



MINUTES

Richland Public Library Board

Tuesday, May 12, 2026

Richland Public Library ~ Conference Room A

955 Northgate Drive

Richland Public Library Regular Board Meeting - 5:30 p.m.

Chair Hernandez called the meeting to order at approximately 5:31 p.m.

Attendance: Chair Hernandez	Present
Vice-Chair Pickel	Absent
Board Member Buxton	Present
Board Member Fisher	Present
Board Member Isakson	Absent
Council Liaison Maier	Present

Also present were Library Manager Nulph, Administrative Assistant Christian and Children's Librarian Reed.

Approval of Agenda

BOARD MEMBER FISHER MOVED AND BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. MOTION CARRIED 3-0.

Approval of Minutes

- 1. BOARD MEMBER BUXTON MOVED AND BOARD MEMBER FISHER SECONDED THE MOTION TO APPROVE THE MINUTES OF APRIL 14, 2026 AS PRESENTED. MOTION CARRIED 3-0.**

Richland Public Library Updates

2. Richland Public Library Staff Updates

Children's Librarian Kelly Reed provided an update on the children's department. She discussed the Summer Reading Program as well as programming she has planned for the summer months.

3. Library Manager's Report and Library Statistics for April 2026

The library has sent out the first email newsletter. The newsletter will be sent out the last week of each month, with an easy option for patrons to unsubscribe. There will be

a newsletter for all ages, adults, teens, and kids and will highlight upcoming events and services.

The Friends of the Library book sale raised nearly \$6,000. The sale was held April 22 through April 25.

Public Comments

Approval of Bills

4. **BOARD MEMBER BUXTON MOVED AND BOARD MEMBER FISHER SECONDED THE MOTION TO APPROVE THE CERTIFICATION OF CLAIMS FOR PAYMENT FOR APRIL 2026 IN THE AMOUNT OF \$150,207.17. THE MOTION CARRIED 3- 0.**

Unfinished Business

5. Meeting Room Policy

The final draft of the meeting room policy was reviewed.

BOARD MEMBER FISHER MOVED BOARD MEMBER BUXTON SECONDED THE MOTION TO APPROVE THE CHANGES MADE TO THE MEETING ROOM POLICY. THE MOTION CARRIED 3-0.

New Business

Agenda Items for Upcoming Board Meeting

Adjournment

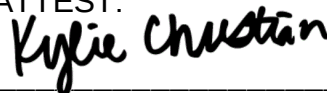
Chair Hernandez adjourned the meeting at 6:26 P.M.

APPROVED:



Cara Hernandez, Library Board Chair

ATTEST:



Kylie Christian, Administrative Assistant

DATE APPROVED: July 14, 2026

DATE PUBLISHED: July 14, 2026