

Minutes

Police Pension Board Regular Meeting
Tuesday, February 17, 2026
Richland City Hall ~ Parkway Conference Room
625 Swift Boulevard

Mayor Richardson called the meeting to order at 8:15 a.m.

Attendance: Mayor Richardson	Present
Mayor Pro Tem VanDyke	Absent
Finance Director Allen	Present
Police Representative Carper	Present
Police Representative Moore	Present
Police Representative Tanner	Present
Police Pension Board Secretary Rogers	Present

Presentations

None.

Public Comments

None.

Minutes

1. Approval of the January 20, 2026 Police Pension Board Regular Meeting Minutes

MR. TANNER MOVED AND MR. MOORE SECONDED THE MOTION TO APPROVE THE JANUARY 20, 2026 REGULAR MEETING MINUTES AS PRESENTED. MOTION CARRIED 6-0.

Financial Reports and Investments

2. January 2026 Preliminary Financial Statements

Finance Director Allen provided an overview of the financial statements. He noted that expenditures are approximately 6.1% of the total annual budget, and that there are no unusual or unexpected financial trends to report. Overall, he indicated that financial activity is progressing as anticipated.

MR. CARPER MOVED AND MR. MOORE SECONDED THE MOTION TO RECEIVE AND PLACE ON FILE THE JANUARY 2026 PRELIMINARY FINANCIAL STATEMENTS AS PRESENTED. MOTION CARRIED 6-0.

3. February 2026 Medical/Dental/Vision/Medicare/Other Claims

Police Pension Board Secretary Rogers provided an overview of the six (6) claims submitted by three (3) pensioners.

Mr. Moore shared that a retiree had contacted him regarding the Board's request for Medicare Part B documentation.

Police Pension Board Secretary Rogers replied that all pensioners are required to submit their Medicare Part B notice annually so the Board can accurately determine the reimbursement amount for Medicare premium payments. She explained that the premium is not the same for all pensioners, as some individuals may pay a reduced amount. Police Pension Board Secretary Rogers further stated that the City is not authorized to contact Medicare on behalf of pensioners to obtain this information.

MR. TANNER MOVED AND MR. MOORE SECONDED THE MOTION TO APPROVE THE FEBRUARY 2026 MEDICAL/DENTAL/VISION/OTHER CLAIMS AS PRESENTED. MOTION CARRIED 6-0.

Business Items

4. P-11 Reimbursement Request

Police Pension Board Secretary Rogers presented P-11's reimbursement request for \$65.66 for prescribed durable medical equipment (DME). She explained that although a custom-fitted DME had been prescribed by P-11's medical provider, P-11 elected to purchase an off-the-shelf DME which would result in cost savings to the Board compared to proceeding with the insurance process for a custom-fitted device.

MR. CARPER MOVED AND MR. TANNER SECONDED THE MOTION TO APPROVE P-11'S REIMBURSEMENT REQUEST FOR DURABLE MEDICAL EQUIPMENT IN THE AMOUNT OF \$65.66. MOTION CARRIED 6-0.

5. P-34 Reimbursement Request

Police Pension Board Secretary Rogers presented P-34's reimbursement request for \$435.55 for prescribed durable medical equipment (DME). She outlined the efforts P-34 made to secure reimbursement through Medicare or Cigna. However, both denied the claim because the DME was not submitted by the retailer or provider. Board members discussed Medicare and Cigna submission requirements, the provider's responsibility in filing claims on behalf of patients, and the cost of the DME.

MR. MOORE MOVED AND FINANCE DIRECTOR ALLEN SECONDED THE MOTION TO APPROVE P-34'S REIMBURSEMENT REQUEST FOR DURABLE MEDICAL EQUIPMENT IN THE AMOUNT OF \$435.55. MOTION CARRIED 6-0.

Board Member Comments

Mr. Moore asked Finance Director Allen to explore whether it would be possible to utilize direct deposit for pension payments. Finance Director Allen explained that the functionality exists within the City's financial software but has not yet been activated or integrated. Implementation would require staff time to enable, test, and ensure it operates properly.

Finance Director Allen clarified that only a portion of retirees, approximately 20 to 40 Police and Fire pensioners receive pension payments from the City. Payments are issued only when the locally calculated benefit exceeds the state-paid amount. As a result, many retirees are not in the City's payroll system, limiting the effectiveness of a payroll-based solution.

Mr. Moore stated he was not pressing the issue but had received inquiries from retirees regarding the matter. Finance Director Allen confirmed the matter will remain under review.

Police Pension Board Secretary Rogers sought approval to place an item on the March Police Pension Board meeting agenda for action to determine how the Board would like to proceed with Medicare Part B reimbursement payments for pensioners who have not submitted their 2026 Medicare Part B notice. Board members expressed consensus to add the item on the March agenda.

Police Pension Board Rogers then announced that the 2026 WSLEA LEOFF 1 Conference will be held May 5-8 at Campbell's Resort in Lake Chelan. She requested members contact her directly if they are interested in attending so that travel arrangements can be initiated.

Adjournment


Mayor Richardson adjourned the meeting at 8:37 a.m.

APPROVED:



Mayor Theresa Richardson, Chair

ATTEST:



Jennifer Rogers, Police Pension Board Secretary

DATE APPROVED: March 17, 2026

DATE PUBLISHED: March 17, 2026