



**Meeting Minutes**

Personnel Committee Meeting  
Thursday, March 19, 2026  
Richland City Hall – 625 Swift Boulevard  
The Parkway Conference Room

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**Personnel Committee Regular Meeting - 11:45 a.m.**

Ms. Friberg called the meeting to order at **11:47 a.m.**

**Welcome and Roll Call:**

Ms. Friberg welcomed those in attendance.

Attendance:

Committee Member Fair	Present (Remote via Zoom)
Committee Member Lowe	Present (Remote via Zoom)
Committee Member Chambers	Present (Remote via Zoom)

Also present were Human Resources Generalist Friberg and Human Resources Administrative Assistant II Stricklin (Assistant Staff Liaison).

**Approval of Minutes**

**COMMITTEE MEMBER LOWE MOVED COMMITTEE MEMBER FAIR SECONDED THE MOTION TO APPROVE THE FEBRUARY 26, 2026 MEETING MINUTES AS PRESENTED. MOTION CARRIED 3-0.**

**Communications**

None.

**Old Business**

None.

**New Business**

1. Certification List for Exceptional Entry Level Police Officer

Ms. Friberg informed the committee that the Oral Board Process held on March 18, 2026, for Exceptional Entry Level Police Officer consisted of 1 candidate, and 1 candidate was certified to the list.

**COMMITTEE MEMBER LOWE MOVED AND COMMITTEE MEMBER CHAMBERS SECONDED THE MOTION TO APPROVE THE EXCEPTIONAL ENTRY LEVEL POLICE OFFICER CERTIFICATION LIST AS PRESENTED. THE MOTION CARRIED 3-0.**

**Comments and Reports**

- 2. Personnel Committee Members  
None.
  
- 3. HR Staff Liaison  
None.

**Adjournment**

Ms. Friberg adjourned the meeting at 11:51 a.m.

APPROVED:

*Dan Lowe*

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Dan Lowe, Chair

ATTESTED:

*Lacey Paulsen*

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Lacey Paulsen, Staff Liaison

DATE APPROVED: 04/28/2026

DATE PUBLISHED: 04/28/2026