



MINUTES
RICHLAND CITY COUNCIL REGULAR MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, June 7, 2016

Pre-Meeting:

Mayor Thompson called the pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Lemley, Anderson, Kent and Luzzo Gilmour were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Administrative Services Director Koch, Public Works Director Rogalsky, Community Development Director Jensen and City Clerk Hopkins.

Agenda Items:

1. Discussion of Council Meeting Agenda Items

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Ms. Reents presented a draft letter for Council's approval to send to the REACH stating the required actions they need to fulfill per the contract with the City. She also reviewed the talking points she had prepared to bring before the Richland Public Facilities District meeting.

Ms. Kintzley discussed a recent public records request the City received that involves email communications from several staff members and Councilmembers. She estimates it will take up to six months to fulfill.

Regular Meeting:

Mayor Thompson called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:

Mayor Thompson welcomed those in the audience and expressed appreciation for their attendance.

Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Lemley, Anderson, Kent and Luzzo Gilmour were present.

Also present were City Manager Reents, City Attorney Kintzley, Energy Services Director Hammond, Fire and Emergency Services Director Huntington, Community Development Director Jensen, Administrative Services Director Koch, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl, Police Services Director Skinner, and City Clerk Hopkins.

COUNCILMEMBER KENT MOVED AND MAYOR PRO TEM CHRISTENSEN SECONDED A MOTION TO EXCUSE COUNCILMEMBER ROSE. THE MOTION CARRIED 6-0.

Pledge of Allegiance:

Mayor Thompson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 6-0.

Presentations:

1. Criminal justice Sales Tax Report (5 minutes)
- Chris Skinner Police Services Director

Chief Skinner detailed what the funds are providing and what needs the funds will be used for, such as the new program to address the internet crimes against children. He explained how they are addressing this issue and the results they have achieved. He noted the funds will also be used to partner with other cities for public safety programs.

Council had a question/answer discussion with Chief Skinner.

2. New Hire/Retirements (5 minutes)
- Lacy Paulsen, Human Resource Analyst

Ms. Paulsen read the list of the new hires and gave their backgrounds: Roger Lowery, Plant Operator, Sewer Operations; Ukiah Petersen, Police Officer; Todd Hammack, heavy truck driver, solid waste collection; and Kaylene Walter.

Ms. Paulsen said Ted Engel, Police Office, retired after 30 years of service, but was unable to attend the Council meeting. She said Dave Byrant, Senior Park Planner has also retired after 36 years of service and he was in attendance at the meeting. Ms. Paulsen turned the presentation of Mr. Byrant retirement over to Mayor Thompson.

3. Dave Bryant Retirement Recognition (5 minutes)
- Mayor Thomson

Mayor Thompson read the letter of appreciation and plaque and presented them to Mr. Bryant. Mayor Thompson expressed his appreciation to Mr. Bryant.

Mr. Bryant described his past favorite parks projects and hopes to see the new Hanford Legacy Park developed. He expressed his appreciation for his career with the City

Public Hearing:

City Clerk Hopkins read the public hearing and public comments procedure.

1. Amending the 2016 Budget for the Purchase of Getac Tablets/Mobile Data Terminals
- Chris Skinner, Police Services Director

Police Chief Skinner said according to state law, a public hearing is required for Ordinance No. 26-16, pursuant to RMC 35.33.09, amending the City of Richland 2016 budget to provide for additional appropriations for the Richland Police Department to purchase replacement Mobile Data Terminals (MDTs) for use in the patrol vehicles.

Mayor Thompson opened the hearing at 7:54 p.m. and closed the hearing at 7:54:15 p.m. as there were no public comments.

2. Amending the 2016 Budget and Revising the 2016 Capital Improvement Plan Regarding the Richland Public Library Makerspace Project - Ordinance No. 29-16
- Joe Schiessl, Parks and Public Facilities Director

Mr. Schiessl gave the following report: Washington State law requires that an ordinance be adopted to increase appropriations. Ordinance No. 29-16 proposes to increase appropriations in the General Fund, specifically for the Richland Public Library (RPL) Makerspace project and other facility upgrades. The project will accommodate the growing emphasis on Science, Technology, Engineering and Mathematics (STEM) hands-on programming in the library and help to reinforce the facility as a significant contributor for programming within the City's Waterfront District.

Mayor Thompson opened the public hearing at 7:55 p.m.

Janis Kay Lunstad, Library Board Chair, spoke on behalf of the Board Members. She said they totally support the Library Makerspace Project and seek Council's support as well.

Mayor Thompson closed the public hearing at 7:56 p.m.

3. Amending the 2016-2021 Transportation Improvement Program – Resolution No. 126-16
- Pete Rogalsky, Public Works Director

Mr. Rogalsky gave the following report: The project will construct a roundabout at the eastbound ramp terminals, replacing the existing traffic signal and adding a lane onto the eastbound I-182 on-ramp. That construction would impact a portion of the Queensgate Pathway, thus causing a recently-constructed portion to be removed.

This proposed amendment to the Queensgate Pathway project would revise the northern limit to Columbia Park Trail. The remainder of the pathway would be incorporated into the Queensgate Drive Improvements project and would be constructed with the new roundabout. This change also removes the need for any right-of-way for the Queensgate Pathway project.

Mayor Thompson opened the public hearing at 7:58 p.m. and closed the hearing at 7:58 p.m. as there were no public comments.

4. 2017-2022 Transportation Improvement Program - Resolution No. 130-16

- Pete Rogalsky, Public Works Director

Mr. Rogalsky gave the following report: The TIP has been presented at the May 11, 2016, Planning Commission workshop, the May 12, 2016, Parks and Recreation Commission regular meeting, and the May 25, 2016, Planning Commission regular meeting.

Both the Parks and Recreation Commission and the Planning Commission have recommended approval by Council. Resolution 130-16, adopting the 2017-2022 Six-Year TIP will be presented at the June 21, 2016 Regular Council meeting.

Mayor Thompson opened the public hearing at 8:03 p.m. and closed the hearing at 8:03:15 p.m. as there were no comments.

5. Amending the 2016 Budget for the Industrial Development Fund - Ordinance No. 30-16

- Kerwin Jensen, Community Development Director

Mr. Jensen gave the following report: A prior Interlocal Agreement with the Port of Benton obligates the City to share in the cost for the development of a Master Plan and a Rail Master Plan for the 1,341 acres of property north of Horn Rapids Road. In order to fund these projects, a budget adjustment is necessary. Ordinance No. 30-16 will authorize additional appropriations from the Industrial Development Fund for the following projects and activities:

- An appropriation of \$50,000 for the development of a Master Plan to address new road, utility and lot configurations with the undeveloped area.

- An appropriation of \$20,000 for the development of a Rail Master Plan to address industrial rail needs and connections between the 1,341-acre area and the Horn Rapids Industrial Park.

Mayor Thompson open the public hearing at 8:05 p.m. and closed the hearing at 8:05:15 p.m. as there were no public comments.

Public Comments:

Brad Hawk, 1101 Cedar Avenue, Richland, WA, said he has an ongoing issue with the City of Richland. He said he worked for the City 13 years and was terminated in 2013 without just cause. He came to see Ms. Koch to discuss a bill which ended with him being escorted out of the building by Police for being disruptive. He said he reported his concerns about this incident to Ms. Reents and would like an explanation.

Consent Calendar:

City Clerk Hopkins read the Consent items.

Minutes:

1. Approve the Council Minutes of the Meeting Held May 17 and 24, 2016
 - Heather Kintzley, City Attorney

Ordinances - First Reading:

2. Ordinance No. 25-16, Amending RMC Chapter 11.30, Stopping, Standing, or Parking Restricted or Prohibited for Portions of Chelan Loop
 - Pete Rogalsky, Public Works Director
3. Ordinance No. 29-16 Amending the 2016 Budget and Revising the 2016 Capital Improvement Plan Regarding the Richland Public Library Makerspace Project
 - Joe Schiessl, Parks and Public Facilities Director
4. Ordinance No. 30-16, Amending the 2016 Budget for the Industrial Development Fund
 - Kerwin Jensen, Community Development Director
5. Ordinance No. 32-16, Amending RMC Title 9: Crime, Related to Assault-Domestic Violence
 - Heather Kintzley, City Attorney

Ordinances - Second Reading/Passage:

6. Ordinance No. 24-16, Amending RMC Chapter 11.08, Speed Regulations
 - Pete Rogalsky, Public Works Director
7. Ordinance No. 28-16, Proposed Increase in Appropriations of the Park Project Construction Fund and Revising the 2016 Capital Improvement Program
 - Joe Schiessl, Parks and Public Facilities Director

Ordinances - Third Reading/Passage:

8. Ordinance No. 26-16, Amending the 2016 Budget for the Purchase of Getac Tablets/Mobile Data Terminals (MDTs)
 - Chris Skinner, Police Services Director

Resolutions – Adoption:

19. Resolution No. 02-16, Authorizing Purchase Agreement with Virginia Transformer Corporation for Procurement of Snyder Substation Bank 2 Power Transformer
 - Bob Hammond, Energy Services Director
10. Resolution No. 105-16, Authorizing Execution of Agreement with Hyas Group, LLC to Provide Investment Consulting Services for the 401(a) Plans Nos. 107162 and 107151 and 457 Plan No. 300042
 - Cathleen Koch, Administrative Services Director
11. Resolution No. 115-16, Authorizing Purchase and Sale Agreement with John H. Douglas and Heather N. Douglas for the Vantage Highway Pathway - Phase 1 Project
 - Pete Rogalsky, Public Works Director
12. Resolution No. 118-16, Authorizing Execution of an Interlocal Agreement with Benton PUD and Franklin PUD for Future Partnerships Relating to Electric Vehicle Charging Stations
 - Bob Hammond, Energy Services Director
13. Resolution No. 123-16, Authorizing a Water Delivery Agreement with the Kennewick Irrigation District for the Lorayne J Subdivision
 - Pete Rogalsky, Public Works Director
14. Resolution No. 124-16, Authorizing the City Manager to Execute a Consultant Agreement with the Langdon Group for the Rachel Road Alignment Study
 - Pete Rogalsky, Public Works Director
15. Resolution No. 126-16, Amending 2016-2021 Transportation Improvement Program
 - Pete Rogalsky, Public Works Director
16. Resolution No. 127-16, Authorizing an Administrative Services Only (ASO) Agreement with Cigna Health and Life Insurance
 - Cathleen Koch, Administrative Services Director
17. Resolution No. 128-16, Authorizing Execution of Agreement with Hyas Group, LLC. to Provide Investment Consulting Services for the 457 Plans No. 0036864-001-457
 - Cathleen Koch, Administrative Services Director

18. Resolution No. 129-16, Awarding Bid to Culbert Construction Inc. for Duportail Street Reconstruction Project
- Pete Rogalsky, Public Works Director

Items for Approval:

19. Authorize Travel for Mayor Bob Thompson
- Cindy Reents, City Manager

Expenditures - Approval:

20. Expenditures from May 9, 2016 - May 20, 2016 for \$4,197,019.91 including Check Nos. 233942-234416, Wire Nos. 6164-6167, Payroll Check Nos. 105783-106315, and Payroll Wire/ACH Nos. 9454-9466
- Cathleen Koch, Administrative Services Director

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 6-0.

Items of Business:

1. Resolution No. 131-16, Funding Recommendations for Hotel-Motel 2016 Awards
- Jon Amundson, Assistant City Manager

Ms. Logan said the Lodging Tax Advisory Committee recommends Council allocate \$2,000 from the first two percent (2%) of lodging tax funding, as described in the 2016 Hotel/Motel Fund Worksheet and meeting minutes from the May Lodging Tax Advisory Committee meeting.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER THOMPSON SECONDED A MOTION TO APPROVE RESOLUTION NO. 131-16. THE MOTION CARRIED 6-0.

2. Resolution No. 125-16, Authorizing a Third Amendment to the Purchase and Sale Agreement with The Crown Group, Inc. for 650 George Washington Way
- Kerwin Jensen, Community Development Director

Mr. Jensen gave the following report: On March 17, 2015, Council authorized the City Manager to enter into a Purchase and Sale Agreement (Contract No. 54- 15) with The Crown Group, Inc. for the sale and development of 650 George Washington Way. Part of that contract included a 90-day initial contingency period for The Crown Group, Inc. to determine the suitability of the site for their proposed development, and the opportunity for The Crown to pursue the feasibility of developing a public market at 650 George Washington Way.

Two previous extensions to the existing Purchase and Sale Agreement have already been given, and the current initial 90- day contingency period is set to expire on June 25, 2016. During the time granted under each previous extension, The Crown Group, Inc. actively pursued creation of a public-private partnership with the City of Richland as a component of ascertaining the feasibility of developing a public market at 650 George Washington Way.

In an email dated May 20, 2016, The Crown Group, Inc. notified the City that it is prepared to advance with a development plan for 650 George Washington Way that aligns with Crown's original concept, which is mixed use development with a combination of office space, retail and/or residential. Based on this shift in focus, The Crown Group, Inc. has asked the City of Richland to extend the current initial 90-day contingency period to and through August 18, 2016.

The City remains supportive of the original development concept proposed by The Crown Group, Inc., and desires to see successful development at 650 George Washington Way.

Staff recommends approval of this third extension based on The Crown Group, Inc.'s representation that it is moving forward with its original development concept.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO APPROVE RESOLUTION NO. 125-16. THE MOTION CARRIED 6-0.

Reports and Comments:

1. City Manager Reents had no comments.
2. Council:

Councilmembers Anderson, Kent and Lemley gave their personal appreciation to Dave Bryant for his contribution to the City.

Councilmember Kent said the Benton County household hazardous waste drop-off is schedule for Saturday, June 11, 2016, 9:00 a.m. at the Uptown Shopping Center in the west parking lot on the Jadwin Avenue side.

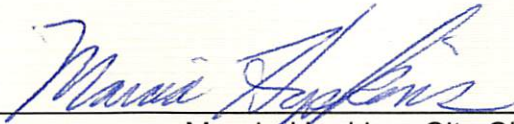
Councilmember Luzzo Gilmour gave details about the summer reading program at the Richland Library, the Live @ 5 performances at HAPO amphitheater, and the boat regalia event.

Councilmember Lemley said he attended the State of the Cities event at the Pasco Red Lion on June 25, 2016, and gave the details of the event.

Adjournment:

Mayor Thompson adjourned the meeting at 8:20 p.m.

Respectfully Submitted,



Marcia Hopkins, City Clerk

FORM APPROVED:



Robert J. Thompson, Mayor

DATE APPROVED: June 21, 2016