



**MINUTES**  
**Utility Advisory Committee Regular Meeting**  
**Wednesday, November 12, 2025**  
**Richland Public Library ~ Conference Room B**  
**955 Northgate Drive**

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**Utility Advisory Committee Regular Meeting - 3:00 p.m.**

Chair Porter called the meeting to order at 3:02 p.m.

**Welcome and Roll Call**

Attendance:	Chair Porter	Present
	Vice-Chair Staven	Present
	Member Hofstetter	Absent
	Member Hyson	Present
	Member Wallin	Present
	Member Larkin	Present
	Member Richmond	Present (Arrived at 3:04 PM)

Also present were Council Liaison Whitten, Staff Liaison and Energy Services Director Whitney, Deputy Fire Chief Aust, Public Works Director D’Alessandro, and Administrative Assistant I Guzman

**Approval of Agenda**

**VICE-CHAIR STAVEN MOVED AND COMMITTEE MEMBER HYSON SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 6-0.**

**Minutes**

1. Approval of the September 09, 2025 Utility Advisory Committee Regular Meeting Minutes

**VICE CHAIR STAVEN MOVED AND COMMITTEE MEMBER WALLIN SECONDED THE MOTION TO APPROVE THE SEPTEMBER 09, 2025 MEETING MINUTES. THE MOTION CARRIED 6-0.**

**Public Comments**

None.

## Items of Business

### 2. Status of Each City Utility

#### Fire & EMS

Deputy Chief Aust provided updates regarding Fire & EMS operations. He reviewed recent and upcoming retirements and promotions within the department. Deputy Chief Aust also discussed Fire & EMS financials, including City Council's approval of an increase to the ambulance utility rate. Member questions were addressed and answered.

#### Public Works

Public Works Director D'Alessandro provided updates on departments within Public Works. He introduced Hector Moreno as the new Wastewater Utility Manager. Director D'Alessandro reviewed recently completed and ongoing projects in the Water, Wastewater, and Landfill divisions. Updates included booster pumps, boiler and burner replacements, lift stations, and the landfill expansion project. Member questions were addressed and answered.

#### Energy Services

Energy Service Director Whitney provided status updates for Richland Energy Services (RES) projects. Updates for RES included the boring and cable replacement project, Stevens Drive and Thayer Drive substation projects, the power purchase agreement with Ruby Flats Solar, and reassignment of the Horn Rapids Storage Solar Training Site. Director Whitney spoke about the Energy Services' financials. Member questions were addressed and answered.

### 3. Electric Bond Rating, Refund and New Issue Discussion with Presentation by PMF

Energy Services Director Whitney introduced Duncan Brown with PMF Financial Advisors LLC to present about issuing a revenue bond during the first quarter of fiscal year 2026. Director Whitney requested support from the UAC members for the issuance of electric revenue bonds as proposed and presented. Member questions were answered.

**VICE CHAIR STAVEN MOVED AND COMMITTEE MEMBER RICHMOND SECONDED THE MOTION TO SUPPORT THE ISSUANCE OF ELECTRIC REVENUE BONDS. THE MOTION CARRIED 6-0.**

### 4. Electric Rates Review and Design Rate Options with Presentation by FCS/Bowman

Energy Services Director Whitney introduced Angie Sanchez Virnoche from FCS/Bowman to present an update on the electric rate review and design options. Based on the City's Cost of Service Analysis (COSA), it is recommended the electric utility rate be revised to reflect an 8.5% increase. Member questions were addressed and answered.

**VICE CHAIR STAVEN MOVED AND COMMITTEE MEMBER LARKIN SECONDED THE MOTION TO SUPPORT THE REVISION OF ELECTRIC UTILITY RATES TO BE INCREASED BY 8.5%. THE MOTION CARRIED 5-1-0.**

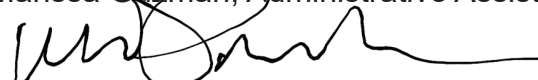
5. Forward Agenda

- AMI Time of Use (TOU) and Demand Rate Discussion – January 2026
- SMR Update – January 2026
- Ruby Flats – March 2026
- Horn Rapids – March 2026
- Cost of Service Analysis (COSA) Update – June 2026
- Reliability of all Utilities Update – June 2026
- Capital Work Plan Update – October 2026

**Adjournment**

Chair Porter adjourned the meeting at 5:00 pm.

Prepared by: Marissa Guzman  
Marissa Guzman, Administrative Assistant I

Approved by:   
Daniel Porter, Chair

DATE APPROVED: 1/13/2026

DATE PUBLISHED: 1/13/2026