



MINUTES
Richland Public Library Board
Tuesday, January 13, 2026
Library Conference Room B
955 Northgate Drive

Richland Public Library Regular Board Meeting - 5:30 p.m.

Chair Hernandez called the meeting to order at approximately 5:30 p.m.

Attendance: Chair Hernandez	Present
Vice-Chair Pickel	Absent
Board Member Buxton	Present
Board Member Fisher	Present
Board Member Isakson	Present

Also present were Library Manager Nulph, Parks and Public Facilities Director Watie, Teen Services Librarian Alyssa Uretsky-Pratt and Administrative Assistant Christian.

Approval of Agenda

BOARD MEMBER BUXTON MOVED AND BOARD MEMBER ISAKSON SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. MOTION CARRIED 4-0.

Approval of Minutes

- 1. BOARD MEMBER FISHER MOVED AND BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE MINUTES OF DECEMBER 9, 2025 AS PRESENTED. MOTION CARRIED 4-0.**

Richland Public Library Updates

2. Richland Public Library Staff Update

Teen Services Librarian Alyssa Uretsky-Pratt shared what is planned for the teens in the coming months. One project is relabeling the teen section to mirror the upstairs adult fiction. This would create fiction, fantasy, mystery, etc. in the teens and would be easier for patrons to find materials.

3. Library Manager's Monthly Report and Library Statistics Report from December 2025

Lawn is still under review. The only issue is the gates; those are awaiting signoff. The anticipated soft opening date will be in the spring.

The Caterpillar Café will be closing at the end of January. The space will serve a different purpose in the future, Library Manager Nulph is looking at different ideas.

The library has noticed an increase in lost hot spots. Most of the lost hot spots were checked out from reciprocal borrower card holders. Due to this the library will only allow Richland resident card holders to check out hot spots.

RSD to partner with RPL for student library cards. Board Members engaged in a question-and-answer session with Library Manager Nulph.

The Richland Public Library Foundation is currently looking for new board members.

Library Manager Nulph also shared library statistics from December 2025 as well as 2025-year end statistics. Yearly attendance numbers at the library have continued to rise after the pandemic.

Public Comments

None.

Approval of Bills

- 4. BOARD MEMBER BUXTON MOVED AND BOARD MEMBER FISHER SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR SEPTEMBER 2025 IN THE AMOUNT OF \$235,042.65. THE MOTION CARRIED 4- 0.**

Unfinished Business

- 5. Collection Development Policy Review**
Library Manager made a minor change to the Collection Development Policy that was presented and discussed at the December 9, 2025 Library Board Meeting.

BOARD MEMBER FISHER MADE A MOTION TO APPROVE THE COLLECTION DEVELOPMENT POLICY AND BOARD MEMBER ISAKSON SECONDED THE MOTION. THE MOTION CARRIED 4-0.

- 6. Final Review of the Updated City of Richland – Library Board Agreement**

Board Members reviewed the updated City of Richland and Library Board Agreement.

BOARD MEMBER BUXTON MOVED TO APPROVE THE AGREEMENT BETWEEN THE CITY OF RICHLAND AND THE LIBRARY BOARD. BOARD MEMBER ISAKSON SECONDED THE MOTION. THE MOTION CARRIED 4-0.

New Business

7. 2026 Library Action Plan

Library Manager Nulph shared the Library’s Action Plan for 2026. The plan details the goals the library has for the year.

8. Reciprocal Borrowing 2025 Review

2025-year end statistics from reciprocal borrowing were presented. This agreement has proven to be an asset to all libraries involved. This agreement has allowed libraries in the region to work together, collaborate, and lend each other resources.

9. Recruiting Library Board Members

Board Member Buxton would like to see Board Members be present in the community. She would like to see board members attend different library events, especially the bigger events, to recruit potential future board members. Other board members were in support of this suggestion.

A description of what being on the Library Board entails will be drafted to present to future members. This will be provided at the February 10, 2026 meeting.

Agenda Items for Upcoming Board Meeting

Circulation Policy Review

Adjournment

Chair Hernandez adjourned the meeting at 6:39 P.M.

APPROVED:

Cara Hernandez
Cara Hernandez, Library Board Chair

ATTEST:

Kylie Christian
Kylie Christian, Administrative Assistant

DATE APPROVED: March 10, 2026

DATE PUBLISHED: March 10, 2026

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Kylie Christian

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City of Richland

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