



Agenda

Police Pension Board Regular Meeting

Tuesday, May 19, 2026

Richland City Hall ~ Parkway Conference Room

625 Swift Boulevard

Call to Order

Attendance

Presentations

1. 2026 Police Pension Board Nominations and Election Dates

Public Comments

Minutes: (Approve by Motion)

2. Approval of the April 21, 2026 Police Pension Board Regular Meeting Minutes
- Jennifer Rogers, Police Pension Board Secretary

Financial Reports and Investments: (Approve to Accept and File by Motion)

3. April 2026 Preliminary Financial Statements
- Brandon Allen, Finance Director

Medical/Dental/Vision/Medicare/Other Claims: (Approve by Motion)

4. May 2026 Medical/Dental/Vision/Other Claims
- Jennifer Rogers, Police Pension Board Secretary

Business Items

None.

Board Member Comments

Adjournment

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



Minutes

Police Pension Board Regular Meeting
Tuesday, April 21, 2026
Richland City Hall ~ Parkway Conference Room
625 Swift Boulevard

Mayor Pro Tem VanDyke called the meeting to order at 8:15 a.m.

Attendance: Mayor Richardson	Absent
Mayor Pro Tem VanDyke	Present
Finance Director Allen	Present
Police Representative Carper	Present
Police Representative Moore	Present
Police Representative Tanner	Present
Police Pension Board Secretary Rogers	Present

Presentations

1. 2026 Law Enforcement Officers’ and Fire Fighters’ (LEOFF) Cost of Living (COLA)

Finance Director Allen presented the annual Cost of Living Adjustments (COLA), noting the 2026 increase of 2.25% as established by the State. He explained that the COLA does not change the total pension benefit received by the retirees, but instead, shifts a greater portion of the payment responsibility to the State, which reduces the City’s share.

He added that correspondence was mailed to affected individuals and that the updated payment amounts would remain in effect until potential additional adjustments occur in July through applicable consumer price index provisions or collective bargaining agreements. Once resolved, labor contracts will result in retroactive adjustments to January 1st.

The Board discussed administrative processes related to pension calculations, spousal benefit eligibility, and ongoing verification of pensioner status.

Public Comments

None.

Minutes

2. Approval of the March 17, 2026 Police Pension Board Regular Meeting Minutes

MR. CARPER MOVED AND MR. MOORE SECONDED THE MOTION TO APPROVE THE MARCH 17, 2026 REGULAR MEETING MINUTES AS PRESENTED. MOTION CARRIED 6-0.

Financial Reports and Investments

3. March 2026 Preliminary Financial Statements

Finance Director Allen presented the March preliminary financial report. He explained that expenditures are at approximately 19.3% of the annual budget, which is within expected financial parameters.

MR. MOORE MOVED AND MR. CARPER SECONDED THE MOTION TO RECEIVE AND PLACE ON FILE THE MARCH 2026 PRELIMINARY FINANCIAL STATEMENTS AS PRESENTED. MOTION CARRIED 6-0.

4. April 2026 Medical/Dental/Vision/Medicare/Other Claims

Police Pension Board Secretary Rogers stated that four (4) pensioners submitted a total of six (6) claims the previous month. She noted that one (1) pensioner residing in an assisted living facility is now current on claim submissions.

The Board discussed at length the requirement for P2 and P14 to submit their 2026 Medicare Part B premium notice in order to ensure reimbursements amounts are current. It was noted that neither pensioner has provided the required documentation, despite repeated outreach efforts from staff and pensioners. Board members were in agreement to continue reimbursing P2 and P14 at their current rate until the required Medicare Part B notices are submitted.

MR. MOORE MOVED AND MR. TANNER SECONDED THE MOTION TO APPROVE THE MARCH 2026 MEDICAL/DENTAL/VISION/MEDICARE/OTHER CLAIMS AS PRESENTED IN THE AMOUNT OF \$12,481.54. MOTION CARRIED 6-0.

Business Items

None.

Board Member Comments

Mr. Moore requested a follow-up from Finance Director Allen on the feasibility of implementing direct deposit for pension payments in lieu of physical checks.

Finance Director Brandon Allen replied that while the City intends to establish direct deposit capabilities, progress has been delayed due to staffing constraints. He explained that the system is believed to support direct deposit but will require configuration and testing prior to implementation.

Finance Director Allen further noted that pensioners currently receiving payments through the City's payroll system already have direct deposit information on file, but additional

outreach will be necessary for individuals not in the system, such as certain spouses or those whose pensions are fully covered by the state. He clarified that City-issued pension payments are already processed via direct deposit and should appear in recipients' bank accounts as deposits from the City of Richland at the end of each month.

Mr. Tanner requested a follow-up from Finance Director Allen on available health insurance coverage when traveling outside the United States.

Finance Director Allen replied that the City's health insurance plan with Cigna provides coverage for emergency and urgent care services abroad, but because there are no contractual agreements with foreign providers, individuals will likely be required to pay for services out-of-pocket at the time of care and then submit documentation directly to Cigna for reimbursement.

Mr. Moore added that neither Cigna nor the Police Pension Board will approve payment for procedures performed that are not otherwise approved within the United States.

Adjournment

Mayor Pro Tem VanDyke adjourned the meeting at 8:43 a.m.

APPROVED:

ATTEST:

Mayor Theresa Richardson, Chair

Jennifer Rogers, Police Pension Board Secretary

DATE APPROVED:

DATE PUBLISHED:

**CITY OF RICHLAND
POLICE PENSION FUND
2026 REVENUE AND EXPENSE**

Police Pension

Year of 2026	January	February	March	Preliminary April	May	June	July	August	September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 372,220.87	\$ 372,859.53	\$ 372,743.74	\$ 373,065.81											
REVENUE															
Investment Interest	1,573.99	1,568.21	1,469.28	1,138.46									5,749.94	12,000.00	47.9%
Other Interest Earnings													-	-	0.0%
Medical Reimburse													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	27,000.00	22,000.00	36,000.00	26,000.00									111,000.00	447,100.00	24.8%
TOTAL REVENUE:	28,573.99	23,568.21	37,469.28	27,138.46	-	-	-	-	-	-	-	-	116,749.94	459,100.00	25.4%
EXPENSE															
Medical Insurance - <65	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Medical Insurance - >65	3,840.77	3,840.77	3,840.77	3,840.77									15,363.08	46,100.00	33.3%
Dental Insurance - Retired	669.53	669.53	669.53	669.53									2,678.12	8,100.00	33.1%
Dental Expense Pension	48.00	453.00	461.00	73.00									1,035.00	6,600.00	15.7%
Medical Expense Pension	6,758.78	1,662.15	15,209.86	7,687.04									31,317.83	160,000.00	19.6%
Medicare Premiums	4,451.00	4,865.70	4,793.10	4,864.70									18,974.50	58,400.00	32.5%
Retirement Allowance	12,167.25	12,167.25	12,167.25	10,765.95									47,267.70	155,000.00	30.5%
Widow's Benefits	-	-	-	-									-	19,500.00	0.0%
Supplies													-	100.00	0.0%
Postage		25.60	5.70	22.72									54.02	150.00	36.0%
Travel													-	2,400.00	0.0%
Training & Conference													-	1,500.00	0.0%
Other Expenses													-	1,250.00	0.0%
Total Expense	27,935.33	23,684.00	37,147.21	27,923.71	-	-	-	-	-	-	-	-	116,690.25	459,100.00	25.4%
Revenues Over (Under)															
Expense:	638.66	(115.79)	322.07	(785.25)	-	-	-	-	-	-	-	-	59.69	-	
Ending Balance	\$ 372,859.53	\$ 372,743.74	\$ 373,065.81	\$ 372,280.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59.69	\$ -	
ENDING BALANCE CONSISTING OF:															
Cash	152,667.35	152,551.56	152,873.63	152,088.38											
Investments	325,402.26	325,402.26	325,402.26	325,402.26											
Gain(Loss) on Investments	(105,210.08)	(105,210.08)	(105,210.08)	(105,210.08)											
Net Current Assets & Liabilities	-	-	-	-											
Ending Fund Balance	\$ 372,859.53	\$ 372,743.74	\$ 373,065.81	\$ 372,280.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	

Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.

MAY 2026 POLICE PENSION BOARD CLAIM LOG

P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	MEDICARE	MEDICAL/RX/ADULT CARE	PHYSICAL EXAMS	DENTAL			VISION (non-medical)			HEARING AID	MASSAGE	ACUPUNCTURE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXP	GRAND TOTAL	
				BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$4,000 YR MAX DENTAL: BOARD PAYMENT	\$1,500 MAX BRIDGES/ DENTURES:- Every 5 Years BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$5,000 BENEFIT PER 36 MONTHS BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	12 Visit Yr Max ACUPUNCTURE	\$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	\$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL	
P2	6/1/25	Reimburse	Medicare	\$174.70																\$174.70
P4	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P7	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P9	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P10	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P10	1/19/26	Reimburse	RX		\$127.45															\$127.45
P10	4/22/26	Reimburse	RX		\$127.45															\$127.45
P10	5/4/26	Reimburse	RX		\$160.95															\$160.95
P11	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P12	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P14	6/1/25	Reimburse	Medicare	\$174.70																\$174.70
P14	04/30/2026	Reimburse	Assisted Living Facility		\$7,400.00															\$7,400.00
P15	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P17	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P19	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P19	2/23/26	Reimburse	RX		\$18.08															\$18.08
P19	4/3/26	Reimburse	RX		\$18.08															\$18.08
P20	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P21	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P22	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P23	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P24	6/1/25	Reimburse	Medicare	\$259.00																\$259.00
P28	6/1/25	Reimburse	Medicare	\$201.90																\$201.90
P30	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P31	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P32	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P34	6/1/25	Reimburse	Medicare	\$259.00																\$259.00
P35	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
P36	6/1/25	Reimburse	Medicare	\$202.90																\$202.90
PSEC		Reimburse																		\$0.00
PEXP																				\$0.00
			GRAND TOTAL	\$4,721.50	\$7,852.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,573.51

The above-listed claims were approved by the LEOFF I Police Pension Board at its special meeting held on May 19, 2026.

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: _____ Date: _____

LEOFF I Police Pension Board Secretary: _____ Date: _____