



Minutes

Police Pension Board Regular Meeting
Tuesday, April 21, 2026
Richland City Hall ~ Parkway Conference Room
625 Swift Boulevard

Mayor Pro Tem VanDyke called the meeting to order at 8:15 a.m.

Attendance: Mayor Richardson	Absent
Mayor Pro Tem VanDyke	Present
Finance Director Allen	Present
Police Representative Carper	Present
Police Representative Moore	Present
Police Representative Tanner	Present
Police Pension Board Secretary Rogers	Present

Presentations

1. 2026 Law Enforcement Officers' and Fire Fighters' (LEOFF) Cost of Living (COLA)

Finance Director Allen presented the annual Cost of Living Adjustments (COLA), noting the 2026 increase of 2.25% as established by the State. He explained that the COLA does not change the total pension benefit received by the retirees, but instead, shifts a greater portion of the payment responsibility to the State, which reduces the City's share.

He added that correspondence was mailed to affected individuals and that the updated payment amounts would remain in effect until potential additional adjustments occur in July through applicable consumer price index provisions or collective bargaining agreements. Once resolved, labor contracts will result in retroactive adjustments to January 1st.

The Board discussed administrative processes related to pension calculations, spousal benefit eligibility, and ongoing verification of pensioner status.

Public Comments

None.

Minutes

2. Approval of the March 17, 2026 Police Pension Board Regular Meeting Minutes

MR. CARPER MOVED AND MR. MOORE SECONDED THE MOTION TO APPROVE THE MARCH 17, 2026 REGULAR MEETING MINUTES AS PRESENTED. MOTION CARRIED 6-0.

Financial Reports and Investments

3. March 2026 Preliminary Financial Statements

Finance Director Allen presented the March preliminary financial report. He explained that expenditures are at approximately 19.3% of the annual budget, which is within expected financial parameters.

MR. MOORE MOVED AND MR. CARPER SECONDED THE MOTION TO RECEIVE AND PLACE ON FILE THE MARCH 2026 PRELIMINARY FINANCIAL STATEMENTS AS PRESENTED. MOTION CARRIED 6-0.

4. April 2026 Medical/Dental/Vision/Medicare/Other Claims

Police Pension Board Secretary Rogers stated that four (4) pensioners submitted a total of six (6) claims the previous month. She noted that one (1) pensioner residing in an assisted living facility is now current on claim submissions.

The Board discussed at length the requirement for P2 and P14 to submit their 2026 Medicare Part B premium notice in order to ensure reimbursements amounts are current. It was noted that neither pensioner has provided the required documentation, despite repeated outreach efforts from staff and pensioners. Board members were in agreement to continue reimbursing P2 and P14 at their current rate until the required Medicare Part B notices are submitted.

MR. MOORE MOVED AND MR. TANNER SECONDED THE MOTION TO APPROVE THE MARCH 2026 MEDICAL/DENTAL/VISION/MEDICARE/OTHER CLAIMS AS PRESENTED IN THE AMOUNT OF \$12,481.54. MOTION CARRIED 6-0.

Business Items

None.

Board Member Comments

Mr. Moore requested a follow-up from Finance Director Allen on the feasibility of implementing direct deposit for pension payments in lieu of physical checks.

Finance Director Brandon Allen replied that while the City intends to establish direct deposit capabilities, progress has been delayed due to staffing constraints. He explained that the system is believed to support direct deposit but will require configuration and testing prior to implementation.

Finance Director Allen further noted that pensioners currently receiving payments through the City's payroll system already have direct deposit information on file, but additional outreach will be necessary for individuals not in the system, such as certain spouses or

those whose pensions are fully covered by the state. He clarified that City-issued pension payments are already processed via direct deposit and should appear in recipients' bank accounts as deposits from the City of Richland at the end of each month.

Mr. Tanner requested a follow-up from Finance Director Allen on available health insurance coverage when traveling outside the United States.

Finance Director Allen replied that the City's health insurance plan with Cigna provides coverage for emergency and urgent care services abroad, but because there are no contractual agreements with foreign providers, individuals will likely be required to pay for services out-of-pocket at the time of care and then submit documentation directly to Cigna for reimbursement.

Mr. Moore added that neither Cigna nor the Police Pension Board will approve payment for procedures performed that are not otherwise approved within the United States.

Adjournment

Mayor Pro Tem VanDyke adjourned the meeting at 8:43 a.m.

APPROVED:

Theresa A Richardson
Mayor Pro Tem VanDyke

ATTEST:

Jennifer Rogers
Jennifer Rogers, Police Pension Board Secretary

DATE APPROVED: May 19, 2026

DATE PUBLISHED: May 26, 2026