



Agenda

Personnel Committee Meeting
Thursday, April 23, 2026
Richland City Hall - Parkway Conference Room
625 Swift Boulevard

Regular Meeting - 11:30 a.m.

Call to Order/Attendance

Public Comments

Approval of Minutes (Approved by Motion)

1. Approval of the March 19, 2026 Personnel Committee Meeting Minutes
- Jillian Stricklin, Administrative Assistant II

Old Business

New Business

2. Certification List for Entry Level Firefighter
- Leah Laughery, Human Resources Generalist
3. Certification List for Lateral Firefighter
- Leah Laughery, Human Resources Generalist

Comments and Reports

4. Personnel Committee Members
5. HR Staff Liaison

Executive Session

Adjournment

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (RCW Ch. 42.30) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



Meeting Minutes
Personnel Committee Meeting
Thursday, March 19, 2026
Richland City Hall – 625 Swift Boulevard
The Parkway Conference Room

Personnel Committee Regular Meeting - 11:45 a.m.

Ms. Friberg called the meeting to order at **11:47 a.m.**

Welcome and Roll Call:

Ms. Friberg welcomed those in attendance.

Attendance:

Committee Member Fair	Present (Remote via Zoom)
Committee Member Lowe	Present (Remote via Zoom)
Committee Member Chambers	Present (Remote via Zoom)

Also present were Human Resources Generalist Friberg and Human Resources Administrative Assistant II Stricklin (Assistant Staff Liaison).

Approval of Minutes

COMMITTEE MEMBER LOWE MOVED COMMITTEE MEMBER FAIR SECONDED THE MOTION TO APPROVE THE FEBRUARY 26, 2026 MEETING MINUTES AS PRESENTED. MOTION CARRIED 3-0.

Communications

None.

Old Business

None.

New Business

1. Certification List for Exceptional Entry Level Police Officer

Ms. Friberg informed the committee that the Oral Board Process held on March 18, 2026, for Exceptional Entry Level Police Officer consisted of 1 candidate, and 1 candidate was certified to the list.

COMMITTEE MEMBER LOWE MOVED AND COMMITTEE MEMBER CHAMBERS SECONDED THE MOTION TO APPROVE THE EXCEPTIONAL ENTRY LEVEL POLICE OFFICER CERTIFICATION LIST AS PRESENTED. THE MOTION CARRIED 3-0.

Comments and Reports

- 2. Personnel Committee Members
None.

- 3. HR Staff Liaison
None.

Adjournment

Ms. Friberg adjourned the meeting at 11:51 a.m.

APPROVED:

ATTESTED:

Dan Lowe, Chair

Lacey Paulsen, Staff Liaison

DATE APPROVED:

DATE PUBLISHED:



Personnel Committee AGENDA ITEM STAFF REPORT

Meeting Date: 4/23/2026

Agenda Category: New Business

Prepared By: Leah Laughery

Subject

Certification List for Entry Level Firefighter

Department/Office	Ordinance/Resolution Number	Document Type
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Human Resources

Personnel Committee Item

Recommended Motion

Move to approve the certification list for entry-level Firefighter from the oral board process held on April 22, 2026.

Summary

The certification list for entry-level Firefighter from the oral board process held on April 22, 2026, is presented for review and approval. The Chair will execute upon Committee approval.

Fiscal Impact

None.

Attachments



Personnel Committee AGENDA ITEM STAFF REPORT

Meeting Date: 4/23/2026

Agenda Category: New Business

Prepared By: Leah Laughery

Subject

Certification List for Lateral Firefighter

Department/Office

Human Resources

Ordinance/Resolution Number

Document Type

Personnel Committee Item

Recommended Motion

Move to approve the certification list for Lateral Firefighter from the oral board process held on April 22, 2026.

Summary

The certification list for Lateral Firefighter from the oral board process held on April 22, 2026, is presented for review and approval. The Chair will execute upon Committee approval.

Fiscal Impact

None.

Attachments