



Agenda
Library Board Meeting
Tuesday, July 14, 2026
955 Northgate Drive

Regular Meeting - 5:30 p.m.

Call to Order/Attendance

Approval of Agenda (Approved by Motion)

Public Comments: Please limit comments to 3 minutes per person and not more than 15 minutes per topic.

Approval of Minutes (Approved by Motion)

1. Approval of the May 12, 2026 Library Board Meeting Minutes
 - Kylie Christian, Administrative Assistant

Richland Public Library Updates

2. Richland Public Library Staff Update
 - Johanna Talbott, Community Engagement Librarian
3. Library Manager's Report and Library Statistics for May 2026 and June 2026
 - Christopher Nulph, Library Manager

Approval of Bills (Approved by Motion)

4. Approval of Claims for Payment for May 2026 and June 2026
 - Christopher Nulph, Library Manager

Unfinished Business

New Business

5. Discussion and Consideration of the Removal of Richland Public Library Board Members — Linda Isakson and Tyler Pickel
 - Christopher Nulph, Library Manager

Agenda Items for Upcoming Board Meeting

Adjournment

The Richland Public Library is ADA accessible. Any individual who has difficulty attending the meeting in-person may request to provide comments remotely. (RCW Ch. 42.30) Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 509-942-7389.



MINUTES

Richland Public Library Board

Tuesday, May 12, 2026

Richland Public Library ~ Conference Room A

955 Northgate Drive

Richland Public Library Regular Board Meeting - 5:30 p.m.

Chair Hernandez called the meeting to order at approximately 5:31 p.m.

Attendance: Chair Hernandez	Present
Vice-Chair Pickel	Absent
Board Member Buxton	Present
Board Member Fisher	Present
Board Member Isakson	Absent
Council Liaison Maier	Present

Also present were Library Manager Nulph, Administrative Assistant Christian and Children's Librarian Reed.

Approval of Agenda

BOARD MEMBER FISHER MOVED AND BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. MOTION CARRIED 3-0.

Approval of Minutes

- 1. BOARD MEMBER BUXTON MOVED AND BOARD MEMBER FISHER SECONDED THE MOTION TO APPROVE THE MINUTES OF APRIL 14, 2026 AS PRESENTED. MOTION CARRIED 3-0.**

Richland Public Library Updates

- 2. Richland Public Library Staff Updates**

Children's Librarian Kelly Reed provided an update on the children's department. She discussed the Summer Reading Program as well as programming she has planned for the summer months.

- 3. Library Manager's Report and Library Statistics for April 2026**

The library has sent out the first email newsletter. The newsletter will be sent out the last week of each month, with an easy option for patrons to unsubscribe. There will be

a newsletter for all ages, adults, teens, and kids and will highlight upcoming events and services.

The Friends of the Library book sale raised nearly \$6,000. The sale was held April 22 through April 25.

Public Comments

Approval of Bills

4. **BOARD MEMBER BUXTON MOVED AND BOARD MEMBER FISHER SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR APRIL 2026 IN THE AMOUNT OF \$150,207.17. THE MOTION CARRIED 3- 0.**

Unfinished Business

5. Meeting Room Policy

The final draft of the meeting room policy was reviewed.

BOARD MEMBER FISHER MOVED BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE CHANGES MADE TO THE MEETING ROOM POLICY. THE MOTION CARRIED 3-0.

New Business

Agenda Items for Upcoming Board Meeting

Adjournment

Chair Hernandez adjourned the meeting at 6:26 P.M.

APPROVED:

ATTEST:

Cara Hernandez, Library Board Chair

Kylie Christian, Administrative Assistant

DATE APPROVED:

DATE PUBLISHED:



LIBRARY BOARD AGENDA ITEM STAFF REPORT

Meeting Date: 7/14/2026

Agenda Category: Richland Public Library Updates

Prepared By: Johanna Talbott

Subject

Richland Public Library Staff Update

Department/Office

Parks & Public Facilities

Document Type

Library Board Item

Recommended Motion

Discussion only.

Summary

Community Engagement Librarian Johanna Talbott will update the Board on projects and programs that she has planned for the upcoming months.

Fiscal Impact

None.

Attachments



LIBRARY BOARD AGENDA ITEM STAFF REPORT

Meeting Date: 7/14/2026

Agenda Category: Richland Public Library Updates

Prepared By: Christopher Nulph, Library Manager

Subject

Library Manager's Report and Library Statistics for May 2026 and June 2026

Department/Office

Parks & Public Facilities

Document Type

Library Board Item

Recommended Motion

Discussion only.

Summary

Library Manager Nulph's monthly report and library statistics from June 2026 are included for discussion.

Fiscal Impact

None.

Attachments

1. 2026.07.14 Library Manager's Report
2. May 2026 Library Statistics Report
3. June 2026 Library Statistics Report



LIBRARY MANAGER'S REPORT Richland Public Library Board July 14, 2026

State of Library Services

May 2026

Completing our recap on our 75th Anniversary Celebration on 5/1, we saw over 300 visitors that night. Both the Friends and Foundation were able to raise funds to support their causes. We had some wonderful support from community members and businesses. This includes volunteers helping with activities and free food donations. Little Caesar's was particularly supportive. I believe they ended up giving out 26 pizzas, and they had a manager distributing the pizza that night. They even called in more when we ran out of pizza an hour into the event. Staff feel the event was a big success. The crowds weren't so heavy that our resources were swamped, but we had one of our strongest recorded attendances for an onsite event.

The library is initiating an HVAC capital project, which will start design this year. Because design will not be completed before the 2027 budget is planned, the implementation will take place in 2028, resulting in a new HVAC system. A significant portion of the funding for this project is connected to capital reserves made up of interest earned on bonds sold for the 2009 remodel. Over \$450,000 remains in that fund, but the implementation will likely exceed that cost. We've already seen some HVAC issues this year as it starts to heat up outside, making this a timely and worthwhile project.

Summer Reading Program signups have begun. With the Supervisor vacancy, we have discontinued the Dive Into Summer event at John Dam Plaza. Instead, we are reinvesting those funds into performers at the library this summer. These performers include Louie Foxx (magician), Bridge City Children's Theater (interactive theater program), Rhys Thomas (juggler), Dragon Theater (puppet show), Ventriloquist Vikki (ventriloquist), Music Together, and potentially a musical performer from Walla Walla. Dive Into Summer was an effort worth pursuing, but we believe the impact of multiple in-library performers may ultimately be the right path for these funds. A scaled down version of Dive Into Summer, Summer Reading Jam, will take place on The Lawn and feature the Tri-Cities Steel Band Association Marimba Band. We will be hosted an all staff meeting on 6/10 to review SRP details with the whole team.

The library has moved the purple chairs from the lobby to the second floor within view of the Fiction Desk. Over the years, occupants of the purple chairs were often a source of library rules violations varying from sleeping to being under the influence to Friends of the Library theft. This move redistributes these chairs so that they are in view of a staff member. We will be replacing these chairs with two additional tables and six additional chairs that match the current tables/chairs in the lobby. These are scheduled to arrive in late July. The move has thus far reduced rules violations in this part of the library significantly.

June 2026

The library has installed two new vending machines – one beverage and one snack. They are located between the two Conference Rooms. This will serve as a refreshment stop during all hours of operation and is serviced by Pepsi. This is primarily a service for our patrons. The library makes no profit from the machines and there are no related expenses that the library is accountable for. The Richland School District continues to look at the logistics of operating the café space. This continues to move in a positive direction, but there is no solidified plan yet.

Summer programming has gotten off to a great start. Some of our larger programs include Summer Reading Jam (145 patrons), Music Together (144 patrons), Magician Louie Fox with 2 shows (235 and 246 patrons), Johnny Appleseed Puppet Show (105 patrons), Fire Station Story Time (221 patrons), and Rock Painting (152 patrons).

We also tried a new type of program, Repair Café, on Sunday 6/28. This is a program that is popular in libraries around the country. It brings in local experts to repair household items that patrons bring in. The idea is led by the Good Nuff Mending Club and featured repairs on clothing, jewelry, eyewear, bikes, and kitchen utensils. The first event had 21 in attendance and even had patrons from Walla Walla travel out to see the event. The group has expressed interest in hosting these on a regular basis. This will allow us more time to market the events and build familiarity for what they involve. This is a great program, and we hope to see this continue to grow. The next planned event is in September.

We are currently hosting a summer supply donation drive in our lobby. This drive is done to support Martha's Cupboard. Martha's Cupboard supports the library by providing basic hygiene supplies that we are able to provide to patrons that request the help.

Our automatic material handler recently sustained a longer than typical outage due to a part needing replacement. This handler is from a company, PV Supa, that has since

been acquired by Lyngsoe. Because of this, some parts on this handler are increasingly difficult to replace. Our service contract does cover these fixes, but repairs will become an increasing challenge in the coming years. We will be working with Lyngsoe to see what an eventual replacement would look like and cost in addition to pricing out other providers.

A citizen concern was raised regarding the 3-hour parking signs in our parking lot. The concern was raised in relation to us being a cooling center. These signs existed prior to my arrival, and we have not actively enforced this. My understanding is that these signs were installed because staff and patrons of the neighboring medical facilities were using our lot and taking parking from patrons. This has not been an issue in recent years, however. The signs refer to RMC 11.30.015 which states that cars cannot be parked on municipal property for over 24 hours unless otherwise posted. This sign represents that more restrictive posting. I do believe the RMC as stated would suffice for our parking needs – only removing cars that have been left in our lot for over 24 hours. In that case, we do not need to have signs posted to enforce. I am soliciting Board opinion before acting.

Friends of the Library Update

The Friends of the Library are considering participating in outreach with the library at upcoming Farmer's Markets. They have also switched the role of treasurer. Barbara Wetzel is now the new treasurer.

Library Foundation

There are no updates from the Foundation.

Staffing Updates

Phoeby Trask is the Library's new Community Engagement Supervisor. She came to us from Ohio and started July 13. Phoeby has leadership experience in public and academic libraries, including roles leading an outreach division, circulation, and academic library public services. We plan on introducing her at the next Board meeting.

Our second intermittent User Experience Library Assistant and new intermittent Community Engagement Library Assistant started their roles in June. Syd Burtner (User Experience) and Lind Fischer (Community Engagement) are our new employees.

Library Statistics

Our gate numbers continue to closely follow 2025 counts and trends. We usually see May dip a little followed by an increase in June for the summer season. The same trend occurred this year. Overall, gate numbers are nearly identical to 2025, demonstrating a continuation of statistical leveling after years of post-COVID increases. Physical circulation follows these same trends as well with our June increase being a little larger than previous years and surpassing 2025's total.

Libby and Hoopla numbers continue to outpace previous years. While Hoopla numbers have increased, our spending has not increased to a level where additional measures need to be considered. Hoopla's pay per use model has a variety of price points for each use. Based on the numbers, it would seem that more low cost items are being circulating – boosting our use statistics while not increasing our spending.

RICHLAND PUBLIC LIBRARY

May 2026 Statistics Report for the June Board Meeting



SUMMARY

We held or hosted the following programs this month.

- Friday, May 1: Preschool STEAM; **75th Anniversary Celebration**
- Saturday, May 2: Saturday Story Time; Team Battelle Math Tutoring
- Sunday, May 3: Battle Vest Design Workshop
- Tues., May 5: Urban Sketching at the Library; Singing Strings Ukulele Club
- Thursday, May 7: Finger Knit and Dye It
- Friday, May 8: Story Time at the Skate Park; Game Time Fridays
- Saturday, May 9: Team Battelle Math Tutoring; Fiber with a Twist; Are You Afraid of the Art?
- Sunday, May 10: West African Kora with Sean Gaskell
- Monday, May 11: LGBTQIA+ Craft Social; “The Tri-Party Agreement”
- Tuesday, May 12: Story Time on The Lawn; Fix-It: Book Box; Breathing Through Grief
- Thursday, May 14: Teen Soda & Scribbles: Desert Sunrise
- Friday, May 15: Story Time on The Lawn; Preschool STEAM; Community Forum and Resource Fair with OBHA
- Saturday, May 16: Parenting Together Support Group; STEAMKids; Team Battelle Math Tutoring
- Sunday, May 17: Adult Recess on The Lawn
- Tuesday, May 19: Singing Strings Ukulele Club
- Wednesday, May 20: Preschool STEAM; Breathing Through Grief
- Thursday, May 21: Nintendo Switch with the Teen Librarian
- Saturday, May 23: Team Battelle Math Tutoring; “Made by Manhattan”
- Sunday, May 24: Tri-Cities Houseplant Lovers Swap; Ask Death Doulas
- Thursday, May 28: Friendship Bracelets
- Friday, May 29: Preschool Story Time with Parks & Rec; Preschool STEAM
- Saturday, May 30: Team Battelle Math Tutoring
- Sunday, May 31: “One Book, One Coast” Viewing Party with George Takei

We held “Family Movies of the 1970s” showings of *Robin Hood* (1973), *The Muppet Movie* (1979), and *Star Wars Episode IV: A New Hope* (1977) on Saturday, May 16, and Sensory Sunday Matinee showings of the first two on Sunday, May 17. We held a Monday Movie showing of *Raiders of the Lost Ark* (1981) on May 18. The Romancing the Cryptid Club watched *Three Thousand Years of Longing* (2022) on Saturday, May 23. Our Cereal (Serial) Book Club for grades 4-6 met on Tuesday, May 26, to discuss *Matilda* by Roald Dahl. Our busiest day this month was Friday, May 1. We held Preschool STEAM, a story time with therapy dogs, and our 75th Anniversary Celebration that day.

MAY STATISTICS

- Overall Circulation with Renewals: **73,633**
- Digital Circulation: **20,777**
- Physical Items Checked Out: **35,345**
- Physical Items Renewed: **17,511**
- Holds Filled: **3,896**
- Hoopla Circulation: **3,788**
- Kanopy Circulation: **28,598 minutes, using 373 tickets**
- OverDrive Circulation: **16,616**
- New Library Card Accounts: **372**
- Gate Count: **17,404**
- Busiest Day: **926 (Friday, May 1)**

CHILDREN'S PROGRAMS

Story Times at the Library

Children's Services Librarian Kelly, Librarian Joyce, and Library Assistant Tanya held Tuesday evening story times at 6 p.m. on May 5, 12, 19, and 26; Wednesday morning active story times at 10 a.m. on May 6, 13, 20, and 27; Thursday morning baby story times at 10 a.m. on May 7, 14, 21, and 28; Friday morning preschool story times on May 1, 8, 15, 22, and 29; and a Saturday Story Time on May 2. The Tuesday evening story times included an American Sign Language interpreter and were followed by "Meet Our Therapy Dogs!" sessions. Therapy dogs also visited after the Wednesday, Friday, and Saturday morning story times.

Story Time at the Skate Park

Kelly held a Story Time at the Skate Park at 10 a.m. on Friday, May 8. She had 69 patrons attend.

Story Times on The Lawn

Kelly held Story Times on The Lawn at 6 p.m. on Tuesday, May 12, and 10 a.m. on Friday, May 15. She had 109 patrons attend the Friday story time, including visitors from the Early Learning Center.

Story Time with Parks & Rec

Parks and Public Facilities Director Chris Waite visited the library and read stories to young patrons at 10 a.m. on Friday, May 29. We had 77 patrons attend.

Finger Knit and Dye It

Kelly held a "Finger Knit and Dye It" program in the Collaboratory from 4:30 to 6:30 p.m. on Thursday, May 7. Our calendar invitation said, "Join us in the library Collaboratory to learn how to knit using just your fingers. Then we will be using Kool-Aid to dye your creations in a zip lock bag."

Preschool STEAM

Kelly held drop-in Preschool STEAM programs from 11 a.m. to 12:30 p.m. on Friday, May 1; Friday, May 15; Wednesday, May 20; and Friday, May 29. Preschoolers played with a variety of STEAM toys in the Children's Department after story time. She also held a popular STEAMKids program from 10 a.m. to noon on Saturday, May 16, with 93 attending.

Cereal (Serial) Book Club

The Cereal (Serial) Book Club for grades 4-6 met from 4 to 5:30 p.m. on Tuesday, May 26. This month, Community Engagement Librarian Johanna led the group as they discussed *Matilda* by Roald Dahl. Eight preteens attended.



ALL-AGES PROGRAMS

75th Anniversary Celebration

We held the Library's 75th Anniversary Celebration from 4:30 to 7:30 p.m. on Friday, May 1. Our calendar invitation said, "Walk with RPL through the decades! Celebrate our 75th anniversary with a walk down memory lane. Weave your way through the library and experience each decade RPL has been open with a special craft or activity at each station. Create crafts and memories spanning from our beginning to beyond in the future!" About 300 patrons of all ages attended. Patrons enjoyed 1950s activities in the Doris Roberts Gallery with Librarian Mary, including a slide show of historical library photos; 1960s activities in the Conference Rooms with intern Rilla and Fiber Arts volunteers; 1970s activities in the Lobby with Teen Services Librarian Alyssa and Library Assistant Carole; 1980s and 1990s activities in the Collaboratory with Adult Services Librarian Gavin and Johanna; 2000s activities in the Story Circle with Kelly; 2010s activities in the Children's Department with Library Page Nelibeth and volunteer Arthur; and "Library of the Future" activities on The Lawn with Library Assistant Angela and Library Assistant Josh. Library Assistant Charm and Library Manager Chris held a visit from our mascot, Theo. Many other staff members helped with planning and setup, and several worked at desks during the event.

Urban Sketching at the Library

Kelly held a program from 4 to 5:30 p.m. on Tuesday, May 5, to celebrate International Urban Sketching Week. Patrons were encouraged to sketch something inside or outside the library, then meet with Kelly in the Story Circle to share their creations.

Singing Strings Ukulele Club

Johanna held Singing Strings Ukulele Club teen and adult jams from 6:30 to 7:45 p.m. on two Tuesdays, May 5 and 19. She had 8 and 14 patrons attend.

"Game Time Fridays"

Gavin held an intergenerational "Game Time Fridays" program from 11 a.m. to 1 p.m. on May 8. This monthly program encourages patrons with memory loss and their caregivers to socialize and play games with others. Eighteen patrons attended this month.

"Fiber with a Twist"

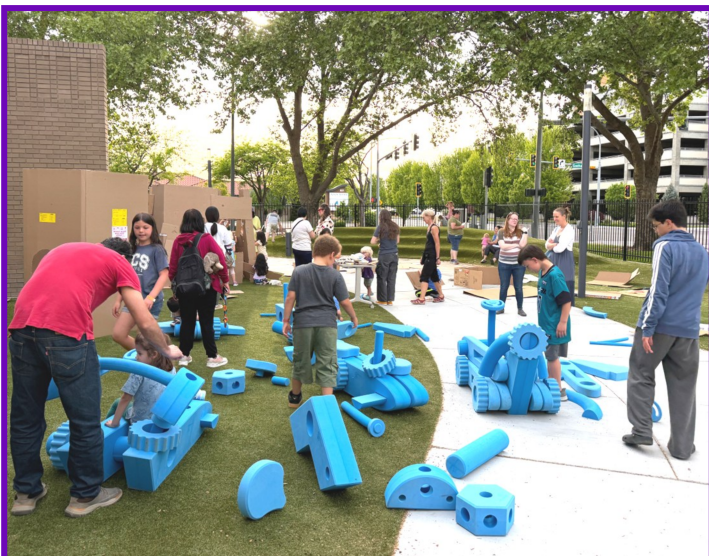
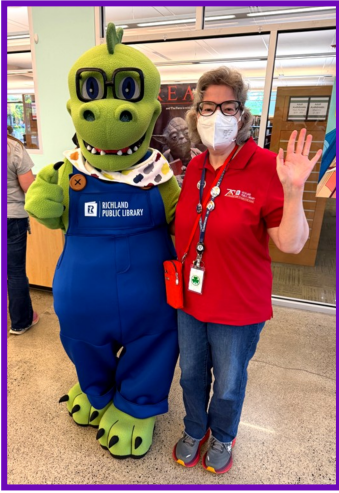
We hosted the Northwest Regional Spinners Association as they held a "Fiber with a Twist" educational program from 10 a.m. to 4 p.m. on Saturday, May 9. Seventy-five patrons came to socialize, create fiber art projects, and learn new techniques.

Sean Gaskell Concert

We hosted musician Sean Gaskell as he gave a performance and educational demonstration on the West African kora, an ancient 21-stringed harp from West Africa, from 2 to 3 p.m. on Sunday, May 10. Sixty-three patrons enjoyed the sunshine on The Lawn while listening to Sean perform traditional songs that are the heart and soul of the kora's musical repertoire.



Here are some photos that we took during the Richland Public Library's big 75th Anniversary Celebration on May 1. Three hundred people came to enjoy the festivities!



ALL-AGES PROGRAMS (CONTINUED)

Fix It: Book Box

Mary held a “Fix-It: Book Box” craft program from 6 to 7:30 p.m. on Tuesday, May 12. Patrons ages 12 and older were invited to repurpose old books into decorative boxes. Fourteen attended.

Family Movies of the 1970s

Johanna held a family showing of *Robin Hood* (1973), *The Muppet Movie* (1979), and *Star Wars Episode IV: A New Hope* (1977) in the Doris Roberts Gallery from 11:30 to 4:30 p.m. on Saturday, May 16. She had 44 patrons attend.

Sensory Sunday Matinee

Mary held Sensory Sunday Matinee showings of *The Muppet Movie* (1979) and *Robin Hood* (1973) from 12 to 4 p.m. on Sunday, May 17. She had 12 patrons attend.

Viewing Party: One Book, One Coast with George Takei

More than 140 libraries across California, Oregon, and Washington participated in “One Book, One Coast” from March through May, encouraging patrons to read *They Called Us Enemy* by George Takei. We held a special livestream viewing party from 2 to 3 p.m. on Sunday, May 31.

“Fun with Japanese Culture”

May is Asian American, Native Hawaiian, and Pacific Islander Heritage Month. We hosted members of the local Japanese community as they taught origami, calligraphy, and other traditional Japanese crafts and gave cultural demonstrations from 2 to 4 p.m. on Sunday, May 31. Sixty patrons attended.

TEEN PROGRAMS

Teen Soda and Scribbles: Desert Sunrise

Alyssa held a “Teen Soda and Scribbles” program from 5 to 6:30 p.m. on Thursday, May 14, in the Collaboratory. Eleven teens ages 12+ came to enjoy sodas and paint a colorful desert sunrise.

Nintendo Switch with the Teen Librarian

Alyssa invited teens to join her from 4:30 to 5:30 p.m. on Thursday, May 21, to play games on the Nintendo Switch in the Teen Reactor and chat about library programs for teens.

Friendship Bracelets

Johanna and Library Assistant Luca held a fun hands-on craft program from 3 to 5 p.m. on Thursday, May 28. Kids in grades 4-8 created friendship bracelets using colorful threads and beads.

ADULT PROGRAMS

Battle Vest Design Workshop

Gavin held a Battle Vest Design Workshop for patrons ages 16+ from noon to 4 p.m. on Sunday, May 3, in the Collaboratory. Eight patrons attended.

Small Business Advising with SBDC

The Small Business Development Center held walk-in support sessions on May 4, 6, 11, 13, and 18.

Are You Afraid of the Art?

Tanya held a craft program from 1 to 2:30 p.m. on Saturday, May 9, to encourage high schoolers and adults to explore different art concepts. Six patrons attended.

ADULT PROGRAMS (CONTINUED)

LGBTQIA+ Craft Social

Gavin held our monthly LGBTQIA+ Craft Social in the Collaboratory from 5:30 to 7:30 p.m. on Monday, May 11. Thirty-one patrons attended this popular program.

“The Tri-Party Agreement: Past, Present, and Future”

We hosted the B-Reactor Museum Association and the Washington State Department of Ecology for an informative presentation from 6 to 7 p.m. on Monday, May 11, in the Gallery.

Breathing Through Grief

We hosted grief educator Stephen Stott as he held “Breathing Through Grief” sessions in the Doris Roberts Gallery from 6:30 to 7:30 p.m. on Tuesday, May 12, and Wednesday, May 20.

Community Forum and Resource Fair

The Office of Behavioral Health Advocacy (OBHA) held a Community Forum and Resource Fair, exploring mental health and substance use services, from 11 a.m. to 2:30 p.m. on Friday, May 15.

Adult Recess

Gavin held “Adult Recess” on The Lawn from 1 to 4 p.m. on Sunday, May 17. Seven patrons played outdoor games, built with blue foam blocks, and checked out our new Pollinators Kit.

Monday Movie: *Raiders of the Lost Ark*

Gavin held a showing of *Raiders of the Lost Ark* (1981) for patrons ages 18+ in the Doris Roberts Gallery from 5:30 to 7:30 p.m. on Monday, May 18. He had 17 patrons attend.

“Made by Manhattan”

We invited current and former Richland residents to come share stories and memorabilia about Richland High School, the Manhattan Project, and the region from 11 a.m. to 4 p.m. on Saturday, May 23. A local graduate student conducted oral history interviews and photographed items.

Romancing the Cryptid Book Club

The Romancing the Cryptid Book Club from Adventures Underground watched *Three Thousand Years of Longing* (2022) in the Doris Roberts Gallery from 2 to 4 p.m. on Saturday, May 23.

Tri-Cities Houseplant Lovers Spring Swap

The Tri-Cities Houseplant Lovers held their Spring Swap from 12 to 4 p.m. on Sunday, May 24.

“Ask Death Doulas”

We hosted death doulas as they held an open discussion about end-of-life issues with patrons from 2:30 to 4:30 p.m. on Sunday, May 24, in Conference Room B.

OTHER

Local Book, Writing, and Craft Clubs

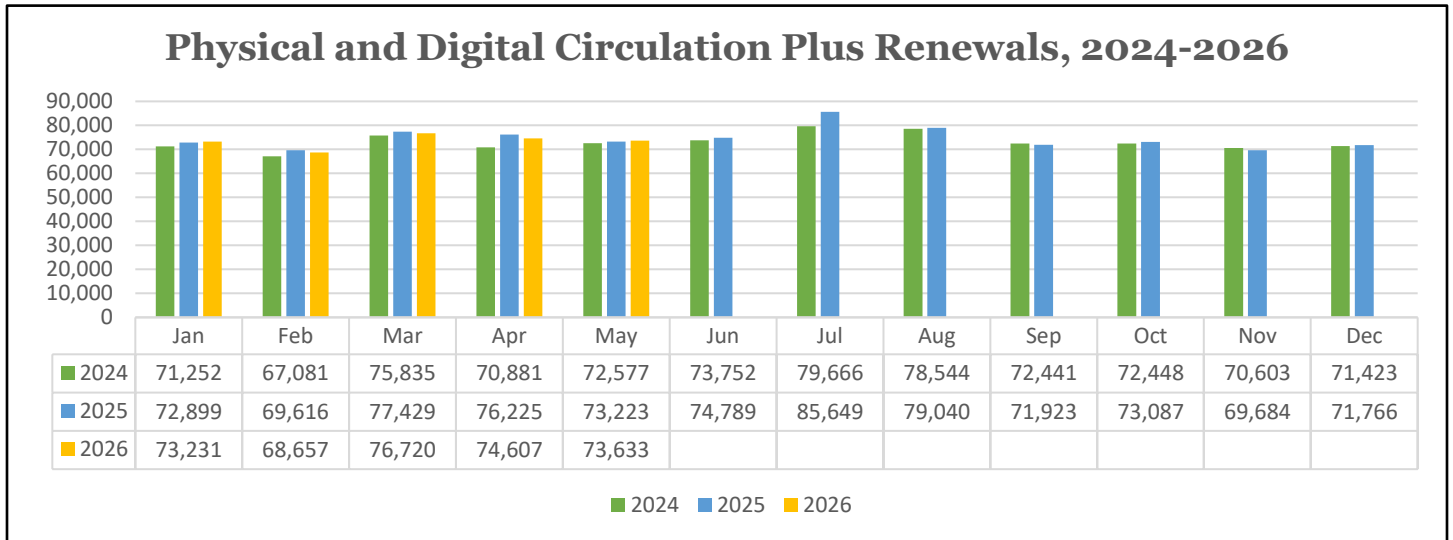
Clubs that met at the library this month included Quilting in the Library on Thursday, May 14; the Monday Night Book Group on May 18; By the Book Knitters on Tuesday, May 19; and the Thursday Afternoon Book Club on May 21.

Library Outreach

Outreach activities this month included visits to Children’s Garden on May 27 (Kelly) and Sagebrush Montessori on May 29 (Kelly).

STATISTICS

TOTAL CIRCULATION

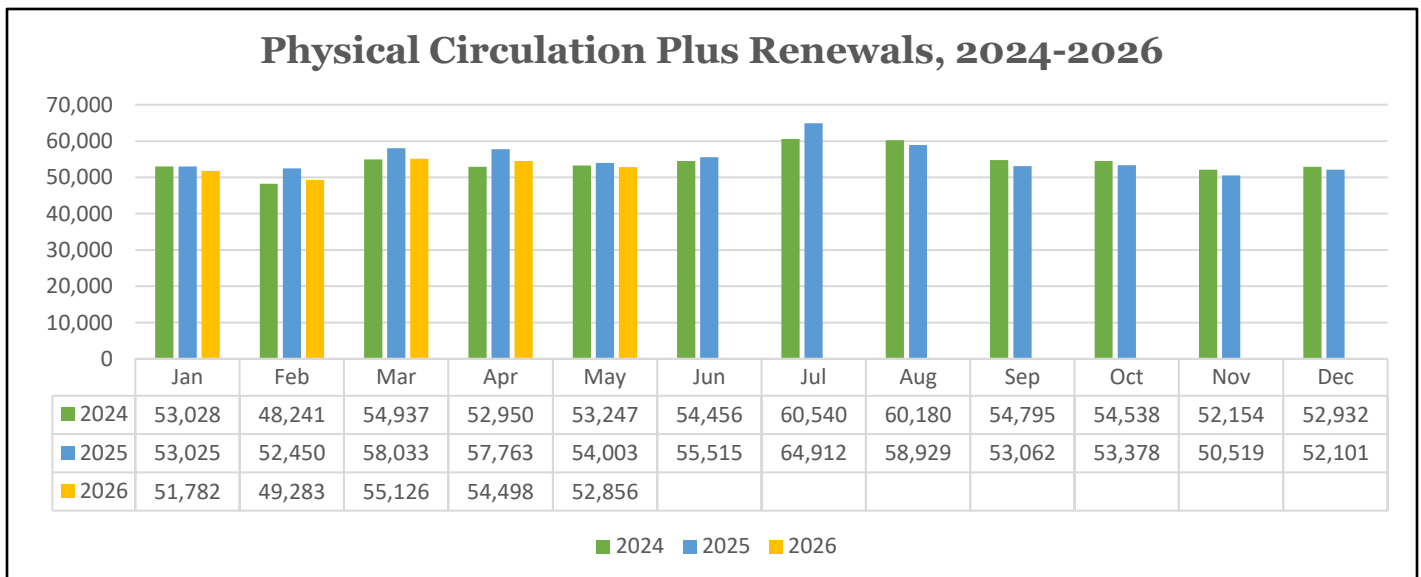


During May our total physical plus digital circulation was 56,122 items, not including renewals. Of those, 35,345 (63.0%) were physical items and 20,777 (37.0%) were digital items obtained through Hoopla, Kanopy, and OverDrive. Kanopy plays were counted in this, but physical item renewals were not.

This physical plus digital circulation, not including renewals, was down 0.1% compared to the 56,204 items checked out in April 2026. However, digital circulation was up 3.3% compared to the 20,109 items checked out in April. We filled 3,896 holds for patrons.

Our patrons also renewed 17,511 physical items in April. Including these physical item renewals, our overall circulation was 73,633. That overall circulation was down 1.3% compared to the 74,607 items circulated in April 2026, but it was up 0.6% compared to the 73,223 items circulated in May 2025.

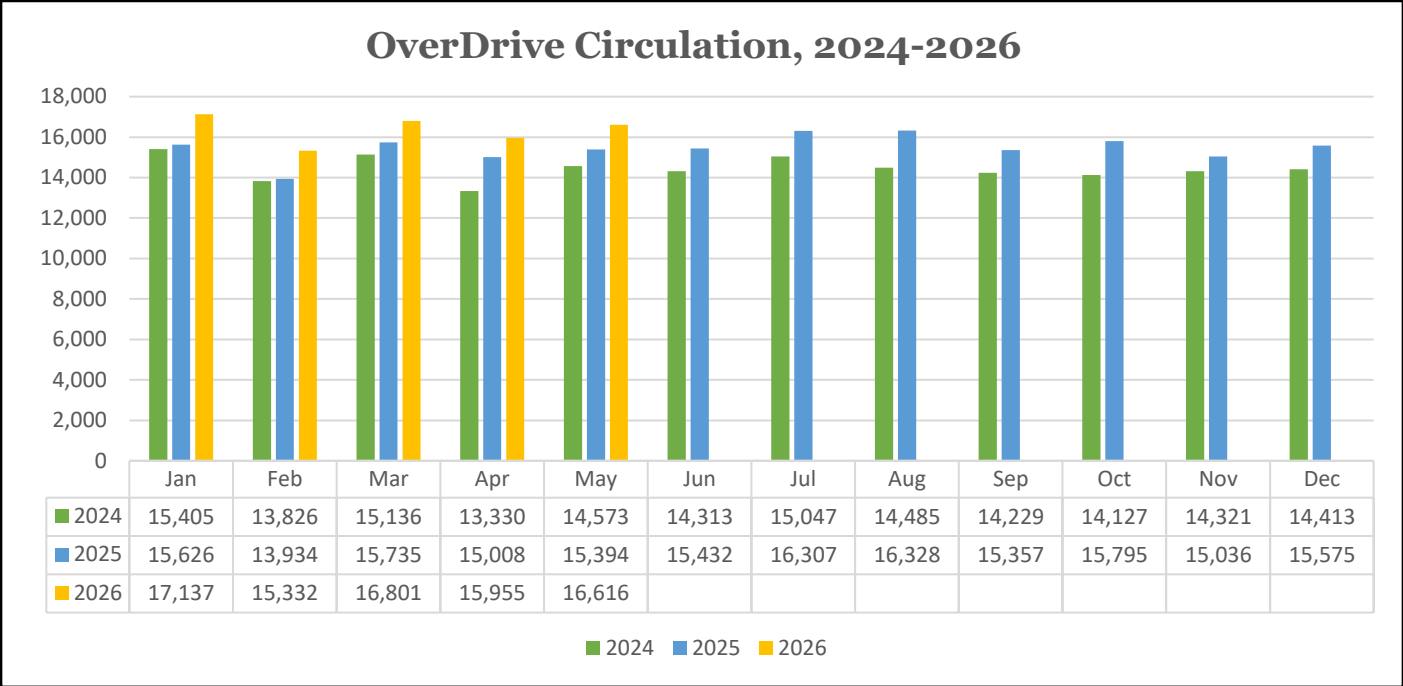
PHYSICAL CIRCULATION



Our patrons checked out 35,345 physical items in May and renewed 17,511 physical items, for a total of 52,856 items. That circulation was down 3.0% compared to the 54,498 physical items checked out and renewed in April 2026, and it was also down 2.1% compared to the 54,003 items checked out and renewed in May 2025. The top ten categories that circulated this month were Children's Storybooks (3,912 items), Adult Nonfiction (3,727 items), Children's Chapter Book Fiction (3,417 items), Adult Fiction 2nd Floor (2,624 items), Children's Graphic Novels (2,540 items), Adult Movies (2,402 items), Children's Nonfiction (2,289 items), Adult New Books (1,842 items), Children's Favorites on the Story Circle (1,438 items), and Children's Movies (1,331 items).

DIGITAL CIRCULATION

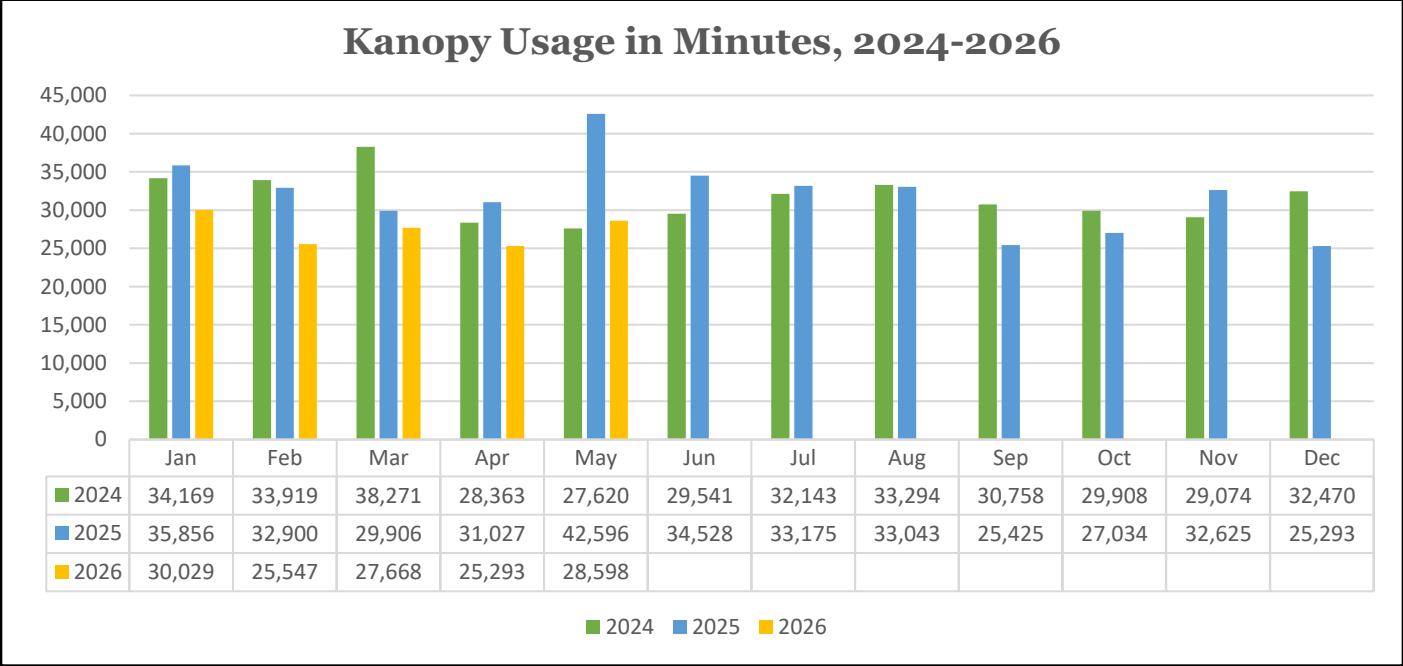
OverDrive



The 16,616 checkouts through OverDrive in May were up 4.1% compared to the 15,955 checkouts in April 2026, and they were also up 7.9% compared to the 15,394 checkouts in May 2025.

This month’s checkouts included 7,521 audiobooks (which were 45.3% of the OverDrive items checked out), 6,484 e-books (39.0%), and 2,611 e-magazines (15.7%).

Kanopy

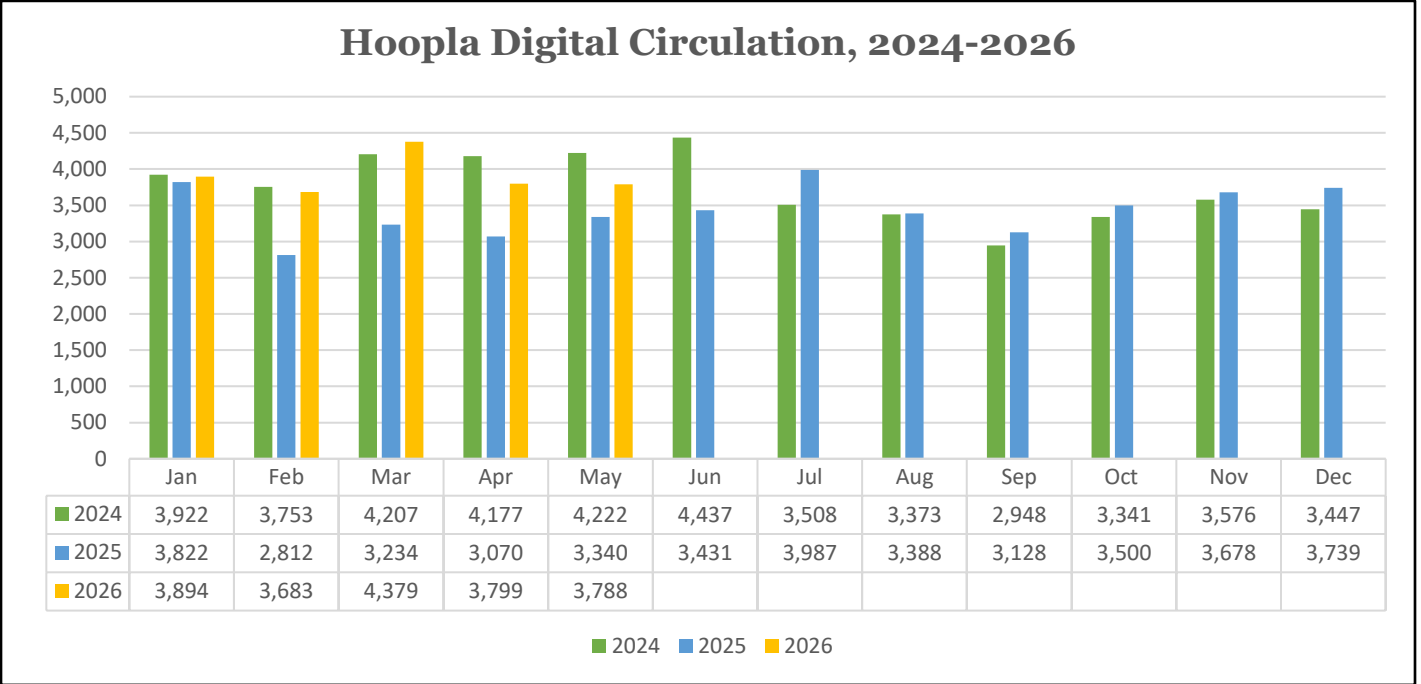


Our patrons viewed 28,598 minutes of Kanopy content during the month of May, using 373 tickets. That usage was up 13.1% compared to the 25,293 minutes viewed in April 2026, but it was down 32.9% compared to the 42,596 minutes viewed in April 2025.

The top ten suppliers of content on Kanopy this month were The Great Courses, BBC Studios, Paramount Pictures, Sental Filmworks, PBS, MGM, Lionsgate, Shout Studios, Weston Woods, and IFC Films. Content was viewed on tablets (28.1%), televisions (27.6%), mobile devices (23.4%), and desktops (20.9%).

DIGITAL CIRCULATION (CONTINUED)

Hoopla

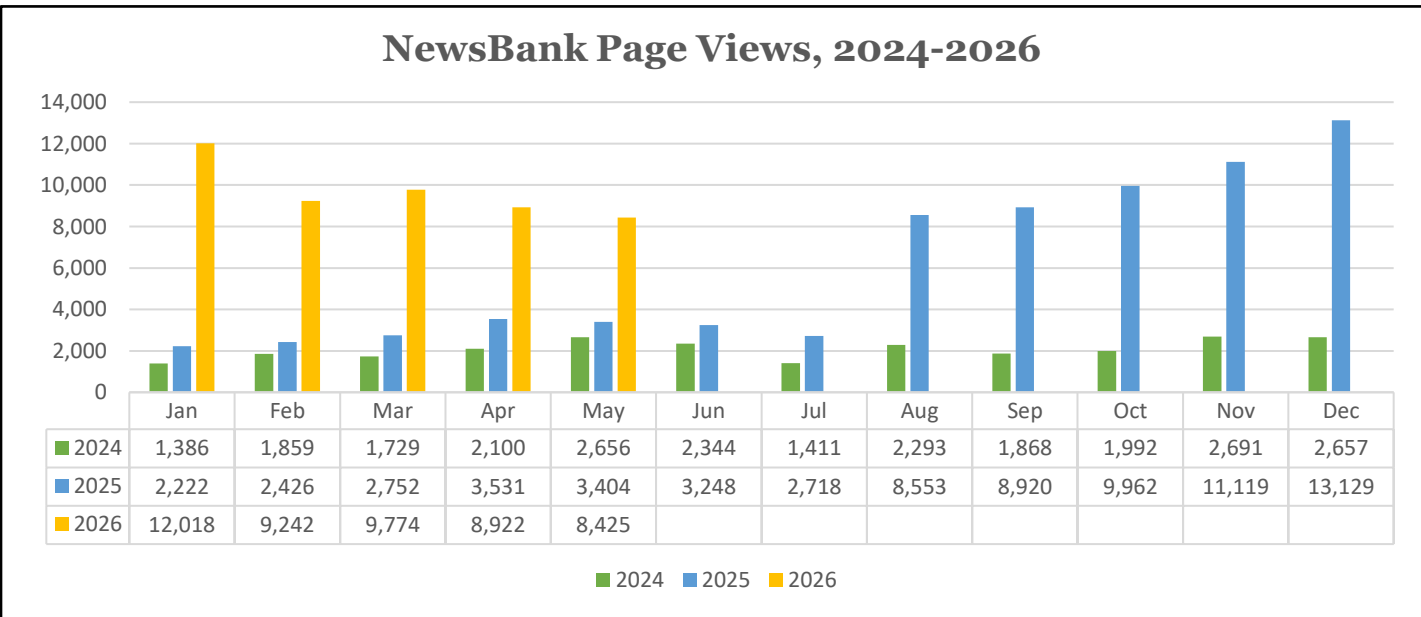


The 3,788 circulations in Hoopla during May were down 0.3% compared to the 3,799 circulations in April 2026, but they were up 13.4% compared to the 3,340 circulations in May 2025. Hoopla continues to be popular with our patrons for their educational and entertainment needs.

Patrons checked out 2,101 audiobooks (which were 55.5% of the Hoopla items checked out), 814 e-books and e-comics (21.5%), 805 movies and television shows (21.2%), 61 music items (1.6%) and 7 magazines (0.2%).

OTHER DIGITAL SERVICES

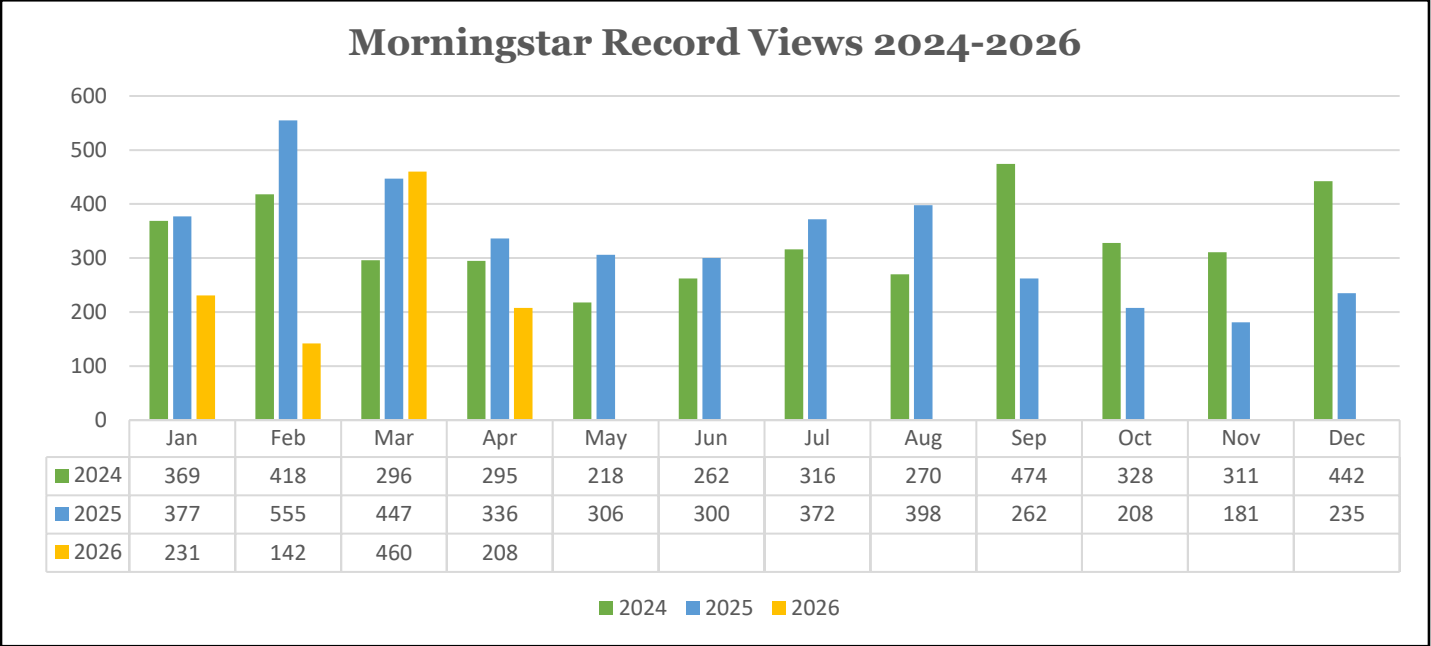
NewsBank



The 8,425 NewsBank page views in May were down 5.6% compared to the 8,922 page views in April 2026, but they were up 147.5% compared to the 3,404 page views that occurred in May 2025. NewsBank seems to be one of the more consistently used offerings in our database collection.

OTHER DIGITAL SERVICES (CONTINUED)

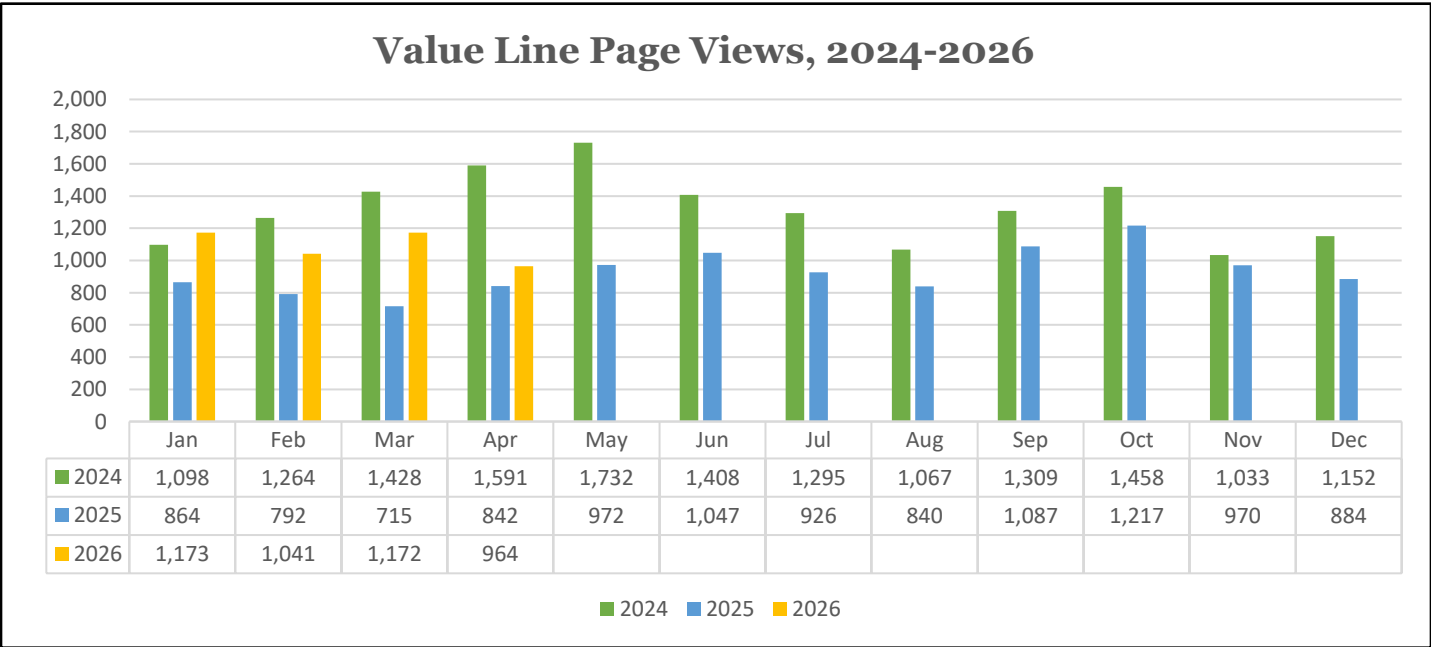
Morningstar



Our patrons viewed 208 Morningstar records in April. That usage was down 54.8% compared to the 460 records viewed in March 2026, and it was also down 38.1% compared to the 336 records viewed in April 2025. Morningstar continues to pair well with Value Line, giving our patrons a valuable combination of resources to use when researching their financial questions.

Usage statistics are not yet available from Morningstar for May, so we will include them in next month’s board report.

Value Line



The 964 Value Line page views in April were down 17.7% compared to the 1,172 page views in March 2026, but they were up 14.5% compared to the 842 page views that occurred in April 2025. Value Line is a worthwhile research platform for our patrons. Its pairing with Morningstar gives our patrons a helpful depth of financial information for any investment questions that they have.

Usage statistics are not yet available from Value Line for May, so we will include them in next month’s board report.

ADDITIONAL STATISTICS

Gate Counts

Our total gate count for May was 17,404. Our busiest day was Friday, May 1, with 926 patrons logged. We held a story time with visiting therapy dogs, a Preschool STEAM program, and our big 75th Anniversary Celebration that day.

Interlibrary Loans

In May, we received a total of 72 interlibrary loan requests from other libraries, and we sent 38 items to libraries during the month in response to their requests. We also sent 33 interlibrary loan requests to other libraries in May for our patrons, and we received 27 items from other libraries.

New Library Card Accounts

We created 372 new library card accounts in May. They included 244 resident cards, 91 reciprocal cards, 17 nonresident cards, 12 limited access cards, 7 reciprocal digital cards, and 1 interlibrary loan account.

RICHLAND PUBLIC LIBRARY

June 2026 Statistics Report for the July Board Meeting



SUMMARY

We held or hosted the following programs this month.

- Tuesday, June 2: Singing Strings Ukulele Club
- Friday, June 5: Insider Art at RPL
- Saturday, June 6: Saturday Story Time; Team Battelle Math Tutoring; “Are You Afraid of the Art?”
- Monday, June 8: LGBTQIA+ Craft Social; B Reactor Museum Association
- Tuesday, June 9: “Mocktails & Masterpieces: Forever Beaded Plant”
- Friday, June 12: “America 250 Story Time”; Game Time Fridays
- Saturday, June 13: Parenting Together Support Group; STEAMKids; Knit in Public Day; Summer Reading Jam
- Monday, June 15: Music Together on The Lawn
- Tuesday, June 16: Singing Strings Ukulele Club
- Wednesday, June 17: Lawn Games
- Thursday, June 18: Drop-In Seed Mosaics; Tri-Cities Community Lecture
- Friday, June 19: Dungeons and Dragons with Kalypso
- Monday, June 22: Louie Foxx Magic Shows
- Wednesday, June 24: Finger Knitting; 2027 Funding Open House
- Thursday, June 25: Johnny Appleseed Puppet Show on The Lawn
- Friday, June 26: Story Time at the Fire Station; Smart Cycling for Tweens
- Saturday, June 27: Nature Journaling at Goethals Park; Smart Cycling for Tweens; Mario Kart Tournament
- Sunday, June 28: Repair Café; Ask Death Doulas
- Tuesday, June 30: Rock Painting

We held a Teen Theater showing of *Ponyo* (2008) on Thursday, June 11. The Jane Austen Book Club from Adventures Underground watched *Mansfield Park* (1999) on Saturday, June 13. We held matinee showings of *African Queen* (1951) and *Treasure of the Sierra Madre* (1948) on Sunday, June 14. We held a “Family Movies of the 1980s” showings of *Short Circuit* (1985), *The Princess Bride* (1987), and *The Goonies* (1986) on Saturday, June 20. We showed *Silence of the Lambs* (1991) for patrons ages 18+ on Monday, June 22. We held Sensory Sunday Matinee showings of *Short Circuit* and *The Princess Bride* on Sunday, June 28.

Our Cereal (Serial) Book Club for fourth through sixth graders met on Tuesday, June 23, to discuss the Chrestomanci series by Diana Wynne Jones.

Our busiest day this month was Monday, June 22. We held two extremely popular magic shows by Louie Foxx and a Monday Movie showing that day.

JUNE STATISTICS

- Overall Circulation with Renewals: **77,910**
- Digital Circulation: **21,301**
- Physical Items Checked Out: **39,425**
- Physical Items Renewed: **17,184**
- Holds Filled: **4,366**
- Hoopla Circulation: **4,334**
- Kanopy Circulation: **20,931 minutes, using 270 tickets**
- OverDrive Circulation: **16,697**
- New Library Card Accounts: **550**
- Gate Count: **19,313**
- Busiest Day: **989 (Monday, June 22)**

SUMMER READING PROGRAM

Our **75 Chapters and Beyond Summer Reading Challenge** started on June 10 and will run through August 23. The program features activities, badges, and prizes for babies, children, teens, and adults. Patrons are encouraged to log reading minutes and activities completed on Beanstack to enter drawings and earn prizes.

We kicked off the challenge with a **Summer Reading Jam** on The Lawn from 12:30 to 2:30 p.m. on Saturday, June 13. Teen Services Librarian Alyssa, Library Manager Chris, Adult Services Librarian Gavin, Community Engagement Librarian Johanna, Children's Services Librarian Kelly, Library Page Nelibeth, and other library staff greeted the 145 patrons who came to enjoy picnic-style food and play lawn games while listening to festive music from the TCSBA Marimba Band.



CHILDREN'S PROGRAMS

Story Times at the Library

Kelly, Librarian Joyce, and Library Assistant Tanya held Tuesday evening story times at 6 p.m. on June 2, 9, 16, 23, and 30; Wednesday morning active story times at 10 a.m. on June 3, 10, 17, and 24; Thursday morning baby story times at 10 a.m. on June 4, 11, 18, and 25; Friday morning preschool story times on June 5, 12, 19, and 26; and a Saturday Story Time on June 6. The Tuesday evening story times included an American Sign Language interpreter and were followed by "Meet Our Therapy Dogs!" sessions. Therapy dogs also visited after the Wednesday, Friday, and Saturday story times.

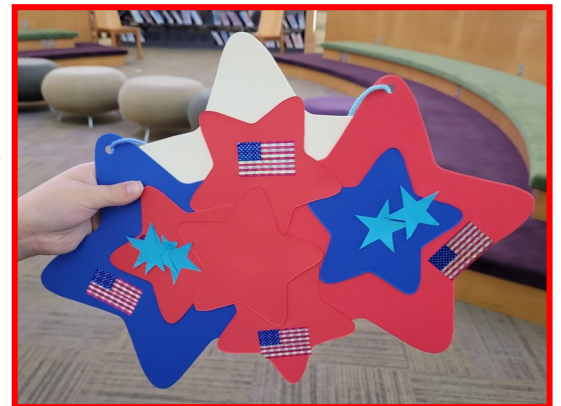


"America 250 Story Time"

Kelly held a special "America 250 Story Time" on The Lawn at 10 a.m. on Friday, June 12, followed by patriotic crafts and a visit from therapy dogs. Sixty-five patrons attended.

STEAMKids

Kelly held a STEAMKids program in the library from 10 a.m. to noon on Saturday, June 13, with 78 patrons attending.



Music Together

We hosted Music Together as they held an active music and literary experience for kids on The Lawn from 10 to 11 a.m. on Monday, June 15. This fun program was sponsored by the Friends of the Richland Public Library, and 144 patrons attended.

Louie Foxx Magic Shows

We hosted magician Louie Foxx as he held two magic shows in the Doris Roberts Gallery from 11 a.m. to noon, and from 2 to 3 p.m., on Monday, June 22. These programs were extremely popular, with 235 and 246 patrons attending. It was our busiest day in June.

CHILDREN'S PROGRAMS (CONTINUED)

Cereal (Serial) Book Club

The Cereal (Serial) Book Club for grades 4-6 met from 4 to 5:30 p.m. on Tuesday, June 23. This month, Johanna led the group as they discussed the Chrestomanci series by Diana Wynne Jones. Five preteens attended.

Story Time at the Fire Station

Kelly and Johanna held a special Story Time at the Fire Station at 10 a.m. on Friday, June 26. Children and families came to Fire Station 71 to visit with firefighters, hear Chief Randy read firefighting-themed books, and see the fire engines they use. Chris visited as Theo, our mascot, with help from Library Assistant Josh. Patrons could also visit with therapy dogs. We had 221 patrons attend this fun program.



ALL-AGES PROGRAMS

Singing Strings Ukulele Club

Johanna held Singing Strings Ukulele Club teen and adult jams from 6:30 to 7:45 p.m. on two Tuesdays, June 2 and 16. She had 9 and 8 patrons attend.

Insider Art at RPL

Kelly held an “Insider Art at RPL” program from 9 to 10 a.m. on Friday, June 5. Our calendar invitation said, “Join Nancy Doran for a walk around the library to learn about the paintings, sculptures, and artifacts inside and outside the library.” Sixteen patrons attended.



Mocktails & Masterpieces: Forever Beaded Plant

Librarian Mary held a “Mocktails & Masterpieces” craft program from 6 to 7:45 p.m. on Tuesday, June 9. Patrons ages 12 and older were invited to enjoy peach Bellini mocktails while creating beaded plants using small terra cotta pots, wire, and beads. She had 23 patrons attend.

“Game Time Fridays”

Gavin held an intergenerational “Game Time Fridays” program from 11 a.m. to 1 p.m. on June 12. Eighteen patrons attended.

Knit in Public Day

We invited knitters and crocheters of all skill levels to celebrate Knit in Public Day with us from 10 a.m. to 2 p.m. on Saturday, June 13. Ten patrons attended.

Lawn Games

Kelly invited kids and families to play with lawn games from 11 a.m. to 1 p.m. on Wednesday, June 17, after story time.

Drop-In Seed Mosaics

Kelly held a “Drop-In Seed Mosaics” craft program in the Collaboratory from 1 to 3 p.m. on Thursday, June 18. Fifty-one patrons attended.

ALL-AGES PROGRAMS (CONTINUED)

Family Movies of the 1980s

Johanna held family showings of *Short Circuit* (1985), *The Princess Bride* (1987), and *The Goonies* (1986) in the Doris Roberts Gallery from 11:30 to 4 p.m. on Saturday, June 20.

Finger Knitting

Alyssa, Johanna, and Kelly held a popular finger knitting program from 1 to 2 p.m. on Wednesday, June 24, in the Story Circle. Thirty-five patrons learned finger knitting and could donate knitted strands to earn the Sweater Weather Badge for our Summer Reading Program.

Johnny Appleseed Puppet Show

We hosted Dragon Theater Puppets as they held a “Planting the Seeds of Adventure” puppet show for kids and families on The Lawn from 5:30 to 6:30 p.m. on Thursday, June 25. We had 105 patrons attend this program, which was sponsored by the Friends of the Richland Library.

Nature Journaling at Goethals Park

Kelly held a Nature Journaling program at Goethals Park from 9 to 11 a.m. on Saturday, June 27. She provided a simple journal template and drawing supplies. Fourteen patrons attended.

Sensory Sunday Matinee: 1980s

Mary held Sensory Sunday Matinee showings of *Short Circuit* (1986) and *The Princess Bride* (1987) from 12 to 4 p.m. on Sunday, June 28. She had 12 patrons attend.

Rock Painting

Kelly held an extremely popular Rock Painting program in the Collaboratory from 1 to 3 p.m. on Tuesday, June 30, with 152 attendees. Library Assistants Charm, Connor, Lind, and Syd helped.

TEEN PROGRAMS

Teen Theater: *Ponyo*

Alyssa held a Teen Theater showing of *Ponyo* (2008) from 5:30 to 7:30 p.m. on Thursday, June 11, in the Collaboratory. She had 9 teens attend.

Smart Cycling for Tweens

Mary held a two-day “Smart Cycling for Tweens” program in the Collaboratory from 2 to 5 p.m. on Friday, June 26, and from 10 a.m. to 4 p.m. on Sunday, June 27. Twelve tweens attended.

Mario Kart Tournament

Alyssa and Johanna held a Mario Kart Tournament for teens in the Doris Roberts Gallery from 12 to 3 p.m. on Saturday, June 27. Teens could register in two-person teams to compete in a bracket for best driver, or they could participate in other activities. Thirty-one teens attended.

ADULT PROGRAMS

Are You Afraid of the Art?

Tanya held a craft program from 1 to 2:30 p.m. on Saturday, June 6. Nine patrons attended.

B Reactor Museum Association Presentation

B Reactor Museum Association president Dave Marsh gave a presentation from 6 to 7 p.m. on Monday, June 8, in the Doris Roberts Gallery. He talked about challenges, setbacks, innovations, and triumphs behind the startup of B Reactor. Twenty-five patrons attended.

ADULT PROGRAMS (CONTINUED)

LGBTQIA+ Craft Social

Gavin held our monthly LGBTQIA+ Craft Social in the Collaboratory from 5:30 to 7:30 p.m. on Monday, June 8. Forty-four patrons attended.

Jane Austen Book Club

We hosted the Jane Austen Book Club from Adventures Underground for a showing of *Mansfield Park* (1999) in the Doris Roberts Gallery from 2 to 4 p.m. on Saturday, June 13. Ten attended.

Matinee: *African Queen & Treasure of the Sierra Madre*

Gavin held matinee showings of *African Queen* (1951) and *Treasure of the Sierra Madre* (1948) for patrons ages 18+ in the Doris Roberts Gallery from 11 a.m. to 5 p.m. on Sunday, June 14. He had 15 patrons attend.

Tri-Cities Community Lecture: Hanford History and Site Remediation

Dana Cowley Gribble provided a glimpse into Hanford's history and talked about past, current, and future cleanup from 6:30 to 7:30 p.m. on Thursday, June 18. Twenty patrons attended.

Dungeons and Dragons with Kalypso

Seasoned tabletop role player and dungeon master Kalypso Jensen-Cherry held a Dungeons and Dragons workshop from 12 to 4 p.m. on Friday, June 19, in the Collaboratory. Six attended.

Monday Movie: *Silence of the Lambs*

Gavin held a showing of *Silence of the Lambs* (1991) for patrons ages 18+ in the Doris Roberts Gallery from 5:30 to 7:30 p.m. on Monday, June 22. Sixteen patrons attended.

2027 Funding Opportunities Open House

We had 70 patrons attend an Open House from 5 to 6:30 p.m. on Wednesday, June 24, to learn about City of Richland funding opportunities.

Repair Café

We partnered with Good 'Nuff Mending Club to hold a Repair Café from 1 to 4 p.m. on Sunday, June 28. Twenty-one patrons attended for help repairing common household items.

"Ask Death Doulas"

We hosted the death doulas as they held an open discussion about end-of-life issues from 2:30 to 4:30 p.m. on Sunday, June 28. Seven patrons attended.

OTHER

Local Book, Writing, and Craft Clubs

Clubs that met at the library this month included Quilting in the Library on Thursday, June 11; the Monday Night Book Group on June 15; and By the Book Knitters on Tuesday, June 16.

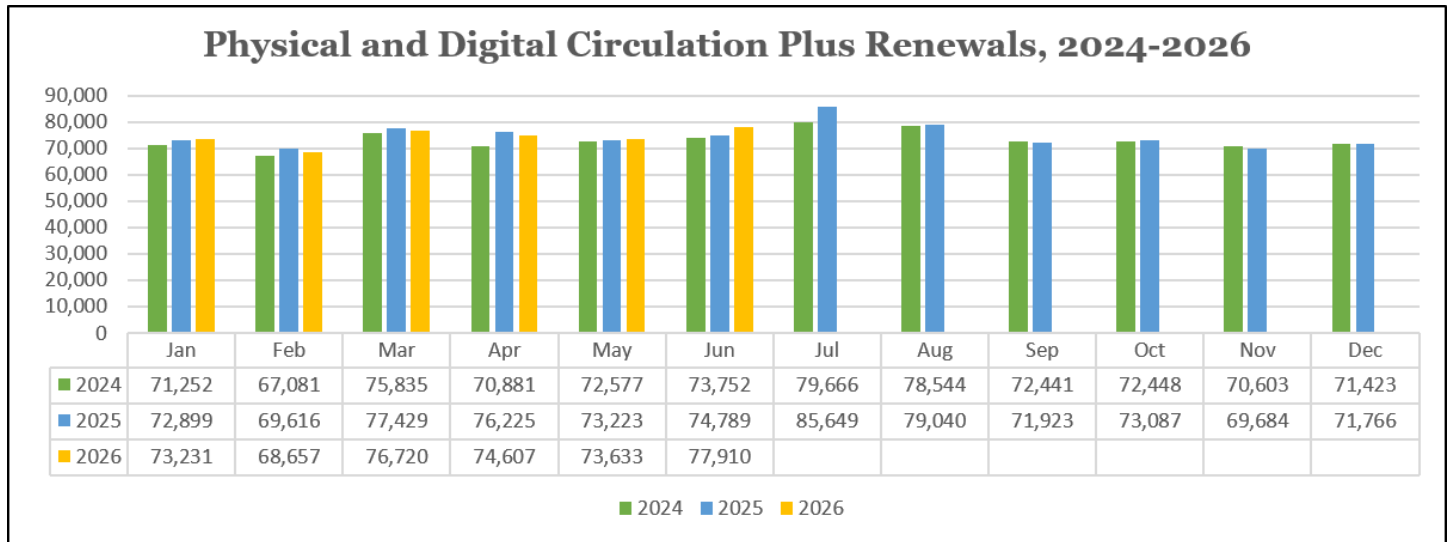
Library Outreach

Outreach included the Richland Farmer's Market on Friday, June 5 (Library Assistant Luca and Mary), and Friday, June 26 (Alyssa and Library Assistant Angela); a visit to YMCA Preschool on June 9 (Kelly); Pride on Sunday, June 14 (Gavin and Library Assistant Vionnette); Pop-Up Play Day at Badger Mountain Splash Pad on Tuesday, June 16 (Kelly); and Children's Garden visits on Tuesday, June 16 (Alyssa), Thursday, June 18 (Gavin), and Tuesday, June 30 (Kelly).



STATISTICS

TOTAL CIRCULATION

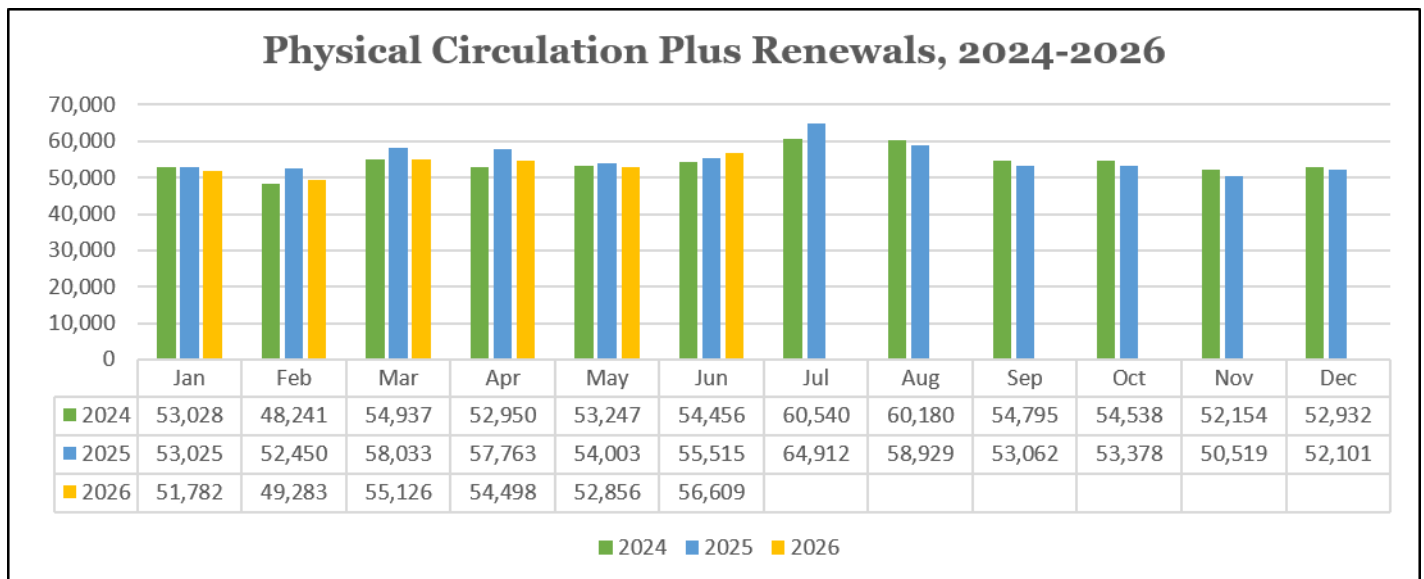


During June our total physical plus digital circulation was 60,726 items, not including renewals. Of those, 39,425 (64.9%) were physical items and 21,301 (35.1%) were digital items obtained through Hoopla, Kanopy, and OverDrive. Kanopy plays were counted in this, but physical item renewals were not.

This physical plus digital circulation, not including renewals, was up 8.2% compared to the 56,122 items checked out in May 2026. Digital circulation was up 2.5% compared to the 20,777 items checked out in May. We filled 4,366 holds for patrons.

Our patrons also renewed 17,184 physical items in June. Including these physical item renewals, our overall circulation was 77,910. That overall circulation was up 5.8% compared to the 73,633 items circulated in May 2026, and it was also up 4.2% compared to the 74,789 items circulated in June 2025.

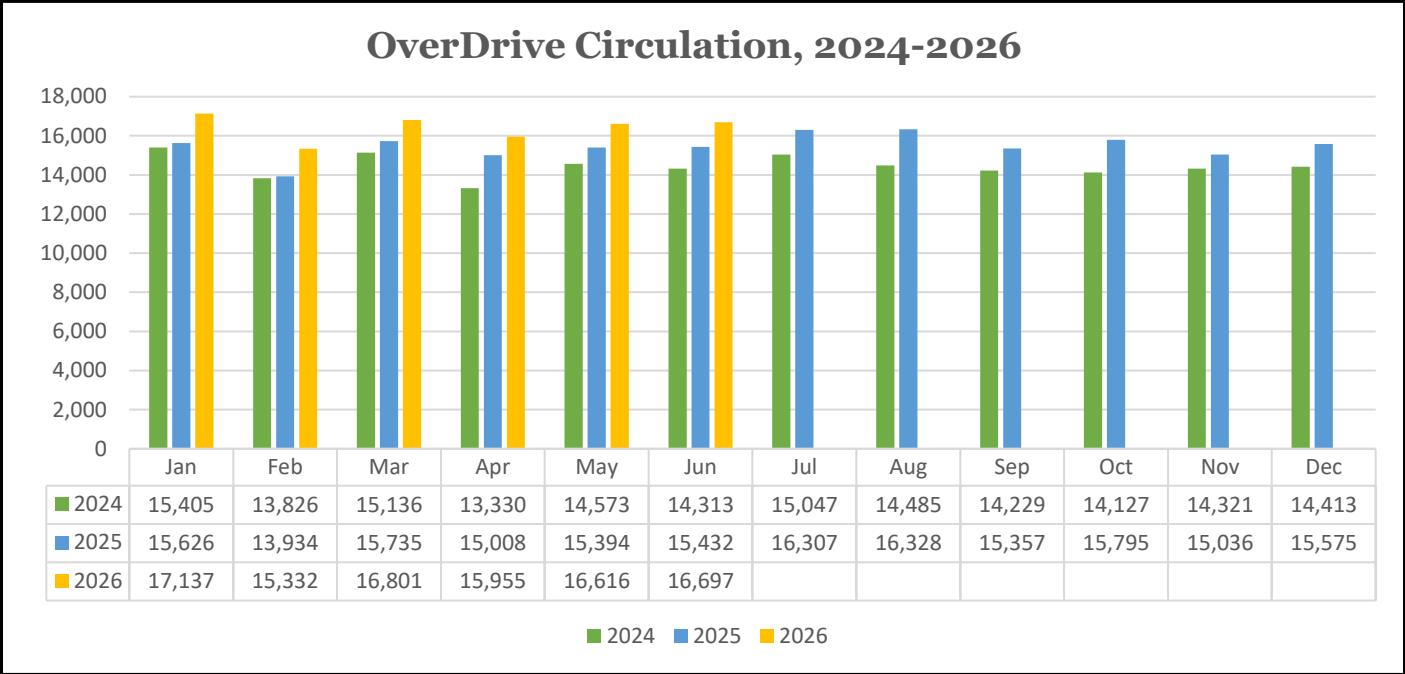
PHYSICAL CIRCULATION



Our patrons checked out 39,425 physical items in June and renewed 17,184 physical items, for a total of 56,609 items. That circulation was up 7.1% compared to the 52,856 physical items checked out and renewed in May 2026, and it was also up 2.0% compared to the 55,515 items checked out and renewed in June 2025. The top ten categories that circulated this month were Children's Chapter Book Fiction (4,476 items), Children's Storybooks (4,007 items), Adult Nonfiction (3,567 items), Children's Graphic Novels (3,027 items), Adult Movies (3,003 items), Adult Fiction 2nd Floor (2,827 items), Children's Nonfiction (2,498 items), Adult New Books (1,975 items), Children's Movies (1,895 items), and Children's Favorites on the Story Circle (1,437 items).

DIGITAL CIRCULATION

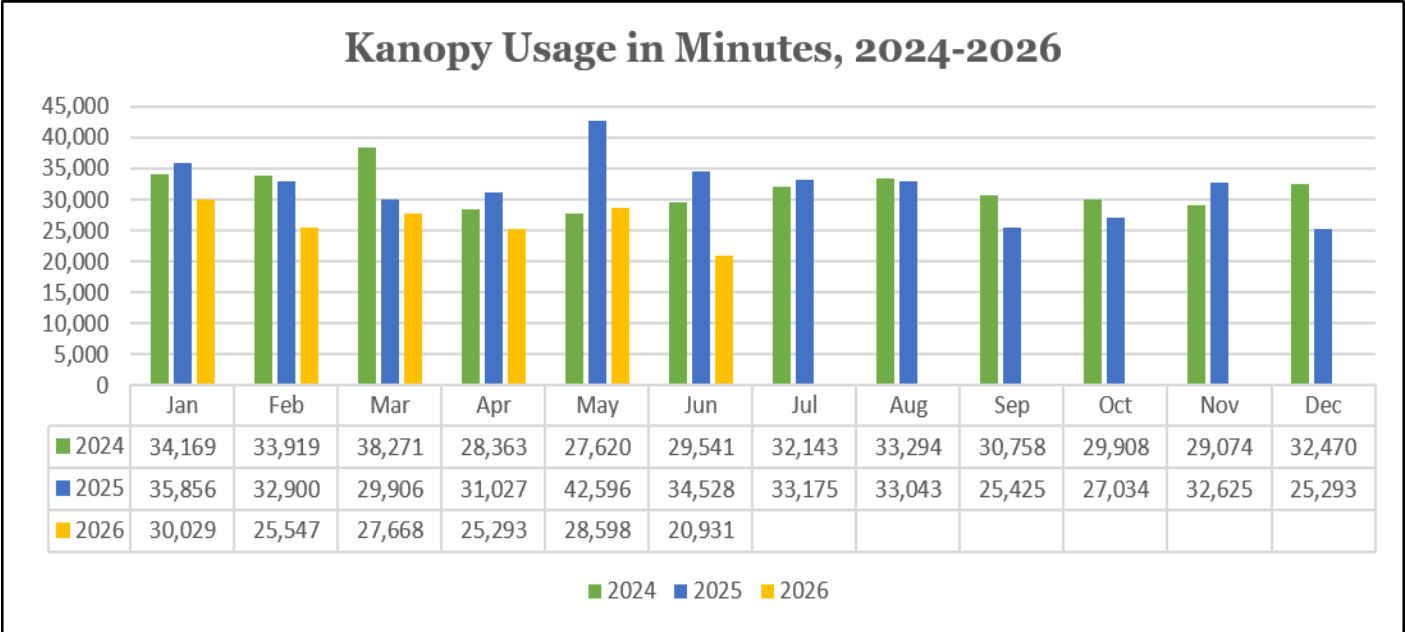
OverDrive



The 16,697 checkouts through OverDrive in June were up 0.5% compared to the 16,616 checkouts in May 2026, and they were also up 8.2% compared to the 15,432 checkouts in June 2025.

This month’s checkouts included 7,623 audiobooks (which were 45.7% of the OverDrive items checked out), 6,405 e-books (38.4%), and 2,669 e-magazines (15.9%).

Kanopy

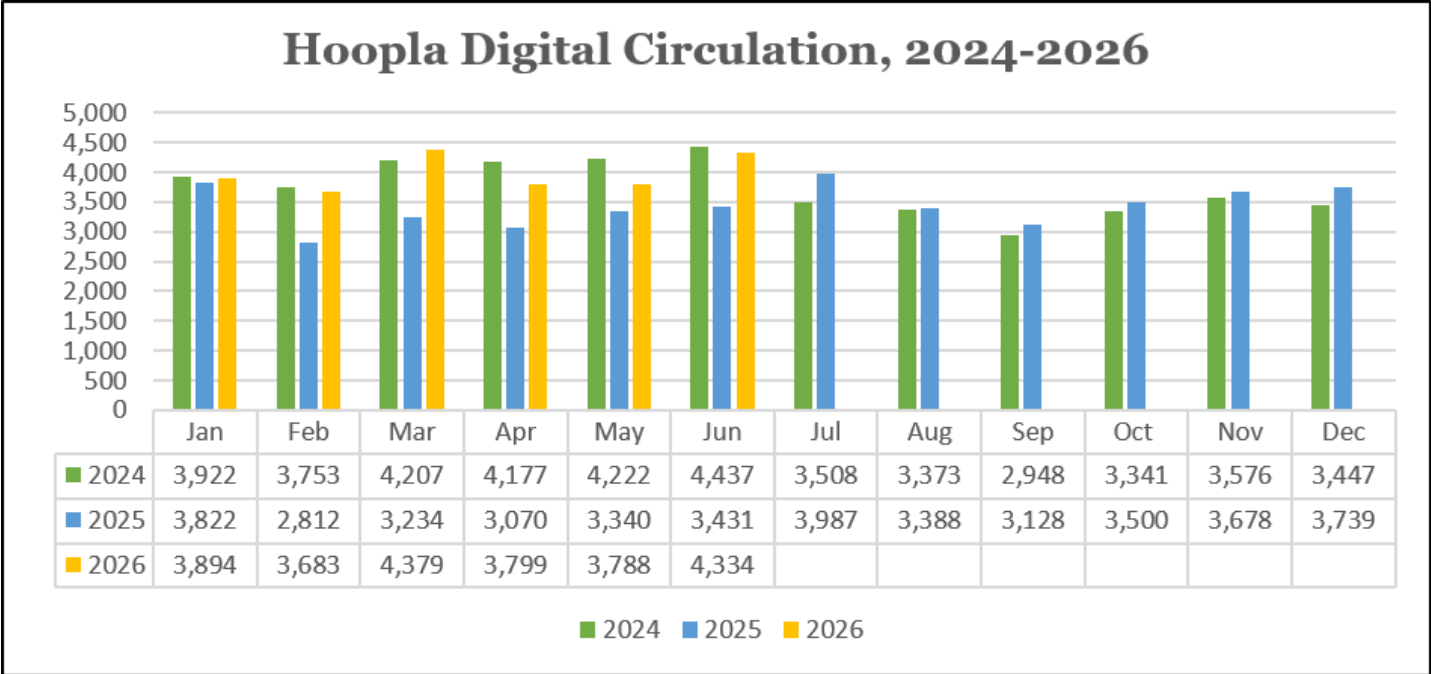


Our patrons viewed 20,931 minutes of Kanopy content during the month of June, using 270 tickets. That usage was down 26.8% compared to the 28,598 minutes viewed in May 2026, and it was also down 39.4% compared to the 34,528 minutes viewed in June 2025.

The top ten suppliers of content on Kanopy this month were PBS, BBC Studios, Paramount Pictures, Electric Entertainment, MHz Networks, IFC Films, Moonbug Entertainment, The Criterion Collection, Sental Filmworks, and Lionsgate. Content was viewed on mobile devices (29.6%), tablets (25.4%), televisions (23.5%), and desktops (21.5%).

DIGITAL CIRCULATION (CONTINUED)

Hoopla

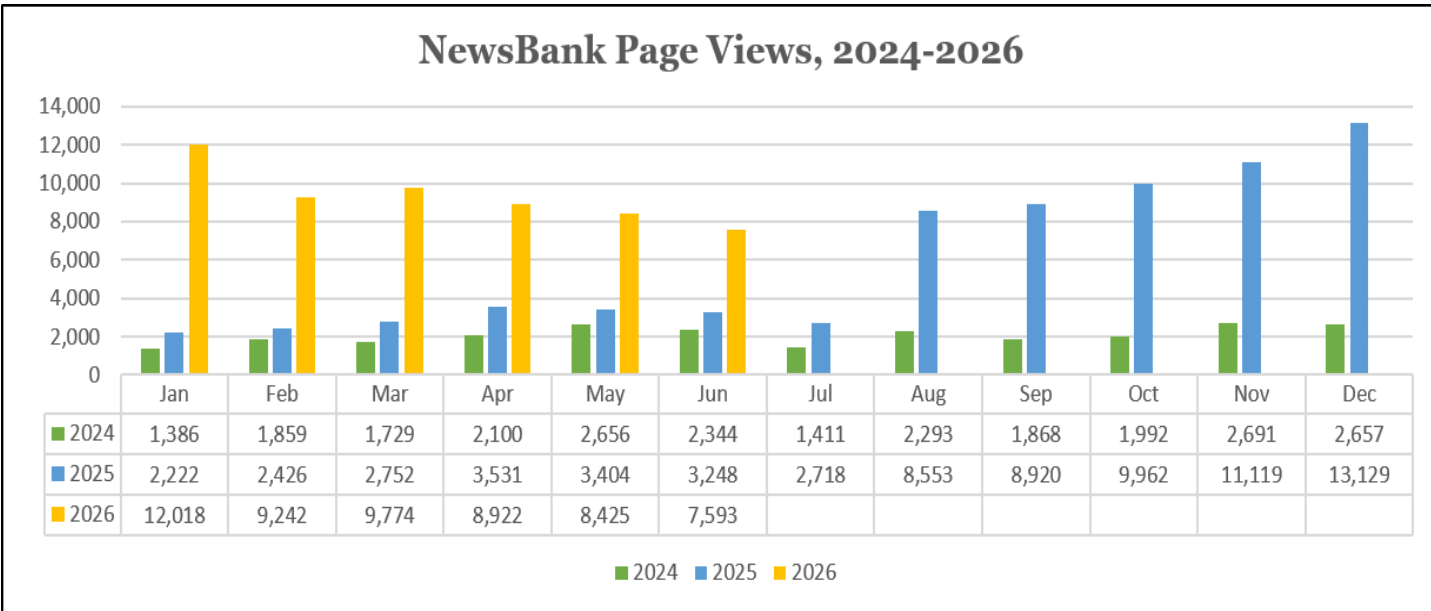


The 4,334 circulations in Hoopla during June were up 14.4% compared to the 3,788 circulations in May 2026, and they were also up 26.3% compared to the 3,431 circulations in June 2025. Hoopla continues to be popular with our patrons for their educational and entertainment needs.

Patrons checked out 1,956 audiobooks (which were 45.1% of the Hoopla items checked out), 1,482 movies and television shows (34.2%), 829 e-books and e-comics (19.1%), 65 music items (1.5%), and 2 magazines (0.1%).

OTHER DIGITAL SERVICES

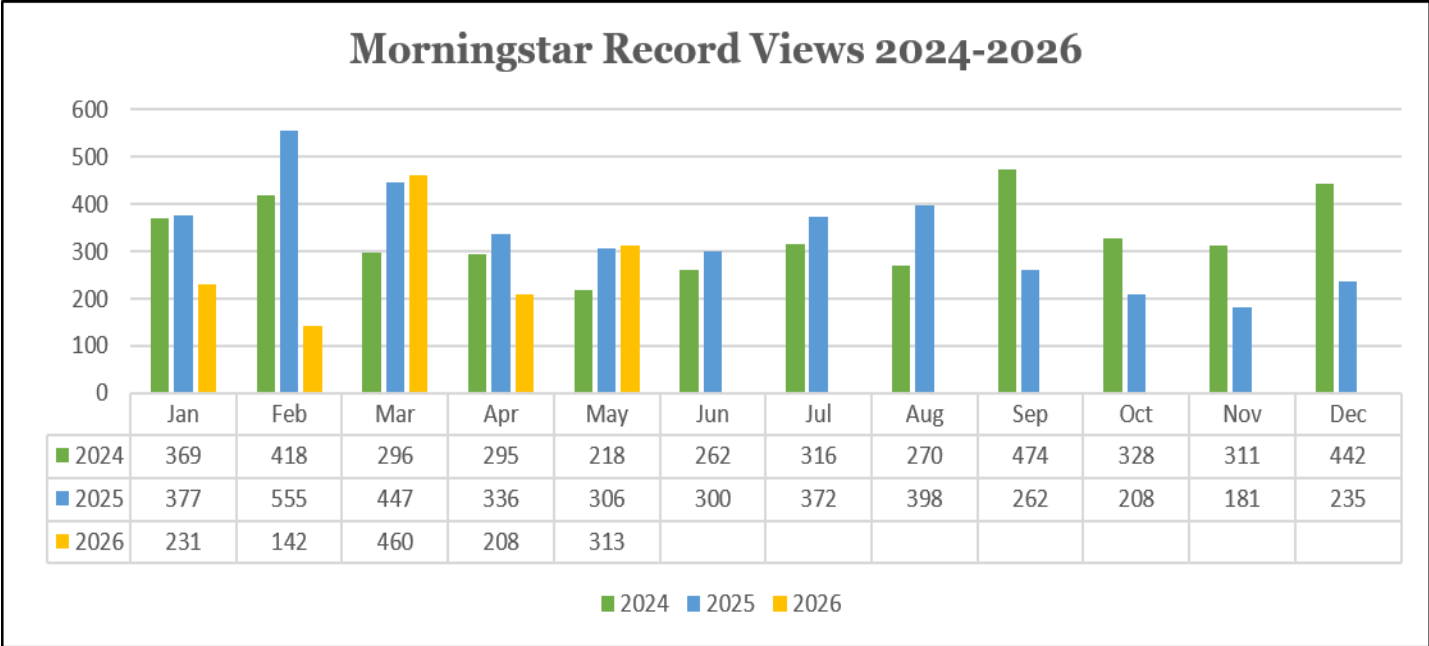
NewsBank



The 7,593 NewsBank page views in June were down 9.9% compared to the 8,425 page views in May 2026, but they were up 133.8% compared to the 3,248 page views that occurred in June 2025. NewsBank seems to be one of the more consistently used offerings in our database collection.

OTHER DIGITAL SERVICES (CONTINUED)

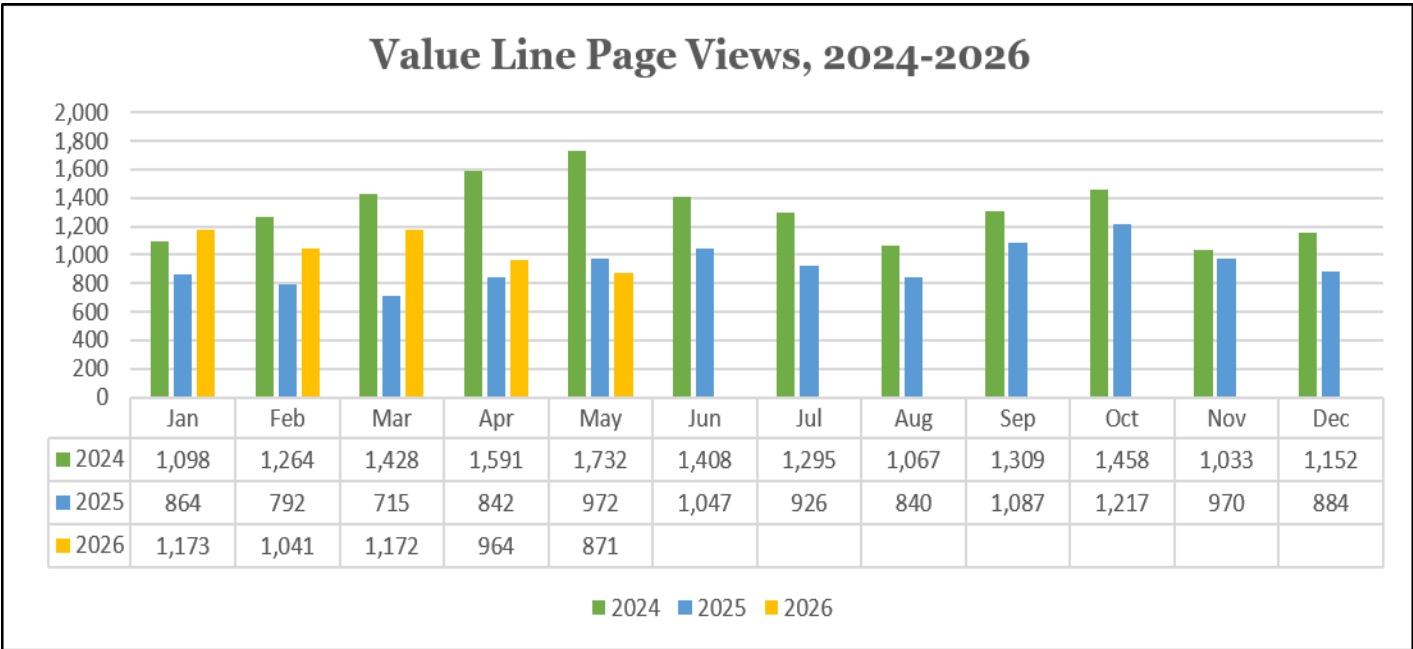
Morningstar



Our patrons viewed 313 Morningstar records in May. That usage was up 50.5% compared to the 208 records viewed in April 2026, and it was also up 2.3% compared to the 306 records viewed in May 2025. Morningstar continues to pair well with Value Line, giving our patrons a valuable combination of resources to use when researching their financial questions.

Usage statistics are not yet available from Morningstar for June, so we will include them in next month’s board report.

Value Line



The 871 Value Line page views in May were down 9.6% compared to the 964 page views in April 2026, and they were also down 10.4% compared to the 972 page views that occurred in May 2025. Value Line is a worthwhile research platform for our patrons. Its pairing with Morningstar gives our patrons a helpful depth of financial information for any investment questions that they have.

Usage statistics are not yet available from Value Line for June, so we will include them in next month’s board report.

ADDITIONAL STATISTICS

Gate Counts

Our total gate count for June was 19,313. Our busiest day was Monday, June 22, with 989 patrons logged. We held two extremely popular magic shows by Louie Foxx and a Monday Movie showing of *Silence of the Lambs* that day.

Interlibrary Loans

In June, we received a total of 90 interlibrary loan requests from other libraries, and we sent 41 items to libraries during the month in response to their requests. We also sent 25 interlibrary loan requests to other libraries in June for our patrons, and we received 28 items from other libraries.

New Library Card Accounts

We created 550 new library card accounts in June. They included 364 resident cards, 142 reciprocal cards, 27 nonresident cards, 8 limited access cards, 8 reciprocal digital cards, and 1 iCard account.



LIBRARY BOARD AGENDA ITEM STAFF REPORT

Meeting Date: 7/14/2026

Agenda Category: Approval of Bills

Prepared By: Christopher Nulph, Library Manager

Subject

Approval of Claims for Payment for May 2026 and June 2026

Department/Office

Parks & Public Facilities

Document Type

Library Board Item

Recommended Motion

Move to approve the May 1, 2026 through May 31, 2026 and June 1, 2026 through June 30, 2026 claims for payment as presented.

Summary

Review and approval of the May 1, 2026 through May 31, 2026 and June 1, 2026 through June 30, 2026 claims for payment.

Fiscal Impact

May 1, 2026 through May 31, 2026 claims for payment total is \$150,123.56.

June 1, 2026 through June 30, 2026 claims for payment total is \$129,946.03.

Attachments

1. Voucher Listing - May 2026
2. Library Payroll - May 2026
3. Claims for Payment - May 2026
4. Voucher Listing - June 2026
5. Library Payroll - June 2026
6. Claims for Payment - June 2026

Library Voucher Listing

Begin Date: 5/1/2026

End Date: 5/31/2026

NON-FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
001		GENERAL FUND						
	303	LIBRARY						
	K8721000/3102	P-CARD OTP		TXN00092960	5/31/2026	0	INTERNATIONAL TRANSACTION - repair cafe	\$0.58
	K8721000/3102	AMAZON		TXN00093095	5/31/2026	0	OFFICE SUPPLIES/PROGRAMMING SUPPLIES	\$9.78
	K8721000/3102	AMAZON		TXN00093096	5/31/2026	0	MENDING SUPPLIES - TAPE	\$32.93
	K8721000/3102	AMAZON		TXN00093110	5/31/2026	0	MENDING SUPPLIES	\$274.54
	K8721000/3102	AMAZON		TXN00093111	5/31/2026	0	MENDING SUPPLIES - TAPE	\$23.40
	K8721000/3102	FRED MEYER		TXN00093163	5/31/2026	0	STAFF COFFEE RESTOCK	\$74.96
	K8721000/3102	COSTCO WHOLESALE		TXN00093224	5/31/2026	0	PROGRAMMING SNACKS	\$150.59
	K8721000/3102	AMAZON		TXN00093343	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92
	K8721000/3102	AMAZON		TXN00093344	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92
	K8721000/3102	AMAZON		TXN00093346	5/31/2026	0	MENDING SUPPLIES/BASIC OFFICE SUPPLIES	\$203.81
	K8721000/3102	AMAZON		TXN00093347	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92
	K8721000/3102	AMAZON		TXN00093352	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92
	K8721000/3102	AMAZON		TXN00093355	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92
	K8721000/3102	AMAZON		TXN00093358	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92
	K8721000/3102	AMAZON		TXN00093359	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92
	K8721000/3102	AMAZON		TXN00093361	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92
	K8721000/3102	AMAZON		TXN00093362	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92
	K8721000/3102	COSTCO WHOLESALE		TXN00093367	5/31/2026	0	STAFF EVENT - SNACKS	\$56.33
	K8721000/3102	AMAZON		TXN00093368	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92

Library Voucher Listing

Begin Date: 5/1/2026

End Date: 5/31/2026

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8721000/3102	DEMCO INC.		TXN00093372	5/31/2026	0	MENDING SUPPLIES	\$1,257.37
	K8721000/3102	AMAZON		TXN00093377	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92
	K8721000/3102	AMAZON		TXN00093382	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92
	K8721000/3102	AMAZON		TXN00093383	5/31/2026	0	PROGRAMMING SUPPLIES	\$7.92
	K8721000/3102	AMAZON		TXN00093428	5/31/2026	0	ILL MAILING SUPPLIES - BUBBLE MAILERS	\$37.71
	K8721000/3102	AMAZON		TXN00093437	5/31/2026	0	ILL MAILING SUPPLIES - BUBBLE MAILERS	\$32.26
	K8721000/3102	AMAZON		TXN00093462	5/31/2026	0	SUPPLIES - ENVELOPES	\$7.38
	K8721000/3102	COSTCO WHOLESALE		TXN00093490	5/31/2026	0	A. POFF INTERN - GOODBYE CELEBRATION	\$44.95

OPERATING SUPPLIES & MATERIALS TOTAL: \$2,309.55

OPERATING SUPPLIES & MATERIALS - YTD INFORMATION

BUDGET: \$34,500.00 **YTD ACTUAL: \$12,000.09** **YTD % USED: 34.78%**

	K8721000/4117	SPORTSENGINE INC		68701	5/8/2026	346975	BACKGROUND CHECKS - LIBRARY (1)	\$18.50
	K8721000/4117	MOON SECURITY SERVIC		8264178	5/20/2026	347289	LIB- SECURITY/MONITORING SERVICES MAY 2026	\$174.03

EXPERT SERVICES TOTAL: \$192.53

EXPERT SERVICES - YTD INFORMATION

BUDGET: \$3,500.00 **YTD ACTUAL: \$1,662.34** **YTD % USED: 47.50%**

	K8721000/4201	VERIZON WIRELESS		6141476925	5/6/2026	346833	Verizon Wireless NASPO - April 2026	\$78.62
	K8721000/4201	FRONTIER		05/26 206/188-2614	5/13/2026	347045	TELEPHONE 5/1/2026- 5/31/2026 206/188-2614	\$53.70
	K8721000/4201	FRONTIER		05/26 509/943-3152	5/8/2026	346960	TELEPHONE 5/1/2026- 5/31/2026 509/943-3152	\$1,122.76
	K8721000/4201	VERIZON WIRELESS	22600494	6143083870	5/27/2026	347521	UNLIMITED M2M PLAN (PER MONTH) HOT SPOTS	\$695.92

Library Voucher Listing

Begin Date: 5/1/2026

End Date: 5/31/2026

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8721000/4201	VERIZON WIRELESS	22600494	6140567264	5/27/2026	347521	UNLIMITED M2M PLAN (PER MONTH) HOT SPOTS	\$720.98
TELEPHONE & COMM SVCS TOTAL:								\$2,671.98
TELEPHONE & COMM SVCS - YTD INFORMATION								
BUDGET: \$25,230.00			YTD ACTUAL: \$13,523.67			YTD % USED: 53.60%		
	K8721000/4202	PITNEY BOWES PURCHAS		APRIL 2026 POSTAGE	5/8/2026	346980	Postage 04/01/2026- 04/30/2026	\$380.70
POSTAGE TOTAL:								\$380.70
POSTAGE - YTD INFORMATION								
BUDGET: \$6,000.00			YTD ACTUAL: \$2,185.60			YTD % USED: 36.43%		
	K8721000/4301	CITY OF RICHLAND		26-129 SCARFO	5/20/2026	347250	26-129 SCARFO OLA/PNLA CONF 2026	\$586.65
	K8721000/4301	CITY OF RICHLAND		26-128 TALBOTT	5/20/2026	347250	26-128 TALBOTT WLA CONFERENCE 2026	\$116.00
TRAVEL EXPENSES TOTAL:								\$702.65
TRAVEL EXPENSES - YTD INFORMATION								
BUDGET: \$22,250.00			YTD ACTUAL: \$5,906.55			YTD % USED: 26.55%		
	K8721000/4504	KELLEY CREATE CO		41821645	5/6/2026	346787	AGMT# 112-3056730-000 LIB 3/2026	\$421.57
	K8721000/4504	XEROX CORP		025574672	5/20/2026	347320	7HB-469027 MAINT PLAN MAY 2026	\$10.88

Library Voucher Listing

Begin Date: 5/1/2026

End Date: 5/31/2026

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8721000/4504	KELLEY CREATE CO		42092038	5/27/2026	347487	AGRMT#112-3056730-000 LIBRARY 2/17/26-5/16/26	\$2,380.94
COPIER/FAX LEASE RENTAL MAINT TOTAL:								\$2,813.39
COPIER/FAX LEASE RENTAL MAINT - YTD INFORMATION								
BUDGET: \$16,500.00			YTD ACTUAL: \$6,477.53			YTD % USED: 39.26%		
	K8721000/5301	WA STATE DEPARTMENT		DOR 04/2026	5/26/2026	11036	COMBINED EXCISE TAX - APRIL 2026	\$56.45
STATE TAXES TOTAL:								\$56.45
STATE TAXES - YTD INFORMATION								
BUDGET: \$1,020.00			YTD ACTUAL: \$341.31			YTD % USED: 33.46%		
LIBRARY ADMINISTRATION TOTAL:								\$9,127.25
	K8722100/3401	MIDWEST TAPE		508799098	5/13/2026	347070	HOOPLA USAGE - APRIL 2026 LIBRARY	\$7,389.88
	K8722100/3401	OVERDRIVE		01452CO26134717	5/6/2026	346804	LIBRARY MATERIALS - E/AUDIOBOOK COLLECTION 4/23/26	\$2,533.35
	K8722100/3401	OVERDRIVE		01452DA26139637	5/6/2026	346804	LIBRARY MATERIALS - EBOOK COLLECTION 4/28/26	\$82.00
	K8722100/3401	OVERDRIVE		01452CO26141930	5/6/2026	346804	LIBRARY MATERIALS - E/AUDIOBOOK COLLECTION 4/30/26	\$465.87
	K8722100/3401	OVERDRIVE		01452CO26140782	5/6/2026	346804	LIBRARY MATERIALS - EBOOK COLLECTION 4/29/26	\$325.63

Library Voucher Listing

Begin Date: 5/1/2026

End Date: 5/31/2026

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8722100/3401	INGRAM INDUSTRIES IN		96217688	5/6/2026	346781	LIBRARY MATERIALS - PHYSICAL COLLECTION 4/28/26	\$65.73
	K8722100/3401	INGRAM INDUSTRIES IN		96392917	5/13/2026	347052	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/5/26	\$921.48
	K8722100/3401	INGRAM INDUSTRIES IN		96361150	5/13/2026	347052	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/4/26	\$20.37
	K8722100/3401	INGRAM INDUSTRIES IN		96361151	5/13/2026	347052	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/4/26	\$730.66
	K8722100/3401	INGRAM INDUSTRIES IN		96243162	5/13/2026	347052	LIBRARY MATERIALS - PHYSICAL COLLECTION 4/29/26	\$2,305.58
	K8722100/3401	INGRAM INDUSTRIES IN		96311188	5/13/2026	347052	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/1/26	\$20.37
	K8722100/3401	INGRAM INDUSTRIES IN		96311187	5/13/2026	347052	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/1/26	\$1,051.77
	K8722100/3401	INGRAM INDUSTRIES IN		96243163	5/13/2026	347052	LIBRARY MATERIALS - PHYSICAL COLLECTION 4/29/26	\$886.81
	K8722100/3401	THE GALE GROUP		999102562135	5/13/2026	347025	LIBRARY MATERIALS - LARGE PRINT COLLECTION 3/28/26	\$60.93
	K8722100/3401	PROQUEST LLC		70940103	5/22/2026	347390	LIBRARY DATABASE ANCESTRY LIB 5/1/26- 4/30/27	\$2,339.46
	K8722100/3401	OVERDRIVE		01452CO26158963	5/15/2026	347204	LIBRARY MATERIALS - E/AUDIOBOOK COLLECTION 5/10/26	\$199.83
	K8722100/3401	OVERDRIVE		01452DA26161973	5/15/2026	347204	LIBRARY MATERIALS - EBOOK 5/12/26	\$14.99

Library Voucher Listing

Begin Date: 5/1/2026

End Date: 5/31/2026

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8722100/3401	OVERDRIVE		01452DA26154996	5/15/2026	347204	LIBRARY MATERIALS - E/AUDIOBOOK COLLECTION 5/5/26	\$162.00
	K8722100/3401	OVERDRIVE		01452CO26159888	5/15/2026	347204	LIBRARY MATERIALS - E/AUDIOBOOK COLLECTION 5/11/26	\$2,250.98
	K8722100/3401	OVERDRIVE		01452DA26162516	5/15/2026	347204	LIBRARY MATERIALS - EBOOK COLLECTION 5/12/26	\$44.97
	K8722100/3401	CENGAGE LEARNING, IN		999102619158	5/20/2026	347245	LIBRARY MATERIALS - LARGE PRINT COLLECTION 4/14/26	\$35.69
	K8722100/3401	INGRAM INDUSTRIES IN		96448265	5/20/2026	347274	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/7/26	\$693.10
	K8722100/3401	INGRAM INDUSTRIES IN		96454139	5/20/2026	347274	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/7/26	\$895.44
	K8722100/3401	INGRAM INDUSTRIES IN		96483114	5/20/2026	347274	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/8/26	\$49.38
	K8722100/3401	INGRAM INDUSTRIES IN		96520765	5/20/2026	347274	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/11/26	\$47.96
	K8722100/3401	INGRAM INDUSTRIES IN		96520766	5/20/2026	347274	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/11/26	\$598.58
	K8722100/3401	INGRAM INDUSTRIES IN		96553013	5/20/2026	347274	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/12/26	\$376.06
	K8722100/3401	OVERDRIVE		01452DA26169313	5/22/2026	347383	LIBRARY MATERIALS - EBOOK COLLECTION 5/19/26	\$225.00

Library Voucher Listing

Begin Date: 5/1/2026

End Date: 5/31/2026

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8722100/3401	OVERDRIVE		01452DA26169457	5/22/2026	347383	LIBRARY MATERIALS - EBOOK COLLECTION 5/19/26	\$9.99
	K8722100/3401	OVERDRIVE		01452CO26167214	5/22/2026	347383	LIBRARY MATERIALS - E/AUDIOBOOK COLLECTION 5/18/26	\$515.84
	K8722100/3401	OVERDRIVE		01452CO26165729	5/22/2026	347383	LIBRARY MATERIALS - E/AUDIOBOOK COLLECTION 5/15/26	\$613.80
	K8722100/3401	INGRAM INDUSTRIES IN		96582702	5/22/2026	347367	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/13/26	\$848.84
	K8722100/3401	INGRAM INDUSTRIES IN		96615985	5/22/2026	347367	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/14/26	\$1,164.71
	K8722100/3401	INGRAM INDUSTRIES IN		96773284	5/29/2026	347587	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/21/26	\$1,909.19
	K8722100/3401	INGRAM INDUSTRIES IN		96670216	5/29/2026	347587	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/18/26	\$477.33
	K8722100/3401	INGRAM INDUSTRIES IN		96800716	5/29/2026	347587	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/22/26	\$48.61
	K8722100/3401	AMAZON		TXN00092870	5/31/2026	0	LIBRARY MATERIALS - PHYSICAL COLLECTION	\$66.24
	K8722100/3401	AMAZON		TXN00093067	5/31/2026	0	LIBRARY MATERIALS - BOARD GAME COLLECTION	\$21.52
	K8722100/3401	MIDWEST TAPE		TXN00093075	5/31/2026	0	LIBRARY MATERIALS - AV COLLECTION	\$350.18
	K8722100/3401	AMAZON		TXN00093098	5/31/2026	0	LIBRARY MATERIALS - BOARD GAME COLLECTION	\$68.20

Library Voucher Listing

Begin Date: 5/1/2026

End Date: 5/31/2026

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8722100/3401	AMAZON		TXN00093251	5/31/2026	0	LIBRARY MATERIALS - BOARD GAME COLLECTION	\$741.45
	K8722100/3401	MIDWEST TAPE		TXN00093261	5/31/2026	0	LIBRARY MATERIALS - AV COLLECTION	\$297.43
	K8722100/3401	MIDWEST TAPE		TXN00093384	5/31/2026	0	LIBRARY MATERIALS - AV COLLECTION	\$427.28
LIBRARY RESOURCES TOTAL:								\$32,354.48
LIBRARY RESOURCES - YTD INFORMATION								
BUDGET: \$476,175.00			YTD ACTUAL: \$265,930.33			YTD % USED: 55.85%		
	K8722100/3402	BROWN-ELMORE, MARY		052026	5/20/2026	347241	REIMB SUPPLIES FOR LIBRARY PROGRAMMING	\$114.84
	K8722100/3402	P-CARD OTP		TXN00092853	5/31/2026	0	CHILDREN'S PROGRAMMING SUPPLIES	\$277.44
	K8722100/3402	FRED MEYER		TXN00092899	5/31/2026	0	75TH ANNIVERSARY PROGRAMMING SUPPLIES	\$33.78
	K8722100/3402	P-CARD OTP		TXN00092958	5/31/2026	0	CHILDREN'S PROGRAMMING SUPPLIES	\$188.22
	K8722100/3402	P-CARD OTP		TXN00092970	5/31/2026	0	REPAIR CAFE - OUTREACH	\$62.66
	K8722100/3402	AMAZON		TXN00093134	5/31/2026	0	PROGRAMMING SUPPLIES	\$63.77
	K8722100/3402	AMAZON		TXN00093208	5/31/2026	0	PROGRAMMING SUPPLIES	\$13.03
	K8722100/3402	FRED MEYER		TXN00093238	5/31/2026	0	PROGRAMMING SNACKS - ADULT GAMES ON LAWN	\$55.37
	K8722100/3402	AMAZON		TXN00093240	5/31/2026	0	PROGRAMMING SUPPLIES	\$13.92
	K8722100/3402	WALMART.COM		TXN00093246	5/31/2026	0	TEEN PROGRAMMING SUPPLIES	\$48.44
	K8722100/3402	WALMART		TXN00093247	5/31/2026	0	WALMART.COM CREDIT - TEEN PROGRAMMING SUPPLIES	-\$8.77
	K8722100/3402	AMAZON		TXN00093258	5/31/2026	0	GENERAL PROGRAMMING SUPPLIES	\$156.69

Library Voucher Listing

Begin Date: 5/1/2026

End Date: 5/31/2026

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8722100/3402	DEMCO INC.		TXN00093292	5/31/2026	0	OUTREACH - BOOKMARKS	\$240.08
	K8722100/3402	P-CARD OTP		TXN00093402	5/31/2026	0	CHILDREN'S PROGRAMMING SUPPLIES	\$116.26
	K8722100/3402	AMAZON		TXN00093439	5/31/2026	0	LIBRARY MONTHLY DISPLAY SUPPLIES	\$83.42
	K8722100/3402	AMAZON		TXN00093454	5/31/2026	0	PROGRAMMING SUPPLIES - MOVIE	\$34.76
LIBRARY PROGRAMMING TOTAL:								\$1,493.91
LIBRARY PROGRAMMING - YTD INFORMATION								
BUDGET: \$20,000.00			YTD ACTUAL: \$12,211.47			YTD % USED: 61.06%		
LIBRARY PUBLIC SERVICE TOTAL:								\$33,848.39
LIBRARY NON-FACILITIES TOTAL:								\$42,975.64

Library Voucher Listing

Begin Date: 5/1/2026

End Date: 5/31/2026

FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
001		GENERAL FUND						
	303	LIBRARY						
	K8725000/4700	CITY OF RICHLAND		04/2026 APR	5/14/2026	50025	CITY UTILITY BILLS/APR 2026	\$4,334.31
UTILITIES TOTAL:								\$4,334.31
UTILITIES - YTD INFORMATION								
BUDGET: \$57,000.00			YTD ACTUAL: \$19,469.95			YTD % USED: 34.16%		
LIBRARY FACILITIES TOTAL:								\$4,334.31

CITY OF RICHLAND

LIBRARY EXPENDITURE

May 2026

Month/Year

PAY PERIODS: From April 20, 2026 through May 17, 2026

GROSS SALARIES \$ 107,147.92

		Gross Wages	Total
WEEK OF:	<u>05/07/26</u>	<u>53,268.66</u>	<u>53,268.66</u>
WEEK OF:	<u>05/21/26</u>	<u>53,879.26</u>	<u>53,879.26</u>
WEEK OF:	<u> </u>	<u> </u>	<u> </u>
	TOTAL	<u>107,147.92</u>	<u>107,147.92</u>



RICHLAND PUBLIC LIBRARY

CERTIFICATION OF CLAIMS FOR PAYMENT

MAY 2026

We the undersigned, Richland Public Library Board, City of Richland, Benton County, do hereby certify that the merchandise or services as previously specified have been received and that the accumulated costs are approved for payment in the amount of \$ 150,123.56 this 14th day of July, 2026.

Claims for payment certified by the Library Manager and consolidated are as follow:

Voucher Listings	Amount
May 01, 2026 thru May 31, 2026	\$42,975.64

Transfer Advice (Salaries)	
Salaries for the weeks of: April 20, 2026 thru May 17, 2026	\$107,147.92

MONTHLY EXPENSES	\$150,123.56
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Comments: COR Library Voucher Listing
COR Library Expenditure

LIBRARY BOARD MEMBERS SIGNATURES (3 Signatures Required for Signoff)

PRINT NAME	SIGNATURE
1.	1.
2.	2.
3.	3.

Library Voucher Listing

Begin Date: 6/1/2026

End Date: 6/30/2026

NON-FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
001		GENERAL FUND						
	303	LIBRARY						
	K8721000/4117	MOON SECURITY SERVIC		8456719	6/3/2026	347711	LIB-SECURITY MONITORING 6/1/26- 6/30/26	\$174.03
	K8721000/4117	SPORTSENGINE INC		69672	6/19/2026	348207	BACKGROUND CHECKS: LIBRARY (9)	\$166.50
EXPERT SERVICES TOTAL:								\$340.53
EXPERT SERVICES - YTD INFORMATION								
BUDGET: \$3,500.00			YTD ACTUAL: \$1,662.34			YTD % USED: 47.50%		
	K8721000/4201	VERIZON WIRELESS		6143993711	6/5/2026	347880	Verizon Wireless NASPO - May 2026	\$78.64
	K8721000/4201	FRONTIER		06/26 206/188-2614	6/19/2026	348174	TELEPHONE 6/1/2026- 6/30/2026 206/188-2614	\$53.70
TELEPHONE & COMM SVCS TOTAL:								\$132.34
TELEPHONE & COMM SVCS - YTD INFORMATION								
BUDGET: \$25,230.00			YTD ACTUAL: \$13,523.67			YTD % USED: 53.60%		
	K8721000/4202	PITNEY BOWES PURCHAS		MAY 2026 POSTAGE	6/3/2026	347722	Postage 05/01/2026 - 05/31/2026	\$335.98
POSTAGE TOTAL:								\$335.98
POSTAGE - YTD INFORMATION								
BUDGET: \$6,000.00			YTD ACTUAL: \$2,185.60			YTD % USED: 36.43%		

Library Voucher Listing

Begin Date: 6/1/2026

End Date: 6/30/2026

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8721000/5301	WA STATE DEPARTMENT		DOR 05/2026	6/25/2026	11086	COMBINED EXCISE TAX - MAY 2026	\$77.09
STATE TAXES TOTAL:								\$77.09
STATE TAXES - YTD INFORMATION								
BUDGET: \$1,020.00			YTD ACTUAL: \$341.31			YTD % USED: 33.46%		
LIBRARY ADMINISTRATION TOTAL:								\$885.94
	K8722100/3401	PROQUEST LLC		70941239	6/3/2026	347723	LIBRARY DATABASES- WA ST LIB BUNDLE 7/1/26- 6/30/27	\$1,601.56
	K8722100/3401	CENGAGE LEARNING, IN		999102651137	6/12/2026	348043	LIBRARY MATERIALS - LARGE PRINT COLLECTION 4/27/26	\$58.32
	K8722100/3401	CENGAGE LEARNING, IN		999102676171	6/24/2026	348269	LIBRARY MATERIALS - LARGE PRINT COLLECTION 5/7/26	\$35.69
	K8722100/3401	CENGAGE LEARNING, IN		999102661898	6/19/2026	348150	LIBRARY MATERIALS - LARGE PRINT COLLECTION 4/30/26	\$142.75
	K8722100/3401	INGRAM INDUSTRIES IN		96850663	6/3/2026	347696	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/26/26	\$810.82
	K8722100/3401	MIDWEST TAPE		508943188	6/3/2026	347710	LIBRARY - HOOPLA USAGE MAY 2026	\$7,860.89
	K8722100/3401	CORNELL LAB OF ORNIT		3180-02967	6/3/2026	347681	LIBRARY-1 YR SUB BIRDS OF WORLD DATABASE 7/26-6/27	\$472.19

Library Voucher Listing

Begin Date: 6/1/2026

End Date: 6/30/2026

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8722100/3401	OVERDRIVE		01452CO26178339	6/10/2026	347932	LIBRARY MATERIALS - E/AUDIOBOOK COLLECTION 5/28/26	\$1,639.44
	K8722100/3401	OVERDRIVE		01452DA26190395	6/10/2026	347932	LIBRARY MATERIALS - E/AUDIOBOOK COLLECTION 6/2/26	\$277.13
	K8722100/3401	OVERDRIVE		01452CO26173468	6/10/2026	347932	LIBRARY MATERIALS - EBOOK COLLECTION 5/24/26	\$774.99
	K8722100/3401	OVERDRIVE		01452CO26178323	6/10/2026	347932	LIBRARY MATERIALS - E/AUDIOBOOK COLLECTION 5/28/26	\$567.42
	K8722100/3401	OVERDRIVE		01452CO26178336	6/10/2026	347932	LIBRARY MATERIALS - AUDIOBOOK COLLECTION 5/28/26	\$179.98
	K8722100/3401	OVERDRIVE		01452CO26191596	6/10/2026	347932	LIBRARY MATERIALS - E/AUDIOBOOK COLLECTION 6/3/26	\$909.97
	K8722100/3401	CENGAGE LEARNING, IN		999102728664	6/10/2026	347896	LIBRARY MATERIALS - LARGE PRINT COLLECTION 5/22/26	\$60.93
	K8722100/3401	INGRAM INDUSTRIES IN		96997310	6/10/2026	347918	LIBRARY MATERIALS - PHYSICAL COLLECTION 6/1/26	\$89.38
	K8722100/3401	INGRAM INDUSTRIES IN		96940524	6/10/2026	347918	LIBRARY MATERIALS - PHYSICAL COLLECTION 5/29/26	\$2,773.34
	K8722100/3401	INGRAM INDUSTRIES IN		97021522	6/10/2026	347918	LIBRARY MATERIALS - PHYSICAL COLLECTION 6/2/26	\$48.61
	K8722100/3401	INGRAM INDUSTRIES IN		97021523	6/10/2026	347918	LIBRARY MATERIALS - PHYSICAL COLLECTION 6/2/26	\$658.45

Library Voucher Listing

Begin Date: 6/1/2026

End Date: 6/30/2026

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
	K8722100/3401	INGRAM INDUSTRIES IN		97111122	6/12/2026	348074	LIBRARY MATERIALS - PHYSICAL COLLECTION 6/5/26	\$618.94
	K8722100/3401	INGRAM INDUSTRIES IN		97111121	6/12/2026	348074	LIBRARY MATERIALS - PHYSICAL COLLECTION 6/5/26	\$83.48
	K8722100/3401	INGRAM INDUSTRIES IN		97183932	6/12/2026	348074	LIBRARY MATERIALS - PHYSICAL COLLECTION 6/9/26	\$437.35
	K8722100/3401	INGRAM INDUSTRIES IN		97183931	6/12/2026	348074	LIBRARY MATERIALS - PHYSICAL COLLECTION 6/9/26	\$25.61
	K8722100/3401	INGRAM INDUSTRIES IN		97085376	6/12/2026	348074	LIBRARY MATERIALS - PHYSICAL COLLECTION 6/4/26	\$765.34
	K8722100/3401	CENGAGE LEARNING, IN		999102750526	6/12/2026	348043	LIBRARY MATERIALS - LARGE PRINT COLLECTION 5/28/26	\$60.93
	K8722100/3401	CENGAGE LEARNING, IN		999102750537	6/12/2026	348043	LIBRARY MATERIALS - LARGE PRINT COLLECTION 5/28/26	\$29.59
LIBRARY RESOURCES TOTAL:								\$20,983.10
LIBRARY RESOURCES - YTD INFORMATION								
BUDGET: \$476,175.00			YTD ACTUAL: \$265,930.33			YTD % USED: 55.85%		
LIBRARY PUBLIC SERVICE TOTAL:								\$20,983.10
LIBRARY NON-FACILITIES TOTAL:								\$21,869.04

Library Voucher Listing

Begin Date: 6/1/2026

End Date: 6/30/2026

FACILITIES EXPENDITURES

Fund	Div Org/Object	Description Vendor	P.O. Number	Invoice Number	Date	Check #	Description	Amount
001		GENERAL FUND						
	303	LIBRARY						
	K8725000/4700	CITY OF RICHLAND		05/2026 MAY	6/18/2026	50026	CITY UTILITY BILLS/MAY 2026	\$5,452.15
UTILITIES TOTAL:								\$5,452.15
UTILITIES - YTD INFORMATION								
BUDGET: \$57,000.00			YTD ACTUAL: \$19,469.95			YTD % USED: 34.16%		
LIBRARY FACILITIES TOTAL:								\$5,452.15

CITY OF RICHLAND
LIBRARY EXPENDITURE

June 2026
Month/Year

PAY PERIODS: From May 18, 2026 through June 14, 2026

GROSS SALARIES \$ 108,076.99

		Gross Wages	Total
WEEK OF:	<u>06/04/26</u>	<u>53,501.02</u>	<u>53,501.02</u>
WEEK OF:	<u>06/18/26</u>	<u>54,575.97</u>	<u>54,575.97</u>
WEEK OF:	<u> </u>	<u> </u>	<u> </u>
	TOTAL	<u>108,076.99</u>	<u>108,076.99</u>



RICHLAND PUBLIC LIBRARY

CERTIFICATION OF CLAIMS FOR PAYMENT

JUNE 2026

We the undersigned, Richland Public Library Board, City of Richland, Benton County, do hereby certify that the merchandise or services as previously specified have been received and that the accumulated costs are approved for payment in the amount of \$ 129,946.03 this 14th day of July, 2026.

Claims for payment certified by the Library Manager and consolidated are as follow:

Voucher Listings	Amount
June 01, 2026 thru June 30, 2026	\$21,869.04

Transfer Advice (Salaries)	
Salaries for the weeks of: May 18, 2026 thru June 14, 2026	\$108,076.99

MONTHLY EXPENSES	\$129,946.03
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Comments: COR Library Voucher Listing
COR Library Expenditure

LIBRARY BOARD MEMBERS SIGNATURES (3 Signatures Required for Signoff)

PRINT NAME	SIGNATURE
1.	1.
2.	2.
3.	3.



LIBRARY BOARD AGENDA ITEM STAFF REPORT

Meeting Date: 7/14/2026

Agenda Category: New Business

Prepared By: Christopher Nulph, Library Manager

Subject

Discussion and Consideration of the Removal of Richland Public Library Board Members — Linda Isakson and Tyler Pickel

Department/Office

Parks & Public Facilities

Document Type

Library Board Item

Recommended Motion

Discussion.

Summary

Due to ongoing schedule conflicts, Tyler and Linda have indicated that they will not be able to have consistent attendance at future Board meetings. The Board will discuss removal and replacement options.

Fiscal Impact

None.

Attachments
