



MINUTES
Utility Advisory Committee Special Meeting
Wednesday, October 29, 2025
Virtual Via Zoom - <https://cityofrichlandwa.zoom.us/j/85445761951>

Utility Advisory Committee Regular Meeting - 3:00 p.m.

Chair Porter called the meeting to order at 3:02 p.m.

Welcome and Roll Call

Attendance: Chair Porter	Present
Vice-Chair Staven	Present
Member Hofstetter	Present
Member Hyson	Present
Member Wallin	Present
Member Larkin	Present
Member Richmond	Present

Also present were Energy Services Director Whitney and Administrative Assistant I Guzman

Approval of Agenda

VICE-CHAIR STAVEN MOVED AND COMMITTEE MEMBER HYSON SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 6-0.

Public Comments

None.

Items of Business

1. Review and Discuss a Power Sales Agreement with Bonneville Power Administration

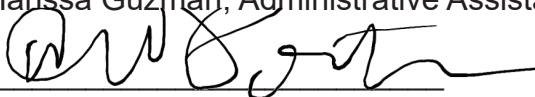
Energy Services Director Whitney discussed the Power Sales Agreement between the City and Bonneville Power Administration (BPA). He highlighted similarities between the current and proposed contracts, including the contract term and costs, and noted there were no differences between the contract draft and the agreement to be signed. Director Whitney recommended a motion to support City Council’s consideration for approval of Resolution No. 2025-138, authorizing the City Manager to sign and execute the Power Sales Agreement with BPA. Member questions were addressed and answered.

COMMITTEE MEMBER HOFSTETTER MOVED AND COMMITTEE MEMBER LARKIN SECONDED THE MOTION TO RECOMMEND SUPPORT OF CITY COUNCIL'S CONSIDERATION FOR APPROVAL. THE MOTION CARRIED 7-0.

Adjournment

Chair Porter adjourned the meeting at 3:59 pm.

Prepared by: Marissa Guzman
Marissa Guzman, Administrative Assistant I

Approved by: 
Daniel Porter, Chair

DATE APPROVED: 1/13/2026

DATE PUBLISHED: 1/13/2026