



## **Agenda**

Police Pension Board Regular Meeting

Tuesday, June 16, 2026

Richland City Hall ~ Parkway Conference Room

625 Swift Boulevard

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### **Call to Order**

### **Attendance**

### **Presentations**

1. 2026 Police Pension Board Election Results for Position No. 1

### **Public Comments**

**Minutes:** (Approve by Motion)

2. Approval of the May 19, 2026 Police Pension Board Regular Meeting Minutes  
- Jennifer Rogers, Police Pension Board Secretary

**Financial Reports and Investments:** (Approve to Accept and File by Motion)

3. May 2026 Preliminary Financial Statements  
- Brandon Allen, Finance Director

**Medical/Dental/Vision/Medicare/Other Claims:** (Approve by Motion)

4. May 2026 Medical/Dental/Vision/Other Claims  
- Jennifer Rogers, Police Pension Board Secretary

### **Business Items**

None.

### **Board Member Comments**

### **Adjournment**

Richland City Hall is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (Ch. 42.30 RCW) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



**Minutes**

Police Pension Board Regular Meeting  
Tuesday, May 19, 2026  
Richland City Hall ~ Parkway Conference Room  
625 Swift Boulevard

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Mayor Richardson called the meeting to order at 8:17 a.m.

Attendance: Mayor Richardson	Present
Mayor Pro Tem VanDyke	Present
Finance Director Allen	Present
Police Representative Carper	Present
Police Representative Moore	Present
Police Representative Tanner	Present
Police Pension Board Secretary Rogers	Absent

**Presentations**

1. 2026 Elections

Finance Director Allen announced that Bob Moore was the only candidate nominated and received sufficient nominations to be placed on the ballot. Ballots will be mailed to pensioners, and the election period runs from June 1 through June 15, 2026. Final election results will be presented at the next regular meeting.

**Public Comments**

None.

**Minutes**

2. Approval of the April 21, 2026 Police Pension Board Regular Meeting Minutes

**MR. TANNER MOVED AND MR. MOORE SECONDED THE MOTION TO APPROVE THE APRIL 21, 2026 REGULAR MEETING MINUTES AS PRESENTED. MOTION CARRIED 6-0.**

**Financial Reports and Investments**

3. April 2026 Preliminary Financial Statements

Finance Director Allen presented the preliminary April 2026 financial report. He reported that the fund is tracking as anticipated through the first four (4) months of the fiscal year and is trending slightly higher ahead of budget.

The expense fluctuations discussed at previous meetings, which resulted from timing differences in reimbursement submittals for one (1) pensioner, have stabilized.

Finance Director Allen further reported that the retirement allowance reflects the adjusted amount resulting from the April Consumer Price Index (CPI) adjustment discussed at the previous meeting, and that the new amount will remain in effect until a future adjustment is warranted. The fund is otherwise performing as historically expected and consistent with the approved budget.

**MR. CARPER MOVED AND MR. MOORE SECONDED THE MOTION TO RECEIVE AND PLACE ON FILE THE APRIL 2026 PRELIMINARY FINANCIAL STATEMENTS AS PRESENTED. MOTION CARRIED 6-0.**

4. April 2026 Medical/Dental/Vision/Medicare/Other Claims

Finance Director Allen presented the medical, dental, and vision claims report on behalf of Police Pension Board Secretary Rogers. He reported five (5) claims had been received from two (2) pensioners. There were no unusual claims presented during this period. He also noted that two (2) pensioners had not yet submitted their 2026 Medicare Part B documentation.

**MR. MOORE MOVED AND MR. CARPER SECONDED THE MOTION TO APPROVE THE APRIL 2026 MEDICAL/DENTAL/VISION/MEDICARE/OTHER CLAIMS AS PRESENTED IN THE AMOUNT OF \$12,573.51. MOTION CARRIED 6-0.**

**Business Items**

None.

**Board Member Comments**

Mr. Moore shared the passing of Monica Michelle, who served as the Police Board Secretary for more than 30 years. Mr. Moore inquired about the possibility of Police Pension Board Secretary Rogers sending notice of her passing to pensioners.

Mr. Carper shared the recent passing of Craig Williamson, who was associated with the Richland Fire Department, and Wayne Suggs, a former City Library Director, who was remembered as a well-regarded member of the Richland community.

**Adjournment**

Mayor Richardson adjourned the meeting at 8:27 a.m.

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APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor Theresa Richardson, Chair

\_\_\_\_\_  
Jennifer Rogers, Police Pension Board Secretary

DATE APPROVED:

DATE PUBLISHED:

**CITY OF RICHLAND  
POLICE PENSION FUND  
2026 REVENUE AND EXPENSE**

**Police Pension**

<b>Year of 2026</b>	January	February	March	April	Preliminary May	June	July	August	September	October	November	December	Year to Date	Budget	YTD%
Beginning Balance	\$ 372,220.87	\$ 372,859.53	\$ 372,743.74	\$ 373,065.81	\$ 372,794.00								\$ 372,220.87		
<b>REVENUE</b>															
Investment Interest	1,573.99	1,568.21	1,469.28	1,651.90	1,105.90								7,369.28	12,000.00	61.4%
Other Interest Earnings													-	-	0.0%
Medical Reimbursement													-	-	0.0%
Net Change in Fair Market Value													-	-	0.0%
Contribution- General Fund	27,000.00	22,000.00	36,000.00	26,000.00	26,000.00								137,000.00	447,100.00	30.6%
<b>TOTAL REVENUE:</b>	<b>28,573.99</b>	<b>23,568.21</b>	<b>37,469.28</b>	<b>27,651.90</b>	<b>27,105.90</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>144,369.28</b>	<b>459,100.00</b>	<b>31.4%</b>
<b>EXPENSE</b>															
Medical Insurance - <65	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Medical Insurance - >65	3,840.77	3,840.77	3,840.77	3,840.77	3,840.77								19,203.85	46,100.00	41.7%
Dental Insurance - Retired	669.53	669.53	669.53	669.53	669.53								3,347.65	8,100.00	41.3%
Dental Expense Pension	48.00	453.00	461.00	73.00	-								1,035.00	6,600.00	15.7%
Medical Expense Pension	6,758.78	1,662.15	15,209.86	7,687.04	7,852.01								39,169.84	160,000.00	24.5%
Medicare Premiums	4,451.00	4,865.70	4,793.10	4,864.70	4,721.50								23,696.00	58,400.00	40.6%
Retirement Allowance	12,167.25	12,167.25	12,167.25	10,765.95	10,765.95								58,033.65	155,000.00	37.4%
Widow's Benefits	-	-	-	-	-								-	19,500.00	0.0%
Supplies													-	100.00	0.0%
Postage		25.60	5.70	22.72	43.71								97.73	150.00	65.2%
Travel													-	2,400.00	0.0%
Training & Conference													-	1,500.00	0.0%
Other Expenses													-	1,250.00	0.0%
<b>Total Expense</b>	<b>27,935.33</b>	<b>23,684.00</b>	<b>37,147.21</b>	<b>27,923.71</b>	<b>27,893.47</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>144,583.72</b>	<b>459,100.00</b>	<b>31.5%</b>
Revenues Over (Under)															
Expense:	638.66	(115.79)	322.07	(271.81)	(787.57)								(214.44)	-	
<b>Ending Balance</b>	<b>\$ 372,859.53</b>	<b>\$ 372,743.74</b>	<b>\$ 373,065.81</b>	<b>\$ 372,794.00</b>	<b>\$ 372,006.43</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 372,006.43</b>	<b>\$ -</b>	
<b>ENDING BALANCE CONSISTING OF:</b>															
Cash	152,667.35	152,551.56	152,873.63	152,601.82	151,814.25										
Investments	325,402.26	325,402.26	325,402.26	325,402.26	325,402.26										
Gain(Loss) on Investments	(105,210.08)	(105,210.08)	(105,210.08)	(105,210.08)	(105,210.08)										
Net Current Assets & Liabilities	-	-	-	-	-										
<b>Ending Fund Balance</b>	<b>\$ 372,859.53</b>	<b>\$ 372,743.74</b>	<b>\$ 373,065.81</b>	<b>\$ 372,794.00</b>	<b>\$ 372,006.43</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
Minimum Balance	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	\$ 371,426.00	

**Please note: Any months marked as "Preliminary" are in draft form and are not for decision-making purposes. Preliminary months are subject to change per the completion of the City's monthly and annual closing processes.**

**JUNE 2026 POLICE PENSION BOARD CLAIM LOG**

P NO.	DATE OF SERVICE	CLAIMANT	SERVICE RENDERED	MEDICARE	MEDICAL/RX/ADULT CARE	PHYSICAL EXAMS	DENTAL		VISION (non-medical)				HEARING AID	MASSAGE	ACUPUNCTURE	DEATH BENEFIT	TRAVEL/ TUITION	OPERATING EXP	GRAND TOTAL
				BOARD PAYMENT	BOARD PAYMENT	\$400 YR MAX: BOARD PAYMENT	\$4,000 YR MAX DENTAL: BOARD PAYMENT	\$1,500 MAX BRIDGES/ DENTURES:- Every 5 Years BOARD PAYMENT	\$150 YR MAX FRAMES: BOARD PAYMENT	\$200 YR MAX CONTACTS: BOARD PAYMENT	LENS: BOARD PAYMENT	ONE EYE EXAM PER YEAR: BOARD PAYMENT	\$5,000 BENEFIT PER 36 MONTHS BOARD PAYMENT	\$50 MAX PER MONTH: BOARD PAYMENT	12 Visit Yr Max ACUPUNCTURE	\$1,000 ONE-TIME PAYMENT: BOARD PAYMENT	BOARD PAYMENT	\$450 Budgeted Operating Expenses BOARD PAYMENT	GRAND TOTAL
P2	7/1/25	Reimburse	Medicare	\$174.70															\$174.70
P4	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P7	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P9	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P10	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P10	5/18/26	Reimburse	RX		\$30.57														\$30.57
P10	5/22/26	Reimburse	RX		\$160.95														\$160.95
P10	5/29/26	Reimburse	RX		\$72.51														\$72.51
P10	5/26/26	Reimburse	RX		\$8.99														\$8.99
P11	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P12	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P14	7/1/25	Reimburse	Medicare	\$174.70															\$174.70
P14	05/01/2026-05/31/2026	Reimburse	Assisted Living Facility		\$7,400.00														\$7,400.00
P15	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P17	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P19	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P20	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P21	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P22	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P23	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P24	7/1/25	Reimburse	Medicare	\$259.00															\$259.00
P28	7/1/25	Reimburse	Medicare	\$201.90															\$201.90
P30	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P31	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P32	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P34	7/1/25	Reimburse	Medicare	\$259.00															\$259.00
P34	12/23/25	Reimburse	RX		\$35.90														\$35.90
P34	2/5/26	Reimburse	Vision								\$39.00								\$39.00
P34	2/26/26	Reimburse	Dental				\$32.00												\$32.00
P34	3/27/26	Reimburse	RX		\$63.95														\$63.95
P34	5/11/26	Reimburse	RX		\$35.90														\$35.90
P35	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
P36	7/1/25	Reimburse	Medicare	\$202.90															\$202.90
PSEC																			\$0.00
PEXP																			\$0.00
			<b>GRAND TOTAL</b>	<b>\$4,721.50</b>	<b>\$7,808.77</b>	<b>\$0.00</b>	<b>\$32.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$39.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,121.50</b>

The above-listed claims were approved by the LEOFF I Police Pension Board at its regular meeting held on June 16, 2026.

We, the LEOFF I Police Pension Board Chairperson and Board Secretary, each swear under the penalty of perjury under the laws of the State of Washington that the above-listed claims are a true and correct listing of claims approved by the LEOFF I Police Pension Board on the date identified above.

LEOFF I Police Pension Board Chair: \_\_\_\_\_ Date: \_\_\_\_\_

LEOFF I Police Pension Board Secretary: \_\_\_\_\_ Date: \_\_\_\_\_