA determination RE off street parking and landscaping comment
Date: Wednesday, August 20, 2025 8:30:20 PM

You don't often get email from ldrathbone@outlook.com. [Learn why this is important](#)

[EXTERNAL EMAIL] Exercise caution before clicking links or opening attachments.

I hope I didn't wait too long to send this.

I think it's a great idea to remove requirement for minimum number of parking spaces in Richland. It likely will have a positive environmental impact by allowing for more green space and potentially less driving and more walking.

Lora Rathbone
538 Fuller St
Richland, WA 99354

From: [Rodgers, Deborah \(CONTR\) - TERR-TRI CITIES RMHQ](#)
To: [Stevens, Mike](#)
Cc: [Kinch, James L \(BPA\) - TERR-BELL-1](#); [Connell, Valorie L \(BPA\) - TERR-PASCO](#)
Subject: RE: City of Richland Parking Code Text Amendment PLN-T1-2025-00308 SEPA
Date: Thursday, August 28, 2025 12:25:53 PM
Attachments: [image001.png](#)

[EXTERNAL EMAIL] Exercise caution before clicking links or opening attachments.

Mike,

Bonneville Power Administration (BPA) has had the opportunity to review City of Richland Parking Code Text Amendment PLN-T1-2025-00308 SEPA. In researching our records, we have found that this proposal will not directly impact BPA facilities. BPA does not have any objections to the approval of this request at this time.

If you have any questions or need additional information, please feel free to contact Luke Kinch at (509) 468-3095 or by email at JLKInch@bpa.gov.

Thank you for the opportunity to review this application.

Deborah Rodgers

[BONNEVILLE POWER ADMINISTRATION](#)

[DEPARTMENT OF ENERGY](#)

(CONTR) Actalent

Realty Technician 3 | Real Property Field Services | TERR/Tri-Cities-RMHQ

dxrodgers@bpa.gov | O: 509-544-4749 | C: 360-624-0566

From: Stevens, Mike <mstevens@CI.RICHLAND.WA.US>

Sent: Wednesday, August 13, 2025 3:47 PM

To: Castle, Angela C (CONTR) - TERR-PASCO <ACCastle@bpa.gov>; admin@basindisposal.com; Ashley Morton <AshleyMorton@ctuir.org>; Badger Mountain Irrigation District <bmidmanager@badgermountainirrigation.com>; BC Planning - Michelle Cooke <Michelle.Cooke@co.benton.wa.us>; Benton County - Segregations <Segregations@co.benton.wa.us>; Benton County Planning <Planning.Department@co.benton.wa.us>; Benton PUD, Broadband <osp@noanet.net>; Benton PUD, Electrical <engservice@bentonpud.org>; Carrie Thompson <carrie.thompson@bnsf.com>; Casey Barney, Yakama Nation <Casey_Barney@Yakama.com>; chaz.bates@commerce.wa.gov <chaz.bates@commerce.wa.gov>; city@basindisposal.com; Corrine Camuso, Yakama Nation <Corrine_Camuso@Yakama.com>; Craig Hamilton <c.hamilton@bces.wa.gov>; Crosepa@ecy.wa.gov <Crosepa@ecy.wa.gov>; DAHP SEPA Reviews <sepa@dahp.wa.gov>; DAlessandro, Carlo <cdalessandro@CI.RICHLAND.WA.US>; Davis, Deanna <d.davis@bces.wa.gov>; Rodgers, Deborah (CONTR) - TERR-TRI CITIES RMHQ <dxrodgers@bpa.gov>; Deskins, John <jdeskins@CI.RICHLAND.WA.US>; Eric Mendenhall <emendenhall@westrichland.org>; Erin Hockaday <erin.hockaday@bfhd.wa.gov>; Former Orchards <FormerOrchards@ecy.wa.gov>; GIS <gis@co.benton.wa.us>; Greg Wendt <greg.wendt@co.benton.wa.us>; Hill, Kelly <khill@CI.RICHLAND.WA.US>; Hogan, Jodi <jhogan@CI.RICHLAND.WA.US>;

Homero.Gonzalez@ziply.com; ian_gray@yakama.com; Jack Howard <jack.howard@bfhd.wa.gov>; Jason McShane <jmcsane@kid.org>; Jessica Lally, Yakama Nation <Jessica_Lally@Yakama.com>; Kinch,James L (BPA) - TERR-BELL-1 <JLKinch@bpa.gov>; Jodeer@bfhd.wa.gov; John Lyle <john.lyle@bentoncleanair.org>; Junior Campos <junior.campos@charter.com>; Katherine Cichy <katherine.cichy@ziply.com>; Kelly Cooper <kelly.cooper@doh.wa.gov>; Ken Gosney <ken.gosney@rsd.edu>; Kevin Knodel <kevin.knodel@rsd.edu>; Kevin Sliger <KSliger@bft.org>; KID Development <development@kid.org>; KID Webmaster <webmaster@kid.org>; Kramer, Steve <skramer@ci.richland.wa.us>; M. Deklyne <mjdeklyne@bpa.gov>; Map BCES <map@bces.wa.gov>; Mattheus, Pamela <pmattheus@CI.RICHLAND.WA.US>; Michael Tovey <michael.tovey@ziply.com>; Acevedo, Mizaal <macevedo@CI.RICHLAND.WA.US>; Cummings,Nicole M (BPA) - TERR-TRI CITIES RMHQ <NMCummings@bpa.gov>; Noah Oliver, Yakama Nation <Noah_Oliver@Yakama.com>; Orr, Bruce <borr@CI.RICHLAND.WA.US>; Paul Gonseth <gonsetp@wsdot.wa.gov>; PublicWorks@co.benton.wa.us; Quentin Wright <QWright@portofbenton.com>; Reathaford, Jason <JReathaford@CI.RICHLAND.WA.US>; Review Team <reviewteam@commerce.wa.gov>; rgoede@noanet.net; USPS Richland Postmaster <99352RichlandWA-Postmaster@usps.gov>; Ryan Anderson <rand461@ECY.WA.GOV>; Sanchez, Juan <jsanchez@CI.RICHLAND.WA.US>; Schiessl, Joe <JSchiessl@CI.RICHLAND.WA.US>; Schluter, Shaun <sschluter@CI.RICHLAND.WA.US>; SEPA BFHD <SEPA@bfhd.wa.gov>; SEPA Center <sepacenter@dnr.wa.gov>; SEPA Register <separegister@ecy.wa.gov>; SEPA Unit <sepaunit@ecy.wa.gov>; Seth DeFoe <SDefoe@kid.org>; South Central Region Planning <scplanning@wsdot.wa.gov>; Tyler Thompson-Benton County Clean Air <tyler.thompson@bentoncleanair.org>; WA Dept of Fish & Wildlife <rittemwr@dfw.wa.gov>; WDFW <R3Planning@dfw.wa.gov>; Westphal, Nichole <nwestphal@ci.richland.wa.us>; Whittier, John <jwhittier@CI.RICHLAND.WA.US>; WSDOT Aviation <AviationLandUse@wsdot.wa.gov>; Zanin, Heather <hzanin@ci.richland.wa.us>

Subject: City of Richland Parking Code Text Amendment PLN-T1-2025-00308 SEPA

Hello Everybody,

The City of Richland is proposing to amend its Parking and Landscaping regulations by removing all minimum parking requirements for new developments within the City, as well as make other minor modifications to the parking/landscaping requirements. The proposed amendment would apply citywide and is anticipated to go before the Planning Commission for an open-record hearing on Wednesday, September 24, 2025. Please review the attached materials relative to your agency's regulations and submit any comments pertaining to SEPA (environmental impacts) no later than 5:00 PM on Friday, August 29, 2025. Comments may be submitted via e-mail to planning@ci.richland.wa.us or mailed to: Richland Development Services Department, 625 Swift Boulevard, MS #35, Richland, WA 99352.

If you are unable to open the attachment you may also view the materials online at: <https://www.ci.richland.wa.us/home/showpublisheddocument/18168>

Thank you,

Mike Stevens



Planning Manager
625 Swift Blvd., MS-35 | Richland, WA 99352
509.942.7596

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CITY OF RICHLAND NOTICE OF APPLICATION AND PUBLIC HEARING (PLN-T4-2025-00003)

The City of Richland is proposing to amend the Richland Municipal Code (RMC) Chapter 23.54, Off-Street Parking and Landscaping, to remove all minimum requirements for the number of off-street parking spaces required within the City.

Pursuant to Richland Municipal Code (RMC) Section 19.20 the Richland Planning Commission will conduct a public hearing and review of the proposed code amendment on Wednesday, September 24, 2025 at 6:00 p.m. in the Richland City Hall Council Chambers, 625 Swift Blvd. All interested parties are invited to attend and present testimony at the public hearing.

Environmental Review: The proposal is subject to environmental review. The City of Richland is lead agency for the proposal under the State Environmental Policy Act (SEPA) and has reviewed the proposed project for probable adverse environmental impacts. A Determination of Non-Significance (DNS) was issued by the City on August 13, 2025 (PLN-T1-2025-00308).

Any person desiring to express his views or to be notified of any decisions pertaining to this application should notify Mike Stevens, Planning Manager, 625 Swift Blvd., MS-35, Richland, WA 99352. Comments may also be emailed to planning@ci.richland.wa.us. Written comments should be received no later than 5:00 p.m. on Wednesday, September 17, 2025 to be incorporated into the staff report. Comments received after that date will be entered into the record at the hearing.

Copies of the staff report and recommendation will be available on the City of Richland website www.ci.richland.wa.us beginning Thursday, September 18, 2025.

Comment Period Begins: September 2, 2025

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Cols	Depth
51422	IPL0269718	Legal Ad - IPL0269718	PC PHN PLN-T4-2025-00003	1.0	52.0L

ATTENTION: CITY OF RICHLAND/LEGALS IP
625 SWIFT BLVD. MS-11
RICHLAND, WA 99352
janderson@ci.richland.wa.us;tclark@ci.richland.wa.us;purchasing@ci.richland.wa.us

CITY OF RICHLAND
NOTICE OF APPLICATION,
PUBLIC HEARING

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Date Published: Sunday, September 7, 2025
IPL0269718
Sep 7 2025

COUNTY OF BENTON)
SS
STATE OF WASHINGTON)
the undersigned, being duly sworn, deposes and says, I am the Legals Clerk of The Tri-City Herald, a daily newspaper. That said newspaper is a local newspaper and has been approved as a legal newspaper by order of the superior court in the county in which it is published and it is now and has been for more than six months prior to the date of the publications hereinafter referred to, published continually as a daily newspaper in Benton County, Washington. That the attached is a true copy as it was printed in the regular and entire issue of the Tri-City Herald and not in a supplement thereof, and that said newspaper was regularly distributed to its subscribers during all of this period.

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Mary Castro

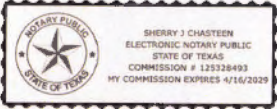


Mary Castro

Sherry J Chasteen



Sworn to and subscribed before
me on Sep 8, 2025, 10:25 AM EDT



Online Notary Public. This notarial act involved the use of online audio/video communication technology. Notarization facilitated by SIGNIX®

**CITY OF RICHLAND
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Date Published: Sunday, September 7, 2025
IFL0269718
Sep 7 2025

MEMORANDUM

To: Joe Schiessl, AICP
Deputy City Manager, City of Richland

From: Robert Ferrin, PTMP
Kimley-Horn & Associates, Inc.

Date: October 20, 2025

Subject: City of Richland Parking Optimization Project

INTRODUCTION

This memorandum provides an overview of Kimley-Horn's advisory services performed for the City of Richland Parking Optimization Project. The Optimization Project focused on needed adjustments to the City of Richland's Zoning Code and general guidance on parking management principles to manage parking now and in the future in the Central Business District. This memorandum outlines existing conditions, industry best practices, stakeholder engagement process and feedback, and parking optimization recommendations the City should explore for implementation. The analysis of existing conditions, parking industry trends, and public engagement informed recommendations proposed by Kimley-Horn. An initial project study area map is included in **Figure 1**. These recommendations are focused on changes to both the Richland Zoning Code and the introduction of parking management strategies to support potential outcomes created by Zoning Code changes. **Figure 2** illustrates potential approaches the City may consider in optimizing both its parking regulatory and management strategies to support economic development goals. Certain parking management strategies should be implemented when specific conditions or "triggers," indicate the need for them.



Figure 1: Initial Project Study Area

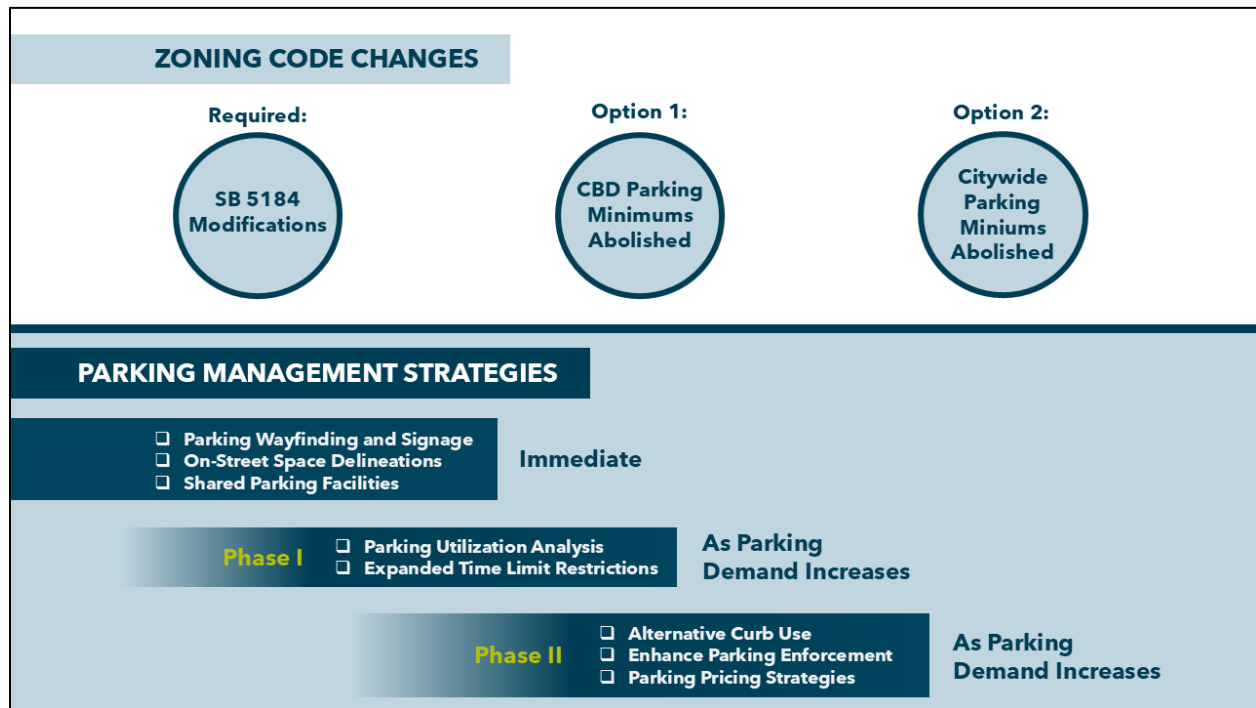


Figure 2: Parking Optimization Recommendations

EXISTING CONDITIONS

The existing conditions review analyzed relevant planning documents, zoning code, and state legislation related to minimum parking requirements and general parking management in Richland. Local planning efforts and state legislation provided policy guidance to identify relevant local and statewide goals. The zoning code outlines minimum parking requirements for development and redevelopment of private property. Reviewed plan documents included:

- Richland Parking Study and Planning Strategies Report (2024)
- Richland Strategic Plan (FY24-26)
- Downtown Connectivity Study (2020)
- City of Richland Comprehensive Plan (2019)
- Strategic Leadership Plan (2018)

The major goals outlined in these plans, including increased housing, mixed-use development, urban infill, and economic development, are impacted by zoning and parking requirements. The Richland Parking Study and Planning Strategies Report, commissioned by the City in partnership with the Benton-Franklin Council of Governments, analyzed parking capacity and utilization in Richland's Central Business District (CBD). Key findings indicated an abundance of underutilized parking in the CBD. Off-street parking utilization peaked at 50% and averaged 38% parking utilization, while on-street parking utilization peaked at 26% and averaged 20% parking utilization (Stantec, 2024). The data gathered and analyzed in this study demonstrated ample parking availability and highlighted potential opportunities for surface parking lot redevelopment. In addition to performing a document review Kimley Horn also closely studied aerial photography and spoke with long-term City employees and residents to gain local familiarity. Results of this study, coupled with parking optimization trends nationally and regionally, and local

knowledge, led City leadership to consider the impact minimum parking requirements have on the ability of the private market to redevelop underutilized property in the CBD.

The Richland zoning code was analyzed for parking regulations, requirements, and guidelines. A summary of reviewed code can be found in **Table 1**. The current code establishes minimums and standards for new developments. More detailed information regarding minimum parking requirements, including potential adjustments, can be found in **Appendix A and B**. These minimum parking requirements can lead to an overabundance of parking spaces, restricting the amount of land that can be used for other uses. In addition to outlining minimum vehicle parking requirements, the current code also outlines bicycle parking requirements, parking requirement exceptions for mixed-use and shared parking, and requirements for lots where there is a plan on redeveloping to a different use classification.

Table 1: Summary of reviewed current zoning code sections

Current Zoning Code	Subject	Summary
23.54.010	Off-Street Parking Required	Off-street parking must be provided and improved for all new developments. For existing uses that alter in a way increases parking needs by more than 10%, additional parking must be provided unless the increase is four spaces or fewer.
23.54.020	Standards and Requirements	Specific parking standard requirements based on use. Full breakdown of parking requirements can be found in Table 2
23.54.050	Bicycles	Outlines bicycle parking minimum requirements along with standards for areas around the bicycle parking spaces
23.54.060	Mixed Occupancies	Mixed use development must combine the parking requirements for all the various uses in the development. Parking designed for one use cannot be counted for any other use
23.54.070 & .080	Joint Use of Parking Facilities	Two uses may use one parking facility, and the parking minimum is therefore reduced by 10%
23.54.100	Spaces Lost for Access	If a development is changing the use of an existing lot, the new development must provide additional parking equal to the number of spaces taken away. The development must also meet parking minimums for the new use.
23.54.120	Layout Plan	Documentation illustrating the location of buildings, parking spaces, landscaping, access aisles, and driveways as part of the permit issuance process.

The State of Washington passed Senate Bill (SB) 5184, see **Appendix C**, impacting minimum parking requirements established at the local level, including that of the City of Richland. SB 5184 went into effect on July 27th, 2025, and aims to optimize minimum parking requirements to assist in meeting statewide goals of affordable housing, urban development, and sustainability. These goals are closely aligned with the goals in several aforementioned city planning studies. Many uses, including hotels, schools, and hospitals, are not affected by the bill. Land uses identified in the Richland Zoning Code that will no longer have minimum parking requirements based on the passage of SB 5184 include:

- Residences under 1,200 square feet (SF)
- Affordable housing
- Commercial spaces under 3,000 SF
- Senior housing
- Childcare centers
- Ground level nonresidential spaces in mixed-use developments
- Buildings undergoing a use change (nonresidential to residential, commercial)

Additionally, minimum parking requirements for most residential uses will be reduced. For example, residential uses that now must provide at least 1 to 2 spaces per dwelling unit will only be required to provide 0.5 to 1 space per dwelling unit. The full breakdown of Richland's adjusted minimum parking requirements can be found in **Appendix A**. The City is obligated to comply with SB 5184 by no later than January 2027. Early adoption is allowed.

INDUSTRY BEST PRACTICE

Various cities around the nation are implementing parking optimization to support economic development, meet sustainability goals, and take a market-based approach to the delivery of on-site parking. Parking optimization can involve abolishing minimum parking requirements, reducing minimum parking requirements, or implementing parking maximums, often integrating multiple strategies together. The optimization can occur at a jurisdictional-wide level, or within certain geographies of a city such as a CBD or around high-capacity transit stops. An analysis of cities was conducted to evaluate the impacts of parking optimization on economic development and the overall parking system. Cities were chosen based on similar geographic location and population. Cities in proximity to Richland that adopted parking optimization include:

- Bellingham, WA
- College Place, WA
- Pasco, WA
- Port Townsend, WA
- Spokane, WA
- Walla Walla, WA
- Beaverton, OR
- Bend, OR
- Corvallis, OR
- Eugene, OR
- Portland, OR
- Springfield, OR

Many of these local cities, including Pasco and Walla Walla are following trends of abolishment of minimum parking requirements either city-wide or in a portion of the city. And following the passage of SB 5184 the cities of Bremerton and Bothell both approved a complete abolishment of minimum parking requirements.

An additional three cities were chosen to analyze parking optimization impacts, Fayetteville, AR; Sandpoint, ID; and Chattahoochee Hills, GA.

Fayetteville, AK

Fayetteville, Arkansas adopted parking optimization in 2015 to combat issues of vacant parking lots and costly minimum parking requirements. Fayetteville removed minimum parking requirements from commercial developments and reduced minimum parking requirements for residential developments. They also established parking maximums to limit the amount of space a development can use for parking. Positive economic outcomes that resulted from the optimization include Feed and Folly, a restaurant developed on a 40-year-old vacant lot, and W. Prairie St. Development, a mixed-use residential, commercial, and office space project.

Sandpoint, ID

Sandpoint is a city in northern Idaho that adopted parking optimization in 2009. Optimization was specifically concentrated in the downtown area. The City was having issues with larger developments who were buying smaller lots to meet minimum parking requirements. This led to the loss of several smaller businesses who were losing their lots. The optimization took a dynamic approach, with the removal of minimum parking requirements in the downtown core and reduced minimum parking requirements in the rest of the city. Additionally, the City wanted to increase affordable housing, so reduced the parking minimum by 20% for new affordable housing developments. The parking optimization led to new commercial development such as Kochava Tech Startup. Kochava redeveloped a vacant lumber storage facility into their headquarters, which is now assessed to be over \$2 million.

Chattahoochee Hills, GA

Chattahoochee Hills is a rural city in Georgia that wanted to protect farmland and natural forests. In the early 2000's, highway development led to expanding commercial development which required large amounts of space to meet minimum parking requirements. In 2007, the City optimized the code to change minimum parking requirements into parking maximums, limiting the amount of space that can be used for parking. As a result, the town was able to protect 70% of its rural land. Additionally, the lack of minimum parking requirements resulted in neighborhoods that were developed compactly, promoting walkability while also preserving natural land.

STAKEHOLDER ENGAGEMENT

Kimley-Horn held several stakeholder meetings centered around the parking system and parking optimization in Richland. Kimley-Horn initially met with the City of Richland City Council to introduce the project and gain insights into opportunities and challenges within the current system. Three virtual meetings were held with strategic stakeholders including but not limited to:

- Public agencies including Ben Franklin Transit, Chamber of Commerce and the Richland Public Library
- Major employers including Columbia Basin College and Kadlec Healthcare
- Private businesses and developers including The Lodge and Park Place
- City staff including the City Manager's Office and Planning and Development

These meetings aimed to identify parking challenges and opportunities, experiences with minimum parking requirements, and exploring opportunities to increase mobility and access through other modes of transit. During these meetings, stakeholders expressed desires for improved signage, enhanced and safer pedestrian and bike infrastructure, and more visible and accessible on-street parking. Additionally, when asked about their experience with minimum parking requirements, respondents noted many parking lots being vacant and having negative feelings specifically as they relate to the impact on small businesses.

Following the three virtual stakeholder meetings, Kimley-Horn met with the City of Richland Planning Commission to review stakeholder feedback and workshop potential recommendations. One of the main parking-related issues mentioned was the lack of on-street parking visibility and drivers not knowing where to park on-street. A formalized on-street signage system and delineation of parking space with pavement markings were both mentioned to help combat this issue. The meeting also discusses additional points including the need for better parking wayfinding and signage, improved pedestrian infrastructure, enhancements to transit shelters, and increasing bike rack accessibility and visibility.

Following the Planning Commission workshop session an additional stakeholder meeting was held that was open to the general public. The community-wide conversation had similar goals of identifying parking challenges and opportunities, experiences with minimum parking requirements, and exploring opportunities to increase mobility and access through other modes of transit. Similar comments were received regarding the overabundance of vacant off-street parking. During this meeting there was an emphasis placed on the need for improved pedestrian and bicycle parking infrastructure. Additionally, a recommendation was made to prioritize the placement of parking at the building rear to improve pedestrian accessibility and safety. Common themes received throughout the stakeholder engagement process included:

- Improving parking wayfinding and signage (especially during special events)
- Focus on pedestrian and cycling safety and infrastructure enhancements
- General de-emphasis of parking in favor of more active modes of transportation
- Leveraging and expanding the use of on-street parking
- Managing parking where demand exists including the use of time limits and, in the future, paid parking
- Reduction in the amount of underutilized parking lots through increased economic development

Kimley-Horn presented the existing conditions review, industry best practices, stakeholder feedback, and preliminary recommendations to Richland's City Council. During this meeting, council reviewed preliminary recommendations and provided feedback on those they believed viable. Regarding zoning code changes, majority of council members were in favor of city-wide parking minimum removal. Regarding parking management strategies, as identified in **Figure 2**, Council identified parking space delineations and implementation of signage and wayfinding as the most critical. For the remaining management strategies, they stressed that they should only be implemented if parking demand warrants it. Feedback from this Council meeting influenced the recommendations outlined in the section below.

Following the Richland City Council meeting, Kimley-Horn presented to Richland's Economic Development Committee and the City Planning Commission. During these meetings, existing conditions, case studies, stakeholder engagement and preliminary recommendations were presented. Both groups expressed interest in removal of parking minimums in the Central Business District rather than City-wide. Economic Development Committee members were concerned with negative outcomes from removing parking minimums, specifically how it affects current parking supply. The group showed interest in the immediate parking management strategies, wayfinding and on-street parking space delineations. Following these two meetings, the City expressed desire to move forward with removal of parking minimums in the Central Business District while adjusting the zoning code to align parking requirements with Senate Bill 5184.

RECOMMENDATIONS

There are various forms of parking optimization occurring around the country to support the growing need for affordable housing, sustainable development, broader economic development, and transportation policy initiatives. Many cities are addressing parking related issues by revising their zoning code as it relates to minimum parking requirements. Senate Bill 5184 requires the City to make changes to the zoning code; however, there are two additional approaches the City should consider. The two options are the removal of parking minimums in the Central Business District or removal of parking minimums city-wide.

Based on local and state policy guidance, industry best practices, and stakeholder feedback, Kimley-Horn recommends initially abolishing parking minimums in the CBD. Additionally, it is recommended that the City modify the zoning code for the rest of the City to align with Senate Bill 5184. This would assist the City in achieving its goals of increased housing, mixed-use development, and urban infill while maximizing the use of underutilized surface parking lots to meet future parking demands.

REMOVAL OF MINIMUM PARKING REQUIREMENTS IN THE CENTRAL BUSINESS DISTRICT

This section outlines the approach the City should take to abolish parking minimums in the Central Business District and Columbia Point North Waterfront district (both referred to as CBD).

Based on the findings of the Richland Parking Study and Planning Strategies Report, the CBD is experiencing low utilization of both on- and off-street parking. The City should modify the zoning code to deregulate parking minimum requirements in the CBD and lower parking minimum requirements for the rest of the City.

Removing parking minimum requirement in the CBD would not require any new development or redevelopment to build/expand on-site parking. This does not mean that parking will still not be provided but rather developers will not be required to provide a minimum number of parking spaces. The area of deregulation can be found in **Figure 3**. While parking minimums in the CBD would be abolished, the rest of the City would still have the requirement in place. However, it is recommended that the current zoning code be revised to reduce or eliminate parking minimums for specific uses. The new requirements established in SB 5184 should serve as the baseline, with further adjustments made as recommended.

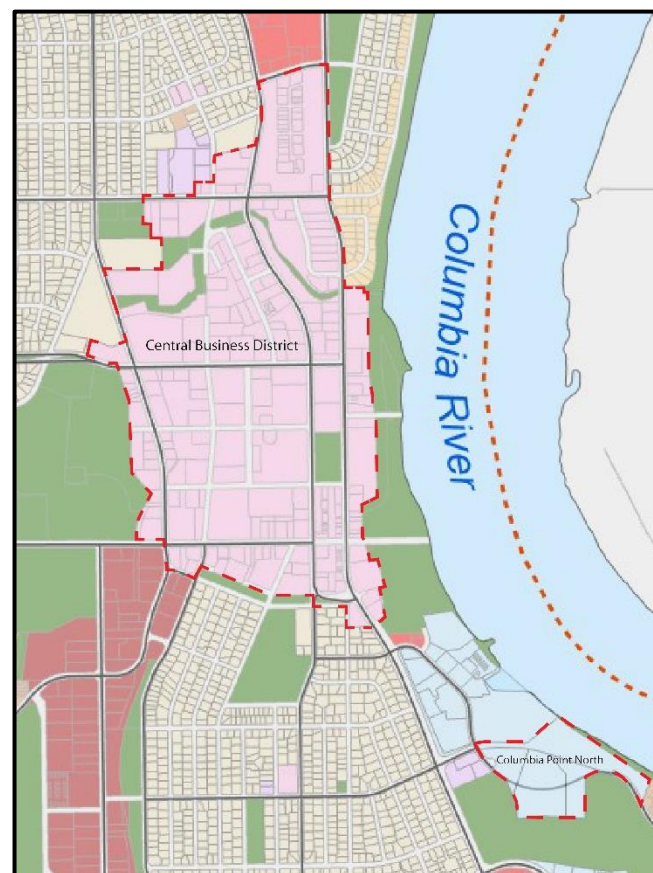


Figure 3: Central Business District and Columbia Point North Waterfront District

This would assist the City in achieving its goals while maximizing the use of underutilized surface parking lots in the CBD to meet future parking demands. The City should evaluate applicable recommended code changes found in the section below. This approach would require considerable code adjustments and parking requirement consolidations.

CODE ADJUSTMENTS

If the City removes minimum vehicle parking requirements in the CBD, it is recommended, and now required by state law, the City update its zoning code by January 2027, to be in alignment with Washington Senate Bill 5184. These code adjustments would apply to the entire city, except the CBD where minimum vehicle parking requirements would be abolished. These adjustments in the city zoning code would include:

Off-Street Parking Required (23.54.010): revised code provision

The current code requires properties to have a minimum number of parking spaces depending on use. Based on SB 5184, the City is now required to lower minimum parking requirements for many uses. The adjusted minimum parking requirements can be found in **Appendix A**. Alongside these state-required changes, it is also recommended the City consolidate several use categories in the minimum parking requirements table for ease of use by applicants and City staff. Code classifications have been consolidated based on comparable parking requirements according to changes made as a result of SB 5184. Sections in **Appendix A** that are marked through in red are current code classifications that could be consolidated and sections underlined are the resultant consolidations. The existing code has 39 different use classifications; with the consolidations the proposed code now has 33 classifications.

Bicycles (23.54.050): revised code provision

This zoning code section sets guidelines for bicycle parking required for developments. Space requirements are based on use and size of the property. Physical characteristics, accessibility, maintenance and illumination standards are also outlined. The code section requiring bike parking should remain.

Some additions to this code section the City should consider include adding language around bike parking location and end-of-trip facility requirements. Bicycle parking spaces should be provided near a building's main entrance, for example within 100 feet of the entrance. Additionally, end-of-trip facility requirements could be explored in future code revisions for certain developments, depending on the intensity of the use. These end-of-trip facility requirements could include:

- Secure bike shelter that can accommodate 10 to 20 bicycle parking spaces
- Shower and changing facilities with basic utilities
- Security features to increase safety and security of bicycle storage

Joint Use of Parking Facilities (23.54.070 & 23.54.080): revised code provision

These two zoning code sections permit two or more properties to share parking. This allows the properties to adjust the parking requirements by 10% or up to 25% if board approved.

The code could be expanded to allow more flexibility with how parking is shared. The language could be expanded to allow an off-site parking facility to be used as a shared facility based on the results of a shared parking study conducted by a professional subject matter expert. This shared parking study would utilize industry accepted resources such as the ITE Parking Generation Manual and the ULI Shared

Parking Manual. This could allow multiple sites to share one larger parking garage, increasing the amount of space for additional developments in a more dynamic way than is currently stated in the zoning code. The use of off-site parking like parking garages would decrease the amount of surface lots and be a more efficient use of space. The code could also establish a specific radius that the parking facility is allowed to be from the site, for example 500-800 feet.

Working alongside off-site parking facilities, the City could employ the use of valet parking as a management tool to enhance shared parking resources. Valet parking allows for efficient use of off-site and non-proximate parking. Valet services using tandem and stacked parking can improve efficiency and conserve parking space. Stating these parking management strategies as possible parking efficiency tools in the zoning code may encourage the use of these tools for future developments.

REMOVAL OF MINIMUM PARKING REQUIREMENT CITY-WIDE

One of the approaches the City of Richland could consider in the future is the removal of minimum parking requirements throughout the entire city. During an initial City Council workshop this approach received the majority support from council members. However, the Planning Commission and Economic Development Committee had reservations about moving to a city-wide removal of minimum parking requirements. Additional study and public engagement is warranted before such a City-wide change is implemented. City-wide abolishment has been adopted by many of the benchmarked cities and is gaining momentum in the State of Washington following the passage of SB 5184. Whereas two years ago there were no jurisdictions in the State of Washington that had abolished minimum parking requirements, there are now at least five jurisdictions that have done so. This approach would require the revision of the City's zoning code which would then deregulate parking minimums for the entire city. The proposed code revisions can be found in the sections below; a detailed breakdown of each code section can be found in **Appendix B**.

CODE ADJUSTMENTS

This section provides an overview of necessary code changes that need to be made to the existing zoning code if the City decides to abolish minimum parking requirements city-wide. Any sections that outline minimum vehicle parking requirements should be adjusted or removed. A full breakdown of the recommended code changes and additional administrative-related code changes can be found in **Appendix B**.

If the City were to move towards full abolishment of minimum parking requirements, the City should still retain portions of the off-street parking and loading zoning code chapter as it relates to the function and form of parking if provided in a development, and bicycle parking and other transportation demand management related requirements herein.

Removal of Code:

Majority of the code changes require the removal of code sections. The following sections should be removed from the zoning code:

- 23.54.020 – (Off-street parking) Standards and requirements
- 23.54.030 – Unspecified Uses
- 23.54.060 – Mixed occupancies
- 23.54.070 – Joint use of parking facilities – Continuance assured

- 23.54.080 – Joint use of parking facilities – Spaces required

Off-Street Parking Required (23.54.010): revised code provision

The current code requires properties to have a minimum number of parking spaces depending on use. The name of this section should be changed to “No minimum off-street parking required.” The entirety of this code section can be removed and replaced with verbiage that states that there is no required minimum number of off-street parking spaces.

Bicycles (23.54.050): revised code provision

Any verbiage tying the requirement for bicycle parking to vehicle parking requirements should be adjusted to reflect that vehicle parking spaces are no longer required. The additional code language regarding bike parking proximity to entrances and end-of-trip facilities should still be considered in this approach.

Additional Parking Management Considerations

Along with adjustments to the zoning code, this approach should also include ongoing parking analysis that would be used to gauge the success of the parking minimum removal. This process would also help determine when it is appropriate to implement parking management strategies such as expanded time-limited parking or the introduction of paid parking to the Central Business District. A full breakdown of these parking management strategies can be found in the Additional Parking Management Considerations section.

ADDITIONAL PARKING MANAGEMENT CONSIDERATIONS

This section outlines additional considerations the City should explore as it is implementing zoning code parking optimizations. While these considerations are not related to the zoning code, they may be relevant and helpful to consider when adjusting the zoning code. Several of these considerations are management strategies that can create a more efficient and convenient public on- and off-street parking system. Some of the management strategies below should be considered for immediate implementation, while others should be considered in the future when parking demand increases.

Immediate Considerations

The following parking management strategies should be considered immediately in tandem with any upcoming zoning code changes affecting minimum parking requirement revisions.

Parking Wayfinding and Signage

During stakeholder engagement, difficulty wayfinding to parking spaces due to lack of signage or an understanding of where publicly available parking was located was a commonly discussed issue. These wayfinding challenges were commonly associated with special event parking needs. A comprehensive parking wayfinding signage system can better manage congestion, increase customer service, and increase parking utilization by providing drivers parking location information. Proper wayfinding signage should include City branding, emphasize public parking opportunities, and provide directions to City-managed facilities and associated major destinations. An initial phase of parking wayfinding signage should highlight parking opportunities at Amon Park to leverage this public parking asset to meet parking demand for the Farmers Market and general Parkway parking demands. Additionally, time limited parking street signage should be implemented for on-street parking. This will help identify and delineate parking spaces from other curb uses.

Off-street parking signage should be placed in locations around the facility, specifically signs to direct customers to and throughout the facility. Additional signage should be placed along key corridors/roadways that lead up to the parking facility. It is also recommended that the City conduct stakeholder engagement to help the development of the wayfinding program.

On-Street Space Delineations

On-street parking in Richland is currently offered in select areas of the Central Business District and in residential areas around the CBD. During stakeholder engagement, one of the main points of feedback heard was the desire for improved visibility and accessibility of on-street parking. One common practice to improve parking space visibility is to have space delineations on the street. This comes in the form of lines that demarcate parking spaces from each other. Spaces should be standardized in either the City's code or in the design guidelines. Spaces should be 20 feet in length. Along with proper on-street parking signage, space delineations can indicate to users where public on-street parking is offered.

Shared Parking Facilities

The concept of shared parking is when a property owner or manager allows a portion of off-street parking spaces to be used by the public. Shared parking helps promote sustainable, user- and tenant-friendly method to better manage off-street parking supply. As minimum parking requirements are reduced or abolished, underutilized off-street parking lots may be redeveloped into other uses. The reduction of parking supply may warrant the need for a shared parking program. This program would ensure that parking spaces are being properly utilized and not sitting vacant. There are several considerations that property owners and the City should consider to ensure that a shared parking system is successful:

- **Signage:** As mentioned above, signage can be a valuable tool to help improve parking visibility and increase user understanding. Many parking lots in Richland are recommended to minimize street frontage, which reduces visibility. To help address this issue, the City should consider wayfinding to help direct parkers to public off-street lots. These signs should be consistent, easily understood, and highly visible. Proper signage in the parking lot should properly display any restrictions and parking prohibitions.
- **Safety:** Parkers select parking based on perceptions of safety. Successful shared parking lots are those located in areas where users do not have to worry about vehicle vandalism/theft. If the area does not promote high user confidence, the City could consider additional measures like improved lighting, surveillance, and security surveillance.
- **Maintenance:** Shared parking facilities are more attractive when maintenance is consistent and thorough. Maintenance includes landscaping, trash upkeep, pavement renovations, pothole remediations, and line paintings.
- **Enforcement:** Currently, the City does not hire parking enforcement officers to enforce public parking. As the City enters agreements with private parking facilities and has spaces with restrictions, it may be necessary to think about parking enforcement. Enforcement of these facilities may be the responsibility of the City or the private property owner.
- **Liability:** Cooperating parties may wish an insurance or legal team to guide any lot improvements necessary, specify authorized times of shared facility use, and designate maintenance responsibilities. At a minimum, shared parking lots should meet applicable City minimum liability insurance requirements.

If the City decides to enter into a shared parking program, it will be necessary to form a working group between any private property owners and the City. This group will collaborate to determine locations where shared parking is necessary. These lots should be in locations of high parking demand or areas of

interest. The City should also determine minimum requirements that will be standard across all shared lots. The City should also enter agreements that outline roles and responsibilities of the involved parties.

Phase 1 Considerations

The following parking management strategies should be considered as parking demand increases. These management strategies should be determined after the City conducts a parking performance analysis. The ongoing analysis is outlined below.

Ongoing Parking Utilization Analysis

To assess the health and performance of the on- and off-street parking system the City should consider performing ongoing parking utilization studies. These studies would be specific to the Central Business District. The initial parking study should be conducted about two (2) years following the adoption of Parking Optimization zoning code revisions and every other year thereafter. The purpose of these studies is to determine whether observed parking utilization has increased to such a level to warrant the consideration of additional parking management strategy implementation. Findings from previously performed studies indicate CBD parking is underutilized. The following parking utilization guidance should be followed to inform future parking management strategy implementation consideration:

- Under 60% parking utilization is considered underutilized
- 60-80% parking utilization is optimal for on-street parking facilities
- 80% or greater parking utilization is approaching effective full on-street parking facilities
- 90% or greater parking utilization is approaching effective full for off-street parking facilities

Initial phase parking management strategies should be considered for implementation when observed peak parking utilization is 80% or greater in the CBD. Once those strategies are implemented, if observed peak parking utilization is consistently 80% or greater on-street and 90% or greater off-street then the City should consider future phase parking management strategy implementation as outlined in this report.

Expanded Time Limit Restrictions

A well-managed parking system uses a variety of strategies to encourage the turnover of desirable parking spaces. It is recommended the city explore the continued utilization of posted signage and space delineation via pavement markings to help delineate curb uses. This action will assist parkers in locating on-street parking. This concept could be implemented with the new street infrastructure project on George Washington Way and Jadwin Avenue where an additional 200 on-street parking spaces will be added to the on-street public parking system Downtown. The City could consider implementing tiered time limits to assist with this goal. Tiered time limits should be based on space desirability, ensuring high turnover in high-traffic areas. It also allows people to park further if they desire to stay longer. Time limits should be added when average on-street parking peak demand is observed between 60-80%.

It is industry best practice to set the default time-limit at 2 to 3 hours in length. Additional data and local context are needed to determine the optimal locations for short term 15/30 minute time limits and longer-term 4+ hour time limits. Short-term parking spaces should be implemented in areas that require high turnover likely in the more desirable locations. Short-term time limits in desirable locations force long-term parkers to park further allowing for improved congestion. The City should build upon its existing time limited parking program where it has already implemented 2-hour time limits in high demand areas such as at The Parkway.

Phase 2 Considerations

These parking management strategies should be considered after Phase 1 management strategies are implemented. As parking demand increases, the City should conduct the necessary parking analysis to determine if these strategies are warranted.

Alternative Curb Uses

Additional consideration should be given to how the curb is managed within the CBD. Considerable stakeholder feedback expressed the desire for improved bicycle, bus, and pedestrian infrastructure. Many cities designate portions of the curb for paid vehicle parking but also loading, transit, or micromobility. These designations can benefit accessibility, congestion, and turn over. As curbside demands increase and diversify, the City should explore the use of loading zones, transit stops, micromobility and bike parking spaces, and time limited parking to increase access to the curb for the benefit of businesses and adjacent traffic generators.

Enhance Parking Enforcement

Enforcement of parking spaces is critical component of any parking management program. Consistent enforcement of time limits encourages parking compliance, freeing up desired spaces and helping with overall parking space turnover. Enforcement officers patrol enforcement areas for compliance. Responsibilities include checking meters, enforcing time limits, and patrolling permit parking zones. These officers can also act as ambassadors in the Downtown area to answer questions of visitors.

Parking Pricing Strategies

Along with parking time limits, the City may consider adopting a parking pricing strategy as parking demands increase. Paid parking should be implemented following the implementation of time limited parking and in areas when average on-street parking peak demand is observed exceeding 80%. Best practice strategies like performance-based pricing refers to the process of modifying parking price based on a target occupancy. Spaces deemed more desirable will likely have higher occupancies meaning they will charge the most. This model enable drivers to choose between paying a premium to park close or opting for a lower rate, a short walk away. Occupancy studies should be conducted regularly to inform any rate adjustments needed.

Off-Street Parking Opportunity Scorecard

Currently the parking system in Richland is severely underutilized, meaning there is a higher parking supply than demand. This results in many underutilized parking lots that sit vacant. As parking minimum requirements are either reduce or are abolished, underutilized lots may be redeveloped into other uses. Redevelopment could lead to more traffic generators, which could increase parking demand. In the future, the City may be presented with the opportunity to construct a parking garage. These off-street facilities are a considerable investment and require proper planning. To assist with this potential opportunity, the City should utilize an off-street parking investment scorecard. The scorecard aims to help guide the City through a process of determining if the off-street parking facility is a feasible opportunity. The scorecard balances many different goals like density, affordable housing, and financial sustainability. The scorecard also contemplates various ways the City could invest in off-street parking system like entering into public-private partnership (P3). The tool should be used as an initial vetting tool to determine the feasibility of the parking garage and should be followed by a more in-depth parking analysis. At this point in time, the City's parking demand would not warrant the need for a parking garage; however, this tool should be used in the future when parking demand increases, and the City believes that a parking garage is needed. An example scorecard can be found in **Appendix D** along with descriptions of each criterion that is assessed.

Chapter 23.54

OFF-STREET PARKING AND LANDSCAPING

Sections:

- 23.54.010 No Minimum off ~~Off~~-street parking required.
~~23.54.020 Standards and requirements.~~
~~23.54.030 Unspecified uses.~~
23.54.040 Motorcycles.
23.54.050 Bicycles.
23.54.055 Compact car spaces.
~~23.54.060 Mixed occupancies.~~
~~23.54.070 Joint use of parking facilities Continuance assured.~~
~~23.54.080 Joint use of parking facilities Spaces required.~~
23.54.090 Location of parking spaces.
23.54.100 Spaces lost for access.
23.54.110 Improvement of parking spaces.
23.54.120 Layout plan.
23.54.130 Loading and unloading.
23.54.140 Landscaping of parking facilities.
23.54.150 Adjustments of landscaping standards.
23.54.160 Perimeter landscaping of industrial facilities.

23.54.010 No Minimum off ~~Off~~-street parking required.

Except as provided herein, there is no required minimum number of off-street parking spaces. ~~In all use districts space for the off street parking of vehicles shall be provided and improved for use in accordance with the following:~~

~~A. For all new construction and development, off-street parking shall be provided in accordance with the requirements set forth in this chapter.~~

~~B. When any existing building or use is enlarged, expanded or altered to effect an arrangement of space or use which increases the required number of spaces by more than 10 percent over the number required by the building or use prior to the change or alteration, off street parking shall be provided in accordance with the requirements set forth in this chapter; provided, that if the number of additional required parking spaces from any such enlargement, expansion or alteration is four or less, no additional off street parking need be provided or improved. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].~~

~~23.54.020 Standards and requirements.~~

~~The minimum required parking spaces for the respective uses shall be as follows:~~

A.	Residential Uses	Number of Parking Stalls Required
1.	Single family attached and detached dwellings, manufactured homes, condominiums and duplexes	2 spaces per dwelling unit.
2.	Multiple family complexes Apartments, studio	1.5 spaces per dwelling unit. 1 space per dwelling unit.
3.	Housing for the elderly	1 space per 2 dwelling units.
4.	Rooming houses, boardinghouses and dormitories	1 space per person capacity.
5.	Hotels and motels	1 space/room, plus required space for any restaurant (1 space per 100 square feet of GFA*), plus 50% of required spaces for other associated uses.
B.	Institutional Uses	Number of Parking Stalls Required
1.	Elementary and middle schools	2 spaces for each classroom.

2.	High schools	8 spaces for each classroom.
3.	Colleges, universities and instructional facilities—adult	1 space per every 3 seats in classrooms.
4.	Day-care centers	2 spaces per staff person with a minimum of 4 spaces.
5.	Churches, mortuaries and funeral homes	1 space per 4 seats in the chapel or nave.
6.	Rest homes, nursing homes and convalescent centers	1 space per staff doctor plus 1 space for every 3 other staff plus 1 space per every 5 beds.
7.	Hospitals	1 space per staff doctor, plus 1 space for every 3 other staff members, plus 1 space for every 3 beds.
8.	Medical and dental clinics	1 space per 250 square feet of GFA.
C.	Office Uses	Number of Parking Stalls Required
1.	Banks, businesses or professional offices	1 space per 350 square feet of GFA less 3 spaces for each drive-through window up to a maximum reduction of 33% of the required spaces.
2.	Drive-through windows—banks	6 spaces per drive-through window (8' wide x 18' long) plus 1 service space and 1 exit space per window.
3.	Drive-through windows—nonbank and nonfood	1 service space per window plus 1 stacking space per window (8' wide x 18' long) plus 1 parking space per maximum number of on-duty employees.
D.	Commercial and Industrial Uses	Number of Parking Stalls Required
1.	Food stores, markets, drug stores, liquor stores, and designed shopping centers less than 3,000 square feet GFA (exclusive of basement areas)	1 space per 400 square feet of GFA.
2.	Food stores, markets, drug stores, liquor stores, and designed shopping centers more than 3,000 square feet GFA (exclusive of basement areas)	1 space per 300 square feet of GFA.
3.	Small appliance, personal service, hardware, household equipment, clothing and other retail stores	1 space per 400 square feet of GFA.
4.	Large appliance and furniture stores	1 space per 800 square feet of GFA.
5.	Wholesale stores, warehouses, storage buildings, motor vehicle or machinery sales	1 space per employee, with a minimum of 4 spaces.
6.	Service stations	1 space per employee, plus 1 space per service bay (bay not counted as a space), with a minimum of 4 spaces.
7.	Automobile laundries and car washes	2 spaces at the ingress and 2 spaces at the egress of each lane or washing bay.
8.	Self-service laundromat	1 space per 2 washing machines.
9.	Manufacturing	1 space per each 2 employees on the largest shift.
E.	Restaurant and Tavern Uses	Number of Parking Stalls Required
1.	Seated customers	1 space per 100 square feet of GFA.
2.	Take-out service	1 space per 100 square feet of GFA.
3.	Drive-in only	1 space per 50 square feet of GFA.
4.	Drive-in as fixed type of facility	1 space per 100 square feet of GFA.
5.	Drive-through	5 spaces per window with a minimum of 8 spaces.
F.	Places of Assembly and Recreational Facilities	Number of Parking Stalls Required
1.	Places of assembly, dance halls, skating rinks and exhibition halls—without fixed seats	1 space per 150 square feet of GFA.

2.	Places of assembly, stadiums, sports arenas, auditoriums with fixed seats	1 space per 3 seats.
3.	Bowling alleys	5 spaces per each lane.
4.	Tennis, squash, handball, etc.	2 spaces per court.
5.	Swimming pools	1 space per 50 square feet of surface water area.
6.	Basketball and volleyball	6 spaces per court.
7.	Golf	7 spaces per green.
8.	Indoor not previously mentioned	1 space per 250 square feet of GFA.
9.	Outdoor not previously mentioned	1 space per 2,500 square feet of land area.

~~* — GFA — Gross Floor Area.~~

~~[Ord. 28-05 § 1.02; Ord. 55-15 § 3; Ord. 10-21 § 1; Ord. 21-21 § 1].~~

~~23.54.030 — Unspecified uses.~~

~~In those instances where this title does not specify a parking requirement for a specific use, the administrative official shall establish the minimum requirement on a case-by-case basis. The applicant may be required to provide sufficient information to demonstrate that the parking demand for a specific use will be satisfied, based upon existing uses similar to the proposed use and other relevant factors including but not limited to required parking for the proposed use as determined by other comparable jurisdictions and based on available planning and technical studies. The administrative official may require the applicant to have a parking study for the proposed use prepared by a professional consultant with expertise in preparing traffic and parking demand analyses. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].~~

23.54.040 Motorcycles.

When parking spaces for motorcycles are provided: ~~Parking spaces for motoreycles shall be provided as follows:~~

~~A. All multiple-family developments and nonresidential uses listed in RMC 23.54.020 shall provide one motoreycle space for every 25 required automobile spaces, with a minimum of one space.~~

~~A. B.~~ Each motorcycle space shall be easily accessible and have adequate space for a standard size motorcycle.

~~B. C.~~ Spaces shall be surfaced in accordance with RMC 23.54.110.

~~D. The normal automobile parking requirement may be reduced by one space for every three motoreycle spaces provided, up to a maximum reduction of five percent of the required spaces.~~

~~C.E.~~ Motorcycle parking areas shall be clearly identified with appropriate striping. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.050 Bicycles.

Parking spaces for bicycles shall be provided as follows:

A. All commercial (office, retail, wholesale, warehousing), industrial, institutional, and recreational uses, except businesses whose main purpose is servicing automobiles, shall provide a minimum of five bicycle spaces, with an additional bicycle space for each 30 ~~required~~ parking stalls provided. Schools shall provide five spaces per elementary and junior high classroom, and two spaces per high school classroom.

B. Required bicycle parking spaces shall be located within 100 feet of the main entrance of a building, be well lit, and visible to pedestrians and bicyclists.

C. B. Devices shall be provided to which bicycles can be securely locked.

~~D. C.~~ Spaces shall be easily accessible, large enough to park a full sized 10-speed bicycle when other bicycles are present, have a durable and dust-free surface, graded and drained, and be maintained in a trash-free manner.

~~E. D.~~ Spaces shall be adequately illuminated during normal hours of operation. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.055 Compact car spaces.

Any parking lot of four or more spaces may have 25 percent of the ~~provided~~ ~~required~~ spaces marked for compact cars. Compact car spaces for commercial developments must be no less than nine feet wide and 15 feet long. Multifamily development compact car spaces must be no less than seven and one-half feet wide and 15 feet long. In addition to the dimension standards of this section, all compact car spaces must have adequate back-up space to efficiently and safely negotiate the parking area. [Ord. 10-21 § 1].

~~23.54.060 Mixed occupancies.~~

~~In the case of mixed uses, the total requirements for off-street parking facilities shall be the sum of the requirements for the various uses computed separately. Off-street parking facilities for one use shall not be considered as providing required facilities for any other use except as hereinafter specified for a joint use. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].~~

~~23.54.070 Joint use of parking facilities—Continuance assured.~~

~~Two or more properties may jointly use a common parking facility, provided said facility is jointly owned or otherwise secured by easement or other sufficient legal document that assures continuance of the joint use of said facility. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].~~

~~23.54.080 Joint use of parking facilities—Spaces required.~~

~~For joint use of parking facilities, the total number of required spaces may be reduced by 10 percent. The number may be reduced by a total of 25 percent with the approval of the board of adjustment. Under the following circumstances, further reduction may be made:~~

~~A. No more than 50 percent of the parking spaces required for a theater, church, bowling alley, dance hall, bar, restaurant, or other enterprise which is primarily a nighttime or Sunday use may be supplied by the off-street parking spaces allocable to certain other types of uses specified under RMC 23.54.020.~~

~~B. No more than 50 percent of the parking spaces required for a bank, business office, retail store, personal service shop, household equipment or furniture shop, or other enterprise which is primarily a daytime and non-Sunday use may be supplied by the off-street parking spaces allocable to certain nighttime or Sunday uses.~~

~~Application to the board of adjustment for more than 10 percent reduction shall be by letter, stating the reasons for the request. [Ord. 28-05 § 1.02; Ord. 24-14 § 1.01; Ord. 10-21 § 1].~~

23.54.090 Location of parking spaces.

~~Provided~~ ~~Required~~ off-street parking spaces shall be located as follows:

A. For any type of dwelling: on the same lot with the building to be served.

B. For any other use except one served by an approved joint-use parking facility: on the same lot with, or not more than ~~500~~ ~~300~~ feet from, the building or use to be served.

C. For a use served by an approved joint-use parking facility: on the same lot with, or not more than 800 feet from, the building or use to be served.

D. For a planned shopping center: in the location or locations contemplated by the general over-all layout scheme for said center at ultimate development (e.g., peripheral parking). [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.100 Spaces lost for access.

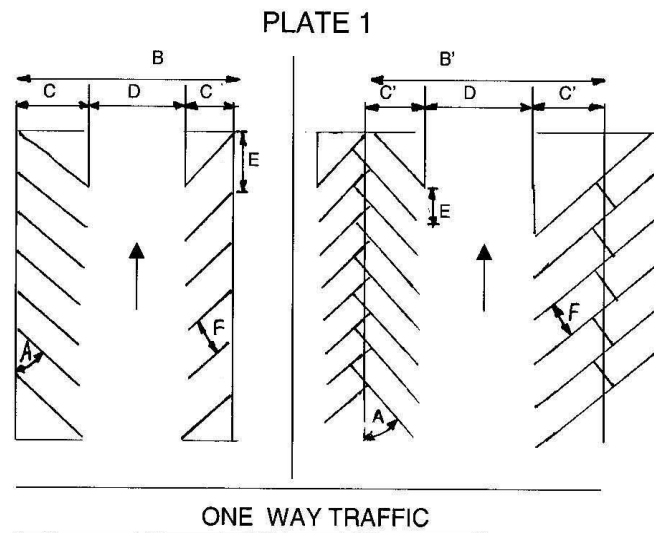
In situations where parking spaces attributed to one use become the official means of access to another use, the latter use shall, as a condition of site or building plan approval, provide a number of spaces equal to the number rendered unusable. Such spaces shall be in addition to the number required for the new use, and the allocation shall be documented in a manner satisfactory to the administrative official. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.110 Improvement of parking spaces.

Any parking facility for ~~four or more~~ vehicles shall be improved in accordance with the following requirements:

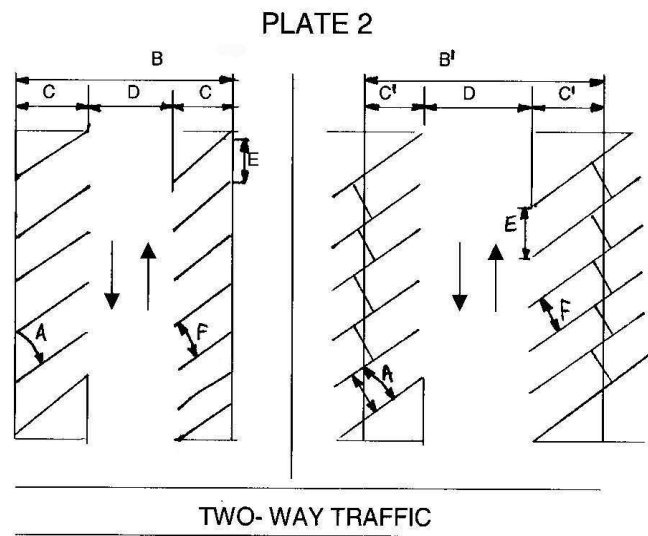
- A. Off-street parking facilities; including but not limited to a parking, loading, circulation area, aisle, or driveway shall be surfaced with Portland cement, asphaltic concrete, or other approved hard surface in order to provide a durable and dust-free parking surface; and shall be graded and drained so as to dispose of surface water to the satisfaction of the city engineer; and shall be maintained in good condition free of weeds, dust, trash, and debris. Applicants are encouraged to consider use of permeable surfaces as a means to reducing storm water runoff. Hard surface materials other than concrete and asphalt may be permitted and are subject to additional review and prior approval by the Zoning Administrator. ~~Nonemployee parking areas shall be paved and all such spaces shall be delineated by striping as shown in attached Plate 3 which is set forth at the end of this section.~~
- B. Any lighting used to illuminate any off-street parking facility shall be so arranged as to reflect light away from any residential adjoining premises.
- C. No more than two feet six inches of overhang beyond a wheel stop may be counted as part of a parking space. Said overhang shall not interfere with landscaping or decrease the clear width of a sidewalk to less than four feet by its encroachment.
- D. Off-street parking area layout and dimensions shall be not less than as shown by Plates 1, 2 and 3, which are set forth at the end of this section. Exits and entrances shall be approved by the administrative official.
- E. Except for parking spaces or other vehicle use areas under, on, or within buildings, and areas serving single-family and two-family uses, off-street parking facilities shall be landscaped in accordance with RMC 23.54.140.

PLATE 1 - 23.54.110



A Parking Angle (Degrees)	B Parking Section Width	C Parking Bank Width	D Traffic Aisle Width	E Curb Length Per Car	F Car Stall Width	B1 Parking Section Width	C1 Parking Bank Width
0	30'	9'	12'	20'	9'	30'	9'
35	49.6'	18.8'	12'	15.8'	9'	42.4'	15.2'
40	51.2'	19.6'	12'	14.1'	9'	44.6'	16.3'
45	53.2'	20.6'	12'	12.7'	9'	46.6'	17.3'
50	54.6'	21.3'	12'	11.7'	9'	48.4'	18.2'
55	56.2'	21.6'	13'	10.9'	9'	51'	19.0'
60	58.8'	21.9'	15'	10.4'	9'	54.2'	19.6'
65	61.0'	22'	17'	9.9'	9'	57'	20.0'
70	62.8'	21.9'	19'	9.6'	9'	59.6'	20.3'
90	64.0'	20.0	24'	9.0'	9'	--	--

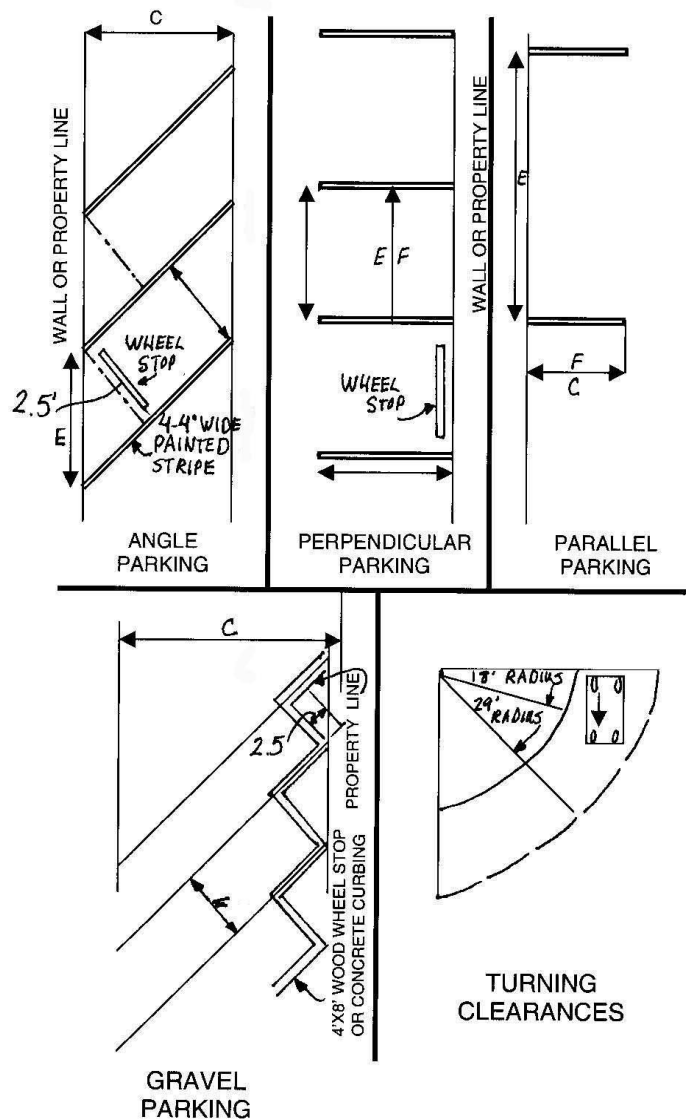
PLATE 2 - 23.54.110



A	B	C	D	E	F	B1	C1
0	38'	9'	20'	20'	9'	38'	9'
35	57.6'	18.8'	20'	15.8'	9'	50.4'	15.2'
40	59.2'	19.6'	20'	14.1'	9'	52.6'	16.3'
45	61.2'	20.6'	20'	12.7'	9'	54.6'	17.3'
50	62.6'	21.3'	20'	11.7'	9'	56.4'	18.2'
55	63.2'	21.6'	20'	10.9'	9'	58'	19.0'
60	63.8'	21.9'	20'	10.4'	9'	59.2'	19.6'
65	64.0'	22'	20'	9.9'	9'	60'	20.0'
70	63.8'	21.9'	20'	9.6'	9'	60.6'	20.3'
90	64.0'	20.0	24'	9.0'	9'	--	--

PLATE 3 - 23.54.110

PLATE 3



[Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.120 Layout plan.

Prior to the issuance of a permit for any commercial, multiple-family, industrial, public or semipublic building or use, an [engineered plan prepared by a licensed civil engineer or licensed architect](#) showing the proposed and existing building or buildings; the layout, dimension and number of parking spaces; and any required landscaping of the lot area, including that required for an off-street parking facility; shall be submitted to and approved by the ~~administrative official~~ [City Engineer and Zoning Administrator](#).

Any landscape plan submitted pursuant to this section shall be in conformance with the requirements of RMC 23.54.140 [shall be prepared by a licensed architect or licensed landscape architect](#). Said plans shall be drawn to scale, including dimensions and distances, and shall clearly delineate the existing and proposed parking spaces, other vehicle use areas, access aisles, driveways, irrigation systems (sprinklers or water outlet locations), and the name of each plant species (both specific and common name), the location, size and description (including the height and spread of crown at maturity of trees and shrubs) of all landscape materials to be installed or, if existing, to be maintained in accordance with the requirements of RMC 23.54.140; [shall be submitted to and approved by the Zoning Administrator](#). [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.130 Loading and unloading.

On every lot in a commercial or industrial district, and on every lot in any district on which is conducted any hotel, public or semipublic use, there shall be provided space, either inside or outside a building, for the loading and unloading of goods and materials. Such space shall be not less than 10 feet in width, 25 feet in length, nor less than 15 feet in height when covered. Such space shall be provided with access to an alley or a street. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.140 Landscaping of parking facilities.

The purpose of landscaping requirements for parking facilities is to protect and promote the public health, safety, and general welfare by reducing wind and air turbulence, heat and noise, and the glare of automobile lights; to act as a natural drainage system and ameliorate stormwater drainage problems; to reduce the level of carbon dioxide and return pure oxygen to the atmosphere; to prevent soil erosion; to provide shade; to conserve and stabilize property values and to otherwise facilitate the creation of a convenient, attractive and harmonious community; to relieve the blighted appearance of parking facilities; and to generally preserve and promote a healthful and pleasant environment.

A. Design Criteria. Landscape areas shall be located in such a manner as to divide and break up the large expanses of pavement; divide and define driveways, parking stalls and corridors; limit cross-taxiing; delineate and separate pedestrian and vehicular traffic and screen parking facilities from abutting properties. Planting areas and landscaping shall be reasonably dispersed throughout the parking lot with the interior dimensions of such areas being sufficient to protect the landscaping materials planted therein and to ensure proper growth. The primary landscaping materials used shall be trees, which provide shade or are capable of providing shade at maturity. Shrubbery, hedges and other planting materials shall be used to complement the tree landscaping, but shall not be the sole contribution to the landscaping. Effective use of earth berms and existing topography is encouraged as a component of the landscape plan. [Use of native shrub steppe plantings for required landscaping will satisfy these design criteria if the resulting product satisfies Washington Department of Fish and Wildlife standards for Priority Habitat.](#)

B. Interior Coverage. A minimum of five percent of the interior of a parking facility shall be landscaped. Landscaping which is required for screening along the perimeter of any lot and border plantings adjacent to buildings upon which a parking lot abuts shall not be considered as part of the interior coverage requirements. Parking spaces abutting a perimeter for which landscaping is required by other requirements of this section shall not be considered as a part of the interior of the parking facility.

1. For off-street parking facilities providing 10 or fewer parking stalls as required by RMC 23.54.020, and in areas zoned for industrial use, the interior coverage requirements stated herein shall not apply.
2. Any interior landscape area shall contain a minimum of 50 square feet, shall have a minimum dimension of at least five feet, and shall include at least one tree with the remaining area adequately landscaped with shrubs, ground cover or other approved landscaping materials not to exceed three feet in height.
3. Trees shall number not less than one for each 100 square feet of required interior coverage.

C. Perimeter Coverage Adjacent to Abutting Properties. A minimum landscape strip of five feet in width shall be required along any side of a parking facility that abuts adjoining property that is not a public right-of-way when such facilities will not be entirely screened visually by an intervening building or structure; provided, that when such parking facility abuts and is designed in coordination with a parking facility on the adjoining property such landscape strip shall not be required abutting such adjoining parking facility; and provided further, that in areas zoned for industrial use, the perimeter coverage requirements stated herein shall not apply.

1. Perimeter landscape strip shall be planted or installed with a wall, hedge, or other durable landscape barrier to form a continuous screen between the parking facility and abutting property. The height of any such barrier shall be not less than three feet and no more than six feet.
2. Trees shall also be planted for each 40 linear feet and shall have at least 25 square feet of planting area.
3. Where a proposed parking facility abuts an existing hedge, wall or other durable landscape barrier on an abutting property, said existing barrier may be used to satisfy the landscape barrier requirements of this subsection; provided, that said existing barrier meets all applicable standards of this section.

D. Perimeter Coverage Adjacent to Public Right-of-Way. A minimum landscape strip of 10 feet in width shall be required along any side of a parking facility that abuts a public right-of-way, excluding dedicated alleys; provided, that in areas zoned for industrial use, the perimeter coverage requirements stated herein shall not apply.

1. Perimeter landscape strip shall be planted or installed with a wall, hedge, or other durable landscape barrier of at least three feet in height which shall be placed along the parking facility side of such landscape strip.
2. If such a durable barrier is of nonliving material, one shrub for each 10 linear feet shall be planted along the street side of such barrier; provided, that if the shrubs are of sufficient height at the time of planting to be readily visible over the top of such barrier, they may be planted along the parking facility side of such barrier. The remainder of the landscape strip shall be landscaped with ground cover or other approved landscape treatment excluding pavement.
3. At least one shrub for each 50 square feet shall be provided.
4. Trees shall also be planted for each 30 linear feet or portion thereof and shall have at least 50 square feet of planting area.
5. No tree, as measured from its center, shall be located within 10 feet of a street light standard, or within five feet of a fire hydrant, a vehicular driveway, or a public sidewalk.

E. Landscaping Material. Landscaping materials used to achieve the design criteria in conformance with provisions of this section shall conform to the following standards:

1. Trees shall be species having an average mature spread of crown of greater than 15 feet and shall be a minimum of six to eight feet in height and have a diameter at breast height (dbh) caliper of at least one and one-half inches at planting. Diameter at breast height is measured at four and one-half feet from average grade within six feet of the tree trunk so as not to include mounding at the tree base. Trees having an average mature spread of crown less than 15 feet may be substituted by grouping the same so as to create the equivalent of a 15-foot crown spread. Tree species whose roots are known to cause damage to public roadways or other public works shall not be planted closer than 12 feet to such public works, unless the tree root system is completely contained within a barrier being a minimum of five feet deep and five feet wide.
2. Shrubs shall be a minimum of two feet in height when measured immediately after planting.
3. Hedges shall be planted and maintained so as to form a continuous, unbroken, solid, and visual screen within a maximum of two years after time of planting.
4. Vines shall be a minimum of 30 inches in height immediately after planting and may be used in conjunction with fences, screens or walls to meet physical barrier requirements as specified in this section.

5. Lawn grass shall be planted in species normally grown as permanent lawn in Benton County. Grass areas may be sodded, plugged, sprigged or seeded, except that solid sod shall be used in swales or other areas subject to erosion; and provided, that in areas where other than solid sod or grass seed is used, nurse grass seed shall be sown for immediate effect and protection until coverage is otherwise achieved.

6. Ground covers used in lieu of grass shall be planted or installed in such a manner as to present a finished appearance, and if of living material, shall complete coverage within 12 months after planting.

~~F. Coverage Transfer to Public Right-of-Way. For sites where landscaping coverage of a public right-of-way would comply with the general intent and standards of this section, the transfer of the area requirements, or a portion thereof, from within the property line to the public right-of-way may be approved by the city; provided, that the area measurement shall not be less than that required by, and shall comply with, all other design standards and requirements of this section; and further provided, that a revocable permit for use of the right-of-way shall be secured from the city by the owner of the site by stipulating full financial responsibility for costs of movement, replacement and relocation should such permit be revoked by the city.~~

~~F. G. Driveway and Street Intersections. To ensure that landscape materials do not constitute a safety hazard, a vision clearance triangle (VCT) shall be provided at all intersections of public rights-of-way and driveways in accordance with Public Works Requirements as stated in RMC 12.11. Within this VCT area unobstructed cross-visibility at a level between three feet and 10 feet shall be provided. However, trees having limbs or foliage trimmed, except during early growth stages, so as to not extend into the VCT area shall be allowed. Landscaping material shall not be located closer than four feet from the edge or top of the curb line or driveway apron, except for required ground cover. The VCT for said intersections shall be as follows:~~

~~1. At intersections of public rights-of-way the VCT shall be formed by measuring 20 feet along each property line from the intersection and connecting the end point of such lines formed by such measurement.~~

~~2. At intersections of driveways with public rights-of-way the VCT shall be formed by measuring 10 feet along the property line and the driveway apron or top of the curb lines and connecting the end point of such lines formed by such measurement.~~

~~G. H. Curbing.~~ In order to protect the landscaping materials planted and to ensure proper growth, all planter areas shall be separated from contiguous property, including parking stalls, by curb stops. Such curb stops shall be of Portland cement or shall otherwise conform to Standard Specifications for Municipal Public Works Construction (APWA Standards), or shall be approved by the city engineer.

~~H. I. Installation.~~ All landscaping shall be installed in a workmanlike manner and according to accepted good planting procedures. All elements of landscaping, exclusive of plant material other than hedges, shall be installed so as to meet all other applicable ordinances and code requirements.

~~I. J. Maintenance.~~ The owner, tenant or duly authorized agent, if any, shall be responsible for the maintenance of all landscaping required pursuant to this section. Such landscaping shall be maintained in good condition so as to present a neat and orderly appearance; shall be kept free from refuse and debris; and living landscape material shall be kept alive and in a healthy condition. If an underground irrigation system is not provided, all landscaped areas shall be provided with a readily available water supply with at least one outlet located within 150 feet of all plant material to be maintained.

1. The administrative official shall inspect all landscaping and no certificates of occupancy or similar authorization will be issued unless the landscaping meets the requirements herein provided.

2. In those cases where landscaping cannot be safely installed due to the time of year without jeopardizing living landscape material, or for other good cause, a temporary certificate of occupancy may be issued for a period of six months; provided, that the property owner, lessee, or duly authorized agent shall furnish satisfactory assurances guaranteeing installation of the approved landscaping.

~~J. K. Landscaping of Existing Lots.~~ Any reconstruction of a building or structure or lot area, including off-street parking facility, consisting of increases of 50 percent or greater of the existing building lot area or parking facility

shall be subject to the standards specified herein. In such cases, the existing parking facility, as well as any new facility, shall be improved in accordance with the standards stated herein; provided, that:

~~1. A sufficient period of time, but no longer than three years, shall be allowed to bring existing development into compliance with the standards stated herein.~~

~~1. 2-~~In instances where existing parking spaces are used to achieve compliance, the parking facility shall be considered to comply with the parking standards and requirements of RMC 23.54.020; provided, however, that no more than 10 percent of the total number of required spaces may be removed for purposes of providing landscape areas.

~~2. 3-~~No alteration of existing building nor acquisition of additional land to increase the lot area shall be required in order to bring the property into compliance with the landscaping requirements herein. [Ord. 28-05 § 1.02; Ord. 20-14 § 1.04; Ord. 10-21 § 1].

23.54.150 Adjustments of landscaping standards.

Where literal interpretation of the provisions of RMC 23.54.140 or special conditions or circumstances exist which would create a hardship in the development and/or maintenance of the landscaping, or where easements, pedestrian ways, trail systems, existing vegetation, continuity of design concepts within a zoning district, parking design, emergency vehicle access, or other matters of public design, safety or welfare would be promoted, the administrative official may adjust the provisions of RMC 23.54.140, provided it is determined that such an adjustment will not be contrary to the public interest and will be in keeping with and preserve the intent of RMC 23.54.140.

A. An application for adjustment of landscaping requirements shall be filed on forms prescribed by the city, executed and sworn to by the owner or tenant of the property concerned or by duly authorized agents. Such application shall clearly and in detail state what adjustment of requirements are being requested and the reasons such adjustments are warranted, and shall be accompanied with such supplementary data, such as sketches, surveys and statistical information as is deemed necessary to substantiate the adjustment.

B. Any decision of the administrative official, under this section, may be appealed by the applicant to the board of adjustment. Such an appeal shall be heard by the board of adjustment in accordance with RMC 23.70.070. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

23.54.160 Perimeter landscaping of industrial facilities.

Plans for construction and development of new uses on parcels of land zoned industrial (I-M, and M-2) pursuant to the city's zoning ordinance shall include, along with other required plans, a landscaping plan that at a minimum sets forth landscape treatment adjacent to all public rights-of-way.

A. Landscape Plan Requirements. A landscaping plan, drawn to scale, shall include the following information:

1. Property boundaries;
2. Location of existing and proposed buildings and uses;
3. Driveway intersections with streets;
4. Location of plantings;
5. Common and scientific names of plantings;
6. Size and description of plantings, height and caliper at planting, and spread of crown at maturity for trees; and
7. Location of underground sprinklers.

B. Minimum Design Criteria. A landscape strip shall be located adjacent to all public rights-of-way in that portion of the parcel on which construction or development is proposed and shall meet the following minimum criteria:

1. The landscape strip shall be a minimum of 10 feet in width.
2. One tree is required for each 40 linear feet or portion thereof of the required landscape strip, and each tree shall have at least 50 square feet of planting area. Trees shall be planted in a balanced manner throughout the required landscape strip but are not required to be planted on 40-foot centers.
3. No tree, as measured from its center, shall be located within 10 feet of a street light standard, or within five feet of a fire hydrant, a vehicular driveway, or a public sidewalk.
4. In addition to the required trees, the entire landscape strip shall, at a minimum, include landscape cover of decorative rock, bark, or similar treatment. Vegetative cover of lawn, low-lying shrubs, or flowers are encouraged.
5. Landscape areas shall be provided with an underground irrigation system capable of sustaining the required trees and other planted vegetation. Low water consumptive landscape techniques are encouraged.

C. Landscaping Material. Landscaping materials used to achieve the design criteria set forth in this section shall conform to the following standards:

1. Trees shall be species having an average mature spread of crown of greater than 15 feet and shall be a minimum of eight feet overall height and a one-and-one-half-inch caliper immediately after planting. Trees having an average mature spread of crown less than 15 feet may be substituted by grouping the same so as to create the equivalent of a 15-foot crown spread. Tree species whose roots are known to cause damage to public roadways or other public works shall not be planted closer than 12 feet to such public works, unless the tree root system is installed within an approved root barrier.
2. Lawn grass shall be planted in species normally grown as permanent lawn in Benton County. Grass areas may be sodded, sprigged, or seeded, except that solid sod shall be used in swales or other areas subject to erosion.

D. Installation. All landscaping shall be installed in a workmanlike manner and according to accepted good planting procedures. Trees shall be staked on planting to avoid disturbance by wind and shall remain staked for a minimum of one year after planting.

E. Coverage Transfer to Public Right-of-Way. For sites where landscaping coverage of a public right-of-way would comply with the general intent and standards of this section, the transfer of the area requirements, or a portion thereof, from within the property line to the public right-of-way may be approved by the city; provided, that the area measurement shall not be less than that required by, and shall comply with, all other design standards and requirements of this section; and further provided, that a revocable permit for use of the right-of-way shall be secured from the city by the owner of the site by stipulating full financial responsibility for costs of movement, replacement, and relocation should such permit be revoked by the city.

F. Driveway and Street Intersections. To ensure that landscape materials do not constitute a safety hazard, a vision clearance triangle (VCT) shall be provided at all intersections of public rights-of-way and driveways. Said VCT shall comply with all provisions of Chapter 12.11 RMC, Intersection Sight Distance.

G. Maintenance. The owner, tenant, or duly authorized agent, if any, shall be responsible for the maintenance of all landscaping required pursuant to this section. Such landscaping shall be maintained in good condition so as to present a neat and orderly appearance; shall be kept free from refuse and debris; and living landscape material shall be kept alive and in a healthy condition. Landscaping shall at all times be maintained in a manner consistent with the vehicular sight distance requirements of subsection (F) of this section.

1. The administrative official shall inspect all landscaping and no certificates of occupancy or similar authorization will be issued unless the landscaping meets the requirements herein provided.
2. In those cases where landscaping cannot be installed due to the time of year without jeopardizing living landscape material, or for other good cause, a temporary certificate of occupancy may be issued for a period of

six months; provided, that the property owner, lessee, or duly authorized agent shall furnish satisfactory assurances guaranteeing installation of the approved landscaping.

H. Adjustment of Landscaping Standards. Adjustments from the specific requirements of this section shall be reviewed and approved in accordance with the provisions of RMC 23.54.150.

I. Landscaping of Developed Industrial-Zoned Property. On developed industrially zoned properties whenever any structure(s) is altered, expanded or reconstructed in a manner which increases the total gross floor area of structure(s) located on the lot by 50 percent or more ~~over what existed on March 21, 1994~~, or whenever a change of use occurs to an existing structure or facility which increases the required number of parking stalls by 50 percent or more over what was required of the prior use, landscaping of the lot shall be provided in accordance with the provisions of this subsection.

1. The square footage of landscaped area provided pursuant to this subsection shall be the same as would be required if a new facility were constructed on the parcel.
2. Landscaping shall be located on the property in accordance with provisions for new industrial facilities. In those instances where existing structures and/or pavement preclude the location of the required landscaping adjacent to the street right-of-way as set forth for new facilities, landscaping shall be located on the lot in a manner that most closely meets the objectives of the landscaping requirements by providing an aesthetically appealing streetscape and providing for uniformity of appearance in the industrially zoned areas of the city.
3. No alteration of existing structures, acquisition of additional land, or removal of existing asphalt/concrete walks, drives or parking areas shall be required in order to bring the property into compliance with landscaping requirements herein.

J. A temporary exemption may be granted upon the filing and acceptance by the city of an application by any start-up business for a delay in installing required landscaping. This exemption may be granted up to, but shall not exceed, four years. The following information must be provided by the applicant to the administrative official, to demonstrate:

1. The business has no more than three years of business history;
2. No more than one corporation may be an investor in the start-up business and that corporation cannot own more than 10 percent of the start-up business; and
3. The landscape ordinance imposes a financial burden on the start-up business such that deferral of the required landscaping would increase the likelihood of the new business's success. Criteria to establish this hardship must be provided to the above designated personnel and approval of the exemption shall not be unreasonably withheld. The determination of city staff shall be final. [Ord. 28-05 § 1.02; Ord. 10-21 § 1].

Appendix C: Washington State Senate Bill 5184

CERTIFICATION OF ENROLLMENT

ENGROSSED SUBSTITUTE SENATE BILL 5184

69th Legislature
2025 Regular Session

Passed by the Senate April 17, 2025
Yeas 36 Nays 13

President of the Senate

Passed by the House April 11, 2025
Yeas 64 Nays 31

**Speaker of the House of
Representatives**

Approved

Governor of the State of Washington

CERTIFICATE

I, Sarah Bannister, Secretary of the Senate of the State of Washington, do hereby certify that the attached is **ENGROSSED SUBSTITUTE SENATE BILL 5184** as passed by the Senate and the House of Representatives on the dates hereon set forth.

Secretary

FILED

**Secretary of State
State of Washington**

ENGROSSED SUBSTITUTE SENATE BILL 5184

AS AMENDED BY THE HOUSE

Passed Legislature - 2025 Regular Session

State of Washington

69th Legislature

2025 Regular Session

By Senate Housing (originally sponsored by Senators Bateman, Trudeau, Frame, Krishnadasan, Lias, Nobles, Pedersen, Salomon, Shewmake, and Stanford)

READ FIRST TIME 02/07/25.

1 AN ACT Relating to minimum parking requirements; adding a new
2 section to chapter 35.21 RCW; adding a new section to chapter 35A.21
3 RCW; adding a new section to chapter 36.01 RCW; adding a new section
4 to chapter 19.27 RCW; creating new sections; and repealing RCW
5 36.70A.620.

6 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

7 NEW SECTION. **Sec. 1.** The legislature finds that predetermined
8 on-site parking requirements needlessly drive up the cost of
9 development, particularly housing; discourage walking and multimodal
10 transit usage; and encourage excessive reliance of automobiles with
11 attendant impacts on human health and greenhouse gas emissions. The
12 legislature further finds that the amount of parking that a project
13 actually needs should be determined on a case-by-case basis by permit
14 applicants sensitive to actual market conditions rather than a one-
15 size-fits-all regulation.

16 NEW SECTION. **Sec. 2.** A new section is added to chapter 35.21
17 RCW to read as follows:

18 (1) A city may not require more than 0.5 parking space per
19 multifamily dwelling unit or more than one parking space per single-
20 family home.

1 (2) A city may not require more than two parking spaces per 1,000
2 square feet of commercial space.

3 (3) A city may not require any minimum parking requirements for:

4 (a) Residences under 1,200 square feet;

5 (b) Commercial spaces under 3,000 square feet;

6 (c) Affordable housing;

7 (d) Senior housing;

8 (e) Child care centers as defined in RCW 43.216.010 that are
9 licensed or certified by the department of children, youth, and
10 families;

11 (f) Ground level nonresidential spaces in mixed-use buildings;
12 and

13 (g) A building undergoing a change of use from a nonresidential
14 to a residential use or a change of use for a commercial use.

15 (4) For purposes of this section:

16 (a) "Affordable housing" has the same meaning as in RCW
17 36.70A.030.

18 (b) "Commercial use" means use for nonresidential business
19 purposes, including retail, office, wholesale, general merchandise,
20 and food services.

21 (5) This section does not apply to requirements for parking
22 spaces permanently marked for the exclusive use of individuals with
23 disabilities in compliance with the Americans with disabilities act.

24 (6) The provisions of this section do not apply:

25 (a) To cities with a population of 30,000 or less, as determined
26 by the population estimate of the office of financial management
27 under RCW 43.62.030;

28 (b) If a city submits to the department of commerce an empirical
29 study prepared by a credentialed transportation or land use planning
30 expert that clearly demonstrates, and the department finds and
31 certifies, that the application of the parking limitations of this
32 section will be significantly less safe for vehicle drivers or
33 passengers, pedestrians, or bicyclists than the city's current
34 parking requirements; or

35 (c) To portions of cities within a one-mile radius of a
36 commercial airport in Washington with at least 9,000,000 annual
37 enplanements.

38 (7) Cities may require parking in excess of the limitations in
39 this section for religious organizations and parking requirements for
40 carpools.

1 (8) Cities are not prohibited from requiring temporary or time-
2 restricted parking. Cities are encouraged to consider the adequacy of
3 drop-off space, waiting space, and accessibility in the design review
4 process when considering the limitations on parking requirements.

5 (9) Cities that have adopted substantially similar policies to
6 the requirements established in this section may apply to the
7 department of commerce for a determination of compliance with the
8 requirements of this section. In determining what is substantially
9 similar, the department of commerce shall consider whether:

10 (a) The city's parking requirements as of July 2025 have the same
11 or lower parking minimums than the requirements of this section;

12 (b) The city's parking requirements are equal to the average
13 number of parking stalls required per residential unit and the
14 average number of parking stalls required per 1,000 square feet of
15 commercial space; and

16 (c) The city's parking requirements for affordable housing,
17 senior housing, housing for people with disabilities, and child care
18 facilities are equivalent to the requirements of this section.

19 (10) Cities may submit a request for a variance from the
20 requirements of this section to the department of commerce if
21 compliance with the requirements of this section would be hazardous
22 to the life, health, and safety of residents as confirmed by a
23 building official or fire marshal, or their designees. A request for
24 a variance may include requests to require additional parking spaces
25 permanently marked for the exclusive use of individuals with
26 disabilities beyond those required for compliance with the Americans
27 with disabilities act based on the planned or likely population,
28 location, or safety of a building, using objective standards.

29 (11) Cities with a population between 30,000 and 50,000 shall
30 implement the requirements of this section within three years of the
31 effective date of this act. Cities with a population of 50,000 or
32 greater shall implement the requirements of this act within 18 months
33 of the effective date of this act.

34 NEW SECTION. **Sec. 3.** A new section is added to chapter 35A.21
35 RCW to read as follows:

36 (1) A code city may not require more than 0.5 parking space per
37 multifamily dwelling unit or more than one parking space per single-
38 family home.

1 (2) A code city may not require more than two parking spaces per
2 1,000 square feet of commercial space.

3 (3) A code city may not require any minimum parking requirements
4 for:

5 (a) Residences under 1,200 square feet;

6 (b) Commercial spaces under 3,000 square feet;

7 (c) Affordable housing;

8 (d) Senior housing;

9 (e) Child care centers as defined in RCW 43.216.010 that are
10 licensed or certified by the department of children, youth, and
11 families;

12 (f) Ground level nonresidential spaces in mixed-use buildings;
13 and

14 (g) A building undergoing a change of use from a nonresidential
15 to a residential use or a change of use for a commercial use.

16 (4) For purposes of this section:

17 (a) "Affordable housing" has the same meaning as in RCW
18 36.70A.030.

19 (b) "Commercial use" means use for nonresidential business
20 purposes, including retail, office, wholesale, general merchandise,
21 and food services.

22 (5) This section does not apply to requirements for parking
23 spaces permanently marked for the exclusive use of individuals with
24 disabilities in compliance with the Americans with disabilities act.

25 (6) The provisions of this section do not apply:

26 (a) To code cities with a population of 30,000 or less, as
27 determined by the population estimate of the office of financial
28 management under RCW 43.62.030;

29 (b) If a code city submits to the department of commerce an
30 empirical study prepared by a credentialed transportation or land use
31 planning expert that clearly demonstrates, and the department finds
32 and certifies, that the application of the parking limitations of
33 this section will be significantly less safe for vehicle drivers or
34 passengers, pedestrians, or bicyclists than the code city's current
35 parking requirements; or

36 (c) To portions of code cities within a one-mile radius of a
37 commercial airport in Washington with at least 9,000,000 annual
38 enplanements.

1 (7) Code cities may require parking in excess of the limitations
2 in this section for religious organizations and parking requirements
3 for carpools.

4 (8) Code cities are not prohibited from requiring temporary or
5 time-restricted parking. Code cities are encouraged to consider the
6 adequacy of drop-off space, waiting space, and accessibility in the
7 design review process when considering the limitations on parking
8 requirements.

9 (9) Code cities that have adopted substantially similar policies
10 to the requirements established in this section may apply to the
11 department of commerce for a determination of compliance with the
12 requirements of this section. In determining what is substantially
13 similar, the department of commerce shall consider whether:

14 (a) The code city's parking requirements as of July 2025 have the
15 same or lower parking minimums than the requirements of this section;

16 (b) The code city's parking requirements are equal to the average
17 number of parking stalls required per residential unit and the
18 average number of parking stalls required per 1,000 square feet of
19 commercial space; and

20 (c) The code city's parking requirements for affordable housing,
21 senior housing, housing for people with disabilities, and child care
22 facilities are equivalent to the requirements of this section.

23 (10) Code cities may submit a request for a variance from the
24 requirements of this section to the department of commerce if
25 compliance with the requirements of this section would be hazardous
26 to the life, health, and safety of residents as confirmed by a
27 building official or fire marshal, or their designees. A request for
28 a variance may include requests to require additional parking spaces
29 permanently marked for the exclusive use of individuals with
30 disabilities beyond those required for compliance with the Americans
31 with disabilities act based on the planned or likely population,
32 location, or safety of a building, using objective standards.

33 (11) Code cities with a population between 30,000 and 50,000
34 shall implement the requirements of this section within three years
35 of the effective date of this act. Code cities with a population of
36 50,000 or greater shall implement the requirements of this act within
37 18 months of the effective date of this act.

38 NEW SECTION. **Sec. 4.** A new section is added to chapter 36.01
39 RCW to read as follows:

1 (1) A county may not require more than 0.5 parking space per
2 multifamily dwelling unit or more than one parking space per single-
3 family home.

4 (2) A county may not require more than two parking spaces per
5 1,000 square feet of commercial space.

6 (3) A county may not require any minimum parking requirements
7 for:

8 (a) Residences under 1,200 square feet;

9 (b) Commercial spaces under 3,000 square feet;

10 (c) Affordable housing;

11 (d) Senior housing;

12 (e) Child care centers as defined in RCW 43.216.010 that are
13 licensed or certified by the department of children, youth, and
14 families;

15 (f) Ground level nonresidential spaces in mixed-use buildings;
16 and

17 (g) A building undergoing a change of use from a nonresidential
18 to a residential use or a change of use for a commercial use.

19 (4) For purposes of this section:

20 (a) "Affordable housing" has the same meaning as in RCW
21 36.70A.030.

22 (b) "Commercial use" means use for nonresidential business
23 purposes, including retail, office, wholesale, general merchandise,
24 and food services.

25 (5) This section does not apply to requirements for parking
26 spaces permanently marked for the exclusive use of individuals with
27 disabilities in compliance with the Americans with disabilities act.

28 (6) The provisions of this section do not apply:

29 (a) If a county submits to the department of commerce an
30 empirical study prepared by a credentialed transportation or land use
31 planning expert that clearly demonstrates, and the department finds
32 and certifies, that the application of the parking limitations of
33 this section will be significantly less safe for vehicle drivers or
34 passengers, pedestrians, or bicyclists than the county's current
35 parking requirements; or

36 (b) To portions of counties within a one-mile radius of a
37 commercial airport in Washington with at least 9,000,000 annual
38 enplanements.

1 (7) A county may require off-street parking if the county's roads
2 are not developed to the standards for streets and roads adopted by
3 the cities within that county.

4 (8) Counties may require parking in excess of the limitations in
5 this section for religious organizations and parking requirements for
6 carpools.

7 (9) Counties are not prohibited from requiring temporary or time-
8 restricted parking. Counties are encouraged to consider the adequacy
9 of drop-off space, waiting space, and accessibility in the design
10 review process when considering the limitations on parking
11 requirements.

12 (10) A county may submit a request for a variance from the
13 requirements of this section to require additional parking spaces
14 permanently marked for the exclusive use of individuals with
15 disabilities beyond those required for compliance with the Americans
16 with disabilities act based on the planned or likely population,
17 location, or safety of a building, using objective standards.

18 (11) Counties that have adopted substantially similar policies to
19 the requirements established in this section may apply to the
20 department of commerce for a determination of compliance with the
21 requirements of this section. In determining what is substantially
22 similar, the department of commerce shall consider whether:

23 (a) The county's parking requirements as of July 2025 have the
24 same or lower parking minimums than the requirements of this section;

25 (b) The county's parking requirements are equal to the average
26 number of parking stalls required per residential unit and the
27 average number of parking stalls required per 1,000 square feet of
28 commercial space; and

29 (c) The county's parking requirements for affordable housing,
30 senior housing, housing for people with disabilities, and child care
31 facilities are equivalent to the requirements of this section.

32 (12) Counties with a population between 30,000 and 50,000 shall
33 implement the requirements of this section within three years of the
34 effective date of this act. Counties with a population of 50,000 or
35 greater shall implement the requirements of this act within 18 months
36 of the effective date of this act.

37 NEW SECTION. **Sec. 5.** A new section is added to chapter 19.27
38 RCW to read as follows:

1 The state building code council shall research and, if necessary,
2 adopt by rule updated accessible parking space requirements in the
3 state building code promulgated under this chapter to align with
4 current research on disability rates among drivers.

5 NEW SECTION. **Sec. 6.** RCW 36.70A.620 (Cities planning under RCW
6 36.70A.040—Minimum residential parking requirements) and 2020 c 173 s
7 3 & 2019 c 348 s 5 are each repealed.

8 NEW SECTION. **Sec. 7.** This act may be known and cited as the
9 parking reform and modernization act.

--- END ---

Appendix D: Off-Street Parking Investment Scorecard

Factor	Low Score (0 points)	Medium Score (1 point)	High Score (2 points)	Total Score
Location	More than ¼ mile (3-4 blocks) from high demand parking area*	Between 1/8 mile (1-2 blocks) and 1/4 mile (3-4 blocks) from high demand parking area*	Less than 1/8 mile (1-2 blocks) from high demand parking area*	
Multiple Users	Supports demand from associated development only during one-time period (weekday, weekday night, weekend)	Supports demand during two time periods (weekday, weekday night, weekend)	Supports demand during three time periods (weekday, weekday night, weekend)	
Revenue Potential	Does not cover operational costs**	Covers operational costs with little to no excess net revenues**	Covers operational costs plus surplus net revenues**	
Community/Economic Benefit	Does not meet City development goals	Only meets some City development goals	Meets all City development goals	
Cost Drivers	Significant aesthetic and functional design requirements	Moderate aesthetic and functional design requirements	No aesthetic and functional design requirements	
Public-Private Partnership	Does not include a public/private component	Small number of public spaces in largely private facility	Full shared parking facility in public-private facility	
Management Covenants	Rate and space allocation restrictions	Either rate or space restrictions	No rate and space allocation restrictions	

*high demand parking area defined as a block or blocks with 60-80+% average parking demand

**costs include debt service, operations and maintenance, management

Location

It is important for the off-street parking infrastructure opportunity to be near an existing high-demand parking area. This high-demand parking area should be within a 5-to-10-minute walk of the new opportunity in walkable area with safe and comfortable pedestrian connectivity. The new off-street parking facility should be able to relieve the on-street parking of longer-term parking stays and instead prioritize the surrounding on-street parking environment for short-term parking and loading activities.

Multiple Users

A diverse set of parking user groups is an important factor in determining whether an off-street parking infrastructure investment makes financial sense for the City. Multiple user groups, such as office workers during the day, residences in the evening, and special event and retail parking during peak and off-peak hours creates a 24-hour parking facility and provides redundant revenue streams for operation. While more challenging to operate and manage, these diverse sets of parking users can effectively utilize each parking space more than once per day and create a park-once environment to support a broader development and surrounding area.

Revenue Potential

A byproduct of being located in a high-demand parking area serving multiple user groups is the ability to generate surplus revenue above and beyond operational costs. Depending on the financing mechanism and ancillary agreements an off-street parking facility does not have to generate significant revenue to be successful. Opportunities to be efficient with the day-to-day management of the facility, whether it can be automated through technology, and how it is constructed all play a role in the profitability of the facility. The revenue potential factor, specifically, should also be analyzed over the life of the facility, typically 25 to 30 years at minimum, to determine how high or low the opportunity should be scored. Early negative net revenues, for example, should not preclude this factor from scoring highly if overall net revenues are positive over the life of the facility.

Community/Economic Benefit

The broader community and economic benefit of the City's off-street parking infrastructure investment should be factored into the decision-making process. As part of the scorecard process, the City should first define the applicable City development goals that are applicable to determining if a City investment should be considered for the proposed facility. City community benefit goals such as creating a comfortable and walkable urban environment, implementing sustainable environmental practices, and affording citizens opportunities to access healthcare and educational opportunities should be reviewed as part of this decision-making process. City economic development goals such as expanding the workforce, increasing affordable and workforce housing, and activating specific areas of the City should all be reviewed as part of this decision-making process as well. Providing structured above or below ground parking is a significant cost consideration for a development project and public financing can assist in making the overall project financially feasible while achieving these broader City goals.

Cost Drivers

The most significant cost to any parking facility is the concrete structure itself. Aside from the superstructure costs, façade aesthetic and functional design can add significant project costs. As the City reviews its financial involvement in the delivery of off-street parking infrastructure there should be an examination of any required or preferred façade aesthetics and/or functional design elements that will increase the overall up front and ongoing project costs. Examples of façade aesthetic costs include the

materiality of the façade and how many exterior sides of the facility require a façade. Functional design requirements include the vehicular ramping and drive aisle and stall placement in the facility. The size of the facility footprint can also drive up the cost of a facility if there are identified site constraints. These cost drivers can place pressure on revenue generation to cover the cost of operating the facility.

Public-Private Partnership

A cornerstone of many cities investments in off-street parking infrastructure can be through public-private partnerships, or P3s. These partnerships enable an otherwise financially unfeasible project to come to fruition with a public investment in, among other development features, structured parking. With some P3s comes a need to segregate a portion of the structured parking for a specific need, typically using parking control equipment such as gates or cameras or other management strategies. These segregated parking areas, depending on how significant they are, can present overall challenges for efficiently and effectively managing the entire parking facility as one asset. If multiple owners are involved in a project additional coordination and approvals may be needed leading to increased decision-making time and added project cost. As the City evaluates whether it should invest in an off-street parking infrastructure opportunity, the agreements associated with a public-private partnership should be analyzed to determine if those agreements will have any revenue or expense impacts in during the operational life of the facility.

Management Covenants

Similar to the presence of a public-private partnership, management covenants are a factor that drive the ability of a parking facility to generate revenue and be a financially-sound decision for the City. Management covenants provide a contractual framework for how parking will be managed in the facility, including how much parking will cost on an hourly, daily, and monthly basis, how spaces are allocated to different user groups, and whether spaces or time limited or restricted by time of day or day of week. Management covenants can range from simply providing direction and approval authority for these management strategies or clearly state these strategies in an agreement, subject to change by the approval of all parties. In general, management covenants can add cost and limit the ability of the City to manage the parking as they see fit. The presence of management covenants and the materiality of these covenants should be examined when scoring this investment factor.

Scorecard Procedure

Based on this example scorecard, City staff could simply tally the results of the analysis and determine the viability of the off-street investment. The following results would drive the decision-making process:

- A score of **12 points or greater** would indicate an investment the City should consider. The assumption here is the facility would be directly City-managed and would take on all financial aspects of the parking facility including servicing debt. This recommendation does not take into consideration the financial position and outlook of the City at the time of the review and should play a critical role in any final investment decision. *
- A score **between 8 and 12 points** would indicate an investment the City should consider through a public-private partnership and not a direct investment by the City. The assumption here is the City may elect to manage day to day operations of the facility; however the City should not assume facility debt service and would limit its financial exposure to the investment opportunity. *
- A score of **8 points or less** represents an investment that should not be considered by the City. While the project may have merit and meet several investment factors, the investment opportunity overall would not make financial sense for the City from a direct investment or management

perspective. The City may elect to examine this investment opportunity further, however a significant investment in the proposed off-street parking infrastructure is not recommended.



Richland

RE: KIMLEY HORN PARKING OPTIMIZATION PROJECT FINDINGS STAFF SUMMARY

DATE: 9/9/2025

Parking Optimization Project Findings were presented to City Council on July 22, 2025.

Kimley Horn was contracted by the City of Richland (City) to review Richland's Municipal Code (RMC) with the goals of complying with Washington State Senate Bill (SB) 5184 and increasing housing, mixed-use development, density, urban infill, and economic development.

Presented three options and recommended Option 2:

I. Option 1: Meet SB 5184: The Parking Reform and Modernization Act

- A. Effective 7/27/2025, should be adopted by municipalities with populations in excess of 50,000 within 18 months of effective date
- B. A city may not require **more than**
 - 1. 0.5 parking space per multifamily dwelling unit
 - 2. one parking space per single-family home
 - 3. two parking spaces per 1,000 square feet of commercial space
- C. A city may **not require any** minimum parking requirements for
 - 1. Residences under 1,200 square feet
 - 2. Commercial spaces under 3,000 square feet
 - 3. Affordable housing (RCW 36.70A.030.17)
 - 4. Senior housing
 - 5. Child care centers as defined in RCW 43.216.010 that are licensed or certified by the department of children, youth, and families
 - 6. Ground level nonresidential spaces in mixed-use buildings
 - 7. A building undergoing a change of use from a nonresidential to a residential use or a change of use for a commercial use
- D. Cities may require parking in excess of the above limitations for religious organizations and parking requirements for carpools.

II. Option 2: Central Business District Parking Minimums abolished, additional code revision

- A. Meet SB 5184, outlined in Option 1
- B. Code Adjustments

1. Bicycles: RMC 23.54.050
 - a) Prioritize bike parking near building entrance
 - b) Increase bike parking minimum from 5 to 10 spaces
 - c) Consider of end-of-trip bike facility requirements for high intensity uses
 2. Joint Use of Parking Facilities: RMC 23.54.070 & .080
 - a) Allow off-site parking to be a permitted shared facility without board of adjustment review
 - b) Off-site parking should be a predetermined distance from development (500 feet)
 3. Layout Plan: RMC 23.54.120
 - a) Encouraging placement of parking in the rear
 - b) Limit number of driveways to minimize conflict with pedestrians
- C. Code Additions
1. Electric Vehicle Charging Stations
 - a) EV charging stations should count towards parking requirements
 - b) Code should also outline definitions, design guidelines, and accessibility considerations
 2. In-Lieu Parking Fee
 - a) Developers can pay fee for not meeting parking requirements
 - b) Fee should be based on the cost of building the lot
 - c) Fee should not exceed predetermined % of total parking requirement
 3. Valet Parking
 - a) Added to RMC 23.54.070 & 0.80
 - b) Management strategy that is a recommended tool for developments using off-site parking
 - c) Tandem or stacked parking can allow for efficient use of limited space

III. Option 3: All City-wide Parking Minimums Abolished

**CITY OF RICHLAND
DEVELOPMENT SERVICES**

625 Swift Boulevard, MS-18
Richland, WA 99352
(509) 942-7390



**CITY OF RICHLAND
NOTICE OF PUBLIC HEARING
(PLN-T4-2025-00003)**

The City of Richland proposes to amend Richland Municipal Code (RMC) Chapters 23.06 Definitions, 23.22 Commercial Zoning Districts, and 23.54, Off-Street Parking and Landscaping, to bring the RMC into compliance with 2025 Washington State Senate Bill 5184, The Parking Reform and Modernization Act, and to remove the minimum number of off-street parking spaces required in the Central Business District and Columbia Point North Waterfront District.

Pursuant to RMC Section 19.20 the Richland Planning Commission will conduct a public hearing and review of the proposed code amendments on Wednesday, December 10, 2025 at 6:00 p.m. in the Richland City Hall Council Chambers, 625 Swift Blvd, Richland, WA. All interested parties are invited to attend and present testimony at the public hearing.

Any person desiring to express their views in writing or to be notified of any decisions pertaining to this application should notify Mike Stevens, Planning Manager, 625 Swift Blvd., MS-35, Richland, WA 99352. Comments may also be emailed to planning@ci.richland.wa.us. Written comments should be received no later than 5:00 p.m. on Wednesday, December 3, 2025 to be incorporated into the staff report. Comments received after that date will be entered into the record at the hearing.

Copies of the staff report and staff recommendation will be available on the City of Richland website www.richlandwa.gov beginning Thursday, December 4, 2025.

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Cols	Depth
51422	IPL0294270	Legal Ad - IPL0294270	D2586000 4401	1.0	56.0L

ATTENTION: CITY OF RICHLAND/LEGALS IP
625 SWIFT BLVD. MS-11
RICHLAND, WA 99352
janderson@ci.richland.wa.us;tclark@ci.richland.wa.us;purchasing@ci.richland.wa.us

CITY OF RICHLAND
NOTICE OF APPLICATION,
PUBLIC HEARING AND
OPTIONAL DNS
(PLN-T4-2025-00003)

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Date Published: Sunday, November 30, 2025
IPL0294270
Nov 30 2025

COUNTY OF BENTON)
SS
STATE OF WASHINGTON)
the undersigned, being duly sworn, deposes and says, I am the Legals Clerk of The Tri-City Herald, a daily newspaper. That said newspaper is a local newspaper and has been approved as a legal newspaper by order of the superior court in the county in which it is published and it is now and has been for more than six months prior to the date of the publications hereinafter referred to, published continually as a daily newspaper in Benton County, Washington. That the attached is a true copy as it was printed in the regular and entire issue of the Tri-City Herald and not in a supplement thereof, and that said newspaper was regularly distributed to its subscribers during all of this period.

1.0 insertion(s) published on:
11/30/25 Print

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Sherry Chasteen



Sherry Chasteen

Amanda Rodela



Sworn to and subscribed before
me on Dec 1, 2025, 10:41 AM EST



Online Notary Public. Notarization facilitated by SIGNiX*

**CITY OF RICHLAND
NOTICE OF APPLICATION,
PUBLIC HEARING AND
OPTIONAL DNS
(PLN-T4-2025-00003)**

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Date Published: Sunday, November 30, 2025
IPL0294270
Nov 30 2025



**MINUTES
PLANNING COMMISSION MEETING
WEDNESDAY, SEPTEMBER 24, 2025
Richland City Hall – Council Chambers
625 Swift Boulevard**

Planning Commission Regular Meeting - 6:00 p.m.

Chair Richardson called the meeting to order at 6:00 p.m.

Welcome and Roll Call:

Attendance: Chair Richardson	Present
Vice-Chair Nicholson	Present
Member Anderson	Present
Member Hernandez	Present
Member Lambert	Present
Member Leonard	Present
Member Samuel	Present

Also present were Councilmember VanDyke, Development Services Director Rizzitiello, Planning Manager Stevens, Planner Nelson and Administrative Assistant II Kirkpatrick.

Approval of Agenda:

COMMISSIONER NICHOLSON MOVED AND COMMISSIONER HERNANDEZ SECONDED THE MOTION TO APPROVE AGENDA WITH THE SWITCH OF PUBLIC COMMENT WITH THE PUBLIC HEARING. THE MOTION PASSED 5-0.

Approval of Minutes:

1. Approval of August 27, 2025, Planning Commission Meeting Minutes, and the September 10, 2025, Planning Commission Workshop meeting minutes.

COMMISSIONER SAMUEL MOTIONED AND COMMISSIONER LAMBERT SECONDED THE MOTION TO APPROVE THE MINUTES OF AUGUST 27, 2025, PLANNING COMMISSION MEETING MINUTES AND THE SEPTEMBER 10, 2025, PLANNING COMMISSION WORKSHOP MEETING MINUTES. THE MOTION PASSED 7-0. (Vice-Chair Nicholson abstained)

Public Comments:

None.

New Business:

2. 2026 Community Development Block Grant (CDBG) Application Presentation

Chair Richardson opened the public hearing after Administrative Assistant II Kirkpatrick read the Public Hearing Procedures.

The following individuals provided public comments:

- Francesca Maier, a Richland resident and previous member of the Planning Commission. She acknowledged the tough job the Commission has tonight on deciding award amounts, and thanked applicants for their service.

CDBG/HOME Administrator Lehman provided the Commission with an overview of the 2026 CDBG applications and went over that there is approximately \$43,720.00 available for Public Services and \$197,750.00 available for Public Facilities/Rehabilitation.

The applications for Public Service total \$93,950.00 with 7 applicants. The following representatives gave a presentation outlining their public service project and amount of grant funding requested.

Elijah Family Homes – Christine Stacy (\$10,000)

Senior Life Resources – Steven Davis (\$20,000)

ARC of Tri-Cities – Donna and Wayne (\$10,450)

Columbia Basin Industries – (\$8,000)

Domestic Violence Services of Benton and Franklin Counties – Shannon (\$20,000)

Boys and Girls Club – (\$13,500)

Support, Advocacy and Resource Center – Rosanna and Anna (\$12,000)

At the conclusion of each presentation, commissioners asked questions of the applicants. Following the presentations, Chair Richardson requested a five-minute break for commissioners to collect their thoughts.

After the Public Services presentations, commissioners discussed priorities and provided rankings to CDBG and HOME Administrator Lehman. Following the priority rankings, commissioners debated funding amounts and strategies considering the reduced funding availability. The discussion also included consideration of HOME Grant funds

that some applicants may be eligible to apply for.

Each commission member thanked applicants for their time and service to the community.

COMMISSION MEMBER SAMUEL MOVED AND COMMISSIONER LEONARD SECONDED THE MOTION TO FORWARD THE AMOUNTS AS INDICATED IN THE SPREADSHEET TO CITY COUNCIL AS THE RECOMMENDED DISTRIBUTION OF THE AVAILABLE GRANT FUNDS. MOTION CARRIED 7-0.

IF MORE FUNDS ARE ALLOCATED BOYS AND GIRLS WOULD RECEIVE IT AND IF WE RECEIVE LESS MONEY DEDUCTED EVENLY ACROSS ALL AGENCIES VICE-CHAIR NICHOLSON SECONDED THE MOTION. MOTIONED CARRIED 7-0.

The Public Facilities/Rehabilitation applications total \$299,200.00 and \$189,450.00 in funding is available. The following representatives gave presentations outlining their Public Facility project and amount of grant funding requested.

Applicant was not present – Public Works (\$199,200)

Toni Lehman – CDBG & HOME for Owner Occupied Rehab (\$100,000)

At the conclusion of Public Facilities/Rehabilitation presentations, commissioners asked questions and discussed their appreciation of Owner-Occupied Rehabilitations and funding amounts.

COMMISSIONER HERNANDEZ MOTIONED AND COMMISSIONER SAMUEL SECONDED THE MOTION TO GIVE ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000) TO THE CITY OF RICHLAND DEVELOPMENT SERVICES FOR OWNER OCCUPIED REHABILITATIONS AND FOR THE REMAINDER TO GO TO THE CITY OF RICHLAND PUBLIC WORKS. MOTION CARRIED 7-0.

CHAIR RICHARDSON MOVED AND COMMISSIONER SAMUEL SECONDED THE MOTION THAT IF MORE FUNDING IS RECEIVED IT GOES TO PUBLIC WORKS AND IF LESS FUNDING IS RECEIVED IT IS TAKEN EVENLY FROM BOTH APPLICANTS. MOTION CARRIED.

VICE-CHAIR NICHOLSON SUB MOTION AND COMMISSIONER SAMUEL SECONDED THE MOTION THAT IF LESS FUNDS ARE RECEIVED THAT ONLY REMOVED FROM THE ADA. MOTION CARRIED 7-0.

3. RMC 23:65 Off-Street Parking and Landscaping Discussion

Planning Manager Stevens provided an update on the ongoing discussion regarding Off-

Street Parking regulations, previously reviewed at the June Planning Workshop, along with other Boards and Commissions.

There are ultimately three options to review:

1. Abolish parking minimums within the Central Business District (CBD).
2. Modify parking code to comply with SB 5184.
3. Abolish parking minimums citywide (per Council directive).

He summarized the outcome of the August Richland City Council Workshop, noting that majority of Councilmembers expressed support for removing parking requirements citywide. Staff moved forward with creating an Ordinance that abolished the city parking requirements city-wide that has been out for city consumption that has received a few comments that have been provided to the Commission.

Public Hearing was opened at 8:28 p.m. and closed at 8:39.

Public Comments Received:

Randy Slovic: Shared her perspective as a new resident twenty years ago and her immense interest in the city of Richland today, expressing hope that eliminating parking regulations would help the City grow into more of a city.

Francesca Maier: She commented as an engineer, referencing an email she had sent to staff that was also shared with the Commission. She expressed concern that some of the numbers related to parking requirements lacked a factual basis. Having previously served on the Planning Commission, she noted that she had requested three times for an overhaul of the parking code, as she views it as a barrier to development. She stated that she is hopeful the proposed code will be adopted but, if changes are to be made, she urged the Commission to include improvements to bicycle parking.

Councilmember Maier: He spoke as a Richland resident, not on behalf of the Council, and shared that he had been focused on reforming parking regulations even prior to SB 5184 due to the challenges they created for developers. He emphasized that the proposed ordinance does not take parking away but could encourage additional development in the city by removing outdated requirements. He expressed appreciation for the staff and Commission's work and urged the Commission to move forward with a motion to approve.

Chair Richardson welcomed Robert Ferrin from Kimley-Horn joining via zoom. Commissioners asked questions from staff and Mr. Ferrin.

Commission discussion focused on consultant scope, citywide versus CBD impacts, ADA requirements, bicycle and transportation planning, and long-term parking considerations. Stakeholder involvement and recommendations were based on the

Central Business District (CBD). Kimley-Horn did not review citywide impacts but referenced parking reforms in other communities, including Spokane, as examples.

Commission questions and discussion included:

- Whether the consultant evaluated citywide impacts.
- Where parking would be accommodated if not mandated.
- Impacts of accessory dwelling units (ADUs) and increased development on parking supply.
- The assumption that parking will be found rather than provided.
- Parking management strategies (time limits, parking enforcement, assigning parking spaces, creative ways to add additional parking)

Planning Manager Stevens emphasized that it is not getting rid of parking but pushing parking to be market driven. Mr. Ferrin confirmed that research generally shows on average that parking is delivered at similar rate that was previously required with parking requirements.

Commissioner Lambert shared his public and professional experience having worked as a Planner for the city of Richland, also worked in California at a high rise, and challenges he has first-hand knowledge. He touched on the city not having robust parking or being more transportation friendly. He would like to see the city start with the state mandate and go from there.

Vice-Chair Nicholson asked council if they are addressing transportation issues, or are they already identified by Council. Councilmember VanDyke noted that transportation improvements are included in the City's Strategic Plan. Planning Manager Stevens referred to street policies and reported that several streets have been updated with striping to expand bicycle lanes and that the City's Transportation Plan is being updated as part of the Comprehensive Plan update. Councilmember VanDyke clarified that Ben Franklin funding decrease has been tabled and touched briefly on the Downtown Loop and Connectivity project that city is working on.

Chair Richardson asked the consultant what caution they have on rolling out their recommendations. Mr. Ferrin confirmed that their study was focused on the CBD area, and more community outreach and engagement could be of use.

Chair Richardson asked Staff what community engagement has been done to date. Planning Manager confirmed that SEPA review has been posted, public notice for the current meeting, prior Planning Commission Workshop, and Mr. Ferrin has also spoken at the Economic Development Regular Meeting.

Staff also clarified federal ADA parking requirements with the proposed code change; if a property provides one parking stall, ADA stalls are required based on the number of stalls provided (e.g., 1–25 spaces trigger ADA requirements) per federal regulations. Commissioner Lambert suggests that Commissioner finish with the CBD, which was the

original study, and let the Comprehensive Plan work on the rest.

Commissioner Samuel discussed the pros and cons of approving the proposed parking requirement changes:

Pros: Supports affordable housing initiatives, encourages more efficient land use, promotes walkability and transit use, reduces paved surface areas and provides developers with greater design flexibility

Cons: May increase pressure on street parking, could create accessibility challenges for ADA compliance and seniors, potential for parking spillover into surrounding areas, parking supply may not align with actual demand

Commissioner Samuel noted that several community examples have been tested in the Central Business District (CBD) and suggested beginning implementation there.

COMMISSIONER SAMUEL MOVED AND COMMISSIONER LAMBERT SECONDED THE MOTION THAT CITY STAFF COME BACK WITH A REVISED ORDINANCE 23.54 THAT IS SPECIFIC TO THE CBD PARKING REQUIREMENTS AND TAKE INTO ACCOUNT CONCERNS FROM COMMISSION MEMBERS. THOSE IN FAVOR: CHAIR RICHARDSON, HERNANDEZ, LAMBERT, LEONARD AND SAMUEL. THOSE OPPOSED: VICE-CHAIR NICHOLSON AND ANDERSON

Planning Manager Stevens noted that a revised ordinance could be presented at the combined November/December meeting.

Communication:

Planning Manager Stevens stated that at the next workshop meeting on October 10, 2025, AHBL will provide an update on the Comprehensive Plan and Development Update.

Councilmember VanDyke reported that he attended the exit interview for the state's financial audit for the City of Richland, which the city successfully passed. He also noted the success of the recent Ironman event and expressed appreciation for the hard work of city staff.

Committee Member Samuel discussed the upcoming Board and Committee Recognition Dinner and encouraged members to attend.

Adjournment:

Chair Richardson adjourned the meeting at 9:31 P.M.

PREPARED BY:

Carly Kirkpatrick, Administrative Assistant

APPROVED BY: _____
Jet Richardson, Chair

DRAFT

Exhibit 12

From: [Francesca Maier](#)
To: [Stevens, Mike](#)
Cc: [City Council Members](#)
Subject: Fwd: Abolishing Parking Mandates
Date: Wednesday, September 17, 2025 10:13:13 PM
Attachments: [R squared approximately zero.png](#)
[we forced the intercept because the graph went the wrong way.png](#)
[oops outlier needed to force a correlation.png](#)

[EXTERNAL EMAIL] Exercise caution before clicking links or opening attachments.

Hello Mike,

I hope that you are well. I would appreciate it if you would include this email in its entirety as a public comment in the packet for the planning commission next Wednesday. If this topic will go before any other board or commission, please include my comment in their packet as well. Since I sent my email to the council in July, the city of Shoreline, WA has been added to the list of Washington cities abolishing parking mandates in their codes. There are now over 100 communities nationwide to do so, and almost 10 times as many communities that have implemented *maximums* that limit how much parking a developer may provide. There is a map here: <https://parkingreform.org/mandates-map/>

I wanted to let you know that I appreciate the ancillary edits to the parking code, in particular, the expanded content under bicycle parking and landscaping. Regarding bike parking, I'd encourage staff and the Planning Commission to consider the Spokane bike parking ordinance: <https://my.spokanecity.org/smc/?Section=17C.230.200> Our parking ordinance is proposed to continue stating "Spaces shall be easily accessible, large enough to park a full sized 10-speed bicycle when other bicycles are present" -- that's a pretty dated view of a bicycle. With the exponential growth of e-Bike use, bikes are bigger, and elderly people and people with disabilities are using larger form factor bicycles, tricycles, and recumbent bikes that do not fit on those bike racks. The "staple" style racks at the City Hall and library do accommodate these types of bikes and provide room for, say, two cargo bikes to be parked next to each other while still unloading kids or loading groceries or for a person with mobility issues to open a walking frame, get out their cane, or simply move comfortably. The City of Spokane has addressed these needs further with their bike parking guidelines: <https://static.spokanecity.org/documents/projects/bike-rack-program/bicycle-parking-guidelines-2024-05-24.pdf> I've attached some photos of different form-factor bikes that are not adequately served by many of the bike parking options around town (and one showing just how many bikes you can successfully park at the few staple-style racks at the library.)

I hope that when you put the packet together for next week's meeting you will share with the Commissioners the following:

- The recording of the Council Special Meeting and Workshop: <https://richlandwa.new.swagit.com/videos/350691>
- The consultant's slides from the Council Special Workshop on July 22, 2025
- The recording of the consultant's summary of the June 26 virtual public meeting or the Consultant's summary of that meeting
- The consultant's report or a current draft

Sincerely,
Ches

----- Forwarded message -----

From: **Francesca Maier** <francesca.maier@gmail.com>

Date: Tue, Jul 22, 2025 at 10:51 PM

Subject: Abolishing Parking Mandates

To: <citycouncil@ci.richland.wa.us>

Hello,

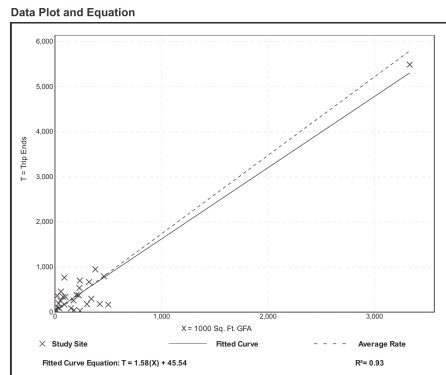
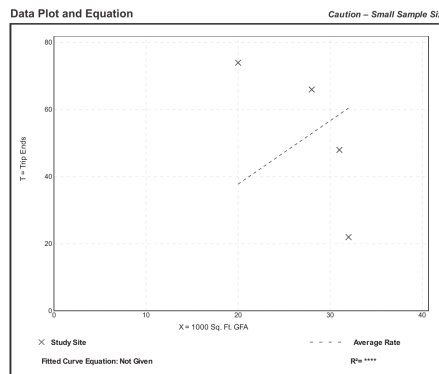
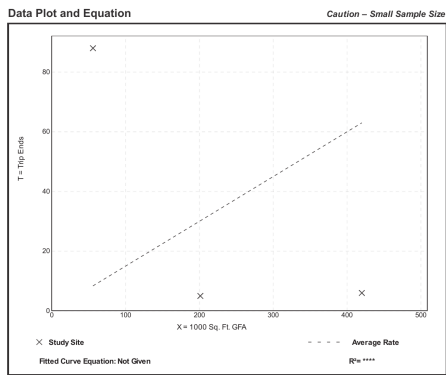
Thank you for your long and thoughtful discussion tonight on the topic of parking minimums, and how to implement the new state law for our city.

In my 6 years on the Planning Commission, there were three occasions that the commission voted to formally recommend that council overhaul the parking code because it was a barrier to development. I am grateful that the city hired a consultant to thoroughly study the issue, and that you were able to provide input tonight to assist the consultant with completing the study. I look forward to the council taking action on the consultant's recommendation.

As a licensed professional engineer who has performed many traffic impact analyses and developed travel demand models, I have strong opinions on the topic! As I shared last year, our parking code is way out of step with trip generation rates. The 24 Lawless Drive surplus property RFP even pointed out: "[Max. Development would be a total of 290,000 GFA General Office Buildings as they would generate 333 trips \(would need 828 parking spaces\)](#)" None of the uses involve overnight stays, but the parking code requires 828 parking spaces for only 333 trips!

Engineers generally use science and math and conservative judgement to make decisions. We are trained in how to weigh incomplete information and make assumptions that we hold ourselves professionally accountable for. An oncologist will give you a prognosis in terms of a 5-year survival rate, a scientist will give you error bars and P-values, but an engineer will give you one nice happy number with way too many significant figures and put all the data in an appendix expecting you to read it all yourself and get an appreciation for the uncertainty so you can apply your own judgement.

The Institute of Traffic Engineers (ITE) publishes [Trip Generation and Parking Generation manuals](#), which are in their 13th and 6th editions, respectively. The appendix has the charts behind the rates in the main body of the book. There's no complex math, it's simple 7th grade straight line $y = mx + b$. (But b has to be 0 or there would be phantom vehicles when the number of hotel rooms or gross floor area was zero.) Here are some examples of the charts:

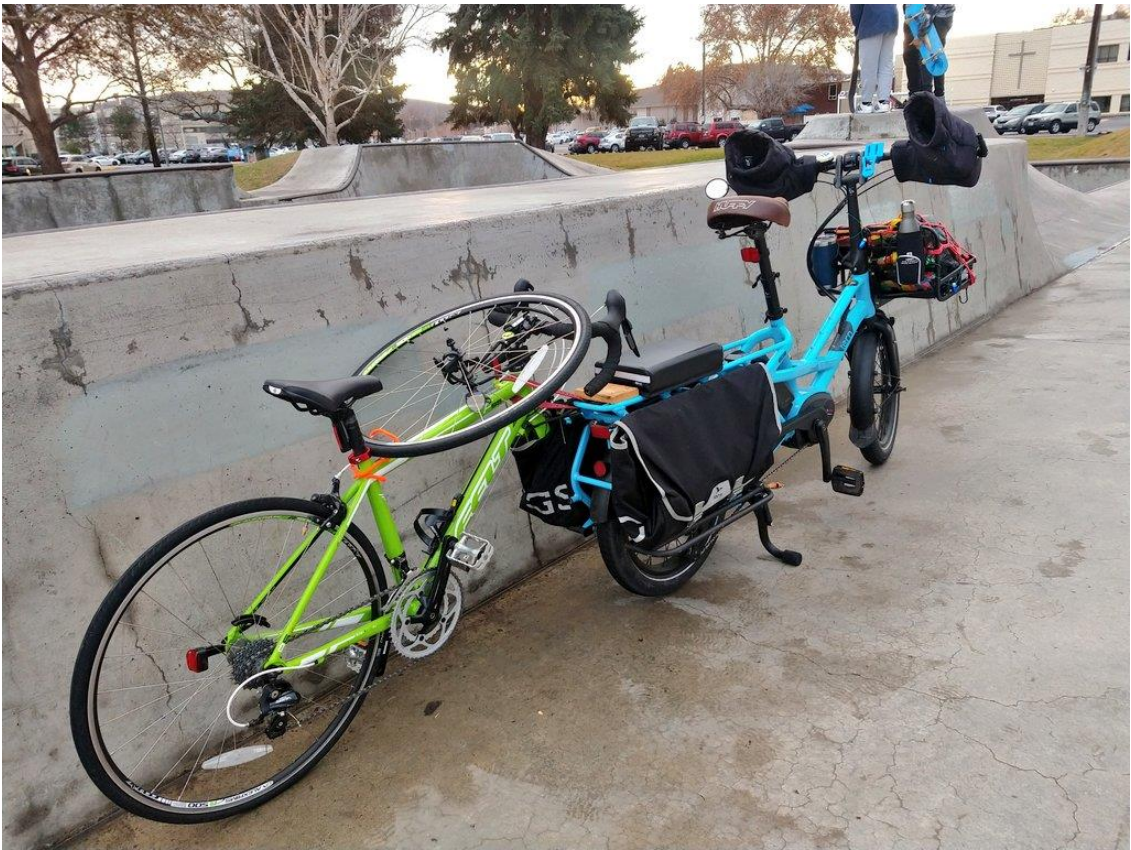


The trip generation and parking generation rates in these ITE "Bibles" are based on observational studies. Someone observed parking or trip behavior at a similar site and reported that count and site characteristics to the ITE. Anyone can make a report [here](#). **There is no science or empirical law that can be applied to parking rates.** There is no single answer to the question, "How many people will drive to a development of this type?" Humans make complex choices when deciding where to travel, when, and how. Parking and trip generation are behavioral science and not engineering.

Placing parking mandates (either for minimum or maximum requirements) into the code is pulling a lever that interferes with the basic free market forces. We do this in certain situations, like to protect the access rights of people with disabilities, incentivize the use of electric vehicles, and to protect the property rights of people who need to secure their bicycles to something fixed to prevent theft. **Who knows best how much parking a development needs?** It's not an engineer, it's not the ITE parking generation manual. Most likely, it's the developer, who is the subject matter expert for who their customers are and what their customers need. Removing the minimum parking standards in code enables developers to optimize how much parking to provide. (This does NOT eliminate requirements to provide handicap parking, electric vehicle parking, and bicycle parking.)

While it may feel like an ideological step to cut red tape and remove barriers to developers, it is not an untested one. Many cities have abolished parking mandates. It saves staff time, it lowers the cost of development, and it enables redevelopment of under-utilized land. [Pasco](#) and [Yakima](#) have already abolished parking minimums in their downtown areas. Colville, WA, Sandpoint, ID, Twin Falls, ID and Ketchum, ID have done similar things. Spokane has removed all parking mandates. Bothell (population 48,000) did the same thing a few weeks ago. Bremerton did it in June. Let's add Richland to [the map](#) too.

Warmly,
Francesca Maier











From: [Rodgers, Deborah \(CONTR\) - TERR-TRI CITIES RMHQ](#)
To: [Planning](#)
Cc: [Kinch, James L \(BPA\) - TERR-BELL-1](#); [Connell, Valorie L \(BPA\) - TERR-PASCO](#)
Subject: RE: PLN-T4-2025-00003 Parking Code Amendment - City of Richland
Date: Wednesday, September 17, 2025 8:46:29 AM
Attachments: [image001.png](#)

[EXTERNAL EMAIL] Exercise caution before clicking links or opening attachments.

Mike,

Bonneville Power Administration (BPA) has had the opportunity to review City of Richland PLN-T4-2025-00003 Parking Code Amendment - City of Richland.

In researching our records, we have found that this proposal will not directly impact BPA facilities. BPA does not have any objections to the approval of this request at this time.

If you have any questions or need additional information, please feel free to contact Luke Kinch at (509) 468-3095 or by email at JLKInch@bpa.gov.

Thank you for the opportunity to review this application.

Deborah Rodgers
[BONNEVILLE POWER ADMINISTRATION](#)
[DEPARTMENT OF ENERGY](#)

(CONTR) Actalent

Realty Technician 3 | Real Property Field Services | TERR/Tri-Cities-RMHQ
dxrodgers@bpa.gov | O: 509-544-4749 | C: 360-624-0566

From: Planning <planning@ci.richland.wa.us>

Sent: Tuesday, September 2, 2025 10:54 AM

To: Castle, Angela C (CONTR) - TERR-PASCO <ACCastle@bpa.gov>; admin@basindisposal.com; Ashley Morton <AshleyMorton@ctuir.org>; Badger Mountain Irrigation District <bmidmanager@badgermountainirrigation.com>; BC Planning - Michelle Cooke <Michelle.Cooke@co.benton.wa.us>; Benton County - Segregations <Segregations@co.benton.wa.us>; Benton County Planning <Planning.Department@co.benton.wa.us>; Benton PUD, Broadband <osp@noanet.net>; Benton PUD, Electrical <engservice@bentonpud.org>; Carrie Thompson <carrie.thompson@bnsf.com>; Casey Barney, Yakama Nation <Casey_Barney@Yakama.com>; chaz.bates@commerce.wa.gov <chaz.bates@commerce.wa.gov>; city@basindisposal.com; Corrine Camuso, Yakama Nation <Corrine_Camuso@Yakama.com>; Craig Hamilton <c.hamilton@bces.wa.gov>; Crosepa@ecy.wa.gov <Crosepa@ecy.wa.gov>; DAHP SEPA Reviews <sepa@dahp.wa.gov>; DAlessandro, Carlo <cdalessandro@CI.RICHLAND.WA.US>; Davis, Deanna <d.davis@bces.wa.gov>; Rodgers, Deborah (CONTR) - TERR-TRI CITIES RMHQ <dxrodgers@bpa.gov>; Deskins, John <jdeskins@CI.RICHLAND.WA.US>; Eric Mendenhall <emendenhall@westrichland.org>; Erin Hockaday <erin.hockaday@bfhd.wa.gov>; Former Orchards <FormerOrchards@ecy.wa.gov>; GIS

<gis@co.benton.wa.us>; Greg Wendt <greg.wendt@co.benton.wa.us>; Hill, Kelly
<khill@CI.RICHLAND.WA.US>; Hogan, Jodi <jhogan@CI.RICHLAND.WA.US>;
Homero.Gonzalez@ziply.com; ian_gray@yakama.com; Jack Howard <jack.howard@bfhd.wa.gov>;
Jason McShane <jmcsbane@kid.org>; Jessica Lally, Yakama Nation <Jessica_Lally@Yakama.com>;
Kinch,James L (BPA) - TERR-BELL-1 <JLKinch@bpa.gov>; Jodeer@bfhd.wa.gov; John Lyle
<john.lyle@bentoncleanair.org>; Junior Campos <junior.campos@charter.com>; Katherine Cichy
<katherine.cichy@ziply.com>; Kelly Cooper <kelly.cooper@doh.wa.gov>; Ken Gosney
<ken.gosney@rsd.edu>; Kevin Knodel <kevin.knodel@rsd.edu>; Kevin Sliger <KSliger@bft.org>; KID
Development <development@kid.org>; KID Webmaster <webmaster@kid.org>; Kramer, Steve
<skramer@ci.richland.wa.us>; M. Deklyne <mjdeklyne@bpa.gov>; Map BCES <map@bces.wa.gov>;
Mattheus, Pamela <pmattheus@CI.RICHLAND.WA.US>; Michael Tovey <michael.tovey@ziply.com>;
Acevedo, Mizaël <macevedo@CI.RICHLAND.WA.US>; Cummings,Nicole M (BPA) - TERR-TRI CITIES
RMHQ <NMCummings@bpa.gov>; Noah Oliver, Yakama Nation <Noah_Oliver@Yakama.com>; Orr,
Bruce <borr@CI.RICHLAND.WA.US>; Paul Gonseth <gonsetp@wsdot.wa.gov>;
PublicWorks@co.benton.wa.us; Quentin Wright <QWright@portofbenton.com>; Reathaford, Jason
<JReathaford@CI.RICHLAND.WA.US>; Review Team <reviewteam@commerce.wa.gov>;
rgoede@noanet.net; USPS Richland Postmaster <99352RichlandWA-Postmaster@usps.gov>; Ryan
Anderson <rand461@ECY.WA.GOV>; Sanchez, Juan <jsanchez@CI.RICHLAND.WA.US>; Schiessl, Joe
<JSchiessl@CI.RICHLAND.WA.US>; Schluter, Shaun <sschluter@CI.RICHLAND.WA.US>; SEPA BFHD
<SEPA@bfhd.wa.gov>; SEPA Center <sepacenter@dnr.wa.gov>; SEPA Register
<separegister@ecy.wa.gov>; SEPA Unit <sepaunit@ecy.wa.gov>; Seth DeFoe <SDeFoe@kid.org>;
South Central Region Planning <scplanning@wsdot.wa.gov>; Tyler Thompson-Benton County Clean
Air <tyler.thompson@bentoncleanair.org>; WA Dept of Fish & Wildlife <rittemwr@dfw.wa.gov>;
WDFW <R3Planning@dfw.wa.gov>; Westphal, Nichole <nwestphal@ci.richland.wa.us>; Whittier,
John <jwhittier@CI.RICHLAND.WA.US>; WSDOT Aviation <AviationLandUse@wsdot.wa.gov>; Zanin,
Heather <hzanin@ci.richland.wa.us>

Subject: PLN-T4-2025-00003 Parking Code Amendment - City of Richland

Hello Everybody,

The City of Richland is proposing to amend RMC Chapter 23.54, Off-Street Parking and Landscaping, to remove all minimum requirements for the number of off-street parking spaces required within the City. Please review the attached materials relative to your agency's regulations and submit any comments no later than 5:00 PM, Wednesday, September 17, 2025. Comments may be submitted via e-mail to planning@ci.richland.wa.us or mailed to: Richland Development Services Department, 625 Swift Boulevard, MS #35, Richland, WA 99352.

Thank you,



Mike Stevens

Planning Manager

625 Swift Blvd., MS-35 | Richland, WA 99352

509.942.7596

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Ballard, Jennifer

From: Deskins, John
Sent: Monday, September 15, 2025 1:44 PM
To: Stevens, Mike
Cc: DAlessandro, Carlo; Reathaford, Jason
Subject: RE: City of Richland Parking Code Text Amendment PLN-T1-2025-00308 SEPA

Mike,

I'm sorry I'm well past the deadline and I'm not sure my comment would actually make it in code.

My concern is that we as a group need to carefully evaluate the potential streets in a neighborhood pre-plat that have adjacent homes as to whether they may someday become classified as a collector of any kind. If so, then we might choose to stripe bike lanes in the future which could potentially leave some homes without on-street parking as well. Of course, the converse is that we choose not to stripe the bike lanes for solely the fact that there is no off-street parking and the on-street is a necessity.

John Deskins, PE
Traffic Engineer
City of Richland
(509) 942-7514

From: Stevens, Mike <mstevens@CI.RICHLAND.WA.US>
Sent: Wednesday, August 13, 2025 3:47 PM
To: accastle@bpa.gov <accastle@bpa.gov>; admin@basindisposal.com; Ashley Morton <AshleyMorton@ctuir.org>; Badger Mountain Irrigation District <bmidmanager@badgermountainirrigation.com>; BC Planning - Michelle Cooke <Michelle.Cooke@co.benton.wa.us>; Benton County - Segregations <Segregations@co.benton.wa.us>; Benton County Planning <Planning.Department@co.benton.wa.us>; Benton PUD, Broadband <osp@noanet.net>; Benton PUD, Electrical <engservice@bentonpud.org>; Carrie Thompson <carrie.thompson@bnsf.com>; Casey Barney, Yakama Nation <Casey_Barney@Yakama.com>; chaz.bates@commerce.wa.gov <chaz.bates@commerce.wa.gov>; city@basindisposal.com; Corrine Camuso, Yakama Nation <Corrine_Camuso@Yakama.com>; Craig Hamilton <c.hamilton@bces.wa.gov>; Crosepa@ecy.wa.gov <Crosepa@ecy.wa.gov>; DAHP SEPA Reviews <sepa@dahp.wa.gov>; DAlessandro, Carlo <cdalessandro@CI.RICHLAND.WA.US>; Davis, Deanna <d.davis@bces.wa.gov>; Deborah Rodgers <dxdrogers@bpa.gov>; Deskins, John <jdeskins@CI.RICHLAND.WA.US>; Eric Mendenhall <emendenhall@westrichland.org>; Erin Hockaday <erin.hockaday@bfhd.wa.gov>; Former Orchards <FormerOrchards@ecy.wa.gov>; GIS <gis@co.benton.wa.us>; Greg Wendt <greg.wendt@co.benton.wa.us>; Hill, Kelly <khill@CI.RICHLAND.WA.US>; Hogan, Jodi <jhogan@CI.RICHLAND.WA.US>; Homero.Gonzalez@ziply.com; ian_gray@yakama.com; Jack Howard <jack.howard@bfhd.wa.gov>; Jason McShane <jmcsbane@kid.org>; Jessica Lally, Yakama Nation <Jessica_Lally@Yakama.com>; JLKinch@bpa.gov; Jodeer@bfhd.wa.gov; John Lyle <john.lyle@bentoncleanair.org>; Junior Campos <junior.campos@charter.com>; Katherine Cichy <katherine.cichy@ziply.com>; Kelly Cooper <kelly.cooper@doh.wa.gov>; Ken Gosney <ken.gosney@rsd.edu>; Kevin Knodel <kevin.knodel@rsd.edu>; Kevin Sliger <KSliger@bft.org>; KID Development <development@kid.org>; KID Webmaster <webmaster@kid.org>; Kramer, Steve <skramer@ci.richland.wa.us>; M. Deklyne <mjdeklyne@bpa.gov>; Map BCES <map@bces.wa.gov>; Mattheus, Pamela <pmattheus@CI.RICHLAND.WA.US>; Michael Tovey <michael.tovey@ziply.com>; Acevedo, Mizael <macevedo@CI.RICHLAND.WA.US>; NMCummings@bpa.gov; Noah Oliver, Yakama Nation <Noah_Oliver@Yakama.com>; Orr, Bruce <borr@CI.RICHLAND.WA.US>; Paul Gonseth <gonsetp@wsdot.wa.gov>; PublicWorks@co.benton.wa.us; Quentin Wright <QWright@portofbenton.com>; Reathaford, Jason <JReathaford@CI.RICHLAND.WA.US>; Review Team <reviewteam@commerce.wa.gov>;

rgoede@noanet.net; USPS Richland Postmaster <99352RichlandWA-Postmaster@usps.gov>; Ryan Anderson <rand461@ECY.WA.GOV>; Sanchez, Juan <jsanchez@CI.RICHLAND.WA.US>; Schiessl, Joe <JSchiessl@CI.RICHLAND.WA.US>; Schluter, Shaun <sschluter@CI.RICHLAND.WA.US>; SEPA BFHD <SEPA@bfhd.wa.gov>; SEPA Center <sepacenter@dnr.wa.gov>; SEPA Register <separegister@ecy.wa.gov>; SEPA Unit <sepaunit@ecy.wa.gov>; Seth DeFoe <SDefoe@kid.org>; South Central Region Planning <scplanning@wsdot.wa.gov>; Tyler Thompson-Benton County Clean Air <tyler.thompson@bentoncleanair.org>; WA Dept of Fish & Wildlife <rittemwr@dfw.wa.gov>; WDFW <R3Planning@dfw.wa.gov>; Westphal, Nichole <nwestphal@ci.richland.wa.us>; Whittier, John <jwhittier@CI.RICHLAND.WA.US>; WSDOT Aviation <AviationLandUse@wsdot.wa.gov>; Zanin, Heather <hzanin@ci.richland.wa.us>

Subject: City of Richland Parking Code Text Amendment PLN-T1-2025-00308 SEPA

Hello Everybody,

The City of Richland is proposing to amend its Parking and Landscaping regulations by removing all minimum parking requirements for new developments within the City, as well as make other minor modifications to the parking/landscaping requirements. The proposed amendment would apply citywide and is anticipated to go before the Planning Commission for an open-record hearing on Wednesday, September 24, 2025. Please review the attached materials relative to your agency's regulations and submit any comments pertaining to SEPA (environmental impacts) no later than 5:00 PM on Friday, August 29, 2025. Comments may be submitted via e-mail to planning@ci.richland.wa.us or mailed to: Richland Development Services Department, 625 Swift Boulevard, MS #35, Richland, WA 99352.

If you are unable to open the attachment you may also view the materials online at: <https://www.ci.richland.wa.us/home/showpublisheddocument/18168>

Thank you,



Mike Stevens
Planning Manager
625 Swift Blvd., MS-35 | Richland, WA 99352
509.942.7596

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Ballard, Jennifer

From: Bates, Chaz (COM) <chaz.bates@commerce.wa.gov>
Sent: Thursday, September 11, 2025 4:45 PM
To: Stevens, Mike
Subject: RE: PLN-T4-2025-00003 Parking Code Amendment - City of Richland

[EXTERNAL EMAIL] Exercise caution before clicking links or opening attachments.

Mike,

I am just coming back from paternity leave and noticed that you expedited review request for your parking code amendments appears to not been processed.

I am going to ping Ben about moving it forward, but I noticed that your amendments do not require any parking at all. I want to point out that [RCW 35.21.994](#) appears to *allow* a city to require parking for industrial uses and commercial uses over 3,000 square feet (granted no more than two/1,000). I am not advocating one way or another, but I thought I'd point it out.

Thank you,

Chaz Bates (he/him), AICP | SENIOR PLANNER
Growth Management Services | Washington State Department of Commerce
601 E Riverside Ave, Suite #470
Spokane, WA 99202-5903

Desk: 509-606-3501
Cell: 360-867-8977

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Email communications with state employees are public records and may be subject to disclosure, pursuant to Ch. 42.56 RCW.

From: Planning <planning@ci.richland.wa.us>
Sent: Tuesday, September 2, 2025 10:54 AM
To: accastle@bpa.gov <accastle@bpa.gov>; admin@basindisposal.com; Ashley Morton <AshleyMorton@ctuir.org>; Badger Mountain Irrigation District <bmidmanager@badgermountainirrigation.com>; BC Planning - Michelle Cooke <Michelle.Cooke@co.benton.wa.us>; Benton County - Segregations <Segregations@co.benton.wa.us>; Benton County Planning <Planning.Department@co.benton.wa.us>; Benton PUD, Broadband <osp@noanet.net>; Benton PUD, Electrical <engservice@bentonpud.org>; Carrie Thompson <carrie.thompson@bnsf.com>; Casey Barney, Yakama Nation <Casey_Barney@Yakama.com>; Bates, Chaz (COM) <chaz.bates@commerce.wa.gov>; city@basindisposal.com; Corrine Camuso, Yakama Nation <Corrine_Camuso@Yakama.com>; Hamilton, Craig <C.Hamilton@bces.wa.gov>; ECY RE CRO SEPA Coordinator <crosepa@ecy.wa.gov>; DAHP SEPA <sepa@dahp.wa.gov>; DAlessandro, Carlo <cdalessandro@CI.RICHLAND.WA.US>; Davis, Deanna <d.davis@bces.wa.gov>; Deborah Rodgers <dxrodders@bpa.gov>; Deskins, John <jdeskins@CI.RICHLAND.WA.US>; Eric Mendenhall <emendenhall@westrichland.org>; Erin Hockaday <Erin.hockaday@bfhd.wa.gov>; ECY RE Former Orchards <formerorchards@ECY.WA.GOV>; GIS <gis@co.benton.wa.us>; Greg Wendt <Greg.Wendt@co.benton.wa.us>; Hill, Kelly <khill@CI.RICHLAND.WA.US>; Hogan, Jodi <jhogan@CI.RICHLAND.WA.US>; Homero.Gonzalez@ziply.com; ian_gray@yakama.com; Jack Howard <jack.howard@bfhd.wa.gov>; Jason McShane <jmcshane@kid.org>; Jessica Lally, Yakama Nation

<Jessica_Lally@Yakama.com>; JLKinch@bpa.gov; JoDee Peyton <jodeer@bfhd.wa.gov>; John Lyle <john.lyle@bentoncleanair.org>; Junior Campos <junior.campos@charter.com>; Katherine Cichy <katherine.cichy@ziply.com>; Cooper, Kelly (DOH) <Kelly.Cooper@DOH.WA.GOV>; Ken Gosney <ken.gosney@rsd.edu>; Kevin Knodel <kevin.knodel@rsd.edu>; Kevin Sliger <KSliger@bft.org>; KID Development <development@kid.org>; KID Webmaster <webmaster@kid.org>; Kramer, Steve <skramer@ci.richland.wa.us>; M. Deklyne <mjdeklyne@bpa.gov>; Map BCES <map@bces.wa.gov>; Mattheus, Pamela <pmattheus@CI.RICHLAND.WA.US>; Michael Tovey <michael.tovey@ziply.com>; Acevedo, Mizael <macevedo@CI.RICHLAND.WA.US>; NMCummings@bpa.gov; Noah Oliver, Yakama Nation <Noah_Oliver@Yakama.com>; Orr, Bruce <borr@CI.RICHLAND.WA.US>; Gonseth, Paul <paul.gonseth@wsdot.wa.gov>; PublicWorks@co.benton.wa.us; Quentin Wright <QWright@portofbenton.com>; Reathafor, Jason <JReathafor@CI.RICHLAND.WA.US>; COM GMU Review Team <reviewteam@commerce.wa.gov>; rgoede@noanet.net; USPS Richland Postmaster <99352RichlandWA-Postmaster@usps.gov>; Anderson, Ryan (ECY) <rand461@ECY.WA.GOV>; Sanchez, Juan <jsanchez@CI.RICHLAND.WA.US>; Schiessl, Joe <JSchiessl@CI.RICHLAND.WA.US>; Schluter, Shaun <sschluter@CI.RICHLAND.WA.US>; SEPA BFHD <SEPA@bfhd.wa.gov>; DNR RE SEPACENTER <SEPACENTER@dnr.wa.gov>; ECY RE SEPA REGISTER <separegister@ecy.wa.gov>; ECY RE SEPA REGISTER <separegister@ecy.wa.gov>; Seth DeFoe <SDefoe@kid.org>; South Central Region Planning <scplanning@wsdot.wa.gov>; Tyler Thompson-Benton County Clean Air <tyler.thompson@bentoncleanair.org>; Ritter, Michael W (DFW) <Michael.Ritter@dfw.wa.gov>; DFW R3planning <R3planning@dfw.wa.gov>; Westphal, Nichole <nwestphal@ci.richland.wa.us>; Whittier, John <jwhittier@CI.RICHLAND.WA.US>; WSDOT Aviation <AviationLandUse@wsdot.wa.gov>; Zanin, Heather <hzanin@ci.richland.wa.us>
Subject: PLN-T4-2025-00003 Parking Code Amendment - City of Richland

External Email

Hello Everybody,

The City of Richland is proposing to amend RMC Chapter 23.54, Off-Street Parking and Landscaping, to remove all minimum requirements for the number of off-street parking spaces required within the City. Please review the attached materials relative to your agency's regulations and submit any comments no later than 5:00 PM, Wednesday, September 17, 2025. Comments may be submitted via e-mail to planning@ci.richland.wa.us or mailed to: Richland Development Services Department, 625 Swift Boulevard, MS #35, Richland, WA 99352.

Thank you,



Mike Stevens
Planning Manager
625 Swift Blvd., MS-35 | Richland, WA 99352
509.942.7596

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From: [Deskins, John](#)
To: [Planning](#); [Reathafor, Jason](#)
Cc: [Mattheus, Pamela](#); [Zanin, Heather](#); [DAlessandro, Carlo](#)
Subject: RE: PLN-T4-2025-00003 Parking Code Amendment - City of Richland
Date: Tuesday, September 2, 2025 11:44:49 AM
Attachments: [image001.png](#)

I would note the following for consideration.

1. Any street that appears or functions like a collector street, even if it starts out as a local street may have on-street parking removed in the future for bike lanes.
2. There may be safety reasons to remove parking on segments up to 100 feet long (based upon Traffic Engineer Authority under [WAC 308-330-265](#), item(13)). An example might be to provide proper sight distance for a crosswalk. This could happen even on residential streets.

John Deskins, PE
Traffic Engineer
City of Richland
(509) 942-7514

From: Planning <planning@ci.richland.wa.us>
Sent: Tuesday, September 2, 2025 10:54 AM
To: accastle@bpa.gov <accastle@bpa.gov>; admin@basindisposal.com; Ashley Morton <AshleyMorton@ctuir.org>; Badger Mountain Irrigation District <bmidmanager@badgermountainirrigation.com>; BC Planning - Michelle Cooke <Michelle.Cooke@co.benton.wa.us>; Benton County - Segregations <Segregations@co.benton.wa.us>; Benton County Planning <Planning.Department@co.benton.wa.us>; Benton PUD, Broadband <osp@noanet.net>; Benton PUD, Electrical <engservice@bentonpud.org>; Carrie Thompson <carrie.thompson@bnsf.com>; Casey Barney, Yakama Nation <Casey_Barney@Yakama.com>; chaz.bates@commerce.wa.gov <chaz.bates@commerce.wa.gov>; city@basindisposal.com; Corrine Camuso, Yakama Nation <Corrine_Camuso@Yakama.com>; Craig Hamilton <c.hamilton@bces.wa.gov>; Crosepa@ecy.wa.gov <Crosepa@ecy.wa.gov>; DAHP SEPA Reviews <sepa@dahp.wa.gov>; DAlessandro, Carlo <cdalessandro@CI.RICHLAND.WA.US>; Davis, Deanna <d.davis@bces.wa.gov>; Deborah Rodgers <dxrodgers@bpa.gov>; Deskins, John <jdeskins@CI.RICHLAND.WA.US>; Eric Mendenhall <emendenhall@westrichland.org>; Erin Hockaday <erin.hockaday@bfhd.wa.gov>; Former Orchards <FormerOrchards@ecy.wa.gov>; GIS <gis@co.benton.wa.us>; Greg Wendt <greg.wendt@co.benton.wa.us>; Hill, Kelly <khill@CI.RICHLAND.WA.US>; Hogan, Jodi <jhogan@CI.RICHLAND.WA.US>; Homero.Gonzalez@ziplly.com; ian_gray@yakama.com; Jack Howard <jack.howard@bfhd.wa.gov>; Jason McShane <jmcshane@kid.org>; Jessica Lally, Yakama Nation <Jessica_Lally@Yakama.com>; JLKinch@bpa.gov; Jodeer@bfhd.wa.gov; John Lyle <john.lyle@bentoncleanair.org>; Junior Campos <junior.campos@charter.com>; Katherine Cichy <katherine.cichy@ziplly.com>; Kelly Cooper <kelly.cooper@doh.wa.gov>; Ken Gosney <ken.gosney@rsd.edu>; Kevin Knodel <kevin.knodel@rsd.edu>; Kevin Sliger <KSliger@bft.org>; KID Development <development@kid.org>; KID Webmaster <webmaster@kid.org>; Kramer, Steve

<skramer@ci.richland.wa.us>; M. Deklyne <mjdeklyne@bpa.gov>; Map BCES <map@bces.wa.gov>;
Mattheus, Pamela <pmattheus@CI.RICHLAND.WA.US>; Michael Tovey <michael.tovey@ziply.com>;
Acevedo, Mizaël <macevedo@CI.RICHLAND.WA.US>; NMCummings@bpa.gov; Noah Oliver, Yakama
Nation <Noah_Oliver@Yakama.com>; Orr, Bruce <borr@CI.RICHLAND.WA.US>; Paul Gonseth
<gonsetp@wsdot.wa.gov>; PublicWorks@co.benton.wa.us; Quentin Wright
<QWright@portofbenton.com>; ReathaFord, Jason <JReathaFord@CI.RICHLAND.WA.US>; Review
Team <reviewteam@commerce.wa.gov>; rgoede@noanet.net; USPS Richland Postmaster
<99352RichlandWA-Postmaster@usps.gov>; Ryan Anderson <rand461@ECY.WA.GOV>; Sanchez,
Juan <jsanchez@CI.RICHLAND.WA.US>; Schiessl, Joe <JSchiessl@CI.RICHLAND.WA.US>; Schluter,
Shaun <sschluter@CI.RICHLAND.WA.US>; SEPA BFHD <SEPA@bfhd.wa.gov>; SEPA Center
<sepacenter@dnr.wa.gov>; SEPA Register <separegister@ecy.wa.gov>; SEPA Unit
<sepaunit@ecy.wa.gov>; Seth DeFoe <SDefoe@kid.org>; South Central Region Planning
<scplanning@wsdot.wa.gov>; Tyler Thompson-Benton County Clean Air
<tyler.thompson@bentoncleanair.org>; WA Dept of Fish & Wildlife <rittemwr@dfw.wa.gov>; WDFW
<R3Planning@dfw.wa.gov>; Westphal, Nichole <nwestphal@ci.richland.wa.us>; Whittier, John
<jwhittier@CI.RICHLAND.WA.US>; WSDOT Aviation <AviationLandUse@wsdot.wa.gov>; Zanin,
Heather <hzanin@ci.richland.wa.us>

Subject: PLN-T4-2025-00003 Parking Code Amendment - City of Richland

Hello Everybody,

The City of Richland is proposing to amend RMC Chapter 23.54, Off-Street Parking and Landscaping, to remove all minimum requirements for the number of off-street parking spaces required within the City. Please review the attached materials relative to your agency's regulations and submit any comments no later than 5:00 PM, Wednesday, September 17, 2025. Comments may be submitted via e-mail to planning@ci.richland.wa.us or mailed to: Richland Development Services Department, 625 Swift Boulevard, MS #35, Richland, WA 99352.

Thank you,



Mike Stevens

Planning Manager

625 Swift Blvd., MS-35 | Richland, WA 99352

509.942.7596

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From: [Chris Sittman](#)
To: [Planning](#)
Cc: [Wendy Durado](#)
Subject: RE: PLN-T4-2025-00003 Parking Code Amendment - City of Richland
Date: Tuesday, September 2, 2025 3:05:21 PM
Attachments: [image001.png](#)

[EXTERNAL EMAIL] Exercise caution before clicking links or opening attachments.

KID has no comments.

Thank You,

Chris D. Sittman
Engineering Dept./CAD Specialist
Kennewick Irrigation District
2015 S. Ely St.
Kennewick, WA 99337
Desk: 509-460-5435
Cell: 509-873-1123

From: Planning <planning@ci.richland.wa.us>
Sent: Tuesday, September 2, 2025 10:54 AM
To: accastle@bpa.gov <accastle@bpa.gov>; admin@basindisposal.com; Ashley Morton <AshleyMorton@ctuir.org>; Badger Mountain Irrigation District <bmidmanager@badgermountainirrigation.com>; BC Planning - Michelle Cooke <Michelle.Cooke@co.benton.wa.us>; Benton County - Segregations <Segregations@co.benton.wa.us>; Benton County Planning <Planning.Department@co.benton.wa.us>; Benton PUD, Broadband <osp@noanet.net>; Benton PUD, Electrical <engservice@bentonpud.org>; Carrie Thompson <carrie.thompson@bnsf.com>; Casey Barney, Yakama Nation <Casey_Barney@Yakama.com>; chaz.bates@commerce.wa.gov <chaz.bates@commerce.wa.gov>; city@basindisposal.com; Corrine Camuso, Yakama Nation <Corrine_Camuso@Yakama.com>; Craig Hamilton <c.hamilton@bces.wa.gov>; Crosepa@ecy.wa.gov <Crosepa@ecy.wa.gov>; DAHP SEPA Reviews <sepa@dahp.wa.gov>; DAlessandro, Carlo <cdalessandro@CI.RICHLAND.WA.US>; Davis, Deanna <d.davis@bces.wa.gov>; Deborah Rodgers <dxrodgers@bpa.gov>; Deskins, John <jdeskins@CI.RICHLAND.WA.US>; Eric Mendenhall <emendenhall@westrichland.org>; Erin Hockaday <erin.hockaday@bfhd.wa.gov>; Former Orchards <FormerOrchards@ecy.wa.gov>; GIS <gis@co.benton.wa.us>; Greg Wendt <greg.wendt@co.benton.wa.us>; Hill, Kelly <khill@CI.RICHLAND.WA.US>; Hogan, Jodi <jhogan@CI.RICHLAND.WA.US>; Homero.Gonzalez@zipl.com; ian_gray@yakama.com; Jack Howard <jack.howard@bfhd.wa.gov>; Jason McShane <JMcShane@kid.org>; Jessica Lally, Yakama Nation <Jessica_Lally@Yakama.com>; JLKinch@bpa.gov; Jodeer@bfhd.wa.gov; John Lyle <john.lyle@bentoncleanair.org>; Junior Campos <junior.campos@charter.com>; Katherine Cichy <katherine.cichy@zipl.com>; Kelly Cooper <kelly.cooper@doh.wa.gov>; Ken Gosney <ken.gosney@rsd.edu>; Kevin Knodel <kevin.knodel@rsd.edu>; Kevin Sliger <KSliger@bft.org>;

Development <development@kid.org>; Matthew Berglund <MBerglund@kid.org>; Kramer, Steve <skramer@ci.richland.wa.us>; M. Deklyne <mjdeklyne@bpa.gov>; Map BCES <map@bces.wa.gov>; Mattheus, Pamela <pmattheus@CI.RICHLAND.WA.US>; Michael Tovey <michael.tovey@ziply.com>; Acevedo, Mizaël <macevedo@CI.RICHLAND.WA.US>; NMCummings@bpa.gov; Noah Oliver, Yakama Nation <Noah_Oliver@Yakama.com>; Orr, Bruce <borr@CI.RICHLAND.WA.US>; Paul Gonseth <gonsetp@wsdot.wa.gov>; PublicWorks@co.benton.wa.us; Quentin Wright <QWright@portofbenton.com>; Reathafor, Jason <JReathafor@CI.RICHLAND.WA.US>; Review Team <reviewteam@commerce.wa.gov>; rgoede@noanet.net; USPS Richland Postmaster <99352RichlandWA-Postmaster@usps.gov>; Ryan Anderson <rand461@ECY.WA.GOV>; Sanchez, Juan <jsanchez@CI.RICHLAND.WA.US>; Schiessl, Joe <JSchiessl@CI.RICHLAND.WA.US>; Schluter, Shaun <sschluter@CI.RICHLAND.WA.US>; SEPA BFHD <SEPA@bfhd.wa.gov>; SEPA Center <sepacenter@dnr.wa.gov>; SEPA Register <separegister@ecy.wa.gov>; SEPA Unit <sepaunit@ecy.wa.gov>; Seth Defoe <SDefoe@kid.org>; South Central Region Planning <scplanning@wsdot.wa.gov>; Tyler Thompson-Benton County Clean Air <tyler.thompson@bentoncleanair.org>; WA Dept of Fish & Wildlife <rittemwr@dfw.wa.gov>; WDFW <R3Planning@dfw.wa.gov>; Westphal, Nichole <nwestphal@ci.richland.wa.us>; Whittier, John <jwhittier@CI.RICHLAND.WA.US>; WSDOT Aviation <AviationLandUse@wsdot.wa.gov>; Zanin, Heather <hzanin@ci.richland.wa.us>

Subject: PLN-T4-2025-00003 Parking Code Amendment - City of Richland

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Everybody,

The City of Richland is proposing to amend RMC Chapter 23.54, Off-Street Parking and Landscaping, to remove all minimum requirements for the number of off-street parking spaces required within the City. Please review the attached materials relative to your agency's regulations and submit any comments no later than 5:00 PM, Wednesday, September 17, 2025. Comments may be submitted via e-mail to planning@ci.richland.wa.us or mailed to: Richland Development Services Department, 625 Swift Boulevard, MS #35, Richland, WA 99352.

Thank you,



Mike Stevens

Planning Manager

625 Swift Blvd., MS-35 | Richland, WA 99352

509.942.7596

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Exhibit 13

Dear Planning Commissioners,

I understand the proposed changes in the central business district to be in line with our Comprehensive Plan. As Jane Jacobs said, "If you want people in your downtown, you have to put them there." As a matter of fact it is people living within a mile of small businesses, and not tourists, who are their best patrons - particularly those who walk and cycle. Paid parking, as opposed to free parking, is more profitable to local businesses.

As demand for affordable housing increases, it's evident that smaller multi family units with proximity to amenities are a practical, if not an attractive, solution. Richland's downtown core needs less regulation limiting density. Increasing density in and around downtown cores, and not expanding our UGA, is a fiscally conservative long term strategy towards affordable housing and future growth.

Automobile parking minimums pose an additional barrier towards putting people downtown. I support market based automobile parking requirements. Residents ought to have the choice to move by foot, cycle, or automobile. Over regulation of parking minimums in a downtown core limits valuable public and private space to vehicle storage. The space could otherwise be affordable housing, street scape, and active transportation infrastructure. Decreasing the number of automobile parking spaces required, as opposed to the decreasing the size, will address the crux of the issue.

In areas with increased density and proximity to amenities, secure bicycle parking is crucial. My 22 yr old daughter lives in high density apartments in downtown Richland. She could and would bicycle instead of drive, except that her 3rd floor apartment does not have ground floor secure bicycle storage. With the popularity of expensive and heavy electric assist bicycles, this is becoming even more of an issue. Currently, our code standards address minimal bicycle parking and are not enforced.

I encourage you avoid low density auto centric policy and support our downtown core. I appreciate your proactive approach to addressing a growing housing crisis.

Sincerely,
Laila Krowiak

Received by
Richland City
Staff, 9/25/2025

Exhibit 14

CERTIFICATION OF ENROLLMENT

SUBSTITUTE SENATE BILL 6015

Chapter 274, Laws of 2024

68th Legislature
2024 Regular Session

MINIMUM PARKING REQUIREMENTS—RESIDENTIAL DEVELOPMENT

EFFECTIVE DATE: June 6, 2024

Passed by the Senate March 4, 2024
Yeas 28 Nays 21

DENNY HECK

President of the Senate

Passed by the House February 29, 2024
Yeas 95 Nays 1

LAURIE JINKINS

**Speaker of the House of
Representatives**

Approved March 26, 2024 9:43 AM

CERTIFICATE

I, Sarah Bannister, Secretary of the Senate of the State of Washington, do hereby certify that the attached is **SUBSTITUTE SENATE BILL 6015** as passed by the Senate and the House of Representatives on the dates hereon set forth.

SARAH BANNISTER

Secretary

FILED

March 27, 2024

JAY INSLEE

Governor of the State of Washington

**Secretary of State
State of Washington**

SUBSTITUTE SENATE BILL 6015

AS AMENDED BY THE HOUSE

Passed Legislature - 2024 Regular Session

State of Washington

68th Legislature

2024 Regular Session

By Senate Local Government, Land Use & Tribal Affairs (originally sponsored by Senators Shewmake, Kuderer, and Liias)

READ FIRST TIME 01/31/24.

1 AN ACT Relating to parking configurations for residential uses;
2 and adding a new section to chapter 36.70A RCW.

3 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

4 NEW SECTION. **Sec. 1.** A new section is added to chapter 36.70A
5 RCW to read as follows:

6 (1) Cities and counties planning under this chapter shall enforce
7 land use regulations for residential development as provided in this
8 section:

9 (a) Garages and carports may not be required as a way to meet
10 minimum parking requirements for residential development;

11 (b) Parking spaces that count towards minimum parking
12 requirements may be enclosed or unenclosed;

13 (c) Parking spaces in tandem must count towards meeting minimum
14 parking requirements at a rate of one space for every 20 linear feet
15 with any necessary provisions for turning radius. For purposes of
16 this subsection, "tandem" is defined as having two or more vehicles,
17 one in front of or behind the others with a single means of ingress
18 and egress;

19 (d) Existence of legally nonconforming gravel surfacing in
20 existing designated parking areas may not be a reason for prohibiting

1 utilization of existing space in the parking area to meet local
2 parking standards, up to a maximum of six parking spaces;

3 (e) Parking spaces may not be required to exceed eight feet by 20
4 feet, except for required parking for people with disabilities;

5 (f) Any county planning under this chapter, and any cities within
6 those counties with a population greater than 6,000, may not require
7 off-street parking as a condition of permitting a residential project
8 if compliance with tree retention would otherwise make a proposed
9 residential development or redevelopment infeasible; and

10 (g) Parking spaces that consist of grass block pavers may count
11 toward minimum parking requirements.

12 (2) Existing parking spaces that do not conform to the
13 requirements of this section by the effective date of this act are
14 not required to be modified or resized, except for compliance with
15 the Americans with disabilities act. Existing paved parking lots are
16 not required to change the size of existing parking spaces during
17 resurfacing if doing so will be more costly or require significant
18 reconfiguration of the parking space locations.

19 (3) The provisions in subsection (1) of this section do not apply
20 to portions of cities within a one-mile radius of a commercial
21 airport in Washington with at least 9,000,000 annual enplanements.

Passed by the Senate March 4, 2024.

Passed by the House February 29, 2024.

Approved by the Governor March 26, 2024.

Filed in Office of Secretary of State March 27, 2024.

--- END ---



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 1/20/2026

Agenda Category:
Resolutions - Adoption

Strategic Priority I - High Performance Government

Subject

Resolution No. 2026-06, Authorizing an Interlocal Agreement with Energy Northwest for Technical Services

Department/Office

Energy Services

Ordinance/Resolution Number

2026-06

Document Type

Resolution

Recommended Motion

Adopt Resolution No. 2026-06, authorizing the City Manager to sign and execute an interlocal agreement with Energy Northwest related to the provision of technical services.

Summary

The City of Richland is a participating member of Energy Northwest (EN) which is organized as a joint action agency under Washington State law. EN offers technical services to its members at cost, including but not limited to specific electric utility subject matter expertise and project management.

The proposed interlocal agreement would authorize the City Manager or designee to contract with EN on an as-needed basis within approved budgetary limits for technical services. Each contract engagement within this approved interlocal agreement would be administered with a unique Work Release Order (WRO) specifying scope, duration, and not-to-exceed expense.

Staff recommends adoption of Resolution No. 2026-06.

Fiscal Impact

Multiple Work Release Orders (WROs) are anticipated under this agreement. Each WRO will have its own not-to-exceed expense, and the total of any expenses related to these WROs will be covered with funds from the Electric Utility's expert services budget.

Attachments

1. Resolution No. 2026-06
2. Proposed Interlocal Agreement between City of Richland and Energy Northwest

RESOLUTION NO. 2026-06

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING AN INTERLOCAL AGREEMENT WITH ENERGY
NORTHWEST FOR TECHNICAL SERVICES.**

WHEREAS, the City of Richland operates an electric utility providing customers reliable service at the lowest reasonable cost through wholesale power purchases, efficient operations, and energy efficiency; and

WHEREAS, the Interlocal Cooperation Act, Chapter 39.34 RCW, permits public agencies to make the most efficient use of their powers by enabling them to cooperate with each other on the basis of mutual advantage to provide services and facilities that will best meet the needs of each community; and

WHEREAS, the City of Richland is a member participant of Energy Northwest, a Washington State municipal corporation and joint operating agency; and

WHEREAS, Energy Northwest offers technical services that may further Richland's ability to benefit customers and the public power industry; and

WHEREAS, from time to time, the City has staff augmentation needs for technical and/or professional services for which Energy Northwest may have qualified and available staff; and

WHEREAS, the City previously entered into an interlocal agreement with Energy Northwest for the provision of such services, and the parties desire to continue that relationship.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute an interlocal agreement with Energy Northwest related to the provision of technical and/or professional services on an as-needed basis.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of January, 2026.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



**INTERLOCAL COOPERATIVE AGREEMENT BETWEEN
ENERGY NORTHWEST AND THE CITY OF RICHLAND
TO PROVIDE SPECIALTY, TECHNICAL
AND PROFESSIONAL SERVICES AS REQUESTED**

As provided under Revised Code of Washington (RCW) Title 39, Chapter 39.34, this Interlocal Cooperative Agreement for Technical and/or Professional Services (Agreement) is by and between Energy Northwest, a municipal corporation and joint operating agency of the State of Washington and doing business by and through its Business Development Fund, with its principal office located at 345 Hills Street, Richland, WA 99352 (hereinafter referred to as "EN") and City of Richland, a municipal corporation in the State of Washington, with its principal office located at 625 Swift Blvd Richland, WA, 99352 (hereinafter referred to as "City of Richland").

RECITALS

WHEREAS the Interlocal Cooperation Act contained in RCW 39.34 authorizes local governments, such as the Parties to this Agreement, to contract for joint activities by which each of the Parties is individually authorized to perform to make the most efficient use of their respective resources; and

WHEREAS the City of Richland desires to obtain the most cost-effective technical and/or professional services to support its needs, which will be more fully described in forthcoming Work Release Orders (WROs); and

WHEREAS, Energy Northwest has the capacity and willingness to perform certain technical and/or professional services for the City of Richland hereinafter described in accordance with the provisions of this Agreement and the attached will be addressed in subsequent WROs; and

WHEREAS the City of Richland finds that after considering all relevant factors, that Energy Northwest is qualified to perform the services needed and that such performance will further the City of Richland's business; and

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and intending to be legally bound, the Parties hereto agree as follows:

1. AUTHORITY AND PURPOSE

1.1 This Agreement is executed pursuant to Chapter 39.34 RCW as a cooperative endeavor of the Parties, as follows:

1.1.1. RCW 39.34.010 permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with

geographic, economic, population and other factors influencing the needs and development of local communities.

- 1.1.2. Pursuant to RCW 39.34.080, each Party is authorized to contract with any one or more public agencies to perform any governmental service, activity, or undertaking which each public agency entering the contract is authorized by law to perform; provided that such contract shall be authorized by the governing body of each Party to the contract and shall set forth its purposes, powers, rights, objectives, and responsibilities of the contracting parties; and
- 1.2 The purpose of this Agreement is to establish a contractual relationship under which the City of Richland can procure specialty, technical or professional services from Energy Northwest and Energy Northwest can avail its employees for that purpose on an "as needed" basis to support needs of the City of Richland, and to set forth the Parties respective rights, obligations, costs, and liabilities for this undertaking.
- 1.3 This Agreement shall be effective only upon execution by the Parties and filing with the Benton County Auditor and/or posting an electronic copy of the Agreement on the Parties' respective websites in compliance with RCW 39.34.040.
2. SCOPE OF WORK
- 2.1 The "Services" Energy Northwest may provide under this Agreement include (but are not limited to) the following and will be more fully described in the WROs.
 - Staff Augmentation Services
 - Engineering
 - IT
 - Legal
 - Cyber/IT Services
 - Safety Consultation Services
 - Demand Voltage Reduction
 - Demand Response
 - Constructions/Site Development Services
 - Hydropower Operations and Maintenance Services
 - Wind Turbine Operation and Maintenance Services
 - Calibration Services
 - Strategic Planning
 - Project Management
 - Environmental Services
 - Enterprise Risk Management Services
 - Membership subscription services (e.g., DEED)
 - Aggregation Services
- 2.2 Services shall be requested by the City of Richland's Energy Services Director (or designee) by WRO to Energy Northwest. WRO's will be issued in accordance with the form provided in Exhibit A to this Agreement.
- 2.3 The exact Statement of Work, Period of Performance, and Energy Northwest labor rates will be established prior to issuance of the WROs and agreed upon between the Parties once

services have been requested by the City of Richland. The Parties intend for the WROs to supplement this Agreement, and the WROs shall be in the form reflected in Exhibit A.

3. TERM

The duration of this Agreement, subject to its other provisions, shall be for five (5) years from its effective date when executed by both Parties unless otherwise terminated by either Party consistent with the terms and conditions set forth in this Agreement. This Agreement may be extended for an additional one-year term pursuant to the mutual written agreement of the Parties.

4. PAYMENT AND INVOICING TERMS

4.1 Payment for Services the City of Richland shall pay Energy Northwest as follows: Charges will be invoiced to the City of Richland by Energy Northwest and will provide details on the number of hours chargeable, travel and subsistence charges, and any special services delivered as they are ordered/approved by the City of Richland.

4.2 Reimbursable Costs The City of Richland shall reimburse Energy Northwest for all reasonable costs incurred in connection with the Services rendered, including, but not limited to, travel costs, subcontractors, materials (subcontract and materials costs include the supplier's invoiced cost to Energy Northwest plus Energy Services & Development Overhead charge), computer costs, telephone, copies, delivery attributable to a project or Service (Reimbursable Costs). Hourly billable rates are subject to two annual adjustments (increase or decrease) during Energy Northwest's fiscal year (FY). Adjustments to rates are based on Energy Northwest's executive board approved overhead rates on or about May of each year and are applied to the next FY (July 1), and cost-of-living adjustments applied in August of each year. Energy Northwest shall provide to the City of Richland substantiation of Reimbursable Costs incurred.

4.3 Invoicing Invoices will be submitted monthly by Energy Northwest for payment by the City of Richland. Payment is due upon receipt and is past due thirty days from receipt of invoice. If the City of Richland has any valid reason for disputing any portion of an invoice, the City of Richland will notify Energy Northwest in writing within seven days of receipt of invoice by the City of Richland, and if no such notification is given, the invoice will be deemed valid. The portion of an invoice which is not in dispute shall be paid in accordance with the procedures set forth herein. That portion of the invoice in dispute shall be resolved in accordance with Section 8.8 of this Agreement within thirty days of the receipt by Energy Northwest of the notice from the City of Richland as provided in this section.

Reasonable attorney fees, court costs, or other costs incurred by Energy Northwest in collection of delinquent accounts shall be paid by the City of Richland.

4.4 Taxes the City of Richland shall pay all state, local sales and use taxes applicable to goods and services provided under this Agreement. Energy Northwest shall include sales tax charges, separately identified, in the Energy Northwest invoices to the City of Richland.

4.5 Prevailing Wages Where public work will be performed for the City of Richland, Energy Northwest shall pay the workers at least prevailing wages, as required under RCW Title 39.12.

5. CHANGES

The City of Richland may, with the approval of Energy Northwest, issue written directions within the general scope of any Services to be ordered. Such changes shall constitute a Change Order for additional work or a change in the work covered by the WRO, but no change will be allowed unless agreed to by Energy Northwest in writing. Any such approved Change Order may result in an adjustment to Cost or Schedule or both for the Services.

6. STANDARD OF CARE -WARRANTY

Energy Northwest warrants that services shall be performed by personnel possessing competency consistent with applicable industry standards. Such warranty will be effective for a period of thirty days from the date of acceptance of the performance of such service. No other representation, express or implied, and no warranty or guarantee are included or intended in this Agreement, or in any report, opinion, deliverable, work product, document or otherwise unless specifically set forth in the applicable WRO. Additionally, no guarantee is made as to the value of any services performed.

For the foregoing warranty to apply, a written claim must be made to Energy Northwest as soon as reasonably practicable after the non-conformance is detected by the City of Richland and in no event later than the expiration of the aforesaid warranty period. The City of Richland agrees and hereby acknowledges that this remedy is adequate and serves its essential purpose.

THIS SECTION SETS FORTH THE SOLE AND EXCLUSIVE WARRANTY PROVIDED BY ENERGY NORTHWEST CONCERNING THE SERVICES AND RELATED WORK PRODUCT. THIS WARRANTY IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY OR OTHERWISE.

7. INDEMNIFICATION AND LIABILITY

- 7.1 Indemnification Each party shall indemnify, defend, and hold the other Party, its departments, elected and appointed officials, employees, and agents, harmless from and against any and all claims, demands, damages, losses, actions, liabilities, costs, and expenses, including reasonable attorney's fees, for any bodily injury, sickness, disease, or death, or any damage or destruction of property, including the loss of use therefrom, which are alleged or proven to be caused in whole or in part by a negligent act or omission of the other Party, its officials (elected or appointed), officers, directors, employees and agents.

If the claim, suit or action for injuries, death or damages as provided for in the preceding paragraph is caused by or results from the concurrent negligence of the Parties or their respective agents or employees, the indemnity provision shall be valid and enforceable only to the extent of the indemnitor's/indemnitee's negligence.

- 7.2 Industrial Insurance Act The indemnification obligations contained in this Section 7.1 shall not be limited by any worker's compensation, benefit or disability laws, and each indemnifying party hereby waives any immunity that said indemnifying party may have under the Washington Industrial Insurance Act, Title 51 RCW, and similar worker's compensation,

benefit, or disability laws. THE PARTIES ACKNOWLEDGE BY THEIR EXECUTION OF THIS AGREEMENT THAT EACH OF THE INDEMNIFICATION PROVISIONS OF THIS AGREEMENT (SPECIFICALLY INCLUDING BUT NOT LIMITED TO THOSE RELATING TO WORKER'S COMPENSATION BENEFITS AND LAWS) WERE SPECIFICALLY NEGOTIATED AND AGREED TO BY THE PARTIES AFTER AN OPPORTUNITY TO CONSULT WITH COUNSEL.

- 7.3 Limitation of Liability Except for the indemnifications set forth in Section 7.1, neither Party shall be liable for any special, indirect, consequential, lost profits, or punitive damages. The limitation of liability set forth herein is for any and all matters for which the Parties may otherwise have liability arising out of or in connection with this Agreement, whether the claim arises in contract, tort (negligence of whatever degree), strict liability, under any warranty, or under any other legal or equitable theory of law, of any nature arising at any time from any cause whatsoever.

The City agrees to limit Energy Northwest's liability to the City for any damage on account of any error, omission or negligence to the amount of payment received by Energy Northwest from the City for the particular service that gave rise to the claim and the City shall indemnify and hold Energy Northwest harmless for any amount in excess of the above agreed to limit. Energy Northwest's cumulative liability to the City under this Agreement is limited to the assets of the Business Development Fund of Energy Northwest. Obligations of the Energy Northwest Business Development Fund are not, nor shall they be construed as general obligations of Energy Northwest or other Energy Northwest projects or funds.

- 7.4 Insurance Each party shall secure and continuously carry in effect, with an insurance company or companies reasonably acceptable to the other, the following insurance policies:

Each party shall maintain insurance for bodily injury and property damage. Such insurance shall include: provisions or endorsements naming the other party and its elected officials, officers, agents, and employees as additional insureds; provisions that such insurance is primary insurance with respect to the interest of each party, and that any insurance maintained by the party is excess and not contributory insurance with insurance required hereunder; and provisions or endorsements to include broad form comprehensive liability and blanket contractual liability. Initial limits of liability for all required under this paragraph shall be \$1 Million (\$1,000,000) for each occurrence and \$2 Million (\$2,000,000) generals aggregate. Anything in this Agreement notwithstanding, the parties to this Agreement mutually agree to limit the other party's liability for insurable events arising from the performance under this Agreement to the amount of the insurance proceeds available as provided in this Section 7.4.

All insurance policies required hereunder shall contain provisions that such policies shall not be canceled, or their limits of liability reduced without thirty (30) days prior written notice to the other party. Each party shall provide the other with a Certificate of Liability Insurance naming the other, and its elected officials, officers, agents, and employees as additional insureds. It is expressly understood and agreed that is the intention hereof to constitute a waiver and release of any and all subrogation rights which a party may have under any such insurance policies.

The Parties acknowledge that City of Richland is a member of the Washington Cities Insurance Authority (WCIA), which is a self-insured pool of over 155 public entities in the

State of Washington. City shall provide EN with a letter evidencing City's membership in WCIA, and the coverage amounts identified in this Section 7.4, which EN will accept in satisfaction of the insurance requirements contained herein. WCIA has at least \$4 million per occurrence limit of liability coverage in the event an incident occurs that is deemed to be attributed to City's negligence. Liability coverage includes general liability, automobile liability, stop-gap coverage, errors or omissions liability, employee benefits liability and employment practices liability coverage.

- 7.5 Survival. The Parties agree Sections 6 and 7 shall survive the expiration or termination of this Agreement.

8. MISCELLANEOUS

- 8.1 Insecurity and Adequate Assurances If reasonable grounds for insecurity arise with respect to the City of Richland's ability to pay for the Services in a timely manner, Energy Northwest may demand in writing adequate assurances of the City of Richland's ability to meet its payment obligations under this Agreement. Unless the [Agency] provides the assurances in a reasonable time and manner acceptable to Energy Northwest, in addition to any other rights and remedies available, Energy Northwest may partially or totally suspend its performance while awaiting assurances, without liability to the City of Richland.
- 8.2 Severability Should any part of this Agreement for any reason be declared invalid, such decision shall not affect the validity of any remaining provisions, which remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid portion thereof eliminated, and it is hereby declared the intention of the Parties that they would have executed the remaining portion of this Agreement without including any such part, parts, or portions which may, for any reason, be hereafter declared invalid. Any provision shall nevertheless remain in full force and effect in all other circumstances.
- 8.3 Waiver Waiver or breach of this Agreement by either Party shall not be considered a waiver of any other subsequent breach.
- 8.4 Independent Contractor Energy Northwest is an independent contractor to the City of Richland; no personnel furnished by Energy Northwest shall be deemed under any circumstances to be the agent, employee, or servant of the City of Richland.
- 8.5 Termination Each Party shall have the right to terminate this Agreement with or without cause at any time during the initial or extended term of this Agreement by giving thirty days' written notice of the termination to the other party by regular mail to the person identified in Section 8.6. The termination will be effective on the thirty-first day from the date the written notice was sent.
- 8.6 Notices All notices, or other communications hereunder shall be in writing and shall be deemed given when delivered to the address specified below or such other address as may be specified in a written notice in accordance with this Section.

If to Energy Northwest
Attn: Loreen Olds
P. O. Box 968, MD1035
Richland, WA 99352-0968

Office Phone: (509) 372-5765
Email: lcolds@energy-northwest.com

If to City of Richland:
Attn: Clint Whitney
625 Swift Blvd MS-23
Richland, WA 99352
Office Phone: (509) 942-7403
Email: cwhitney@richlandwa.gov

A Party may, by notice given in accordance with this Section to the other Party, designate another address or person or entity for receipt of notices hereunder.

- 8.7 Assignment This Agreement is not assignable or transferable by either party without the written consent of the other party, which consent shall not be unreasonably withheld or delayed.
- 8.8 Disputes Energy Northwest and the City of Richland recognize that disputes arising under this Agreement are best resolved at the working level by the Parties directly involved. Both Parties are encouraged to resolve disputes at this level. Such efforts shall include the referral of any remaining issues in dispute to higher authority within each Party's organization for resolution. Failing resolution of conflicts at the organizational level, then the Parties may take other appropriate action subject to the other terms of this Agreement and as available at law.
- 8.9 Section Headings Title and headings of sections of this Agreement are for convenience of reference only and shall not affect the construction of any provision of this Agreement.
- 8.10 Representations; Counterparts Each person executing this Agreement on behalf of a Party represents and warrants that such person is duly and validly authorized to do so on behalf of such Party, with full right and authority to execute this Agreement and to bind such Party with respect to all its obligations hereunder.
- 8.11 Residuals Nothing in this Agreement or elsewhere will prohibit or limit Energy Northwest's ownership and use of ideas, concepts, know-how, methods, models, data, techniques, skill knowledge and experience that were used, developed, or gained in connection with this Agreement. Energy Northwest and the City of Richland shall each have the right to use all data collected or generated under this Agreement.
- 8.12 Non-solicitation of Employees During and for one year after the term of this Agreement, the City of Richland will not solicit the employment of, or employ Energy Northwest's personnel, without Energy Northwest's prior written consent.
- 8.13 Cooperation the City of Richland will cooperate with Energy Northwest in taking actions and executing documents, as appropriate, to achieve the objectives of this Agreement. The City of Richland agrees that Energy Northwest's performance is dependent on the City of Richland's timely and effective cooperation with Energy Northwest. Accordingly, the City of Richland acknowledges that any delay by the City of Richland may result in Energy Northwest being released from an obligation or scheduled deadline or in the City of Richland

having to pay extra fees for Energy Northwest's agreement to meet a specific obligation or deadline despite the delay.

- 8.14 Governing Law and Interpretation This Agreement will be governed by and construed in accordance with the laws of the State of Washington, without regard to the principles of conflicts of law. Each party agrees that any action arising out of or in connection with this Agreement shall be brought solely in courts of the State of Washington, in Benton County.
- 8.15 Entire Agreement; Survival This Agreement, including any Exhibits, states the entire Agreement between the parties and supersedes all previous contracts, proposals, oral or written, and all other communications between the parties respecting the subject matter hereof, and supersedes any and all prior understandings, representations, warranties, agreements, or contracts (whether oral or written) between the City of Richland and Energy Northwest respecting the subject matter hereof. This Agreement may only be amended by an agreement in writing executed by the Parties.
- 8.16 Force Majeure Energy Northwest shall not be responsible for delays or failures (including any delay by Energy Northwest to make progress in the prosecution of any Services) if such delay arises out of causes beyond its control. Such causes may include, but are not restricted to, acts of God or of the public enemy, fires, floods, epidemics, riots, quarantine restrictions, strikes, freight embargoes, earthquakes, electrical outages, computer or communications failures, and severe weather, and acts or omissions of subcontractors or third parties.
- 8.17 Use by Third Parties Work performed by Energy Northwest pursuant to this Agreement are only for the purpose intended and may be misleading if used in another context. The City of Richland agrees not to use any documents produced under this Agreement for anything other than the intended purpose without Energy Northwest's written permission. This Agreement shall not create any rights or benefits to parties other than to the City of Richland and Energy Northwest.
- 8.18 Entity Status This Agreement shall not require formation of any new governance entity. No property will be acquired or held, and no joint board or administrator is necessary to accomplish the purpose of this Agreement.
- 8.19 Audits The City of Richland, shall, during the life of this Agreement, and for a period of three (3) years from the last day of the Agreement term, and at its sole expense, retain accurate books, records and original documentation (or to the extent approved by Energy Northwest, photographs, or other authentic reproductions) which shall be freely disclosed to Energy Northwest, its representatives, the Washington State Auditor, and the Bonneville Power Administration, to permit verification of performance and Energy Northwest's entitlement to payment under this Agreement, and to support any change requests, termination claims or any other claim submitted by Energy Northwest. A copy of these records shall be available to Energy Northwest at Energy Northwest's request.
- 8.20 Public Records In the event a request under the Washington Public Records Act is received by either Party for records associated with this Agreement, the Parties shall cooperate with each other for purposes of responding to such requests.

8.21 Non-Discrimination The Parties agree not to discriminate in the performance of this Agreement on the basis of race, color, national origin, sex, age, religion, marital status, disabled or Vietnam era veteran status, or the presence of any physical, mental, or sensory handicap.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year last below written:

CITY OF RICHLAND

ENERGY NORTHWEST

Accepted by: _____

Accepted by: _____

Name: Jon Amundson, ICMA-CM

Loreen Olds

Title: City Manager

Title: Procurement Specialist III

Date: _____

Date: _____

Accepted to as by form: _____

Name: Heather Kintzley

Title: City Attorney

Date: _____

EXHIBIT A

WORK RELEASE ORDER INTERLOCAL AGREEMENT SAMPLE

City of Richland
Attn: Clint Whitney
625 Swift Blvd MS-23
Richland, WA 99352
Office Phone: (509) 942-7403
E-mail: cwhitney@richlandwa.gov

Agreement No.: X- x
WRO No.: x
WRO Date:

Under the provisions of Agreement No. **XXX**, this Work Release Order (WRO) between Energy Northwest (EN) and **XXXX** (District/Agency), authorizes EN to proceed with the Work out lined below;

1. **STATEMENT OF WORK**

1.1 Base Services
EN shall provide District/Agency with

1.2 Additional Base Services
EN shall provide

2. **PERIOD OF PERFORMANCE**

Estimated Start Date:
Estimated Completion Date:

3. **CONSIDERATION**

Compensation for the services provided shall under the terms of RCW 39.34.130 and in accordance with this Agreement under one of the below listed methods of payment:

Section 1.1
Pricing will be \$XXX for one year of base services (or 6 months or Ext)

Section 1.2
Firm Fixed Price \$XX or Time and Materials or NTE

Payment for satisfactory performance of the services shall not exceed this amount unless the parties mutually agree to a greater amount prior to the commencement of the services. Membership rates are subject to change annually. The District shall reimburse allowable travel and reimbursement expenses as defined by the Interlocal Agreement, Appendix "A".

4. ADMINISTRATION

EN Technical Representative
Name
(509)
@energy-northwest.com

COR Technical Representative
Name
(509)
@richlandwa.gov

EN Procurement Specialist
Name
(509)
@energy-northwest.com

5. EXECUTION

IN WITNESS WHEREOF the City of Richland and Energy Northwest have executed this WRO No. **XX** to be included as part of Interlocal Agreement No. **XXX** each by its proper respective officers and officials thereunto duly authorized the date written below.

CITY OF RICHLAND

Accepted By: _____

Name: _____

Title: _____

Date: _____

ENERGY NORTHWEST

Accepted By: _____

Name: _____

Title: _____

Date: _____



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 1/20/2026

Agenda Category:
Resolutions - Adoption

Strategic Priority 2 - Financial Sustainability

Subject

Resolution No. 2026-07, Authorizing 2026 Grant Applications to Ben Franklin Transit for Bus Passes

Department/Office

Fire & Emergency Services

Ordinance/Resolution Number

2026-07

Document Type

Resolution

Recommended Motion

Adopt Resolution No. 2026-07, authorizing staff to apply for and accept, if awarded, a grant from Ben Franklin Transit for passenger tickets/bus passes totaling up to \$750 per quarter in 2026.

Summary

Ben Franklin Transit (BFT) offers a grant opportunity to governmental agencies and non-profits to obtain \$750 in tickets/bus passes quarterly to distribute throughout the community to those who need assistance with transportation. Staff seeks permission to apply for the grant on a quarterly basis throughout 2026.

If the grant is awarded, the tickets/passes will be distributed by the Fire & Emergency Services Resources Navigator to support cases in which transportation to appropriate care may be a barrier to program participants. Additionally, if obtained, these tickets/passes will be made available in other City of Richland facilities, including the library, community center, fire stations and the police department.

Resolution No. 2026-07 authorizes the City to apply for and accept \$750 in BFT tickets/bus passes quarterly throughout 2026. No matching funds are required.

Staff recommends adoption of Resolution No. 2026-07.

Fiscal Impact

This grant would provide up to \$750 in transit tickets/bus passes quarterly for the City's Resources Navigator program. No matching funds are required.

Attachments

- I. Resolution No. 2026-07

RESOLUTION NO. 2026-07

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING A BEN FRANKLIN TRANSIT GRANT FOR BUS
TICKETS/PASSES.**

WHEREAS, the Ben Franklin Transit (BFT) provides grant opportunities for local government agencies to acquire bus tickets/passes through a quarterly program; and

WHEREAS, the grant application, if successful, will provide bus tickets/passes to community members who are without current transportation and/or residential stability; and

WHEREAS, under the BFT grant, Richland Fire & Emergency Services will be eligible to receive tickets/passes valued in an amount not to exceed \$750.00 on a quarterly basis throughout 2026; and

WHEREAS, the bus tickets/passes will be placed in various city facilities for distribution, including the fire stations, police station, community center and library; and

WHEREAS, no matching funds are required for this grant.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that staff is authorized to submit up to four (4) grant applications to Ben Franklin Transit during calendar year 2026 to obtain bus tickets/passes valued in an amount not to exceed \$750.00.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute all documents necessary to execute the grant awarded by the Ben Franklin Transit in the event staff's application is successful.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of January, 2026.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 1/20/2026

Agenda Category:
Resolutions - Adoption

Strategic Priority I - High Performance Government

Subject

Resolution No. 2026-08, Authorizing an Interlocal Agreement for Patient Health Information Exchange

Department/Office

Fire & Emergency Services

Ordinance/Resolution Number

2026-08

Document Type

Resolution

Recommended Motion

Adopt Resolution No. 2026-08, authorizing the City Manager to sign and execute an interlocal agreement with regional EMS partners to facilitate the exchange of patient health information through a bidirectional hub.

Summary

Resolution No. 2026-08 authorizes the City to enter into an Interlocal Agreement with the cities of Kennewick, Pasco, Benton County Fire Protection District Nos. 1, 2, and 4, Franklin County Fire Protection District No. 3, and participating hospitals to implement and operate a regional Health Information Hub.

The Hub will provide a secure, automated, bi-directional exchange of patient care data between Fire/EMS agencies and hospitals which will improve access to patient outcomes information such as diagnoses, dispositions, medications, and procedures. The information will be used to enhance pre-hospital patient care and promote quality assurance. All data exchange will be conducted in compliance with the Health Insurance Portability and Accountability Act (HIPAA) and applicable state and federal privacy laws.

Under the Agreement, project costs will be shared among participating agencies and allocated based on each agency's proportionate share of annual ambulance transport volume as reported by Systems Design West. The Fire Chief or designee will administer the agreement, oversee implementation, and ensure compliance with applicable procurement requirements.

Adoption of this resolution supports improved patient outcomes, strengthens regional Fire and EMS/hospital collaboration, and enhances system transparency without creating new service mandates.

Staff recommends adoption of Resolution No. 2026-08.

Fiscal Impact

The financial impact of the interlocal agreement will vary based on the annual ambulance transport volume as reported by Systems Design West. Based on 2025 data, the City's estimated share of cost for the first year is approximately \$4,500 which includes the City's portion of the \$6,500 set-up fee. Ongoing annual costs are estimated at approximately \$2,500. Subsequent years are subject to a negotiated 3% annual cost escalator.

Attachments

1. Resolution No. 2026-08
2. Proposed Interlocal Agreement for Health Information Hub

RESOLUTION NO. 2026-08

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
AUTHORIZING AN INTERLOCAL AGREEMENT FOR PATIENT
HEALTH INFORMATION EXCHANGE.**

WHEREAS, local municipalities and fire protection districts provide emergency medical services and are responsible for documenting and reporting patient care through approved electronic reporting systems; and

WHEREAS, timely and secure exchange of patient care information between emergency medical service providers and receiving hospitals is essential to the continuity of care, improved patient outcomes, and healthcare coordination; and

WHEREAS, a bidirectional health information exchange hub enables the secure and compliant exchange of protected health information between emergency medical services reporting systems and hospital electronic healthcare records; and

WHEREAS, the exchange of protected health information for treatment and healthcare operations is permitted under the Health Insurance Portability and Accountability Act (HIPAA) and applicable state laws; and

WHEREAS, entering into an interlocal agreement among local municipalities and fire protection districts establishes a consistent framework for governance, privacy protections, and compliance related to the exchange of protected health information, and serves the public health, safety, and general welfare.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute an interlocal agreement for cost sharing and facilitation of the bidirectional health information exchange hub between the cities of Richland, Kennewick, and Pasco, Benton County Fire Protection District Nos. 1, 2, and 4, and Franklin County Fire Protection District No. 3.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of January, 2026.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

INTERLOCAL AGREEMENT

I. PARTIES

This Agreement is made by and between the City of Kennewick, a political subdivision of the State of Washington and the following agencies, collectively referred to as the “Parties”:

- Benton County Fire District No. 1 (“District 1”)
- Benton County Fire District No. 2 (“District 2”)
- Benton County Fire District No. 4 (“District 4”)
- Franklin County Fire District No. 3 (“District 3”)
- City of Pasco Fire Department (“Pasco”)
- City of Richland Fire & Emergency Services (“Richland”)

hereby agree as follows:

II. RECITALS

- 2.1** **WHEREAS**, this Agreement is made under the authority of Revised Code of Washington (RCW) 39.34; and
- WHEREAS**, the parties are committed to improving the efficiency and effectiveness of their respective operations;
- WHEREAS**, the parties recognize the benefits of a Health Information Hub to securely facilitate the automatic bi-directional exchange of data;
- WHEREAS**, the parties believe in increasing knowledge of pre-hospital primary impressions, medications and procedures improving patient hospital outcomes;
- WHEREAS**, the parties desire to improve relationships between EMS agencies and hospitals by sharing previously siloed data;
- WHEREAS**, the parties seek to improve EMS agency knowledge of patient outcomes, including diagnosis, disposition and procedures, to improve EMS pre-hospital patient care;
- NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

III. PURPOSE

- 3.1** **Cost-Sharing Project.** The purpose of this document is to establish the framework under which the Parties agree to share the costs associated with the implementation, maintenance, and ongoing operation of the Health Information Hub (“Hub”) on an agreed-up basis.

Individual agencies will be invoiced for their share of the overall cost 30 days after the City receives its bill from ImageTrend.

Assessments to each agency are based on the percentage of ambulance transport volume reported by Systems Design West in 2024:

Transport Agency	% of Ambulance Transport Volume
Kennewick Fire Department	33.57%
Pasco Fire Department	25.80%
Richland Fire & Emergency Services	25.20%
Benton County Fire District #4	6.53%
Benton County Fire District #1	4.63%
Benton County Fire District #2	2.85%
Benton County Fire District #3	1.42%

- a. The initial assessment year (2025) for each agency includes their percentage portion of ImageTrend's \$6,500 set-up fee, in addition to their assessment.
- b. In subsequent years, the City has negotiated a 3% escalator with ImageTrend and the assessment will increase by that percentage each year.

Agency	2025	2026	2027	2028
Kennewick Fire Department	\$ 5,590.17	\$ 3,312.90	\$ 3,412.29	\$ 3,514.66
Pasco Fire Department	\$ 4,297.23	\$ 2,546.67	\$ 2,623.07	\$ 2,701.76
Richland Fire & Emergency Services	\$ 4,197.46	\$ 2,487.54	\$ 2,562.17	\$ 2,639.03
Benton Co. Fire District #4	\$ 1,087.29	\$ 644.36	\$ 663.69	\$ 683.60
Benton Co. Fire District #1	\$ 771.69	\$ 457.33	\$ 471.05	\$ 485.18
Benton Co. Fire District #2	\$ 475.43	\$ 281.76	\$ 290.21	\$ 298.92
Benton Co. Fire District #3	\$ 235.17	\$ 139.37	\$ 143.55	\$ 147.86

IV. OBLIGATIONS OF THE PARTIES

4.1 City Obligation. The City will serve as the lead agency and fiscal agent for the Health Information Hub product and services from ImageTrend on behalf of participating fire service, EMS (Parties), and hospital agencies. The City will obtain the written approval of the Parties prior to effecting any changes with its agreement with ImageTrend.

4.2 District and Hospital Obligations.

- a. Implementation: The Parties will work collaboratively to implement the Hub, including the development of data standards and protocols.
- b. Data Sharing: The Parties agree to share relevant patient care data, ensuring compliance with all applicable laws and regulations.
- c. Maintenance: The Parties will share the responsibility for the ongoing maintenance and support of the Hub.

- d. Training: The Parties will provide training to their respective personnel on the use of the Hub.
- e. Security: The Parties will implement appropriate security measures to protect the confidentiality, integrity, and availability of the Hub.

4.3 Exchange of Patient Healthcare Information (PHI).

- a. Through separate agreements, participating hospitals have provisioned secure access to their patient databases and are securely transmitting PHI via the Hub to the party EMS agencies for treatment or quality assurance activities; therefore the hospitals would generally not be responsible for any improper uses and disclosures – including any breaches – of the PHI.
- b. After EMS agencies receive the PHI in compliance with HIPAA, the receiving EMS agency, as a HIPAA-covered entity, is responsible for safeguarding the PHI and otherwise complying with HIPAA, including with respect to subsequent uses or disclosures or any breaches that occur.
- c. Any breach would be the responsibility of the party EMS agency that received the PHI just as a breach by a hospital of its PHI – including an EMS patient care report that becomes part of the hospital's records – would be the responsibility of the hospital.

V. ADMINISTRATION

5.1 Responsibilities. This Interlocal agreement shall be administered by the City Fire Chief or their designee. Working in partnership and on behalf of their respective agencies, this individual shall be responsible for:

- a. Establishing policies for implementing this Interlocal Agreement;
- b. Providing periodic progress reports;
- c. Monitoring progress of the Parties in the fulfillment of their respective responsibilities; and
- d. Follow applicable competitive bidding and prevailing wage law policies and procedures when awarding bids for this project.

5.2 Document Review. The Parties shall cooperate by sharing all relevant information, including planning, financial and environmental documents, to the extent allowed by law.

VI. GENERAL

6.1 Amendment. This Interlocal agreement shall not be altered or varied except in writing signed by each Party.

- 6.2 Governing Law.** Each of the Parties has independent authority to contract; and, this Interlocal agreement is pursuant to that authority and shall be governed by, construed and enforced in accordance with the substantive laws of the State of Washington.
- 6.3 Venue.** The venue for any action arising out of this Interlocal agreement shall be the Superior Court for Benton County.
- 6.4 Non Waiver.** Nothing in this Interlocal agreement and no actions taken pursuant to this Interlocal agreement shall constitute a waiver or surrender of any rights, remedies, claims or causes of action a Party may have against the other Party or others under any provision of this Interlocal agreement or any provision of law.
- 6.5 Interlocal Agreement Term.** This Interlocal agreement shall remain in effect for a period of one year and automatically renew with each of the Parties unless they explicitly request to be removed from the agreement. Any Department may terminate this Interlocal agreement by providing 180 days' written or electronic notice of cancellation to the City.
- 6.6 Inspection of Records and Filing.** The records and documents with respect to all matters covered by this Interlocal agreement shall be subject to inspection by the Parties during the term of this Interlocal agreement and for three years after its termination. Pursuant to RCW 39.34.040 regarding methods of filing agreements pursuant to the Interlocal Cooperation Act, a copy of this Agreement shall be filed with the County having jurisdiction for the public agency, or alternatively, listed by subject on the public agency's website or other electronically retrievable public source.
- 6.7 No Separate Legal Entity.** It is not the intention that a separate legal entity be established to conduct the cooperative undertaking nor is the joint acquisition, holding or disposing of real or personal property anticipated.
- 6.8 Severability.** In the event any term or condition of this Interlocal agreement or application thereof to any person, entity or circumstance is held invalid, such invalidity shall not affect any other terms, conditions or applications of this Interlocal agreement which can be given effect without the invalid term, condition, or application. To this end, the terms and conditions of this Interlocal agreement are declared severable.
- 6.9 Defense Indemnity and Insurance.** Consistent with the Master Mutual Aid Agreement, the Parties shall to the fullest extent permitted by law indemnify, defend and hold harmless each other and each other's officials, agents, and employees, from and against all expenses or damages incurred by the other with respect to any and all conduct, claims or lawsuits arising out of or resulting from their performance/actions under this Interlocal agreement.

- 6.10 Breach.** In the event of a breach of this Interlocal agreement, the non-breaching Party shall retain all legal and equitable remedies against the breaching Party.
- 6.11 Benefits.** This agreement is entered into for the benefit of the parties to this agreement only and shall confer no benefits, direct or implied, on any third party.

VII. EXECUTION AND APPROVAL

- 7.1 Warranty of Authority.** Each Party to this Interlocal agreement warrants that it has the authority to enter into this Interlocal agreement.
- 7.2 Execution.** The person executing for a respective Party is duly authorized to and does execute the Interlocal agreement on behalf of that respective Party.
- 7.3 Effective Date.** Pursuant to RCW 39.34.040, this Agreement shall become effective on the date of signature and execution of the final party agency and only upon filing with the Benton County Auditor or posting on each agency's website after full execution by the Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement by having their authorized representatives affix their signatures below. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may be delivered by electronic means and those signatures shall be treated as original signatures for all applicable purposes.

Signature Pages Follow

Contract No. _____

CITY OF KENNEWICK, WASHINGTON

Erin Erdman
City Manager

Date Signed: _____

ATTEST:

Krystal Johnston
City Clerk

Date Signed: _____

APPROVED AS TO FORM:

Laurencio Sanguino
City Attorney

Date Signed: _____

Contract No. _____

BENTON COUNTY FIRE DISTRICT NO. 1

Name:

Title:

Date Signed: _____

ATTEST:

Name:

Title:

Date Signed: _____

APPROVED AS TO FORM:

Name:

Title:

Date Signed: _____

Contract No. _____

BENTON COUNTY FIRE DISTRICT NO. 2

Name:

Title:

Date Signed: _____

ATTEST:

Name:

Title:

Date Signed: _____

APPROVED AS TO FORM:

Name:

Title:

Date Signed: _____

Contract No. _____

BENTON COUNTY FIRE DISTRICT NO. 4

Name:

Title:

Date Signed: _____

ATTEST:

Name:

Title:

Date Signed: _____

APPROVED AS TO FORM:

Name:

Title:

Date Signed: _____

Contract No. _____

FRANKLIN COUNTY FIRE DISTRICT NO. 3

Name:

Title:

Date Signed: _____

ATTEST:

Name:

Title:

Date Signed: _____

APPROVED AS TO FORM:

Name:

Title:

Date Signed: _____

Contract No. _____

CITY OF PASCO, WASHINGTON

Harold I. Stewart II
City Manager

Date Signed: _____

ATTEST:

Krystle Shanks
City Clerk

Date Signed: _____

APPROVED AS TO FORM:

Daniel Kenny
City Attorney

Date Signed: _____

Contract No. _____

CITY OF RICHLAND, WASHINGTON

Jon Amundson, ICMA-CM
City Manager

Date Signed: _____

ATTEST:

Jennifer Rogers
City Clerk

Date Signed: _____

APPROVED AS TO FORM:

Heather Kintzley
City Attorney

Date Signed: _____

Draft



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 1/20/2026

Agenda Category:
Expenditures - Approval

Strategic Priority 2 - Financial Sustainability

Subject

Expenditures from December 1, 2025 to December 31, 2025 for \$43,155,972.33 including Travel Checks Nos. 20929-20934, Accounts Payable Check Nos. 342213-343171, Accounts Payable Wire Nos. 10818-10859, Payroll Wires & ACH Nos. 15176-15253, Payroll Check Nos. 237664-237674, and Payroll Direct Deposit Nos. 253370013449-253640015775

Department/Office

Finance

Ordinance/Resolution Number

Document Type

Expenditures

Recommended Motion

Approve the expenditures from December 1, 2025 to December 31, 2025 in the amount of \$43,155,972.33.

Summary

Breakdown of Expenditures

Travel Checks	20929-20934	\$3,283.40
Accounts Payable Checks	342213-343171	\$12,994,601.44
Accounts Payable Wires	10818-10859	\$20,276,964.54
Payroll Wires & ACH	15176-15253	\$4,723,123.98
Payroll Checks	237664-237674	\$67,473.53
Payroll Direct Deposits	253370013449-253640015775	\$5,090,525.44
TOTAL		\$43,155,972.33

Fiscal Impact

Total Disbursements: \$43,155,972.33

Attachments

1. Expenditure Summary
2. Travel Checks
3. Accounts Payable Checks
4. Accounts Payable Wires
5. Payroll Wires & ACH
6. Payroll Checks
7. Payroll Direct Deposits

Expenditure Summary - 12/1/2025 - 12/31/2025

AP-EXP-SUMMARY-001

Expenditure Breakdown Summary

	REPORT	START CHECK	END CHECK	CHECK COUNT	CHECK TOTALS	VOID AMT
Travel Checks	(AP-TRVLCHKS-001)	20929	20934	6	\$3,283.40	\$0.00
Accounts Payable Checks	(AP-CHKHIST-DETAIL-001)	342213	343171	959	\$12,994,601.44	\$1,859.93
Accounts Payable Wires	(AP-WIRENOS-001)	10818	10859	40	\$20,276,964.54	\$0.00
Payroll Wires & ACH	(PR-WIRESACH-001)	15176	15253	78	\$4,723,123.98	\$0.00
Payroll Checks	(PR-CHKHIST-DETAIL-001)	237664	237674	11	\$67,473.53	\$0.00
Payroll Direct Deposit		253370013449	253640015775	2327	\$5,090,525.44	\$0.00

\$43,155,972.33

AP Travel Checks - MUNIS 12/1/2025 - 12/31/2025

Travel Check Summary Information

CHECK DATE	START CHECK	END CHECK	CHECK KNT	CHECK TOTALS	VOID AMT
12/03/2025	20929	20930	2	\$1,101.40	\$0.00
12/10/2025	20931	20934	4	\$2,182.00	\$0.00
			6	\$3,283.40	\$0.00

Travel Check Detail Information

CHECK DATE	START CHECK	VOID	PAYEE	CHECK AMT	CHK COMMENT	VOID AMT	VOID COMMENT
12/03/2025	20929		ANTHONY BENCH	\$106.00	25-397 EOC/ICS INTERFACE COURS	\$0.00	
12/03/2025	20930		STEVE HEID	\$995.40	25-312 TEES EXPLOSIVES HANDLER	\$0.00	
12/10/2025	20931		AIMEE FOURNIER-PLANTE	\$660.00	25-325 NENA CENTER MANAGER CER	\$0.00	
12/10/2025	20932		TRAVIS SCHOUVILLER	\$441.00	25-401 ARIDE	\$0.00	
12/10/2025	20933		TODD SHARPE	\$441.00	25-413ARIDE	\$0.00	
12/10/2025	20934		GWEN STANLEY	\$640.00	25-326 NENA CENTER MANAGER CER	\$0.00	
				\$3283.40		\$0.00	

Accounts Payable Checks

12/1/2025 - 12/31/2025

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/01/2025	342213	P	10005	RON BEARDEMPHL	\$185.00	0	120125FP	MEDICARE PREMIUM/BEARDEMPHL
12/01/2025	342214	P	10014	JOHN S BOARDMAN	\$185.00	0	120125FP	MEDICARE PREMIUM/BOARDMAN
12/01/2025	342215	P	10180	CANFIELD, HARRY R	\$185.00	0	120125FP	MEDICARE PREMIUM/CANFIELD
12/01/2025	342216	P	10040	DANNY DOWNS	\$179.00	0	120125FP	MEDICARE PREMIUM/DOWNS
12/01/2025	342217	P	10085	JAMES P MULROY	\$185.00	0	120125FP	MEDICARE PREMIUM/MULROY
12/01/2025	342218	P	10086	DAVID MURRAY	\$172.00	0	120125FP	MEDICARE PREMIUM/MURRAY
12/01/2025	342219	P	10087	EDWARD A MYERS	\$185.00	0	120125FP	MEDICARE PREMIUM/MYERS
12/01/2025	342220	P	10820	OWEN, MICHAEL	\$176.00	0	120125FP	MEDICARE PREMIUM/OWEN
12/01/2025	342221	P	10533	JAMES POLLARD	\$185.00	0	120125FP	MEDICARE PREMIUM/POLLARD
12/01/2025	342222	P	10109	RODGERS, GARY H	\$185.00	0	120125FP	MEDICARE PREMIUM/RODGERS
12/01/2025	342223	P	12440	MARK STRATTON	\$185.00	0	120125FP	MEDICARE PREMIUM/STRATTON
12/01/2025	342224	P	10673	TERRY THRALL	\$185.00	0	120125FP	MEDICARE PREMIUM/THRALL
12/01/2025	342225	P	10142	ROYAL WEST	\$185.00	0	120125FP	MEDICARE PREMIUM/WEST
12/01/2025	342226	P	10148	CRAIG E WILLIAMSON	\$151.00	0	120125FP	MEDICARE PREMIUM/WILLIAMSON
12/01/2025	342227	P	10103	KERI RANDALL BADGLEY	\$174.70	0	120125PP	MEDICARE PREMIUM/BADGLEY
12/01/2025	342228	P	10855	BEDEN, LARRY	\$185.00	0	120125PP	MEDICARE PREMIUM/BEDEN
12/01/2025	342229	P	10169	DALE A BRUNSON	\$184.00	0	120125PP	MEDICARE PREMIUM/BRUNSON
12/01/2025	342230	P	10170	RANDY H CARPER	\$185.00	0	120125PP	MEDICARE PREMIUM/CARPER
12/01/2025	342231	P	10167	MIKE CASE	\$185.00	0	120125PP	MEDICARE PREMIUM/CASE
12/01/2025	342232	P	10029	MICHAEL CLEAVENGER	\$185.00	0	120125PP	MEDICARE PREMIUM/CLEAVENGER
12/01/2025	342233	P	10028	WILL J CLEAVENGER	\$185.00	0	120125PP	MEDICARE PREMIUM/CLEAVENGER
12/01/2025	342234	P	10038	LARRY COUCH	\$174.70	0	120125PP	MEDICARE PREMIUM/COUCH
12/01/2025	342235	P	10166	JAMES J DEMYER	\$185.00	0	120125PP	MEDICARE PREMIUM/DEMYER
12/01/2025	342236	P	10048	DOUGLAS D DRIVER	\$185.00	0	120125PP	MEDICARE PREMIUM/DRIVER
12/01/2025	342237	P	10165	JOHN M GANLEY	\$185.00	0	120125PP	MEDICARE PREMIUM/GANLEY
12/01/2025	342238	P	12445	JAMES GREG GILL	\$185.00	0	120125PP	MEDICARE PREMIUM/GILL
12/01/2025	342239	P	31042	JAMES B GOULD	\$185.00	0	120125PP	MEDICARE PREMIUM/GOULD
12/01/2025	342240	P	10251	HIGGINS, FRED C	\$183.00	0	120125PP	MEDICARE PREMIUM/HIGGINS
12/01/2025	342241	P	10271	SCOTT K LARSON	\$185.00	0	120125PP	MEDICARE PREMIUM/LARSON
12/01/2025	342242	P	10156	DAVID L LEWIS	\$259.00	0	120125PP	MEDICARE PREMIUM/LEWIS
12/01/2025	342243	P	10164	ROBERT MOORE	\$185.00	0	120125PP	MEDICARE PREMIUM/MOORE
12/01/2025	342244	P	31512	JERALD S MORRELL	\$185.00	0	120125PP	MEDICARE PREMIUM/MORRELL
12/01/2025	342245	P	10117	DAVID W SPARKS	\$185.00	0	120125PP	MEDICARE PREMIUM/SPARKS

Accounts Payable Checks

12/1/2025 - 12/31/2025

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/01/2025	342246	P	10119	WILLIAM TANNER	\$185.00	0	120125PP	MEDICARE PREMIUM/TANNER
12/01/2025	342247	P	10332	RANDAL L TAYLOR	\$259.00	0	120125PP	MEDICARE PREMIUM/TAYLOR
12/01/2025	342248	P	10163	GERALD D THOMAS	\$185.00	0	120125PP	MEDICARE PREMIUM/THOMAS
12/01/2025	342249	P	10800	ROY TURNER	\$185.00	0	120125PP	MEDICARE PREMIUM/TURNER
12/03/2025	342250	P	10838	GRIGG ENTERPRISES INC	\$904.38	0	1203251	CHAMNA - BOLLARD REPAIR
12/03/2025	342251	P	12417	AHBL, INC	\$25,908.75	0	1203251	Services Rendered Through Octo
12/03/2025	342252	P	11492	ALS GROUP USA CORP	\$5,919.00	0	1203251	US Linen Lab Sample testing 11
12/03/2025	342253	P	11213	ALTEC INDUSTRIES INC	\$6,423.94	0	1203251	VEH#3393 WO#78407 PTO, BOLT DI
12/03/2025	342254	P	10705	INTERSTATE CONCRETE & ASPHALT COMPANY	\$4,435.24	0	1203251	BADGER MTN OVERLOOK TRAIL
12/03/2025	342255	P	10157	AMERIGAS	\$1,239.26	0	1203251	Propane refill for boilers
12/03/2025	342256	P	32418	AMBER ANDERSON	\$49.00	0	1203251	25-398 ANDERSON - FIRST RESPON
12/03/2025	342257	P	31722	AQUATIC INFORMATICS INC	\$1,326.58	0	1203251	SR-5668 Tokay Support Renewal
12/03/2025	342258	P	999000	AUREF - Utility Customer Refunds	\$597.21	0	1203251	810 WINSLOW AVE
12/03/2025	342259	P	10398	BOB RHODES HEATING & A/C INC	\$3,720.00	0	1203251	211 Wright - Cameron - HVAC Re
12/03/2025	342260	P	31747	BRUCKNER TRUCK SALES INC	\$106.18	0	1203251	VEH#3397 WO#78366 SENSOR
12/03/2025	342261	P	32636	TONA CADWELL	\$34.30	0	1203251	Mileage from Landfill Nov 2025
12/03/2025	342262	P	31841	CAMPBELL & COMPANY SERVICE CORPORATION	\$4,800.00	0	1203251	660 NASTACIA - HERMANNNS - HVAC
12/03/2025	342263	P	11149	CELLEBRITE INC.	\$5,706.75	0	1203251	INSEYETS DEVICE UNLOCKS QTY 15
12/03/2025	342264	P	31177	CENGAGE LEARNING, INC.	\$4,451.87	0	1203251	CHILTON LIB & GALE LEGAL FORMS
12/03/2025	342265	P	10261	CITY OF RICHLAND	\$3,574.29	0	1203251	25-299 TRITECH FORENSICS CRIME
12/03/2025	342266	P	11516	COLEMAN OIL COMPANY	\$18,703.89	0	1203251	FLEET GAS RESALE 11/24 - 11/30
12/03/2025	342267	P	11907	SYCURE CORP	\$300.00	0	1203251	100Mbps full-duplex fiber Inte
12/03/2025	342268	P	11526	CORWIN OF PASCO LLC	\$10,814.92	0	1203251	VEH#5057 WO#78440 REPLACED TRA
12/03/2025	342269	P	10858	CROWN PAPER & JANITORIAL SUPPLY INC	\$1,076.13	0	1203251	Janitorial Paper Products
12/03/2025	342270	P	10453	DELTA HEATING & COOLING INC	\$9,000.00	0	1203251	1306 SACRAMENTO - CZYZUN - HVA
12/03/2025	342271	P	32219	ENERGY PRO INSULATION INC	\$4,846.00	0	1203251	1442 ALICE - STRREUFURT - INS
12/03/2025	342272	P	31170	HIS DIME, LLC	\$195.67	0	1203251	SAFETY BANNERS
12/03/2025	342273	P	10268	FEDERAL EXPRESS CORP	\$91.36	0	1203251	Lab samples to ALS and Struvit
12/03/2025	342274	P	10276	FEDERAL SIGNAL CORPORATION	\$525.69	0	1203251	VEH#1217 WO#78385 LIGHT
12/03/2025	342275	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$77.04	0	1203251	MONTHLY ZIPLY 11/01/2025-11/30
12/03/2025	342276	P	10050	GENERAL PACIFIC INC	\$185,025.34	0	1203251	Primary Wire
12/03/2025	342277	P	31715	GENERAL PACIFIC INC	\$3,600.00	0	1203251	OCT 2025 HPWH REBATES

Accounts Payable Checks

12/1/2025 - 12/31/2025

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/03/2025	342278	P	10199	GRAYBAR ELECTRIC CO INC	\$58.80	0	1203251	Connectors_ E4
12/03/2025	342279	P	32125	HD SUPPLY INC	\$652.93	0	1203251	Lab supplies - BOD buffers, La
12/03/2025	342280	P	31778	VINCENT HUPF	\$219.00	0	1203251	25-394 HUPF - GORDAN GRAHAM LE
12/03/2025	342281	P	31057	INGRAM INDUSTRIES INC.	\$1,825.67	0	1203251	LIBRARY MATERIALS - PHYSICAL C
12/03/2025	342282	P	31219	INSIGHT PUBLIC SECTOR INC.	\$16,360.25	0	1203251	SR-5547 Barracuda Renewal 2025
12/03/2025	342283	P	10063	JACOBS & RHODES INC	\$1,250.00	0	1203251	2137 DAVISON - ANTONIAK - HVAC
12/03/2025	342284	P	32378	KEVIN E HODGES	\$7,562.50	0	1203251	Q3 MEDICAL PROGRAM DIRECTOR CO
12/03/2025	342285	P	10290	JIM'S PACIFIC GARAGES INC	\$260.78	0	1203251	VEH#3395 WO#78275 FILTERS
12/03/2025	342286	P	31660	KELLEY CREATE CO	\$185.61	0	1203251	RPD EVIDENCE COPIER USAGE 10/9
12/03/2025	342287	P	31660	KELLEY CREATE CO	\$5,384.83	0	1203251	08/17/2025 - 11/16/2025 442668
12/03/2025	342288	P	31378	SOUTHWEST ANSWERING SERVICE INC	\$241.00	0	1203251	Answering Service Nov 2025
12/03/2025	342289	P	11667	KENWORTH SALES COMPANY	\$542.31	0	1203251	VEH#3396 WO#78439 BATTERY SWIT
12/03/2025	342290	P	30789	CHRISTOPHER MASON	\$151.00	0	1203251	25-409 MASON - OREGON POLICE F
12/03/2025	342291	P	30232	RYAN MILLER	\$49.00	0	1203251	25-399 MILLER - FIRST RESPONDE
12/03/2025	342292	P	11040	FRANK MITCHELL	\$14.07	0	1203251	Mileage from Landfill Nov 2025
12/03/2025	342293	P	10083	MONARCH MACHINE & TOOL CO INC	\$449.21	0	1203251	VEH#3345 WO#78398 REPAIR SPOTS
12/03/2025	342294	P	31716	MERCURY ENTERPRISES INC	\$1,397.88	0	1203251	AIRTRAQ
12/03/2025	342295	P	30272	CLEAN CONCEPTS GROUP, INC	\$382.46	0	1203251	Foam cannon and couplers for b
12/03/2025	342296	P	10357	OXARC INC	\$196.61	0	1203251	OXYGEN
12/03/2025	342297	P	31206	CI - PW LLC	\$10.87	0	1203251	Weekly water delivery
12/03/2025	342298	P	30429	JORY PARISH	\$11.36	0	1203251	25-358 AXON TASER INSTRUCTOR R
12/03/2025	342299	P	31791	PEAK INDUSTRIAL INC	\$435.71	0	1203251	VEH#7174 WO#78277 FILTERS
12/03/2025	342300	P	10232	PERFECTION GLASS INC	\$3,224.00	0	1203251	302 SCOT - WALLACE - WIN REBAT
12/03/2025	342301	P	32646	MARTIN PILCHER	\$151.00	0	1203251	25-407 PILCHER - OREGON POLICE
12/03/2025	342302	P	10345	POLYDYNE INC	\$10,640.49	0	1203251	2 of 3 Totes of Polymer for So
12/03/2025	342303	P	30465	JOHN RABY	\$68.00	0	1203251	25-395 RABY - GORDAN GRAHAM LE
12/03/2025	342304	P	10047	R.D. OFFUTT COMPANY	\$155.62	0	1203251	VEH#6616 WO#79298 FILTERS
12/03/2025	342305	P	10105	REESE CONCRETE PRODUCTS MANUFACTURING INC	\$212.16	0	1203251	Sewer lid replacement
12/03/2025	342306	P	10595	DR ROBERTS CONSTRUCTION INC	\$827.04	0	1203251	1914 HOXIE - HAVERLUK - WIN RE
12/03/2025	342307	P	10905	GELCO SUPPLY INC	\$1,039.17	0	1203251	RootX for sewer maintenance/re
12/03/2025	342308	P	32215	DE HICKS	\$3,750.00	0	1203251	ROADMAP TO INDEPENDENCE ASSIST
12/03/2025	342309	P	10253	SMITH INSULATION INC	\$2,015.10	0	1203251	1161 FOXTROT LN - JOHNSON - IN
12/03/2025	342310	P	10440	SOLID WASTE SYSTEMS INC	\$1,962.55	0	1203251	VEH#3364 WO#78190 PACKER BLADE

Accounts Payable Checks

12/1/2025 - 12/31/2025

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/03/2025	342311	P	11256	STERICYCLE INC	\$10.36	0	1203251	RPD SHARPS/BIOHAZARD WASTE SER
12/03/2025	342312	P	32305	STUART C IRBY COMPANY	\$33,044.80	0	1203251	Connectors_E9
12/03/2025	342313	P	12430	SYSTEMS DESIGN WEST LLC	\$9,923.43	0	1203251	OCT 2025 CONTRACT 502-24 3RD P
12/03/2025	342314	P	10961	TACOMA SCREW PRODUCTS INC	\$858.87	0	1203251	VEH#6000 WO#78396 WASHERS
12/03/2025	342315	P	31735	BUNKER TRI-CITIES LLC	\$61.97	0	1203251	TAILOR SHOP - HEM PANTS & LAUN
12/03/2025	342316	P	31051	THE GOODYEAR TIRE & RUBBER COMPANY	\$3,543.77	0	1203251	VEH#3344-A WO#78391 TIRE CHANG
12/03/2025	342317	P	10126	TRI CITIES BATTERY & AUTO REPAIR	\$226.27	0	1203251	Jadwin/Wilson Terminal Battery
12/03/2025	342318	P	11282	TRITECH FORENSICS INC	\$799.00	0	1203251	EVIDENCE COLLECTION KITS (30)
12/03/2025	342319	P	31958	TRUCKPRO HOLDING CORPORATION	\$44.57	0	1203251	VEH#3345 WO#78398 ROD, WASHER
12/03/2025	342320	P	10106	US LINEN & UNIFORM	\$30.91	0	1203251	RPD TOWEL DELIVERY 11/25/25
12/03/2025	342321	P	10860	VERIZON COMMUNICATIONS INC	\$21,081.96	0	1203251	Verizon Wireless NASPO - Novem
12/03/2025	342322	P	31196	VINCENT BROTHERS LLP	\$123,464.77	0	1203251	Library Outdoor Children's Are
12/03/2025	342323	P	10140	WASHINGTON STATE PATROL	\$540.00	0	1203251	RPD BACKGROUND CHECKS OCT 2025
12/03/2025	342324	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$807.60	0	1203251	VEH#7187 WO#78454 FILTER
12/05/2025	342325	P	10412	A-CORE OF BOISE INC	\$418.50	0	1205251	Concrete drilling for chlorine
12/05/2025	342326	P	10838	GRIGG ENTERPRISES INC	\$91.00	0	1205251	cleaning supplies for truck 24
12/05/2025	342327	P	32513	AIR-TIGHT WINDOWS & REMODELING LLC	\$31,980.20	0	1205251	HOME OOR - SIDING AND DOORS 12
12/05/2025	342328	P	32724	AKS ENGINEERING & FORESTRY LLC	\$720.00	0	1205251	AKS INV 12598-03 TWIN BRIDGES
12/05/2025	342329	P	32117	ALASKA RUBBER GROUP INC	\$222.16	0	1205251	Tubing for composite samplers
12/05/2025	342330	P	10459	ALLSTAR CONSTRUCTION GROUP INC	\$350,072.31	0	1205251	Thayer Dr Streetlight Replacem
12/05/2025	342331	P	11492	ALS GROUP USA CORP	\$1,923.00	0	1205251	EMSL Sample testing 11/19/25
12/05/2025	342332	P	10157	AMERIGAS	\$2,242.32	0	1205251	Propane refill for boilers
12/05/2025	342333	P	32651	ANSONY A DE LOS SANTOS	\$1,614.20	0	1205251	VEH#3383 WO#78341 VEHICLE DETA
12/05/2025	342334	P	999000	AUREF - Utility Customer Refunds	\$164.09	0	1205251	650 GEORGE WASHINGTON WAY Apt
12/05/2025	342335	P	999000	AUREF - Utility Customer Refunds	\$280.37	0	1205251	2555 BELLA COOLA LN Apt 180
12/05/2025	342336	P	999000	AUREF - Utility Customer Refunds	\$222.57	0	1205251	1001 WILSON ST
12/05/2025	342337	P	999000	AUREF - Utility Customer Refunds	\$81.80	0	1205251	2894 SALK AVE Apt 203
12/05/2025	342338	P	999000	AUREF - Utility Customer Refunds	\$20.00	0	1205251	1005 COUNTRY CT
12/05/2025	342339	P	999000	AUREF - Utility Customer Refunds	\$114.04	0	1205251	2894 SALK AVE Apt 310
12/05/2025	342340	P	999000	AUREF - Utility Customer Refunds	\$931.50	0	1205251	1618 AMON DR
12/05/2025	342341	P	999000	AUREF - Utility Customer Refunds	\$654.92	0	1205251	1034 WILLARD AVE
12/05/2025	342342	P	999000	AUREF - Utility Customer Refunds	\$97.05	0	1205251	2000 STEVENS DR 116
12/05/2025	342343	P	999000	AUREF - Utility Customer Refunds	\$657.11	0	1205251	1311 GOETHALS DR A

Accounts Payable Checks

12/1/2025 - 12/31/2025

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/05/2025	342344	P	999000	AUREF - Utility Customer Refunds	\$225.00	0	1205251	213 BERNARD AVE
12/05/2025	342345	P	999000	AUREF - Utility Customer Refunds	\$516.55	0	1205251	2954 CROSSWATER LOOP
12/05/2025	342346	P	999000	AUREF - Utility Customer Refunds	\$29.84	0	1205251	1318 PERKINS AVE
12/05/2025	342347	P	999000	AUREF - Utility Customer Refunds	\$171.09	0	1205251	4324 LIMESTONE CT
12/05/2025	342348	P	999000	AUREF - Utility Customer Refunds	\$621.67	0	1205251	1224 BRIDLE DR
12/05/2025	342349	P	999000	AUREF - Utility Customer Refunds	\$1,002.46	0	1205251	2020 KINGSTON RD
12/05/2025	342350	P	999000	AUREF - Utility Customer Refunds	\$45.88	0	1205251	2555 BELLA COOLA LN Apt 346
12/05/2025	342351	P	999000	AUREF - Utility Customer Refunds	\$150.14	0	1205251	32 COSMIC LN
12/05/2025	342352	P	999000	AUREF - Utility Customer Refunds	\$100.60	0	1205251	575 COLUMBIA POINT DR Apt 211
12/05/2025	342353	P	999000	AUREF - Utility Customer Refunds	\$1,434.90	0	1205251	354 HYDRANT METER
12/05/2025	342354	P	999000	AUREF - Utility Customer Refunds	\$529.54	0	1205251	1420 STEVENS DR
12/05/2025	342355	P	999000	AUREF - Utility Customer Refunds	\$289.37	0	1205251	1741 APRIL LOOP
12/05/2025	342356	P	999000	AUREF - Utility Customer Refunds	\$258.25	0	1205251	1202 RICHMOND BLVD
12/05/2025	342357	P	999000	AUREF - Utility Customer Refunds	\$174.77	0	1205251	2312 BELLMEADE CT
12/05/2025	342358	P	999000	AUREF - Utility Customer Refunds	\$172.65	0	1205251	1584 CIMARRON AVE
12/05/2025	342359	P	999000	AUREF - Utility Customer Refunds	\$1,294.40	0	1205251	398 HYDRANT METER
12/05/2025	342360	P	999000	AUREF - Utility Customer Refunds	\$571.47	0	1205251	1460 WESTGATE WAY
12/05/2025	342361	P	999000	AUREF - Utility Customer Refunds	\$924.03	0	1205251	1624 SICILY LN
12/05/2025	342362	P	999000	AUREF - Utility Customer Refunds	\$50.07	0	1205251	1790 LESLIE RD 207
12/05/2025	342363	P	999000	AUREF - Utility Customer Refunds	\$347.73	0	1205251	104 CENTER BLVD
12/05/2025	342364	P	999000	AUREF - Utility Customer Refunds	\$102.60	0	1205251	2437 BRAMASOLE DR
12/05/2025	342365	P	999000	AUREF - Utility Customer Refunds	\$821.82	0	1205251	2648 SANDPIPER LOOP
12/05/2025	342366	P	999000	AUREF - Utility Customer Refunds	\$274.98	0	1205251	89 WALDRON ST
12/05/2025	342367	P	999000	AUREF - Utility Customer Refunds	\$373.95	0	1205251	501 DELAFIELD AVE
12/05/2025	342368	P	999000	AUREF - Utility Customer Refunds	\$573.36	0	1205251	630 BERKSHIRE ST
12/05/2025	342369	P	999000	AUREF - Utility Customer Refunds	\$216.59	0	1205251	402 BARTH AVE
12/05/2025	342370	P	999000	AUREF - Utility Customer Refunds	\$172.38	0	1205251	2151 SHERIDAN PL
12/05/2025	342371	P	999000	AUREF - Utility Customer Refunds	\$2,150.17	0	1205251	2359 FERNDAL AVE
12/05/2025	342372	P	999000	AUREF - Utility Customer Refunds	\$817.25	0	1205251	2401 ALEXANDER AVE
12/05/2025	342373	P	999000	AUREF - Utility Customer Refunds	\$137.53	0	1205251	2894 SALK AVE Apt 163
12/05/2025	342374	P	999000	AUREF - Utility Customer Refunds	\$200.00	0	1205251	201 UNIVERSITY DR Apt 318
12/05/2025	342375	P	999000	AUREF - Utility Customer Refunds	\$213.04	0	1205251	553 MARYSVILLE WAY
12/05/2025	342376	P	999000	AUREF - Utility Customer Refunds	\$175.89	0	1205251	2858 CENTERLINE AVE

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/05/2025	342377	P	999000	AUREF - Utility Customer Refunds	\$306.02	0	1205251	2817 AVRIO AVE
12/05/2025	342378	P	999000	AUREF - Utility Customer Refunds	\$188.33	0	1205251	2811 CENTERLINE AVE
12/05/2025	342379	P	999000	AUREF - Utility Customer Refunds	\$1,201.42	0	1205251	2340 GREENBROOK BLVD
12/05/2025	342380	P	999000	AUREF - Utility Customer Refunds	\$847.45	0	1205251	2433 DAVISON AVE
12/05/2025	342381	P	999000	AUREF - Utility Customer Refunds	\$231.75	0	1205251	1851 JADWIN AVE 313
12/05/2025	342382	P	999000	AUREF - Utility Customer Refunds	\$3,802.28	0	1205251	2363 DAVISON AVE
12/05/2025	342383	P	999000	AUREF - Utility Customer Refunds	\$599.42	0	1205251	913 SANFORD AVE
12/05/2025	342384	P	999000	AUREF - Utility Customer Refunds	\$274.91	0	1205251	1738 CITRUS AVE
12/05/2025	342385	P	999000	AUREF - Utility Customer Refunds	\$193.76	0	1205251	3884 CORVINA ST
12/05/2025	342386	P	999000	AUREF - Utility Customer Refunds	\$767.42	0	1205251	135 SPENGLER ST
12/05/2025	342387	P	999000	AUREF - Utility Customer Refunds	\$352.88	0	1205251	1620 GENOA LN
12/05/2025	342388	P	999000	AUREF - Utility Customer Refunds	\$612.34	0	1205251	1127 SUNSET ST
12/05/2025	342389	P	999000	AUREF - Utility Customer Refunds	\$1,003.61	0	1205251	2154 HOXIE AVE
12/05/2025	342390	P	999000	AUREF - Utility Customer Refunds	\$151.45	0	1205251	522 DOUGLASS AVE
12/05/2025	342391	P	999000	AUREF - Utility Customer Refunds	\$151.07	0	1205251	520 DOUGLASS AVE
12/05/2025	342392	P	999000	AUREF - Utility Customer Refunds	\$274.78	0	1205251	1630 BIRCH AVE
12/05/2025	342393	P	999000	AUREF - Utility Customer Refunds	\$315.31	0	1205251	1301 WRIGHT AVE
12/05/2025	342394	P	999000	AUREF - Utility Customer Refunds	\$189.21	0	1205251	3635 STARDUST ST
12/05/2025	342395	VOID	999000	AUREF - Utility Customer Refunds	\$0.00	288.3	1205251	VOID AFTER UPDATE 12/15/2025
12/05/2025	342396	P	999000	AUREF - Utility Customer Refunds	\$691.40	0	1205251	2250 DAVISON AVE
12/05/2025	342397	P	999000	AUREF - Utility Customer Refunds	\$1,117.85	0	1205251	317 HYDRANT METER
12/05/2025	342398	P	999000	AUREF - Utility Customer Refunds	\$209.44	0	1205251	1231 CAMEO DR
12/05/2025	342399	P	999000	AUREF - Utility Customer Refunds	\$601.83	0	1205251	1201 ACACIA AVE
12/05/2025	342400	P	999000	AUREF - Utility Customer Refunds	\$257.65	0	1205251	2015 BLUE AVE
12/05/2025	342401	P	999000	AUREF - Utility Customer Refunds	\$353.84	0	1205251	2509 ALBEMARLE CT
12/05/2025	342402	P	11432	BDP INDUSTRIES INC	\$3,004.92	0	1205251	Belt press motor
12/05/2025	342403	P	10281	BENTON COUNTY	\$14,481.59	0	1205251	BC WORK CREW OCTOBER 2025
12/05/2025	342404	P	10008	BENTON PUD	\$2,356.36	0	1205251	RATTLESNAKE LEASE - 3RD QTR
12/05/2025	342405	P	32697	BOWMAN CONSULTING GROUP LTD	\$3,410.00	0	1205251	Sewer & SW Financial Plan & Ra
12/05/2025	342406	P	11272	BOYD'S TREE SERVICE LLC	\$9,900.80	0	1205251	Tree Pruning & Vegetation Mana
12/05/2025	342407	P	32620	MARY BROWN-ELMORE	\$87.00	0	1205251	25-333 BROWN-ELMORE LIB CONF 2
12/05/2025	342408	P	31747	BRUCKNER TRUCK SALES INC	\$4,094.00	0	1205251	VEH#3412 WO#78383 STORAGE TRAY
12/05/2025	342409	P	30666	KAYLEE BUNCH	\$74.00	0	1205251	BUNCH INT PROJ MGMT DAY REIMB

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/05/2025	342410	P	10250	CH2O INC	\$73.84	0	1205251	November 2025 boiler testing
12/05/2025	342411	P	10597	CHARTER COMMUNICATIONS	\$599.94	0	1205251	SPECTRUM BUSINESS
12/05/2025	342412	P	10261	CITY OF RICHLAND	\$3,125.27	0	1205251	25-331 Bunch Travel
12/05/2025	342413	P	10261	CITY OF RICHLAND	\$3,360.00	0	1205251	512 SAINT - LEIST - HVAC REBAT
12/05/2025	342414	P	11516	COLEMAN OIL COMPANY	\$5,753.15	0	1205251	LANDFILL - DYE
12/05/2025	342415	P	11486	COYOTE RIDGE CORRECTIONS CENTER	\$577.23	0	1205251	Clean Up Crew Landfill Nov 202
12/05/2025	342416	P	10366	D HITTLE & ASSOCIATES INC	\$2,402.24	0	1205251	SCADA Support 2024, 40-24
12/05/2025	342417	P	11663	D&D TELECOMMUNICATION PROPERTIES LLC	\$752.24	0	1205251	DEC 2025 - INSPIRATION POINT
12/05/2025	342418	P	10139	DEPARTMENT OF ECOLOGY	\$200.00	0	1205251	2026 Wastewater Operator Cert
12/05/2025	342419	P	30207	ERIC J EDWARDS	\$154.05	0	1205251	25-338 CELLEBRITE FORENSICS RE
12/05/2025	342420	P	11115	ELECTRIC POWER SYSTEMS INC	\$20,384.50	0	1205251	Engineering Services for Const
12/05/2025	342421	P	32437	FORD MOTOR COMPANY	\$1,041.24	0	1205251	VEH#2568-78491, VEH#2596-78492
12/05/2025	342422	P	32166	GAMACHE MAINTENANCE LLC	\$768.51	0	1205251	CPMA MONTHLY LAWN MAINTENANCE
12/05/2025	342423	P	31421	GARY A TUCCI	\$16,092.93	0	1205251	October Solar Gen
12/05/2025	342424	P	31715	GENERAL PACIFIC INC	\$476.18	0	1205251	47 COSMIC - DELP - HPWH LOAN
12/05/2025	342425	P	32106	H&L AUTO GLASS LLC	\$35.10	0	1205251	VEH#1234 WO#78386 ROCK CHIP RE
12/05/2025	342426	P	32593	I.C. CONSULTING CORPORATION	\$1,590.00	0	1205251	162-25 Consulting Services-Rei
12/05/2025	342427	P	10506	IJA LIFTING SERVICES INC	\$1,485.22	0	1205251	VEH#5051 WO#78486 ANNUAL SAFET
12/05/2025	342428	P	10406	JUB ENGINEERS INC	\$39,243.70	0	1205251	Battelle Boulevard & Utilities
12/05/2025	342429	P	10063	JACOBS & RHODES INC	\$20,860.00	0	1205251	512 SAINT - LEIST HVAC LOAN
12/05/2025	342430	P	10066	KADLEC REGIONAL MEDICAL CENTER	\$6,611.64	0	1205251	32000136418404 Hutteball RPD M
12/05/2025	342431	P	11667	KENWORTH SALES COMPANY	\$318.97	0	1205251	VEH#3359 WO#77761 EXHAUST PIPE
12/05/2025	342432	P	10298	LN CURTIS & SONS	\$59.86	0	1205251	ARMOR/CARRIERS - PETERSON, RIC
12/05/2025	342433	P	31428	NATIONAL SAFETY INC	\$2,532.98	0	1205251	LOTO signs and breaker locks
12/05/2025	342434	P	32601	OX BODIES INC	\$1,215.43	0	1205251	VEH#6661 WO#78318 PLPM REVERSI
12/05/2025	342435	P	10357	OXARC INC	\$534.15	0	1205251	NITROGEN
12/05/2025	342436	P	31206	CI - PW LLC	\$31.49	0	1205251	Water dispenser rental Decembe
12/05/2025	342437	P	32251	PUMPTech HOLDINGS LLC	\$1,193.17	0	1205251	pump for influent building
12/05/2025	342438	P	32304	RAD TOWING INC	\$378.36	0	1205251	RPD TOW CHARGE CASE # 25-04738
12/05/2025	342439	P	10047	R.D. OFFUTT COMPANY	\$201.42	0	1205251	VEH#6631 WO#78297 FILTERS
12/05/2025	342440	P	31032	TWIN SPRUCE BIRD RANCH INC	\$2,980.00	0	1205251	2025 WINTER WONDERLAND REINDEE
12/05/2025	342441	P	11012	RH2 ENGINEERING INC	\$2,382.97	0	1205251	WWTP Anaerobic Digester Functi
12/05/2025	342442	P	11076	RIO FOLTZ PLLC	\$40,701.30	0	1205251	PROSECUTION SERVICES FOR DECEM

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/05/2025	342443	P	32738	SAM CARBIS SOLUTIONS GROUP LLC	\$1,685.18	0	1205251	FD ROOF LADDER FOR E5060
12/05/2025	342444	P	30630	SMG TRI-CITIES, LLC	\$5,000.00	0	1205251	LTAC 24-001 STEPHENS MG - LIVE
12/05/2025	342445	P	32700	SPEEDY MOVERS	\$1,304.40	0	1205251	2025 Storage for Loft Project
12/05/2025	342446	P	10536	SPRAGUE PEST SOLUTIONS	\$152.48	0	1205251	RPD RANGE PEST CONTROL SERVICE
12/05/2025	342447	P	32266	STATES MANUFACTURING CORPORATION	\$418,693.66	0	1205251	Metalclad Switchgear, CONTRACT
12/05/2025	342448	P	10027	THE PAPE' GROUP	\$1,369.62	0	1205251	FORKLIFT RENTAL FOR LARGE TRAN
12/05/2025	342449	P	32801	DOMINICK YANDEL RAMOS-ROMERO	\$325.01	0	1205251	VEH#3398 WO#78453 VEHICLE DETA
12/05/2025	342450	P	10106	US LINEN & UNIFORM	\$421.88	0	1205251	TABLE CLOTHS
12/05/2025	342451	P	10202	NORTHWEST ONE CALL SUBSURFACE WARNING SYSTEM	\$243.00	0	1205251	Locating Services Nov 2025
12/05/2025	342452	P	32083	WAUSAU EQUIPMENT COMPANY LLC	\$3,365.54	0	1205251	VEH#3412 WO#78383 BOTTOM ANGLE
12/05/2025	342453	P	31680	WOLVERINE WEST LLC	\$7,500.00	0	1205251	2025 Winter Wonderland Pyro Co
12/05/2025	342454	P	32832	YES AND PRODUCTIONS FOUNDATION	\$7,000.00	0	1205251	LTAC24-010 SUMMER MUSICAL CONT
12/10/2025	342455	P	10439	PYC LLC	\$269.55	0	1210251	RPD UNIFORM LAUNDRY NOV
12/10/2025	342456	P	31231	ABM INDUSTRIES INC	\$1,053.62	0	1210251	STATION 74 - POWER WASH
12/10/2025	342457	P	10838	GRIGG ENTERPRISES INC	\$414.72	0	1210251	CITY HALL - CHRISTMAS TREE
12/10/2025	342458	P	999004	AMB REFUND	\$112.81	0	1210251	AMBULANCE REFUND PATIENT OVERP
12/10/2025	342459	P	999004	AMB REFUND	\$1,118.80	0	1210251	AMBULANCE REFUND PATIENT OVERP
12/10/2025	342460	P	999004	AMB REFUND	\$180.00	0	1210251	AMBULANCE REFUND PATIENT OVERP
12/10/2025	342461	P	999004	AMB REFUND	\$122.14	0	1210251	AMBULANCE REFUND PATIENT OVERP
12/10/2025	342462	P	999004	AMB REFUND	\$604.94	0	1210251	AMBULANCE REFUND INSURANCE OVE
12/10/2025	342463	P	999004	AMB REFUND	\$113.72	0	1210251	AMBULNCE REFUND PATIENT OVERPA
12/10/2025	342464	P	999004	AMB REFUND	\$75.00	0	1210251	AMBULANCE REFUND PATIENT OVERP
12/10/2025	342465	P	999004	AMB REFUND	\$100.00	0	1210251	AMBULANCE REFUND PATIENT OVERP
12/10/2025	342466	P	999000	AUREF - Utility Customer Refunds	\$26.13	0	1210251	1323 POTTER AVE
12/10/2025	342467	P	999000	AUREF - Utility Customer Refunds	\$150.88	0	1210251	1323 POTTER AVE
12/10/2025	342468	P	999000	AUREF - Utility Customer Refunds	\$187.66	0	1210251	647 COTTONWOOD DR
12/10/2025	342469	P	999000	AUREF - Utility Customer Refunds	\$20.00	0	1210251	1914 POPLAR ST
12/10/2025	342470	P	999000	AUREF - Utility Customer Refunds	\$334.18	0	1210251	1119 WINSLOW AVE
12/10/2025	342471	P	11079	AUTOZONE STORES LLC	\$25.28	0	1210251	VEH#4300 WO#78397 C BATTERIES
12/10/2025	342472	P	10301	BAVCO	\$56.20	0	1210251	OLD CITY HALL - BACKFLOW PARTS
12/10/2025	342473	P	10281	BENTON COUNTY	\$195,428.57	0	1210251	CUSTODY COSTS OCTOBER 2025
12/10/2025	342474	P	10010	BENTON FRANKLIN HEALTH DISTRICT	\$150.00	0	1210251	RCC BF HEALTH PERMIT FOR 2026
12/10/2025	342475	P	30350	BOOTHE, CHAD	\$78.77	0	1210251	25-393 NWPMA 2025 Conference

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12/10/2025	342476	P	31747	BRUCKNER TRUCK SALES INC	\$571.64	0	1210251	VEH#3417 WO#78465 BACK UP CAME
12/10/2025	342477	P	31344	COLUMBIA BASIN COLLEGE FOUNDATION	\$7,935.23	0	1210251	FALL25TUITION FOSTER,MURILLA,
12/10/2025	342478	P	31177	CENGAGE LEARNING, INC.	\$56.23	0	1210251	LIBRARY MATERIALS -LARGE PRINT
12/10/2025	342479	P	11435	CHAPLAIN SERVICES NETWORK	\$1,500.00	0	1210251	RPD 2025 CHAPLAIN SERVICES CON
12/10/2025	342480	P	10597	CHARTER COMMUNICATIONS	\$339.98	0	1210251	RPD INTERNET ULTRA/STATIC IP 1
12/10/2025	342481	P	10072	CITY OF KENNEWICK	\$332.12	0	1210251	HOME ARP Q3 2025
12/10/2025	342482	P	10261	CITY OF RICHLAND	\$3,724.24	0	1210251	LANDFILL CHARGES - NOV 2025 -
12/10/2025	342483	P	10261	CITY OF RICHLAND	\$939.27	0	1210251	25-393 Boothe NWPMA 2025 Confe
12/10/2025	342484	P	11516	COLEMAN OIL COMPANY	\$21,931.48	0	1210251	FLEET GAS RESALE 12/1 - 12/7
12/10/2025	342485	P	10542	FIANDER & ASSOCIATES LLC	\$945.69	0	1210251	NOV PM 71-76
12/10/2025	342486	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$1,826.80	0	1210251	WINTER WONDERLAND - TREE LIGHT
12/10/2025	342487	P	11044	EWING IRRIGATION PRODUCTS INC	\$346.49	0	1210251	WINTER WONDERLAND
12/10/2025	342488	P	30027	FIRST RESPONDER OUTFITTERS INC	\$544.04	0	1210251	JUMPSUIT - KENNETH MARTIN
12/10/2025	342489	P	32135	BUSINESS INTERIORS OF IDAHO INC	\$8,096.40	0	1210251	OUTDOOR PATIO SPACE TABLES AND
12/10/2025	342490	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$3,477.32	0	1210251	TELEPHONE 12/1/2025-12/31/2025
12/10/2025	342491	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$1,124.78	0	1210251	TELEPHONE 12/1/2025-12/31/2025
12/10/2025	342492	P	11585	GALLS, LLC	\$1,295.07	0	1210251	BADGES
12/10/2025	342493	P	31421	GARY A TUCCI	\$3,789.55	0	1210251	December 2024 Solar Generation
12/10/2025	342494	P	31057	INGRAM INDUSTRIES INC.	\$3,791.18	0	1210251	LIBRARY MATERIALS-PHYSICAL COL
12/10/2025	342495	P	10172	G-A-P SUPPLY CORP DBA	\$24.67	0	1210251	SHOPS 300 - HEATER ELBOW 14
12/10/2025	342496	P	32424	JUSTIFACTS CREDENTIAL VERIFICATION INC	\$2,563.17	0	1210251	2025 EMPLOYMENT BACKGROUND SER
12/10/2025	342497	P	32036	KODY KEATON	\$402.45	0	1210251	REIMB OF 50% FOR FIRE CLASS A
12/10/2025	342498	P	31660	KELLEY CREATE CO	\$4,447.64	0	1210251	PRINTER INK STATION 71
12/10/2025	342499	P	31184	KARIN KENDALL	\$169.18	0	1210251	PLAQUES FOR DICKYS GRANT CELEB
12/10/2025	342500	P	11146	4 FETROWS LLC	\$1,632.13	0	1210251	PHOTOGRAPHY SERVICES CONTRACT
12/10/2025	342501	P	10219	LES SCHWAB TIRE CENTERS OF WASHINGTON INC	\$161.92	0	1210251	VEH#2458 WO#78495 TPMS RELEARN
12/10/2025	342502	P	11199	LIBERTY LAWN & SAW SHOP	\$71.72	0	1210251	WE JOHNSON - FLAIL CHAIN & CHI
12/10/2025	342503	P	10262	LIFE ASSIST INC	\$2,383.49	0	1210251	MED EQUIPMENT
12/10/2025	342504	P	10358	PYE-BARKER FIRE & SAFETY	\$694.09	0	1210251	2765 Einstein Avenue RIC Prope
12/10/2025	342505	P	11046	MP CONSTRUCTION INC	\$6,579.07	0	1210251	Shops 100 - Three Windows in D
12/10/2025	342506	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$2,860.24	0	1210251	VEH#2531 WO#78425 BATTERY
12/10/2025	342507	P	31673	ALBERT J ABREU	\$4,715.75	0	1210251	VEH#3413 WO#78449 ANNUAL DIELE

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/10/2025	342508	P	999011	PARK PARTNERSHIP PROGRAM	\$8,000.00	0	1210251	2025 PPP REACH Foundation Cont
12/10/2025	342509	P	12238	REXEL USA, INC	\$396.91	0	1210251	VOLT & CONTIN TESTER,NUTS AND
12/10/2025	342510	P	32304	RAD TOWING INC	\$322.84	0	1210251	VEH#2499 WO#78399 TOW TO CITY
12/10/2025	342511	P	10047	R.D. OFFUTT COMPANY	\$3,118.00	0	1210251	VEH#6685 WO#78382 ROOF
12/10/2025	342512	P	30491	BRENDA J RODGERS	\$142.50	0	1210251	REIMB FOR FUEL AT WILDCAT FIRE
12/10/2025	342513	P	12462	ROYAL ARMS INTERNATIONAL INC	\$819.00	0	1210251	SWAT BREACHING SHOTGUN
12/10/2025	342514	P	32511	SILKE COMMUNICATIONS SOLUTIONS INC	\$1,607.26	0	1210251	KEYPAD RADIOS FOR RADIO SHOP
12/10/2025	342515	P	10440	SOLID WASTE SYSTEMS INC	\$6,291.23	0	1210251	VEH#3396 WO#78439 ROLLER ASSY
12/10/2025	342516	P	31817	SPEAKWRITE LLC	\$28.25	0	1210251	RPD TRANSCRIPTION SERVICE NOV
12/10/2025	342517	P	10536	SPRAGUE PEST SOLUTIONS	\$1,051.16	0	1210251	Pest Management for Fiber Hut
12/10/2025	342518	P	10393	STONEWAY ELECTRIC SUPPLY	\$525.40	0	1210251	WINTER WONDERLAND
12/10/2025	342519	P	12167	SUMURI LLC	\$13,998.39	0	1210251	FORENSIC COMPUTER LAB FIELD LA
12/10/2025	342520	P	10900	SUNBELT RENTALS INC	\$913.29	0	1210251	WINTER WONDERLAND - LOG SPLITT
12/10/2025	342521	P	32129	SWARCO MCCAIN INC	\$23,692.13	0	1210251	No Traffic System Quote
12/10/2025	342522	P	10961	TACOMA SCREW PRODUCTS INC	\$44.06	0	1210251	RPD - CARPENTRY
12/10/2025	342523	P	31735	BUNKER TRI-CITIES LLC	\$6,446.37	0	1210251	FIRE INSPECTOR WINTER COAT - A
12/10/2025	342524	P	30813	CLOUDBURST CONSULTING GROUP INC	\$121.50	0	1210251	OCT 2025 RICHLAND CON PLAN UPD
12/10/2025	342525	P	10027	THE PAPE' GROUP	\$5,135.87	0	1210251	VEH#3344-A WO#78207 REPAIR TOR
12/10/2025	342526	P	10481	WEST PUBLISHING CORPORATION	\$2,878.52	0	1210251	ONLINE/SOFTWARE SUBSCRIPTION C
12/10/2025	342527	P	10642	SIRJMR INC	\$362.66	0	1210251	RPD COFFEE DELIVERY NOV
12/10/2025	342528	P	10128	THE MCCLATCHY COMPANY	\$4,390.05	0	1210251	IPL0286236 NOT PUB HEARING ROW
12/10/2025	342529	P	10335	TRI CITY DEVELOPMENT COUNCIL	\$2,357.14	0	1210251	Agreement for Shoreline Reconv
12/10/2025	342530	P	10106	US LINEN & UNIFORM	\$30.91	0	1210251	RPD TOWEL DELIVERY 12/2/25
12/10/2025	342531	P	10860	VERIZON COMMUNICATIONS INC	\$200.17	0	1210251	Verizon Fire Lifepacks - Novem
12/10/2025	342532	P	31462	WELLABLE LLC	\$450.00	0	1210251	WELLNESS CHALLENGE PLATFORM #3
12/10/2025	342533	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$208.76	0	1210251	VEH#6607 WO#78435 REPLACE JOYS
12/10/2025	342534	P	10267	WSF, LLC	\$655.77	0	1210251	VEH#3350 WO#78438 GUIDE KIT
12/10/2025	342535	P	32779	WILLYGOAT LLC	\$13,282.03	0	1210251	George Prout Pool - Shade Stru
12/10/2025	342536	P	10194	XEROX CORPORATION	\$10.87	0	1210251	7HB-469027 DECEMBER 2025 BASE
12/10/2025	342537	P	12483	ZOLL MEDICAL SUPPLY	\$2,337.99	0	1210251	4 ECG RECTANGULAR ELECTRODES,
12/12/2025	342538	P	10838	GRIGG ENTERPRISES INC	\$1,190.89	0	1212251	Tools for truck 2496
12/12/2025	342539	P	10644	ANIXTER INC	\$3,587.10	0	1212251	Meter Misc
12/12/2025	342540	P	10317	APOLLO SHEET METAL INC	\$600.00	0	1212251	300 Col Pt Dr - Nemeth - HVAC

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/12/2025	342541	P	10670	ARROW CONSTRUCTION HOLDINGS LLC	\$699.58	0	1212251	Quickjoint for asphalt project
12/12/2025	342542	P	10367	BANK OF AMERICA	\$2,925.95	0	1212251	BANK ANALYSIS FEES
12/12/2025	342543	P	11037	AMBRO INC	\$49.94	0	1212251	Batteries for Backwash UPS at
12/12/2025	342544	P	10301	BAVCO	\$194.14	0	1212251	Repair to Sewer Lift Station
12/12/2025	342545	P	10518	BEAVER BARK & ROCK	\$130.40	0	1212251	UPTOWN - TREE WELLS FILL DIRT
12/12/2025	342546	P	10207	BENTON COUNTY AUDITOR	\$40.00	0	1212251	Images
12/12/2025	342547	P	10009	COUNTY OF BENTON	\$163,171.60	0	1212251	BENTON COUNTY OFFICE OF PUBLIC
12/12/2025	342548	P	10009	COUNTY OF BENTON	\$227.28	0	1212251	PROPERTY TAX 2025 - 2566 HENDE
12/12/2025	342549	P	10009	COUNTY OF BENTON	\$435.63	0	1212251	CRIME VICTIMS BCDC NOVEMBER 25
12/12/2025	342550	P	10010	BENTON FRANKLIN HEALTH DISTRICT	\$4,320.00	0	1212251	Water Sampling Analysis Nov 20
12/12/2025	342551	P	10008	BENTON PUD	\$3,868.86	0	1212251	2025 Pre-notification Tree Tri
12/12/2025	342552	P	10158	BENTON RURAL ELECTRIC ASSOCIATION	\$3,041.77	0	1212251	Kennedy Booster Station
12/12/2025	342553	P	31967	BETHEL COLLEGE	\$2,750.00	0	1212251	A DAY WITH BIRDS RPL LOBBY TRA
12/12/2025	342554	P	11778	DSD CAPITAL LLC	\$141.70	0	1212251	Outhouse for Landfill Nov 2025
12/12/2025	342555	P	32697	BOWMAN CONSULTING GROUP LTD	\$10,171.35	0	1212251	22-22 COSA AND FINANCIAL ANALY
12/12/2025	342556	P	11272	BOYD'S TREE SERVICE LLC	\$6,149.73	0	1212251	Tree Pruning & Vegetation Mana
12/12/2025	342557	P	31841	CAMPBELL & COMPANY SERVICE CORPORATION	\$600.00	0	1212251	2353 Snohomish - Dasqupta - HV
12/12/2025	342558	P	10026	CASCADE NATURAL GAS CORP	\$21.70	0	1212251	110 Saint
12/12/2025	342559	P	10072	CITY OF KENNEWICK	\$3,055.54	0	1212251	JULY THRU OCT 31, 2025 HOME DP
12/12/2025	342560	P	10261	CITY OF RICHLAND	\$34.25	0	1212251	Hydrant Meter Water Usage LG T
12/12/2025	342561	P	10261	CITY OF RICHLAND	\$17,126.52	0	1212251	WWTP biosolids November 2025
12/12/2025	342562	P	10261	CITY OF RICHLAND	\$1,528.07	0	1212251	25-305 HUPF FBI LEEDA CLI SPOK
12/12/2025	342563	P	10261	CITY OF RICHLAND	\$600.00	0	1212251	110 Thayer Dr - Jepsen - HVAC
12/12/2025	342564	P	31360	COMMONSTREET CONSULTING LLC	\$17,795.94	0	1212251	Downtown Connectivity ROW Serv
12/12/2025	342565	P	999014	CONSERVATION REBATES	\$2,042.21	0	1212251	5069 Ava Way - Comm Lighting R
12/12/2025	342566	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$3,355.22	0	1212251	SHOPS 100 - FACILITIES SHOP TO
12/12/2025	342567	P	11169	EFFICIENCY SOLUTIONS LLC	\$7,597.00	0	1212251	C07-21 COMMERCIAL ENERGY EFFIC
12/12/2025	342568	P	31491	ELLISON EARTHWORKS LLC	\$361,405.41	0	1212251	South GWW Intersection Improve
12/12/2025	342569	P	32527	ENERGY WEST LLC	\$10,545.00	0	1212251	New Large Single Loads & Power
12/12/2025	342570	P	11762	ENTERPRISE HOLDINGS INC	\$2,503.90	0	1212251	25-338EDWARDS, 25-391VENEMA, R
12/12/2025	342571	P	11044	EWING IRRIGATION PRODUCTS INC	\$567.27	0	1212251	WINTER WONDERLAND - LIGHTED VE
12/12/2025	342572	P	10268	FEDERAL EXPRESS CORP	\$219.50	0	1212251	Lab samples to ALS, equip retu
12/12/2025	342573	P	10315	FERGUSON US HOLDINGS INC	\$2,617.44	0	1212251	24 DI C110 125# BLND FLG/STAR

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/12/2025	342574	P	10315	FERGUSON US HOLDINGS INC	\$27,917.40	0	1212251	RCC - PLUMBING SINK REPAIR
12/12/2025	342575	P	30027	FIRST RESPONDER OUTFITTERS INC	\$598.39	0	1212251	JUMPSUIT - DE LA RIVA
12/12/2025	342576	P	10050	GENERAL PACIFIC INC	\$124,343.90	0	1212251	Primary Wire
12/12/2025	342577	P	31715	GENERAL PACIFIC INC	\$9,000.00	0	1212251	Nov Hybrid Water Heater - 5 Re
12/12/2025	342578	P	10046	HD FOWLER CO	\$39,963.64	0	1212251	CREDIT 4X2 IP TAPT BLIND FLANG
12/12/2025	342579	P	32125	HD SUPPLY INC	\$671.59	0	1212251	Lab supplies - volatile acids
12/12/2025	342580	P	11813	HERC RENTALS INC	\$5,500.41	0	1212251	Propane for equipment
12/12/2025	342581	P	30560	INTERMOUNTAIN LOCK AND SECURITY SUPPLY	\$36.92	0	1212251	SHOPS 300 - SPRING HINGE REPLA
12/12/2025	342582	P	31057	INGRAM INDUSTRIES INC.	\$3,176.54	0	1212251	LIBRARY MATERIALS - PHYSICAL C
12/12/2025	342583	P	10063	JACOBS & RHODES INC	\$19,936.71	0	1212251	110 Thayer - Jepsen - HVAC Loa
12/12/2025	342584	P	31395	JACOBS ENGINEERING GROUP INC.	\$50,198.06	0	1212251	SR240/Aaron Drive Intersection
12/12/2025	342585	P	31543	JORDAN MECHANICAL GROUP LLC	\$9,768.33	0	1212251	Commercial HVAC Installation i
12/12/2025	342586	P	32521	K&L GATES LLP	\$16,057.62	0	1212251	Federal Policy Representation
12/12/2025	342587	P	31660	KELLEY CREATE CO	\$161.04	0	1212251	XEROX/XERC8155/H2 #KC31628 (10
12/12/2025	342588	P	31660	KELLEY CREATE CO	\$3,358.33	0	1212251	COPIER SERVICES 11/17-12/16/25
12/12/2025	342589	P	10071	KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY	\$271.11	0	1212251	RCC - WATER HEATER REPLACEMENT
12/12/2025	342590	P	10285	KENNEWICK IRRIGATION DISTRICT	\$350.00	0	1212251	Crossing Permit Badger East
12/12/2025	342591	P	32797	KIEMLE & HAGOOD CO	\$1,800.00	0	1212251	Dec 2025 Property Management a
12/12/2025	342592	P	32092	LOOMIS ARMORED US LLC	\$1,405.44	0	1212251	ARMORED CAR SERVICE NOVEMBER 2
12/12/2025	342593	P	32835	LUKE BASILE	\$250.00	0	1212251	Winter Wonderland Kickoff - Li
12/12/2025	342594	P	32442	MCCULLOUGH HILL PLLC	\$495.00	0	1212251	CITY OF RICHLAND-GENERAL ENVIR
12/12/2025	342595	P	11652	MENKE JACKSON BEYER LLP	\$1,264.00	0	1212251	ACCOUNT #471 - RICHLAND HOUSIN
12/12/2025	342596	P	32596	MIDLAND SCIENTIFIC INC	\$721.50	0	1212251	Lab supplies - Ammonia and Vol
12/12/2025	342597	P	10660	MILNE NAIL, POWER TOOL & REPAIR	\$559.67	0	1212251	8" Magnetic Billet Laser Johns
12/12/2025	342598	P	32627	LORAIN DANIEL	\$5,040.00	0	1212251	Design for Cityview & Truman B
12/12/2025	342599	VOID	32538	THE REDTAIL TEAM LLC	\$0.00	321.63	1212251	VOID AFTER UPDATE 12/22/2025
12/12/2025	342600	P	32444	MIRIAM TECHNOLOGIES INC	\$815.25	0	1212251	WEBCHECK SERVICE NOVEMBER 2025
12/12/2025	342601	P	10358	PYE-BARKER FIRE & SAFETY	\$252.64	0	1212251	2770 SALK - FIRE ALARM MONITOR
12/12/2025	342602	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$1,013.48	0	1212251	VEH#3374 WO#78521 FILTER
12/12/2025	342603	P	31428	NATIONAL SAFETY INC	\$525.56	0	1212251	Prem Blk Series Surv Vst Lime
12/12/2025	342604	P	10263	NORCO INC	\$435.24	0	1212251	MSA GAS, 34L
12/12/2025	342605	P	30272	CLEAN CONCEPTS GROUP, INC	\$180.14	0	1212251	Pump up foamers for struvite a
12/12/2025	342606	P	32250	ODP BUSINESS SOLUTIONS LLC	\$28.24	0	1212251	BUSINESS CARDS FOR CUSTOMER SE

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/12/2025	342607	P	10981	OIL RE-REFINING CO	\$537.00	0	1212251	Recycled Oil Hauled 12/8/25
12/12/2025	342608	P	10357	OXARC INC	\$299.65	0	1212251	NITRONGEN
12/12/2025	342609	P	31206	CI - PW LLC	\$16.29	0	1212251	Weekly water delivery
12/12/2025	342610	P	10862	PARAMETRIX INC	\$4,744.95	0	1212251	2025 Landfill Environmental Mo
12/12/2025	342611	P	10232	PERFECTION GLASS INC	\$1,616.00	0	1212251	1942 Cypress - Urza - Window R
12/12/2025	342612	P	12238	REXEL USA, INC	\$10.47	0	1212251	SHOPS 300 - TEMP HEATER WIRNG
12/12/2025	342613	P	11258	PRATER ELECTRIC INC	\$219,574.00	0	1212251	Stevens Dr Sub Exp & Bank 1 Co
12/12/2025	342614	P	32304	RAD TOWING INC	\$851.30	0	1212251	RPD TOW CHARGE CASE # 25-04886
12/12/2025	342615	P	11136	RICHARD SCHURFELD	\$258.00	0	1212251	PORTAL SERVICE LOCATES NOVEMBE
12/12/2025	342616	P	32515	JOSEPH POSTON	\$130.00	0	1212251	DOT PHYSICAL: DAMIAN MENDOZA
12/12/2025	342617	P	10939	RETAIL LOCKBOX INC	\$3,227.02	0	1212251	UB PAYMENT PROCESSING NOVEMBER
12/12/2025	342618	P	11012	RH2 ENGINEERING INC	\$12,408.12	0	1212251	Tapteal 2 Truman Ave Pump Stat
12/12/2025	342619	P	32762	RICE FERGUS MILLER INC	\$11,331.25	0	1212251	Richland PD Programming and Ma
12/12/2025	342620	P	11363	RODDA PAINT CO	\$53.96	0	1212251	RCC - PAINTING
12/12/2025	342621	P	11347	SANDY'S TROPHIES INC	\$346.05	0	1212251	RETIREMENT PLAQUE FOR SAMUEL G
12/12/2025	342622	P	11098	SCHINDLER ELEVATOR CORPORATION	\$165.09	0	1212251	Chair Lift Inspection - 110 Sa
12/12/2025	342623	P	10536	SPRAGUE PEST SOLUTIONS	\$132.33	0	1212251	PEST CONTROL SVCS - NOVEMBER
12/12/2025	342624	P	10393	STONEWAY ELECTRIC SUPPLY	\$1,375.09	0	1212251	JOHN DAM PLAZA - PEDESTAL REPL
12/12/2025	342625	P	10900	SUNBELT RENTALS INC	\$166.75	0	1212251	EQUIP RENTAL - LIBRARY - MANLI
12/12/2025	342626	P	32817	SUNSTATE EQUIPMENT CO LLC	\$1,650.00	0	1212251	Competent Person Training - CP
12/12/2025	342627	P	32129	SWARCO MCCAIN INC	\$1,689.00	0	1212251	No Traffic System Quote
12/12/2025	342628	P	10961	TACOMA SCREW PRODUCTS INC	\$159.72	0	1212251	CITY HALL - MAKE UP AIR UNIT
12/12/2025	342629	P	11166	TAPANI INC	\$193,730.58	0	1212251	Tapteal 2 Truman Ave Pump Stat
12/12/2025	342630	P	11771	TOTAL COLLISION AND INJURY CARE LLC	\$150.00	0	1212251	DOT PHYSICAL: ROBIE
12/12/2025	342631	P	12054	TRANSPO GROUP USA, INC	\$60,868.50	0	1212251	Central Richland Active Transp
12/12/2025	342632	P	32570	TRIPEPI, SMITH & ASSOCIATES, INC	\$9,250.00	0	1212251	Citywide Strategic Communicati
12/12/2025	342633	P	31667	UNITEC CORPORATION	\$1,325.05	0	1212251	Industrial Scale Services 11/1
12/12/2025	342634	P	10302	UNIVAR SOLUTIONS USA LLC	\$761.18	0	1212251	SOD HYPO 12.5% LIQUICHLOR
12/12/2025	342635	P	10793	UPTOWN BUSINESS IMPROVEMENT DISTRICT BOARD	\$4,000.00	0	1212251	BLRF 2025-104 APPROVED PROJECT
12/12/2025	342636	P	10512	US BANK N A	\$332.00	0	1212251	NOVEMBER 2025 POOLED INVESTMEN
12/12/2025	342637	P	32653	CARLOS VALENZUELA	\$231.00	0	1212251	Reimb for Operator exam/app fe
12/12/2025	342638	P	32307	CLAIRE VENEMA	\$85.94	0	1212251	25-391 VENEMA TOC CON 2025 SAN
12/12/2025	342639	P	10860	VERIZON COMMUNICATIONS INC	\$751.00	0	1212251	150-25 VERIZON HOTSPOTS - LIBR

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/12/2025	342640	P	10860	VERIZON COMMUNICATIONS INC	\$1,093.14	0	1212251	CELL PHONES 10/07-11/06/25
12/12/2025	342641	P	10173	WASHINGTON STATE TREASURER	\$32,476.49	0	1212251	11/25 FINES & FORFEITURES BC
12/12/2025	342642	P	12121	WEG TRANSFORMERS USA LLC	\$67,235.30	0	1212251	3 PH Transformers - WEG
12/17/2025	342643	P	10838	GRIGG ENTERPRISES INC	\$62.57	0	1217251	UPTOWN - TREE REMOVAL
12/17/2025	342644	P	32626	ALL SERVICE ASPHALT LLC	\$4,769.21	0	1217251	All Service Asphalt Patch
12/17/2025	342645	P	11481	ALLIED ENVELOPE	\$3,282.96	0	1217251	Stock Envelopes
12/17/2025	342646	P	32807	AMAZON CAPITAL SERVICES INC	\$28.75	0	1217251	Bucket Jockey for Power Ops
12/17/2025	342647	P	30293	JON AMUNDSON	\$130.00	0	1217251	TOUR OF OREGON POLICE FACILITI
12/17/2025	342648	P	10537	APOLLO INC	\$1,284,462.22	0	1217251	HR Landfill Ph2 Expansion Phas
12/17/2025	342649	P	31205	VESTIS GROUP INC	\$528.77	0	1217251	LINEN CHARGES NOVEMBER FOR WAS
12/17/2025	342650	P	10547	ARBAUGH & ASSOCIATES INC	\$3,500.00	0	1217251	Contract Fees: November 2025
12/17/2025	342651	P	31678	AT&T CORP	\$69.82	0	1217251	FAX LINES 10/22-11/21/25
12/17/2025	342652	P	999000	AUREF - Utility Customer Refunds	\$322.60	0	1217251	321 HYDRANT METER
12/17/2025	342653	P	999000	AUREF - Utility Customer Refunds	\$109.57	0	1217251	250 GAGE BLVD 2121
12/17/2025	342654	P	999000	AUREF - Utility Customer Refunds	\$7.51	0	1217251	1435 RICHE CT
12/17/2025	342655	P	999000	AUREF - Utility Customer Refunds	\$158.74	0	1217251	395 BRADLEY BLVD Apt 135
12/17/2025	342656	P	999000	AUREF - Utility Customer Refunds	\$82.06	0	1217251	1845 LESLIE RD G96
12/17/2025	342657	P	999000	AUREF - Utility Customer Refunds	\$1,247.75	0	1217251	323 HYDRANT METER
12/17/2025	342658	P	999000	AUREF - Utility Customer Refunds	\$818.34	0	1217251	142 OAKLAND ST
12/17/2025	342659	P	999000	AUREF - Utility Customer Refunds	\$158.74	0	1217251	309 GREENTREE CT 4
12/17/2025	342660	P	999000	AUREF - Utility Customer Refunds	\$111.51	0	1217251	2894 SALK AVE Apt 173
12/17/2025	342661	P	999000	AUREF - Utility Customer Refunds	\$100.40	0	1217251	1851 JADWIN AVE 413
12/17/2025	342662	P	999000	AUREF - Utility Customer Refunds	\$1,649.79	0	1217251	1020 COTTONWOOD DR
12/17/2025	342663	P	999000	AUREF - Utility Customer Refunds	\$193.51	0	1217251	1878 FOWLER ST 58
12/17/2025	342664	P	999000	AUREF - Utility Customer Refunds	\$54.27	0	1217251	3003 QUEENSGATE DR Apt 243
12/17/2025	342665	P	999000	AUREF - Utility Customer Refunds	\$149.70	0	1217251	200 WALDRON ST 23
12/17/2025	342666	P	999000	AUREF - Utility Customer Refunds	\$2.70	0	1217251	1001 WILLARD AVE
12/17/2025	342667	P	999000	AUREF - Utility Customer Refunds	\$155.94	0	1217251	1237 COUNTRY RIDGE DR
12/17/2025	342668	P	999000	AUREF - Utility Customer Refunds	\$179.88	0	1217251	230 BATTELLE BLVD Apt 113
12/17/2025	342669	P	999000	AUREF - Utility Customer Refunds	\$3.40	0	1217251	913 COTTONWOOD DR
12/17/2025	342670	P	999000	AUREF - Utility Customer Refunds	\$1.70	0	1217251	403 BARTH AVE
12/17/2025	342671	P	999000	AUREF - Utility Customer Refunds	\$3.12	0	1217251	205 DAVENPORT ST
12/17/2025	342672	P	999000	AUREF - Utility Customer Refunds	\$2.55	0	1217251	805 WRIGHT AVE

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/17/2025	342673	P	999000	AUREF - Utility Customer Refunds	\$8.37	0	1217251	3003 QUEENSGATE DR Apt 326
12/17/2025	342674	P	999000	AUREF - Utility Customer Refunds	\$140.20	0	1217251	395 BRADLEY BLVD Apt 333
12/17/2025	342675	P	999000	AUREF - Utility Customer Refunds	\$787.98	0	1217251	624 BIRCH AVE
12/17/2025	342676	P	999000	AUREF - Utility Customer Refunds	\$90.09	0	1217251	1900 STEVENS DR 303
12/17/2025	342677	P	999000	AUREF - Utility Customer Refunds	\$77.81	0	1217251	2513 DUPORTAIL ST Apt 148
12/17/2025	342678	P	999000	AUREF - Utility Customer Refunds	\$29.30	0	1217251	2895 PAULING AVE Apt 222
12/17/2025	342679	P	999000	AUREF - Utility Customer Refunds	\$0.85	0	1217251	1005 THAYER DR
12/17/2025	342680	P	999000	AUREF - Utility Customer Refunds	\$1,460.65	0	1217251	301 HYDRANT METER
12/17/2025	342681	P	999000	AUREF - Utility Customer Refunds	\$3.50	0	1217251	420 DOUGLASS AVE
12/17/2025	342682	P	999000	AUREF - Utility Customer Refunds	\$0.90	0	1217251	477 HERITAGE HILLS DR
12/17/2025	342683	P	999000	AUREF - Utility Customer Refunds	\$3.77	0	1217251	1638 ALDER AVE
12/17/2025	342684	P	999000	AUREF - Utility Customer Refunds	\$4.78	0	1217251	25 VALLEYVIEW CIR
12/17/2025	342685	P	999000	AUREF - Utility Customer Refunds	\$91.77	0	1217251	742 RIO VISTA LOOP
12/17/2025	342686	P	999000	AUREF - Utility Customer Refunds	\$2.70	0	1217251	1605 MCPHERSON AVE
12/17/2025	342687	P	999000	AUREF - Utility Customer Refunds	\$25.53	0	1217251	490 WELLSIAN WAY
12/17/2025	342688	P	999000	AUREF - Utility Customer Refunds	\$60.68	0	1217251	2100 BELLERIVE DR R189
12/17/2025	342689	P	999000	AUREF - Utility Customer Refunds	\$1.62	0	1217251	318 CANYON ST
12/17/2025	342690	P	999000	AUREF - Utility Customer Refunds	\$2.70	0	1217251	2369 DELLE CELLE DR
12/17/2025	342691	P	999000	AUREF - Utility Customer Refunds	\$0.12	0	1217251	1320 WRIGHT AVE
12/17/2025	342692	P	999000	AUREF - Utility Customer Refunds	\$4.03	0	1217251	703 DOWNING ST
12/17/2025	342693	P	999000	AUREF - Utility Customer Refunds	\$1,478.38	0	1217251	2940 GEORGE WASHINGTON WAY
12/17/2025	342694	P	999000	AUREF - Utility Customer Refunds	\$38.01	0	1217251	240 BATTELLE BLVD Apt 438
12/17/2025	342695	P	999000	AUREF - Utility Customer Refunds	\$80.11	0	1217251	395 BRADLEY BLVD Apt 242
12/17/2025	342696	P	999000	AUREF - Utility Customer Refunds	\$38.41	0	1217251	1529 COLUMBIA PARK TRL Apt 119
12/17/2025	342697	P	999000	AUREF - Utility Customer Refunds	\$82.36	0	1217251	160 VAN GIESEN ST 305
12/17/2025	342698	P	999000	AUREF - Utility Customer Refunds	\$912.87	0	1217251	701 CEDAR AVE
12/17/2025	342699	P	999000	AUREF - Utility Customer Refunds	\$829.38	0	1217251	2105 TORBETT ST
12/17/2025	342700	P	999000	AUREF - Utility Customer Refunds	\$1,535.94	0	1217251	38 VISTA CT
12/17/2025	342701	P	999000	AUREF - Utility Customer Refunds	\$747.96	0	1217251	1901 WILLIAMS BLVD
12/17/2025	342702	P	999000	AUREF - Utility Customer Refunds	\$896.31	0	1217251	520 BERKSHIRE ST
12/17/2025	342703	P	999000	AUREF - Utility Customer Refunds	\$117.99	0	1217251	227 UNIVERSITY DR Apt 106
12/17/2025	342704	P	999000	AUREF - Utility Customer Refunds	\$3.18	0	1217251	202 FALLEY ST
12/17/2025	342705	P	999000	AUREF - Utility Customer Refunds	\$3.53	0	1217251	1420 PERKINS AVE

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/17/2025	342706	P	999000	AUREF - Utility Customer Refunds	\$2.18	0	1217251	4099 BARBERA ST
12/17/2025	342707	P	999000	AUREF - Utility Customer Refunds	\$19.14	0	1217251	608 MEADOWS DR S
12/17/2025	342708	P	999000	AUREF - Utility Customer Refunds	\$4.25	0	1217251	909 COTTONWOOD DR
12/17/2025	342709	P	999000	AUREF - Utility Customer Refunds	\$1.70	0	1217251	1402 THAYER DR
12/17/2025	342710	P	999000	AUREF - Utility Customer Refunds	\$140.07	0	1217251	250 GAGE BLVD 4083
12/17/2025	342711	P	999000	AUREF - Utility Customer Refunds	\$0.21	0	1217251	1529 MCPHERSON AVE
12/17/2025	342712	P	999000	AUREF - Utility Customer Refunds	\$208.06	0	1217251	250 GAGE BLVD 4045
12/17/2025	342713	P	999000	AUREF - Utility Customer Refunds	\$56.10	0	1217251	304 ROSSELL AVE
12/17/2025	342714	P	999000	AUREF - Utility Customer Refunds	\$0.38	0	1217251	469 TANGLEWOOD DR
12/17/2025	342715	P	999000	AUREF - Utility Customer Refunds	\$787.98	0	1217251	404 GOETHALS DR
12/17/2025	342716	P	999000	AUREF - Utility Customer Refunds	\$731.40	0	1217251	2725 GLEN RD
12/17/2025	342717	P	999000	AUREF - Utility Customer Refunds	\$2,000.00	0	1217251	1529 COLUMBIA PARK TRL Apt 329
12/17/2025	342718	P	999000	AUREF - Utility Customer Refunds	\$1,439.15	0	1217251	333 HYDRANT METER
12/17/2025	342719	P	999000	AUREF - Utility Customer Refunds	\$756.24	0	1217251	1215 CEDAR AVE
12/17/2025	342720	P	999000	AUREF - Utility Customer Refunds	\$3.40	0	1217251	1419 COWICHE CT
12/17/2025	342721	P	999000	AUREF - Utility Customer Refunds	\$27.41	0	1217251	2555 DUPORTAIL ST A304
12/17/2025	342722	P	999000	AUREF - Utility Customer Refunds	\$2.70	0	1217251	504 BLUE ST
12/17/2025	342723	P	999000	AUREF - Utility Customer Refunds	\$2.86	0	1217251	1318 PERKINS AVE
12/17/2025	342724	P	999000	AUREF - Utility Customer Refunds	\$8.20	0	1217251	326 DELAFIELD AVE
12/17/2025	342725	P	999000	AUREF - Utility Customer Refunds	\$427.82	0	1217251	1900 STEVENS DR 725
12/17/2025	342726	P	999000	AUREF - Utility Customer Refunds	\$32.83	0	1217251	1876 FOWLER ST 208
12/17/2025	342727	P	999000	AUREF - Utility Customer Refunds	\$2.70	0	1217251	1444 TUSCANY PL
12/17/2025	342728	P	999000	AUREF - Utility Customer Refunds	\$102.12	0	1217251	2025 DAVISON AVE
12/17/2025	342729	P	999000	AUREF - Utility Customer Refunds	\$31.43	0	1217251	1529 COLUMBIA PARK TRL Apt 107
12/17/2025	342730	P	999000	AUREF - Utility Customer Refunds	\$182.62	0	1217251	230 BATTELLE BLVD Apt 216
12/17/2025	342731	P	999000	AUREF - Utility Customer Refunds	\$1.70	0	1217251	1729 HOXIE AVE
12/17/2025	342732	P	999000	AUREF - Utility Customer Refunds	\$136.40	0	1217251	2100 BELLERIVE DR DD36
12/17/2025	342733	P	999000	AUREF - Utility Customer Refunds	\$3.40	0	1217251	2026 BLUE AVE
12/17/2025	342734	P	999000	AUREF - Utility Customer Refunds	\$134.72	0	1217251	2100 BELLERIVE DR U210
12/17/2025	342735	P	999000	AUREF - Utility Customer Refunds	\$0.82	0	1217251	69 BREMMER ST
12/17/2025	342736	P	999000	AUREF - Utility Customer Refunds	\$4.76	0	1217251	108 GOETHALS DR
12/17/2025	342737	P	999000	AUREF - Utility Customer Refunds	\$1.70	0	1217251	3014 SONORAN DR
12/17/2025	342738	P	999000	AUREF - Utility Customer Refunds	\$3.65	0	1217251	1206 FUJI WAY

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/17/2025	342739	P	999000	AUREF - Utility Customer Refunds	\$1.70	0	1217251	343 ADAIR DR
12/17/2025	342740	P	999000	AUREF - Utility Customer Refunds	\$1,670.49	0	1217251	2537 HARRIS AVE
12/17/2025	342741	P	999000	AUREF - Utility Customer Refunds	\$3.80	0	1217251	1506 DESERT SPRINGS AVE
12/17/2025	342742	P	999000	AUREF - Utility Customer Refunds	\$3.47	0	1217251	1324 FARRELL LN
12/17/2025	342743	P	999000	AUREF - Utility Customer Refunds	\$0.95	0	1217251	255 THYME CIR
12/17/2025	342744	P	999000	AUREF - Utility Customer Refunds	\$587.19	0	1217251	1142 FOXTROT LN
12/17/2025	342745	P	999000	AUREF - Utility Customer Refunds	\$1.70	0	1217251	350 SANFORD AVE
12/17/2025	342746	P	999000	AUREF - Utility Customer Refunds	\$179.57	0	1217251	2550 DUPORTAIL ST F232
12/17/2025	342747	P	999000	AUREF - Utility Customer Refunds	\$108.64	0	1217251	1922 GEORGE WASHINGTON WAY 6
12/17/2025	342748	P	999000	AUREF - Utility Customer Refunds	\$263.28	0	1217251	1427 POTTER AVE
12/17/2025	342749	P	999000	AUREF - Utility Customer Refunds	\$1.36	0	1217251	130 HIGH MEADOWS ST
12/17/2025	342750	P	999000	AUREF - Utility Customer Refunds	\$366.78	0	1217251	538 MEADOW HILLS DR
12/17/2025	342751	P	999000	AUREF - Utility Customer Refunds	\$34.25	0	1217251	393 HYDRANT METER
12/17/2025	342752	P	999000	AUREF - Utility Customer Refunds	\$2.55	0	1217251	1014 MCPHERSON AVE
12/17/2025	342753	P	999000	AUREF - Utility Customer Refunds	\$895.62	0	1217251	1339 HAINS AVE
12/17/2025	342754	P	999000	AUREF - Utility Customer Refunds	\$0.85	0	1217251	1517 BUTTERNUT AVE
12/17/2025	342755	P	999000	AUREF - Utility Customer Refunds	\$774.18	0	1217251	432 COLUMBIA PARK TRL
12/17/2025	342756	P	999000	AUREF - Utility Customer Refunds	\$127.33	0	1217251	451 WESTCLIFFE BLVD Apt G252
12/17/2025	342757	P	999000	AUREF - Utility Customer Refunds	\$4.36	0	1217251	1770 LESLIE RD 101
12/17/2025	342758	P	999000	AUREF - Utility Customer Refunds	\$0.90	0	1217251	4646 CORVINA ST
12/17/2025	342759	P	999000	AUREF - Utility Customer Refunds	\$519.57	0	1217251	2701 VAN GIESEN ST
12/17/2025	342760	P	999000	AUREF - Utility Customer Refunds	\$4.23	0	1217251	1845 LESLIE RD A156
12/17/2025	342761	P	999000	AUREF - Utility Customer Refunds	\$18.32	0	1217251	1650 MOWRY SQ 326
12/17/2025	342762	P	10518	BEAVER BARK & ROCK	\$717.17	0	1217251	UPTOWN - TREE WELLS FILL DIRT
12/17/2025	342763	P	10008	BENTON PUD	\$85.75	0	1217251	Richland Island View Light/Bad
12/17/2025	342764	P	12320	BUILDERS FIRSTSOURCE, INC	\$677.24	0	1217251	2" 4X8 DOW STYROFOAM RS
12/17/2025	342765	P	11149	CELLEBRITE INC.	\$5,163.25	0	1217251	25-338 EDWARDS - FORENSIC REPA
12/17/2025	342766	P	32742	KYLIE CHRISTIAN	\$135.59	0	1217251	REIMB: JULY-DEC 2025 MILEAGE
12/17/2025	342767	P	10261	CITY OF RICHLAND	\$2,696.80	0	1217251	25-029 Whitney ADV Travel
12/17/2025	342768	P	11526	CORWIN OF PASCO LLC	\$3,526.73	0	1217251	VEH#2465 WO#78513 HOSE ASSY
12/17/2025	342769	P	11486	COYOTE RIDGE CORRECTIONS CENTER	\$111.19	0	1217251	Clean Up Crew Landfill Dec 202
12/17/2025	342770	P	32062	CRANETECH INC	\$596.77	0	1217251	VEH#3388 WO#78093 ANNUAL CRANE
12/17/2025	342771	P	11387	EFC EQUIPMENT LLC	\$3,921.89	0	1217251	SELF PROPELLED MULTI SURFACE V

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/17/2025	342772	P	31944	MARY EVERHAM	\$191.23	0	1217251	Food for PW Adm & Eng Holiday
12/17/2025	342773	P	10508	FASTENAL COMPANY	\$12.95	0	1217251	5/8"-11CSDRPIN ANCHOR
12/17/2025	342774	P	32264	FEDERICK J FAGAN	\$364.70	0	1217251	NOVEMBER 2025 - CLASS# 10715
12/17/2025	342775	P	10315	FERGUSON US HOLDINGS INC	\$16,250.22	0	1217251	Concrete Meter Boxes
12/17/2025	342776	P	30874	BRENT THOMAS	\$108.70	0	1217251	2000 SNYDER - HORN SPORTS COMP
12/17/2025	342777	P	30374	ANDREW C FLORENCE	\$154.00	0	1217251	TOUR OF OREGON POLICE FACILITI
12/17/2025	342778	P	12485	FRONTIER PRECISION, INC	\$165.32	0	1217251	Repaired Trimble TSC7 Controll
12/17/2025	342779	P	10203	W.W. GRAINGER, INC	\$4,445.35	0	1217251	Warehouse replenishment
12/17/2025	342780	P	10046	HD FOWLER CO	\$110,027.03	0	1217251	11414 SETTER, METER, 2IN WITH
12/17/2025	342781	P	32330	GARY B HEATON	\$1,530.00	0	1217251	RED MTN LEASE 12/01-12/31/25
12/17/2025	342782	P	30532	STEVE HEID	\$40.29	0	1217251	25-360 HEID BOMB SQUAD HDS CER
12/17/2025	342783	P	10294	HORIZON DISTRIBUTION INC	\$748.16	0	1217251	HDI - Main Warehouse
12/17/2025	342784	P	31459	KPFF INC	\$9,542.50	0	1217251	HR Industrial Park Rail Extens
12/17/2025	342785	P	30789	CHRISTOPHER MASON	\$24.00	0	1217251	25-388 MASON RTCC VISIT SPOKAN
12/17/2025	342786	P	11473	PATTI L MASON	\$434.70	0	1217251	NOVEMBER 2025 - CLASS# 10337,
12/17/2025	342787	P	11652	MENKE JACKSON BEYER LLP	\$325.83	0	1217251	Account #413 - Daniels PRA Law
12/17/2025	342788	P	11428	MIGHTY JOHNS PORTABLE TOILET & SEPTIC SERVICE INC	\$2,164.00	0	1217251	SKATE PARK - PORT-A-POTTY RENT
12/17/2025	342789	P	11358	JO ANN MILLER	\$176.40	0	1217251	NOVEMBER 2025 - CLASS# 10264,
12/17/2025	342790	P	10371	MOTOROLA SOLUTIONS INC	\$2,717,500.00	0	1217251	MICROWAVE/MPLS SYSTEM REPLACEM
12/17/2025	342791	P	31505	SPORTSENGINE INC	\$92.50	0	1217251	BACKGROUND CHECKS - RECREATION
12/17/2025	342792	P	32230	PACIFIC NORTHWEST NAGINATA FEDERATION	\$118.30	0	1217251	NOVEMBER 2025 - CLASS# 10373
12/17/2025	342793	P	32515	JOSEPH POSTON	\$478.00	0	1217251	EMPLOYEE HEALTH & WELFARE: C.
12/17/2025	342794	P	11005	DANA CAMARENA	\$1,421.00	0	1217251	NOV 10775, 10415, 10773, 10427
12/17/2025	342795	P	30605	JOE SCHIESSL	\$106.00	0	1217251	TOUR OF OREGON POLICE FACILITI
12/17/2025	342796	P	10311	SEA WESTERN INC	\$28,436.57	0	1217251	FD STRUCTURE GEAR - REPLACEMEN
12/17/2025	342797	P	10617	SIEMENS INDUSTRY INC	\$26,153.22	0	1217251	HVAC Tech Support
12/17/2025	342798	P	10536	SPRAGUE PEST SOLUTIONS	\$76.57	0	1217251	Pest Control Solid Waste 12/12
12/17/2025	342799	P	32817	SUNSTATE EQUIPMENT CO LLC	\$1,350.00	0	1217251	CP Training
12/17/2025	342800	P	10961	TACOMA SCREW PRODUCTS INC	\$159.44	0	1217251	FLEET SHOP SUPPLIES FLAP DISC
12/17/2025	342801	P	10907	TRI CITY REGIONAL CHAMBER OF COMMERCE	\$548.35	0	1217251	November Membership Luncheon-
12/17/2025	342802	P	10106	US LINEN & UNIFORM	\$40.22	0	1217251	2025 All Area Park Board Meeti
12/17/2025	342803	P	10860	VERIZON COMMUNICATIONS INC	\$542.32	0	1217251	150-25 VERIZON HOTSPOTS - LIBR
12/17/2025	342804	P	11802	TRI CITIES VISITOR & CONVENTION BUREAU	\$110,138.23	0	1217251	VISIT TRI-CITIES CONTRACT DUES

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12/17/2025	342805	P	10138	WA STATE AUDITOR'S OFFICE	\$6,171.03	0	1217251	AUDIT SERVICES - NOVEMBER 2025
12/17/2025	342806	P	32440	WASHINGTON STATE PARKS & RECREATION	\$100.00	0	1217251	LIB MATERIALS - CHECK OUT WA P
12/17/2025	342807	P	10314	WHITNEY EQUIPMENT COMPANY INC	\$1,735.91	0	1217251	Yakima River Pump Station
12/17/2025	342808	P	30854	CLINT WHITNEY	\$450.30	0	1217251	25-029 Whitney REIMB for Hotel
12/17/2025	342809	P	10147	WILBUR-ELLIS HOLDINGS II, INC	\$4,944.33	0	1217251	CITY WIDE - FERT
12/18/2025	342810	P	10167	MIKE CASE	\$217.08	0	121825PP	NON COVERED MEDICAL
12/18/2025	342811	P	10029	MICHAEL CLEAVENGER	\$349.00	0	121825PP	NON COVERED DENTAL
12/18/2025	342812	P	10038	LARRY COUCH	\$6,138.00	0	121825PP	NON COVERED MEDICAL
12/18/2025	342813	P	10271	SCOTT K LARSON	\$135.00	0	121825PP	NON COVERED DENTAL
12/18/2025	342814	P	12440	MARK STRATTON	\$48.52	0	121825FP	NON COVERED MEDICAL
12/19/2025	342815	P	10838	GRIGG ENTERPRISES INC	\$869.33	0	1219251	DIAB RECIP 9" SAW SPK
12/19/2025	342816	P	12417	AHBL, INC	\$52,442.44	0	1219251	2026 Comp Plan Periodic Update
12/19/2025	342817	P	31227	AP TRITON CONSULTING LLC	\$15,576.08	0	1219251	REF CONT 413-24, 2024/2025 GEM
12/19/2025	342818	P	10537	APOLLO INC	\$241,739.85	0	1219251	HR Landfill Exp Ph 2 Early Sit
12/19/2025	342819	P	10670	ARROW CONSTRUCTION HOLDINGS LLC	\$1,390.28	0	1219251	VEH#6638 WO#78530 REPAIRED THR
12/19/2025	342820	P	31687	ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES INC	\$145,166.00	0	1219251	EXCESS WORKERS COMP for 10/1/2
12/19/2025	342821	P	999000	AUREF - Utility Customer Refunds	\$328.22	0	1219251	2500 GEORGE WASHINGTON WAY 227
12/19/2025	342822	P	11079	AUTOZONE STORES LLC	\$182.08	0	1219251	VEH#3341 WO#78215 PARTS CLEAN
12/19/2025	342823	P	10281	BENTON COUNTY	\$229,164.31	0	1219251	CUSTODY COSTS NOVEMBER 25
12/19/2025	342824	P	10010	BENTON FRANKLIN HEALTH DISTRICT	\$4,020.00	0	1219251	WATER SAMPLING ANALYSIS
12/19/2025	342825	P	10008	BENTON PUD	\$1,089.71	0	1219251	Badger Sub Service - Utility B
12/19/2025	342826	P	10158	BENTON RURAL ELECTRIC ASSOCIATION	\$685.15	0	1219251	RFES - COLLINS RD RADIO TOWER
12/19/2025	342827	P	11778	DSD CAPITAL LLC	\$141.70	0	1219251	Pol Services - 1032 University
12/19/2025	342828	P	10018	BRODART INC	\$3,353.35	0	1219251	3 BOOK CARTS - LIBRARY
12/19/2025	342829	P	31747	BRUCKNER TRUCK SALES INC	\$3,058.03	0	1219251	VEH#3397 WO#78541 FILTERS
12/19/2025	342830	P	999013	BUSINESS LICENSE REFUNDS	\$40.00	0	1219251	BUSINESS LICENSE REFUND-BRICK
12/19/2025	342831	P	11172	CABLE HUSTON LLP	\$12,495.00	0	1219251	C220-19 Electric Utility Legal
12/19/2025	342832	P	11685	CARDINAL HEALTH 130, LLC	\$682.69	0	1219251	SODIUM CHLORIDE & DILTIAZEM
12/19/2025	342833	P	10656	CARLSON SALES METERING SOLUTIONS LLC	\$7,565.52	0	1219251	Meter Items & CT
12/19/2025	342834	P	30682	CARPENTER, JACKIE	\$132.72	0	1219251	Q4 2025 MILEAGE REIMBURSEMENT
12/19/2025	342835	P	10026	CASCADE NATURAL GAS CORP	\$8,561.17	0	1219251	STATION 74 - GAS BILL - 11/14-
12/19/2025	342836	P	10597	CHARTER COMMUNICATIONS	\$153.28	0	1219251	CABLE SERVICES 11/30-12/29/25
12/19/2025	342837	P	30116	CHRISTENSEN INC	\$4,585.92	0	1219251	FLEET - OIL, DEF BULK

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/19/2025	342838	P	10135	CI SUPPORT LLC	\$92.33	0	1219251	RECURRING SHRED SERVICE
12/19/2025	342839	P	10055	CITY OF PASCO	\$56,583.48	0	1219251	ANIMAL SHELTERING SERVICES OCT
12/19/2025	342840	P	10261	CITY OF RICHLAND	\$3,395.53	0	1219251	UTILITIES 10/04-12/01/25
12/19/2025	342841	P	10261	CITY OF RICHLAND	\$1,285.83	0	1219251	#28 Landfill Fees
12/19/2025	342842	P	10261	CITY OF RICHLAND	\$1,117.00	0	1219251	25-320 WAITE 2025 NRPA ANNUAL
12/19/2025	342843	P	10261	CITY OF RICHLAND	\$9,000.00	0	1219251	44 Mercury - Dallaire - HVAC R
12/19/2025	342844	P	32748	HOBAN & ASSOCIATES LLC	\$1,964.00	0	1219251	AUG 25 CHERRYHILL CONTRACT MAN
12/19/2025	342845	P	11516	COLEMAN OIL COMPANY	\$20,151.34	0	1219251	FLEET GAS RESALE 12/8 - 12/14
12/19/2025	342846	P	11907	SYCURE CORP	\$860.00	0	1219251	1Gbps Fiber Service - December
12/19/2025	342847	P	10542	FIANDER & ASSOCIATES LLC	\$157.62	0	1219251	RPD FITNESS ROOM PM MAINTENANC
12/19/2025	342848	P	10470	COMMERCIAL TIRE INC	\$601.03	0	1219251	VEH#5064 WO#78562 NEW TIRES
12/19/2025	342849	P	12270	COMPUNET, INC	\$5,608.16	0	1219251	RUBRIK RENEWAL
12/19/2025	342850	P	11526	CORWIN OF PASCO LLC	\$455,528.70	0	1219251	VEH#2456 WO#78590 DEFLECTOR, S
12/19/2025	342851	P	10830	CULBERT CONSTRUCTION INC	\$50,081.69	0	1219251	Systemic Stop Control Intersec
12/19/2025	342852	P	11445	DAY MANAGEMENT CORPORATION	\$147.96	0	1219251	MICROWAVE MAINTENANCE 12/01-12
12/19/2025	342853	P	10756	DELL MARKETING LP	\$16,465.20	0	1219251	SR-5693 Police RTIC Setup
12/19/2025	342854	P	10453	DELTA HEATING & COOLING INC	\$12,391.80	0	1219251	44 Mercury - Dallaire - HVAC L
12/19/2025	342855	P	11394	DEVRIES BUSINESS RECORDS MANAGEMENT INC	\$64.00	0	1219251	SHREDDING SERVICES
12/19/2025	342856	P	10801	DOMESTIC VIOLENCE SVCS OF BNTN & FRNKLN COUNTIES	\$21,436.09	0	1219251	HOME-ARP NON-PROFIT OPERATING
12/19/2025	342857	P	32413	ARCHA RODNEY EMERSON	\$217.00	0	1219251	NOVEMBER CLASS 10789 & DROP IN
12/19/2025	342858	P	11044	EWING IRRIGATION PRODUCTS INC	\$680.17	0	1219251	BYPASS SHELTERBELT - TIMER REP
12/19/2025	342859	P	31170	HIS DIME, LLC	\$6,190.72	0	1219251	Park Rules Dibond Signs
12/19/2025	342860	P	10508	FASTENAL COMPANY	\$59.36	0	1219251	BOLTS
12/19/2025	342861	P	10315	FERGUSON US HOLDINGS INC	\$111.83	0	1219251	RCC - WATER HEATER INSTALL
12/19/2025	342862	P	30027	FIRST RESPONDER OUTFITTERS INC	\$532.09	0	1219251	RPD UNIFORM JUMPSUIT - RAYMOND
12/19/2025	342863	P	31444	CODY M WAREHAM	\$293.48	0	1219251	VEH#2479 WO#78531 TOW TO CITY
12/19/2025	342864	P	32506	FRANK BLAIR	\$8,599.38	0	1219251	HOME-OOR 1224 WOODBURY STREET
12/19/2025	342865	P	32507	FRONTLINE MEDICAL PLLC	\$11,425.00	0	1219251	PRE-EMP PHYS (10) & DOT PHYS (
12/19/2025	342866	P	31421	GARY A TUCCI	\$7,512.20	0	1219251	November Solar Generation
12/19/2025	342867	P	10050	GENERAL PACIFIC INC	\$189,695.86	0	1219251	Primary Wire
12/19/2025	342868	P	32760	GONZALEZ UNDERGROUND LLC	\$101,582.75	0	1219251	Gage & Leslie Intersection Imp
12/19/2025	342869	P	10203	W.W. GRAINGER, INC	\$1,417.58	0	1219251	Credit Memo

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/19/2025	342870	P	32488	GREAT WEST ENGINEERING INC	\$52,609.82	0	1219251	Landfill Ph2 Engineering Consu
12/19/2025	342871	P	11813	HERC RENTALS INC	\$923.95	0	1219251	EQUIP RENTAL - LIBRARY - OUTDO
12/19/2025	342872	P	32593	I.C. CONSULTING CORPORATION	\$5,268.00	0	1219251	Nov. 2025 162-25 Consulting Se
12/19/2025	342873	P	30560	INTERMOUNTAIN LOCK AND SECURITY SUPPLY	\$2,514.40	0	1219251	LIBRARY - LOCKS
12/19/2025	342874	P	32171	BEATRIZ BAEZ	\$850.00	0	1219251	JANITORIAL SERVICES 12/01-12/3
12/19/2025	342875	P	30058	INFOSEND, INC.	\$24,817.95	0	1219251	2025-InfoSend - Utility Statem
12/19/2025	342876	P	31057	INGRAM INDUSTRIES INC.	\$2,166.57	0	1219251	LIBRARY MATERIALS - PHYSICAL C
12/19/2025	342877	P	32822	INTERACTIVE DATA LLC	\$164.14	0	1219251	RPD ONLINE RECORDS SEARCH NOV
12/19/2025	342878	P	31660	KELLEY CREATE CO	\$48.23	0	1219251	Xerox/XERC410 11/11/2025 to 12
12/19/2025	342879	P	31660	KELLEY CREATE CO	\$321.75	0	1219251	Xerox Contract Charges Shops 1
12/19/2025	342880	P	31660	KELLEY CREATE CO	\$148.92	0	1219251	NOVEMBER COPIER LEASE - PURCHA
12/19/2025	342881	P	30734	KENT D. BRUCE COMPANY, LLC	\$1,199.57	0	1219251	VEH#1214 WO#78257 DOCKING STAT
12/19/2025	342882	P	11667	KENWORTH SALES COMPANY	\$591.29	0	1219251	VEH#3345 WO#78398 WHEEL STUD
12/19/2025	342883	P	32652	KIMLEY-HORN AND ASSOCIATES INC	\$3,665.00	0	1219251	GENERAL PARKING CONSULTANT, CO
12/19/2025	342884	P	11110	PUD NO. 1 OF KICKITAT COUNTY	\$310.45	0	1219251	GOLGOTHA UTILITIES 11/03-12/03
12/19/2025	342885	P	10432	LANGUAGE LINE SERVICES INC	\$1,573.10	0	1219251	TRANSLATION SERVICES 11/01-11/
12/19/2025	342886	P	10219	LES SCHWAB TIRE CENTERS OF WASHINGTON INC	\$72.81	0	1219251	VEH#2465 WO#78513 RELEARN TPMS
12/19/2025	342887	P	10619	LITHIA CHRYSLER JEEP DODGE	\$466.80	0	1219251	VEH#5049 WO#78533 RESERVOIR, G
12/19/2025	342888	P	32550	LUCAS HOLDINGS LLC	\$865.10	0	1219251	LIBRARY CARDS - BULK ORDER
12/19/2025	342889	P	31741	DAWN MACDONALD	\$147.00	0	1219251	NOVEMBER CLASS 10324
12/19/2025	342890	P	11576	MERCER (US) INC	\$23,516.66	0	1219251	2025 Benefits Consulting & Bro
12/19/2025	342891	P	32497	MID-COLUMBIA MEDIA INC	\$1,950.00	0	1219251	HORN RAPIDS HALF PAGE AD
12/19/2025	342892	P	10578	MIDWEST TAPE	\$7,044.92	0	1219251	LIBRARY - HOOPLA USAGE NOVEMBE
12/19/2025	342893	P	10751	CAR WASH PARTNERS INC	\$600.30	0	1219251	FLEET - DEPT CAR WASHES
12/19/2025	342894	P	32787	MORRISON-MAIERLE INC	\$9,008.50	0	1219251	Water Facilities Energy Resili
12/19/2025	342895	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$1,796.85	0	1219251	VEH#6543 WO#78585 BATTERY
12/19/2025	342896	P	10238	NEWARK IN ONE	\$5,470.35	0	1219251	cabinets, rack mount ups
12/19/2025	342897	P	10153	NORTH COAST ELECTRIC COMPANY	\$18.65	0	1219251	RCC - PRINTER CIRCUIT INSTALL
12/19/2025	342898	P	30272	CLEAN CONCEPTS GROUP, INC	\$259.80	0	1219251	FLEET - SHOP SUPPLIES - FLOOR
12/19/2025	342899	P	12470	OVERDRIVE INC	\$7,266.50	0	1219251	LIBRARY MATERIALS - E/AUDIOBOO
12/19/2025	342900	P	31673	ALBERT J ABREU	\$7,151.75	0	1219251	VEH#7200 WO#78344 DIELECTRIC A
12/19/2025	342901	P	31263	PAHLISCH HOMES INC	\$150.00	0	1219251	REFUND OVERPAYMENT ON 08/08/25
12/19/2025	342902	P	31206	CI - PW LLC	\$89.04	0	1219251	Water for Energy Services

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/19/2025	342903	P	31377	PAYMENTUS CORPORATION	\$3.40	0	1219251	TRANSACTION FEES FOR NOVEMBER
12/19/2025	342904	P	31798	PERFORMANCE SYSTEMS INTEGRATION LLC	\$2,053.52	0	1219251	VEH#6000 WO#78575 - FIRE EXTIN
12/19/2025	342905	P	10052	PITNEY BOWES INC	\$4,633.00	0	1219251	BILLING PERIOD Sep 29 2025 to
12/19/2025	342906	P	32268	PLATINUM INSPECTION SERVICES LLC	\$625.00	0	1219251	HOME OOR - PIS (1700 GALLARD P
12/19/2025	342907	P	12238	REXEL USA, INC	\$127.56	0	1219251	Ferruel gage for MPP
12/19/2025	342908	P	11246	PRECISE MRM LLC	\$141.18	0	1219251	VEH#3348 WO#78043 GPS
12/19/2025	342909	P	32273	PROCARE FOR YOU PLLC	\$380.50	0	1219251	PRE-EMP PHYS (1) & ANNUAL HEAR
12/19/2025	342910	P	32363	PROCOM LLC	\$178.00	0	1219251	DOT DRUG TESTING: TOYOOKA & HU
12/19/2025	342911	P	32304	RAD TOWING INC	\$945.90	0	1219251	RPD TOW CHARGE CASE # 25-05100
12/19/2025	342912	P	10047	R.D. OFFUTT COMPANY	\$4,903.49	0	1219251	VEH#6630 WO#78528 INSULATOR, M
12/19/2025	342913	P	32515	JOSEPH POSTON	\$9,388.81	0	1219251	EMPLOYEE & DEPENDENT HEALTHCAR
12/19/2025	342914	P	32826	SAFARILAND LLC	\$2,749.90	0	1219251	SWAT LINE COMM HEADSET UPGRADE
12/19/2025	342915	P	32215	DE HICKS	\$3,750.00	0	1219251	ROADMAP TO INDEPENDENCE ASSIST
12/19/2025	342916	P	32170	PHOENIX ASPHALT MAINTENANCE COMPANY INC	\$12,478.14	0	1219251	SealMaster mastic material
12/19/2025	342917	P	10362	SHERMAN & REILLY INC	\$5,486.86	0	1219251	VEH#6611 WO#78534 DYNAMOMETER
12/19/2025	342918	P	11563	SMARSH, INC.	\$266.96	0	1219251	SR-205 Smarsh 2025 Annual Rene
12/19/2025	342919	P	10440	SOLID WASTE SYSTEMS INC	\$10,659.39	0	1219251	VEH#3345 WO#78398 TUBING
12/19/2025	342920	P	32320	SPOKANE HOUSE OF HOSE INC	\$220.52	0	1219251	FLEET - REPAIR AND MAINTENANCE
12/19/2025	342921	P	10536	SPRAGUE PEST SOLUTIONS	\$510.44	0	1219251	STATION 74 - PEST CONTROL
12/19/2025	342922	P	10393	STONEWAY ELECTRIC SUPPLY	\$864.98	0	1219251	SHOPS 100 - ROOM 110 LIGHT
12/19/2025	342923	VOID	32844	STORYTIME PODS PTY LTD	\$0.00	1250	1219251	VOID AFTER UPDATE 01/06/2026
12/19/2025	342924	P	32129	SWARCO MCCAIN INC	\$23,287.89	0	1219251	ATC Knockdown Jadwin & McMurra
12/19/2025	342925	P	31051	THE GOODYEAR TIRE & RUBBER COMPANY	\$5,200.36	0	1219251	VEH#3363 WO#78587 FLAT REPAIR
12/19/2025	342926	P	10027	THE PAPE' GROUP	\$3,296.58	0	1219251	VEH#7185 WO#78568 EDGES
12/19/2025	342927	P	10535	COUNTRY DANCE AND SONG SOCIETY	\$7,000.00	0	1219251	LTAC24-005 - 2024 APPROVED PRO
12/19/2025	342928	P	11406	SOLUTIONS INC	\$133.71	0	1219251	RPD RECORDS SEARCH NOV 2025
12/19/2025	342929	P	12054	TRANSPO GROUP USA, INC	\$13,078.00	0	1219251	City Wide Transporation System
12/19/2025	342930	P	11175	TYNDALE ENTERPRISES INC	\$1,098.85	0	1219251	2025 FR CLOTHING PER SEATTLE C
12/19/2025	342931	P	30040	ULINE	\$271.65	0	1219251	C Stock Misc.
12/19/2025	342932	P	10794	UNITED RENTALS INC	\$6,344.83	0	1219251	EQUIP RENTAL - SHOPS 300 - HEA
12/19/2025	342933	P	10106	US LINEN & UNIFORM	\$359.06	0	1219251	FLEET SHOP APPAREL
12/19/2025	342934	P	32369	VARITECH INDUSTRIES	\$1,516.49	0	1219251	VEH#3410 WO#77673 CREDIT 1/2 I
12/19/2025	342935	P	10860	VERIZON COMMUNICATIONS INC	\$3,261.00	0	1219251	150-25 VERIZON HOTSPOTS - LIBR

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/19/2025	342936	P	11802	TRI CITIES VISITOR & CONVENTION BUREAU	\$30,000.00	0	1219251	LTAC 24-004 APPROVED PROJECT I
12/19/2025	342937	P	32462	CHRISTOPHER WAITE	\$118.00	0	1219251	25-396 WAITE OREGON PD TOUR ME
12/19/2025	342938	P	11374	WASHINGTON ASSOCIATION OF PUBLIC RECORDS OFFICERS	\$50.00	0	1219251	Membership Renewal - Toni Fult
12/19/2025	342939	P	32727	WASHINGTON COLLECTORS	\$25.00	0	1219251	CHARLES HAMMOND WA COLL PMT
12/19/2025	342940	P	10815	WATER SOLUTIONS INC	\$67.39	0	1219251	WATER FILTRATION 12/07/25-01/0
12/19/2025	342941	P	10645	WASHINGTON ECONOMIC DEVELOPMENT ASSOCIATION (WEDA)	\$650.00	0	1219251	2026 Annual Membership Renewal
12/19/2025	342942	P	11846	WESTERN EQUIPMENT & IRRIGATION DISTRIBUTORS	\$638.82	0	1219251	VEH#6606 WO#78581 PLATE,SPRING
12/19/2025	342943	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$6,203.05	0	1219251	VEH#6674 WO#78516 PLATE ASSY
12/19/2025	342944	P	10267	WSF, LLC	\$2,323.90	0	1219251	VEH#3350 WO#78589 FITTINGS
12/26/2025	342945	P	31231	ABM INDUSTRIES INC	\$2,353.63	0	1226251	STATION 74 - NOV 2025 ADDITION
12/26/2025	342946	P	10838	GRIGG ENTERPRISES INC	\$424.11	0	1226251	CITY HALL - CANS & TABLES
12/26/2025	342947	P	31166	ADVANCED EQUIPMENT CORPORATION	\$1,558.21	0	1226251	Bi-Fold Door Repair RCC Riverv
12/26/2025	342948	P	11197	LUCAS M MILLER	\$1,410.00	0	1226251	2025 Annual RR Crossing Inspec
12/26/2025	342949	P	11492	ALS GROUP USA CORP	\$1,923.00	0	1226251	Sample testing for Ingredion
12/26/2025	342950	P	10157	AMERIGAS	\$4,582.62	0	1226251	Propane for boilers
12/26/2025	342951	P	10983	ANOVAWORKS	\$2,900.00	0	1226251	HEARING CONSERVATION PROGRAM R
12/26/2025	342952	P	10275	BADGER METER INC.	\$7,369.26	0	1226251	3" X 12" e-series meters
12/26/2025	342953	P	10281	BENTON COUNTY	\$22,913.55	0	1226251	2025 NOVEMBER BC WORK CREW
12/26/2025	342954	P	10010	BENTON FRANKLIN HEALTH DISTRICT	\$140.00	0	1226251	Wastewater sample testing
12/26/2025	342955	P	11272	BOYD'S TREE SERVICE LLC	\$10,705.36	0	1226251	Tree Pruning & Vegetation Mana
12/26/2025	342956	P	31747	BRUCKNER TRUCK SALES INC	\$329.09	0	1226251	VEH#3345 WO#78398 CAP
12/26/2025	342957	P	31788	THREE RIVERS WINDOW FASHIONS	\$351.59	0	1226251	RCC Roller Shade Motor Replace
12/26/2025	342958	P	10026	CASCADE NATURAL GAS CORP	\$8,646.75	0	1226251	STATION 75 - GAS BILL - 11/18-
12/26/2025	342959	P	10250	CH2O INC	\$73.84	0	1226251	December 2025 boiler testing
12/26/2025	342960	P	10597	CHARTER COMMUNICATIONS	\$233.84	0	1226251	RPD BUSINESS INTERNET PLUS THR
12/26/2025	342961	P	30116	CHRISTENSEN INC	\$444.90	0	1226251	FLEET - BULK OIL
12/26/2025	342962	P	10135	CI SUPPORT LLC	\$116.24	0	1226251	RPD ONSITE SHRED SERVICE 11/03
12/26/2025	342963	P	10261	CITY OF RICHLAND	\$408.80	0	1226251	25-392 PIPER WRPA FALL CONFERE
12/26/2025	342964	P	32788	DUSTIN J STORDAHL	\$8,563.39	0	1226251	2100 PULLEN ST - DEBRIS REMOVA
12/26/2025	342965	P	11516	COLEMAN OIL COMPANY	\$29,978.59	0	1226251	LANDFILL - CLEAR, DYED
12/26/2025	342966	P	31360	COMMONSTREET CONSULTING LLC	\$57,000.00	0	1226251	Downtown Connectivity ROW Serv
12/26/2025	342967	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$369.35	0	1226251	Part for belt press repair

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/26/2025	342968	P	12151	CORE & MAIN LP	\$545.35	0	1226251	gel filled ph electrode cable
12/26/2025	342969	P	32344	DONALD WENTWORTH	\$801.95	0	1226251	JUNIOR OFFICER BADGE STICKERS
12/26/2025	342970	P	10756	DELL MARKETING LP	\$6,198.52	0	1226251	Dell Pro Rugged 14 Laptop
12/26/2025	342971	P	10801	DOMESTIC VIOLENCE SVCS OF BNTN & FRNKLN COUNTIES	\$888.50	0	1226251	DV ADVOCACY SERVICES NOV 2025
12/26/2025	342972	P	32846	DUKE'S ROOT CONTROL INC	\$4,321.76	0	1226251	Root control treatment
12/26/2025	342973	P	11115	ELECTRIC POWER SYSTEMS INC	\$46,926.32	0	1226251	Engineering Services for Const
12/26/2025	342974	P	11362	ELIJAH FAMILY HOMES	\$6,008.75	0	1226251	HOME-ARP SUPPORTIVE SERVICES N
12/26/2025	342975	P	10268	FEDERAL EXPRESS CORP	\$98.71	0	1226251	Samples to lab, thermometer sh
12/26/2025	342976	P	10276	FEDERAL SIGNAL CORPORATION	\$314.85	0	1226251	VEH#2544 WO#77472 STROBE LIGHT
12/26/2025	342977	P	10315	FERGUSON US HOLDINGS INC	\$33,949.18	0	1226251	Hydrants - Non stock
12/26/2025	342978	P	10315	FERGUSON US HOLDINGS INC	\$166.21	0	1226251	RCC - WATER HEATER
12/26/2025	342979	P	30092	BRYAN FIELD	\$56.00	0	1226251	25-328 FIELD - HONOR GUARD SGT
12/26/2025	342980	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$77.04	0	1226251	MONTHLY ZIPLY 12/01/2025-12/31
12/26/2025	342981	P	32806	GALLAGHER BENEFIT SERVICES INC	\$18,165.83	0	1226251	2026 CLASSIFICATION & COMPENSA
12/26/2025	342982	P	32821	GUNNERSON CONSULTING & COMMUNICATION SITE SERVICES	\$2,337.50	0	1226251	Consulting Services November 2
12/26/2025	342983	P	10941	TRI COUNTY PARTNERS HABITAT FOR HUMANITY	\$40,445.28	0	1226251	NOV 2025 REIMBURSEMENT - STARD
12/26/2025	342984	P	10046	HD FOWLER CO	\$193.35	0	1226251	6" Blind Flange/Gasket/bolt an
12/26/2025	342985	P	32125	HD SUPPLY INC	\$1,555.20	0	1226251	Lab chemicals and filters
12/26/2025	342986	P	10628	CPM DEVELOPMENT CORPORATION	\$376.97	0	1226251	Rock for asphalt project at WW
12/26/2025	342987	P	12484	INTERMOUNTAIN SIGN & SAFETY INC	\$8,407.95	0	1226251	36" Sign blanks w holes
12/26/2025	342988	P	30005	INTERWEST TECHNOLOGY SYSTEMS INC	\$82,052.25	0	1226251	CityShops 300 Bldg Genetec Acc
12/26/2025	342989	P	10496	ITRON INC	\$30,793.00	0	1226251	C69-20 AMI INSTALLATION & DEPL
12/26/2025	342990	P	10406	JUB ENGINEERS INC	\$10,489.70	0	1226251	Battelle Boulevard & Utilities
12/26/2025	342991	P	10071	KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY	\$29.21	0	1226251	Plumbing repair
12/26/2025	342992	P	11667	KENWORTH SALES COMPANY	\$78.33	0	1226251	VEH#6000 WO#78396 MUD FLAP
12/26/2025	342993	P	30015	LEXIPOL LLC	\$26,833.28	0	1226251	RPD - LEXIPOL ANNUAL SUBSCRIPT
12/26/2025	342994	P	32596	MIDLAND SCIENTIFIC INC	\$3,592.75	0	1226251	Lab chemicals
12/26/2025	342995	P	32538	THE REDTAIL TEAM LLC	\$314.44	0	1226251	RETIREMENT MAILING AND PRINTIN
12/26/2025	342996	P	10083	MONARCH MACHINE & TOOL CO INC	\$286.84	0	1226251	VEH#6000 WO#78396 METAL
12/26/2025	342997	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$26.72	0	1226251	blades for operating equipment
12/26/2025	342998	P	31428	NATIONAL SAFETY INC	\$239.52	0	1226251	Circuit breakers

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CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/26/2025	342999	P	31631	CHRISTOPHER NULPH	\$156.45	0	1226251	REIMB JAN-DEC 2025 MILEAGE
12/26/2025	343000	P	32250	ODP BUSINESS SOLUTIONS LLC	\$20.59	0	1226251	RPD BUSINESS CARDS - RUBY
12/26/2025	343001	P	10357	OXARC INC	\$331.67	0	1226251	MEDICAL OXYGEN - RFD
12/26/2025	343002	P	31206	CI - PW LLC	\$101.03	0	1226251	Distilled water for lab
12/26/2025	343003	P	10862	PARAMETRIX INC	\$8,518.41	0	1226251	2025 Landfill Environmental Mo
12/26/2025	343004	P	10971	PARAMOUNT COMMUNICATIONS INC	\$1,034.62	0	1226251	2025 Fiber Repairs - Col Pt Tr
12/26/2025	343005	P	10232	PERFECTION GLASS INC	\$2,752.00	0	1226251	1404 Sunset St - Piippo - Win
12/26/2025	343006	P	32273	PROCARE FOR YOU PLLC	\$380.50	0	1226251	PRE-EMP PHYS (1) & HEARING TES
12/26/2025	343007	P	31210	LEPS-PSS, PLLC	\$5,850.00	0	1226251	2025 PRE-EMPLOYMENT PSYCH EVAL
12/26/2025	343008	P	10724	PUBLIC SAFETY TESTING INC	\$14,117.75	0	1226251	PRE-EMPLOYMENT POLICE BACKGROU
12/26/2025	343009	P	32605	ALDINGER COMPANY	\$467.06	0	1226251	Lab thermometer calibration
12/26/2025	343010	P	32304	RAD TOWING INC	\$1,362.37	0	1226251	RPD TOW CHARGE CASE # 25-04738
12/26/2025	343011	P	12318	RINGOLD EMBROIDERY	\$623.71	0	1226251	DAYSHIFT CLOTHING
12/26/2025	343012	P	11347	SANDY'S TROPHIES INC	\$560.05	0	1226251	TOM HUNTINGTON PLAQUE
12/26/2025	343013	P	11799	SERV-A-PURE COMPANY	\$106.18	0	1226251	Parts for lab water system rep
12/26/2025	343014	P	11785	SOLENIS LLC	\$8,925.50	0	1226251	2 Totes of Solenis K295 Polyme
12/26/2025	343015	P	10536	SPRAGUE PEST SOLUTIONS	\$418.18	0	1226251	RPD RANGE PEST CONTROL SERVICE
12/26/2025	343016	P	31713	DYLAN STENSLAND	\$1,000.00	0	1226251	DYLAN STENSLAND TUITION REIMB
12/26/2025	343017	P	11256	STERICYCLE INC	\$76.11	0	1226251	RPD SHARPS/BIOHAZARD WASTE SER
12/26/2025	343018	P	10393	STONEWAY ELECTRIC SUPPLY	\$84.97	0	1226251	WINTER WONDERLAND - TREE LIGHT
12/26/2025	343019	P	10530	SUMMIT LAW GROUP PLLC	\$8,373.43	0	1226251	CITY OF RICHLAND LABOR & EMPLO
12/26/2025	343020	P	12430	SYSTEMS DESIGN WEST LLC	\$8,887.89	0	1226251	CONTRACT 502-24 3RD PARTY AMBU
12/26/2025	343021	P	10961	TACOMA SCREW PRODUCTS INC	\$4.62	0	1226251	SHOPS 200 - LOADING DOCK CHAIN
12/26/2025	343022	P	31735	BUNKER TRI-CITIES LLC	\$957.60	0	1226251	UNIFORM SHIRTS - RUBY
12/26/2025	343023	P	31051	THE GOODYEAR TIRE & RUBBER COMPANY	\$9,472.15	0	1226251	VEH#3417 WO#78485 NEW TIRES
12/26/2025	343024	P	10027	THE PAPE' GROUP	\$15,561.13	0	1226251	Brushcutter Equipment Rental
12/26/2025	343025	P	10642	SIRJMR INC	\$312.44	0	1226251	RPD COFFEE DELIVERY & EQUIP RE
12/26/2025	343026	P	10794	UNITED RENTALS INC	\$886.66	0	1226251	Genie boom rental for WWTP
12/26/2025	343027	P	10106	US LINEN & UNIFORM	\$256.65	0	1226251	RPD TOWEL DELIVERY 12/9/25
12/26/2025	343028	P	10469	WASHINGTON STATE DEPARTMENT OF TRANSPORTATION	\$37.43	0	1226251	S GWW Construction Engineering
12/26/2025	343029	P	32795	CHRISTIAN WALDO	\$1,240.00	0	1226251	SHOPS 100 - 5-YEAR SPRINKLER I
12/26/2025	343030	P	10136	WASHINGTON ASN OF SHERIFFS & POLICE CHIEFS	\$816.00	0	1226251	2025 WASPC CONFERENCE REG - PI

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12/26/2025	343031	P	11846	WESTERN EQUIPMENT & IRRIGATION DISTRIBUTORS	\$687.95	0	1226251	VEH#6606 WO#78581 NEW SEAT
12/26/2025	343032	P	12483	ZOLL MEDICAL SUPPLY	\$1,579.47	0	1226251	CPR UNI-PADZ
12/31/2025	343033	P	31231	ABM INDUSTRIES INC	\$2,953.79	0	1231251	STATION 74 - JANITORIAL - DEC
12/31/2025	343034	P	10838	GRIGG ENTERPRISES INC	\$1,035.68	0	1231251	VACCUM - STATION 73
12/31/2025	343035	P	11492	ALS GROUP USA CORP	\$1,429.00	0	1231251	COR Biosolids Quarterly Testin
12/31/2025	343036	P	10157	AMERIGAS	\$1,840.21	0	1231251	Propane for digester boilers
12/31/2025	343037	P	999000	AUREF - Utility Customer Refunds	\$15.42	0	1231251	1305 ACACIA AVE
12/31/2025	343038	P	999000	AUREF - Utility Customer Refunds	\$63.50	0	1231251	2550 DUPORTAIL ST L169
12/31/2025	343039	P	999000	AUREF - Utility Customer Refunds	\$19.45	0	1231251	575 COLUMBIA POINT DR Apt 332
12/31/2025	343040	P	999000	AUREF - Utility Customer Refunds	\$137.42	0	1231251	240 BATTELLE BLVD Apt 426
12/31/2025	343041	P	999000	AUREF - Utility Customer Refunds	\$160.98	0	1231251	451 WESTCLIFFE BLVD Apt D132
12/31/2025	343042	P	999000	AUREF - Utility Customer Refunds	\$1,469.15	0	1231251	301 HYDRANT METER
12/31/2025	343043	P	999000	AUREF - Utility Customer Refunds	\$85.77	0	1231251	2550 DUPORTAIL ST O190
12/31/2025	343044	P	999000	AUREF - Utility Customer Refunds	\$42.57	0	1231251	395 BRADLEY BLVD Apt 145
12/31/2025	343045	P	999000	AUREF - Utility Customer Refunds	\$56.96	0	1231251	2665 KINGSGATE WAY Apt G271
12/31/2025	343046	P	999000	AUREF - Utility Customer Refunds	\$10.80	0	1231251	2513 DUPORTAIL ST Apt 127
12/31/2025	343047	P	999000	AUREF - Utility Customer Refunds	\$76.06	0	1231251	613 BENHAM CT
12/31/2025	343048	P	999000	AUREF - Utility Customer Refunds	\$1,466.60	0	1231251	329 HYDRANT METER
12/31/2025	343049	P	999000	AUREF - Utility Customer Refunds	\$365.82	0	1231251	154 BREMMER ST
12/31/2025	343050	P	999000	AUREF - Utility Customer Refunds	\$1.58	0	1231251	1214 POTTER AVE
12/31/2025	343051	P	999000	AUREF - Utility Customer Refunds	\$1,414.75	0	1231251	373 HYDRANT METER
12/31/2025	343052	P	999000	AUREF - Utility Customer Refunds	\$116.25	0	1231251	311 GREENTREE CT 1
12/31/2025	343053	P	999000	AUREF - Utility Customer Refunds	\$4.62	0	1231251	2455 GEORGE WASHINGTON WAY H24
12/31/2025	343054	P	999000	AUREF - Utility Customer Refunds	\$70.55	0	1231251	2101 STEPTOE ST Apt 245
12/31/2025	343055	P	999000	AUREF - Utility Customer Refunds	\$57.75	0	1231251	250 GAGE BLVD 3024
12/31/2025	343056	P	999000	AUREF - Utility Customer Refunds	\$96.17	0	1231251	2665 KINGSGATE WAY Apt H394
12/31/2025	343057	P	999000	AUREF - Utility Customer Refunds	\$100.10	0	1231251	1928 GEORGE WASHINGTON WAY G4
12/31/2025	343058	P	999000	AUREF - Utility Customer Refunds	\$69.40	0	1231251	3047 BLUFFS DR
12/31/2025	343059	P	999000	AUREF - Utility Customer Refunds	\$218.17	0	1231251	617 THAYER DR
12/31/2025	343060	P	999000	AUREF - Utility Customer Refunds	\$2.37	0	1231251	145 TRAVIS LN
12/31/2025	343061	P	999000	AUREF - Utility Customer Refunds	\$179.89	0	1231251	2665 KINGSGATE WAY Apt H285
12/31/2025	343062	P	999000	AUREF - Utility Customer Refunds	\$73.95	0	1231251	1900 STEVENS DR 223
12/31/2025	343063	P	999000	AUREF - Utility Customer Refunds	\$165.04	0	1231251	2455 GEORGE WASHINGTON WAY N27

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12/31/2025	343064	P	999000	AUREF - Utility Customer Refunds	\$100.13	0	1231251	850 AARON DR 93
12/31/2025	343065	P	999000	AUREF - Utility Customer Refunds	\$318.04	0	1231251	2555 DUPORTAIL ST C324
12/31/2025	343066	P	999000	AUREF - Utility Customer Refunds	\$200.00	0	1231251	227 UNIVERSITY DR Apt 101
12/31/2025	343067	P	999000	AUREF - Utility Customer Refunds	\$155.04	0	1231251	2665 KINGSGATE WAY Apt G271
12/31/2025	343068	P	999000	AUREF - Utility Customer Refunds	\$117.41	0	1231251	227 UNIVERSITY DR Apt 126
12/31/2025	343069	P	999000	AUREF - Utility Customer Refunds	\$73.50	0	1231251	3003 QUEENSGATE DR Apt 351
12/31/2025	343070	P	999000	AUREF - Utility Customer Refunds	\$102.20	0	1231251	2665 KINGSGATE WAY Apt C133
12/31/2025	343071	P	999000	AUREF - Utility Customer Refunds	\$88.80	0	1231251	900 AARON DR 121
12/31/2025	343072	P	999000	AUREF - Utility Customer Refunds	\$143.70	0	1231251	2555 DUPORTAIL ST D131
12/31/2025	343073	P	999000	AUREF - Utility Customer Refunds	\$216.79	0	1231251	250 GAGE BLVD 2005
12/31/2025	343074	P	999000	AUREF - Utility Customer Refunds	\$65.40	0	1231251	2816 AVRIO AVE
12/31/2025	343075	P	999000	AUREF - Utility Customer Refunds	\$1,564.17	0	1231251	410 RACHEL RD
12/31/2025	343076	P	999000	AUREF - Utility Customer Refunds	\$118.89	0	1231251	395 BRADLEY BLVD Apt 341
12/31/2025	343077	P	999000	AUREF - Utility Customer Refunds	\$184.03	0	1231251	2100 BELLERIVE DR M148
12/31/2025	343078	P	999000	AUREF - Utility Customer Refunds	\$191.65	0	1231251	227 UNIVERSITY DR Apt 103
12/31/2025	343079	P	999000	AUREF - Utility Customer Refunds	\$157.65	0	1231251	1621 GEORGE WASHINGTON WAY D10
12/31/2025	343080	P	11126	B AND B TRAILERS LLC	\$108.70	0	1231251	VEH#4176 WO#78540 FENDER
12/31/2025	343081	P	10518	BEAVER BARK & ROCK	\$325.99	0	1231251	UPTOWN - TREE WELLS FILL DIRT
12/31/2025	343082	P	11272	BOYD'S TREE SERVICE LLC	\$17,327.65	0	1231251	Tree Pruning & Vegetation Mana
12/31/2025	343083	P	31788	THREE RIVERS WINDOW FASHIONS	\$481.97	0	1231251	Richland Landfill Window Blind
12/31/2025	343084	P	31841	CAMPBELL & COMPANY SERVICE CORPORATION	\$4,920.00	0	1231251	136 Ogden St - Black - HVAC Re
12/31/2025	343085	P	11685	CARDINAL HEALTH 130, LLC	\$515.34	0	1231251	FENTANYL
12/31/2025	343086	P	32800	CENTER FOR INTERNET SECURITY INC	\$10,864.57	0	1231251	SR-5356 MS-ISAC Membership
12/31/2025	343087	P	10261	CITY OF RICHLAND	\$334.60	0	1231251	Hydrant Meter Water Usage SGWW
12/31/2025	343088	P	10261	CITY OF RICHLAND	\$11,693.95	0	1231251	25-406 SMITH CASS PHOENIX AZ
12/31/2025	343089	P	10261	CITY OF RICHLAND	\$9,600.00	0	1231251	339 Sierra - Pursley - HVAC Re
12/31/2025	343090	P	11516	COLEMAN OIL COMPANY	\$14,766.78	0	1231251	FLEET GAS RESALE 12/22 - 12/28
12/31/2025	343091	P	999014	CONSERVATION REBATES	\$120,000.00	0	1231251	3125 Queensgate - Costco - Lig
12/31/2025	343092	P	999014	CONSERVATION REBATES	\$8,400.00	0	1231251	1979 Snyder - JDAbrams - Comm
12/31/2025	343093	P	10034	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$3,148.10	0	1231251	SHOPS 300 - TEMP HEATER BREAK
12/31/2025	343094	P	11444	CORPORATE TRANSLATION SERVICES	\$221.35	0	1231251	TRANSLATION SERVICES 11/01-11/
12/31/2025	343095	P	11526	CORWIN OF PASCO LLC	\$3,332.30	0	1231251	VEH#2502 WO#78619 SWITCH
12/31/2025	343096	P	32062	CRANETECH INC	\$5,743.59	0	1231251	FLEET - REPAIRS & MAINTENANCE

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12/31/2025	343097	P	10453	DELTA HEATING & COOLING INC	\$31,058.05	0	1231251	176 Ogden - Turner - HVAC Reba
12/31/2025	343098	P	10623	BRADY WORLDWIDE INC	\$1,808.77	0	1231251	Cleaners, Rope, Tape, Ties, Mi
12/31/2025	343099	P	10146	ENERGY NORTHWEST	\$50,000.00	0	1231251	RUBY FLATS RESERVATION FEE
12/31/2025	343100	P	11981	ENVIROTECH SERVICES INC	\$8,733.12	0	1231251	DEICER
12/31/2025	343101	P	32146	ABRAHAM FANDRICH	\$3.28	0	1231251	REIMB FANDRICH 25-402 CASS PHO
12/31/2025	343102	P	10315	FERGUSON US HOLDINGS INC	\$329.22	0	1231251	Oil/Shackle w/screw pin
12/31/2025	343103	P	32840	FOOTAGE FIRM INC	\$7,000.00	0	1231251	Storyblocks Enterprise License
12/31/2025	343104	P	31564	FNS COLLISION GROUP INC	\$2,200.44	0	1231251	VEH#1206 WO#78618 REPAIR BUMPE
12/31/2025	343105	P	11157	FRONTIER COMMUNICATIONS NORTHWEST, INC.	\$250.88	0	1231251	FAX LINES 12/01-12/31/25
12/31/2025	343106	P	32507	FRONTLINE MEDICAL PLLC	\$285.00	0	1231251	PARAMEDIC SCHOOL - DEAL AND MU
12/31/2025	343107	P	32166	GAMACHE MAINTENANCE LLC	\$768.51	0	1231251	CPMA MONTHLY LAWN MAINTENANCE
12/31/2025	343108	P	10050	GENERAL PACIFIC INC	\$16,425.14	0	1231251	Primary Wire
12/31/2025	343109	P	30410	ZACH GOULD	\$411.75	0	1231251	REIMB GOULD 25-403 CASS PHOENI
12/31/2025	343110	P	31030	GROENEVELD LUBRICATION SOLUTIONS INC.	\$1,076.45	0	1231251	VEH#6000 WO#78643 BULK GREASE
12/31/2025	343111	P	11109	H2 PRE-CAST INC	\$32,392.60	0	1231251	Vaults
12/31/2025	343112	P	10046	HD FOWLER CO	\$30,346.53	0	1231251	Valve Boxes
12/31/2025	343113	P	30534	JAMES HEMPSTEAD	\$27.94	0	1231251	REIMB HEMPSTEAD 25-404 CASS PH
12/31/2025	343114	P	11813	HERC RENTALS INC	\$396.76	0	1231251	EQUIP RENTAL - TREE CLEANUP -
12/31/2025	343115	P	30560	INTERMOUNTAIN LOCK AND SECURITY SUPPLY	\$3,131.00	0	1231251	SHOPS 100 - DOOR CLOSERS
12/31/2025	343116	P	31057	INGRAM INDUSTRIES INC.	\$8,324.51	0	1231251	LIBRARY MATERIALS - PHYSICAL C
12/31/2025	343117	P	32834	INTEGRITY PUMP SOLUTIONS INC	\$4,679.54	0	1231251	Booster Pump for Solids Belt P
12/31/2025	343118	P	30005	INTERWEST TECHNOLOGY SYSTEMS INC	\$1,955.25	0	1231251	Genetec Card Access for Shops
12/31/2025	343119	P	10290	JIM'S PACIFIC GARAGES INC	\$118.19	0	1231251	VEH#3321 WO#78620 LOCK NUT WAS
12/31/2025	343120	P	31660	KELLEY CREATE CO	\$42.17	0	1231251	PRINTER INK STATION 73
12/31/2025	343121	P	31660	KELLEY CREATE CO	\$30.44	0	1231251	NOVEMBER COPIER CHARGES - PURC
12/31/2025	343122	P	31660	KELLEY CREATE CO	\$1,942.74	0	1231251	Copier/Printer Agreement Dec 2
12/31/2025	343123	P	11667	KENWORTH SALES COMPANY	\$1,295.73	0	1231251	VEH#3385 WO#78565 AIR INTAKE P
12/31/2025	343124	P	30755	TRAVIS LEONARD	\$363.61	0	1231251	REIMB LEONARD 25-405 CASS PHOE
12/31/2025	343125	P	10219	LES SCHWAB TIRE CENTERS OF WASHINGTON INC	\$81.51	0	1231251	VEH#3349 WO#78617 TPMS SENSOR
12/31/2025	343126	P	10262	LIFE ASSIST INC	\$1,898.53	0	1231251	MED EQUIPMENT
12/31/2025	343127	P	10298	LN CURTIS & SONS	\$1,816.81	0	1231251	ARMOR CARRIER - LANG
12/31/2025	343128	P	10463	LUDLUM MEASUREMENTS INC	\$7,173.11	0	1231251	CALIBRATE LUDLUM 26-1 INSTRUME

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12/31/2025	343129	P	32140	MAUL FOSTER & ALONGI INC	\$470.00	0	1231251	Columbia Point Tract D Feasibi
12/31/2025	343130	P	11214	MIDWEST LABORATORIES INC	\$221.44	0	1231251	Landfill supplies
12/31/2025	343131	P	32538	THE REDTAIL TEAM LLC	\$391.32	0	1231251	Heat Pressed Safety Vests
12/31/2025	343132	P	10083	MONARCH MACHINE & TOOL CO INC	\$3,588.02	0	1231251	VEH#6000 WO#78396 FORM BOTTOMS
12/31/2025	343133	P	11046	MP CONSTRUCTION INC	\$731.01	0	1231251	Retainage Release
12/31/2025	343134	P	31674	P&F AUTOMOTIVE WAREHOUSE INC	\$557.91	0	1231251	VEH#5052 WO#78612 TENSIONER AS
12/31/2025	343135	P	32735	NEEDL INC	\$125,005.00	0	1231251	AI SOFTWARE FOR NONEMERGENCY C
12/31/2025	343136	P	12470	OVERDRIVE INC	\$149.48	0	1231251	LIBRARY MATERIALS - AUDIOBOOK
12/31/2025	343137	P	10357	OXARC INC	\$571.02	0	1231251	FLEET - WELDING SUPPLIES
12/31/2025	343138	P	31206	CI - PW LLC	\$48.86	0	1231251	Weekly water delivery
12/31/2025	343139	P	10522	PBS ENGINEERING AND ENVIRONMENTAL LLC	\$113,868.65	0	1231251	Duportail Street Corridor Impr
12/31/2025	343140	P	10232	PERFECTION GLASS INC	\$1,660.00	0	1231251	1736 Duluth - Morris - Window
12/31/2025	343141	P	11258	PRATER ELECTRIC INC	\$1,474,148.49	0	1231251	Stevens Dr Sub Exp & Bank 1 Co
12/31/2025	343142	P	10047	R.D. OFFUTT COMPANY	\$7,288.25	0	1231251	VEH#6631 WO#77997 REPLACE ROOF
12/31/2025	343143	P	32515	JOSEPH POSTON	\$430.00	0	1231251	EMPLOYEE & DEPENDENT WELFARE:
12/31/2025	343144	P	10957	RICHLAND DOWNTOWN BUSINESS IMPROVEMENT DISTRICT	\$1,953.00	0	1231251	DBID Q2 2025 ASSESSMENTS
12/31/2025	343145	P	10595	DR ROBERTS CONSTRUCTION INC	\$1,117.92	0	1231251	1219 Gowen - Casey - Window Re
12/31/2025	343146	P	10362	SHERMAN & REILLY INC	\$5,020.00	0	1231251	VEH#6611 WO#78534 SENSOR
12/31/2025	343147	P	31341	SMOOVIES	\$1,000.00	0	1231251	C99-25 COLUMBIA PLAYFIELDS CON
12/31/2025	343148	P	10440	SOLID WASTE SYSTEMS INC	\$45,499.88	0	1231251	VEH#3345 WO#78398 40 YD PACK C
12/31/2025	343149	P	32320	SPOKANE HOUSE OF HOSE INC	\$75.22	0	1231251	VEH#3412 WO#78383 PLUG
12/31/2025	343150	P	10536	SPRAGUE PEST SOLUTIONS	\$146.75	0	1231251	STATION 76 - PEST CONTROL
12/31/2025	343151	P	32460	SPYDERCORP LLC	\$52,109.25	0	1231251	Leslie Groves Tennis Courts, C
12/31/2025	343152	P	32129	SWARCO MCCAIN INC	\$4,751.19	0	1231251	PED POLE PB-5237-SCH40-5-PNC 5
12/31/2025	343153	P	32847	SWEET SNACK ATTACK	\$1,000.00	0	1231251	C136-25 HOWARD AMON CONCESSION
12/31/2025	343154	P	10961	TACOMA SCREW PRODUCTS INC	\$2.65	0	1231251	VEH#5051 WO#78625 MACHINE SCRE
12/31/2025	343155	P	11089	TED BROWN MUSIC COMPANY INC	\$10,402.88	0	1231251	HAPO Stage Speaker Replacement
12/31/2025	343156	P	30086	TELEFLEX LLC	\$975.04	0	1231251	EZ-IO POWER DRIVER
12/31/2025	343157	P	31735	BUNKER TRI-CITIES LLC	\$39.15	0	1231251	DENNEY PANTS
12/31/2025	343158	P	11108	THE PERSONAL TOUCH CLEANING INC	\$227.78	0	1231251	COMMERCIAL JANITORIAL SERVICES
12/31/2025	343159	P	11295	TOWNSEND CONTROLS & ELECTRIC LLC	\$963.92	0	1231251	Motor swap at WWTP
12/31/2025	343160	P	10122	TRAFFIC SAFETY SUPPLY CO INC	\$6,100.37	0	1231251	Roll up construction signs
12/31/2025	343161	P	11831	TRI CITIES MONITORING, INC	\$2,337.05	0	1231251	WINTER WONDERLAND 2025 - SECUR

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12/1/2025 - 12/31/2025

CHECK DATE	CHECK NBR	VOID	VENDOR#	EMP VENDOR NAME	CHECK AMT	VOID AMT	WARRANT	COMMENT
12/31/2025	343162	P	10793	UPTOWN BUSINESS IMPROVEMENT DISTRICT BOARD	\$6,602.10	0	1231251	UBID Q3 2025 ASSESSMENTS
12/31/2025	343163	P	11131	JAMES BACEL HOPKINS III	\$1,201.67	0	1231251	22 TROUSERS AND 75 W&F
12/31/2025	343164	P	10106	US LINEN & UNIFORM	\$203.40	0	1231251	FLEET - SHOP APPAREL
12/31/2025	343165	P	32795	CHRISTIAN WALDO	\$3,000.00	0	1231251	2770 SALK - 5-YEAR SPRINKLER I
12/31/2025	343166	P	10140	WASHINGTON STATE PATROL	\$309.00	0	1231251	RPD BACKGROUND CHECKS NOV 2025
12/31/2025	343167	P	11003	WEST COAST FIRE & RESCUE	\$3,396.88	0	1231251	FD - PULLING TIPS FOR RESCUE S
12/31/2025	343168	P	11846	WESTERN EQUIPMENT & IRRIGATION DISTRIBUTORS	\$1,276.59	0	1231251	VEH#6606 WO#78642 SPRING
12/31/2025	343169	P	10059	WESTERN STATES EQUIPMENT COMPANY	\$993.31	0	1231251	VEH#3321 WO#78620 HOSE, FITTIN
12/31/2025	343170	P	10414	WILDLANDS INC	\$2,509.60	0	1231251	City-Wide Wetland Maintenance
12/31/2025	343171	P	12483	ZOLL MEDICAL SUPPLY	\$2,072.00	0	1231251	RESQPOD ITD 10
					\$12,994,601.44	\$1,859.93		

Accounts Payable Wires 12/1/2025 - 12/31/2025

DATE	WIRE #	WIRE AMT	EMP VENDOR NAME	PURPOSE	WIRE ACH
12/02/2025	10818	47,919.82	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Claims 11/24 - 11/30/2025	W
12/01/2025	10819	3,288,462.50	US BANK ST PAUL	Debt Service - Dec 2025	W
12/02/2025	10820	13,879.80	PAYMENT PROCESSING INC	MUNIS Merchant Services Fees	W
12/02/2025	10821	6,155.58	PAYMENT PROCESSING INC	Landfill Merchant Services fee	W
12/05/2025	10822	18,812.00	CIGNA HEALTH AND LIFE INSURANCE COMPANY	DECEMBER 2025 ADMIN FEES	W
12/05/2025	10823	116,769.18	RXBENEFITS INC	RX Claims 11/01/2025 - 11/15/2	W
12/05/2025	10824	154,633.60	RXBENEFITS INC	RX CLAIMS 11/16 - 11/30	W
12/08/2025	10825	498.12	UNIFYHR LLC	NOVEMBER ADMIN FEES	W
12/08/2025	10826	501.65	UNIFYHR LLC	DECEMBER 2025 ADMIN FEES	W
12/08/2025	10827	8,489.46	VISION SERVICE PLAN (WA)	MONTHLY INVOICE 12/2025	W
12/08/2025	10828	88,485.74	CORVEL CORPORATION	NOVEMBER 2025 CLAIMS FEES	W
12/05/2025	10829	2,000,000.00	US BANK N A	FHLB #3130B8TK8-3.75% (12/27)	W
12/08/2025	10830	2,000,000.00	US BANK N A	FHLB #3130B8TS1-3.80% (12/30)	W
12/10/2025	10831	149,908.70	LAW ENFORCEMENT OFFICERS AND FIREFIGHTERS	NOVEMBER 2025 PREMIUM	W
12/10/2025	10832	34,290.00	UNITED EMPLOYEES BENEFIT TRUST	DECEMBER 2025 PREMIUM	W
12/10/2025	10833	65,275.42	QBE INSURANCE CORPORATION	NOVEMBER 2025 STOP LOSS PREMIU	W
12/09/2025	10834	231,981.08	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Claims 12/01 - 12/07/2025	W
12/09/2025	10835	1,900,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE LGIP #1920	W
12/10/2025	10836	148,894.00	LAW ENFORCEMENT OFFICERS AND FIREFIGHTERS	DECEMBER 2025 PREMIUMS	W
12/10/2025	10837	112,647.28	RICHLAND GOLF MANAGEMENT CORPORATION	GPGC Operating Reimbursement 1	W
12/11/2025	10838	441.78	PRUDENTRX LLC	RX Claim 10/01/25-10/31/25	W
12/11/2025	10839	71,933.39	WASHINGTON STATE HEALTH CARE AUTHORITY	GEMT REPAYMENT SFY 2022	W
12/12/2025	10840	426.00	WASHINGTON STATE TREASURER	Firearms Online Pmt - Conceale	W
12/12/2025	10841	800,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE LGIP #1920	W
12/16/2025	10842	247,061.79	CIGNA HEALTH AND LIFE INSURANCE COMPANY	Claims 12/08 - 12/14/2025	W
12/17/2025	10843	2,441.25	A.W. REHN & ASSOCIATES INC	Feb, March, Aug-Nov 2025 Admin	W
12/18/2025	10844	5,529.67	WA STATE DEPARTMENT OF REVENUE	COMBINED EXCISE TAX - OCTOBER	W
12/26/2025	10845	393,837.10	WA STATE DEPARTMENT OF REVENUE	COMBINED EXCISE TAX - NOVEMBER	W
12/17/2025	10846	1,551,129.87	US BANK N A	WAREV #9397815L0-2.337% (01/29	W

Accounts Payable Wires 12/1/2025 - 12/31/2025

DATE	WIRE #	WIRE AMT	EMP VENDOR NAME	PURPOSE	WIRE ACH
12/23/2025	10847	1,445,001.98	BANK OF AMERICA	NOVEMBER 2025 PCARD	W
12/19/2025	10848	40,160.06	PAYMENTUS CORPORATION	Merchant Services Fees	W
12/23/2025	10849	139,319.32	RX BENEFITS INC	RX CLAIMS 12/01/2025 - 12/15/2025	W
12/23/2025	10851	3,177,458.00	BONNEVILLE POWER ADMINISTRATION	NOV25-PAT01-10089	W
12/29/2025	10852	2,285.19	PRUDENTRX LLC	RX CLAIM 11/01/25-11/30/25	W
12/29/2025	10853	19,063.15	SUN LIFE ASSURANCE COMPANY OF CANADA	December 2025 Premium	W
12/30/2025	10854	156,947.64	LAW ENFORCEMENT OFFICERS AND FIREFIGHTERS	January 2025 Premium	W
12/29/2025	10855	219,247.95	CIGNA	CLAIMS 12/15 - 12/28/2028	W
12/29/2025	10856	800,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE LGIP #1920	W
12/31/2025	10857	17,076.47	UNIFYHR LLC	FSA DEDUCTION FOR DECEMBER 2025	W
12/31/2025	10859	800,000.00	LGIP LOCAL GOVERNMENT INVESTMENT POOL	PURCHASE LGIP #1920	W
TOTAL WIRE		\$20,276,964.54			

Payroll Wires and ACH 12/1/2025 thru 12/31/2025

Effective Date	WIRE/ACH	VENDOR	PAYEE	AMOUNT	comment
12/04/2025	15176	10573	A.W. Rehn & Associates Inc - IAFF HRA (ER)	\$13,593.75	
12/04/2025	15177	31411	Allstate (InfoArmor)	\$310.25	
12/04/2025	15178	31410	ARAG Legal Sys	\$400.19	
12/04/2025	15179	11924	Cigna Accident Insurance	\$2,550.67	
12/04/2025	15180	10789	COR - Cigna Basic AD & D	\$726.61	
12/04/2025	15181	10790	COR - Cigna Dependent Life	\$76.60	
12/04/2025	15182	10786	COR - Cigna Disability	\$4,394.59	
12/04/2025	15183	10787	COR - Cigna Life	\$3,390.63	
12/04/2025	15184	10788	COR - Cigna Optional AD & D	\$853.59	
12/04/2025	15185	10782	COR - Dependent Care	\$862.92	
12/04/2025	15186	10791	COR - ER Post Retirement	\$44,400.00	
12/04/2025	15187	10784	COR - Unemployment	\$2,748.28	
12/04/2025	15188	10785	COR - Worker's Compensation	\$78,093.55	
12/04/2025	15189	10783	COR -Medical Dental Vision	\$446,067.16	
12/04/2025	15190	10736	COR -Sec 125 Medical Reimbursement	\$8,617.40	
12/04/2025	15191	10702	Division of Child Support - WA	\$2,234.32	
12/04/2025	15192	10646	IAFF (dues)	\$9,331.19	
12/04/2025	15193	10700	IBEW (dues)	\$4,427.34	
12/04/2025	15194	10348	ICMA (Mission Square)	\$234,670.06	
12/04/2025	15195	10699	IUOE #280(dues)	\$6,448.50	
12/04/2025	15196	10984	Nationwide Retirement Solutions	\$41,632.51	
12/04/2025	15197	32756	Police Professional Staff Guild	\$1,275.00	
12/04/2025	15198	31627	Provident Life and Accident Insurance	\$3,274.89	
12/04/2025	15199	10698	Richland Police Guild	\$8,550.00	
12/04/2025	15200	10460	State of WA Employment Security Dept (WSFML)	\$30,847.33	
12/04/2025	15201	31699	Sun Life Optional Life Ins	\$4,075.88	
12/04/2025	15202	32408	Teamsters Union Dues	\$2,053.00	
12/04/2025	15203	10696	United States Treasury	\$577,911.96	
12/04/2025	15204	10231	United Way	\$173.05	
12/04/2025	15205	11329	Voluntary Employees' Beneficiary Association Trust (HRA VEBA)	\$8,125.00	
12/04/2025	15206	10286	WA State Department of Retirement Services	\$317,782.15	
			EFFECTIVE DATE TOTAL	\$1,859,898.37	
12/11/2025	15207	10286	WA State Department of Retirement Services	\$3,070.61	
12/11/2025	15208	10285	WA State Department of Retirement Services	\$2,275.01	

Payroll Wires and ACH 12/1/2025 thru 12/31/2025

Effective Date	WIRE/ACH	VENDOR	PAYEE	AMOUNT	comment
			EFFECTIVE DATE TOTAL	\$5,345.62	
12/18/2025	15209	10573	A.W. REHN & ASSOCIATES INC	\$13,593.75	
12/18/2025	15210	31411	ALLSTATE	\$310.25	
12/18/2025	15211	31410	ARAG	\$410.44	
12/18/2025	15212	10711	Benefits Solutions - IAFF MERP Medical Exp Reimb Plan	\$11,400.00	
12/18/2025	15213	11924	Cigna Accident Insurance	\$2,528.92	
12/18/2025	15214	10789	CITY OF RICHLAND CIGNA BASIC AD&D	\$730.39	
12/18/2025	15215	10790	CITY OF RICHLAND CIGNA DEPENDENT L	\$77.00	
12/18/2025	15216	10786	CITY OF RICHLAND CIGNA DISABILITY	\$4,422.99	
12/18/2025	15217	10787	CITY OF RICHLAND CIGNA LIFE	\$3,408.22	
12/18/2025	15218	10788	CITY OF RICHLAND CIGNA OPTIONAL AD	\$853.59	
12/18/2025	15219	10782	CITY OF RICHLAND DEPENDENT CARE RE	\$862.92	
12/18/2025	15220	10784	CITY OF RICHLAND UNEMPLOYMENT	\$2,347.60	
12/18/2025	15221	10785	CITY OF RICHLAND WORKER'S COMPENSA	\$87,470.23	
12/18/2025	15222	10783	CITY OF RICHLAND MEDICAL DENTAL VISION	\$448,023.13	
12/18/2025	15223	10736	CITY OF RICHLAND	\$8,575.73	
12/18/2025	15224	10702	DIVISION OF CHILD SUPPORT	\$2,234.32	
12/18/2025	15225	10646	INTERNATIONAL ASSN OF FIRE FIGHTERS	\$9,287.77	
12/18/2025	15226	10348	INTERNATIONAL CITY MANAGEMENT ASSOCIATION	\$193,761.27	
12/18/2025	15227	31409	NATIONWIDE	\$1,368.93	
12/18/2025	15228	10984	NATIONWIDE RETIREMENT SOLUTIONS	\$39,317.13	
12/18/2025	15229	31627	Provident Life and Accident Insurance	\$3,259.66	
12/18/2025	15230	10460	STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT	\$25,186.79	
12/18/2025	15231	31699	Sun Life Optional Life Ins	\$4,071.88	
12/18/2025	15232	10696	UNITED STATES TREASURY	\$462,573.09	
12/18/2025	15233	10231	UNITED WAY OF BENTON & FRANKLIN COUNTIES	\$173.05	
12/18/2025	15234	11329	Voluntary Employees' Beneficiary Association Trust (HRA VEBA)	\$8,125.00	
12/18/2025	15235	10286	WA STATE DEPT OF RETIREMENT SYSTEMS	\$279,801.29	
			EFFECTIVE DATE TOTAL	\$1,614,175.34	
12/31/2025	15236	10784	CITY OF RICHLAND UNEMPLOYMENT	\$2,587.20	
12/31/2025	15237	10785	CITY OF RICHLAND WORKER'S COMPENSA	\$72,739.50	
12/31/2025	15238	10702	DIVISION OF CHILD SUPPORT	\$2,234.32	
12/31/2025	15239	10348	INTERNATIONAL CITY MANAGEMENT ASSOCIATION	\$197,208.31	
12/31/2025	15240	31409	NATIONWIDE	\$83.69	
12/31/2025	15241	10984	NATIONWIDE RETIREMENT SOLUTIONS	\$27,297.04	

Payroll Wires and ACH 12/1/2025 thru 12/31/2025

Effective Date	WIRE/ACH	VENDOR	PAYEE	AMOUNT	comment
12/31/2025	15242	10460	STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT	\$26,396.17	
12/31/2025	15243	10696	UNITED STATES TREASURY	\$516,865.65	
12/31/2025	15244	11329	Voluntary Employees' Beneficiary Association Trust (HRA VEBA)	\$85,138.02	
12/31/2025	15245	10286	WA STATE DEPT OF RETIREMENT SYSTEMS	\$302,506.90	
		EFFECTIVE DATE TOTAL		\$1,233,056.80	
12/31/2025	15246	10783	COR - Medical Dental Vision	\$2,745.68	
12/31/2025	15247	10696	US Treasury	\$799.92	
		EFFECTIVE DATE TOTAL		\$3,545.60	
12/31/2025	15248	31411	ALLSTATE (InfoArmor)	\$12.50	
12/31/2025	15249	31410	ARAG Legal Sys	\$23.46	
12/31/2025	15250	10785	COR - Worker's Compensation	\$751.03	
12/31/2025	15251	10783	COR - Medical Dental Vision	\$4,484.26	
12/31/2025	15252	10460	STATE OF WASHINGTON EMPLOYMENT SECURITY DEPT	\$147.64	
12/31/2025	15253	10696	US Treasury	\$1,683.36	
		EFFECTIVE DATE TOTAL		\$7,102.25	
Total		WIRE TOTAL FOR SELECTED TIME PERIOD		\$4,723,123.98	

Payroll Direct Deposits / Checks 12/1/2025 - 12/31/2025

CHECK TYPE	CHECK DATE	CHECKNBR	VOID	EMP#	EMP NAME	DD AMT	VOID AMT
PAYROLL - 2025-12-04	12/4/2025	237664		0		\$527.81	0
PAYROLL - 2025-12-04	12/4/2025	237665		0		\$87.69	0
PAYROLL - 2025-12-04	12/4/2025	237666		0		\$351.72	0
PAYROLL - 2025-12-04	12/4/2025	237667		0		\$1184.01	0
PAYROLL - 2025-12-04	12/4/2025	237668		0		\$9795.39	0
PAYROLL - 2025-12-04	TOTALS:					\$11,946.62	0
PAYROLL - 2025-12-18	12/18/2025	237669		0		\$527.81	0
PAYROLL - 2025-12-18	12/18/2025	237670		0		\$87.69	0
PAYROLL - 2025-12-18	12/18/2025	237671		0		\$61.01	0
PAYROLL - 2025-12-18	12/18/2025	237672		0		\$9967.66	0
PAYROLL - 2025-12-18	TOTALS:					\$10,644.17	0
PAYROLL - 2025-12-31	12/31/2025	237673		0		\$59.08	0
PAYROLL - 2025-12-31	12/31/2025	237674		0		\$44823.66	0
PAYROLL - 2025-12-31	TOTALS:					\$44,882.74	0
					Grand Total	\$67,473.53	0

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013449	1,660.84	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013450	1,540.48	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013451	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013452	3,688.10	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013453	3,884.97	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013454	1,996.71	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013455	1,797.05	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013456	3,462.57	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013457	2,199.41	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013458	1,781.99	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013459	2,100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013460	630.07	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013461	1,361.22	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013462	1,962.30	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013463	4,976.48	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013464	4,450.85	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013465	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013466	2,640.75	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013467	2,315.44	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013468	1,849.86	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013469	315.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013470	1,807.16	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013471	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013472	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013473	50.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013474	230.80	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013475	2,073.88	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013476	1,609.94	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013477	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013478	4,564.58	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013479	1,526.76	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013480	2,393.87	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013481	1,444.12	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013482	2,896.60	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013483	3,645.29	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013484	1,499.67	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013485	5,262.45	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013486	2,031.97	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013487	2,076.21	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013488	4,116.83	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013489	1,963.06	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013490	2,531.63	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013491	1,941.34	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013492	2,598.17	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013493	3,205.73	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013494	7,358.12	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013495	6,751.11	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013496	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013497	965.72	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013498	3,268.79	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013499	221.43	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013500	885.71	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013501	2,218.46	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013502	2,080.72	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013503	100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013504	7,748.12	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013505	2,176.15	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013506	150.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013507	150.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013508	1,494.67	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013509	4,031.12	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013510	849.12	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013511	1,889.42	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013512	3,223.30	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013513	3,246.79	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013514	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013515	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013516	3,353.41	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013517	6,560.86	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013518	1,917.80	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013519	4,837.72	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013520	1,666.15	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013521	3,150.03	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013522	3,176.40	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013523	3,811.22	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013524	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013525	500.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013526	300.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013527	300.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013528	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013529	200.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013530	50.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013531	200.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013532	1,473.28	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013533	5,710.19	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013534	4,343.10	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013535	1,712.03	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013536	2,654.38	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013537	1,974.45	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013538	3,633.57	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013539	1,726.58	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013540	2,783.27	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013541	5,051.44	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013542	4,741.50	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013543	5,962.89	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013544	100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013545	50.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013546	25.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013547	2,358.36	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013548	2,055.91	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013549	12,780.14	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013550	2,044.50	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013551	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013552	1,726.37	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013553	2,149.80	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013554	1,698.80	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013555	1,800.43	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013556	2,037.41	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013557	1,534.05	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013558	3,863.78	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013559	78.56	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013560	4,754.63	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013561	1,627.12	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013562	4,778.14	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013563	3,215.42	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013564	751.38	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013565	4,399.18	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013566	2,599.46	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013567	3,267.67	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013568	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013569	2,546.31	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013570	75.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013571	4,670.98	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013572	1,183.49	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013573	2,466.46	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013574	8,778.40	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013575	1,803.34	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013576	250.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013577	1,407.02	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013578	500.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013579	4,707.89	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013580	4,395.31	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013581	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013582	7,561.67	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013583	1,345.35	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013584	192.99	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013585	200.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013586	2,221.89	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013587	3,176.05	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013588	2,932.94	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013589	8,248.32	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013590	150.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013591	75.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013592	2,268.89	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013593	2,306.74	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013594	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013595	1,683.36	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013596	2,290.80	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013597	6,400.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013598	7,365.40	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013599	2,712.64	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013600	1,150.44	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013601	600.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013602	887.68	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013603	2,641.11	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013604	1,536.44	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013605	6,378.98	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013606	4,369.05	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013607	3,359.06	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013608	2,380.61	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013609	2,735.97	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013610	1,189.06	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013611	1,809.27	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013612	2,046.41	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013613	1,570.54	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013614	2,128.42	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013615	250.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013616	4,261.48	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013617	1,332.50	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013618	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013619	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013620	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013621	1,744.76	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013622	9,339.30	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013623	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013624	3,617.45	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013625	2,086.97	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013626	4,552.28	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013627	1,916.12	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013628	250.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013629	2,299.77	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013630	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013631	3,066.76	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013632	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013633	2,789.60	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013634	3,494.60	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013635	4,372.77	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013636	2,421.96	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013637	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013638	3,477.65	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013639	3,045.57	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013640	2,733.27	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013641	1,935.68	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013642	800.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013643	3,891.84	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013644	300.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013645	250.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013646	5,142.81	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013647	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013648	2,564.53	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013649	3,116.95	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013650	4,217.62	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013651	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013652	7,265.30	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013653	1,623.56	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013654	2,230.33	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013655	5,820.21	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013656	1,978.14	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013657	275.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013658	1,686.28	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013659	2,976.03	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013660	2,211.81	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013661	2,179.23	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013662	4,504.54	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013663	300.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013664	2,795.21	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013665	4,178.59	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013666	2,088.76	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013667	2,042.37	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013668	1,000.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013669	3,993.18	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013670	669.54	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013671	2,258.17	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013672	5,033.47	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013673	788.34	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013674	150.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013675	3,000.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013676	6,874.90	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013677	2,404.20	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013678	2,586.37	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013679	9,341.98	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013680	2,825.50	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013681	7,633.74	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013682	2,007.14	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013683	1,890.51	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013684	1,721.76	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013685	1,670.54	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013686	2,150.26	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013687	1,345.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013688	300.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013689	100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013690	2,173.51	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013691	1,448.67	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013692	2,814.57	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013693	400.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013694	200.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013695	2,190.23	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013696	1,689.40	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013697	2,494.07	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013698	50.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013699	4,795.02	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013700	2,336.87	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013701	3,870.99	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013702	1,979.42	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013703	1,340.17	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013704	2,250.25	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013705	4,651.12	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013706	8,785.90	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013707	150.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013708	150.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013709	75.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013710	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013711	4,741.81	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013712	1,000.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013713	1,782.19	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013714	2,610.54	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013715	150.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013716	1,869.09	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013717	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013718	2,243.82	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013719	1,783.39	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013720	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013721	2,374.59	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013722	5,839.85	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013723	7,766.98	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013724	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013725	91.44	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013726	7,265.06	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013727	1,635.52	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013728	3,116.47	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013729	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013730	10,416.49	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013731	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013732	3,419.62	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013733	650.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013734	3,747.43	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013735	9,659.20	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013736	1,485.77	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013737	250.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013738	3,364.38	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013739	1,667.89	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013740	3,259.53	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013741	1,590.11	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013742	1,000.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013743	50.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013744	1,935.83	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013745	6,220.61	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013746	4,644.29	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013747	1,731.86	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013748	4,395.24	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013749	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013750	500.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013751	3,391.49	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013752	1,627.16	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013753	1,135.56	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013754	2,547.20	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013755	1,779.11	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013756	1,404.82	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013757	4,603.62	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013758	1,325.47	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013759	200.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013760	100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013761	7,956.49	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013762	1,749.58	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013763	2,217.37	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013764	2,286.05	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013765	4,292.23	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013766	2,416.18	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013767	2,820.69	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013768	2,123.79	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013769	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013770	3,307.81	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013771	5,023.40	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013772	2,989.98	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013773	1,103.19	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013774	2,436.86	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013775	2,148.32	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013776	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013777	2,034.88	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013778	7,292.58	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013779	500.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013780	2,902.60	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013781	1,924.25	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013782	5,085.24	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013783	2,069.55	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013784	3,157.03	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013785	9,082.77	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013786	200.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013787	2,271.04	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013788	1,877.86	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013789	6,599.82	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013790	1,860.94	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013791	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013792	1,054.46	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013793	75.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013794	5,395.80	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013795	2,337.15	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013796	600.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013797	3,953.03	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013798	50.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013799	2,174.29	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013800	3,732.35	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013801	5,877.03	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013802	4,114.79	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013803	5,711.20	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013804	1,238.56	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013805	5,356.50	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013806	691.01	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013807	2,002.47	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013808	1,125.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013809	4,623.79	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013810	3,763.06	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013811	1,748.92	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013812	6,867.13	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013813	1,738.99	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013814	1,660.57	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013815	450.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013816	1,374.16	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013817	4,163.65	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013818	1,053.20	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013819	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013820	4,473.55	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013821	2,342.41	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013822	1,346.78	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013823	35.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013824	1,100.03	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013825	2,223.32	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013826	2,856.84	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013827	125.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013828	3,460.06	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013829	3,299.66	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013830	1,710.59	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013831	7,822.46	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013832	500.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013833	2,158.25	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013834	2,571.11	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013835	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013836	6,293.41	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013837	8,362.58	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013838	5,551.85	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013839	2,707.98	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013840	2,700.95	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013841	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013842	6,574.91	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013843	2,197.87	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013844	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013845	4,884.21	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013846	5,480.66	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013847	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013848	7,522.25	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013849	4,224.46	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013850	1,708.52	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013851	580.39	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013852	9,364.47	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013853	4,744.48	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013854	2,467.96	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013855	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013856	450.00	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013857	2,430.94	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013858	1,407.70	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013859	2,188.39	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013860	1,754.28	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013861	175.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013862	5,925.21	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013863	1,937.83	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013864	3,061.24	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013865	7,226.32	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013866	3,728.90	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013867	950.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013868	50.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013869	4,158.19	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013870	1,590.03	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013871	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013872	250.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013873	1,876.66	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013874	4,741.90	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013875	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013876	500.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013877	1,920.67	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013878	2,073.15	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013879	1,811.82	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013880	700.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013881	60.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013882	200.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013883	150.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013884	225.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013885	926.42	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013886	1,129.09	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013887	2,475.02	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013888	4,544.71	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013889	1,737.72	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013890	1,637.60	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013891	3,580.14	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013892	351.06	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013893	1,404.22	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013894	3,436.35	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013895	1,534.02	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013896	250.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013897	1,435.53	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013898	500.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013899	100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013900	2,271.50	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013901	1,764.75	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013902	300.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013903	2,622.74	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013904	3,920.21	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013905	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013906	2,631.52	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013907	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013908	1,055.07	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013909	7,108.90	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013910	2,027.80	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013911	300.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013912	4,386.77	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013913	4,486.30	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013914	1,315.05	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013915	1,100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013916	2,403.96	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013917	1,959.20	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013918	4,649.16	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013919	6,246.30	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013920	2,659.34	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013921	2,087.73	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013922	540.58	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013923	2,532.02	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013924	800.00	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013925	972.08	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013926	100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013927	2,199.17	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013928	3,974.61	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013929	2,003.38	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013930	2,791.10	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013931	1,016.26	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013932	250.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013933	1,014.05	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013934	1,775.77	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013935	3,185.25	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013936	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013937	6,129.53	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013938	400.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013939	170.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013940	925.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013941	1,030.80	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013942	1,864.11	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013943	2,588.59	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013944	4,472.97	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013945	3,374.91	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013946	500.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013947	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013948	4,585.34	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013949	5,981.15	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013950	2,236.90	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013951	398.66	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013952	340.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013953	50.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013954	4,043.60	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013955	2,083.78	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013956	700.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013957	700.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013958	2,262.83	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013959	2,039.52	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013960	150.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013961	4,097.99	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013962	300.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013963	1,810.58	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013964	225.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013965	1,686.51	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013966	1,974.12	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013967	3,750.94	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013968	500.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013969	416.33	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013970	1,657.55	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013971	50.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013972	1,623.24	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013973	2,373.42	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013974	5,410.14	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013975	150.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013976	1,666.05	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013977	2,394.37	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013978	500.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013979	864.77	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013980	3,224.66	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013981	1,063.42	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013982	2,323.93	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013983	3,899.75	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013984	3,707.31	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013985	6,008.53	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013986	2,165.58	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013987	4,035.63	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013988	2,700.37	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013989	4,193.41	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013990	8,008.85	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013991	988.77	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013992	100.00	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370013993	2,970.71	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013994	1,992.27	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013995	4,298.74	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013996	2,649.49	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013997	1,988.64	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013998	1,062.99	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370013999	2,127.87	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014000	5,042.57	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014001	3,080.52	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014002	5,507.68	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014003	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014004	4,751.81	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014005	3,116.97	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014006	300.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014007	9,684.68	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014008	189.92	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014009	445.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014010	1,709.30	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014011	7,427.90	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014012	3,266.61	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014013	4,319.78	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014014	2,019.80	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014015	2,740.46	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014016	869.55	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014017	7,066.36	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014018	5,729.71	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014019	1,398.21	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014020	2,049.75	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014021	2,893.55	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014022	3,836.85	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014023	2,996.59	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014024	2,171.45	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014025	2,487.30	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014026	1,646.10	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370014027	700.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014028	1,250.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014029	559.74	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014030	1,191.14	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014031	200.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014032	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014033	2,488.91	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014034	7,538.59	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014035	3,785.16	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014036	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014037	1,433.98	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014038	250.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014039	1,307.22	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014040	1,705.08	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014041	1,700.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014042	4,746.53	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014043	6,544.67	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014044	2,934.65	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014045	2,661.30	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014046	3,111.80	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014047	1,000.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014048	2,290.37	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014049	325.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014050	125.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014051	110.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014052	50.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014053	1,591.72	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014054	2,750.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014055	2,865.15	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014056	1,458.48	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014057	216.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014058	2,760.45	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014059	444.54	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014060	7,180.23	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370014061	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014062	831.13	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014063	5,672.93	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014064	904.75	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014065	2,879.36	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014066	1,962.60	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014067	1,712.58	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014068	1,320.65	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014069	50.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014070	4,999.07	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014071	1,678.83	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014072	4,021.75	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014073	40.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014074	3,174.78	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014075	1,542.78	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014076	775.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014077	1,260.66	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014078	8,361.71	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014079	1,467.82	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014080	115.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014081	1,854.10	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014082	2,210.29	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014083	2,588.03	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014084	1,066.20	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014085	4,606.89	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014086	1,762.12	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014087	2,365.28	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014088	2,188.12	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014089	3,521.56	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014090	2,445.18	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014091	1,345.70	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014092	2,013.58	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014093	1,640.32	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014094	7,333.65	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370014095	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014096	4,217.13	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014097	1,502.62	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014098	1,192.52	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014099	1,463.61	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014100	6,995.19	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014101	1,929.56	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014102	4,681.75	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014103	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014104	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014105	1,960.98	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014106	374.97	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014107	3,956.60	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014108	4,011.48	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014109	2,160.56	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014110	3,143.36	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014111	5,778.61	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014112	3,928.79	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014113	450.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014114	100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014115	2,808.05	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014116	500.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014117	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014118	2,939.58	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014119	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014120	3,243.38	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014121	2,694.66	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014122	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014123	2,125.37	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014124	4,728.88	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014125	1,686.48	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014126	2,369.56	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014127	5,832.35	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014128	1,589.54	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370014129	1,482.55	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014130	877.52	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014131	2,883.40	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014132	10,281.43	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014133	3,623.59	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014134	2,212.22	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014135	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014136	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014137	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014138	3,945.83	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014139	354.78	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014140	3,645.67	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014141	1,000.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014142	1,691.51	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014143	325.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014144	100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014145	75.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014146	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014147	1,209.24	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014148	8,879.01	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014149	3,827.71	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014150	100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014151	2,522.82	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014152	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014153	5,204.92	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014154	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014155	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014156	2,151.18	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014157	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014158	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014159	1,426.78	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014160	3,494.18	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014161	1,000.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014162	1,000.00	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370014163	6,830.30	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014164	3,112.25	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014165	220.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014166	6,901.87	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014167	1,595.22	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014168	1,982.89	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014169	2,089.47	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014170	1,547.52	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014171	2,731.55	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014172	1,477.81	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014173	4,942.61	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014174	5,619.39	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014175	1,957.09	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014176	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014177	2,908.49	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014178	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014179	2,362.47	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014180	100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014181	2,681.15	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014182	3,302.44	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014183	2,078.98	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014184	6,021.40	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014185	509.17	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014186	1,350.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014187	1,976.23	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014188	692.40	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014189	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014190	1,268.69	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014191	2,491.92	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014192	1,850.37	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014193	2,032.71	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014194	1,868.88	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014195	1,100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014196	1,426.17	11/17/2025 - 11/30/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/4/2025	Direct Deposit	253370014197	0.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014198	1,952.89	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014199	200.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014200	4,958.46	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014201	2,418.32	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014202	100.00	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253370014203	1,732.46	11/17/2025 - 11/30/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014204	804.71	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014205	73.47	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014206	773.46	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014207	674.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014208	798.42	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014209	137.86	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014210	343.75	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014211	3.70	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014212	312.76	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014213	619.84	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014214	127.60	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014215	542.24	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014216	283.09	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014217	144.52	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014218	206.64	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014219	350.78	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014220	912.65	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014221	647.36	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014222	638.12	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014223	401.47	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014224	427.56	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014225	608.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025	Direct Deposit	253380014226	751.95	12/01/2025 - 12/14/2025 (Bi-weekly)
12/4/2025			1,783,942.45	
12/18/2025	Direct Deposit	253510014227	50.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014228	2,131.29	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014229	1,003.48	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014230	4,318.57	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014231	3,202.78	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014232	1,579.23	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014233	115.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014234	1,454.67	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014235	3,494.99	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014236	1,000.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014237	1,000.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014238	2,002.04	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014239	2,174.12	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014240	250.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014241	1,022.46	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014242	5,111.40	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014243	2,233.08	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014244	3,291.13	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014245	3,214.01	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014246	1,362.19	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014247	400.41	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014248	3,707.12	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014249	6,831.76	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014250	150.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014251	2,322.77	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014252	3,225.97	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014253	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014254	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014255	2,869.37	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014256	4,232.95	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014257	2,091.22	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014258	2,161.36	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014259	1,798.34	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014260	30.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014261	3,889.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014262	2,457.45	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014263	2,412.66	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014264	1,583.88	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014265	1,711.76	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014266	2,404.86	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014267	2,698.31	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014268	3,128.44	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014269	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014270	4,951.37	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014271	2,122.50	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014272	4,065.42	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014273	50.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014274	1,769.85	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014275	164.20	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014276	2,985.53	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014277	3,209.11	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014278	3,796.56	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014279	3,692.52	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014280	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014281	1,912.74	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014282	300.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014283	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014284	1,587.90	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014285	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014286	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014287	3,230.60	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014288	7,066.05	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014289	2,637.61	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014290	4,337.71	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014291	2,487.88	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014292	1,721.62	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014293	2,701.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014294	121.66	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014295	63.37	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014296	2,064.81	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014297	3,622.94	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014298	5,682.63	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014299	1,837.33	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014300	1,806.18	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014301	4,918.69	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014302	245.96	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014303	1,677.29	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014304	1,810.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014305	3,219.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014306	4,339.49	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014307	1,734.52	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014308	3,280.41	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014309	2,404.55	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014310	3,125.74	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014311	2,478.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014312	4,168.62	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014313	500.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014314	2,525.38	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014315	100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014316	11,296.56	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014317	2,026.41	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014318	3,850.86	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014319	100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014320	2,214.32	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014321	5,290.15	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014322	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014323	2,283.72	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014324	3,445.93	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014325	2,742.67	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014326	450.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014327	2,432.75	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014328	3,445.30	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014329	1,585.54	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014330	1,658.51	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014331	1,953.92	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014332	75.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014333	5,363.65	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014334	2,824.67	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014335	1,974.79	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014336	1,867.96	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014337	1,979.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014338	200.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014339	1,678.66	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014340	188.63	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014341	1,528.77	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014342	2,610.44	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014343	1,869.59	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014344	1,668.86	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014345	6,547.61	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014346	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014347	1,673.89	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014348	3,927.61	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014349	966.29	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014350	1,587.84	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014351	2,005.26	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014352	2,270.83	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014353	2,325.67	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014354	2,641.96	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014355	3,040.03	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014356	800.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014357	1,030.08	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014358	4,044.75	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014359	1,951.23	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014360	800.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014361	3,493.66	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014362	1,944.02	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014363	2,930.61	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014364	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014365	1,857.32	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014366	1,551.33	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014367	2,226.76	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014368	2,860.20	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014369	125.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014370	6,480.63	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014371	950.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014372	50.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014373	1,811.80	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014374	225.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014375	3,187.39	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014376	6,755.45	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014377	2,375.89	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014378	100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014379	2,675.60	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014380	50.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014381	2,325.50	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014382	2,597.65	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014383	4,022.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014384	500.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014385	3,393.40	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014386	5,543.35	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014387	3,679.74	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014388	9,079.74	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014389	2,866.17	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014390	1,334.18	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014391	200.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014392	100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014393	1,771.52	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014394	3,125.90	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014395	1,730.98	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014396	2,319.59	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014397	515.04	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014398	1,350.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014399	3,294.29	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014400	1,405.76	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014401	4,355.02	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014402	8,320.90	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014403	400.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014404	6,894.56	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014405	150.01	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014406	1,100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014407	2,145.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014408	1,428.89	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014409	3,042.06	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014410	9,324.35	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014411	3,586.76	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014412	200.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014413	1,604.97	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014414	3,249.56	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014415	4,419.59	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014416	2,761.59	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014417	6,003.38	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014418	1,166.12	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014419	2,101.43	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014420	315.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014421	1,444.29	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014422	2,197.26	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014423	3,051.10	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014424	2,806.74	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014425	2,310.16	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014426	5,626.95	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014427	2,325.53	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014428	895.68	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014429	1,674.24	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014430	2,245.51	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014431	2,979.84	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014432	179.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014433	63.37	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014434	1,048.19	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014435	2,750.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014436	6,641.48	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014437	1,000.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014438	450.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014439	1,476.80	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014440	1,486.17	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014441	790.43	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014442	150.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014443	3,000.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014444	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014445	3,294.09	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014446	3,227.76	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014447	1,497.75	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014448	250.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014449	3,183.17	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014450	4,536.83	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014451	3,343.14	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014452	968.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014453	2,222.84	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014454	5,523.62	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014455	6,391.45	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014456	3,126.85	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014457	1,414.18	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014458	300.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014459	2,532.14	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014460	3,485.92	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014461	500.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014462	3,407.79	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014463	2,199.10	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014464	3,773.13	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014465	1,973.85	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014466	1,813.17	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014467	1,673.59	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014468	2,204.11	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014469	2,404.51	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014470	500.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014471	2,013.16	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014472	3,329.35	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014473	3,183.64	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014474	2,475.93	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014475	150.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014476	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014477	1,558.63	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014478	3,406.99	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014479	200.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014480	159.32	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014481	2,476.84	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014482	1,878.14	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014483	2,086.56	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014484	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014485	5,077.71	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014486	2,230.14	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014487	932.16	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014488	35.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014489	922.76	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014490	2,538.77	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014491	3,160.12	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014492	3,166.86	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014493	4,500.14	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014494	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014495	1,920.56	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014496	1,189.03	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014497	4,457.36	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014498	5,208.23	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014499	866.94	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014500	2,026.11	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014501	1,728.68	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014502	2,734.54	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014503	75.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014504	4,437.82	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014505	1,413.63	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014506	500.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014507	2,600.40	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014508	8,813.61	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014509	4,022.80	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014510	4,226.67	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014511	3,987.55	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014512	1,867.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014513	666.16	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014514	3,191.38	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014515	170.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014516	925.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014517	1,031.62	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014518	400.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014519	4,092.99	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014520	1,887.45	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014521	2,983.10	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014522	1,641.48	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014523	3,006.56	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014524	3,452.59	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014525	2,280.85	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014526	1,958.39	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014527	2,157.90	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014528	2,105.91	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014529	131.07	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014530	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014531	762.18	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014532	350.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014533	200.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014534	3,447.97	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014535	1,738.27	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014536	6,454.77	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014537	150.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014538	75.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014539	259.57	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014540	2,538.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014541	2,358.75	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014542	2,200.30	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014543	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014544	3,297.31	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014545	3,757.48	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014546	1,847.36	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014547	1,793.62	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014548	995.32	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014549	2,662.82	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014550	1,260.66	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014551	3,683.79	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014552	2,352.71	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014553	50.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014554	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014555	2,446.14	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014556	200.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014557	2,151.39	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014558	2,502.25	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014559	2,224.73	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014560	700.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014561	700.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014562	2,087.60	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014563	2,575.40	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014564	2,761.75	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014565	4,086.53	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014566	3,121.27	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014567	300.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014568	1,985.48	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014569	1,390.73	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014570	1,357.08	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014571	4,705.73	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014572	2,528.25	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014573	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014574	1,699.14	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014575	1,885.92	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014576	1,983.47	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014577	141.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014578	1,452.43	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014579	3,242.04	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014580	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014581	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014582	2,080.24	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014583	100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014584	3,295.50	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014585	300.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014586	250.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014587	1,465.46	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014588	159.88	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014589	70.92	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014590	4,128.97	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014591	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014592	2,876.84	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014593	1,535.27	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014594	2,066.66	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014595	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014596	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014597	2,978.77	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014598	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014599	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014600	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014601	2,039.39	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014602	32.80	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014603	131.21	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014604	1,711.19	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014605	789.09	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014606	2,907.91	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014607	2,475.35	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014608	4,209.81	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014609	2,940.23	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014610	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014611	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014612	2,054.38	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014613	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014614	4,852.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014615	2,600.45	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014616	2,681.61	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014617	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014618	3,252.91	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014619	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014620	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014621	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014622	560.69	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014623	700.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014624	1,250.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014625	1,989.86	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014626	2,231.02	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014627	1,657.66	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014628	2,464.38	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014629	56.36	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014630	381.76	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014631	300.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014632	50.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014633	3,606.39	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014634	1,902.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014635	3,129.52	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014636	300.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014637	288.84	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014638	4,646.94	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014639	4,910.39	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014640	2,138.95	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014641	2,137.98	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014642	3,242.23	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014643	2,437.90	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014644	1,818.53	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014645	100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014646	1,955.34	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014647	3,696.48	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014648	1,604.59	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014649	2,657.02	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014650	3,916.56	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014651	1,360.10	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014652	2,412.91	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014653	2,391.82	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014654	87.52	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014655	2,370.46	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014656	500.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014657	1,141.72	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014658	3,746.84	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014659	150.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014660	1,593.94	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014661	150.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014662	3,280.73	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014663	3,583.10	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014664	6,014.30	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014665	1,717.08	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014666	1,446.04	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014667	250.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014668	3,102.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014669	500.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014670	2,935.46	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014671	255.03	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014672	2,281.97	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014673	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014674	3,139.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014675	2,122.59	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014676	3,175.03	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014677	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014678	2,727.37	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014679	1,771.93	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014680	540.57	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014681	704.01	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014682	1,125.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014683	1,881.86	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014684	2,306.23	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014685	325.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014686	125.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014687	150.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014688	110.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014689	60.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014690	50.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014691	200.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014692	1,569.99	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014693	3,737.99	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014694	927.04	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014695	2,496.08	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014696	700.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014697	3,073.39	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014698	225.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014699	889.57	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014700	2,432.42	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014701	2,947.27	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014702	321.68	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014703	2,810.90	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014704	2,032.51	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014705	1,791.95	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014706	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014707	919.79	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014708	2,033.23	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014709	4,971.20	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014710	150.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014711	3,646.47	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014712	150.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014713	500.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014714	75.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014715	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014716	3,676.57	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014717	2,965.14	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014718	1,633.15	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014719	1,000.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014720	2,819.90	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014721	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014722	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014723	5,253.42	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014724	1,631.26	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014725	2,036.22	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014726	2,270.97	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014727	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014728	1,685.79	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014729	275.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014730	2,991.42	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014731	2,100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014732	631.24	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014733	1,735.20	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014734	1.54	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014735	1,837.53	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014736	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014737	1,547.13	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014738	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014739	4,388.84	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014740	5,562.79	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014741	5,221.68	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014742	2,288.38	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014743	1,748.77	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014744	175.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014745	3,736.55	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014746	100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014747	50.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014748	25.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014749	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014750	2,940.27	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014751	2,974.18	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014752	2,651.47	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014753	3,849.70	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014754	3,000.94	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014755	1,951.72	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014756	1,801.34	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014757	3,507.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014758	2,253.20	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014759	2,511.57	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014760	2,702.01	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014761	830.41	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014762	1,857.03	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014763	4,134.60	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014764	1,121.97	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014765	1,000.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014766	325.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014767	1,969.83	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014768	100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014769	75.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014770	3,621.01	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014771	3,936.55	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014772	5,242.65	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014773	2,174.20	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014774	2,702.24	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014775	88.98	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014776	3,287.48	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014777	827.96	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014778	3,382.29	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014779	3,284.22	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014780	3,458.45	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014781	2,792.57	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014782	2,201.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014783	1,796.86	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014784	5,827.34	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014785	4,038.22	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014786	92.06	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014787	6,482.60	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014788	2,604.37	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014789	2,107.85	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014790	1,767.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014791	4,483.34	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014792	3,323.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014793	2,623.88	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014794	1,495.32	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014795	2,333.55	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014796	1,580.36	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014797	2,334.51	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014798	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014799	300.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014800	300.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014801	200.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014802	50.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014803	3,526.42	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014804	500.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014805	1,665.47	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014806	3,574.47	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014807	795.78	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014808	8,422.66	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014809	40.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014810	3,467.14	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014811	2,373.71	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014812	1,999.71	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014813	50.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014814	2,075.15	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014815	5,354.03	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014816	3,419.74	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014817	3,646.78	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014818	721.23	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014819	1,698.76	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014820	1,934.66	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014821	2,641.98	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014822	200.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014823	1,368.41	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014824	2,197.38	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014825	2,275.95	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014826	5,423.79	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014827	100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014828	2,241.41	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014829	500.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014830	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014831	450.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014832	1,632.19	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014833	2,611.87	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014834	150.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014835	3,233.29	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014836	2,026.45	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014837	4,140.43	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014838	1,345.35	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014839	1,670.17	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014840	1,061.55	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014841	1,950.45	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014842	905.30	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014843	500.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014844	2,734.91	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014845	2,454.85	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014846	1,643.46	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014847	1,700.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014848	3,729.79	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014849	2,900.36	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014850	3,303.94	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014851	1,000.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014852	2,877.84	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014853	4,613.77	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014854	2,618.58	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014855	1,648.43	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014856	1,007.75	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014857	100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014858	250.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014859	1,434.17	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014860	500.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014861	3,136.49	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014862	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014863	2,559.19	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014864	2,696.92	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014865	2,076.98	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014866	2,258.41	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014867	1,345.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014868	300.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014869	100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014870	2,597.85	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014871	220.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014872	3,780.55	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014873	3,076.43	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014874	1,754.15	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014875	4,173.04	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014876	3,358.48	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014877	8,420.10	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014878	2,010.94	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014879	1,670.24	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014880	2,086.39	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014881	250.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014882	2,353.64	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014883	1,803.21	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014884	955.04	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014885	2,601.96	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014886	2,335.31	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014887	3,833.54	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014888	2,288.39	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014889	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014890	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014891	172.51	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014892	172.51	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014893	517.52	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014894	862.54	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014895	2,009.86	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014896	2,524.09	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014897	650.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014898	2,624.91	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014899	3,165.27	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014900	2,629.66	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014901	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014902	2,435.74	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014903	600.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014904	4,713.24	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014905	1,261.17	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014906	4,618.18	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014907	1,588.65	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014908	250.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014909	3,055.89	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014910	1,948.18	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014911	2,433.36	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014912	100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014913	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014914	1,531.69	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014915	3,637.99	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014916	300.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014917	2,405.25	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014918	2,796.90	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014919	2,167.67	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014920	2,553.48	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014921	1,622.35	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014922	5,038.47	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014923	3,548.18	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014924	1,963.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014925	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014926	872.44	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014927	3,631.40	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014928	1,100.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014929	2,164.50	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014930	2,189.42	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014931	4,720.04	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014932	2,199.20	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014933	2,309.10	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014934	1,690.17	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014935	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014936	250.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014937	1,829.42	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014938	83.37	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014939	72.44	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014940	2,106.24	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014941	189.93	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014942	1,709.36	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014943	3,927.06	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014944	276.15	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014945	6,913.20	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014946	2,925.14	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014947	7.46	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014948	2,924.59	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014949	244.46	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014950	128.02	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014951	131.22	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014952	1,470.06	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014953	0.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014954	146.38	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014955	1,606.91	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014956	2,238.82	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014957	1,000.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014958	50.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014959	3,579.72	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014960	56.24	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014961	1,991.54	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014962	2,722.60	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014963	2,383.27	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014964	4,448.48	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014965	533.53	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014966	1,269.06	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014967	5,447.01	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014968	50.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014969	3,612.27	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014970	3,813.45	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014971	5,538.42	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014972	1,200.23	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014973	600.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014974	2,786.06	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014975	2,596.50	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014976	250.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014977	2,466.80	12/01/2025 - 12/14/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/18/2025	Direct Deposit	253510014978	1,710.67	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014979	1,760.49	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014980	1,010.46	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014981	3,398.11	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014982	445.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014983	2,700.05	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014984	2,211.44	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014985	998.22	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014986	775.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014987	1,460.12	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014988	216.00	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014989	4,067.99	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025	Direct Deposit	253510014990	5,189.17	12/01/2025 - 12/14/2025 (Bi-weekly)
12/18/2025			1,551,415.61	
12/31/2025	Direct Deposit	253640014991	1,437.19	12/01/2025 - 12/31/2025 (MonthlyCouncil)
12/31/2025	Direct Deposit	253640014992	1,238.15	12/01/2025 - 12/31/2025 (MonthlyCouncil)
12/31/2025	Direct Deposit	253640014993	1,051.36	12/01/2025 - 12/31/2025 (MonthlyCouncil)
12/31/2025	Direct Deposit	253640014994	1,210.63	12/01/2025 - 12/31/2025 (MonthlyCouncil)
12/31/2025	Direct Deposit	253640014995	1,268.92	12/01/2025 - 12/31/2025 (MonthlyCouncil)
12/31/2025	Direct Deposit	253640014996	1,279.88	12/01/2025 - 12/31/2025 (MonthlyCouncil)
12/31/2025	Direct Deposit	253640014997	1,273.98	12/01/2025 - 12/31/2025 (MonthlyCouncil)
12/31/2025	Direct Deposit	253640014998	2,893.81	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640014999	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015000	1,885.56	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015001	2,314.48	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015002	300.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015003	3,844.85	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015004	4,440.09	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015005	2,950.60	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015006	3,583.62	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015007	1,871.16	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015008	2,603.38	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015009	2,262.60	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015010	5,329.56	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015011	3,150.42	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015012	2,066.30	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015013	2,439.62	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015014	3,894.85	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015015	3,731.54	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015016	1,755.62	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015017	2,710.78	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015018	3,033.42	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015019	2,753.91	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015020	2,991.70	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015021	5,757.32	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015022	2,118.95	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015023	50.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015024	4,920.04	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015025	6,511.41	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015026	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015027	50.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015028	1,715.78	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015029	25.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015030	2,011.90	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015031	1,000.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015032	2,069.56	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015033	2,393.83	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015034	2,071.08	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015035	7,326.09	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015036	2,996.97	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015037	4,416.11	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015038	4,267.06	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015039	4,335.92	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015040	2,321.28	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015041	2,719.07	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015042	870.33	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015043	200.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015044	1,516.16	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015045	200.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015046	3,503.22	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015047	2,014.95	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015048	3,411.63	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015049	3,621.56	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015050	5,713.93	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015051	7,225.36	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015052	150.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015053	2,471.60	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015054	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015055	2,635.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015056	75.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015057	5,168.22	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015058	1,848.54	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015059	7,398.72	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015060	1,040.62	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015061	250.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015062	700.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015063	160.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015064	4,986.37	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015065	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015066	60.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015067	4,451.80	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015068	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015069	1,755.64	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015070	4,900.34	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015071	1,731.41	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015072	2,100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015073	747.35	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015074	2,928.88	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015075	891.92	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015076	6,415.35	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015077	2,478.69	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015078	4,029.73	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015079	5,113.34	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015080	300.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015081	3,482.88	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015082	550.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015083	500.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015084	2,240.07	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015085	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015086	2,401.76	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015087	1,753.91	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015088	2,955.15	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015089	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015090	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015091	433.43	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015092	1,400.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015093	700.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015094	7,588.01	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015095	4,648.73	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015096	3,683.74	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015097	2,178.35	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015098	3,985.19	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015099	4,994.29	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015100	2,261.17	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015101	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015102	813.02	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015103	5,436.10	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015104	3,686.46	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015105	883.57	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015106	1,832.79	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015107	1,125.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015108	275.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015109	64.34	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015110	360.68	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015111	3,538.70	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015112	1,736.89	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015113	4,409.33	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015114	5,507.49	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015115	2,402.63	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015116	450.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015117	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015118	3,230.98	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015119	500.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015120	1,193.24	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015121	6,389.62	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015122	2,389.23	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015123	1,000.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015124	1,683.75	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015125	1,000.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015126	2,409.06	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015127	1,606.91	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015128	3,949.08	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015129	2,147.34	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015130	2,513.34	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015131	500.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015132	3,395.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015133	1,997.29	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015134	5,747.08	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015135	1,588.69	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015136	1,523.95	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015137	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015138	1,748.51	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015139	194.28	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015140	1,673.03	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015141	2,039.27	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015142	4,766.02	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015143	200.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015144	3,726.11	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015145	3,043.70	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015146	2,668.92	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015147	4,357.49	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015148	2,633.55	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015149	3,799.82	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015150	2,763.84	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015151	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015152	2,023.42	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015153	2,066.81	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015154	1,839.59	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015155	1,087.31	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015156	1,887.22	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015157	2,816.68	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015158	170.53	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015159	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015160	3,007.91	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015161	4,178.65	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015162	2,591.88	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015163	2,838.93	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015164	2,601.64	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015165	2,418.77	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015166	183.69	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015167	2,348.91	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015168	2,905.30	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015169	450.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015170	2,506.59	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015171	2,644.32	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015172	1,701.71	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015173	2,248.34	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015174	2,123.42	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015175	2,003.10	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015176	1,703.98	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015177	2,078.53	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015178	3,015.01	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015179	2,173.13	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015180	2,306.93	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015181	5,044.26	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015182	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015183	1,872.68	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015184	3,396.12	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015185	1,842.09	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015186	220.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015187	4,051.67	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015188	4,889.19	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015189	6,813.01	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015190	4,092.54	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015191	300.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015192	2,403.91	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015193	2,035.50	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015194	250.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015195	3,025.45	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015196	4,051.44	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015197	3,301.10	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015198	700.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015199	2,192.46	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015200	700.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015201	2,706.01	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015202	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015203	5,622.14	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015204	2,454.29	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015205	1,866.46	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015206	2,222.90	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015207	4,305.53	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015208	1,605.16	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015209	250.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015210	1,560.92	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015211	500.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015212	4,211.87	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015213	250.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015214	1,667.25	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015215	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015216	909.18	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015217	128.27	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015218	2,128.53	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015219	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015220	2,330.35	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015221	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015222	860.26	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015223	3,414.35	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015224	3,871.36	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015225	2,660.67	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015226	2,208.05	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015227	2,752.94	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015228	200.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015229	2,329.72	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015230	3,362.87	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015231	4,395.54	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015232	2,574.54	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015233	1,841.18	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015234	3,710.70	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015235	4,895.70	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015236	110.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015237	50.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015238	2,426.23	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015239	325.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015240	125.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015241	1,572.86	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015242	2,062.79	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015243	5,773.37	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015244	2,175.27	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015245	75.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015246	5,554.04	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015247	2,542.58	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015248	2,365.78	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015249	4,945.80	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015250	2,841.25	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015251	7,216.73	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015252	2,180.49	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015253	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015254	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015255	1,781.66	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015256	279.26	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015257	1,251.42	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015258	2,712.61	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015259	4,073.91	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015260	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015261	7,717.62	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015262	500.81	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015263	50.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015264	4,713.71	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015265	1,804.33	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015266	300.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015267	4,151.53	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015268	5,020.89	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015269	4,514.93	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015270	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015271	4,617.12	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015272	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015273	2,844.28	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015274	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015275	1,767.74	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015276	3,676.40	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015277	500.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015278	300.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015279	2,057.32	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015280	300.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015281	200.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015282	2,293.47	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015283	2,487.22	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015284	500.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015285	4,814.14	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015286	2,610.92	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015287	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015288	3,579.42	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015289	1,000.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015290	5,011.32	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015291	3,330.92	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015292	300.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015293	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015294	1,600.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015295	4,159.75	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015296	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015297	4,436.77	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015298	400.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015299	6,682.35	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015300	150.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015301	75.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015302	2,544.38	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015303	400.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015304	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015305	6,128.49	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015306	719.50	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015307	950.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015308	170.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015309	925.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015310	50.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015311	2,520.56	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015312	1,126.03	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015313	3,412.70	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015314	500.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015315	2,272.74	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015316	1,832.01	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015317	5,005.19	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015318	2,282.39	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015319	4,614.18	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015320	5,563.09	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015321	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015322	1,836.03	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015323	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015324	675.10	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015325	1,875.25	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015326	116.66	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015327	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015328	5,182.47	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015329	5,919.33	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015330	4,627.30	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015331	1,559.29	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015332	200.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015333	4,789.85	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015334	2,731.53	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015335	987.61	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015336	2,044.02	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015337	30.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015338	1,854.67	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015339	150.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015340	4,112.15	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015341	3,000.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015342	1,242.11	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015343	3,635.34	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015344	2,532.05	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015345	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015346	4,313.64	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015347	2,162.67	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015348	2,061.42	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015349	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015350	3,329.74	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015351	2,865.59	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015352	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015353	2,170.33	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015354	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015355	2,247.04	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015356	1,224.51	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015357	1,716.87	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015358	572.57	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015359	1,350.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015360	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015361	4,943.71	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015362	6,555.35	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015363	200.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015364	1,627.32	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015365	2,143.89	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015366	3,216.22	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015367	2,401.99	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015368	4,325.36	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015369	4,333.03	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015370	4,661.24	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015371	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015372	3,241.25	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015373	300.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015374	1,947.95	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015375	1,861.98	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015376	175.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015377	2,341.08	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015378	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015379	3,155.54	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015380	4,944.93	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015381	3,524.49	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015382	4,294.13	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015383	3,458.02	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015384	1,972.83	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015385	4,917.85	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015386	1,721.09	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015387	250.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015388	1,845.13	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015389	250.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015390	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015391	2,242.78	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015392	4,462.86	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015393	1,586.29	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015394	2,384.65	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015395	2,500.61	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015396	3,757.61	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015397	5,866.85	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015398	2,235.77	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015399	2,215.64	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015400	4,012.78	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015401	2,156.42	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015402	775.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015403	1,762.12	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015404	4,679.44	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015405	3,837.36	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015406	2,347.09	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015407	7,030.30	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015408	13.58	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015409	4,194.50	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015410	3,584.52	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015411	2,032.94	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015412	835.19	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015413	2,681.11	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015414	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015415	2,115.53	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015416	2,707.99	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015417	5,874.86	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015418	2,602.86	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015419	5,152.78	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015420	500.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015421	1,002.67	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015422	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015423	2,057.78	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015424	3,142.59	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015425	63.38	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015426	2,028.17	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015427	4,651.84	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015428	4,659.44	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015429	34.70	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015430	4,226.41	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015431	5,195.18	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015432	8,824.40	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015433	1,000.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015434	37.73	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015435	2,735.61	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015436	1,893.90	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015437	4,615.33	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015438	445.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015439	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015440	1,870.27	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015441	3,031.53	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015442	1,072.74	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015443	2,582.43	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015444	650.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015445	4,139.08	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015446	1,528.34	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015447	50.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015448	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015449	911.68	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015450	1,924.94	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015451	5,859.48	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015452	3,247.52	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015453	4,328.82	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015454	3,138.15	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015455	2,652.81	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015456	2,219.89	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015457	2,510.04	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015458	5,128.78	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015459	2,141.04	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015460	2,049.17	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015461	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015462	2,741.84	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015463	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015464	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015465	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015466	5,340.85	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015467	6,951.55	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015468	1,481.47	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015469	250.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015470	740.22	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015471	2,214.79	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015472	2,027.54	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015473	6,026.21	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015474	2,607.18	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015475	2,612.40	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015476	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015477	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015478	8,519.46	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015479	1,416.75	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015480	4,615.17	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015481	2,769.58	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015482	3,254.04	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015483	1,695.62	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015484	1,761.30	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015485	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015486	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015487	40.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015488	4,166.49	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015489	3,129.79	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015490	3,207.07	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015491	886.34	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015492	2,030.05	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015493	1,050.63	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015494	35.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015495	2,235.05	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015496	250.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015497	2,468.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015498	2,675.98	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015499	1,438.19	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015500	63.39	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015501	200.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015502	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015503	1,522.61	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015504	7,139.19	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015505	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015506	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015507	1,851.03	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015508	2,038.30	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015509	800.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015510	2,885.51	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015511	2,480.66	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015512	1,916.88	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015513	1,760.74	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015514	6,779.97	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015515	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015516	2,291.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015517	6,572.01	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015518	3,200.49	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015519	6,231.43	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015520	150.00	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015521	150.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015522	75.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015523	4,805.62	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015524	2,427.83	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015525	315.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015526	1,842.56	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015527	2,519.62	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015528	2,707.91	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015529	1,901.83	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015530	225.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015531	4,364.11	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015532	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015533	2,733.64	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015534	1,739.36	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015535	5,969.26	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015536	2,136.19	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015537	3,333.93	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015538	2,808.20	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015539	4,003.25	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015540	150.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015541	6,223.07	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015542	1,752.35	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015543	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015544	5,328.02	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015545	1,593.43	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015546	4,326.62	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015547	5,078.26	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015548	4,592.04	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015549	300.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015550	2,245.38	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015551	2,011.75	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015552	1,032.10	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015553	1,525.69	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015554	4,114.45	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015555	3,588.62	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015556	1,972.68	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015557	150.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015558	1,835.56	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015559	150.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015560	3,042.71	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015561	2,152.42	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015562	3,843.06	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015563	1,700.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015564	7,874.21	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015565	3,217.93	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015566	3,646.35	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015567	2,151.82	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015568	2,701.29	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015569	50.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015570	2,204.13	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015571	2,858.32	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015572	2,340.18	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015573	3,950.99	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015574	2,159.27	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015575	1,729.42	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015576	2,252.65	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015577	150.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015578	1,774.04	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015579	1,282.08	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015580	1,100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015581	2,304.88	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015582	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015583	3,336.58	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015584	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015585	4,280.95	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015586	3,371.46	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015587	50.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015588	1,965.99	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015589	2,206.91	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015590	1,540.30	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015591	500.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015592	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015593	250.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015594	1,583.29	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015595	1,890.45	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015596	1,631.85	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015597	3,868.79	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015598	4,208.46	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015599	5,280.86	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015600	1,968.20	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015601	2,542.70	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015602	4,880.43	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015603	50.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015604	2,050.58	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015605	2,738.45	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015606	50.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015607	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015608	1,715.72	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015609	1,000.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015610	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015611	50.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015612	3,250.03	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015613	1,648.19	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015614	2,452.85	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015615	3,251.69	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015616	250.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015617	1,869.63	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015618	5,401.83	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015619	3,598.71	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015620	8,594.85	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015621	1,854.47	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015622	3,254.13	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015623	600.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015624	5,771.25	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015625	2,896.60	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015626	4,367.15	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015627	4,129.40	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015628	6,069.18	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015629	3,390.81	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015630	5,133.28	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015631	4,883.52	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015632	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015633	3,274.64	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015634	2,477.76	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015635	2,246.83	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015636	5,086.87	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015637	2,310.17	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015638	6,003.93	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015639	126.78	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015640	4,835.06	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015641	2,675.98	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015642	63.38	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015643	4,137.44	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015644	4,117.08	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015645	1,692.05	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015646	300.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015647	3,703.06	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015648	300.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015649	600.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015650	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015651	728.45	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015652	4,612.06	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015653	2,139.72	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015654	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015655	1,655.87	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015656	200.00	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015657	115.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015658	3,130.85	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015659	4,017.75	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015660	1,781.18	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015661	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015662	4,679.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015663	2,567.63	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015664	300.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015665	1,619.53	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015666	742.88	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015667	2,274.15	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015668	2,602.17	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015669	3,229.26	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015670	835.70	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015671	1,012.98	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015672	4,923.03	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015673	394.71	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015674	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015675	5,538.90	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015676	2,663.76	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015677	1,747.44	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015678	2,123.44	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015679	1,248.85	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015680	2,750.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015681	50.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015682	4,399.03	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015683	1,345.35	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015684	6,236.12	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015685	5,762.23	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015686	5,036.78	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015687	779.77	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015688	2,481.65	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015689	567.76	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015690	1,000.00	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015691	325.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015692	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015693	4,802.44	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015694	75.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015695	2,933.04	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015696	1,373.57	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015697	600.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015698	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015699	2,901.37	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015700	250.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015701	1,023.46	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015702	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015703	1,927.27	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015704	3,754.10	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015705	901.09	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015706	180.21	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015707	180.22	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015708	540.65	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015709	1,190.43	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015710	2,975.68	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015711	3,673.87	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015712	4,209.58	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015713	2,812.11	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015714	1,838.54	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015715	3,811.38	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015716	4,248.84	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015717	3,021.24	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015718	125.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015719	450.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015720	1,639.04	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015721	78.49	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015722	2,168.87	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015723	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015724	1,735.99	12/15/2025 - 12/28/2025 (Bi-weekly)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015725	350.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015726	4,391.20	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015727	200.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015728	1,841.59	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015729	2,617.19	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015730	100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015731	3,875.07	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015732	1,449.35	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015733	6,369.40	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015734	500.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015735	4,083.04	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015736	5,706.02	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015737	1,946.83	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015738	3,405.34	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015739	800.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015740	1,055.66	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015741	1,100.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015742	1,565.45	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015743	54.29	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015744	1,846.87	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015745	3,523.66	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015746	4,889.47	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015747	2,285.83	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015748	2,344.82	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015749	3,508.57	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015750	1,495.21	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015751	0.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015752	216.00	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015753	2,665.42	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015754	2,511.78	12/15/2025 - 12/28/2025 (Bi-weekly)
12/31/2025	Direct Deposit	253640015755	941.43	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015756	982.47	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015757	619.98	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015758	1,073.68	12/01/2025 - 12/31/2025 (MonthlyPension)

Transaction Date	Payment Type	Transaction Reference	Payment Amount	Period
12/31/2025	Direct Deposit	253640015759	709.89	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015760	627.91	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015761	796.44	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015762	2,150.26	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015763	458.30	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015764	1,545.78	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015765	1,049.20	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015766	268.80	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015767	626.96	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015768	1,759.13	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015769	1,286.17	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015770	1,542.98	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015771	841.60	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015772	1,455.62	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015773	1,095.85	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015774	492.51	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025	Direct Deposit	253640015775	319.15	12/01/2025 - 12/31/2025 (MonthlyPension)
12/31/2025			1,755,167.38	
TOTAL			5,090,525.44	



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 1/20/2026

Agenda Category:
Items of Business

Strategic Priority 1 - High Performance Government
Strategic Priority 2 - Financial Sustainability

Subject

Resolution No. 2026-09, Approving the 2026-2027 Collective Bargaining Agreement with the Richland Police Professional Staff Guild

Department/Office

Human Resources

Ordinance/Resolution Number

2026-09

Document Type

Resolution

Recommended Motion

Adopt Resolution No. 2026-09, approving the 2026-2027 Collective Bargaining Agreement with the Richland Police Professional Staff Guild, and authorizing the City Manager to execute documents related thereto.

Summary

On February 4, 2025, the Richland Police Professional Staff Guild (PPSG) filed a representation petition with the Public Employment Relations Commission (PERC) to form a new bargaining unit consisting of all full-time and regular part-time non-uniformed employees working for the City of Richland Police Department, excluding supervisors, confidential employees, uniformed employees, and all other employees. PERC requested and was provided a list containing the names and addresses of all employees occupying the job classifications listed above. More than 50 percent of the employees showed interest, and PERC conducted the card check proceedings. The employees were given a free choice to participate in the vote, and a tally of the results was provided to the parties. No election objections were filed. PERC certified the PPSG as the exclusive representative for collective bargaining with the City for covered positions effective May 8, 2025.

In June 2025, the City entered into negotiations with the PPSG, which represents approximately 18 city employees in the Richland Police Department. Since that time, the parties have met regularly in negotiations, have bargained in good faith, and a tentative agreement was reached on December 19, 2025. This new Collective Bargaining Agreement, which is included in the agenda packet, covers wages, hours and working conditions for the newly formed bargaining unit.

PPSG membership voted to ratify the proposed agreement and notified the City of this decision on January 6, 2026. The proposed two (2) year agreement includes language and a total compensation package within the parameters set by the Richland City Council, including:

- Wage table with seven steps. Employees move through the steps annually on their anniversary classification date with the City until reaching top step.
- Current employee wage step placement was determined by moving employees to the closest step before the 2026 COLA was applied that provided no loss to current hourly rate of pay.
- Five (5) employees are currently receiving a wage rate higher than the wage step table. These employees will keep their current rate and be grandfathered into the Agreement. Grandfathered employees will receive an annual COLA.
- Effective upon contract ratification, COLA is calculated as 100% CPI-W, all U.S. cities, April to April, 1.5% min. to 3.5% max, which equates to 2.1% for 2026.
- Effective on 1/1/2027, COLA is calculated as :100% CPI-W, all U.S. cities, April to April, 1.5% min. to 3.5% max.
- 30-minute paid meal period if working five (5) consecutive hours.

- City-provided uniform allotment.
- Health insurance, deferred compensation, paid time off and all other benefits remain status quo with benefits received by unaffiliated city employees.

Pursuant to Article IV of the Richland City Charter, notice was duly published that a public hearing would be held on January 20, 2026 to take public comment on the proposed agreement.

Staff recommends adoption of Resolution No. 2026-09.

Fiscal Impact	Terms of the proposed agreement are within the City Council's collective bargaining parameters and the City's 2026 budget.
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Attachments

1. Resolution No. 2026-09
2. Proposed MOU re: Employee Placement in Wage Table
3. 2026-2027 Police Professional Support Guild Collective Bargaining Agreement

RESOLUTION NO. 2026-09

**A RESOLUTION OF THE CITY OF RICHLAND, WASHINGTON,
APPROVING THE 2026-2027 COLLECTIVE BARGAINING
AGREEMENT WITH THE RICHLAND POLICE PROFESSIONAL
STAFF GUILD.**

WHEREAS, the Richland City Council desires to attract and retain qualified employees and maintain harmonious relations between the City and the Richland Police Professional Staff Guild; and

WHEREAS, certain amendments to wages, benefits, and other terms and conditions of employment are warranted based on market considerations and result from voluntary agreement reached during negotiations; and

WHEREAS, the City Manager may desire to enter into memorandums of understanding periodically throughout the term of the Collective Bargaining Agreement with the Richland Police Professional Staff Guild for operational and administrative purposes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the 2026-2027 Collective Bargaining Agreement with the Richland Police Professional Staff Guild is hereby approved.

BE IT FURTHER RESOLVED that the City Manager is authorized to sign and execute the Collective Bargaining Agreement on behalf of the City.

BE IT FURTHER RESOLVED that the City Manager or designee is authorized to enter into periodic memorandums of understanding with the Richland Police Professional Staff Guild for operational or administrative purposes during the term of the 2026-2027 Collective Bargaining Agreement.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland, Washington, at a regular meeting on the 20th day of January, 2026.

Theresa Richardson, Mayor

Attest:

Approved as to Form:

Jennifer Rogers, City Clerk

Heather Kintzley, City Attorney

**AGREEMENT BETWEEN
THE CITY OF RICHLAND,
WASHINGTON AND
RICHLAND POLICE PROFESSIONAL
STAFF GUILD
2026-2027**

**(Date Last Party Signed) through
December 31, 2027**

**Adopted by Resolution No. 2026-09
January 20, 2026**

Contract # _____

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PREAMBLE

The provisions contained herein constitute an Agreement between the City of Richland and the Richland Police Professional Staff Guild governing wages, hours, and working conditions for those members of the Richland Police Department who are members of the bargaining unit. Unless otherwise expressly provided herein, the provisions of this Agreement shall be effective on the date of signing.

ARTICLE 1 - DEFINITIONS

As used herein, the following terms are defined as follows:

- A. "City" means the City of Richland, Washington.
- B. "Guild" means the Richland Police Professional Staff Guild.
- C. "Employees" means a regular full-time employee in the bargaining unit (as defined in subparagraph "D" hereof) covered by this Agreement.
- D. "Bargaining Unit" as used herein shall include all full-time and regular part-time nonuniformed employees working for the City of Richland Police Department, excluding supervisors, confidential employees, uniformed employees, and all other employees.
- E. "Department" means the Richland Police Department.
- F. "Base Rate of Pay" means employee's straight pay without any other paid compensation included. Hourly base rate of pay for employees are listed in Appendix A.

ARTICLE 2 - RECOGNITION

The City recognizes the Guild as the sole and exclusive bargaining representative of the employees in the bargaining unit (as defined in Article 1, subparagraph "D") for the purpose of establishing wages, hours and working conditions. It is the desire and intent of the City and Guild to maintain the type of communications, which will keep each other informed of matters, which have a significant effect on the working conditions of the employees covered by this Agreement.

ARTICLE 3 - GUILD SECURITY

- A. Employee Rights – Employees shall have the right to join and participate in the activities of the Guild for the purpose of representation on matters of employee relations. Employees shall have the right to refuse to join or participate in the activities of the Guild. No employee shall be interfered with, intimidated, restrained, coerced or discriminated against by the City or by the Guild or its members because of the exercise of these rights.
- B. The City agrees to deduct membership dues from the wages of those members who request it and forward those dues to the designee of the Guild. An employee may revoke their authorization for payroll deduction of payments to the Guild by written

notice to the Guild President with a copy to the City. The Employer shall end the deduction no later than the second payroll after the City's receipt of the Guild President's written notice to stop payroll deductions. The Guild agrees to hold harmless and indemnify the City from all liability it incurs from complying with this section.

ARTICLE 4 - GUILD BUSINESS

Guild Representatives – The Guild has the right to appoint up to two (2) representatives from among bargaining unit employees, who have completed their probationary period, covered by this Agreement as it deems necessary. The Guild shall inform the Human Resources Director in writing of the names of the representatives. Only persons so designated will represent the Guild. The Guild shall provide the City with written notice of any change of Union representation.

A Guild representative who is an employee in the bargaining unit may be granted time off without pay while conducting bona fide Guild business provided: (1) that the employee notifies the City at least forty-eight (48) hours prior to the time off; (2) that the City will have sufficient employees available to staff the Department during this time off. Guild representatives, when on duty, may use on-duty time for the administration of this Agreement.

The City recognizes the Guild's Negotiation Team as the exclusive contract negotiator. The City agrees to discuss contract proposals with the Negotiation Team or the Guild's principal spokesperson only. The City will release up to two (2) employees as Guild bargaining team representatives to participate in bargaining sessions with the City for a total of 100 hours of union release time for each successor contract bargaining cycle so they do not suffer a loss in pay. Employees will use any accrued PTO for bargaining after the 100 hours of union release time is exhausted. Employees without any accrued PTO will use leave without pay for such activities.

ARTICLE 5 – SUBSTANCE-FREE WORKPLACE

Employees shall be subject to the City Substance-Free Workplace Policy (Non-DOT). Employees shall not be considered as holding safety-sensitive positions for purposes of that policy and shall not be subject to random drug testing of any kind.

ARTICLE 6 - EMPLOYER RIGHTS AND RESPONSIBILITIES

All management rights and functions except those which are clearly and expressly limited in this Agreement shall remain vested exclusively in the City. It is expressly recognized merely by way of illustration and not by way of limitation that such rights and functions include, but are not limited to:

- A. Establish and modify work schedules, assignments, hours, periods and standards, including the amount, necessity and assignment of overtime.
- B. Establish, modify, eliminate, implement, and enforce rules, regulations, and policies, subject to Chapter 41.56 RCW.
- C. Determine the size and characteristics of the workforce. Direct the work force, including the right to hire, promote, demote, transfer, reassign, suspend, discipline or

discharge any employee for just cause (discipline for a probationary employee is not subject to just cause or the grievance procedure).

- D. Determine duties and minimum qualification requirements to be included in any job classification.
- E. Determine the location of any facilities, buildings, departments, divisions, or subdivisions thereof, and the relocation, sale, leasing or closing of facilities, departments, divisions, or subdivisions thereof. Determine the layout of buildings and equipment, and materials to be used therein. Determine the size, character, and use of inventories. Determine control and use of City owned or operated property, materials, and equipment.
- F. Determine services to be rendered and frequency thereof.
- G. Determine processes, techniques, methods, and means of performing work.
- H. Determine the administrative organization of the system.
- I. Determine the establishment of quality and quantity standards and the judgment of quality and quantity standards of work required.
- J. Determine internal disciplinary decision-making processes and administration.
- K. Require employees, where necessary, to take in-service training courses during working hours.
- L. Take any necessary action to carry out the mission of the City in cases of an emergency or other extraordinary situation.
- M. Establish professional attire standards and requirements.

The exercise of the foregoing powers, rights, authority, duties, and responsibilities by the City, adoption of policies, rules, regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith, shall be limited only by the specific and express terms of this Agreement, and then only to the extent such specific and express terms are in conformance with law.

ARTICLE 7 - PRODUCTIVITY

The City and the Guild shall work together to provide the public with efficient and courteous service; to encourage good attendance of employees; and to promote a climate of employee relations that will aid in achieving a high level of efficiency in the Department.

Non-bargaining unit employees can perform bargaining unit work on a temporary basis to meet staffing coverage and the City's operational needs, when there are insufficient bargaining unit employees available to perform the work.

ARTICLE 8 - PERFORMANCE OF DUTY

Nothing in this Agreement shall be construed to give an employee the right to strike and no employee shall strike or refuse to perform their assigned duties to the best of their ability during the term of this Agreement. The Guild agrees that it will not condone or cause any strike, slow-down, mass sick call or any other form of work stoppage or interference of normal operation of the Department during the term of this Agreement.

Nothing in this Agreement shall be construed to grant to the City the right to lock out any member of the Guild for any reason.

ARTICLE 9 - HOURS OF WORK

- A. Work Schedules – The normal work schedule shall be established by the City, with shifts not to exceed twelve (12) hours in duration including meal and rest breaks. Two (2) weeks' notice will be given to employees prior to changing their shift assignment or change in schedule. However, this provision may be waived upon mutual agreement by the City and the employee.
- B. Work Periods – The normal workweek is midnight Sunday of the current week and ends on midnight the following Sunday. It is expressly acknowledged that, during the term of this agreement, a temporary alternative duty schedule to provide extra coverage during peak demand times may be implemented based upon a determination of business necessity.
- C. Meal and Rest Periods – Employees will receive a 30-minute paid meal period if they work more than five (5) consecutive hours; employees are expected to be on premises and available to work during their meal period. Employees will receive a 15-minute rest period for every four hours worked.

ARTICLE 10 - WAGES & OTHER COMPENSATION

- A. Wage Adjustments – The wages for all employees covered by this Agreement shall be listed in Appendix "A" attached hereto and by this reference incorporated herein. Appendix A will reflect the hourly base rate of pay.
 - 1. Effective upon contract ratification: 100% CPI-W, all U.S. cities, April-to-April, 1.5% min. to 3.5% max.
 - 2. Effective on 1/1/2027: 100% CPI-W, all U.S. cities, April-to-April, 1.5% min. to 3.5% max.
- B. Tuition Reimbursement Program – Employees are eligible to apply for tuition reimbursement under City Policy 14.10
- C. New Classifications – The Guild recognizes the City's right to create new job classifications. If the new classification is within Guild's scope of representation, the Guild may open salary impact negotiations for the new classification immediately following the appointment of an employee to the classification.

ARTICLE 11 - OVERTIME

- A. Overtime Pay – Overtime is defined as any hours worked over 40 hours during the work week. Overtime shall be compensated at one and one-half (1½) the employee's regular rate of pay.
- B. Compensatory Time Off – Employees working in non-exempt job classifications may choose between compensation (pay) or compensatory time off (comp time) for overtime worked. Compensatory time will be subject to the following:
1. Comp time is earned at a time and one-half rate.
 2. Comp time may be accrued to a maximum of eighty (80) hours.
 3. Comp time taken must be done so with supervisory approval, following the normal department time-off request process established by the employee's director, manager or supervisor.
- C. Exceptions to Overtime – To the extent allowed by applicable State or Federal laws, overtime pay shall not be earned as a result of attending training courses. Provided, should the City require a full day of training, then such a day of required training by the City would not be considered an exception to overtime. With two (2) weeks advance notice, the City may alter an employee's schedule so the employee could attend a training without creating overtime liability for the City consistent with the FLSA.
- D. Callback Pay – When a non-exempt employee is called back to duty after completion of their regularly scheduled work hours or is on a day off, the employee shall receive a minimum of one and one-half (1.5) hours at their overtime rate of pay.

ARTICLE 12 - CLOTHING AND UNIFORMS

All employees shall maintain a presentable appearance while on duty. The City will determine uniform appearance, including styles and colors. Uniform items shall remain the property of the City.

All employees will be provided the following uniform items at hire:

Uniform Item	Quantity
Short Sleeve Shirts	3
Long Sleeve Shirt/Sweater/Light Jacket (or combination)	3
Long Pants	3
Soft Shell Outerwear Jacket	1

Employees in the positions of Code Enforcement Officers, Evidence Technicians, Police Quartermasters, and Community Relations Specialists also will be provided the following uniform items at hire:

Uniform Item	Quantity
Heavy Coat	1
Boots	1

Repair and replacement of uniform items shall be on an “as needed” basis determined by the City. Boots shall be replaced at a minimum of every other calendar year.

ARTICLE 13 - HOLIDAYS

Holidays – Below are the City’s ten (10) designated holidays:

- (1) New Year's Day
- (2) Presidents' Day
- (3) Memorial Day
- (4) Independence Day
- (5) Labor Day
- (6) Veterans Day
- (7) Thanksgiving Day
- (8) Day after Thanksgiving
- (9) Christmas Eve
- (10) Christmas Day

Regular full-time (40-hour) employees receive a total of eighty (80) hours of Holiday Leave (8 hours per holiday). Holiday Leave for regular part-time employees will be pro-rated according to their budgeted hours per week. To be eligible for holiday pay, an employee must be in a paid status the day before and the day after the holiday.

Holiday work must be pre-approved by the Manager. In addition to receiving any paid holiday leave as referenced above, an employee working on a designated holiday will receive one-and-one-half times pay for all hours worked.

ARTICLE 14 – PAID TIME OFF

The purpose of PTO is to compensate employees for absences due to injury, illness, vacation, and personal business. In addition, the program is designed to provide employees with personal flexibility regarding the use of leave.

The PTO accrual rates are stated below.

Full-time (40-hour) Accrual Rate:

Years of Continuous Service

0 months through 6 months
6 months through 9 years
10 years through 15 years
16 years through 20 years
Over 20 years

Maximum Hours Per Month

13.33 hours per month
20.33 hours per month
22.33 hours per month
24.33 hours per month
26.33 hours per month

- A. Accumulation Limit – Accumulation of PTO shall be limited to 800 hours. Employees will be responsible for ensuring that they do not exceed the 800-hour limit by December 31st of each year. Any balance in excess of 800 hours will be reduced to 800 hours at that time.
- B. Pro-ration – The accrual rate for regular part-time status is prorated based upon the position’s scheduled (i.e. budgeted) hours.

C. Authorized Uses – Use of PTO is either “Scheduled” or “Unscheduled” as defined below:

1. Scheduled – Obtaining prior approval constitutes scheduled leave. Requests for scheduled PTO must be submitted at least five (5) workdays in advance. Once PTO has been scheduled, it may not be changed except for reasons authorized by the Manager. Depending on the workload of the unit, the Manager may waive all or part of the five (5) workday notice requirement.

Employees may elect to use scheduled PTO for the first three (3) days of absence due to a work-related illness or injury. Such use is not permitted with city disability leave or if state time loss benefits are available for the same time period. In addition, employees may use scheduled PTO for follow-up medical appointments related to an industrial injury, or to off-set differences between state-mandated benefits and regular pay as outlined herein under Disability Leave.

2. Unscheduled – An employee who is unable to report to work due to an unscheduled absence must contact their Manager in accordance with department/division procedure, or absent such procedure, within two (2) hours of the beginning of their scheduled work shift or as soon as reasonably practicable. Use of PTO for unexcused absences does not indicate approval of the absence itself.

Unscheduled uses of PTO must be compelling and of an emergent/urgent nature. Preventative health and dental appointments are not considered unscheduled and must be requested in advance in accordance with the provisions for scheduled uses above, unless eligible for State Sick Leave under Paid Sick Leave Policy No. 1340.

With the exception of protected medical leaves approved by Human Resources (Family Medical Leave Act, ADA accommodation, etc.), excessive unscheduled use of PTO may be a basis for consideration in performance evaluations and/or disciplinary action.

Prior to submitting time in the time entry system, an employee, if requested, must provide his or her Manager with satisfactory explanation/documentation as to the nature and extent of unscheduled PTO uses. However, an employee on approved FMLA need only identify an absence to their Manager as associated with the approved FMLA, and it must be noted as such in the time entry system.

The employee must inform the Manager or Human Resources when a condition of the employee or qualified family member may result in the need for medical leave. The employee is not required to report the specific nature of the condition to the Manager but must follow the requirements of the City’s family leave policy in order to receive the protections of that policy.

Below are eligible unscheduled uses:

- i. Personal Sick – Unscheduled PTO is available for employees who need to take leave for personal illness or non-work-related physical disability.
- ii. Family Sick – Unscheduled PTO is available when employees are required to provide temporary assistance in situations where injury or illness of an immediate family member prevents them from coming to work. Immediate family members include spouse, registered domestic partner; child (includes step, adopted, biological, or adult child); parent (includes step, adoptive or biological); grandchild (includes step, adopted or biological); guardian or grandparent; sibling (step, biological, or adopted); or in-laws (includes parent-in-law, son-in-law and daughter-in-law) or any person permanently residing with the employee with an immediate familial relationship. It does not include uncle, aunt, niece, nephew, or cousin.

- D. Optional PTO Cash-out – Regular full-time and regular part-time employees may cash-out a minimum of forty (40) hours and maximum of eighty (80) hours of PTO per calendar year. The City Manager may override this limit based on exceptional circumstances, anticipated workload, and the needs of the City.

The employee must have at least 200 hours of PTO remaining in their accrued leave bank after cash-out.

Approved requests for cash-outs must be submitted as a part of the regular payroll with written approval from the Manager.

Employees are responsible for any tax implications of such a cash-out.

- E. Optional PTO Buy-out (Transfer) to ICMA-RC 457 Deferred Compensation Plan – Regular full-time and regular part-time employees may buy-out/transfer an additional forty (40) to eighty (80) hours of PTO per year for purposes of funding the 457 Deferred Compensation Plan.

The employee must have at least 200 hours of PTO remaining in their accrued leave bank after buy-out/transfer.

Approved requests for buy-outs/transfers must be submitted as a part of the regular payroll with written approval from the Manager.

- F. Mandatory PTO Buy-Out (Transfer) to Retirement Health Savings (RHS) Plan – Effective the second payroll of each payroll year, regular full-time (40 hour) employees with current balances (PTO/State Sick Leave combined) as listed below will have an annual PTO buy-out/ transfer to the employee's RHS Account. This buy-out/ transfer will be automatically processed by Payroll.

20-hours for employees with an accrued PTO balance of 400-599 hours
40-hours for employees with an accrued PTO balance of 600-800 hours

All PTO cash-outs and buy-outs/ transfers will be made at the employee's base straight time hourly rate of pay.

PTO cash-outs and buy-outs/transfers must not exceed one-hundred-and-sixty (160) hours total. The Mandatory PTO Buy-Out/Transfer to the RHS Plan are included in this total. The employee must have taken at least eighty (80) hours of scheduled PTO in the twelve (12) months preceding submittal of a PTO cash-out and/or buy-out/transfer for more than eighty (80) hours. The Mandatory PTO Buy-Out/ Transfer to the RHS Plan does not require the employee to meet this condition.

- G. Pay-Off Upon Termination – Employees who have successfully completed their initial probationary period shall be cashed out accrued PTO up to 800 hours. The cash-out shall be processed with the employee's final paycheck at the employee's straight time base rate of pay. Employees who have not successfully completed their initial probationary period shall not be cashed out accrued PTO upon separation of employment. Employees who have completed their initial probationary period and are subsequently subject to a new probationary period due to promotion or other circumstance shall be cashed out accrued PTO as stated above, without the need to complete the additional probationary period.
- H. Donation and Transfer of Paid Time Off - Employees are allowed to donate PTO to co-workers facing personal emergencies who have exhausted all accrued leave.

An employee is eligible for Donated Leave when: 1) they have suffered an extraordinary injury or illness (from other than a work-related cause) which exceeds sixty (60) calendar days in duration and have exhausted all other applicable accumulated leaves; or 2) when an attending physician determines the presence of an employee is necessary because of an immediate family member's medical condition which exceeds sixty (60) calendar days in duration and the employee has exhausted all other available leaves.

Recipients are limited to receiving 240 hours of Donated Leave for any one (1) incident or illness and may not request Donated Leave more than one (1) time in any concurrent five (5) year period.

The leave recipient must pay the employee portion of insurance premiums while using Donated Leave and will not accrue PTO or ESL while using Donated Leave.

An eligible employee requiring use of Donated Leave shall notify Human Resources in writing that the use of donated leave is required, explaining and providing written documentation as to the circumstances.

Human Resources is responsible for processing and approving the request and for generating an organizational wide notification.

City employees may donate PTO leave to other employees under the following conditions:

1. A PTO balance of at least 200 hours is maintained after the transfer, and employees may not donate more than 100 hours per year of their PTO balance.
2. PTO is transferred based on the dollar value of said leave. For example, the requesting employee earns \$10.00 per hour base. The donating employee earns \$20.00 per hour and wishes to transfer ten (10) hours. As a result, \$200 worth of leave is transferred. The requesting employee will be credited with

twenty (20) hours (\$200 divided by \$10/hour).

No City employee may intimidate, threaten, or coerce any other employee with respect to donating, receiving or using leave under this program. Only the amount of PTO needed by the recipient will be transferred, each time payroll is processed, until all donations have been exhausted.

- I. Extended Sick Leave (ESL) – The purpose of ESL is to compensate regular full-time and regular part-time employees for long-term illness/injury or for grieving and bereavement purposes for a qualifying family member.

1. The ESL accrual rates are stated below:

- i. Regular full-time (40 hour) employees – Employees subject to a probationary period begin accruing ESL at a rate of four (4) hours per month after the probationary period has been successfully completed. Upon successful completion of probationary period, employees will be credited with ESL accrued back to their hire or eligibility date.
- ii. Regular part-time employees – Employees subject to a probationary period begin accruing ESL at a prorated rate based on the position's budgeted hours after the probationary period has been successfully completed. Upon successful completion of probationary period, employees will be credited with prorated ESL accrued back to hire or eligibility date.

2. Accumulation Limit – Accumulations of ESL shall be limited to 800 hours.

3. Authorized Uses – ESL is available when employees are required to provide long-term assistance in situations where injury or illness of self or an immediate family member prevents them from coming to work. Immediate family members include spouse, registered domestic partner; child (includes step, adopted, biological, or adult child); parent (includes step, adoptive or biological); grandchild (includes step, adopted or biological); guardian or grandparent; sibling (step, biological or adopted); or in-laws (includes parent-in-law, son-in-law and daughter-in-law) or any person permanently residing with the employee with an immediate familial relationship. It does not include uncle, aunt, niece, nephew or cousin.

This leave is only available once the employee has been on approved leave (for illness/injury) for two (2) continuous regularly scheduled weeks. ESL may be used retroactively if the condition persists for over two (2) continuous regularly scheduled weeks and PTO was originally requested.

When an employee returns from an approved leave which has triggered ESL use, the employee may continue to use ESL for subsequent intermittent absences related to the same illness or injury if the originating leave pertained to an immediate family member. If the originating leave's ESL use pertained to the employee's condition, the employee must use PTO for subsequent intermittent absences.

4. ESL for Bereavement – Regular full-time (40 hour) employees are authorized to use ESL for up to forty (40) hours for bereavement purposes (immediate family as defined above) per occurrence. ESL for bereavement purposes must

be used in whole day increments.

5. Regular part-time employees are authorized to use ESL on a prorated basis based on budgeted hours per week for bereavement purposes (immediate family as defined above) per occurrence. ESL for bereavement purposes must be used in whole day increments.
6. Additional time off using PTO may be requested.
7. ESL Upon Termination – There is no cash-out available for ESL upon termination or retirement.
8. Donation of ESL – ESL cannot be donated.

ARTICLE 15 – PENSIONS

Pensions for employees and contribution to pension fund will be governed by the Washington State Statute in existence at any given time during the term of this Agreement.

ARTICLE 16 – DEFERRED COMPENSATION

In accordance with the City's plan document and limitations of federal law, regular full and part-time employees are eligible to voluntarily participate in the City's Internal Revenue Code (IRC) Section 457 plan. The City retains the right to select plan administrator to improve cost-effectiveness of the 457 plan administration and/or to improve service level for plan members.

The City shall contribute 4.0% of the employee's gross wage into the City's 457 plan. The employee must contribute at least 2% to obtain the City contribution of 4.0%.

ARTICLE 17 – INSURANCE

- A. The City sponsored Preferred Provider Organization (PPO) Plan, also referred to as "OAP1", provides medical coverage ("medical coverage" includes imbedded prescription coverage) and a separate PPO dental coverage for regular full-time employees and their eligible dependents. Under federal healthcare initiatives, regular full-time employees are defined as those employees working thirty-five (35) hours or more per week.

The medical, dental, and vision benefits shall remain unchanged for the duration of the Agreement, except as noted in this Article as may be required by federal healthcare legislation. Thereafter, for the duration of the Agreement, any subsequent changes to the Plans shall be negotiated.

Employee Medical Premium Share Contributions by Tier

Employee Only	12%
Employee & Spouse	12%
Employee & Child/Children	12%
Employee, Spouse & Child/Children (Family Tier)	12%

For temporary and other employees defined as eligible for healthcare benefits under federal healthcare initiatives, other than those defined as regular, full-time, the City shall provide Essential Plan medical and dental eligibility. The City shall define the Essential Plan and the rates. The employee may opt out of employee and dependent coverage. The employee and the City each shall pay fifty percent (50%) of the employee and the child or children medical and/or dental premiums. The employee shall pay one hundred percent (100%) of the spouse premium, if elected.

The employee's medical insurance contribution will be split equally and deducted from the first (2) paychecks of each month.

Excise tax reopener: If, during the life of the Agreement, or any holdover period required by the collective bargaining statutes, it is determined through good faith professional healthcare actuarial and legal guidance that a federal excise tax must be imposed upon the City as a result of healthcare costs, the Employer will provide written notice to the Guild. Either party may provide a request to bargain, and the provisions of the Agreement relating to this Article and the economic provisions of the Agreement may be opened for negotiations. The parties will negotiate in good faith to avoid incurring any federal excise tax liability imposed on the City pursuant to a federal healthcare initiative. The intent of the negotiations is to assure that the bargaining unit receives all compensation for which it bargained and to avoid the incurring of any federal excise tax liability imposed on the City under a federal healthcare initiative; any decrease in health benefits shall be recaptured elsewhere in other economic benefits of the Agreement.

- B. Dental Plan – The City's health care package includes a dental plan for the employee and his or her eligible dependents. This plan has a separate enrollment election from the medical plan. The City pays the full cost of the Dental PPO Plan.
- C. Vision Plan – The City's health care package also includes a vision plan for the employee and his or her eligible dependents. This plan has a separate enrollment election from the medical plan. The City pays the full cost of the Vision Plan.
- D. Prescription Plan – The City's health care package includes a prescription plan which is imbedded in the Medical plan (referred to as the Medical Plan).
- E. Administration – The City retains the right to choose the insurance carrier(s), administrators and networks and other administrative consultants for the Plans' management and agrees that the level of insurance benefits offered under the insurance plans outlined in Section A of the Article will not be lowered except as set forth herein. Future modifications to the benefit levels of the City's benefit plans may be implemented only by negotiations pursuant to the terms of this Agreement.
- F. Employees may voluntarily participate in the IRC Section 125 Flexible Spending Account program. The City will pay any administrative fees. The City may eliminate this program, if the City must include this program as a part of medical plan value in the calculation of excise tax liability under a federal healthcare initiative.
- G. Retirement Health Savings (RHS) Plan – For full-time employees hired after January 1, 2013, a contribution of one percent (1%) of base salary will be made each payroll period to a City RHS by both the City and the eligible employee.

Those employees who were previously eligible for the Retiree Health Insurance Plan but elected to terminate their eligibility and participated in a buy-out ("opt-out") program are eligible for a City contribution of one percent (1%) of base salary and an employee contribution of one-half percent (0.5%) of base salary each payroll period to the employee's RHS account.

Employees remaining eligible for the Retiree Health Insurance Plan – In lieu of the 1% City contribution into the RHS, the City will continue to contribute to the Retiree Health Insurance Plan. The employee will continue to contribute 1% of their base salary into a RHS account while still an active and eligible employee. The employee and City will share equally (50/50 split) in monthly tiered premiums upon employee's enrollment in the Retiree Health Insurance Plan.

- H. Life and Accidental Death & Dismemberment (AD&D) Insurance – The City will pay for Basic Life and AD&D policies which provide a death benefit equal to two (2) times an employee's annual base rate of pay, basic spouse and basic dependent life insurance as specified in plan documents, and coverage for employee AD&D. The City will pay the entire premium for Basic Life and Basic AD&D coverage for employees and eligible dependents. Employees may elect supplemental (voluntary) additional life and/or supplemental (voluntary) AD&D benefits for themselves and eligible dependents, subject to plan requirements and limitations.

ARTICLE 18 – PREVAILING RIGHTS

With the exception of express negotiated changes, no employee shall suffer any reduction in wages or loss of working conditions because of the adoption of this Agreement.

ARTICLE 19 – EMPLOYEE RIGHTS

An employee subject to an internal investigation that may reasonably result in discipline shall be advised at the time of an interview of the same. The employee shall be informed in writing the nature of the investigation if they are the subject of the investigation.

The employee may request Union representation be present during any investigatory interviews. If the employee requests Union representation, they shall notify the City at that time and shall be provided a reasonable time to arrange for Union representation. An employee who waives this right shall be requested to acknowledge such in writing, before being interviewed.

ARTICLE 20 – GRIEVANCE PROCEDURE

- A. A "grievance" means a claim or dispute by an employee or group of employees or the Guild itself with respect to the interpretation or application of the provisions of this Agreement.
- B. Actions submitted to the Personnel Board shall not be considered grievances and subject to the Grievance procedure, and vice versa. Grievances, as herein defined, shall be processed in the following manner:

Step 1: An employee or a group of employees who consider they have a grievance may present such a grievance within fourteen (14) calendar days

of when such matter comes to the attention or should have come to the attention of the employee to the employee's Manager who shall attempt to resolve it within fourteen (14) calendar days after it is presented to them.

Step 2: If the employee or employees are not satisfied with the solution by the Manager, the grievance shall be reduced to writing stating the nature of the grievance, the Article and Section violated, the facts of the matter and the remedy sought and signed by the employee. This shall be presented to the Police Chief within fourteen (14) calendar days of the supervisor's response, who shall attempt to resolve it within fourteen (14) calendar days after it has been presented to them.

Step 3: If the employee or employees are not satisfied with the solution by the Police Chief, the grievance, in writing, together with all other pertinent materials, may be presented to the City Manager by the employee or Guild representative within fourteen (14) calendar days of receipt of the Police Chiefs response. The City Manager shall respond to the grievance in writing within fourteen (14) calendar days of his or her receipt of the grievance.

Step 4: If the grievance is not settled in accordance with the foregoing procedure, the Guild may refer the grievance to arbitration. The Guild must notify the City of its intention to advance the grievance to arbitration within seven (7) calendar days after receipt of the City Manager's answer in Step 3. Within fourteen (14) calendar days, the Guild shall contact PERC to request PERC for a list of eleven (11) arbitrators with addresses in Washington, Oregon, or Idaho. The parties shall flip a coin to determine who will strike the first arbitrator.

- C. The arbitrator shall render their decision based on the interpretation and application of the provisions of the Agreement within thirty (30) calendar days after such hearing or any hearing transcript is issued, whichever is later. The parties may also mutually agree to an alternative hearing decision deadline.
- D. The decision shall be final and binding upon the parties to the grievance provided the decision does not involve action by the City which is beyond its legal jurisdiction. The expenses of the arbitrator and court reporter shall be borne equally by the parties hereto. Each party shall be responsible for its own costs incurred, including witnesses and attorney's fees.
- E. Neither the arbitrator nor any other person or persons involved in the grievance procedure shall have the power to negotiate new agreements or to change, add to, subtract from, or otherwise modify any of the present provisions of this Agreement.
- F. None of the foregoing is intended to mean that the Guild itself cannot lodge a grievance and process the same through the various steps to arbitration in accordance with and subject to the provisions hereof. The right of the Guild to so lodge and process a grievance is expressly confirmed.
- G. The parties will strictly follow the timelines provided in this Article. If the City does not timely respond in a grievance step, the grievance will automatically advance to the next step. If the Guild does not timely advance to the next grievance step, the grievance right is deemed waived.

ARTICLE 21 – SENIORITY

- A. Seniority shall be defined as follows:
 - 1. Total length of continuous service within a job classification.
 - 2. Total length of continuous service with the City.
- B. The City will provide the Guild with copies of the Seniority List each year.
- C. An employee shall lose all seniority in the event of a separation from employment.

ARTICLE 22 - LAYOFF AND RECALL

- A. Layoff – An employee may be laid off for lack of work, lack of funding or reorganization. An employee who is to be laid off will be given at least thirty (30) calendar days' notice in advance of the actual layoff date. The City reserves the right to place laid off employees on paid administrative leave during the notice period. Employees shall be laid off in the inverse order of seniority within their classification. The City may take an exception from laying off the employee with the least seniority and lay off an employee with more seniority only if the City can show that the performance of the least senior was substantially superior to the more senior employee as reflected by the employee's performance evaluations. Employees subject to layoff shall be eligible to bump less senior employees from classifications the more senior employees previously held as a regular position.
- B. Recall – Employees laid off shall be retained on a recall list for not less than twenty-four (24) months following their layoff during which time the City may not hire any new employees into a classification in which layoffs occurred until all employees on Recall status have had the opportunity to return. If openings arise, all recall status employees shall be so notified by certified mail to the employee's last known address. If the employee wishes to accept the opening, the employee shall so notify the City within fifteen (15) days. Any position for which multiple responses are received shall be given to the employee who was most recently laid off.

ARTICLE 23 – OCCUPATIONAL DISABILITY ALLOWANCES AND RESTRICTED DUTY

- A. Disability Leave – Any employee injured on the job who is approved for time loss compensation may voluntarily elect to offset payments under workers' compensation with eligible accrued leave. The total of time loss compensation and accrued leave used to offset the difference will not exceed 100% of the employee's regular pay.
- B. All applicable payroll deductions, voluntary or otherwise, will be subtracted from the accumulated leave allowance in excess of mandated time loss compensation as indicated under Title 51 RCW Industrial Insurance or paid by employee reimbursement.
- C. For the purposes of this section, leave pay is defined as any accumulated leave available to the employee including PTO and ESL.

- D. Restricted Duty Program – Restricted Duty is a temporary modification of an employee's regularly assigned duties, or performance of unrelated duties to accommodate a temporary work-related illness or injury. Restricted Duty assignments are at the City's sole discretion. Employees incurring work-related injuries with restrictions that cannot be integrated into their regular duties, or that prohibit the temporary performance of their regular duties, may be eligible for modified work assignments, when available. Participation in the program is generally contingent upon being released for modified duties by a qualified healthcare provider or other qualified healthcare provider as appointed by the City.
- E. Eligible employees who are offered and refuse a modified work assignment may suffer the loss of time loss benefits. The Restricted Duty program may not be extended to any employee for more than 260 calendar days, inclusive of time loss. Exceptions to extensions of restricted duty limits may be approved by Human Resources.
- F. Eligibility is also contingent upon a prognosis that does not exclude the employee's return to their former position. Employees must be temporarily injured and expected to return to their regular duties. Employees are expected to show gradual improvement including a lessening of restrictions while participating in the Restricted Duty program.
- G. It is the employee's responsibility to perform the assignment in a productive, professional manner as expected in any regular assignment. Employees may be transferred to another medically appropriate assignment or removed from the program.
- H. The City may allow employees with non-occupational injuries or illnesses to participate in the Restricted Duty Program when the temporary restrictions as documented by the employee's qualified healthcare provider match the available light duty and when the assignment is also approved by the Manager and Human Resources.

ARTICLE 24 – MISCELLANEOUS LEAVES

- A. Leave to Attend Funerals of City Employees – All employees may be allowed to take time off necessary with pay at the discretion of the supervisor to attend a funeral of a current city employee.
- B. Jury Duty and Witness Service. An employee who is called for jury duty or is subpoenaed as a witness in a case to which the employee is not a party, shall be paid during the absence on account of the jury or witness service, provided said employee turns over compensation received less mileage reimbursements.
- C. Military Leave. Shall be governed by applicable State and Federal law.
- D. Family and Medical Leave. Employees will be allowed to use their paid leave in accordance with the Family Care Rules (WAC-296-130).
- E. Employees will be allowed up to twelve (12) weeks of leave in accordance with the Family and Medical Leave Act.
- F. The provisions of this section are not intended to expand upon the applicable state or federal laws.

G. Leave of Absence Without Pay.

1. The Chief of Police may grant a leave of absence without pay for up to thirty (30) calendar days.
2. The City Manager may authorize an unpaid leave of absence up to a maximum of one (1) year. Leave necessitated by service with the U. S. Armed Forces shall, pursuant to RMC 2.28.885, be extended for the full period of such service. Failure of an employee to report for work at the expiration of a leave of absence shall be regarded as a voluntary resignation, provided that an employee serving in the armed forces shall report for work within three (3) months of separation from the service.
3. In the event of injury or illness, the appointing authority may require that the employee submit a certification to Human Resources from the treating physician or a designated healthcare provider indicating the nature of the illness or injury with a prognosis for recovery.

ARTICLE 25 – NO SMOKING POLICY

The City's no smoking ordinance is incorporated herein by this reference. Smoking and the use of tobacco-related products is prohibited in accordance with Ordinance No. 26-91, Richland Municipal Code 2.58, Smoking and the use of tobacco-related products in the work environment. Employees shall comply with the terms and conditions of the ordinance.

ARTICLE 26 – ENTIRE AGREEMENT

The Agreement and all of its articles and/or Appendices constitutes the entire Agreement between the parties and no oral statement shall add to nor supersede any of its provisions. Each party to this Agreement agrees that it has had the unlimited right to make proposals that are proper subjects of bargaining and waives the right to oblige the other party to negotiate any matters to become effective until the expiration of this Agreement.

ARTICLE 27 – SAVINGS CLAUSE

If any provision of this Agreement shall be held invalid by operation of law or by any tribunal of competent jurisdiction or if compliance or enforcement of any provision should be restrained by such tribunal pending a final determination of its validity, the remainder of this Agreement shall not be held invalid and will remain in full force and effect. Either party may thereafter require the other party to enter into collective bargaining regarding any provision thus affected.

ARTICLE 28 – DURATION OF AGREEMENT

- A. This Agreement shall be effective on the date signed by the last party and remain in full force and effect until December 31, 2027, unless extended by mutual Agreement of the parties.

During the time of negotiations for a successor Agreement, the current Agreement will remain in full force and effect.

APPENDIX “A” – CLASSIFICATION & WAGES

2026 Wages (2.1% COLA effective upon contract ratification)

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Administrative Assistant	\$27.05	\$27.94	\$28.85	\$29.75	\$30.65	\$31.56	\$32.46
Administrative Assistant II	\$31.19	\$32.23	\$33.27	\$34.32	\$35.36	\$36.40	\$37.44
Code Enforcement Officer	\$34.35	\$35.50	\$36.64	\$37.80	\$38.94	\$40.09	\$41.23
Community Relations Specialist	\$32.55	\$33.63	\$34.72	\$35.81	\$36.89	\$37.98	\$39.06
Crime Analyst	\$37.53	\$39.13	\$40.74	\$42.34	\$43.93	\$45.54	\$47.14
Evidence Technician	\$32.55	\$33.63	\$34.72	\$35.81	\$36.89	\$37.98	\$39.06
Police Public Records Specialist	\$31.01	\$32.04	\$33.07	\$34.11	\$35.14	\$36.17	\$37.21
Police Quartermaster	\$31.01	\$32.04	\$33.07	\$34.11	\$35.14	\$36.17	\$37.21
Police Records Specialist	\$27.06	\$28.53	\$30.00	\$31.47	\$32.94	\$34.41	\$35.88

Employees will advance on the wage step table based on their anniversary classification date.

MEMORANDUM OF UNDERSTANDING

RE: Employee Step Placement in the New Wage Table

THIS MEMORANDUM OF UNDERSTANDING (MOU) is entered into by the City of Richland ("City") and Richland Police Professional Staff Guild ("Guild"), collectively referred to as the "parties."

I. RECITALS

The Guild represents all full-time and regular part-time nonuniformed employees working for the City of Richland Police Department, excluding supervisors, confidential employees, uniformed employees, and all other employees. See *City of Richland*, Decision 14103 (PECB, 2025).

The parties recently reached a tentative agreement on their first collective bargaining agreement ("Agreement"). The parties wish to enter into this MOU to clarify how employee wages will be transitioned from the current non-represented salary range system to the bargained hourly wage step table, which will be effective upon the Agreement's full execution date.

II. AGREEMENT

IN CONSIDERATION OF the mutual covenants and promises contained herein, the parties agree to the following:

1. For reference, the 2026 wage step table rates, which include a 2.1% cost-of-living adjustment (COLA) for 2026, are as follows:

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Administrative Asst. I	\$27.05	\$27.94	\$28.85	\$29.75	\$30.65	\$31.56	\$32.46
Administrative Asst. II	\$31.19	\$32.23	\$33.27	\$34.32	\$35.36	\$36.40	\$37.44
Code Enforcement Officer	\$34.35	\$35.50	\$36.64	\$37.80	\$38.94	\$40.09	\$41.23
Community Relations Spec.	\$32.55	\$33.63	\$34.72	\$35.81	\$36.89	\$37.98	\$39.06
Crime Analyst	\$37.53	\$39.13	\$40.74	\$42.34	\$43.93	\$45.54	\$47.14
Evidence Technician	\$32.55	\$33.63	\$34.72	\$35.81	\$36.89	\$37.98	\$39.06
Police Pub. Records Spec.	\$31.01	\$32.04	\$33.07	\$34.11	\$35.14	\$36.17	\$37.21
Police Quartermaster	\$31.01	\$32.04	\$33.07	\$34.11	\$35.14	\$36.17	\$37.21
Police Records Spec.	\$27.06	\$28.53	\$30.00	\$31.47	\$32.94	\$34.41	\$35.88

2. On the Agreement's full execution date, employees' base wage rates will be placed in the above wage table, as follows:

Employee Name	Job Title	Current Hourly Wage	Wage Step Placement	New Hourly Wage
Stephanie Dorko	Code Enforcement Officer	\$35.81	Step 3	\$36.64
Heidi Glasen	Code Enforcement Officer	\$35.49	Step 3	\$36.64
Michele Peiffer	Police Records Specialist	\$29.04	Step 4	\$31.47

Jamie Williams	Code Enforcement Officer	\$35.81	Step 3	\$36.64
Courtney Allen-Grant	Crime Analyst	\$39.04	Step 3	\$40.74
Sheila Losey	Police Records Specialist	\$28.43	Step 3	\$30.00
Ashley Weimerskirch	Police Records Specialist	\$28.43	Step 4	\$31.47
Dina Salsbery	Police Records Specialist	\$27.36	Step 2	\$28.53
Margaret Sisseck	Police Records Specialist	\$28.16	Step 3	\$30.00
Julie Walker	Police Records Specialist	\$27.02	Step 2	\$28.53
Toby Zigan	Police Quartermaster	\$31.28	Step 2	\$32.04
Tracey Boise	Police Public Records Specialist	\$35.92	Step 7	\$37.21

An employee's wage step placement is determined by moving them to the closest step, before the 2026 COLA is applied, that provides no loss to their current wage rate.

An employee currently receiving a wage rate higher than the above wage step table in Section 1 will keep their current wage rate and be grandfathered into the Agreement. These employees will receive a COLA based on their current wage rates. The table below shows these employees' new wage rates, which are inclusive of the 2.1% COLA for 2026.

Employee Name	Job Title	Current Hourly Wage	New Hourly Wage
Bunnie Avery	Administrative Assistant II	\$40.47	\$41.32
Deborah Brennan-Cruz	Police Public Records Specialist	\$37.42	\$38.21
Sherida Maddalena	Administrative Assistant	\$31.82	\$32.49
Joshua Sanders	Evidence Technician	\$38.35	\$39.16
Claire Venema	Community Relations Specialist	\$38.71	\$39.52

3. Any disputes arising from or related to this MOU shall be resolved through the grievance procedure provided in Article 20 of the Agreement.
4. This MOU is entered into on a non-precedent-setting basis. The parties shall not refer to or otherwise use this MOU except to enforce its terms and conditions.
5. This MOU takes effect upon full execution and remains in effect through December 31, 2026.

IN WITNESS WHEREOF, the parties have executed this MOU as their free and voluntary act on the dates set forth below.

CITY OF RICHLAND

**RICHLAND POLICE PROFESSIONAL
STAFF GUILD**

Jon Amundson
City Manager

Date

[NAME]
Guild President

Date



COUNCIL AGENDA ITEM COVERSHEET

Council Date: 1/20/2026

Agenda Category:
Items of Business

Strategic Priority 4 - Quality of Life

Subject

Law Enforcement Emerging Technology Preview (Discussion Only)

Department/Office

Police

Ordinance/Resolution Number

Document Type

General Business Item

Recommended Motion

None.

Summary

Presentation to review improvements in public safety technology, including the Drone as First Responder (DFR) program and the Real Time Information Center (RTIC).

Fiscal Impact

None.

Attachments

- I. Public Safety Aerial Response Presentation



Public Safety Aerial Response (PSAR)

Marty Pilcher, Chief of Police



Mission Statement

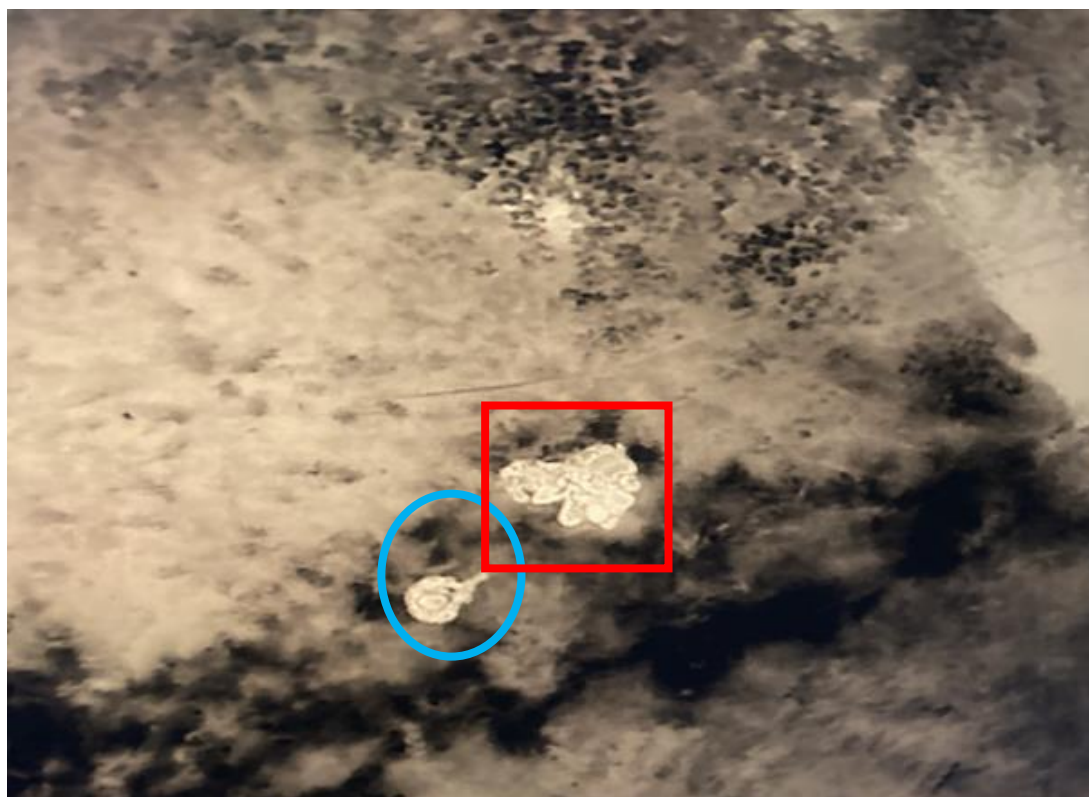
- The Richland Police Department's Public Safety Aerial Response (PSAR) Program reinforces the City of Richland's commitment to safety, transparency, and innovation by delivering real-time aerial situational awareness to officers, Fire and EMS personnel, and professional staff in support of patrol operations, investigations, structural and medical emergencies, traffic collisions, major events, and critical incidents.
- The PSAR program assists the department in responding to public safety incidents as they are occurring, supporting informed decision-making and de-escalation through the lawful use of department-operated unmanned aircraft systems.

Why Drones?



Blue = Officer

Red = Suspect



What is PSAR?

Public Safety Aerial Response Explained

- Department-operated drone launched from a fixed location
 - Responds to call for service concurrently with ground units
 - Provides real-time aerial video to officers and supervisors
 - Operated by trained, authorized personnel only
 - Co-located with the Real-Time Information Center
-
- PSAR is **not** autonomous, **not** armed, and **not** replacing officers

PSAR Equipment

Skydio X10 Unmanned Aircraft System

- U.S.-based manufacturer; assembled in the United States
- FAA-compliant aircraft
- FCC-approved communications systems

Docking Station

- Secure, fixed location enclosure
- Performs automated systems checks



Program Staffing

Civilian Operated / Command Guided

- Systems operated by trained civilian personnel
- Civilian staff provide timely, actionable information only
- No independent enforcement or investigative authority

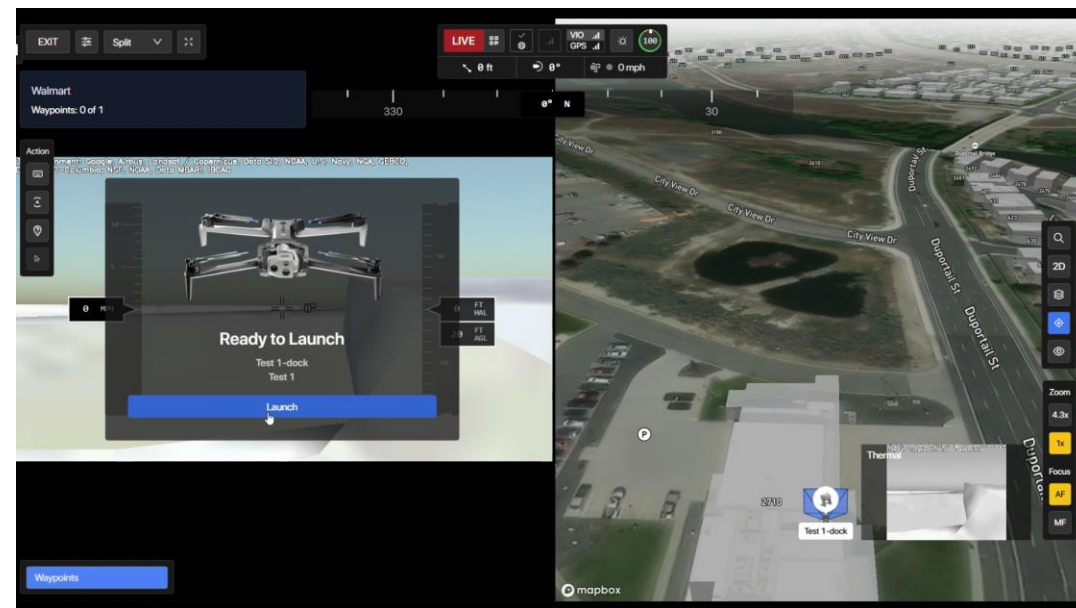
Command Oversight

- Program governed by sworn command staff
- Supervisors retain full responsibility for tactical and investigative decisions

How the Program Works

Operational Flow

1. Call for service received
2. Drone deployment authorized under policy
3. Drone arrives within minutes
4. Live video supports:
 - De-escalation
 - Tactical planning
 - Public safety decisions
5. Drone clears or transitions to support





Public Safety Benefits

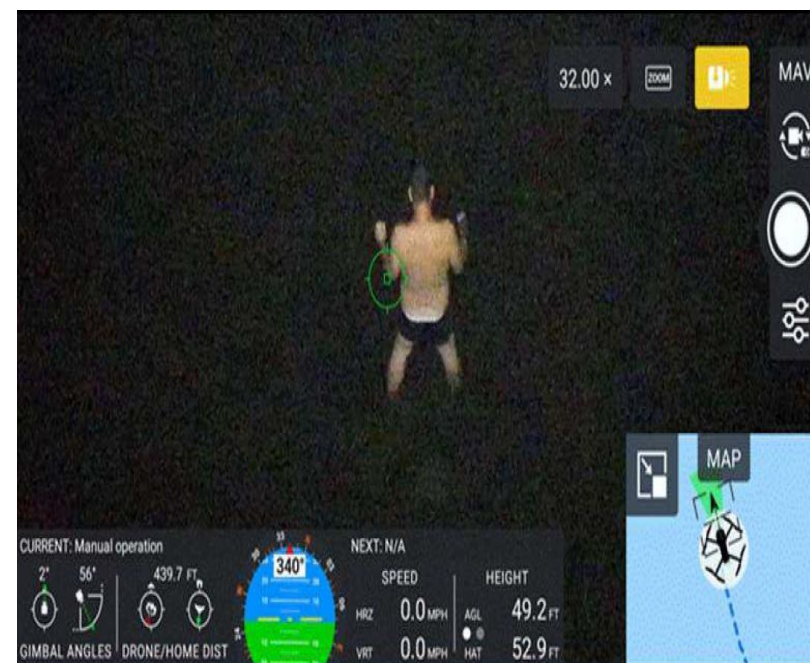
Why Does this Matter to the Community?

- Faster awareness of real-world conditions
- Reduced unnecessary police contact when no threat exists
- Improved response to:
 - In progress crimes
 - Missing persons
 - Critical incidents
 - Large public events
- Enhanced officer safety and community safety

Alternative Responses

Ensuring Safety for Everyone

- Deploy to low-priority calls for clearance
 - Response to PD and Fire/EMS
- Mental health crisis response
 - Reduces confrontation risk during a crisis
 - Allows time for co-responders to intervene
 - Analysts can track trends and identify appropriate response measures





Privacy, Civil Rights & Oversight

Safeguards Built Into the Program

- Operations governed by written policy
- Compliance with:
 - Constitutional standards / Washington State law / FAA regulations
- No random surveillance
- No facial recognition
- Limited data retention
- Auditing, supervision, and documentation of all flights

Legal Authority & Best Practices

Framework for Lawful Use

- FAA Part 107 Certified Pilots and Trainers
- Public safety waivers (Part 91 BVLOS)
- Washington State privacy and surveillance laws
- Modeled after established programs

Transparency & Community Trust

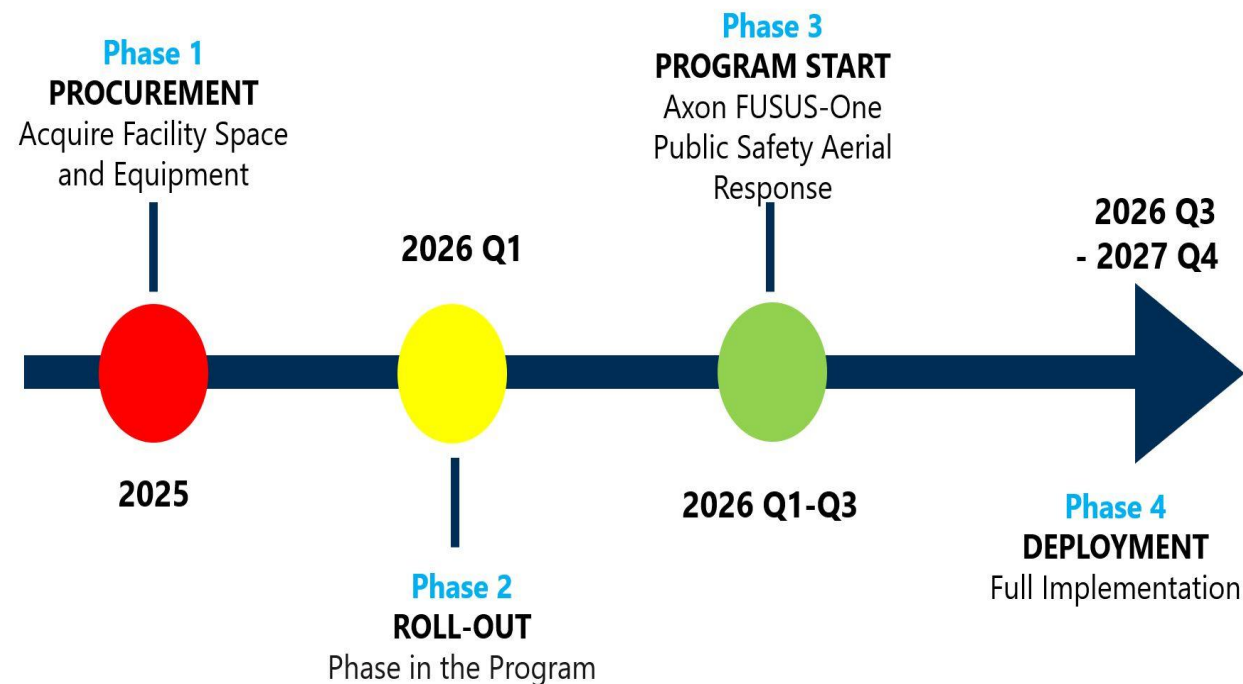
Continued Commitment to Public Accountability

- Public-facing policy
- Clear complaint and review process
- Regular reporting on program use and outcomes

Implementation Timeline

Phased Rollout

- Policy finalization and training
- Controlled pilot phase
- Evaluation and adjustment
- Full operational readiness





What Success Looks Like

Performance Metrics

- Reduced response time
- Improved incident resolution
- Fewer high-risk officer approaches
- Documented de-escalation outcomes
- Positive community feedback

Closing

PSAR is a Tool That Allows Us To:

- Provide visibility first
- Support informed decision-making
- Act with greater safety
- Reduce risk