



Meeting Minutes

Personnel Committee Meeting
Friday, December 19, 2025
Richland City Hall – 625 Swift Boulevard
The Parkway Conference Room

Personnel Committee Regular Meeting - 1:45 p.m.

Ms. Friberg called the meeting to order at 1:46 p.m.

Welcome and Roll Call:

Ms. Friberg welcomed those in attendance.

Attendance:

Committee Member Patrick Fair	Present (Remote via Zoom)
Committee Member Lowe	Present (Remote via Zoom)
Committee Member Chambers	Absent

Also present were Human Resources Generalist Friberg and Human Resources Administrative Assistant II Stricklin (Assistant Staff Liaison).

Approval of Minutes:

Danny Lowe moved and Patrick Fair seconded to approve the November 21, 2025 meeting minutes as presented. The motion carried 2-0.

Communications:

None.

Old Business:

None.

New Business:

1. Certification List for Entry Level Police Officer

Ms. Friberg informed the committee that the Oral Board Process held on December 17-18, 2025, for Entry Level Police Officer consisted of 10 candidates, and 2 candidates were certified to the list.

Danny Lowe moved and Patrick Fair seconded the motion to approve the Entry Level Police Officer certification list as presented. The motion carried 2-0.

Comments and Reports:

- 2. Personnel Committee Members
None.

- 3. HR Staff Liaison
None.

Adjournment:

Ms. Friberg adjourned the meeting at 1:52 p.m.

APPROVED:



Dan Lowe, Chair

ATTESTED:



Lacey Paulsen, Staff Liaison

DATE APPROVED: January 22, 2026

DATE PUBLISHED: January 26, 2026