



MINUTES

Richland Public Library Board
Library Board Room – 955 Northgate Drive
May 10, 2016, 5:30 – 6:30 PM

CALL TO ORDER:

Chair Lunstad called the meeting to order at 5:32 p.m.

ATTENDANCE:

Chair Lunstad, Vice Chair Somasundaram, and Board Members Aebersold and Mitchell were present. Board member Mohr was excused. Council Liaison Luzzo Gilmour was present. Library Manager Roseberry was present. Also present was Finance Department Accountant Jeanne Portch.

VICE CHAIR SOMASUNDARAM MOVED AND BOARD MEMBER AEBERSOLD SECONDED THE MOTION TO APPROVE THE CALL TO ORDER AND ATTENDANCE. THE MOTION CARRIED 4-0.

APPROVAL OF AGENDA:

VICE CHAIR SOMASUNDARAM MOVED AND BOARD MEMBER AEBERSOLD SECONDED THE MOTION TO APPROVE THE AGENDA AS SUBMITTED. THE MOTION CARRIED 4-0.

APPROVAL OF MINUTES:

BOARD MEMBER MITCHELL MOVED AND BOARD MEMBER AEBERSOLD SECONDED THE MOTION TO APPROVE THE MINUTES AS SUBMITTED. THE MOTION CARRIED 4-0.

REPORT OF THE LIBRARY MANAGER:

Attached

PUBLIC COMMENTS:

None

APPROVAL OF BILLS:

BOARD MEMBER AEBERSOLD MOVED AND BOARD MEMBER MITCHELL SECONDED THE MOTION TO APPROVE THE CERTIFICATION FOR CLAIMS FOR APRIL 2016 IN THE AMOUNT OF \$104,743.30. THE MOTION CARRIED 4-0.

UNFINISHED BUSINESS:

The Certification of Claims for December 2015 Expenditures was deferred to the June meeting. Jeanne Portch will provide the reconciled figures for that meeting.

NEW BUSINESS:

Finance Department Presentation – Jeanne Portch, Accountant
Jeanne answered Board questions regarding Finance practices and procedures.

ROUND ROBIN:**AGENDA ITEMS FOR UPCOMING BOARD MEETING:**

Library Staff Presentation – Processing
2017 Budget
Business Plan
STEAMspace

ADJOURNMENT:

Chair Lunstad adjourned the meeting at 6:43 p.m.

Submitted by: Ann Roseberry, Library Manager

Reviewed by: Library Manager Ann Roseberry

Minutes Approved on:

6/14/16