Agenda
City Council Regular Meeting
Tuesday, December 20, 2016
City Hall Council Chamber | 505 Swift Boulevard

City Council Pre-Meeting - 6:30 p.m. (Discussion Only – Annex Building)

Agenda Item:

1. Executive Session per RCW 42.30.110 (1) (g) Performance Review of Public Employee (15 minutes)
   - Cindy Reents, City Manager

2. Ordinance No. 70-16, Approving the 2020 Council Compensation Plan (30 minutes)
   - Cindy Reents, City Manager

3. Discuss Meeting Agenda Items (15 minutes)
   - City Council Members

City Council Regular Meeting - 7:30 p.m. (City Hall Council Chamber)

Welcome and Roll Call

Pledge of Allegiance

Approval of Agenda: (Approved by Motion)

Presentations:

4. Annual Report of the Hanford Communities (15 minutes)
   - Pam Brown-Larsen, Hanford Communities Manager

5. 2016 Economic Development Update (15 minutes)
   - Kerwin Jensen, Community Development Director

6. Comprehensive Plan Update (10 minutes)
   - Kerwin Jensen, Community Development Director

Public Hearing: (Please Limit Public Hearing Comments to 3 Minutes)

Public Comments: (Please Limit Public Comments to 2 Minutes)

Consent Calendar: (Approved by single vote or Council may pull items and transfer to Items of Business)

Minutes:

7. Approve Minutes of the Meeting Held December 6, 2016
   - Heather Kintzley, City Attorney

Ordinances - First Reading:

8. Ordinance No. 70-16, Approving the 2020 Council Compensation Plan
    - Cathleen Koch, Administrative Services Director

Ordinances - Second Reading/Passage:

9. Ordinance No. 72-16, Recodifying RMC Chapter 5.22 Related to Taxicabs and Establishing Regulations for Transportation Network Companies (TNCs)
    - Heather Kintzley, City Attorney

Resolutions – Adoption:

10. Resolution No. 230-16, Authorizing Execution of an Interlocal Agreement with Energy Northwest for Technical Services
    - Bob Hammond, Energy Services Director

11. Resolution No. 231-16, Authorizing Execution of an Interlocal Agreement First Amendment with Benton PUD, Franklin PUD, and Energy Northwest for Installation of Electric Vehicle Charging Stations
    - Bob Hammond, Energy Services Director

12. Resolution No. 235-16, Authorizing an Agreement with Stanley Consultants, Inc. for Electrical Distribution Design and Construction Standards Development
    - Bob Hammond, Energy Services Director

13. Resolution No. 236-16, Authorizing Submission of an Application to Benton County for Urban Growth Area Expansion
    - Kerwin Jensen, Community Development Director

14. Resolution No. 237-16, Authorizing a First Amendment to Purchase and Sale Agreement (Contract No. 125-14) with Energy Northwest
    - Kerwin Jensen, Community Development Director

15. Resolution No. 238-16, Awarding Bid to Wheeler Excavation LLC for the Queensgate Pathway Project
    - Pete Rogalsky, Public Works Director

16. Resolution No. 241-16, Authorizing Execution of an InterLocal Agreement with Franklin County for Employee Services
    - Tom Huntington, Fire and Emergency Services Director

Items for Approval:

17. Approval of City Manager's Performance Review
    - Cindy Reents, City Manager

Expenditures - Approval:

18. Expenditures from November 28, 2016 - December 9, 2016 for $11,880,434.62 including Check Nos. 239955-240565, Wire Nos. 6303-6316, Payroll Check Nos. 113272-113770, and Payroll Wire/ACH Nos. 9700-9724
    - Cathleen Koch, Administrative Services Director

Items of Business:

19. Resolution No. 242-16, Authorizing Amendment No. 5 to the Purchase and Sale Agreement with The Crown Group, Inc. for 650 George Washington Way
    - Kerwin Jensen, Community Development Director

Reports and Comments:

1. City Manager
2. City Council
3. Mayor

Adjournment

City Council Meetings are broadcast live on CityView Channel 192 and online at CI.RICHLAND.WA.US/CITYVIEW

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COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Agenda Item

Key Element:

Subject:

Executive Session per RCW 42.30.110 (1) (g) Performance Review of Public Employee (15 minutes)

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
Executive Session Item

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Agenda Item

Key Element:

Subject:
Ordinance No. 70-16, Approving the 2020 Council Compensation Plan (30 minutes)

Department:	Ordinance/Resolution Number:	Document Type:
Energy Services		Workshop Agenda Item

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Agenda Item

Key Element:

Subject:
Discuss Meeting Agenda Items (15 minutes)

Department:
City Manager

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Presentations

Key Element:

Subject:

Annual Report of the Hanford Communities (15 minutes)

Department:	Ordinance/Resolution Number:	Document Type:
City Manager		Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Presentations

Key Element: Key 3 - Economic VitalityKey 4 - Targeted Investments

Subject:
2016 Economic Development Update (15 minutes)

Department:	Ordinance/Resolution Number:	Document Type:
Community & Development Services		Presentation

Recommended Motion:

Summary:
Economic Development Manager Zach Ratkai will provide information about 2016 development activities and plans for 2017.

Fiscal Impact:

Attachments:

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Presentations

Key Element: Key 1 - Financial Stability & Operational EffectivenessKey 3 - Economic VitalityKey 5 - Natural Resources Management

Subject:
Comprehensive Plan Update (10 minutes)

Department:
Community & Development Services

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:
A Presentation About the Current Status of the Comprehensive Plan Update Process.

Fiscal Impact:
None

Attachments:
1. 10 Year Comprehensive Plan Update

City of Richland

10 year Comprehensive Plan Update

Status Update: Public Input and Policies

December, 2016

Oneza & Associates

In partnership with:
Anchor QEA, J-U-B Engineers Inc. and ECONorthwest

Updates

- Citizens Input Overview
- Policies and Land Use

Growth Management Act Recap

14 planning goals:

- Urban Growth
- Reduce Sprawl
- Transportation
- Housing
- Economic Development
- Property Rights
- Permits
- Natural Resource Industries
- Open Space and Recreation
- Environment
- Citizen Participation
- Public Facilities and Services
- Historic Preservation
- Shoreline

Plan Relationship with Other Documents

Growth Management Act

RCW 36.70A, 36.70B; WAC 365-195 to 199

Comprehensive Plan

Vision, goals and policies, analysis, environmental review

Development Regulations

Municipal codes

Implementation

Permits, action plans, budget, CIP, administrative provisions

Citizens Input Overview

Past Meetings

- First Visioning Meeting – August 30, 2016
- Second Visioning Meeting – September 7, 2016
- Citizens Online Survey – September 8 – October 14, 2016 (851 respondents)
- Council Visioning – October 4, 2016
- Economic Development Committee meeting – October 4, 2016
- Planning Commission Visioning - October 5, 2016
- Topic Group Discussions - October 5, 2016 (5 public groups, 3 internal and other agencies)
- Public meeting on policy and land use – November 2, 2016

Public Visioning Highlights

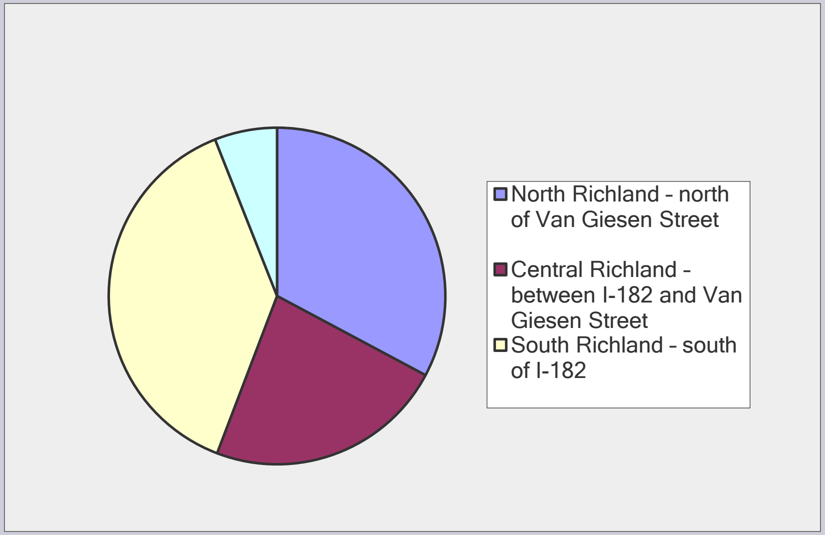
- Create a vibrant, livable and sustainable community
- Plan for growth – increase density in downtown
  - Revitalize urban core
  - Improve Uptown area
- Promote walkability
- Provide biking and other multi-modes for transportation

Public Visioning Highlights

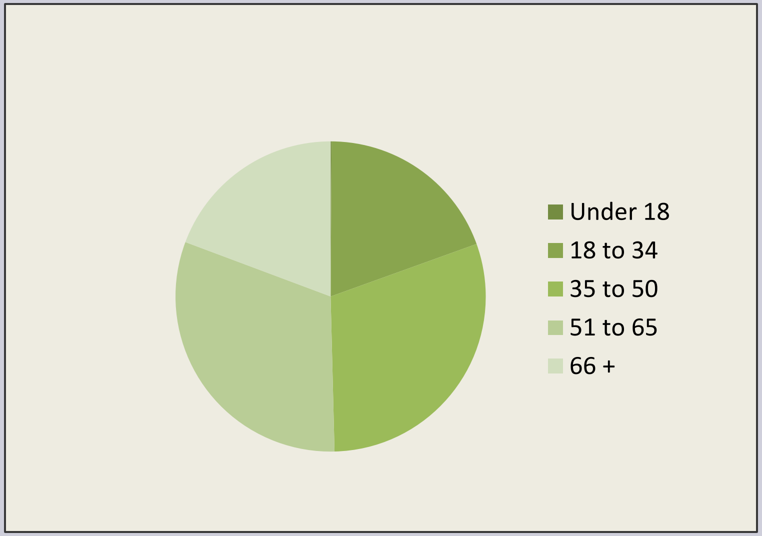
- Protect open spaces
- Protect parks and outdoor activities, river shore
- Better communication with public
- Developed waterfront
- Protect waterfront
- Compact growth
- Larger UGA

Survey Highlights

Q 9: What part of Richland do you live in?



Q 10: What age group do you belong to?



Survey Highlights

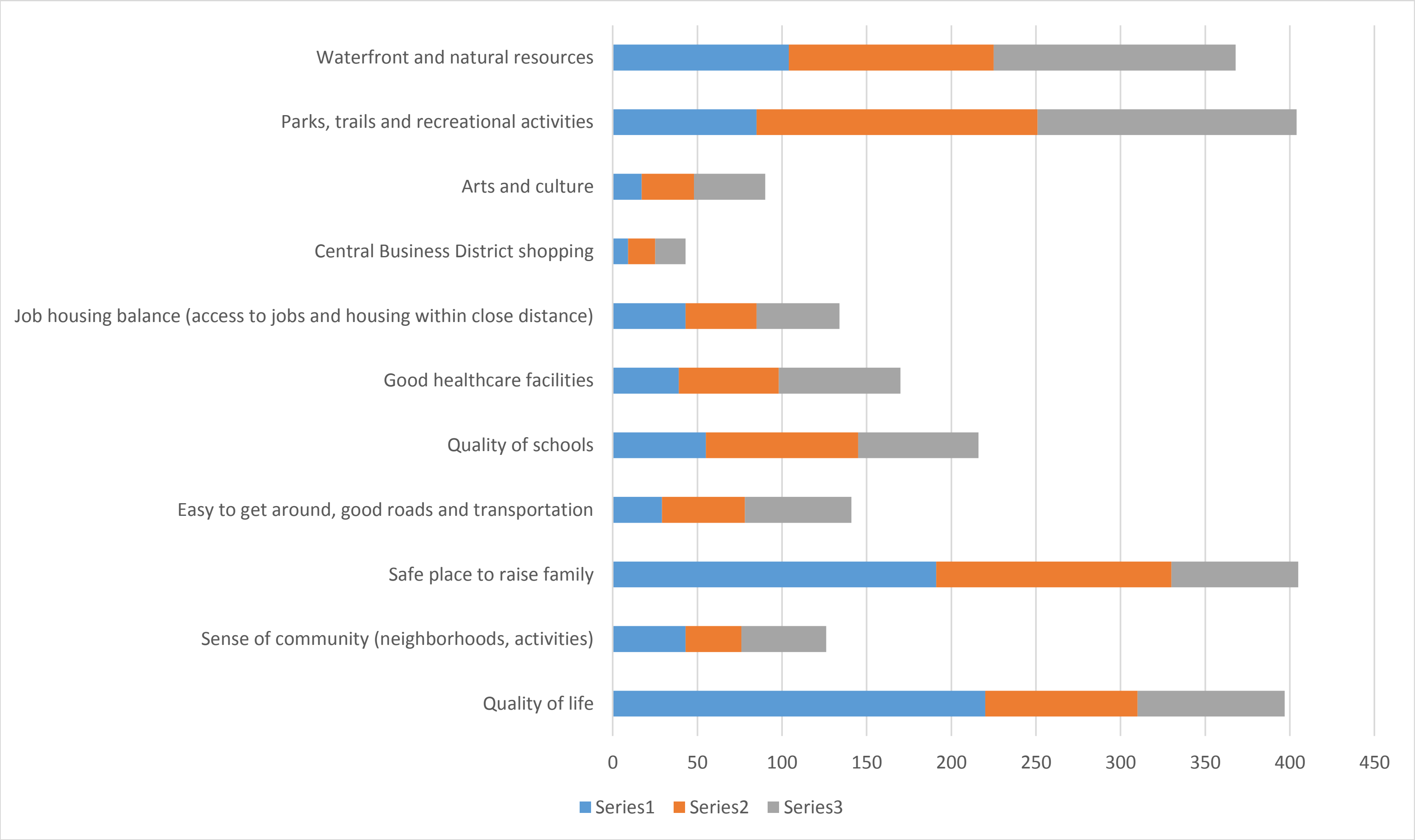
- Clean, well maintained, and safe community
  - Small town feel but urban character in a mid-size City
  - Higher density, mixed use and walkable in downtown core
- Regional job center
  - Research and tech
  - College
  - Small businesses
  - Agri-business
  - Tourism
- Increased waterfront development

Survey Highlights

- No more hotels on the river
- Better connectivity, walkability, transit
- Protect the open spaces
- More activities on waterfront
- Promote tourism
- No tourism
- Increased waterfront development
- Recreational use of the waterfront activities
- No waterfront developments

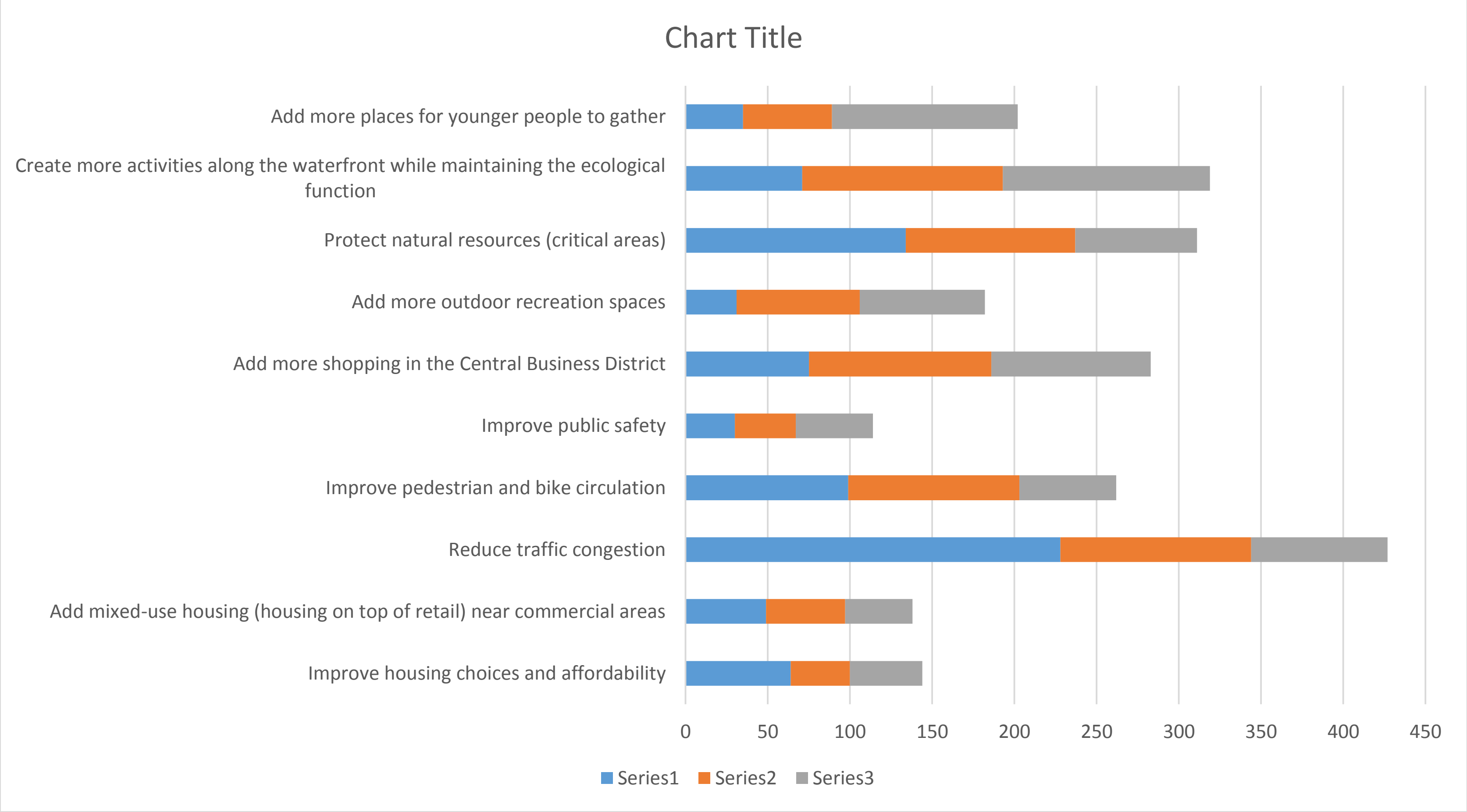
Survey Highlights

Question 2: What do you like most about Richland? Select your top THREE.



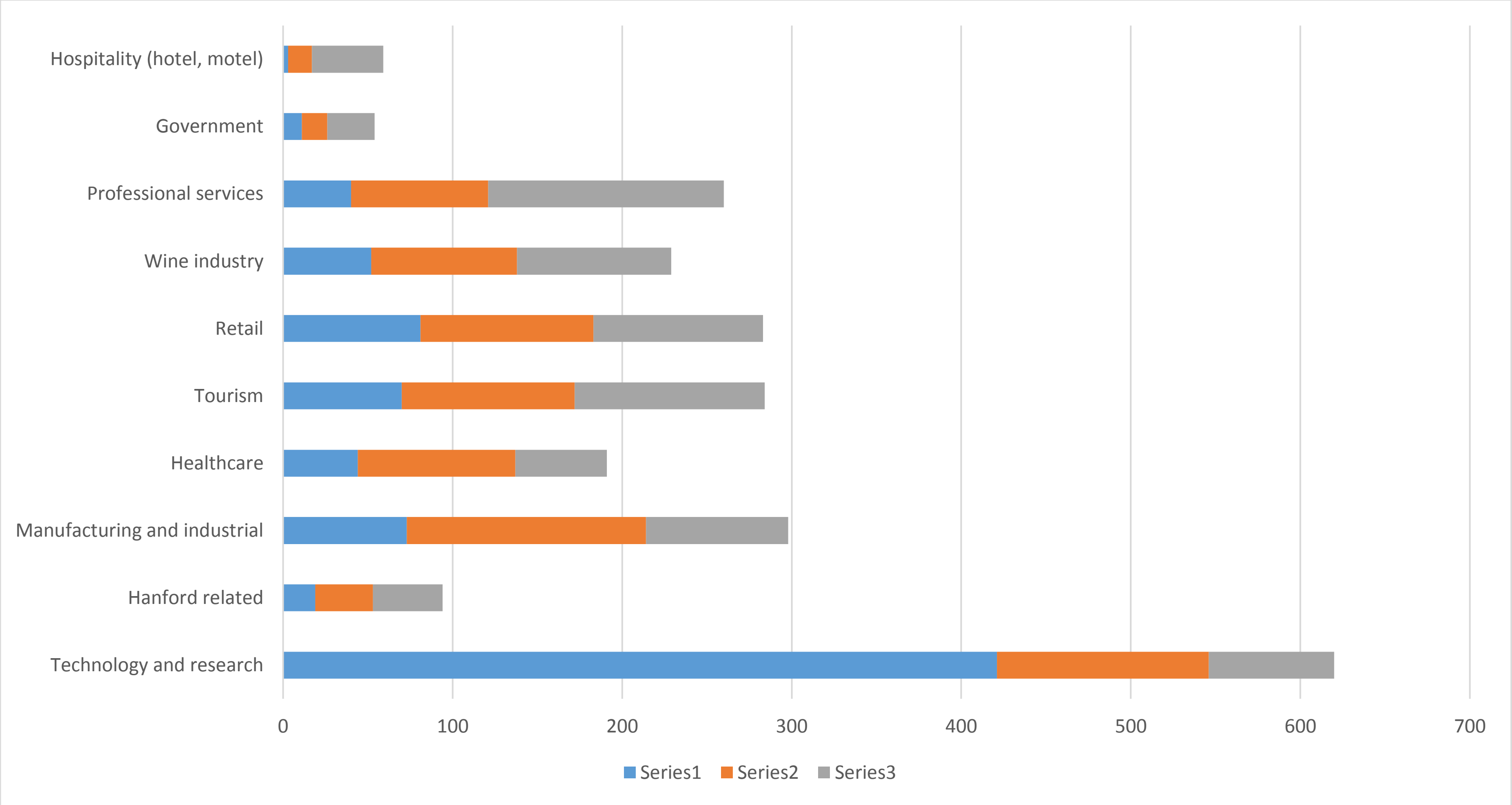
Survey Highlights

Question 3: Identify the top THREE things that need improvement in order to maintain/enhance what you like about Richland.



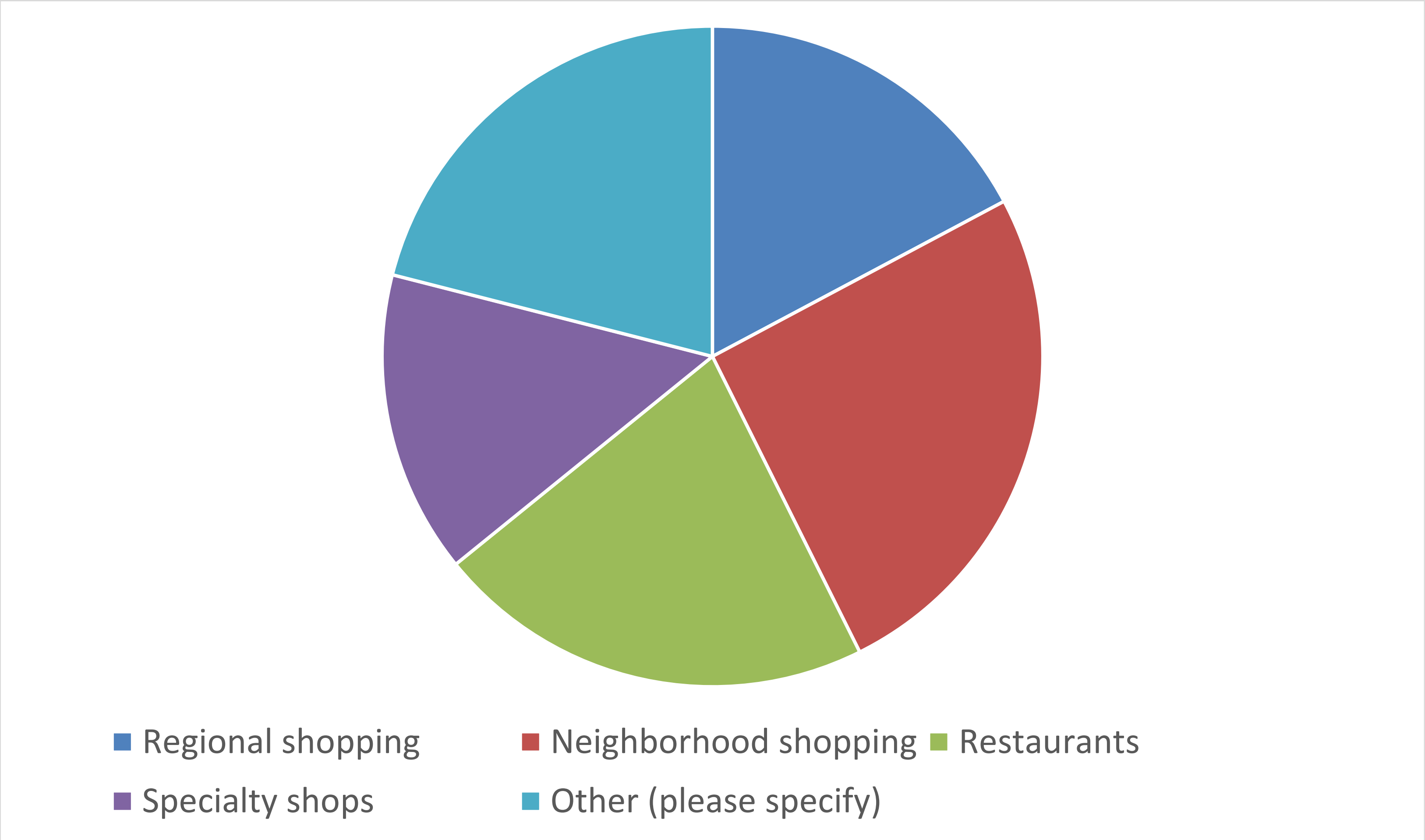
Survey Highlights

Question 4: In addition to existing jobs, what types of economic opportunities would you like to see more of in Richland? Select THREE.



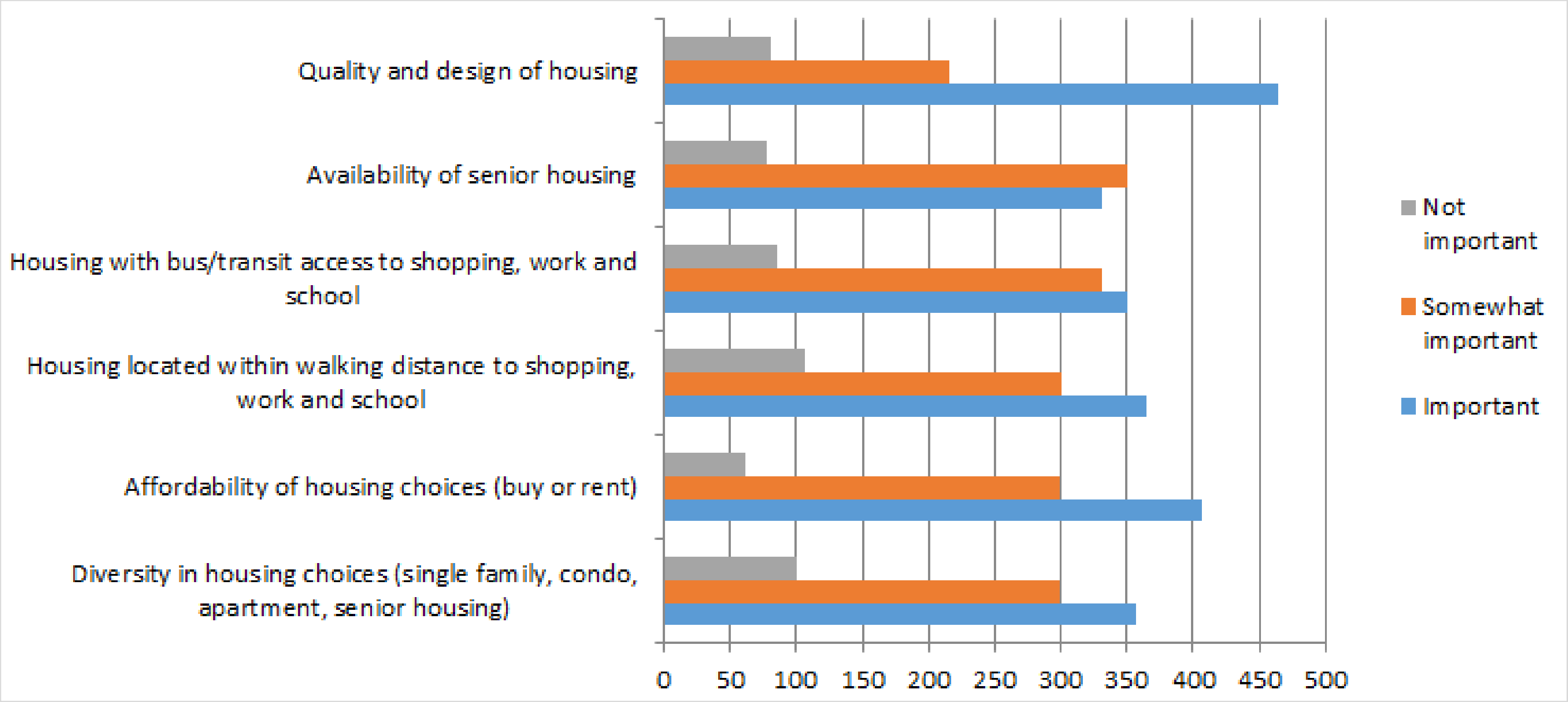
Survey Highlights

Question 5: What type of additional retail is desired for Richland?



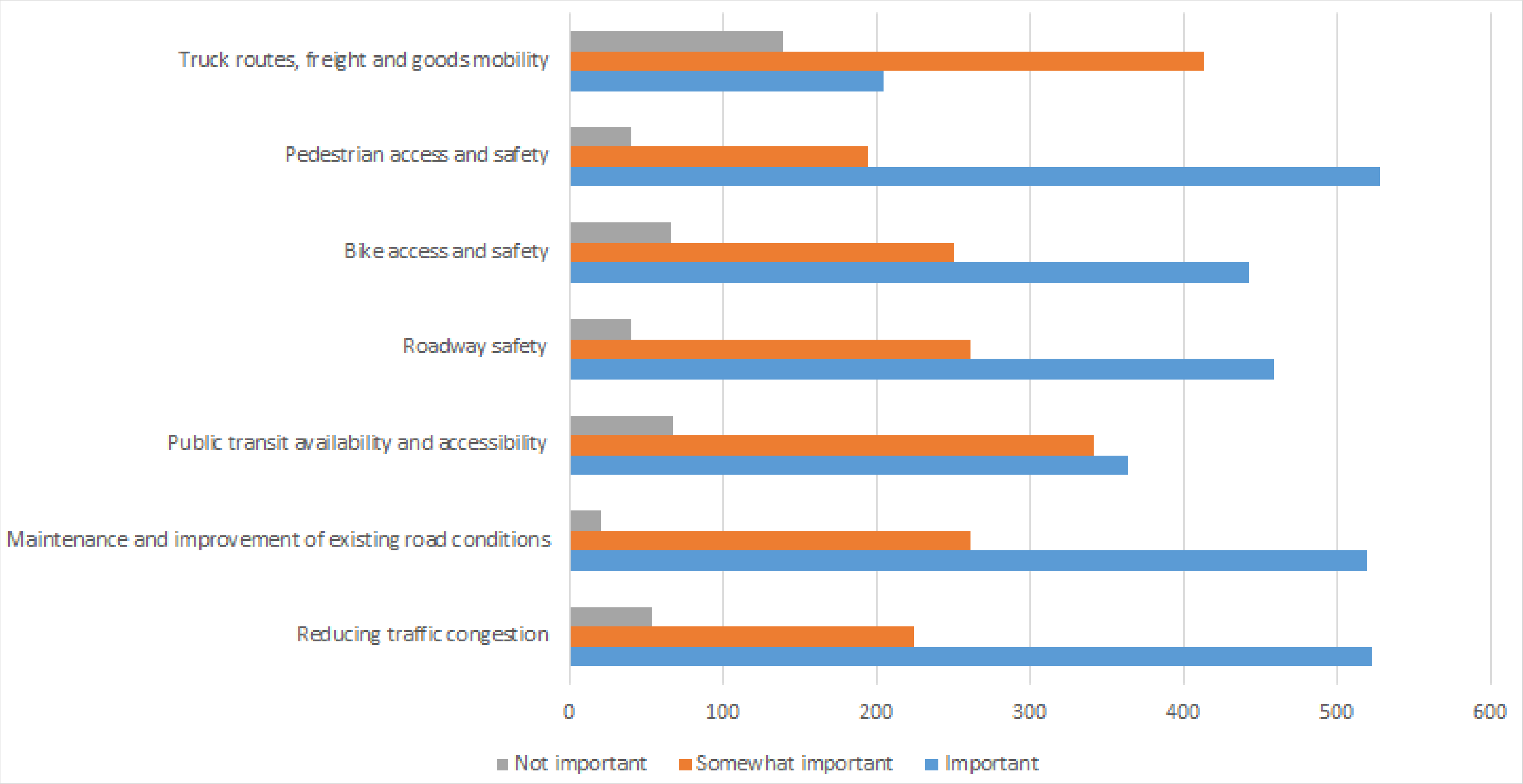
Survey Highlights

Question 6: What housing issues do you think are important in Richland? (multiple selections)



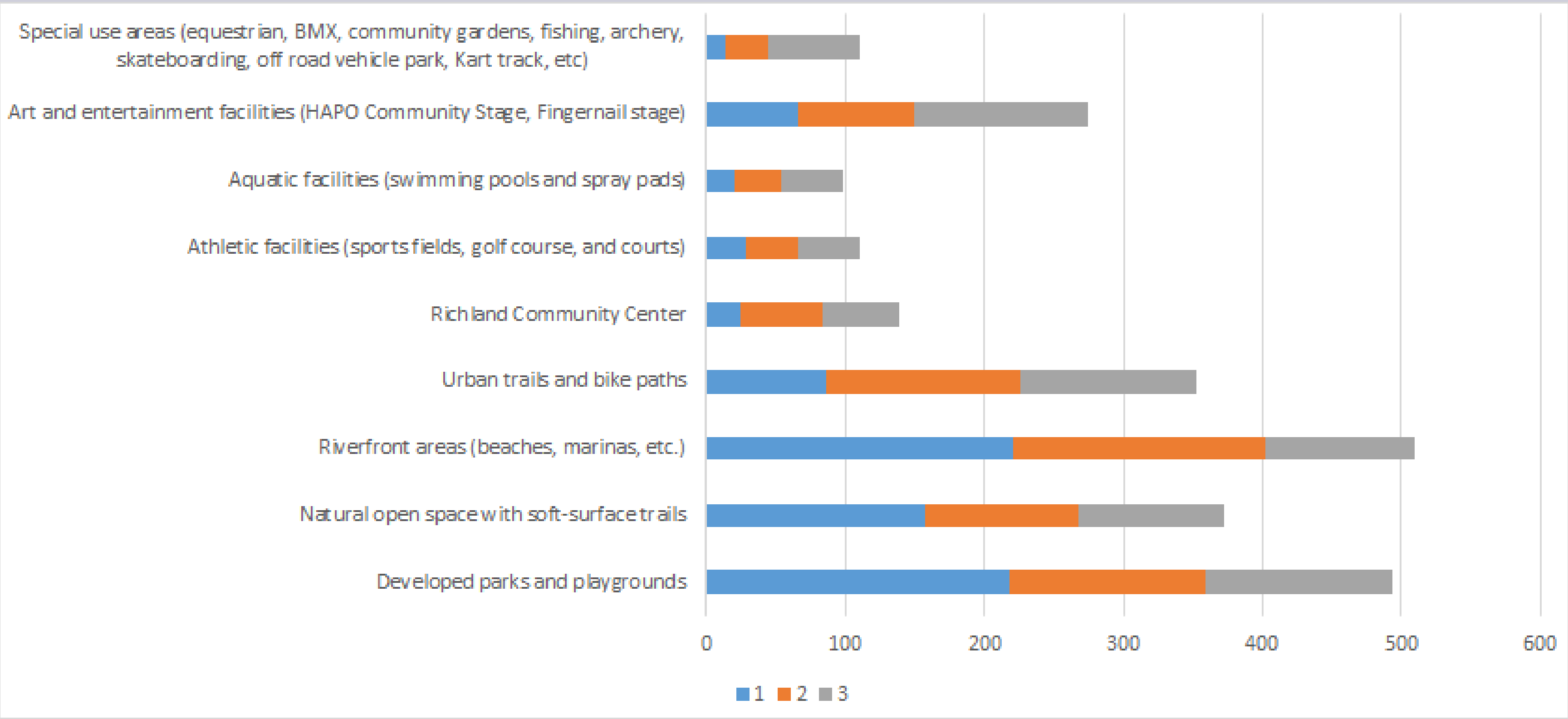
Survey Highlights

Question 7: What transportation improvements are important for the City? (multiple selections)



Survey Highlights

Question 8: What do you like most within the City? Select your top THREE.



Survey Priorities

- Most valuable - Quality of life
- Need to improve – traffic congestion
- Economic development focus – research and technology
- Retail need – all types, slightly more focus on neighborhood commercial
- Housing needs – affordability, availability, location design
- Transportation improvement – all, slightly more focus on pedestrian access and safety, traffic congestion, maintenance
- Most preferred – riverfront areas, parks and playgrounds

Planning Commission Visioning Highlights

- Promote and manage growth, decrease sprawl– increase density in downtown and uptown
- Promote walkability, complete streets, bike friendly
- Provide biking and other multi-modes for transportation
- Economic diversification
- Housing choices
- Promote art and culture
- Protect natural open space
- Manage growth vs larger UGA
- Parks free of development vs mixed use waterfront

Council Visioning Highlights

- Public safety
- Revitalize urban core
- Promote and manage growth to reduce sprawl
- Diverse, livable and sustainable economy
  - Welcome local businesses
- Improve walkability
- Retain riverfront
- Manage growth
- Increased UGA

Topic Groups

- Land use and Housing
- Economic Development
- Transportation
- Parks and Recreation
- Open Space and Natural Resources
- Institutions (internal with agencies)
- Utilities (internal)
- Emergency Services (internal)

Topic Discussion Highlights

- Reduce sprawl – more housing in commercial growth areas
- Infill development
- More residential/ senior housing
- Smaller housing and apartments
- Diverse economy – PNNL, local businesses, wine industry, tourism, recreation experience
- Bike, walk and transit improvements
- Protection of shoreline and natural assets, parks
    - Hillside protection

Topic Discussion Highlights

- Recognize the need for developed parks and open spaces
  - Native character of the area
  - Specific ideas for preservation, parks and facilities - Yakima Bluff (science park), South Richland (amenities), Col. Point S (preserve), Central pre-mix pond
- Improve park management safety
- Funding for sports and amenities
- School district's limitation on land available to meet future demand
- PNNL, CBC and Kadlec's planned growth

Commonalities

- Higher density in urban Core
- Improve the Uptown area
- Diverse economy
- More housing choices - affordability
- Walkability
- Pedestrian-friendly
- Public access of waterfront

Conflicting Comments

- Developed waterfront vs. keeping waterfront as is
- Compact growth/manage growth vs. larger UGA
- Compact development vs. location of apartments
- Promote tourism vs. not promoting tourism
- Increased waterfront development (including recreational use) vs. no developments
- Parks free of development vs mixed use waterfront

Policy and Land Use

Policy and Land Use

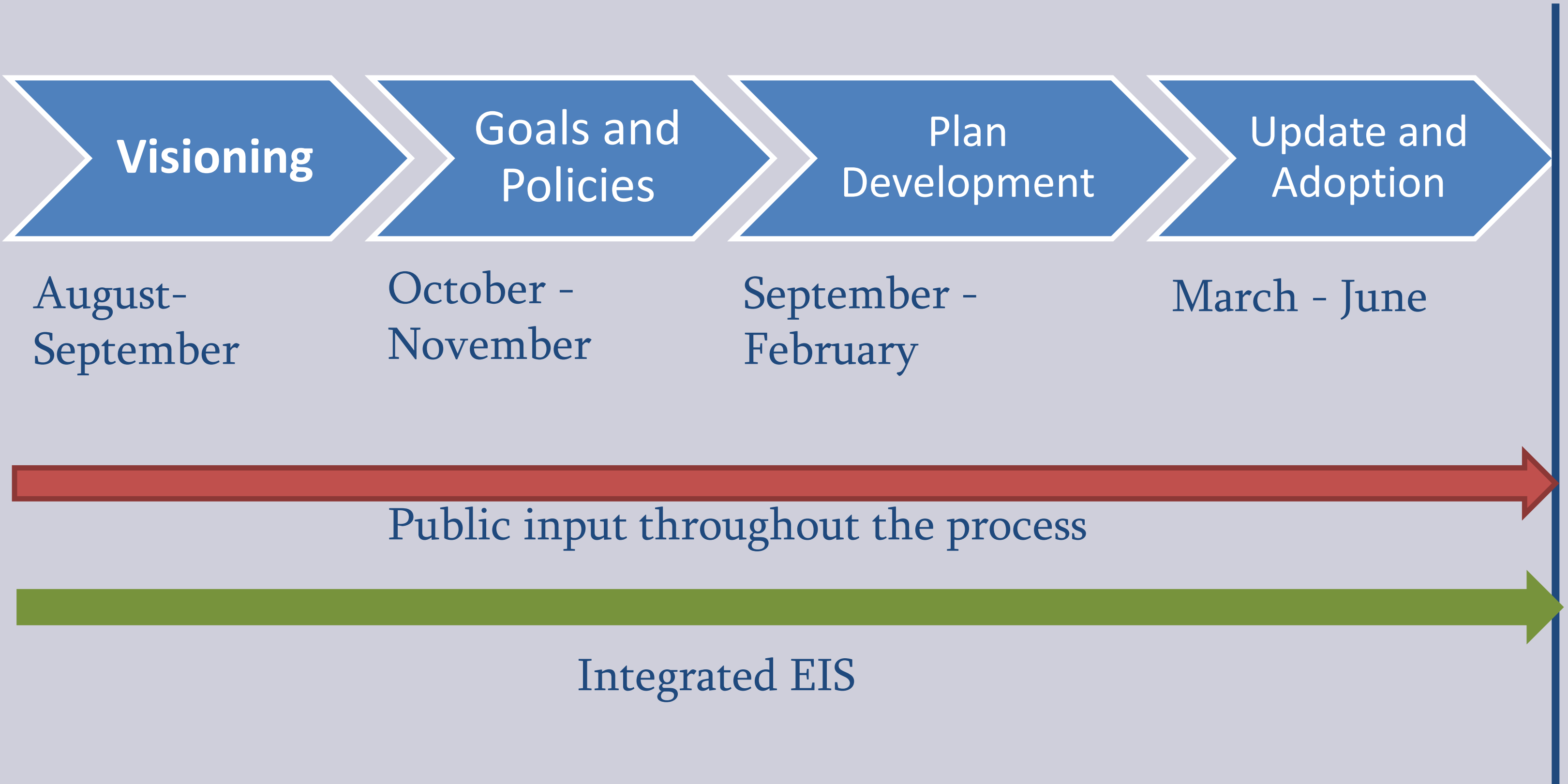
- Review multiple input matrix
- Compare with the current goals and policies
- Develop policy ideas
- Will be enhanced further in future

Policy and Land Use

Example

Community Visioning	Online Survey	Planning Commission	City Council	Topic Discussion	Policy Ideas
Land use and Growth					
Policy Topic: Manage Growth					
Planning for growth to reduce sprawl; Improve walkability and trails; revitalize and urbanize Richland's core; improve downtown as a mixed use village Redevelopment infill in the uptown residential area; revitalize historic areas; plan for DOE transferred land; control, project and predict growth; facilitate but do not promote growth A much larger UGMA area to allow for growth	End of urban and rural sprawl; compact urban planning; more urban and walkable with a mix of retail and housing in the downtown core; Promote infill development before rebuilding; Vibrant central district/downtown with restaurants, bars, retail, office, residences; focus on urban infilling rather than sprawl Focus on building up rather than expanding outwards. Shared parking between multiple businesses. Parking garages	Promote and manage smart growth; decrease sprawl – higher density in downtown and uptown Larger UGA	Planning for growth to reduce sprawl; Quality of life and balance growth (open space); balance is personal (at Council); revitalize urban core Promote livable and sustainable community Larger GMA	Prevent strip malls; no urban sprawl Infill development and diversification of land uses (Econ Dev topic group)	Option 1: Manage growth by revitalizing areas within the City Option 2: Expand growth areas Keep HE 2 Goal , policy 6 (infill)

Timeline


Visioning
Goals and Policies
Plan Development
Update and Adoption
August-September
October - November
September - February
March - June
Public input throughout the process
Integrated EIS

Questions?

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Minutes

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:
Approve Minutes of the Meeting Held December 6, 2016

Department:
City Attorney

Ordinance/Resolution Number:

Document Type:
Minutes

Recommended Motion:
Approve the minutes of the Council meeting held on December 6, 2016

Summary:
None.

Fiscal Impact: None.

Attachments:
1. Draft 120616 Council Meeting Minutes

MINUTES
RICHLAND CITY COUNCIL REGULAR MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, December 6, 2016

Draft

Executive Session: 6:00 p.m.

Mayor Thompson called the executive session to order at 6:00 p.m. in the City Manager's Conference Room in the City Hall Annex building, City Manager's Conference Room.

Attendance:
Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Rose, Lemley, Anderson, Kent and Luzzo Gilmour were present.

Also present was City Manager Reents.

Agenda Items:
1. Executive Session per RCW 42.30.110 (1) (g) Performance Review of Public Employee (60 minutes)
   - Cindy Reents, City Manager

MAYOR THOMPSON MOVED AND MAYOR PRO TEM CHRISTENSEN SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 6:00 P.M. TO DISCUSS RCW 42.30.110 (1) (g) PERFORMANCE REVIEW OF PUBLIC EMPLOYEE FOR 60 MINUTES. THE MOTION CARRIED 7-0.

MAYOR THOMPSON MOVED AND COUNCILMEMBER LEMLEY SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:00 P.M. THE MOTION CARRIED 7-0.

Pre-Meeting:
Mayor Thompson called the pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:
Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Rose, Lemley, Anderson, Kent and Luzzo Gilmour were present.

Also present were City Manager Reents, City Attorney Kintzley and Public Works Director Rogalsky.

Agenda Items:
1. Executive Session Per RCW 42.30.110 (1) (iii): Discuss Litigation (15 minutes)
   - Heather Kintzley, City Attorney

MAYOR THOMPSON MOVED AND COUNCILMEMBER LUZZO GILMOUR SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 7:00 P.M. TO DISCUSS PER RCW 42.30.110 (1) (iii) LITIGATION FOR 15 MINUTES. THE MOTION CARRIED 7-0.

MAYOR THOMPSON MOVED AND MAYOR PRO TEM CHRISTENSEN SECONDED A MOTION TO EXTEND THE EXECUTIVE SESSION FOR AN ADDITIONAL 5 MINUTES AT 7:15 P.M. THE MOTION CARRIED 7-0.

MAYOR THOMPSON MOVED AND PRO TEM CHRISTENSEN SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:20 P.M. THE MOTION CARRIED 7-0.

City Clerk Hopkins, Parks and Public Facilities Director Schiessl, Administrative Services Director Koch and Assistant City Manager Amundson joined the meeting.

2. Discussion of Council Meeting Agenda Items

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting. Councilmember Rose said he will pull Ordinance No. 70-16 to discuss further at the December 20, 2016, Council meeting. Ms. Reents gave a brief update on the Tri-Cities Regional Public Facilities District and a proposed interlocal agreement for regulating for taxies and transportation network companies.

Regular Meeting:
Mayor Thompson called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:
Mayor Thompson welcomed those in the audience and expressed appreciation for their attendance.

Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Rose, Lemley, Anderson, Kent and Luzzo Gilmour were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Fire, Community Development Director Jensen, Administrative Services Director Koch, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl, Police Services Director Skinner, Energy Services Director Hammond and City Clerk Hopkins.

Pledge of Allegiance:
Mayor Thompson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER ROSE SECONDED A MOTION TO AMEND THE AGENDA BY PULLING ORDINANCE NO.

70-16 AND APPROVING THE REMAINDER OF THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Presentations:

1. New Hire/Retirements (5 minutes)
   - Allison Jubb, Human Resources Director

Ms. Jubb said there were no retirements as this time. She introduced the new employee attending the meeting, Tyler Jennings, Building Inspector, and gave his background. She also read the list of the other new employees: Amanda Derby, BCES Dispatcher; Shay Stearns, Truck Driver; Tamara Holtz, Library Assistant; Justin Fastabend, Parks and Recreation Support Specialist; and John Buster, Police Officer.

2. 2015 Art Recognition Awards for Contributions in Support of the Arts (5 minutes)
   - Ann Roseberry, Recreation & Public Facilities Manager

Justin Raffa, Arts Commission Chair, gave the background of the Arts Recognition Award. He said the individual award winner was Bob Watrous and cited the contributions he has made in support of the arts. He presented Mr. Watrous with a plaque. Mr. Raffa said the corporate award winner was HAPO Credit Union and cited the contributions HAPO has done to support the arts. He presented a plaque to Annie Jacobs who was representing HAPO.

3. Resolution of Appreciation to Melissa Williams for Five Years of Service on the Americans with Disabilities
   Act Citizens Review Board (5 minutes)
   - Robert Thompson, Mayor

Mayor Thompson read the Resolution of Appreciation to Ms. Williams and presented it to her. Ms. Williams said it was an honor to serve the City of Richland and that it is her passion is to volunteer.

4. Proposed Annexation of Property South of Columbia Park Trail and East of Jericho Road - Resolution No. 227-16 (5 minutes)
   - Kerwin Jensen, Community Development Director

Mr. Simon said two adjoining property owners chose to join the annexation of the property south of Columbia Park Trail and east of Jericho Road. He explained that state law requires the City Council meet with the parties initiating annexation for the purpose of determining whether the City will accept, reject or geographically modify the annexation proposal. Resolution No. 227-16 is on the Consent Calendar for Council action on this topic.

Public Hearing:
City Clerk Hopkins read the Public Hearing and Public Comments procedures.

1. Authorizing Relinquishment of Utility Easements at 3480 George Washington Way and 925 Long Ave - Resolution No. 233-16
   - Pete Rogalsky, Public Works Director

Mr. Rogalsky said this is a public hearing to receive public testimony regarding the proposed relinquishments of two utility easements. He said one easements is located at 925 Long Avenue and the other is located at 3480 George Washington Way.

Mayor Thompson opened the public hearing at 7:48 p.m. and closed the public hearing at 7:48:15 p.m. as there were no public comments.

Public Comments:
Jonathan Hopkins, Seattle, WA, said he was representing Uber Taxi Company and detailed the concept of the company and how it would benefit the community. He encouraged Kennewick, Pasco and Richland to enter into an interlocal agreement to streamline taxi regulations and give one city the ability to enforce regulations.

Consent Calendar:
City Clerk Hopkins read the Consent Calendar.

Minutes:

1. Approve the Minutes from the Council Meeting Held November 15, 2017
   - Heather Kintzley, City Attorney

Ordinances - First Reading:

PULLED: 2. Ordinance No. 70-16, Approving the 2020 Council Compensation Plan
- Cathleen Koch, Administrative Services Director

3. Ordinance No. 72-16, Recodifying RMC Chapter 5.22 Related to Taxicabs and Establishing Regulations for Transportation Network Companies (TNCs)
   - Heather Kintzley, City Attorney

Ordinances - Second Reading/Passage:

4. Ordinance No. 65-16, Amending RMC Title 3: Finance, Chapter 3.24 Funds
   - Cathleen Koch, Administrative Services Director

5. Ordinance No. 66-16, Amending RMC Chapter 11.30, Stopping, Standing, or Parking Restricted or Prohibited
   - Pete Rogalsky, Public Works Director

6. Ordinance No. 67-16, Approving Amendments to the 2016 Budget
   - Cathleen Koch, Administrative Services Director

7. Ordinance No. 68-16, Approving the Dallas Road/Cowlitz Boulevard Annexation
   - Kerwin Jensen, Community Development Director

8. Ordinance No. 69-16, Approving a Change in Zoning on 1.1 Acres Located at 2682 Van Giesen Street (Bender) (Closed Record)

- Kerwin Jensen, Community Development Director

Resolutions – Adoption:

9. Resolution No. 158-16, Authorizing Execution of Contract Amendment No. 5 with Energy Incentives, Inc. for
Residential Energy Efficiency Programs Inspections
- Bob Hammond, Energy Services Director

10. Resolution No. 159-16, Authorizing Execution of Contract Amendment No. 1 with Efficiency Solutions, LLC for Commercial Energy Efficiency Programs Inspections
- Bob Hammond, Energy Services Director

11. Resolution Nos. 167-16 and 168-16, Expressing Appreciation to Melissa Williams and Roger Bowman for Service on the Americans with Disabilities Act Citizens Review Committee
- Heather Kintzley, City Attorney

12. Resolution No. 219-16, Authorizing the Execution of Local Agency Participating Agreements with Washington State Department of Transportation
- Pete Rogalsky, Public Works Director

13. Resolution No. 223-16, Authorizing the Execution of an Interlocal Cooperative Agreement Between the Cities of Pasco, Kennewick and Richland for the Construction of an Animal Control Authority Facility
- Cindy Reents, City Manager

14. Resolution No. 224-16, Appointments to the Americans with Disabilities Act Citizens Review Committee
- Heather Kintzley, City Attorney

15. Resolution No. 225-16, Authorizing the Execution of an Interlocal Cooperative Agreement Between the Cities of Pasco, Richland and Kennewick for Creation and Operation of Tri-Cities Animal Control Authority
- Cindy Reents, City Manager

16. Resolution No. 227-16, Accepting a Request for Annexation of 11.7 Acres Located South of Columbia Park Trail and East of Jericho Road
- Kerwin Jensen, Community Development Director

17. Resolution No. 228-16, Awarding Bid to M&L Construction, Inc. for 2016-2017 Horizontal-Directional Boring and Drilling Projects
- Bob Hammond, Energy Services Director

18. Resolution No. 229-16, Approving Amendments to Exhibit A of the Compensation Plan for Unaffiliated Employees - 2015 and Continuing
- Cathleen Koch, Administrative Services Director

19. Resolution No. 232-16, Funding Recommendations for the 2017 Hotel/Motel Lodging Tax Fund
- Jon Amundson, Assistant City Manager

20. Resolution No. 233-16, Authorizing Relinquishment of Utility Easement at 3480 George Washington Way and 925 Long Ave
    - Pete Rogalsky, Public Works Director

Expenditures - Approval:

21. Expenditures from November 7, 2016 - November 25, 2016 for $7,942,362.22 including Check Nos. 239575-239954, Wire Nos. 6294-6302, Payroll Check Nos. 112755-113271, and Payroll Wire/ACH Nos. 9683-9699
    - Cathleen Koch, Administrative Services Director

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO APPROVE THE AMENDED CONSENT CALENDAR. THE MOTION CARRIED 7-0

Reports and Comments:

1. City Manager Reents asked Mr. Schiessl to give an update on the City's Winter Wonderland events. Mr. Schiessl the lighting ceremony was held in the John Dam Plaza and featured 60,000 lights. The other event was held Howard Amon Park in coordination with the Lighted Boat Parade. He said 3,000 people attended the events and thanked the sponsors, BMW of Tri-Cities and HAPO Credit Union.

2. Council:

Councilmember Anderson complimented the successful events and said he will not be at the next Council meeting and wished the citizens a happy holiday.

Councilmember Kent said she attended the ribbon-cutting event for the grand re-opening of Baskin and Robbins located on Stevens Drive.

Councilmembers Luzzo Gilmour and Lemley also complimented the Lighting Ceremony event.

Councilmember Rose congratulated the Richland High School Bombers football team for making it to the 4A Football State Championship game at the Tacoma Dome.

Mayor Pro Tem Christensen said he attended a ribbon-cutting for MassMutual Financial Group located on Bradley Avenue. He would like to see more lighting in Howard Amon Park for the Winter Wonderland event next year. He also said that he was very pleased with consultant's work on the Rachel Road Study and the process they are using to gather public input.

3. Mayor Thompson also complimented the Winter Wonderland events.

Adjournment:
Mayor Thompson adjourned the meeting at 8:04 p.m.

Respectfully Submitted,

Marcia Hopkins, City Clerk

FORM APPROVED:

Robert J. Thompson, Mayor

DATE APPROVED:

DATE PUBLISHED:

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Ordinances - First Reading

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:
Ordinance No. 70-16, Approving the 2020 Council Compensation Plan

Department:	Ordinance/Resolution Number:	Document Type:
Administrative Services	70-16	Ordinance

Recommended Motion:
Give first reading, by title only, to Ordinance No. 70-16 amending RMC Title 2: Administration and Personnel Salaries

Summary:

In 2002, City Council adopted council salary to be established for the subsequent four years as part of the annual approved compensation plan adjustment for unaffiliated staff. A breakdown of the historical annual increases from 2002 to present is attached for Council review.

The proposed Ordinance No. 70-16 authorizes Council salaries to increase by 1.5% beginning in 2020, thereby raising Council's monthly stipend from $1,160 to $1,177 per month in 2020. In addition, the Mayor receives an additional $250 per month.

Staff recommends approval of Ordinance 70-16 for first reading.

Fiscal Impact:

Yes — Approval of Ordinance No. 70-16 will impact the 2020 budget.

Attachments:
1. Council Compensation History
2. Proposed Ordinance No. 70-16

CITY OF RICHLAND
2020 COUNCIL COMPENSATION PLAN

Monthly Compensation History

Year	Mayor	Council Member	**% Increase by year**
2003	$1,075	$825	0.00%
2004	$1,125	$875	6.00%
2005	$1,150	$900	3.00%
2006	$1,177	$927	3.00%
2007	$1,214	$964	4.00%
2008	$1,253	$1,003	4.00%
2009	$1,263	$1,013	1.00%
2010	$1,278	$1,028	1.50%
2011	$1,288	$1,038	1.00%
2012	$1,319	$1,069	3.00%
2013	$1,340	$1,090	2.00%
2014	$1,340	$1,090	0.00%
2015	$1,362	$1,112	2.00%
2016	$1,373	$1,123	1.00%
2017	$1,373	$1,123	0.00%
2018	$1,393	$1,143	1.75%
2019	$1,410	$1,160	1.50%
2020	$1,427	$1,177	1.50%

ORDINANCE NO. 70-16

AN ORDINANCE of the City of Richland approving the 2020 Council Compensation Plan, amending Section 2.32 of the Richland Municipal Code.

BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. Section 2.32.040 of the Richland Municipal Code, as enacted by Ordinance No. 8, and last amended by Ordinance No. 77A-15, is hereby amended to read as follows:

2.32.040 Council Members

The monthly compensation of each member of the council for the years 2002 and 2003 shall be established at $825.00 for current and newly elected council, whether a new or incumbent member. For subsequent years 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, ~~and~~ 2019, and 2020 the following salary is established: 2004, $875~~.00~~; 2005, $900~~.00~~; 2006, $927~~.00~~; 2007, $964~~.00~~; 2008, $1,003; 2009, $1,013; 2010, $1,028; 2011, $1,038; 2012, $1,069; 2013, $1,090; 2014, $1,090; 2015, $1,112.00; 2016, $1,123.00; 2017, $1,123.00; 2018, $1,143; 2019, $1,160 ~~and 2019~~, and 2020, $1,177; provided, however, that nothing herein shall cause an increase or decrease to the compensation of any member of the council after his or her election or during the term of office or any unexpired term of office, to which such member of the council is appointed or elected. Beginning in 2002, city council shall establish council salary for 2006 and subsequent years as part of the annual approved compensation plan adjustment for unaffiliated staff, maintaining a four-year schedule.

All members of the council shall provide a written certification to human resources, based on a monthly calculation of the number of hours of service they provide to the city of Richland each year. This record shall be maintained in the human resources division for auditing purposes as generally required in Chapter 41.40 RCW. [Ord. 8; Ord. 68-74; Ord. 106-79; Ord. 70-81; Ord. 40-98; Ord. 09-01; Ord. 41-02; Ord. 40-03; Ord. 36-04; Ord. 37-05; Ord. 31-06; Ord. 29-07; Ord. 09-08; Ord. 21-08; Ord. 32-09 § 1.01; Ord. 32-10 § 1.01; Ord. 29-11 § 1.01; Ord. 35-12 § 1.01; Ord. 33-13 § 1.01; Ord. 01-15A § 1.01; Ord. 77-15 § 1; Ord. 77A-15 § 1].

Section 2. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the _____ of January, 2017.

____
ROBERT J. THOMPSON
Mayor

ATTEST:	APPROVED AS TO FORM:
______________________________	____________________________
Marcia Hopkins City Clerk	HEATHER KINTZLEY City Attorney

Date Published: _________________

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016 Agenda Category: Ordinances - Second Reading/Passage

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Ordinance No. 72-16, Recodifying RMC Chapter 5.22 Related to Taxicabs and Establishing Regulations for Transportation Network Companies (TNCs)

Department:	Ordinance/Resolution Number:	Document Type:
City Attorney	72-16	Ordinance

Recommended Motion:

Give second reading and pass, Ordinance No. 72-16, recodifying RMC 5.22 related to taxicabs and establishing regulations for transportation network companies to operate in the City of Richland.

Summary:

Transportation Network Companies ("TNCs") such as Uber have become increasingly popular over the past several years. In 2015, Uber approached the City of Kennewick with a request to operate within city limits. The request quickly revealed that Kennewick's municipal code was devoid of regulations that would allow TNCs to operate. Richland's code is also currently lacking.

After a year of discussions with Uber, the TNC and Kennewick finally reached agreement on a proposed ordinance to regulate TNCs in city limits. Kennewick adopted the regulations in November, 2016.

Now, Uber is asking Pasco and Richland to adopt similar regulations to allow for a seamless regional entrance into the Tri-City area. Richland PD representatives participated in the talks Kennewick had with Uber, and have no objection to the adoption of regulations similar to those adopted in Kennewick. Ordinance 72-16 is modeled largely on the regulations recently adopted by Kennewick, and expected to be adopted by Pasco in early 2017.

The proposed ordinance was vetted not only by Uber, but an open invitation was also extended to taxicab companies operating in the jurisdiction. Only one taxicab company responded, and no objections were lodged over the proposed ordinance.

Ordinance 72-16 will repeal the existing code relating to taxicabs and replace it with code provisions that take into account the unique business model utilized by Uber. The new regulations will require taxicab companies and TNCs to perform background checks and vehicle inspections, and both will pay the same fees for a special license from the City. In addition, the proposed regulations grant the City audit authority, and authorize license revocation and/or assessment of monetary penalties in the event of noncompliance.

Overall, adoption of Ordinance 72-16 will significantly improve Richland's regulations related to vehicles-for-hire. First reading was given on December 6, 2016. Staff recommends approval.

Fiscal Impact:	The change in regulations to allow for transportation network companies is anticipated to have an overall *de minimus* impact on revenues generated by the City's licensing function. The fees charged reflect the anticipated costs associated with auditing 20% of drivers on a biannual basis per RMC 5.22.090.

Attachments:

1. ORD 72-16 Replacing RMC 5.22 - Taxicabs & TNCs
2. Taxicab / TNC Affidavit of Compliance

ORDINANCE NO. 72-16

AN ORDINANCE of the City of Richland Amending Richland Municipal Code Title 5: Licensing and Taxation, by repealing and replacing Chapter 5.22 in its entirety.

BE IT ORDAINED by the City Council of the City of Richland as follows:

Section 1. Chapter 5.22 of the Richland Municipal Code, enacted by Ordinance No. 592 and last amended by Ordinance No. 06-10, is hereby repealed in its entirety and replaced with the following:

Chapter 5.22
Taxicab And Transportation Network Companies

Sections:

5.22.005 Purpose.

The purpose of this chapter is to provide for and promote the safety and welfare of the general public by regulating transportation by for-hire vehicles within the City. This chapter does not create or designate any particular class of persons who will or should be specifically protected by its terms. Nothing contained in this chapter is intended nor shall be construed to create any liability on the part of the City or its employees for any injury or damage resulting from the failure of the licensee to comply with the provisions of this chapter, or by reason or in consequence of any act or omission in connection with the implementation or enforcement of this chapter on the part of the City or its employees.

5.22.010 Applicability. This chapter shall apply to any taxicab company or transportation network company having one or more drivers who transport any passenger or item of property for compensation from any point within the corporate limits of the City of Richland. In addition, the licensing requirements of RMC 5.04 shall apply to any such taxicab or transportation network company.

5.22.020 Definitions.
The following words shall have the following meanings for the purpose of this Chapter:

A. "City" means the City of Richland, Benton County, Washington.

B. "For-hire vehicle" means any motor vehicle used for the transportation of passengers for compensation, including taxicabs and transportation network company ("TNC") vehicles. The following motor vehicles are excluded from the definition of for-hire vehicles:

1. School buses operating exclusively under a contract to a school district;

2. Ride-sharing vehicles under Chapter 46.74 RCW;

3. Limousine carriers licensed under Chapter 46.72A RCW;

4. Vehicles used by nonprofit transportation providers solely for elderly or handicapped persons and their attendants under Chapter 81.66 RCW;

5. Vehicles used by auto transportation companies licensed under Chapter 81.68 RCW;

6. Vehicles used to provide courtesy transportation at no charge to and from parking lots, hotels, and rental offices;

7. Vehicles licensed under, and used to provide "charter party carrier" and "excursion service carrier" services as defined in, and required by, Chapter 81.70 RCW; and

8. Vehicles used to provide Ambulance Service under RMC Chapter 13.06.

C. "Independent Contractor" means a person who contracts to do a piece of work according to his or her own methods and subject to the employer's control only as to the end product of his or her work. An independent contractor performs work but is not considered an "employee."

D. "License Officer" means the City of Richland Finance Director or designee.

E. "Operate," "Operated," or "Operating" means using a taxicab or transportation network company vehicle, at any time, to transport any passenger or item of property for compensation from a point within the corporate limits of the city.

F. "Person" and "he" and "she" means and includes any natural person, and in addition, a partnership, corporation or an unincorporated association unless a contrary intention plainly applies.

G. “Special License” shall mean a License issued by the License Officer to a taxicab company or TNC authorizing operation within the City of Richland.

H. “Taxicab” means a motorized vehicle that is held out to the public as providing transportation to passengers or articles:

1. Where the route traveled, destination, or both route and destination is controlled by the customer; and

2. Where the fare is based on an amount recorded and indicated on a taxi meter; and

3. Where the vehicle is not operating as a TNC vehicle on a TNC’s digital network in accordance with this chapter.

I. “Taxicab Company” means any entity operating one or more taxicabs other than as a driver, regardless of the legal form of the entity and regardless of whether the taxicabs so operated are owned by the company, or leased, or owned by individual members of the entity.

J. “Taxicab Driver” means a person engaging in any combination of owning, leasing, advertising, driving, occupying or otherwise using a taxicab, at any time, to transport any passenger or item of property for compensation from a point within the incorporated limits of the City.

K. “Transportation Network Company,” which may be abbreviated herein to “TNC,” means a company that exclusively uses an Internet online-enabled platform or application to connect passengers with TNC drivers.

L. “Transportation Network Company Driver” or “TNC Driver” means a driver under contract with a TNC who:

1. Receives connections to potential passengers and related service from a TNC in exchange for payment of a fee to the TNC; and

2. Operates a motor vehicle that is owned, leased, or otherwise authorized for use by the individual and is used to provide TNC services; and

3. Is an independent contractor of a TNC; and

4. Is not an employee of a TNC.

M. “Transportation Network Company Vehicle” means a personal vehicle used by a TNC driver to provide transportation services arranged through a TNC’s digital network.

5.22.030 Taxicab Company and Transportation Network Company Special License – Fees.

A. The License Officer may issue a Special License to a taxicab company or TNC provided that:

1. The taxicab company or TNC provides proof of insurance coverage for the limits required in this chapter for all employed or affiliated drivers; and

2. The taxicab company or TNC submits an affidavit sworn under penalty of perjury that the taxicab company or TNC is in compliance with the driver requirements, vehicle requirements, insurance requirements, and operational requirements established in RMC 5.22.040 – 5.22.070. The affidavit form will be made available by the License Officer.

B. The Special Licenses issued under this chapter are effective upon approval and must be renewed through the License Officer annually on or before the expiration date of the license. Operating under an expired license is a violation of this chapter subject to the penalties identified in RMC 5.22.100(B).

C. The application review fee shall vary based on the number of employed or contracted drivers operating for the company applying for the license. The fee amounts shall be as follows:

1. $300.00 for companies employing or contracting with ten (10) or fewer drivers.

2. $700.00 for companies employing or contracting with eleven (11) to forty (40) drivers.

3. $2,000.00 for companies employing or contracting with forty-one (41) or more drivers.

D. The application review fee prescribed by this section shall be paid to the City at the time of submitting both initial and renewal Special License applications.

E. No taxicab company or TNC Special License shall be issued or valid until the affidavit and proof of insurance referenced in this section have been reviewed and approved, and the application/renewal fee has been paid.

F. Drivers who serve as independent contractors affiliated with special licensed taxicab companies or TNCs shall obtain a business license as required in RMC Chapter 5.04.

5.22.040 Taxicab and TNC Driver Requirements.

A. All drivers shall be at least 21 years of age and shall possess a valid driver's license, proof of motor vehicle registration, and proof of current automobile liability insurance that meets the requirements of this chapter.

B. The TNC, its agent, or its contractor shall maintain accurate and up-to-date records for all TNC drivers accessing its digital network to operate in the City. Said records shall include the driver's name, age, address, social security number, criminal history, driver's license, motor vehicle registration, and proof of valid automobile insurance.

C. The taxicab company or its agent shall maintain accurate and up-to-date records for all taxicab drivers employed by the company to operate in the City. Said records shall include the driver's name, age, address, social security number, criminal history, driver's license, motor vehicle registration, and proof of valid automobile insurance.

D. Prior to permitting a person to operate as a taxicab driver or as a TNC driver, and biennially thereafter, the taxicab company or TNC shall conduct, or have a third party conduct, a criminal background check for such person. The criminal background check shall include a search of no less than seven (7) years of database history, unless prohibited by law, in which case the duration of the search shall be the maximum number of years permitted by law. The criminal background check shall include local, state, and national criminal history databases and publicly-accessible national sex offender registries. Any person who is on a sex offender registry or who has been convicted, within the past seven (7) years, of crimes involving driving under the influence of alcohol or controlled substances, felony fraud, sexual offenses, acts of violence, acts of terror, or use of a motor vehicle to commit a felony shall not be permitted to act as a taxicab or TNC driver. The taxicab company or TNC, or its agent, shall maintain records of such criminal background checks for a period of two (2) years. For purposes of this section, the term "conviction" includes convictions, bail forfeitures, and other final adverse findings.

E. A TNC or taxicab company shall immediately revoke a TNC or taxicab driver's authority to operate as a driver for the company if it finds that the standards set forth in this section are no longer met by such person. The TNC or taxicab company shall only reinstate the driver's authority to operate upon a finding by the company that all standards are again satisfied by such person.

5.22.050 Vehicle Requirements.
A. Each taxicab or TNC vehicle shall pass an inspection prior to commencing services in the City, and annually thereafter, by a mechanic certified by the National Institute for Automotive Service Excellence. Taxicab companies and TNCs shall keep records of all such inspections. Such an inspection shall, at a minimum, include inspection of the following components:

1. Foot brakes;
2. Parking brakes;
3. Steering mechanism;
4. Windshield;
5. Rear window and other glass;
6. Windshield wipers;
7. Headlights;
8. Taillights;

9. Turn indicator lights;
10. Stop lights;
11. Front seat adjustment mechanism;
12. Doors (open, close, lock);
13. Horn;
14. Speedometer;
15. Bumpers;
16. Muffler and exhaust system;
17. Condition of tires, including tread depth;
18. Interior and exterior rear view mirrors;
19. Safety belts for driver and passenger(s); and
20. Heating and air conditioning systems.

5.22.060 Insurance Requirements.
A. The owner or operator of every taxicab is to procure, on each taxicab used or to be used in transporting persons for compensation, liability and property damage insurance covering passengers, as well as other persons, from a company licensed in Washington to write bodily injury liability and property damage liability insurance. Such insurance shall be in an amount not less than $100,000 for any recovery for personal injury by one person, and not less than $300,000 for all persons receiving personal injury, by reason of one act of negligence, and not less than $50,000 for damage to property of any person other than the insured. Such insurance shall be maintained in force on each motor vehicle operating pursuant to a Special License issued under this chapter. A $500,000 combined single limit policy may be substituted.

B. TNCs and all affiliated drivers shall comply with the automobile liability insurance requirements contained in Chapter 48.177 RCW as enacted or hereafter amended.

C. A certificate of insurance for each policy for liability and property damage insurance required herein shall be filed with the License Officer and kept in full force and effect at all times for every vehicle operating pursuant to the Special License issued under this chapter. Failure to maintain insurance as required shall be cause for the revocation of the Special License, and may also result in penalties under RMC 5.22.100(B).

5.22.070 Operational Requirements.
A. Rates. Taxicab drivers shall prominently post rates in each vehicle and charge accordingly. Drivers who solely operate as TNC drivers are exempt from this requirement. The TNC’s software application or website shall display for the passenger the applicable rates being charged and the option to receive an estimated fare before the passenger enters the TNC vehicle.

B. Records. TNCs and taxicab companies shall maintain individual records of all trips made by all drivers for no less than one (1) year from the date each trip was provided.

C. Driver Information. Taxicab drivers shall clearly post, in any taxicab operated by the driver, a document displaying his or her name, photograph, driver’s license number, and company affiliation. The TNC's software application or website shall display for the passenger the first name and photograph of the TNC driver.

D. Marking of Vehicles. All taxicabs shall be clearly marked as such and shall include in plain sight the taxicab company name, phone number, and a vehicle identification number. The company name and vehicle identification number shall use letters and numbers a minimum of four (4) inches in height with width proportional. The taxicab company phone number shall use numerals a minimum of two and one half (2 ½) inches in height with the width proportional. Vehicles operated solely by TNC drivers are exempt from the above marking requirements. The TNC's software application or website shall display for the passenger the make, model, and license plate number of the TNC vehicle.

E. Method of Soliciting Rides. Only taxicab drivers are permitted to solicit or accept street hails. TNC drivers shall accept only those rides arranged through a TNC's digital network. TNC drivers shall not solicit or accept street hails.

F. Receipts. Whenever demanded by the passenger, the driver of a taxicab or TNC vehicle shall deliver to the person paying for the hiring of said vehicle, at the time of such payment, a receipt therefor either in hard copy or electronically in legible printing or writing. This receipt shall contain the name of the taxicab company or TNC and its contact information, the name of the driver, any and all items for which a charge is made, the total amount paid, and the date of payment.

G. Zero Tolerance. TNCs and taxicab companies shall implement a zero tolerance policy on the use of drugs or alcohol applicable to any taxicab drivers employed or affiliated with the company and any TNC drivers on a TNC's digital network. Taxicab companies and TNCs shall post notice of the zero tolerance policy on their website, if they have one, along with the procedures to report a complaint about a driver with whom the passenger was matched and for whom the passenger reasonably suspects was under the influence of drugs or alcohol during the course of the ride. If a taxicab company or TNC does not have a website, the company must clearly post the zero tolerance policy and procedures to report a complaint in all taxicabs or TNC vehicles owned or operated by the company and its drivers. Taxicab companies and TNCs shall immediately suspend a driver upon receipt of a passenger complaint alleging a violation of the zero tolerance policy. At a minimum, the suspension shall last for the duration of the investigation.

H. Nothing in this chapter shall prohibit a taxicab company from using an internet online-enabled platform or application to connect passengers with drivers as long as all other requirements for taxicab companies, vehicles, and drivers are met.

5.22.080 Registered Agent Required.

Taxicab companies and TNCs shall maintain a registered agent for service of process in the State of Washington. The name, telephone number, and physical address of the registered agent shall be submitted to the City of Richland at the time of license application. The taxicab company or TNC shall notify the City in writing of any changes to its registered agent during the term of the license.

5.22.090 Audit. No more than twice per license year, the City may audit the taxicab company or TNC's records to review compliance with this chapter. Each audit shall be limited to records relating to twenty (20) percent of randomly selected taxicab or TNC drivers, up to a maximum of twenty (20) drivers, who have operated within the last thirty (30) days in the City of Richland. In the event the audit reveals discrepancies in the records reviewed, the City reserves the right to audit all of the taxicab company or TNC's records related to taxicab or TNC drivers operating in the City. Notwithstanding the foregoing, the City may require the taxicab company or TNC to produce records directly related to an active investigation of a specific allegation of a violation of this chapter.

5.22.100 Revocation, Suspension and Penalties.
A. The License Officer may suspend, revoke or refuse to issue a Special License if the licensee or applicant has violated any of the provisions of this Title. A violation includes, but is not limited to, any and all failures to meet or maintain any of the requirements or qualifications set forth in this chapter for obtaining a Special License, and the making of a materially false statement in the affidavit required under RMC 5.22.020. The decision to suspend, revoke or refuse to issue a Special License may be appealed to the Richland City Council. The City Council's decision on review shall be final.

B. Upon a violation of this chapter, the License Officer may assess a penalty of $250.00 per violation, up to a maximum of $10,000.00. The failure of the licensee to pay a penalty as assessed automatically suspends the Special License until such time as the assessment is paid. The License Officer and City Attorney are hereby authorized to use any lawful means to collect penalties assessed under this chapter, including the use of a collection agency. Suspensions, revocations and penalties are suspended during the course of hearing, appeal and review unless the License Officer finds by clear and convincing evidence that the licensee or applicant's claim is meritless.

5.22.110 Enforcement.
The License Officer shall have the administrative authority to implement and enforce this chapter, and may adopt rules and regulations for its administration not inconsistent with this chapter. This provision shall not be construed to abrogate or limit the jurisdiction of the City to enforce any provisions of this chapter or of any other city ordinance, or the Richland Police Department from enforcing all laws relating to motor vehicles or the operation of taxicabs or TNC vehicles.

Section 2. This ordinance shall take effect the day following its publication in the official newspaper of the City of Richland.

PASSED by the City Council of the City of Richland, at a regular meeting on the 20th day of December, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

Date Published: December 25, 2016

TAXICAB COMPANY / TNC SPECIAL LICENSE
AFFIDAVIT FORM

Mail: RICHLAND CITY HALL, 505 W SWIFT BLVD., RICHLAND, WA 99352

Questions? Email: CustomerService@ci.richland.wa.us or call (509) 942-1104

COMPANY INFORMATION

Applicant Name: ____ WA State UBI# _______ - _______ - ________

Doing Business As (d/b/a): ____

Owner/Principal Name(s): ____

Physical Address: ____
STREET CITY STATE ZIP CODE

Mailing Address: ____
(IF DIFFERENT THAN ABOVE) STREET OR PO BOX CITY STATE ZIPCODE

Contact Phone Number: _________________________ Email Address: _________________________

COMPANY ATTESTATIONS

1. *I attest that all drivers operating as drivers on behalf of the applicant, whether as employees or independent contractors, are in and will remain in compliance with all requirements in RMC 5.22.040 "Taxicab and TNC Driver Requirements" while operating vehicles in the City of Richland under the authority of applicant.*
2. *I attest that applicant's vehicles, whether owned by the company or owned by drivers contracted with to provide TNC services, are in and will remain in compliance with all requirements in RMC 5.22.050 "Vehicle Requirements" while in the City of Richland and operating under the authority of applicant.*
3. *I attest that applicant and all drivers operating on behalf of the applicant are in and will remain in compliance with RMC 5.22.060 "Insurance Requirements" while operating in the City of Richland.*
4. *I attest that applicant and all drivers operating on behalf of applicant are in and will remain in compliance with RMC 5.22.070 "Operational Standards" while operating in the City of Richland.*
5. *I attest that I have authority to execute this application on behalf of the company making this application.*

I hereby declare under penalty of perjury of the laws of the State of Washington that the information and attestations contained in this application are accurate and complete. I further understand that making a material false statement in this affidavit may result in suspension or revocation of my company's Special License, or refusal of the City to grant my company a Special License, and may also result in the imposition of monetary penalties as provided in RMC 5.22.100.

____
Signature of Owner or Authorized Company Representative Date

____
Print Name of Signatory Title Phone #

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 230-16, Authorizing Execution of an Interlocal Agreement with Energy Northwest for Technical Services

Department:	Ordinance/Resolution Number:	Document Type:
Energy Services	230-16	Resolution

Recommended Motion:

Adopt Resolution No. 230-16, authorizing the City Manager to sign and execute an interlocal agreement with Energy Northwest for the provision of technical services.

Summary:

The City of Richland is a participating member of Energy Northwest (EN) which is organized as a Joint Operating Agency under Washington State law. EN offers technical services to its members at cost, including and not limited to specific electric utility subject matter expertise, project management, etc. The City's Energy Services Department (RES) has a very large capital improvement program for 2016 and 2017 and has need for specific substation engineering and project management expertise currently available from EN.

The proposed interlocal agreement would authorize the City Manager or her designee to contract with EN on an as-needed basis within approved budgetary limits for technical services. Each contract engagement within this approved interlocal agreement would be administered with a unique Work Release Order (WRO), specifying scope, duration, and not to exceed expense.

Staff recommends approval of Resolution No. 230-16.

Fiscal Impact:	Multiple WRO's are anticipated to be issued, with the total of any year's expenses related to these WRO's to be included within the approved budget for Expert Services, Fund 401 Electric Utility.

Attachments:

1. Draft Resolution No. 230-16
2. Proposed Interlocal Agreement

RESOLUTION NO. 230-16

A RESOLUTION of the City of Richland authorizing the execution of an interlocal agreement with Energy Northwest related to the provision of technical services.

WHEREAS, RCW 39.34, Interlocal Cooperation Act, allows public agencies to make the most efficient use of their powers by enabling them to cooperate with each other on the basis of mutual advantage to provide services and facilities that will best meet the needs of each community; and

WHEREAS, the City of Richland is a member participant of Energy Northwest, a Washington State municipal corporation and Joint Operating Agency; and

WHEREAS, Energy Northwest offers technical services that may further the City of Richland's ability to benefit customers and the public power industry; and

WHEREAS, the City is currently in need of staff augmentation for engineering and project management assistance for which Energy Northwest may have available staff qualified to perform the work associated with these services for a temporary period of time.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland, that the City Manager is hereby authorized to sign and execute an interlocal agreement between the City and Energy Northwest related to the provision of technical services.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day of December, 2016.

____
ROBERT J. THOMPSON
Mayor

ATTEST:

____
MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

____
HEATHER KINTZLEY
City Attorney

INTERAGENCY/INTERLOCAL AGREEMENT NUMBER X-40610
BETWEEN
ENERGY NORTHWEST AND THE CITY OF RICHLAND
TO PROVIDE TECHNICAL SERVICES AS REQUESTED

As provided under RCW Title 39, Chapter 39.34, this Interlocal Agreement for Technical Services (the "Agreement") is by and between the City of Richland in the State of Washington, with offices located at 505 Swift Blvd., Richland, WA 99352 (hereinafter referred to as "CR"), and Energy Northwest, a municipal corporation and joint operating agency of the State of Washington doing business by and through its Business Development Fund, with its principal office at P.O. Box 968 Richland, WA 99352 (hereinafter "Energy Northwest").

WHEREAS, CR desires to obtain cost effective technical services to support the needs of Richland Energy Services; and

WHEREAS, Energy Northwest has the capacity and is willing to perform certain work for CR hereinafter described in accordance with the provisions of this Agreement; and

WHEREAS, CR finds that Energy Northwest is qualified to perform the work, all relevant factors considered, and that such performance will be in furtherance of CR's business; and

WHEREAS, the Interlocal Cooperation Act contained in RCW 39.34 authorizes local governments, such as the Parties to this Agreement, to contract for joint conduct of activities which each of the Parties is individually authorized to perform.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and intending to be legally bound, the Parties hereto agree as follows:

1. AUTHORITY AND PURPOSE

This Agreement is executed pursuant to Chapter 39.34 RCW as a cooperative endeavor of the Parties. The purpose of this Agreement is to establish a contractual relationship under which CR can procure technical services from Energy Northwest and Energy Northwest can avail its employees for that purpose on an "as needed" basis to support needs of Richland Energy Services (RES), and to set forth the Parties' respective rights, obligations, costs and liabilities for this undertaking. This Agreement shall be reasonably construed in furtherance of this purpose.

Energy Northwest shall utilize its best efforts to provide Technical Services, as may be required by CR for the duration of this Agreement, as ordered by CR, as budget and schedule allow.

Technical Services provided by Energy Northwest shall not conflict or interfere with work conducted by CR Employees. For this reason a working foreman shall be assigned at all times to coordinate work assignments directly through CR Management and/or Supervision. All services provided under this agreement shall be consistent with applicable and existing Energy Northwest union labor bargaining agreements, which remain unchanged and in effect.

Technical Services shall be requested by the responsible CR Manager by Work Release Authorizations to Energy Northwest. Work Release Authorizations will be issued using the form provided in Exhibit A to this Agreement.

The exact Statement of Work, Period of Performance, Crafts and Labor Rates based on current local bargaining agreements will be established prior to authorization of the Work Release and agreed upon between the Parties once services have been requested by CR. These Work Order Release Authorizations shall be incorporated as attachments to this Agreement when finalized, as provided in Exhibit A to this Agreement.

2. TERM

The initial term of this Agreement shall commence upon execution by the Parties and filing as set forth in Section 4, and shall be for a period of 2 year(s) unless terminated earlier as provided in Section 10.5 (Termination). Such term may be extended in accordance with Section 3 of this Agreement.

3. EXTENSIONS

The term of this Agreement may be extended for an additional 2 year term from the date that this Agreement was initially executed by mutual written agreement of the Parties and upon the same terms and conditions as set forth in this Agreement. The extension agreement shall be executed at least fifteen (15) days prior to the expiration of the Agreement.

4. FILING

This Agreement shall be effective only upon execution by the Parties and filing with the Benton County Auditor and/or posting an electronic copy of the Agreement on the Parties' respective websites in compliance with RCW 39.34.040.

5. PAYMENT AND INVOICING TERMS

5.1 Payment for Services. Charges will be invoiced to CR by Energy Northwest and will provide detail on the number of chargeable hours, travel, subsistence charges, and any special services delivered as they are ordered/approved by CR.

5.2 Reimbursable Costs. CR shall reimburse Energy Northwest all costs incurred in connection with the Services rendered, including, but not limited to, travel costs, subcontractors, materials (subcontract and materials costs include the supplier's invoiced cost to Energy Northwest plus Energy/Business Systems Overhead charge), computer costs, telephone, copies, delivery that are attributable to a project or Service (the "Reimbursable Costs"). Energy Northwest shall provide to CR substantiation of Reimbursable Costs incurred.

5.3 Invoicing. Invoices will be submitted monthly by Energy Northwest for payment by CR. Payment is due upon receipt and is past due thirty (30) days from receipt of invoice. If CR has any valid reason for disputing any portion of an invoice, CR will so notify Energy Northwest within seven (7) calendar days of receipt of invoice by CR, and if no such notification is given, the invoice will be deemed valid. The portion of an invoice which is not in dispute shall be paid in accordance with the procedures set forth herein. That portion of the invoice in dispute shall be resolved in accordance with Section 10.8 of this Agreement within thirty (30 days) of the receipt by Energy Northwest of the notice from CR as provided in this section.

5.4 Attorney Fees. Any attorney fees, court costs, or other costs incurred by Energy Northwest in collection of delinquent accounts shall be paid by CR.

5.5 Taxes. CR shall pay all state, local sales and use taxes applicable to goods and services provided under this Agreement. Energy Northwest shall include sales tax charges, separately identified, in the Energy Northwest invoices to CR.

5.6 Prevailing Wages. The Services shall be conducted by Energy Northwest supplemental personnel paid at least prevailing wages, as stated in RCW Title 39.

6. CHANGES

CR may, with the approval of Energy Northwest, issue written directions within the general scope of any Services to be ordered. Such changes (the "Change Order") may be for additional work or Energy Northwest may be directed to change the direction of the work covered by the Work Release Order, but no change will be allowed unless agreed to by Energy Northwest in writing. Any such approved Change Order may result in an adjustment to Cost or Schedule or both for the Services.

7. STANDARD OF CARE - WARRANTY

7.1 Energy Northwest warrants that services shall be performed by personnel possessing competency consistent with applicable industry standards. Such warranty will be effective for a period of 30 days from the date of acceptance of the performance of such service. No other representation, express or implied, and no warranty or guarantee are included or intended in this Agreement, or in any report, opinion, deliverable, work product, document or otherwise. Furthermore, no guarantee is made as to the efficacy or value of any services performed

7.2 Remedy. CR's exclusive remedy for any claim relating to this Agreement will be for Energy Northwest, upon receipt of written notice, either (i) to use commercially reasonable efforts to cure, at its expense, the matter that gave rise to the claim for which Energy Northwest is at fault; or (ii) return to CR the fees paid by CR to Energy Northwest for the particular service provided that gave rise to the claim, subject to the limitation contained in Section 8.4. For the foregoing warranty and remedy to apply, written claim must be made to Energy Northwest as soon as reasonably practicable after the non-conformance is detected by CR and in no event later than the expiration of the aforesaid warranty period. CR agrees and hereby acknowledges that this remedy is adequate and serves its essential purpose.

7.3 THIS SECTION SETS FORTH THE SOLE AND EXCLUSIVE WARRANTY PROVIDED BY ENERGY NORTHWEST CONCERNING THE SERVICES AND RELATED WORK PRODUCT. THIS WARRANTY IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY OR OTHERWISE.

8. INDEMNIFICATION AND LIABILITY

8.1 Indemnification. To the extent of its comparative liability, each party shall indemnify, defend, and hold the other party, its departments, elected and appointed officials, employees, and agents harmless from and against any and all claims, demands, damages, losses, actions, liabilities, costs, and expenses, including attorney's fees, for any bodily injury, sickness, disease, or death, or any damage or destruction of property, including the loss of use therefrom, which are alleged or proven to be caused in whole or in part by a negligent act or omission of the other party, its officials (elected or appointed), officers, directors, employees and agents.

8.2 Mutual Indemnify. If the claim, suit or action for injuries, death or damages as provided for in the preceding paragraph is caused by or results from the concurrent negligence of the Parties or their respective agents or employees, the indemnity provision shall be valid and enforceable only to the extent of the indemnitor's/indemnitee's negligence.

8.3 Industrial Insurance Act. The indemnification obligations contained in Section 8.1 shall not be limited by any worker's compensation, benefit or disability laws, and each indemnifying party hereby waives any immunity that said indemnifying party may have under the Washington Industrial Insurance Act, Title 51 RCW, and similar worker's compensation, benefit or disability laws. THE PARTIES ACKNOWLEDGE BY THEIR EXECUTION OF THIS AGREEMENT THAT EACH OF THE INDEMNIFICATION PROVISIONS OF THIS AGREEMENT (SPECIFICALLY INCLUDING BUT NOT LIMITED TO THOSE RELATING TO WORKER'S

COMPENSATION BENEFITS AND LAWS) WERE SPECIFICALLY NEGOTIATED AND AGREED TO BY THE PARTIES.

8.4 Limitation of Liability. Except for the indemnifications set forth in Section 8.1, neither Party shall be liable for any special, indirect, consequential, lost profits, or punitive damages. The limitation of liability set forth herein is for any and all matters for which the Parties may otherwise have liability arising out of or in connection with this Agreement, whether the claim arises in contract, tort (negligence of whatever degree), strict liability, under any warranty, or under any other legal or equitable theory of law, of any nature arising at any time from any cause whatsoever.

8.5 CR agrees to limit Energy Northwest's liability to CR for any damage on account of any error, omission or negligence to the amount of payment received by Energy Northwest from CR for the particular service that gave rise to the claim and CR shall indemnify and hold Energy Northwest harmless for any amount in excess of the above agreed to limit. Energy Northwest's cumulative liability to CR under this Agreement is limited to the assets of the Business Development Fund of Energy Northwest. Obligations of the Energy Northwest Business Development Fund are not, nor shall they be construed as, general obligations of Energy Northwest or other Energy Northwest projects or funds.

9. INSURANCE

9.1 Each party shall secure and continuously carry in effect, with an insurance company or companies reasonably acceptable to the other, the following insurance policies:

9.2 Each party shall maintain insurance for bodily injury and property damage. Such insurance shall include provisions that such insurance is primary insurance with respect to the interest of each party, and that any insurance maintained by the party is excess and not contributory insurance with insurance required hereunder; and provisions or endorsements to include broad form comprehensive liability and blanket contractual liability. Initial limits of liability for all required under this paragraph shall be $1 Million ($1,000,000) for each occurrence and $2 Million ($2,000,000) general aggregate.

9.3 All insurance policies required hereunder shall contain provisions that such policies shall not be canceled without thirty (30) days prior written notice to the other party.

9.4 Survival. Articles 7 and 8 shall survive the expiration or termination of this Agreement for any reason.

10. MISCELLANEOUS

10.1 Insecurity and Adequate Assurances. If reasonable grounds for insecurity arise with respect to CR's ability to pay for the Services in a timely fashion, Energy Northwest may demand in writing adequate assurances of CR's ability to meet its payment obligations under this Agreement. Unless CR provides the assurances in a reasonable time and manner acceptable to Energy Northwest, in addition to any other rights and remedies available, Energy Northwest may partially or totally suspend its performance while awaiting assurances, without liability to CR.

10.2. Severability. Should any part of this Agreement for any reason be declared invalid, such decision shall not affect the validity of any remaining provisions, which remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid portion thereof eliminated, and it is hereby declared the intention of the Parties that they would have executed the remaining portion of this Agreement without including any such part, parts, or portions which may, for any reason, be hereafter declared invalid. Any provision shall nevertheless remain in full force and effect in all other circumstances.

10.3 Waiver. Waiver or breach of this Agreement by either party shall not be considered a waiver of any other subsequent breach

10.4 Independent Contractor. Energy Northwest is an independent contractor to CR. No personnel furnished by Energy Northwest shall be deemed under any circumstances to be the agent, employee or servant of CR.

10.5 Termination. Any party shall have the right to terminate this Agreement with or without cause at any time during the initial or extended term of this Agreement by giving thirty (30) days' written notice of the termination to the other party by regular mail to the person identified in Section 10.6. Termination will be effective on the 31st day from the date the written notice was sent.

10.6 Notices All notices or other communications hereunder shall be in writing and shall be deemed given when delivered to the address specified below or such other address as may be specified in a written notice in accordance with this Section.

If to Energy Northwest:
Energy Northwest
Attn: Todd Johnson
P. O. Box 968
Richland, WA 99352-0968
Telephone: (509) 377-8640
Fax: (509) 377-4357

If to City of Richland:
City of Richland
Attn: Robert Hammond
Energy Service Director
505 W. Swift Blvd.
Richland, WA 99352
Telephone: (509) 942-7403

Any party may, by notice given in accordance with this Section to the other Parties, designate another address or person or entity for receipt of notices hereunder.

10.7 Assignment. This Agreement is not assignable or transferable by either party without the written consent of the other party, which consent shall not be unreasonably withheld or delayed.

10.8 Disputes. Energy Northwest and CR recognize that disputes arising under this Agreement are best resolved at the working level by the Parties directly involved. Both Parties are encouraged to be imaginative in designing mechanism and procedures to resolve disputes at this level. Such efforts shall include the referral of any remaining issues in dispute to higher authority within each participating party's organization for resolution. Failing resolution of conflicts at the organizational level, then the Parties may take other appropriate action subject to the other terms of this Agreement.

10.9 Section Headings. Title and headings of sections of this Agreement are for convenience of reference only and shall not affect the construction of any provision of this Agreement.

10.10 Representations; Counterparts. Each person executing this Agreement on behalf of a party hereto represents and warrants that such person is duly and validly authorized to do so on behalf of such party, with full right and authority to execute this Agreement and to bind such party with respect to all of its obligations hereunder.

10.11 Residuals. Nothing in this Agreement or elsewhere will prohibit or limit Energy Northwest’s ownership and use of ideas, concepts, know-how, methods, models, data, techniques, skill knowledge and experience that were used, developed or gained in connection with this Agreement. Energy Northwest and CR shall each have the right to use all data collected or generated under this Agreement.

10.12 Non-solicitation of Employees. During and for one (1) year after the term of this Agreement, CR will not solicit the employment of, or employ Energy Northwest’s personnel, without Energy Northwest’s prior written consent.

10.13 Cooperation. CR will cooperate with Energy Northwest in taking actions and executing documents, as appropriate, to achieve the objectives of this Agreement. CR agrees that the Energy Northwest’s performance is dependent on CR's timely and effective cooperation with Energy Northwest. Accordingly, CR acknowledges that any delay by CR may result in Energy Northwest being released from an obligation or scheduled deadline or in CR having to pay extra fees for Energy Northwest’s agreement to meet a specific obligation or deadline despite the delay.

10.14 Governing Law and Interpretation. This Agreement will be governed by and construed in accordance with the laws of Washington, without regard to the principles of conflicts of law. Each Party agrees that any action arising out of or in connection with this Agreement shall be brought solely in courts of the State of Washington, in Benton County.

10.15 Entire Agreement; Survival. This Agreement, including any Exhibits, states the entire Agreement between the Parties and supersedes all previous contracts, proposals, oral or written, and all other communications between the Parties respecting the subject matter hereof, and supersedes any and all prior understandings, representations, warranties, agreements or contracts (whether oral or written) between CR and Energy Northwest respecting the subject matter hereof. This Agreement may only be amended by an agreement in writing executed by the Parties hereto.

10.16 Force Majeure. Energy Northwest shall not be responsible for delays or failures (including any delay by Energy Northwest to make progress in the prosecution of any Services) if such delay arises out of causes beyond its control. Such causes may include, but are not restricted to, acts of God or of the public enemy, fires, floods, epidemics, riots, quarantine restrictions, strikes, freight embargoes, earthquakes, electrical outages, computer or communications failures, and severe weather, and acts or omissions of subcontractors or third Parties.

10.17 Use By Third Parties. Work performed by Energy Northwest pursuant to this Agreement are only for the purpose intended and may be misleading if used in another context. CR agrees not to use any documents produced under this Agreement for anything other than the intended purpose without Energy Northwest's written permission. This Agreement shall, therefore, not create any rights or benefits to Parties other than to CR and Energy Northwest.

10.18 Entity Status. This Agreement shall not require formation of any new governance entity. No property will be acquired or held, and no joint board or administrator is necessary to accomplish the purpose of this Agreement.

10.19 Records Retention. CR shall, at its sole expense and in compliance with the Washington State Archivist's retention schedule, retain accurate books, records and original documentation originated under the Agreement, which information shall be freely disclosed to Energy Northwest, its representatives, the Washington State Auditor, and the Bonneville Power Administration to permit verification of performance and Energy Northwest's entitlement to payment under this Agreement, and to support any change requests, termination claims or any other claim submitted by Energy Northwest. A copy of these records shall be available to Energy Northwest upon request.

10.20 Public Records. In the event Public Record Act requests are received by either Party for records associated with this Agreement, the Parties shall cooperate for purposes of responding to such requests; provided, however, that nothing in this Agreement grants either Party thereto the authority to limit or otherwise control the other Party's responses under the Public Records Act. Instead, to the extent that coordinated responses cannot be achieved as contemplated herein, the disclosing Party shall provide written notice to the non-disclosing party of its intent to disclose responsive records. Such notice shall be sufficiently advanced so as to allow the non-responding Party a meaningful opportunity to seek court intervention prior to release.

10.21 Non-Discrimination. The Parties agree not to discriminate in the performance of this Agreement on the basis of race, color, national origin, sex, age, religion, creed, marital status, disabled or Vietnam era veteran status, or the presence of any physical, mental, or sensory handicap.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year last below written:

ENERGY NORTHWEST	**CITY OF RICHLAND**
Name: Todd Johnson	**Name: Cynthia D. Reents, ICMA-CM**
Title: Principal Contract Officer	**Title: Richland City Manager**
Date:	**Date:**

Exhibit A

WORK RELEASE ORDER (WRO)
(FOR USE WITH BLANKET CONTRACTS)

Page of

	CONTRACT NO.
	WORK RELEASE ORDER NO.(MUST **BE** SHOWN ON ALL INVOICES)
	DATE

TO:

UNDER THE PROVISIONS OF THE CONTRACT INDICATED ABOVE, YOU ARE DIRECTED TO PROCEED WITH THE WORK OUTLINED BELOW.
IF FURTHER TECHNICAL INFORMATION IS REQUIRED, PLEASE CONTACT

1.0 SCOPE

2. START DATE:		3. ESTIMATED COMPLETION DATE:	
4. ESTIMATED COST:	TOTAL CONTRACT FUNDING:	COMMITTED TO DATE:	BALANCE:
5. SIGNATURES			
REQUESTER	INITIATING DEPARTMENT'S AUTHORIZED REPRESENTATIVE	CONTRACT ADMINISTRATOR	
6. RECEIPT ACKNOWLEDGED BY CONTRACTOR ON: *(Date)*	BY:	TITLE:	

❑ ENERGY NORTHWEST COPY - TO BE RETURNED TO CONTRACT ADMINISTRATOR

❑ CONTRACTOR COPY

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness
Key 2 - Infrastructure & Facilities

Subject:
Resolution No. 231-16, Authorizing Execution of an Interlocal Agreement First Amendment with Benton PUD, Franklin PUD, and Energy Northwest for Installation of Electric Vehicle Charging Stations

Department:	Ordinance/Resolution Number:	Document Type:
Energy Services	231-16	Resolution

Recommended Motion:
Adopt Resolution No. 231-16, authorizing the City Manager to sign and execute an amendment to Interlocal Agreement No. 125-16 with Benton PUD, Franklin PUD, and Energy Northwest for installation of electric vehicle charging stations.

Summary:

On June 7, 2016, Richland City Council approved adoption of Resolution No. 118-16 authorizing the City to enter into an Interlocal Agreement with Benton PUD and Franklin PUD for planning related to future Electric Vehicle (EV) charging stations.

Council's action at that time did not commit the City to any specific action apart from planning, which was anticipated to include but not be limited to: soliciting interest from prospective private partners, developing a list of strategic locations for future EV charging stations, developing standards related to the interconnection of those stations to local utility distribution grids, contemplating common rate class considerations for these new stations, and identifying potential funding sources to assist in future private / public partnerships to construct and operate these new charging stations.

Energy Northwest (EN) originally considered itself a facilitator of the discussion, especially related to pursuing potential grant opportunities. After several months of planning activities, all parties including EN now believe it prudent to add EN as a participant to the Interlocal Agreement.

The proposed Amendment adds Energy Northwest as a party to the original Interlocal Agreement. Staff recommends approval.

Fiscal Impact:

There is no fiscal impact.

Attachments:
1. Draft Resolution No. 231-16
2. Proposed Interlocal Agreement Amendment

RESOLUTION NO. 231-16

A RESOLUTION of the City of Richland authorizing the execution of Amendment No. 1 to the Interlocal Cooperative Agreement with Public Utility District No. 1 of Benton County, Public Utility District No. 1 of Franklin County, and Energy Northwest for installation of electric vehicle charging stations.

WHEREAS, Chapter 39.34 RCW (Interlocal Cooperation Act) permits public agencies to make the most efficient use of their powers by enabling them to cooperate with other localities and thereby to provide services and facilities in a manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, on June 7, 2016, the Richland City Council, by adoption of Resolution No. 118-16, authorized the City to enter into an Interlocal Agreement with Benton PUD and Franklin PUD for installation of electric vehicle charging stations (Contract No. 125-16); and

WHEREAS, the parties to this Interlocal Agreement wish to add Energy Northwest as a participant.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland, that the City Manager is hereby authorized to sign and execute Amendment No. 1 to the Interlocal Cooperative Agreement between the City of Richland, Public Utility District No. 1 of Benton County, Public Utility District No. 1 of Franklin County, and Energy Northwest for installation of electric vehicle charging stations.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day of December, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

FIRST AMENDED INTERLOCAL COOPERATIVE AGREEMENT FOR INSTALLATION OF ELECTRIC VEHICLE CHARGING STATIONS BETWEEN PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY, WASHINGTON, PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON, THE CITY OF RICHLAND, WASHINGTON, AND ENERGY NORTHWEST

BY THIS FIRST AMENDED INTERLOCAL COOPERATIVE AGREEMENT, hereinafter referred to as “Agreement”, entered into by latest date of signature below; PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY, WASHINGTON, a municipal corporation of the State of Washington; hereinafter referred to as “Benton”, PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON; a municipal corporation of the State of Washington, hereinafter referred to as “Franklin”, CITY OF RICHLAND, a municipal corporation of the State of Washington, hereinafter referred to as “City”, and Energy Northwest, a municipal corporation and joint operating agency of the State of Washington, hereinafter referred to as “EN”, collectively referred to as “Parties” and individually as “Party” enter into the following agreement:

WHEREAS, Chapter 39.34, RCW (Interlocal Cooperation Act) permits public agencies, including the Parties herein, to make the most efficient use of their powers by enabling them to cooperate with other localities and thereby to provide services and facilities in a manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; AND

WHEREAS, in April 2016, Benton, Franklin, and the City entered into an Interlocal Agreement for Installation of Electric Vehicle Charging Stations; AND

WHEREAS, EN too wishes to participate in said Interlocal Agreement for Installation of Electric Vehicle Charging Stations; AND

WHEREAS, the Parties to said Interlocal Agreement for Installation of Electric Vehicle Charging Stations and EN wish to add EN to said Interlocal Agreement through the execution of this First Amendment to the Interlocal Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the Parties do hereby mutually agree as follows:

1. **Amendment to the Preamble to the Interlocal Agreement to Add Energy Northwest to the Interlocal Agreement.** The Preamble to the Interlocal Agreement is amended to add Energy Northwest, a municipal corporation and joint operating agency of the State of

Washington, as a Party to the Interlocal Agreement. Energy Northwest shall be included in the terms "Party" and "Parties." By executing this First Amendment, Energy Northwest agrees to the terms and conditions of the Interlocal Agreement.

2. **Amendment to Title of the Interlocal Agreement.** The title of the Interlocal Agreement is amended to read as follows:

FIRST AMENDED INTERLOCAL COOPERATIVE AGREEMENT FOR INSTALLATION OF ELECTRIC VEHICLE CHARGING STATIONS BETWEEN PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY, WASHINGTON, PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON, THE CITY OF RICHLAND, WASHINGTON, AND ENERGY NORTHWEST

3. **No Further Changes or Modifications.** Except as otherwise specifically provided in this First Amendment, the terms, conditions, and provisions of the Interlocal Agreement shall remain in full force and effect.

4. **Execution.** This First Amendment may be executed in any number of counterparts, each of which shall be deemed to be an original as against any party whose signature appears thereon, and all of which shall together constitute one and the same instrument.

5. **Filing**. This First Amendment shall be filed with the Benton County Auditor in accordance with RCW 39.34.040 prior to its entry in force.

In Witness Whereof, the Parties have signed this First Amended Agreement as of the day and year written below.

PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY, WASHINGTON	**PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON**
By: _________________________	By: _________________________
Title: ________________________	Title: ________________________
Date: ________________________	Date: ________________________

CITY OF RICHLAND, WASHINGTON	**ENERGY NORTHWEST**
By: _____________________________	By: _____________________________
Title: ____________________________	Title: ____________________________
Date: ____________________________	Date: ____________________________

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:

Resolution No. 235-16, Authorizing an Agreement with Stanley Consultants, Inc. for Electrical Distribution Design and Construction Standards Development

Department:	Ordinance/Resolution Number:	Document Type:
Energy Services	235-16	Resolution

Recommended Motion:

Adopt Resolution No. 235-16, authorizing the City Manager to sign and execute an agreement with Stanley Consultants, Inc. for electrical distribution design and construction standards development.

Summary:

A fundamental practice in the electric utility industry is to develop and keep updated a complete set of design specifications and construction standards to ensure safe and reliable operations of the electric utility systems. This not only lends towards cost-effective operations but also ensures applicable state and federal regulatory code compliance.

For the past couple of decades, most of the electric utility infrastructure has been designed and constructed by in-house Energy Services Department (RES) employees. These RES employees have used individual experience and institutional knowledge in lieu of established specifications and standards which has introduced a level of risk no longer acceptable. In addition to addressing unacceptable risk, a substantive amount of the electric utility engineering and construction work of the future will be performed by outside consultants and contracted field crews who will require the set of specification and standards in order to cost effectively complete their contracts.

Staff recommends approval of Resolution No. 235-16, resulting in the development of design specifications and construction standards for use in the next decades in order to operate the electric utility safely and reliably.

Fiscal Impact:	Consulting services for this project are included in the City's Capital Improvement Plan and Fund 401 - Expert Services account of the approved 2017 Budget. This time and material contract is not to exceed $279,900.

Attachments:

1. Draft Resolution No. 235-16
2. Proposed Agreement

RESOLUTION NO. 235-16

A RESOLUTION of the City of Richland authorizing execution of an agreement with Stanley Consultants, Inc. for distribution design and construction standards development.

WHEREAS, the City of Richland operates and maintains an electric utility (RES), consisting of substations, distribution equipment and infrastructure that delivers power to customers served by RES; and

WHEREAS, the City's electrical distribution design and construction standards are in need of development and modification to meet current state and national codes and to include currently approved material; and

WHEREAS, using supplemental labor to develop electrical distribution design and construction standards to complete construction and installation of infrastructure will be the most cost-effective and efficient use of RES resources; and

WHEREAS, current budgeting allows for distribution design and construction standards development through the City's Capital Improvement Plan for this project; and

WHEREAS, RES has selected Stanley Consultants, Inc. as best qualified to provide distribution design and construction standards services based on the firm's qualifications and past performance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that City Council authorizes the City Manager to sign and execute a contract with Stanley Consultants, Inc. in the amount of $279,900 for distribution design and construction standards services.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day of December, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

AGREEMENT BETWEEN CITY AND CONSULTANT

THIS AGREEMENT, entered into this _____ day of December, 2016 by and between the City of Richland, 505 Swift Ave., Richland, Washington, (hereinafter referred to as the "City"), and Stanley Consultants, Inc., 8000 S. Chester Street, Suite 500, Centennial, Colorado (hereinafter referred to as the "Consultant").

WITNESSETH:

1) SCOPE OF WORK

a) The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated in this Agreement. The Consultant shall provide engineering services for the 15kV class distribution design and construction standards development.

b) The following exhibit(s) are attached hereto and made a part of this Agreement:
   (i) Exhibit A – Project Scope

c) This Agreement consists of this Agreement, the above referenced Exhibit(s) and other documents listed below. These form the entire Agreement between the parties, and are fully integrated into this Agreement as if stated or repeated herein. In the event of a conflict between documents, the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below:
   (i) City of Richland Agreement No. 249-16
   (ii) Exhibit A: Project Scope
   (iii) City Richland RFQ No. 16-0119
   (iv) Exhibit B: RFP No. 16-0119 proposal response submitted by Stanley Consultants, Inc.

2) GENERAL REQUIREMENTS

a) The Consultant shall attend status, progress, and coordination meetings with the designated City of Richland representatives, or such federal, community, state, city or county officials, groups or individuals as may be requested by the City. If additional meetings are requested, the City will provide the Consultant sufficient notice prior to those meetings requiring Consultant participation.

b) The Consultant shall prepare a monthly progress report if requested, in a form approved by the City, that will outline in written and/or graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

3) TIME FOR BEGINNING AND COMPLETION

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by May 31, 2017.

4) **PAYMENT**

a) For services rendered under this Agreement, the City shall pay the Consultant an amount not to exceed two hundred seventy-nine thousand nine hundred dollars ($279,900). Payment shall be made on a “time and materials” basis. Payment as identified in this section shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in Exhibit A Project Scope.

b) Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices.

c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.

d) Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations at the government rate, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance or up to the current federal per-diem with detailed receipts, no alcohol, and a 20% maximum gratuity.

e) Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.

f) The Consultant will allow access to the City, the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5) **INDEPENDENT CONTRACTOR**

The Consultant, and any and all employees of the Consultant or other persons engaged in the performance of any work or services required of the Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers’ Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any act or omission on the part of the Consultant’s employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of the Consultant.

6) **OWNERSHIP OF DOCUMENTS**

All designs, drawings, specifications, documents, reports and other work products prepared pursuant to this Agreement shall become the property of the City upon payment to the Consultant of the fees set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Consultant. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold the Consultant harmless from any claim, liability or cost arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

7) **TERMINATION**

a) This Agreement may be terminated by either party upon thirty (30) days' written notice. In the event this Agreement is terminated by the Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.

b) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and the Consultant.

8) **AVAILABILITY OF RECORDS FOR PUBLIC INSPECTION**

a) As a public contract, all records prepared, generated or used by Consultant or its agents, employees and subcontractors relating to this Agreement and associated work (hereinafter "public records") may be subject to disclosure under the Washington State Public Record Act, Chapter 42.56 RCW.

b) Contractor shall maintain and retain all such public records in a manner that is readily accessible for a minimum term of no less than three (3) years following completion of the contract work. City shall have the right to timely review all such public records upon request. Contractor shall provide copies of any public records requested by City within 30 days of City's request. If City requests that copies of public records be provided to City in an electronic format, said records shall be provided at no cost to City. If paper copies are requested by City, City shall pay $.10 per page. Payment for paper copies shall be rendered to Consultant within 20 days of receipt.

c) All records subject to a public disclosure request will be provided to a requester unless exempted from disclosure by law. The City's decision to exempt or redact any public record shall be based only upon valid exemptions that apply to the City. City will not refrain from disclosing any record under an exemption that may be personal to Consultant. In the event Consultant objects to release of any public record under this Agreement, Consultant may seek judicial approval to prevent such disclosure at its sole expense. City shall neither aid nor interfere with Consultant's request for an injunction to prevent disclosure of any public record under this Agreement.

d) Consultant shall insert this provision in all contracts with subcontractors or agents providing services relating to this Agreement.

9) DISPUTE RESOLUTION

a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.

b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will resolved by legal action.

10) DEBARMENT CERTIFICATION

The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, the Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at:

www.sam.gov and
http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp

11) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

In the event that either party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The parties agree that all questions shall be resolved by application of Washington law, and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

12) ATTORNEY'S FEES

The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the substantially prevailing party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

13) INSURANCE

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

a) No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

b) Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.

2. Commercial General Liability insurance shall be as least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

4. Professional Liability insurance appropriate to the Consultant's profession.

c) Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of $1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than $1,000,000 each occurrence, $2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than $1,000,000 per claim and $1,000,000 policy aggregate limit.

d) Other Insurance Provisions. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance with respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

f) Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to, the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

g) Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.

h) Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

i) Public Entity Full Availability of Consultant Limits. If the Consultant maintains higher insurance limits than the minimum shown above, the City shall be insured for the full available limits of the Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this contract or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

14) INDEMNIFICATION / HOLD HARMLESS

a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

15) STANDARD OF CARE

The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

16) SUCCESSORS OR ASSIGNS

All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

17) NOTICES

Any notices required under this Agreement will be in writing, addressed to the appropriate party at the address which appears below (as modified in writing from time to time by such party), and given by electronic submission, by facsimile personally, by registered or certified mail, return receipt requested, or by nationally recognized overnight courier service. All notices shall be effective upon the date sent.

Purchasing Manager	Contact Name:	Brad Chidester
City of Richland	Name of Firm:	Stanley Consultants, Inc.
2700 Duportail Street, Bldg. 200	Address:	8000 S. Chester Street
PO Box 190, M/S #11	Address:	Suite 500
Richland, WA 99352	Address:	Centennial, CO 80112
Email: purchasing@ci.richland.wa.us	Email:	ChidesterBrad@stanleygroup.com
Phone: (509) 942-7710	Phone Number:	303-925-8327
Fax: (509) 942-7397	Fax Number:	

18) EQUAL OPPORTUNITY AGREEMENT

The Consultant agrees that s/he will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

19) PARTIAL INVALIDITY

Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

20) AMENDMENTS

All amendments must be in writing and be approved and signed by both parties.

21) CHANGE IN LAW

The parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) days following written notice by either party to the other party of such adverse change in law, the parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the parties to the extent possible. If, despite good faith attempts, the parties cannot reach agreement upon an amendment within sixty (60) days after commencing negotiation, then this Agreement may be terminated by either party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one party to the other.

22) CONFIDENTIALITY

In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose or sell confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

23) CHANGES OF WORK

a) When required to do so, and without any additional compensation, the Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement.

b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 22, Extra Work.

24) EXTRA WORK

The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

(Signature page to follow)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON	STANLEY CONSULTANTS, INC.
______________________________	______________________________
CYNTHIA D. REENTS, ICMA-CM City Manager	Signature
	______________________________
ATTEST:	Printed Name
	______________________________
______________________________	______________________________
MARCIA HOPKINS City Clerk	Address
	Phone: ______________________
APPROVED AS TO FORM:	Email: ______________________
	Fax: ______________________
______________________________	
HEATHER D. KINTZLEY City Attorney	

EXHIBIT A: Project Scope

See Next page

PROJECT APPROACH

Work Plan

Introduction

Stanley Consultants, Inc. understands that the scope of the work requires creating and compiling a complete set of electrical **distribution design and construction standards** for use in future electrical distribution projects.

This narrative describes Stanley Consultants' scope of supply in a work breakdown structure (WBS) format. This WBS has been organized so that each phase will develop the necessary deliverables for a uniform workflow from project kick-off through project completion.

As part of the scope of supply, Stanley Consultants will provide:

- Project management and quality control measures
- Development and review of distribution standards and guides
- Preparation of final issued distribution standards manual

Part 1: Project Management and Quality

Part 1 commences upon the Notice to Proceed and will provide general project administration for the duration of the project.

1.1 General and Administrative

Stanley Consultants will stay in continuous contact via email and phone as needed. Stanley Consultants will provide bi-weekly status update for the City which will discuss progress on the project.

The City and Stanley Consultants will agree on a project meeting schedule to review project status in addition to the written updates. Stanley Consultants will provide an agenda for each meeting prior to the meeting for the City's review and comment. At the conclusion of each meeting, Stanley Consultants will provide meeting minutes and action items to the City for review and comment. The City shall have five business days to comment on the meeting minutes; after that period, Stanley Consultants will publish the official minutes of the meeting for record.

A Project Execution Plan (PEP) shall be developed; project organization, including key personnel for Stanley Consultants and the City, will be outlined in the PEP, including pertinent e-mail addresses and phone numbers for all key project personnel. Project correspondence procedures will be described in the PEP, including the proper points of contact for various project-related issues.

1.1.1 Deliverables: Bi-weekly Status Updates, Minutes of Meetings, Action Plan (as necessary), and Project Execution Plan

1.2 Scheduling

Stanley Consultants has developed an initial schedule based on information provided by the City in the request for proposal. (see a preliminary schedule at the end of this section).

Based on information gathered during the kick off meeting which will identify the full extent of the standards documents, an engineering schedule shall be developed to account for the full scope of services. Reconciliation of schedule variances, action plans to re-establish schedule and impacts of accepting a revised schedule will be implemented as necessary.

1.2.1 Deliverable**:** Schedule

1.3 Project Kickoff

This task covers the collection of data, requirements and desires to clearly define what is to be in the standards documentation and what is not. Access to existing standards and contact with key standards' users to understand group requirements during this meeting will be required.

Access or attendance will be requested of the City's key personnel by Stanley Consultants for this effort.

Prior to the project kickoff meeting, Stanley Consultants will prepare a list of questions and recommendations for existing and future standards and submit to the City for review. This will define the agenda and attendee list for the project kickoff meeting.

1.4 Review Meetings

Review meetings will be established with the City. Initially 2 review meetings are anticipated.

1.5 Project Documentation

Stanley Consultants will set up a document control and file transfer system that can be used by the City for reviewing project documents.

Part 2: Standards Book

2.1 Standards book creation and revision

Before in depth conversations with the City, Stanley Consultants can assume that the standards book could include any combination of the following standard types.

1. Mark-up revisions provided by the City
2. Entirely new construction standards
3. Design criteria documentation
4. Evaluation of current design criteria
5. Integration with a design tool
6. Provide recommendations
7. Material list review

Depending on the results of the project kickoff meeting and requirements of the City, the level of effort in any of the above seven categories could vary greatly. Stanley Consultants will work very closely with the City by facilitating discussions with all standards users to achieve the quality of standards the City would like to achieve.

Stanley Consultants understands that there are many different groups at an electric utility that use the electric standards. These groups include, but are not limited to lineman, designers, engineers, management and legal staff. During the project kickoff meeting Stanley Consultants will want to meet with each users group to understand their needs.

The tasks for creation of the standards book:

2.1.1 At the conclusion of the project kickoff meeting Stanley Consultants will prepare meeting notes documenting the conversations with the City and submit them to the project team. After the approval of the project kickoff meeting notes, Stanley Consultants will develop a number of conceptual standards for review to ensure the city's expectations are being met before proceeding into full standard development.

Deliverable: Select Standards package review

2.1.2 Development for groups of standards agreed to in the project kickoff meeting will be accomplished in staggered timelines. The City will receive these packages to review per an agreed upon schedule.

After comments have been received from the City, Stanley Consultants will review and make agreed upon changes to submit for final review.

Deliverable: Design Standards (grouped by section).

2.2. Final Standards

Stanley Consultants will compile a final set of Standards.

Deliverable: Final Standards (Electronic or Hard Copy)

Compensation

Estimated Budget on initial scope review.

Project Management, Admin, and Meetings at COR	$58,140.
Initial technical scope for standards:	
84 new standards to be fully developed	
22 existing standards which are ready to be finalized requiring minor staff review	
41 in progress standards to be reviewed, updated and finalized.	
14 Design guides to be updated or developed.	
Subtotal of estimated	$194,260.
Additional Standards Development:	
Additional undeveloped design details	
Extended design development	
Subtotal Additional Development	$23,500.
Estimated Expenses:	$4,000.
Total Estimated Budget	**$279,900.**

Project Schedule

Based on estimated notice to proceed shortly after Jan 1, 2017 an initial schedule for the estimated timeline based on our current knowledge of the scope. A kickoff meeting would be scheduled shortly after NTP to discuss and further refine the schedule.

It is estimated that the bulk of work will be completed in approximately 4 months with final approvals and project close-out within 5 months.

See attached initial schedule.

Stanley Consultants

HOURLY FEES AND CHARGES

Fiscal Year 2016-2017

I. Compensation for office-based personnel in the contiguous United States for time in the performance of the work shall be in accordance with the following Hourly Fees:

Classification	Hourly Fee	Classification	Hourly Fee	Classification	Hourly Fee
BC-1	38.00	BC-11	127.00	BC-21	244.00
BC-2	46.00	BC-12	140.00	BC-22	258.00
BC-3	55.00	BC-13	150.00	BC-23	273.00
BC-4	64.00	BC-14	161.00		
BC-5	72.00	BC-15	173.00		
BC-6	82.00	BC-16	184.00		
BC-7	90.00	BC-17	195.00		
BC-8	99.00	BC-18	207.00		
BC-9	108.00	BC-19	219.00		
BC-10	117.00	BC-20	232.00		

Travel time in the interest of the work and away from the assigned office, either local or intercity, will be charged in accordance with the foregoing schedule. When traveling by public carrier, the maximum charge will be eight hours per day.

II. Compensation for items of expense and other charges incurred in connection with the performance of the work shall be in accordance with the following schedule:

Automobile	$0.65/mile
Automobile Assigned to Project Site	$46.00/cal. day
Four-Wheel Drive Vehicles	$0.80/mile
Four-Wheel Drive Vehicles Assigned to Project Site	$56.00/cal. day
Ground Transportation (rental car, taxi, etc.)	At Cost
Air Travel (commercial and charter)	At Cost
Living Expenses (away from assigned office)	At Cost
Telephone and Facsimile	At Cost
Equipment Rental	At Cost
Laboratory Work	At Cost
Soils Testing and Analysis	At Cost
Outside Photographic Work	At Cost
Duplicating Work	(schedule supplied upon request)
Technical Testing and Surveying Equipment	(schedule supplied upon request)

III. Compensation for purchases, items of expense, and other charges not scheduled above, incurred in connection with the performance of the work, and subconsultants shall be at cost plus 10%.

IV. Interest at the rate of 1½% per month will be charged on invoices not paid within 30 days.

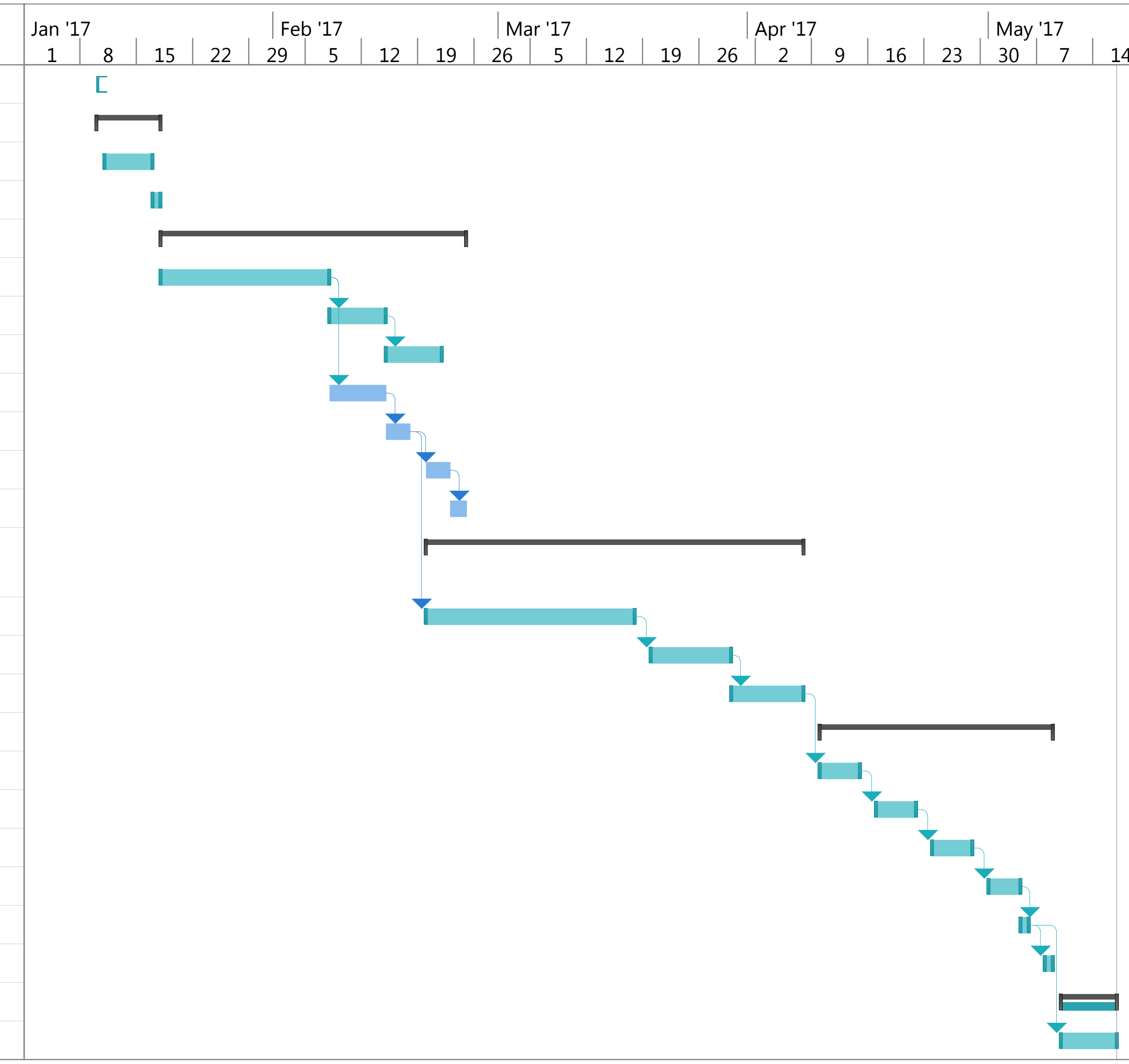
V. Charges are subject to revision on or after April 1, 2017.

REPRESENTATIVE POSITIONS

Classification	Position Title
BC 19 - 24	Officers Senior Officers Principal Engineer
BC 15 - 24	Project Principal Senior Project Manager Senior Construction Manager Chief Engineer
BC 13 - 22	Principal/Scientist/Planner Construction Services Manager Chief Architect/Scientist/Planner
BC 11 - 21	Project Manager Senior Resident Project Representative Principal Architect/Scientist/Planner
BC 9 - 19	Senior Engineer/Architect/Scientist/Planner Design Manager
BC 9 - 16	Resident Project Representative Survey Manager Principal Designer
BC 8 - 12	3D Modeling/Visualization
BC 6 - 15	Senior Construction Observer Engineer/Architect/Scientist/Planner Senior Designer
BC 5 - 14	Engineering Intern Senior Survey Crew Chief Designer
BC 4 - 13	Associate Designer Construction Observer Senior Technician Survey Crew Chief
BC 3 - 9	Survey Instrument Person Senior Administrative Assistant Technician
BC 1 - 5	Aide Associate Technician Administrative Assistant

Stanley Consultants | Form BC_CB 16-17

ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors
1			Receive Notice to Proceede		Tue 1/10/17		
2			**Phase 1: Project Kickoff**	**6 days**	**Tue 1/10/17**	Tue 1/17/17	
3			Exchange current standards and symbology	4 days	Wed 1/11/17	Mon 1/16/17	
4			Onsite Project Kickoff	1 day	**Tue 1/17/17**	Tue 1/17/17	
5			**Phase 2: Underground Revision**	**28 days**	**Wed 1/18/17**	**Fri 2/24/17**	
6			Underground Standards (UGS) Revision	15 days	**Wed 1/18/17**	Tue 2/7/17	
7			UGS COR Review	5 days	**Wed 2/8/17**	Tue 2/14/17	6
8			UGS Final Revisions	5 days	**Wed 2/15/17**	Tue 2/21/17	7
9			Underground Design Guide (UDG) Revision	5 days	**Wed 2/8/17**	Tue 2/14/17	6
10			UDG COR Review	3 days	**Wed 2/15/17**	Fri 2/17/17	9
11			UDG Final Revisions	3 days	**Mon 2/20/17**	Wed 2/22/17	10
12			Onsite Underground Review Meeting	2 days	Thu 2/23/17	Fri 2/24/17	11
13			**Phase 3: Overhead Standards, Overhead Design guides, Street Lighting, Metering Standards**	**35 days**	**Mon 2/20/17**	**Fri 4/7/17**	
14			Non Underground Standards Revisions	20 days	**Mon 2/20/17**	Fri 3/17/17	10
15			COR Review	8 days	**Mon 3/20/17**	Wed 3/29/17	14
16			Final Revisions	7 days	**Thu 3/30/17**	Fri 4/7/17	15
17			**Phase 4: Final Submittal**	**21 days**	**Mon 4/10/17**	**Mon 5/8/17**	
18			Compilation of Standards	5 days	**Mon 4/10/17**	Fri 4/14/17	16
19			COR Review	5 days	**Mon 4/17/17**	Fri 4/21/17	18
20			Final Revisions	5 days	Mon 4/24/17	Fri 4/28/17	19
21			Printing of Standards	4 days	**Mon 5/1/17**	Thu 5/4/17	20
22			Send Printed Standards	1 day	**Fri 5/5/17**	Fri 5/5/17	21
23			Onsite Project Review	1 day	Mon 5/8/17	Mon 5/8/17	22
24			**Phase 5: Project Closeout**	**5 days**	**Wed 5/10/17**	Tue 5/16/17	
25			Project Closeout	5 days	**Wed 5/10/17**	Tue 5/16/17	22



Project: COR Standards Update
Date: Mon 12/5/16

Task
Split
Milestone
Summary
Project Summary
Inactive Task
Inactive Milestone
Inactive Summary
Manual Task
Duration-only
Manual Summary Rollup
Manual Summary
Start-only
Finish-only
External Tasks
External Milestone
Deadline
Progress
Manual Progress

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 3 - Economic Vitality

Subject:
Resolution No. 236-16, Authorizing Submission of an Application to Benton County for Urban Growth Area Expansion

Department:	Ordinance/Resolution Number:	Document Type:
Community & Development Services	236-16	Resolution

Recommended Motion:
Adopt Resolution No. 236-16, authorizing submission of an application to Benton County requesting expansion of the City of Richland's Urban Growth Area boundary.

Summary:
At its November 15, 2016 regular meeting, Council took action to approve Resolution No. 217-16, which approved the Capital Facilities Analysis for the City's proposed Urban Growth Area (UGA) expansion. Since then, Staff has been working to prepare the formal application to submit to Benton County requesting expansion of the UGA. In doing so, Staff discovered that the County requires a number of items of which we were previously unaware.

The application process requires a Council resolution that acknowledges that the capital facilities analysis prepared for the project is consistent with the Growth Management Act requirements, and that Council authorizes Staff to submit the application. Resolution No. 236-16 would satisfy both of those requirements.

Resolution 236-16, along with previously approved Resolution No. 217-16, will complete the information needed to file the UGA expansion application with Benton County.

Staff recommends approval.

Fiscal Impact: None.

Attachments:
1. Resolution No 236-16

RESOLUTION NO. 236-16

A RESOLUTION of the City of Richland finding that the document titled *"City of Richland/Port of Benton 1,341-Acre Master Plan Urban Growth Area Expansion/Capital Facilities Analysis,"* fulfills the requirements of the RCW and authorizing staff to submit an application for expansion of the City's Urban Growth Area.

WHEREAS, in order to justify the expansion of the City's Urban Growth Area, the Growth Management Act requires the preparation of a capital facilities analysis to demonstrate that the City has adequate capacity to serve the proposed UGA; and

WHEREAS, the City has worked to prepare a document titled "City of Richland/Port of Benton 1,341-Acre Master Plan Urban Growth Area Expansion/Capital Facilities Analysis" (the Analysis) that provides a capital facilities analysis of the proposed expansion to the Urban Growth Area; and

WHEREAS, RCW 36.70A.070(3) establishes standards for the information that is needed to be included in the preparation of a capital facilities plan; and

WHEREAS, the Analysis meets the requirements established under RCW 36.70A.070(3); and

WHEREAS, in order for the City to expand its Urban Growth Area, it must submit an application to Benton County authorizing such expansion.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland as follows:

Section 1. That the City of Richland officially recognizes that the "City of Richland/Port of Benton 1,341-Acre Master Plan Urban Growth Area Expansion/Capital Facilities Analysis" serves as a capital facilities planning document for its proposed Urban Growth Area expansion and that it meets the requirements established under RCW 36.70A.070(3).

Section 2. That the City Council of the City of Richland authorizes its staff to prepare and submit an application for the expansion of the City's Urban Growth Area boundary to Benton County.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day of December, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Resolutions – Adoption

Key Element: Key 3 - Economic Vitality

Subject:
Resolution No. 237-16, Authorizing a First Amendment to Purchase and Sale Agreement (Contract No. 125-14) with Energy Northwest

Department:	Ordinance/Resolution Number:	Document Type:
Community & Development Services	237-16	Resolution

Recommended Motion:
Adopt Resolution No. 237-16, authorizing the City Manager to sign and execute the First Amendment to Contract No. 125-14, amending Section 9.13 to extend the deadlines to submit building permit applications and to initiate construction.

Summary:
On June 30, 2014, Council authorized the City Manager to enter into a Purchase and Sale Agreement (Contract No. 125-14) with Energy Northwest for the sale of 5.1 acres in the City View Business Center for their development of an emergency center.

Per the Reversionary Clause in the Agreement (Section 9.13) Energy Northwest agreed to the deadline requirements to submit to the City building permit applications within 36 months of Closing (by Aug. 14, 2017), and to initiate construction of the site within 48 months of Closing (by Aug. 14, 2018).

On November 21, 2016, Energy Northwest notified the City that they will be unable to meet the deadlines outlined in said Section 9.13 as they are still trying to meet design requirements of their facility per emergency response licensing requirements.

As a result of the extended time needed to meet design requirements of their facility, Energy Northwest has asked the City to amend the Agreement to extend the building permit application deadline to December 31, 2019, and to extend the deadline for them to initiate construction to December 31, 2020.

The City remains supportive of Energy Northwest's development of their proposed emergency center, and desires to see the successful development of the City View property. Staff recommends approval of this First Amendment based on Energy Northwest's representation that they are moving forward with developing this site.

Fiscal Impact:	There is no immediate fiscal impact associated with the approval of this Amendment. However, funds received by the City through permit fees and the financial impacts realized through the construction of the emergency facility will be delayed by one year from the present deadlines outlined in the Agreement.

Attachments:
1. Resolution No. 237-16
2. First Amendment to Contract No. 125-14

RESOLUTION NO. 237-16

A RESOLUTION of the City of Richland authorizing execution of a First Amendment to the Purchase and Sale Agreement by and between the City of Richland and Energy Northwest.

WHEREAS, on June 30, 2014, Richland City Council adopted Resolution No. 88-14, authorizing execution of a Purchase and Sale Agreement (Contract No. 125-14, hereinafter "Original Agreement") by and between the City of Richland and Energy Northwest; and

WHEREAS, Energy Northwest is under contract to construct a commercial office building on approximately 5.1 acres in the City View Retail Center; and

WHEREAS, per Section 9.13 of the Agreement, Energy Northwest is required to submit application for building permit approval within 36 months of Closing, and to initiate construction of said commercial office building within 48 months of Closing; and

WHEREAS, Energy Northwest has notified the City that additional time to meet the deadlines outlined in Section 9.13 of the Agreement is needed in order for them to meet design requirements for emergency response licensing of their proposed facility; and

WHEREAS, the City of Richland remains supportive of Energy Northwest's development proposal, and desires to see successful development of the 5.1 acre site at the City View.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Richland authorizes the City Manager to sign and execute a First Amendment to the Purchase and Sale Agreement by and between the City of Richland and Energy Northwest to change the building permit submittal deadline from within 36 months of Closing to December 31, 2019, and to change the deadline to initiate construction from within 48 months of Closing to December 31, 2020.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day December, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

First Amendment to Purchase and Sale Agreement

This **First Amendment** to the June 30, 2014, Purchase and Sale Agreement ("Amendment") is made and entered it on this _____ day of December, 2016 by and between the **City of Richland**, a Washington municipal corporation ("Seller") and **Energy Northwest**, a joint operating agency and municipal corporation of the State of Washington ("Purchaser").

Seller and Purchaser acknowledge that Purchaser is in need of additional time to submit to the City of Richland building plans for the construction of a commercial office building, and to initiate construction of said building, within the required timeframes outlined in Section 9.13 of the Agreement.

For valuable consideration, the receipt of which is hereby acknowledged, the City and Energy Northwest agree to modify the existing Purchase and Sale Agreement as described below:

> **9.13. Reversionary Clause and Option to Repurchase/Reclaim.** This Property is being sold to Purchaser in anticipation of a commercial office building. If Purchaser fails to submit an application to Seller for approval of building plans ~~within thirty-six (36) months of Closing~~ by December 31, 2019, the Seller reserves the right to reclaim title to this Property. If Purchaser does not initiate construction ~~within forty-eight (48) months of Closing~~ by December 31, 2020, Seller reserves the right to reclaim title to this Property. The Seller shall reclaim this Property by refunding the original Purchase Price of five hundred fifty-five thousand, four hundred dollars and no cents ($555,400) for approximately 5.1 acres of property (the "Purchase Price"), without interest. The Purchaser shall pay for all closing costs related to the repurchase of the property. Other than closing costs, the Seller will not assume any liability for expenses incurred by Purchaser in conducting this transaction. Purchaser agrees to reconvey title to the Seller within sixty (60) days of receipt of notification of Seller's decision to seek reconveyance of Property. This reversionary right is exclusive to the Seller and shall be exercised at the sole discretion of the Seller. This reversionary right survives sixty months (60) months after closing or until such time as building commences, whichever is earlier. The Seller shall be under no obligation to exercise this reversionary right. Purchaser agrees that Seller must grant approval to any resale of the Property by Purchasers to any third party within the thirty-six (36) month

reversionary period. This reversionary clause shall survive the delivery of the Deed.

The remaining terms and conditions of the Purchase and Sale Agreement executed June 30, 2014, shall remain unchanged and in full force and effect. All rights, obligations and liabilities arising out of the contract are the direct rights and obligations of Energy Northwest.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment as of the day set forth above.

CITY OF RICHLAND – SELLER	**ENERGY NORTHWEST – PURCHASER**
____________________________	____________________________
By: Cynthia D. Reents, ICMA-CM Its: City Manager	By: Daniel M. Dale Its: Supply Chain Services Manager

APPROVED AS TO FORM

____________________________	____________________________
By: Heather Kintzley Its: Richland City Attorney	By: Robert A. Dutton Its: General Counsel

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016 | Agenda Category: Resolutions – Adoption

Key Element: Key 2 - Infrastructure & Facilities

Subject:
Resolution No. 238-16, Awarding Bid to Wheeler Excavation LLC for the Queensgate Pathway Project

Department:	Ordinance/Resolution Number:	Document Type:
Public Works	238-16	Resolution

Recommended Motion:
Adopt Resolution No. 238-16, authorizing the City Manager to sign and execute a construction contract with Wheeler Excavation LLC for the Queensgate Pathway Project.

Summary:
The Queensgate Pathway project will construct a new twelve-foot wide shared use path along the east side of Queensgate from near Keene road to Columbia Park Trail. This project partially completes a link between the shared use path along Keene Road and the trail alongside I-182 that provides connectivity to the Sacajawea Heritage trail system. The final segment will be constructed next year, along with the planned roundabout intersection improvements at the I-182 / Queensgate interchange.

Public Works Engineering staff completed project development work, including design and coordination with Washington State Department of Transportation staff.

On December 5, 2016, five bids were received and opened with a high bid of $74,985.00 and a low bid of $49,162.00. Wheeler Excavation, LLC of Benton City was the low bidder. The Engineer's estimate for the project was $47,717.50.

Due to the project requiring paving for the pathway, construction will not commence until sometime early Spring 2017, and should last three to four weeks.

Staff recommends approval.

Fiscal Impact: Total project costs, including construction, contingency, and construction management are estimated at $100,500. The total available budget is $111,773.41.

Attachments:
1. Res. No. 238-16 Queensgate Pathway Award
2. Queensgate Pathway Bid Tab

RESOLUTION NO. 238-16

A RESOLUTION of the City of Richland authorizing the award of bid and execution of a construction contract with Wheeler Excavation LLC for the Queensgate Pathway Project.

WHEREAS, the 2016–2030 Capital Improvement Plan includes a fully-funded project titled Queensgate Pathway; and

WHEREAS, City staff has completed all project development and design work required to advance the project to construction; and

WHEREAS, City staff solicited bids in accordance with the City's purchasing policies, receiving and opening five (5) bids on December 5, 2016; and

WHEREAS, Wheeler Excavation, LLC submitted the lowest responsible bid of the five (5) received; and

WHEREAS, the project budget is adequate to complete the project using the lowest responsible bid; and

WHEREAS, it is in the City's best interest to proceed to complete the project in accordance with the Capital Improvement Plan, project design and the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland authorizes the City Manager to sign and execute a contract award to Wheeler Excavation, LLC in the amount of $49,162 and execute change orders up to the amount of $10,000 to fulfill the project's design intent.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day of December, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

City of Richland

DATE BIDS OPENED:	December 5, 2016	SB # 16-0064
QUEENSGATE PATHWAY		

Item	Description	Qty	Unit	ENGINEER'S ESTIMATE		WHEELER EXCAVATION LLC BENTON CITY, WA		BIG D's CONSTRUCTION PASCO, WA	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	SCHEDULE A								
A1	Mobilization.	1	LS	$5,000.00	5,000.00	3,000.00	3,000.00	9,600.00	9,600.00
A2	Project temporary traffic control.	1	LS	5,000.00	5,000.00	2,000.00	2,000.00	1,986.00	1,986.00
A3	Flaggers & spotters.	60	HR	55.00	3,300.00	56.00	3,360.00	55.00	3,300.00
A4	SPCC plan.	1	LS	1,000.00	1,000.00	300.00	300.00	250.00	250.00
A5	Erosion control plan.	1	LS	1,000.00	1,000.00	300.00	300.00	250.00	250.00
A6	TESC / SWPP.	1	LS	1,500.00	1,500.00	2,115.00	2,115.00	150.00	150.00
A7	Site restoration.	1	LS	2,500.00	2,500.00	1,100.00	1,100.00	6,000.00	6,000.00
A8	Crushed surfacing top course (CSTC).	228	TN	40.00	9,120.00	35.00	7,980.00	26.00	5,928.00
A9	HMA Class 3/8" PG-64-28 (2" thick), Class 'G' mix.	100	TN	100.00	10,000.00	114.00	11,400.00	116.00	11,600.00
A10	Clearing & grubbing.	1,800	SY	1.25	2,250.00	1.00	1,800.00	1.00	1,800.00
A11	Roadway excavation including haul (cut).	50	CY	2.50	125.00	8.68	434.00	12.00	600.00
A12	Embankment compaction within area (fill).	450	CY	5.50	2,475.00	25.00	11,250.00	18.00	8,100.00
A13	Soil residual herbicide.	1,450	SY	0.25	362.50	0.50	725.00	0.50	725.00
A14	Sign relocation.	2	EA	200.00	400.00	360.00	720.00	200.00	400.00
A15	Adjust manhole.	1	EA	350.00	350.00	380.00	380.00	250.00	250.00
A16	Plastic crosswalk line.	150	SF	4.50	675.00	8.68	1,302.00	9.50	1,425.00
A17	Detectable warning surface.	40	SF	44.00	1,760.00	6.00	240.00	8.00	320.00
A18	Curb cut.	16	LF	25.00	400.00	16.00	256.00	20.00	320.00
A19	Record drawings (minimum bid $500).	1	LS	500.00	500.00	500.00	500.00	500.00	500.00
	SCHEDULE A SUBTOTAL				$47,717.50		$49,162.00		$53,504.00
	0% SALES TAX				-		-		-
	SCHEDULE A TOTAL				$47,717.50		$49,162.00		$53,504.00
	GRAND TOTAL				**$47,717.50**		**$49,162.00**		**$53,504.00**

City of Richland

DATE BIDS OPENED:	December 5, 2016	SB # 16-0064
QUEENSGATE PATHWAY		

Item	Description	Qty	Unit	MORENO & NELSON CNST WALLA WALLA, WA		RECLAIM COMPANY YAKIMA, WA		D & D TRI RIVERS EXC PASCO, WA	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	SCHEDULE A								
A1	Mobilization.	1	LS	7,600.00	7,600.00	5,000.00	5,000.00	8,500.00	8,500.00
A2	Project temporary traffic control.	1	LS	3,000.00	3,000.00	2,000.00	2,000.00	1,500.00	1,500.00
A3	Flaggers & spotters.	60	HR	60.00	3,600.00	50.00	3,000.00	62.00	3,720.00
A4	SPCC plan.	1	LS	50.00	50.00	1,000.00	1,000.00	750.00	750.00
A5	Erosion control plan.	1	LS	50.00	50.00	1,000.00	1,000.00	750.00	750.00
A6	TESC / SWPP.	1	LS	1,400.00	1,400.00	3,500.00	3,500.00	750.00	750.00
A7	Site restoration.	1	LS	3,200.00	3,200.00	5,000.00	5,000.00	4,650.00	4,650.00
A8	Crushed surfacing top course (CSTC).	228	TN	42.00	9,576.00	65.79	15,000.12	40.00	9,120.00
A9	HMA Class 3/8" PG-64-28 (2" thick), Class 'G' mix.	100	TN	120.00	12,000.00	175.00	17,500.00	140.00	14,000.00
A10	Clearing & grubbing.	1,800	SY	1.40	2,520.00	1.65	2,970.00	3.00	5,400.00
A11	Roadway excavation including haul (cut).	50	CY	30.00	1,500.00	13.00	650.00	38.00	1,900.00
A12	Embankment compaction within area (fill).	450	CY	40.00	18,000.00	13.00	5,850.00	38.00	17,100.00
A13	Soil residual herbicide.	1,450	SY	0.25	362.50	1.50	2,175.00	0.50	725.00
A14	Sign relocation.	2	EA	100.00	200.00	500.00	1,000.00	500.00	1,000.00
A15	Adjust manhole.	1	EA	800.00	800.00	500.00	500.00	400.00	400.00
A16	Plastic crosswalk line.	150	SF	15.00	2,250.00	15.00	2,250.00	12.00	1,800.00
A17	Detectable warning surface.	40	SF	20.00	800.00	50.00	2,000.00	26.00	1,040.00
A18	Curb cut.	16	LF	46.00	736.00	35.00	560.00	55.00	880.00
A19	Record drawings (minimum bid $500).	1	LS	500.00	500.00	500.00	500.00	1,000.00	1,000.00
	SCHEDULE A SUBTOTAL				$68,144.50		$71,455.12		$74,985.00
	0% SALES TAX				-		-		-
	SCHEDULE A TOTAL				$68,144.50		$71,455.12		$74,985.00
	GRAND TOTAL				$68,144.50		$71,455.12		$74,985.00

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016 | Agenda Category: Resolutions – Adoption

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:
Resolution No. 241-16, Authorizing Execution of an InterLocal Agreement with Franklin County for Employee Services

Department:	Ordinance/Resolution Number:	Document Type:
Fire & Emergency Services	241-16	Resolution

Recommended Motion:
Adopt Resolution No. 241-16, authorizing the City Manager to sign and execute an agreement with Franklin County for Employee Services

Summary:
This agreement is a minor update to the one adopted by Council on January 21, 2014, and was adopted by Franklin County Commissioners on November 21, 2016. A similar agreement is currently in place for Walla Walla County as well.

The Employee Services Agreements between the City of Richland and Franklin County represents a collaborative effort to allow the Franklin County to utilize the services of the City of Richland's Energy Services Department Radio Shop Technicians, who have the knowledge and expertise to perform technical services on public safety radio communications systems.

Pursuant to these agreements, Richland staff will be available to Franklin County on an "as needed-as available" basis from time to time. The intent of these agreements is to authorize technical services assistance from the City of Richland in support of Franklin County for their public safety communications systems, not to provide an exclusive and permanent maintenance and repair program to them. The agreements make use of existing expertise and experience in the City of Richland in a collaborative relationship that shares resources effectively and efficiently.

The agreements preserve each party's right to determine the extent of services, scheduling, costs, and availability to perform the work in advance for non-emergent assistance. The agreements also provide authority and availability standards for emergent work. Additionally, the agreements outline the financial provisions for rates and payment between the parties.

Fiscal Impact:	The net fiscal impact to the City of Richland is neutral as the rate of pay is calculated fully burdened, to include administrative costs, vehicle costs, and incidental items. Technical services and related costs will be billed by Richland on a monthly basis, as incurred.

Attachments:
1. Proposed Resolution No. 241-16
2. COR/Franklin Co. Interlocal for Employee Services

RESOLUTION NO. 241-16

A RESOLUTION of the City of Richland authorizing execution of an Interlocal Agreement for Employee Services between the City of Richland and Franklin County.

WHEREAS, RCW 39.34.010 permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, pursuant to RCW 39.34.080, each Party is authorized to contract with any one or more public agencies to perform any governmental service, activity, or undertaking which each public agency entering into the contract is authorized by law to perform; provided that such contract shall be authorized by the governing body of each Party to the contract and shall set forth its purposes, powers, rights, objectives and responsibilities of the contracting parties; and

WHEREAS, Richland currently employs Technicians in its Energy Services Department who have the knowledge and expertise to perform technical services on public safety communication systems; and

WHERAS, Franklin County desires to utilize the services of Richland's Technician(s) to perform technical services on Franklin county's public safety communication system; and

WHERAS, this opportunity allows for a collaborative relationship and resource sharing between the Parties, with the possibility of reciprocity in the future.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Richland authorizes the City Manager to sign and execute an Interlocal Agreement for Employee Services between the City of Richland and Franklin County.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day of December, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

APPROVED AS TO FORM:

MARCIA HOPKINS
City Clerk

HEATHER KINTZLEY
City Attorney

FRANKLIN COUNTY RESOLUTION 2016 432

Standard Resolution for Execution of Agreement

Submitted By: Information Services Director Kevin Scott

Contract Description: Interlocal Agreement for Employee Services Number 44-14 between Franklin County and City of Richland

Contract Reference Number: 44-14

Fiscal Impact: No cost incurred unless services are utilized. Franklin County will be invoiced at the current hourly rate as established by the City of Richland.

Comments: The said contract created by the City of Richland will allow Franklin County to utilize The City of Richland radio service technicians on an as needed billable basis. Franklin County has used these services periodically, on a time and material basis in the past. Richland technicians serve as a backup to our Telecom Engineer in his absence and can provide technical services when needed. If Franklin County would like to continue with services this agreement will need to be in force. Franklin County Legal has approved as to form. This resolution rescinds resolution 2015-093

BE IT RESOLVED that the form referenced herein be executed as presented.

APPROVED this 21th day of November 2016.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Attest:

Clerk to the Board

Member

INTERLOCAL AGREEMENT FOR EMPLOYEE SERVICES

BETWEEN

THE CITY OF RICHLAND, WASHINGTON

AND

THE COUNTY OF FRANKLIN, WASHINGTON

THIS INTERLOCAL AGREEMENT is entered into this 21 day of November, 2016, between the City of Richland, a municipal corporation of the State of Washington, hereafter referred to as "Richland," and the County of Franklin, a political subdivision of the State of Washington, hereafter referred to as "Franklin County," or referred to collectively as the "Parties."

I. RECITALS

WHEREAS, RCW 39.34.010 permits local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, pursuant to RCW 39.34.080, each Party is authorized to contract with any one or more public agencies to perform any governmental service, activity, or undertaking which each public agency entering into the contract is authorized by law to perform; provided that such contract shall be authorized by the governing body of each Party to the contract and shall set forth its purposes, powers, rights, objectives and responsibilities of the contracting parties; and

WHEREAS, Richland currently employs Technicians in its Energy Services Department who have the knowledge and expertise to perform technical services on public safety communication systems; and

WHEREAS, Franklin County desires to utilize the services of Richland's Technician(s) to perform technical services on Franklin County's public safety communication system; and

WHEREAS, this opportunity allows for a collaborative relationship and resource sharing between the Parties, with the possibility of reciprocity in the future;

NOW THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the Parties agree as follows:

II. AGREEMENT

Purpose and Scope of Work: The purpose of this Agreement is to describe the terms and responsibilities of the Parties regarding the provision of technical services by the City of Richland's Technician(s) on Franklin County's public safety communication system as mutually agreed.

Roles and Responsibilities:

1. Each Party is to recognize and honor the limitations and expectations of the role of the Technician(s) and the timeframes established herein and not place unnecessary requests for performance or barriers that will impede meeting the needs of both parties as intended in this Agreement.

2. Franklin County shall supply all the supervision, support, and information necessary for the City of Richland's Technician(s) to fulfill the roles and responsibilities identified under this Agreement, to include informing the Technician(s) of all workplace policies and procedures that govern their performance in providing services to Franklin County.

3. Franklin County shall provide access to any locations wherein work is to be performed.

4. Scheduled Work/Emergency Work: Franklin County's designated representative shall determine the extent of services required for all scheduled work, to include number of hours per week (to include travel time) required of the City of Richland's Technician(s). The scope and estimated costs for all scheduled work shall be approved by both entities before such work commences. Advanced approval of scope and estimated cost is waived for all work performed as the result of an emergency. "Emergency work" is defined as work that must be performed as the result of an unforeseen set of circumstances that calls for immediate action. All emergency work must be authorized by Franklin County's Sheriff or designee before it is performed.

5. The City of Richland's Technician(s) shall assess and determine their availability to perform work requested by Franklin County after taking into consideration their City of Richland obligations.

6. Franklin County shall provide all special tools, equipment, and physical components necessary to perform the work required. In the event the City of Richland's Technician(s) is required to provide any of the items necessary to complete the work contemplated by this Agreement, arrangements for procurement shall be made between the City of Richland and Franklin County. The City of Richland shall be reimbursed for their actual costs associated with any items purchased. Ownership of any items purchased on behalf of, and reimbursed by Franklin County shall remain with Franklin County.

7. Franklin County shall accommodate unanticipated absences and sick leave as may be needed from time to time.

Financial Provisions:

1. Franklin County shall reimburse the City of Richland at the fully burdened rate of pay for actual hours worked by Richland's Technician(s) for Franklin County. The City of Richland shall notify Franklin County in writing within sixty (60) days of a change to the Richland Technicians' rate of pay. Reimbursement for use of a City of Richland vehicle by Richland's Technician(s) to facilitate work performed on behalf of Franklin County shall be at the current IRS reimbursable rate for business. Richland's Technician(s) shall track hours worked for Franklin County through the Richland

payroll system, and Richland shall submit an invoice with supporting documentation for reimbursement of wages and any applicable reimbursable expenses.

2. Payment shall be made to the City of Richland by Franklin County for the services described in this Agreement as billed on a monthly basis. Franklin County shall remit payment within 30 days of receipt.

Performance: The Technician(s) shall at all times operate in a legal and ethical manner in the performance of their duties for Franklin County. Any misconduct committed on the part of the Technician(s) while providing service to Franklin County shall subject the Technician(s) to the City of Richland's disciplinary process.

Allocation of Liability/Indemnification:

1. The Parties agree that any liability or claim arising out of the actions or inactions of an employee shall be the responsibility of the Party for whom the employee was acting. In the event the employee was acting on behalf of both Parties, the Parties agree to split any ensuing liability equally to each Party or as otherwise mutually agreed in writing.

2. In furtherance of the above provision, any such responsible Party agrees to hold harmless and indemnify and defend the other Party and their officers, officials, employees, and volunteers who are not responsible under the above provision from any loss, claim, or liability arising from or out of the negligent actions or inactions of the employee that may occur while that employee is working solely on behalf of the responsible Party.

3. In the event that a claim or lawsuit is brought against a Party or its employee(s) for actions arising out of this Agreement, such Party shall promptly notify the other Party in writing within (5) five business days, that said claim or lawsuit has been filed or commenced.

4. The Parties to this Agreement and their respective legal counsel shall, to the extent reasonably possible and consistent with the best interests of their respective clients, cooperate with the defense of any lawsuit arising out of this Agreement; provided this cooperation does not require the Parties to share any out-of-pocket litigation costs. Said costs will be the responsibility of the Party obligated to defend any such lawsuit.

5. Upon request, each Party shall share with the other the terms of their respective liability insurance policies to allow for coordination of coverage. The consent of any liability insurance carrier or self-insured pool or organization is not required to make this Agreement effective between the Parties, and the failure of any insurance carrier or self-insured pooling organization to agree or follow the terms of this Agreement on liability allocation shall not relieve either Party from its obligations under this Agreement.

6. Except for liabilities and claims related to the actions and inactions of employees as set forth above, all other rights, duties, and obligations with respect to any particular employee shall remain with the Party contributing that employee. Additionally, each Party shall be responsible for compliance with the provisions of any applicable collective bargaining agreements and civil service rules and regulations. Nothing in this Section shall be interpreted to waive any defense arising out of RCW Title 51.

Insurance:

1. For the duration of this Agreement, the Parties shall each maintain insurance in the same coverage and amounts as each Party currently has coverage. If either Party makes a change that decreases the coverage or amounts of coverage, they shall notify the other Party in writing sixty (60) days prior to effective date of said change.

2. For vehicles, equipment, or other tangible property that is shared, loaned, rented or utilized in some manner on behalf of either Party, the following shall apply:

   a. For insurable assets: The Party who formally rents the asset or vehicle from the other under a separate rental agreement shall be responsible for general liability and auto liability coverage for the duration of the rental period. In all other situations, the Party who owns an asset or vehicle, but lends it for use to the other Party, shall be responsible for general liability and auto liability coverage. In the event of an accident causing physical damage to the vehicle or asset, the Party using the asset or vehicle agrees to reimburse any deductibles to the owner, with reimbursement not to exceed $25,000 for auto physical damage or property/inland marine deductible regardless of the deductible applicable to the asset. Each Party will provide evidence of General Liability, Auto Liability, Auto Physical Damage, and Property/Inland Marine coverage.

   b. For assets that are owned and utilized by a Party's staff on behalf of the other Party, insurance and liability shall remain with the Party owning and using the asset.

   c. The Party using an asset shall be fully responsible for all routine repairs, maintenance and upkeep of the asset during the agreed term of use unless otherwise agreed in writing.

   d. The availability of the asset is dependent on many factors, and this Agreement shall not obligate or bind a Party to provide the asset if the loan would cause undue risk to the safety and operations of the Party as determined by the asset's owner. Likewise, with reasonable notice to the Party renting or otherwise using the asset, the lending Party may request immediate return of the asset if continued use causes undue risk to the safety and welfare of the Party's citizens as determined by the asset's owner.

Duration: The work under this Agreement shall be ongoing unless terminated in writing by either Party with sixty (60) days' notice.

Notice: Notice as contemplated by this Agreement shall be in writing and given by personal delivery or certified mail-receipt requested, and shall be effective when sent. In the alternative, the parties may agree to accept notice via e-mail correspondence sent and received by the parties' designated representatives. All written notices shall be directed to the following parties:

City of Richland:	Purchasing Manager P.O. Box 190, MS-11 Richland, WA 99352

Franklin County: County Commissioners
1016 N. 4th Avenue
Pasco, WA 99301

Severability: If any provision of this Interlocal Agreement or its application is held invalid by a court of competent jurisdiction, the remainder of the Agreement or the applications of the remainder of the Agreement shall not be affected.

Governing Law: Unless otherwise controlled by federal law, the interpretation and enforcement of this Agreement shall be governed by the laws of the State of Washington.

Dispute Resolution: In the event a Party fails to perform or a dispute arises in the meaning or implementation of any provision of this Agreement, the Parties agree to negotiate in good faith for no less than the first thirty (30) days in an effort to determine a satisfactory solution before pursuing a legal remedy. In the event good faith negotiations fail, the parties may, by mutual agreement, decide to pursue binding arbitration in lieu of filing a civil action in a superior court of competent jurisdiction.

Recording: Prior to its entry into force, this Agreement shall be posted upon the websites or other electronically retrievable public source as required by RCW 39.34.040.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

CITY OF RICHLAND, WASHINGTON	FRANKLIN COUNTY, WASHINGTON
CYNTHIA D. REENTS City Manager	RICK MILLER Chairman
ATTEST:	ATTEST:
MARCIA HOPKINS City Clerk	KARIN MILHAM Clerk to the Board
APPROVED AS TO FORM:	APPROVED AS TO FORM:
HEATHER KINTZLEY City Attorney	Deputy Prosecuting Attorney

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Items for Approval

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:
Approval of City Manager's Performance Review

Department:	Ordinance/Resolution Number:	Document Type:
City Manager		General Business Item

Recommended Motion:
Authorize a 2% increase to base salary and $7,500 for achievement of performance goals, effective date to be consistent with unaffiliated performance plan.

Summary:
In 2009 Council established a procedure for the City Manager's Performance review and accordingly met with the City Manager on December 6, 2016 to review her performance. There are two parts to the review. One for core competencies and the other for performance goals established by Council in March of 2016.

The Mayor indicated a 2% increase based on core competency achievements and $7,500 based on annual performance goal achievement.

According to the City Manager's contract, Council agrees to review and increase her base salary and/or other benefits in such amounts and to such an extent as Council may, in its discretion, determine. Further, performance goal achievements can yield up to $10,000 per year.

Fiscal Impact: Two percent equates to $283.43/month.

Attachments:

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Expenditures - Approval

Key Element: Key 1 - Financial Stability & Operational Effectiveness

Subject:
Expenditures from November 28, 2016 - December 9, 2016 for $11,880,434.62 including Check Nos. 239955-240565, Wire Nos. 6303-6316, Payroll Check Nos. 113272-113770, and Payroll Wire/ACH Nos. 9700-9724

Department:
Administrative Services

Ordinance/Resolution Number:

Document Type:
Expenditures

Recommended Motion:
Approve the expenditures from November 28, 2016, to December 9, 2016 in the amount of $11,880,434.62.

Summary:
Breakdown of Expenditures:

Check Nos.	239955-240565	2,387,756.44
Wire Nos.	6303-6316	7,113,197.38
Payroll Check Nos.	113272-113770	24,201.40
Payroll Wires/ACH	9700-9724	2,355,279.40
TOTAL		$11,880,434.62

Fiscal Impact:
Yes

Total Disbursements: $11,880,434.62. Disbursements (wire transfers) include $6,509,407.38 for bond debt service.

Attachments:
1. Wire Transfers
2. Voucher Listing Report

VOUCHER LISTING REPORT
SUMMARY OF WIRE TRANSFERS
NOVEMBER 28, 2016 - DECEMBER 9, 2016

Payee	Wire Description		Amount
Claim Wires - Wire No. 6303 to 6316			
AW Rehn Insurance	Fire Health Reimbursement Account		21,187.50
Cashmere Valley Bank	Principal & Interest Payment - Reata LID		173,829.50
Conover	Section 125		5,003.11
Department of Licensing	Firearms Online Pmt for Concealed Licenses		900.00
LEOFF Trust	Fire Health Premiums		72,667.29
Payment Processing, Inc.	Landfill Merchant Service Fees		1,050.26
Richland Golf Management Corporation	Col. Pt. Operating Reimb		50,560.92
US Bank Trust	Principal/Interest Bonds		6,509,407.38
Zenith Administrators/Matrix	Insurance Claims		278,591.42
	Total Claim Wire Transfers	$	7,113,197.38
Payroll Wires & Direct Deposits (ACH) - Wire No. 9700 to 9724			
Payroll Wires *see description below	Total Payroll Wire Transfers & Deposits	$	2,355,279.40
	Total Claim & Payroll Wires/ACH	**$**	**9,468,476.78**

*Payroll Wires - transactions represent; employee payroll, payment of benefits, payroll taxes and other related payroll benefits.

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 001 GENERAL FUND					
Division: 001 CITY COUNCIL					
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$4.65
THOMPSON, ROBERT		16-380 THOMPSON	240538	16-380 DOE INTERGOV MEETING	$1,457.85
VERIZON WIRELESS	P057200	9774456975	240040	Verizon Charges for October	$180.14
				CITY COUNCIL TOTAL****	**$1,642.64**
Division: 100 CITY MANAGER					
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$0.47
VERIZON WIRELESS	P057204	9774456974	240040	ADJUST CHARGES	($0.02)
	P057204			Verizon October Charges	$38.67
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$53.71
				CITY MANAGER TOTAL****	**$92.83**
Division: 101 CITY CLERK					
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$36.21
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$34.87
				CITY CLERK TOTAL****	**$71.08**
Division: 102 CITY ATTORNEY					
BELL BROWN & RIO PLLC		812	240375	PROSECUTION SRVCS-DEC	$21,667.70
BENTON COUNTY TREASURER		OCTOBER 2016	240064	DISTRICT COURT/OPD COSTS OCT	$56,209.25
		SEPT 2016	239968	DISTRICT COURT/OPD COSTS SEPT	$51,960.78
CITY OF RICHLAND		16-391 HARRISON	240078	16-391 WCIA BOARD MEETING	$299.72
OGDEN MURPHY WALLACE, PLLC		730434	240488	MOBILITIE CONSORTIUM-OCT	$1,154.80
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$45.61
	P057204			Verizon October Charges	$38.67
WEST PUBLISHING CORPORATION DBA		834983610	240045	INFORMATION CHARGES-OCT 2016	$2,171.87
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$55.50
				CITY ATTORNEY TOTAL****	**$133,603.90**
Division: 110 ASSISTANT CITY MANAGER					
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$38.67
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$36.30
				ASSISTANT CITY MANAGER TOTAL****	**$74.97**
Division: 111 COMMUNICATIONS & MARKETING					
FAST SIGNS		139-54250	240109	BANNER FOR ORIENT STAND	$241.20
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$76.15
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$0.27
				PHONE CHARGES 11/23-12/22/16	$13.56
				PHONE CHARGES 11/23-12/22/16	$13.43
				COMMUNICATIONS & MARKETING TOTAL****	**$344.61**
Division: 112 CABLE COMMUNICATIONS					

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CHARBONEAU, MICHAEL		MAY-OCT 2016	240077	CHARBONEAU-MILEAGE 5/18-10/	$217.62
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$9.10
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$14.78
				CABLE COMMUNICATIONS TOTAL****	**$241.50**
Division: 113 HANFORD COMMUNITIES					
LARSEN, PAM BROWN		16-473 LARSEN	240144	16-473 DOE INTERGOV MEETING	$263.00
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$9.47
				HANFORD COMMUNITIES TOTAL****	**$272.47**
Division: 120 FIRE					
BENTON RURAL ELECTRIC ASSOCIATION		10/16-74170526	240237	COLLINS RD RADIO TOWER-ELECTRI	$27.34
CENTER FOR EDUCATION & EMPLOYMENT LAW		A208821304	240246	PUB EMP LAW RENEW-HUNTINGTON	$159.00
CHAPLAIN SERVICES NETWORK		RFD-09302016	240250	CHAPLAIN SRVCS JUL-SEPT 2016	$236.25
D&D TELECOMMUNICATION PROPERTIES LLC		285	240091	PERRY MONUMENT RD RENT-NOV	$737.93
FRONTIER		10/16 2061880334	240281	VHF PHONE LINE 10/19-11/18/16	$422.86
		11/16 2061880334		VHF PHONE LINE 11/19-12/18/16	$422.86
		11/16 2530045365		SILVER CLOUD PHONE LINE	$66.64
JT AUTOMOTIVE PARTS INC DBA		372071	240292	LAMP FOR ENGINE 1713	$19.63
LANDON, KEVIN		111816	240142	REIMBURSE MEETING EXPENSE	$43.87
PARADISE BOTTLED WATER CO		10/16-FIRE ST 71	240492	BOTTLED WATER-OCTOBER	$97.59
		10/16-FIRE ST 72		BOTTLED WATER-OCTOBER	$65.56
		10/16-FIRE ST 73		BOTTLED WATER-OCTOBER	$74.72
		10/16-FIRE ST 74		BOTTLED WATER-OCTOBER	$56.42
RICHLAND ACE HARDWARE		211467	240507	TUBE BRUSH/TOTE	$26.04
		211749		CHAIN/CHARCOAL/TOTE	$36.83
		53730		SMOKE ALARM BATTERY	$6.51
		53750		FASTENERS	$3.20
		53804	240333	TRASH CAN-ST 71 KITCHEN	$19.54
SEA WESTERN INC	P057017	195085	240186	MSA #81857, CONSTANT FLOW AIRL	$691.28
	P057017			ADJUST FOR TAX	$0.01
SPRINT		891160522-152	240341	RFD CELL PHONES 09/18-10/17/16	$109.59
		891160522-153		RFD CELL PHONES 10/18-11/17/16	$109.59
STEEBER'S LOCK SERVICE		128197	240526	STAMPED DUPS/RINGS	$69.79
UPTOWN CLEANERS		30548	240347	LINEN/UNIFORM LAUNDRY SRVCS	$278.88
		30598	240550	LINEN/UNIFORM LAUNDRY SRVCS	$246.60
		30656		LINEN/UNIFORM LAUNDRY SRVCS	$295.28
		30741		LINEN/UNIFORM LAUNDRY SRVCS	$240.28
		30790		LINEN/UNIFORM LAUNDRY SRVCS	$230.37
		30815		LINEN/UNIFORM LAUNDRY SRVCS	$191.13
		74796	240347	LINEN/UNIFORM LAUNDRY SRVCS	$244.89
		74871		LINEN/UNIFORM LAUNDRY SRVCS	$47.78

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
UPTOWN CLEANERS		74899	240347	LINEN/UNIFORM LAUNDRY SRVCS	$281.40
		74949		LINEN/UNIFORM LAUNDRY SRVCS	$312.98
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$774.16
	P057204			Verizon October Charges	$336.10
XEROX CORPORATION	P057261	086863515	240358	OFFICE COPIER LEASE/USAGE (OCT	$335.29
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$197.18
				FIRE TOTAL****	**$7,515.37**
Division: 130 POLICE					
BENTON COUNTY SHERIFF'S OFFICE		09/16-CUSTODY	240063	CUSTODY COSTS-SEPT 2016	$54,532.30
		10/16-CUSTODY		CUSTODY COSTS-OCTOBER 2016	$86,768.60
CAR WASH PARTNERS INC DBA		119961	240072	RPD VEHICLE WASHES-OCT 2016	$18.18
CHARTER COMMUNICATIONS		12/16-0309703POL	240251	RPD INTERNET SRVCS 11/29-12/28	$80.12
CITY OF RICHLAND		10/2016-1903	239974	#1903 RHLD COMM TONS	$30.00
		16-270 FLORENCE	240078	16-270 CJTC 1ST LVL SUPERVS	$965.16
		16-336 COBB	240390	16-336 IACP CONFERENCE	$1,152.52
		16-396 SKINNER		16-396 NW CJIS USERS WORKSH	$184.29
		16-465 MORRELL		16-465 CJTC PROP & EVIDENCE	$846.69
COLUMBIA BASIN IMAGING PC		080116	240085	GOEHRING-MED CLEAR 16-16293	$426.00
CUTTING EDGE TRAINING LLC		102516/102616	240398	OFFICER TRAINING COURSES	$1,309.00
DAY MANAGEMENT CORPORATION DBA	P057190	193987-00	240265	MOTOROLA PMMN4051 (OEM)	$461.55
	P057190			SHIPPING	$8.42
	P057205	194074-00		SHIPPING	$5.43
	P057205			ADJUST FOR TAX	($0.01)
	P057205			MOTOROLA NTN9858 (OEM) IMPRESS	$86.83
DESERTGREEN LAWN & TREE CARE LLC		166485	240406	FERTLIZER APPLICATION AT RANGE	$108.60
DOMESTIC VIOLENCE SERVICES		23746	240269	DOMESTIC VIOLENCE SRVCS-OCT 16	$888.50
FIRSTLINE BUSINESS SYSTEMS INC	P056874	8256	239992	iRECORD UNIVERSE CAPTURE UNIT	$10,000.00
	P056874			ANNUAL SUPPORT: SW UPDATES, HE	$1,031.70
	P056874			INSTALLATION AND TRAINING	$1,411.80
	P056874			iRECORD UNIVERSE CAPTURE UNIT	$1,943.36
	P056874			iRECORD UNIVERSE CAPTURE UNIT	$3,000.00
	P057040	8267	240112	2-ROOM IN WALL MOUNTED ON/OFF	$977.40
FRONTIER	S017184	11/16 2530035792	239993	TELEPHONE CHARGE 11/7/16 - 12/	$636.63
	S017193	12/16 2061882614	240281	TELEPHONE CHARGES 11/19/16-12/	$65.34
GRANT, SAMUEL		16-476 GRANT	240424	16-476 SCU SUSPCT INTRVW/SR	$48.00
IRON MOUNTAIN INC		7346093781	240128	SHREDDING SRVCS-OCTOBER	$164.61
LANGUAGE LINE SERVICES LLC		3940838	240143	TRANSLATION SRVCS-OCT 2016	$7.79
LARSEN GUNSMITHING & FIREARMS	P057152	8972	240302	#6378-483-411 GLOCK 30 PADDLE	$47.78
	P057213	8993		GRIP SWITCH ASSEMBLY FOR X300	$3,388.32
MOON SECURITY SERVICES INC		848232	240160	RPD RANGE MONITORING	$59.90
NELSON, MATT		16-475 NELSON	240487	16-475 SCU SUSPCT INTRVW/SR	$48.00

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
NORTHWEST EMERGENCY PHYSICIANS INC		102016	240166	ODOM-MED CLEAR 16-22620	$644.00
OXARC INC		R441996	240016	CYLINDER RENTAL- SEPTEMBER	$7.76
		R448151	240168	CYLINDER RENTAL-OCTOBER	$8.00
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$422.25
RIVER CITY TOWING INC		15134	240508	TOW CHARGE	$48.87
STOHEL, HYRUM		16-468 STOHEL	240194	16-468 AUTOPSY VIEWING	$189.05
TOTAL ENERGY MANAGEMENT INC		55606	240207	INSTALL MINI SPLIT	$4,105.08
TREASURE VALLEY COFFEE CO		107407	240208	RPD COFFEE DELIVERY	$207.15
TTB, LLC DBA		3548	240212	VEHICLE WASHES-OCTOBER	$220.50
VER STEEG, CARMEN K		16-469 VER STEEG	240214	16-469 AUTOPSY VIEWING	$189.05
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$4,150.23
WASHINGTON ASN OF SHERIFFS & POLICE CHIEFS		INV027344	240351	FALL CONF REG-SKINNER	$300.00
WASHINGTON STATE PATROL		I17002937	240216	BACKGROUND CHECKS-OCT 2016	$32.00
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$7.34
				PHONE CHARGES 11/23-12/22/16	$329.09
				POLICE TOTAL****	**$181,563.18**
Division: 210 ADMINISTRATIVE SERVICES					
PARADISE BOTTLED WATER CO		10/16-ADMIN SRVCS	240492	BOTTLED WATER-OCTOBER	$14.53
		11/16-ADMIN SRVCS		BOTTLED WATER-NOVEMBER	$5.02
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$49.57
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$21.55
				ADMINISTRATIVE SERVICES TOTAL****	**$90.67**
Division: 211 FINANCE					
ALLIED ENVELOPE	P057249	173651	240224	ADJUST FOR TAX	($0.01)
	P057249			INSIDE DELIVERY & STACKING OF	$59.74
	P057249			WINDOW ENVELOPE, REVERSE FLAP,	$620.92
	P057249	173671		UTILITY BILLING STATEMENT, 20#	$406.98
	P057249			INSIDE DELIVERY & STACKING OF	$59.72
	P057249			ADJUST FOR TAX	$0.01
PARADISE BOTTLED WATER CO		10/16-ADMIN SRVCS	240492	BOTTLED WATER-OCTOBER	$68.20
				BOTTLED WATER-OCTOBER	$29.07
		11/16-ADMIN SRVCS		BOTTLED WATER-NOVEMBER	$10.04
				BOTTLED WATER-NOVEMBER	$23.54
PITNEY BOWES INC		3302233421	240324	3RD QTR 2016 PB SORTER/POSTAGE	$8,702.12
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$986.00
				POSTAGE 11/01/16 TO 11/30/16	$2,318.25
POSTMASTER		PERMIT 153-12/01	240326	POSTAGE 11/07-12/01/16	$9,001.61
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$53.90
	P057204			Verizon October Charges	$47.22
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$0.22

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$81.69
				PHONE CHARGES 11/23-12/22/16	$143.05
				FINANCE TOTAL****	**$22,612.27**
Division: 212 PURCHASING					
MID COLUMBIA ENGINEERING INC	S016902	ST008962	240008	RACHAEL BALTHAZOR - BUYER 1	$950.40
	S016902	ST008981		RACHAEL BALTHAZOR - BUYER 1	$1,188.00
	S016902	ST008997		RACHAEL BALTHAZOR - BUYER 1	$712.80
ORKIN EXTERMINATING INC	S016751	144279308	240320	PEST CONTROL SERVICES FOR BLDG	$27.15
	S016751			PEST CONTROL SERVICES FOR BLDG	$27.15
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$2.80
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$19.34
	P057204			Verizon October Charges	$33.00
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$63.66
				PHONE CHARGES 11/23-12/22/16	$47.04
				PURCHASING TOTAL****	**$3,071.34**
Division: 213 INFORMATION TECHNOLOGY					
AP TECHNOLOGY LLC	P057233	IN013276	240228	Secure Check 9 Upgrade Premium	$3,495.00
BENTON COUNTY TREASURER	P057232	3401	240065	2016 Ortho Photos OrderID-340	$17,072.85
CASELLE INC	P056083	75438	240075	ANIMAL LICENSING MONTHLY LICEN	$169.33
CERIUM NETWORKS INC	P057086	057951	239973	CISCO SWITCH NPV AR233, PROJEC	$2,349.89
DAILY JOURNAL OF COMMERCE	S017189	343272	240263	RFP ERP SOFTWARE & IMPLEMENTAT	$147.40
EMAINT ENTERPRISES LLC	P057195	INV2942	240103	EMAINT ENTERPRISE LICENSE RENE	$184.16
MOBILEGUARD, INC	P056351	09660	240012	MobileGuard's NetGuard Softwar	$1,130.00
	P056351	09851		MobileGuard's NetGuard Softwar	$1,130.00
	P056351	10057	240314	MobileGuard's NetGuard Softwar	$1,130.00
UNITED PARCEL SERVICE	S017198	000986641496	240346	GROUND PKG TO MICROSOFT FOR IT	$6.24
	S017198			WEIGHT CORRECTION FOR GROUND P	$0.79
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$15.02
	P057204			Verizon October Charges	$347.50
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$269.54
ZAYO GROUP HOLDINGS INC DBA	P056100	12/2016 008113	240563	INTERNET SERVICES CHARGES PAID	$859.44
				INFORMATION TECHNOLOGY TOTAL****	**$28,307.16**
Division: 220 HUMAN RESOURCES					
EMPLOYMENT SCREENING SERVICES, INC		36646741194	240105	BACKGROUND/REFERENCE CHECKS	$287.00
FEDERAL EXPRESS CORP		5-481-50264	239989	HR SHIPPING 7/08/16	$5.67
		5-504-05287	239988	HR SHIPPING 7/29/16	$9.59
		5-585-95907		HR SHIPPING 10/12/16	$6.67
INTERNATIONAL SOCIETY OF CERTIFIED		15610944/2017	240126	R. PARKER 2017 MEMB FEES	$315.00
MID COLUMBIA ENGINEERING INC	S016901	ST008964	240008	LORI HENDERSON - CLERICAL ASSI	$465.75
	S016901	ST008983		LORI HENDERSON - CLERICAL ASSI	$421.20

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
MID COLUMBIA ENGINEERING INC	S016901	ST008998	240008	LORI HENDERSON - CLERICAL ASSI	$364.50
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$59.00
TRANS UNION LLC		11649588	240543	CREDIT REPORTS-NOVEMBER	$91.65
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$67.32
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$77.03
YAKIMA WORKER CARE PLLC		18163	240561	DOT PHYSICAL- ZURCHER	$100.00
				HUMAN RESOURCES TOTAL**	**$2,270.38**
Division: 300 COMMUNITY &DEVELOPMENT SERVICE					
AMERICAN PLANNING ASSOCIATION		322527-16102	239960	2017 APA MEMBERSHIP-K JENSEN	$450.00
COLUMBIA INDUSTRIES SUPPORT LLC		0041633	240086	ON SITE SHREDDING WO #0061474	$130.25
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$121.23
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$21.80
				COMMUNITY &DEVELOPMENT SERVICE TOTAL**	**$723.28**
Division: 301 DEVELOPMENT SERVICES					
FERDOUSE ONEZA		#3	239990	COMP PLAN UPDATE	$17,952.20
JENNINGS, TYLER		111816	240442	REIMBURSE BLDG INSPCTR EXAM	$199.00
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$32.10
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$431.02
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$120.72
				PHONE CHARGES 11/23-12/22/16	$21.86
				DEVELOPMENT SERVICES TOTAL**	**$18,756.90**
Division: 302 REDEVELOPMENT					
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$4.37
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$41.62
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$6.71
				PHONE CHARGES 11/23-12/22/16	$21.49
				REDEVELOPMENT TOTAL**	**$74.19**
Division: 303 LIBRARY					
BOYS & GIRLS CLUBS OF BENTON FRANKLIN CO		120216	239970	WINTER WONDERLAND PERF	$100.00
CASCADE NATURAL GAS CORP		11/16-61897100006	239972	NAT GAS 955 NRTHGT 10/19-11/15	$475.80
COLUMBIA INDUSTRIES SUPPORT LLC		0041420	240086	ON SITE SHREDDING WO #0061993	$80.58
FRONTIER	S017184	11/16 5099433152	239993	TELEPHONE CHARGE 11/4/16 - 12/	$369.42
IDENTISYS INC		321842	240431	PRINT RIBBONS/CLEANING KITS	$873.68
LINDA KAY BAUER		120216	240004	WINTER WONDERLAND PERF	$200.00
MARY WINN		120316	240006	WINTER WONDERLAND PERF	$100.00
MID COLUMBIA MASTERSINGERS		120216	240009	WINTER WONDERLAND PERF	$500.00
MIDWEST TAPE		94469732	240156	DATABASES	$2,344.43
OCLC INC		0000497557	240167	CATALOGING SRVCS - OCTOBER	$1,004.55
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$386.00

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHARD F MELENDY		120316	240020	WINTER WONDERLAND PERF	$75.00
SWEET ADELINES INTERNATIONAL		120216	240031	WINTER WONDERLAND PERF	$100.00
TARA COLLINS		120216/120316	240343	WINTER WONDERLAND PERF	$300.00
THE GALE GROUP INC		59258804	240200	BOOKS-3 TITLES	$72.96
		59324051	240536	BOOKS-5 TITLES	$133.76
		59324174		BOOKS-7 TITLES	$188.48
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$37.48
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$163.25
				LIBRARY TOTAL**	**$7,505.39**
Division: 330 PARKS & RECREATION ADMIN					
LAKELAND RESTORATION SERVICES LLC	P057193	07-506	240002	AQUATIC WEED CONTROL COLUMBIA	$15,000.00
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$1,282.87
				PARKS & RECREATION ADMIN TOTAL**	**$16,282.87**
Division: 331 PARKS & REC - RECREATION					
CAMARENA, DANA		NOVEMBER 2016	240241	SALSA INSTRUCTOR-NOVEMBER	$1,293.60
CHALLENGER SPORTS CORP		3	240249	MINI KICKERS 9/19-11/07/16	$180.00
ELIZABETH E TROST		NOVEMBER 2016	240274	NOVEMBER CLASS-5582	$596.53
		OCTOBER 2016	240102	OCTOBER CLASS-5581	$850.02
FOSTER, CATHY I		NOVEMBER 2016	240116	FOOT CARE CLASSES-NOVEMBER	$745.20
		OCTOBER 2016		FOOT CARE CLASSES-OCTOBER	$386.40
FRONTIER	S017193	12/16 2061882614	240281	TELEPHONE CHARGES 11/19/16-12/	$186.82
MASON, PATTI L		NOVEMBER 2016	240309	FITNESS CLASSES - NOVEMBER	$566.29
MILLER, JO ANN			240312	DANCE INSTRUCTOR-NOVEMBER	$547.19
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$4.18
RICHLAND ACE HARDWARE		53859	240333	CABLE TIES	$19.53
		54076	240507	BLUE MASKING TAPE	$9.97
		54235		DUCT TAPE	$17.35
SUSAN KATHLEEN VITULLI		10/2016	240196	PAINTING CLASS #5615	$371.25
URM STORES INC		C31083791	240213	WATER FOR BF PARADE	$18.88
		C31083792		CANDY FOR BF PARADE	$256.93
WHITE LOTUS ENTERPRISES		OCT 2016	240218	KARATE INSTRUCTOR-OCT 2016	$120.75
		SEPT 2016		KARATE INSTRUCTOR-SEPT 2016	$144.90
XEROX CORPORATION		086079504	240358	W7855PT BASE CHG/PRINTS-AUG	$231.35
				W7855PT BASE CHG/PRINTS-AUG	$89.01
		086863497	240220	W7855PT BASE CHG/PRINTS-OCT	$113.38
				W7855PT BASE CHG/PRINTS-OCT	$231.35
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$40.28
				PHONE CHARGES 11/23-12/22/16	$6.71
				PHONE CHARGES 11/23-12/22/16	$103.91
				PARKS & REC - RECREATION TOTAL**	**$7,131.78**

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 335 PARKS & REC - PARKS&FACILITIES					
ABM JANITORIAL NORTHWEST		10155600	240363	JANITOR SRVCS-WINDOWS-703 BLDG	$340.00
		10158234	240050	JANITORIAL SRVCS-OCTOBER	$790.53
				JANITORIAL SRVCS-OCTOBER	$639.43
				JANITORIAL SRVCS-OCTOBER	$414.00
				JANITORIAL SRVCS-OCTOBER	$2,902.43
				JANITORIAL SRVCS-OCTOBER	$2,441.23
				JANITORIAL SRVCS-OCTOBER	$2,229.85
		10206124	240363	JANITORIAL SVCS-CLEAN CTY POOL	$1,453.40
ARAMARK UNIFORM SERVICES INC	S017195	10/16-934962000	240229	LINEN CHARGES FOR OCTOBER 2016	$462.20
BEAVER BARK & ROCK		770420	239965	CONCRETE	$125.95
		770523		CONCRETE	$108.58
		771223		CONCRETE	$403.95
		772351		CONCRETE	$234.53
		775961		GRAY RIVER ROCK	$39.07
		776291		CONCRETE	$192.88
		776908		BERNIES FAV NUGGET BARK	$51.02
		776930		BERNIES FAV NUGGET BARK	$51.02
		777268		GRAVEL	$39.07
		777279		GRAVEL	$117.22
		779288		CONCRETE	$141.16
BEDROCK SPECIALTY STONE PRODUCTS		47593	240062	BROWN BASALT	$337.50
BENTON COUNTY SHERIFF'S OFFICE		10/16-WORKCREW II	239967	WORKCREW II-OCTOBER 2016	$6,780.34
CASCADE NATURAL GAS CORP		11/16-51897100007	240244	NAT GAS 1005 SWIFT 10/19-11/15	$33.55
		11/16-73638100005	240074	NAT GAS 500 AMON 10/19-11/15	$835.07
		11/16-75226321539		NAT GAS 2710 DUPRTL 1/18-11/14	$265.90
		11/16-80577100003		NAT GAS 200 BLDG 10/18-11/14	$919.99
		11/16-90577100002		NAT GAS 300 BLDG 10/18-11/14	$423.97
		11/16-96738100005		NAT GAS 505 SWIFT 10/19-11/15	$1,089.48
CITY OF RICHLAND		10/2016-24	240254	#24 LANDFILL FEES	$630.66
		16-451 TILLEY	240078	16-451 WEED CONFERENCE	$114.00
COLUMBIA GRAIN & FEED INC		145973	239976	HONDA OIL	$21.14
COMPLETE CLEANING SYSTEMS		73588	240088	MACHINE SCRUB WAREHOUSE	$175.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-569388	240260	120V FOR 200 BLDG	$80.62
EMAINT ENTERPRISES LLC	P057195	INV2942	240103	EMAINT ENTERPRISE LICENSE RENE	$101.53
EWING IRRIGATION PRODUCTS INC		2292715	240107	LIDS	$265.37
		2332515		PLASTIC VALVE	$214.01
		2347188		SOLENOID KIT	$61.61
		2347189		SCREWS/GRATE	$118.81
		2370685		VALVES/PVC/NIPPLE	$451.61
FARMERS EXCHANGE		176943	240108	TIMBERWOLF BAR/CLUTCH DRUM	$132.46

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FARMERS EXCHANGE		177699	240108	CLUTCH DRUM	$44.10
		50871	239986	ECHO	$260.63
FASTENAL COMPANY		WARIC60206	239987	SOD CUTTER REPAIR SUPPLIES	$22.81
FERGUSON ENTERPRISES INC		4605872	239991	PLUMBING SUPPLIES	$313.51
		4606890		BOILER SUPPLIES	$9.15
		4629094		BADGER	$78.94
		4630828		GALVANIZED STEEL NIPPLE	$5.92
		4632320		SENSOR	$1,316.39
		4632320-1	240111	SENSOR	$457.98
		4664398		HOSE	$13.38
		4676817		FLOWGUARD	$23.30
		4689524-1		SENSOR	$432.65
FRONTIER	S017193	12/16 2061882614	240281	TELEPHONE CHARGES 11/19/16-12/	$1,078.34
	S017193			TELEPHONE CHARGES 11/19/16-12/	$30.71
INLAND ASPHALT CO	P057228	2345481	239997	5/8 ASPHALTIC CONCRETE HOT MIX	$86.34
INTERLINE BRANDS INC DBA		382178903	240288	DISH RINSE AND WASH	$342.63
IRRIGATION SPECIALISTS INC		1196167-01	240129	PVC	$243.63
JT AUTOMOTIVE PARTS INC DBA		370614	240138	KNOB FOR MOWER	$10.69
		370751		BULB	$4.78
		371425		START FOR TRUCK	$3.79
		372215		SAE 30	$6.39
		372255		SAE 30	$15.96
LAKELAND RESTORATION SERVICES LLC	P057193	07-506	240002	AQUATIC WEED CONTROL COLUMBIA	$12,000.00
	P057193			AQUATIC WEED CONTROL COLUMBIA	$11,152.27
MIGHTY JOHNS PORTABLE TOILET & SEPTIC		36241	240010	POL RENTAL-GOETHALS PARK	$81.00
		36556	240311	POL RENTAL-GOETHALS PARK	$81.00
MILLER PAINT COMPANY INC		29750041	240011	INTERIOR PAINT	$92.76
		29766618		FIELD MARKING PAINT	$43.39
		29769638		FIELD MARKING PAINT	$216.92
		29819125	240158	SMART STRIP	$61.31
		29827345		SMART STRIP	$61.31
MONARCH MACHINE & TOOL CO INC		A185842	240013	HR PLATE/TUBE/HR ANGIE	$246.37
MOON SECURITY SERVICES INC		843697	240160	BASIC FIRE MONITOR LIBRARY	$36.00
		844632		BASIC FIRE MONITORING	$50.00
		844888		BASIC FIRE MONITOR CREST	$59.00
		846061		BASIC FIRE MONITORING	$333.00
		847903	240485	BASIC FIRE MONITOR LIBRARY	$36.00
		849092		BASIC FIRE MONITOR CREST	$59.00
		850284		BASIC FIRE MONITORING	$33.00
				BASIC FIRE MONITORING	$36.00
OXARC INC		23488PP	240016	CO2	$125.98

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
OXARC INC		24487PP	240016	CO2	$152.58
		24985PP		CO2	$137.38
		25825PP	240168	CO2	$118.37
		26179P		CO2	$114.57
		F337451	240016	FIRE EXT RECHARGE/O RINGS	$33.02
		R441963		CYLINDER RENTAL-SEPTEMBER	$133.96
		R448119	240168	CYLINDER RENTAL- OCTOBER	$138.08
		R448122		CYLINDER RENTAL- OCTOBER	$87.48
PERFECTION GLASS		9939649122-	240017	FRAMED MIRROR	$1,203.29
		9939651819		REPLACEMENT WINDOW	$1,140.30
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$2.80
REXEL INC DBA		K388898	240019	KNOB	$4.26
		K468564	240174	TEST LEAD SET	$27.14
		K474022		STARTER/HEATER PACK	$1,433.03
RICHLAND ACE HARDWARE		212007	240021	AUGER/PLUNGER	$27.78
		212206	240175	DRAIN CLEANER	$9.76
		212252		BUSHING	$8.45
		53218-	240021	KNOBS	$19.54
		53221		FERTILIZER/CAULK	$103.64
		53497	240175	TAPE/HAMMER/LINE	$53.16
		53537		FASTENERS	$3.58
		53559		TOUCH N FLOW PISTOL	$10.41
		53621		AIR COUPLER	$6.51
		53664-	240021	PVC PARTS	$26.31
		53694	240175	SAND MIX	$30.36
		53701		SHARPIES/SCREW DRIVING SET	$38.19
		53820		FUEL STABILIZER	$17.37
		53841		ANITFREEZE	$19.48
		53866		SOFTNER SALT	$14.63
		53868		PAINT REMOVER	$13.02
		53880		FASTENERS	$6.73
		53912		ANTI-FREEZE	$16.24
		53944		FASTENERS	$14.87
		53956		ROLLER/TROWEL/MORTAR	$51.42
		53979		ROLLER COVER	$13.01
		53995		FLT ULTRA/NEUT GL	$295.31
		54002		RSTP SPRAY	$21.68
SHANNON & WILSON INC	P056082	8141	240187	CONSULTANT AGREEMENT FOR WELL	$775.50
SIEMENS INDUSTRY INC		5444292619	240189	DDG SYSTEM AT SHOPS	$2,032.66
SPORT SUPPLY GROUP INC		98258462	240339	SOCCER FIELD SET	$246.02
SPRAGUE PEST SOLUTIONS		2919848	240524	ANT CONTROL-GEORGE PROUT POOL	$161.85

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
SPRAGUE PEST SOLUTIONS		2988274	240340	SPRAY EXTERIOR-ADMIN BLDG	$146.61
		2988275		SPRAY EXTERIOR-ST 72	$135.75
		2988276		SPRAY EXTERIOR AT PD	$162.90
		2988277		SPRAY EXTERIOR-LIBRARY	$325.80
		2989334		SPRAY EXTERIOR-ST 71	$190.05
		2998049		SPRAY INTERIOR-FS #73	$146.61
STEEBER'S LOCK SERVICE		128098	240192	SPACER RINGS	$16.29
STONEWAY ELECTRIC SUPPLY		S101787386.001	240342	FLUORESCENT LAMP BLDG 100	$39.53
		S101799767.001		LED INSTANT FIT LAMP	$187.65
		S101820166.001	240529	METAL HALIDE LAMP	$52.50
THE DRAIN SURGEON		35668	240199	SNAKE LINE AT RV DUMP	$146.61
		35808		SNAKE MAIN LINE AT WYE PARK	$146.61
THE SHERWIN WILLIAMS CO		1818-7	240034	PAINT	$52.83
		7136-9	240201	PAINT	$92.72
		7169-0		PAINT	$31.24
		7223-5		PAINT	$20.83
		7906-5	240034	THROAT SEAL	$11.40
WA STATE DEPT OF AGRICULTURE		56843/2017	240041	2017 PESTICIDE LIC/PARDINI	$33.00
		5694/2017		2017 PESTICIDE LIC/SINGLETON	$33.00
WALLA WATER INC DBA		16481	240043	ROLLERS/SCISSOR LIFT	$222.09
		16529		ROLLERS/SCISSOR LIFT	$729.79
		16530		FURNISH & INSTALL CABLES	$1,455.24
		16531		DOOR SEAL/SCISSOR LIFT	$391.61
		16552		HINGES/CABLE	$1,956.10
WILBUR ELLIS COMPANY		10315445	240219	GRASS SEED	$1,016.50
		10353018		HERBICIDE	$1,144.37
		10377482		GRASS SEED	$1,383.03
		10429299	240355	HERBICIDE	$265.34
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$105.29
				PARKS & REC - PARKS&FACILITIES TOTAL****	**$75,241.50**
Division: 338 PARKS & REC - PROJECT ADMIN					
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-566345	239979	COMMERCIAL DOCK	$63.63
		3627-567388		COMMERCIAL DOCK SUPPLIES	$32.13
FASTENAL COMPANY		WARIC59885	239987	JOBBER/ULTRA LUBE	$72.99
STONEWAY ELECTRIC SUPPLY		S101784784.001	240342	COMMERCIAL DOCK SUPPLIES	$139.18
		S101785575.001		COMMERCIAL DOCK SUPPLIES	$7.06
TACOMA SCREW PRODUCTS INC		22156232	240197	SCREWS	$4.62
				PARKS & REC - PROJECT ADMIN TOTAL****	**$319.61**
Division: 900 NON-DEPARTMENTAL					
CITY OF PASCO	P056274	2016-00000012	240252	COP-ANNUAL ANIMAL CONTROL SERV	$20,301.91

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
DEPARTMENT OF HUMAN SERVICES		3RD QTR 2016	240405	3RD QTR LIQUOR TAXES & PROFITS	$3,585.07
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$109.00
RIVERSIDEDAVE LLC		697	240177	FALL CARNIVAL PRODUCTION SVCS	$1,500.00
STATE AUDITOR'S OFFICE		L117170	240525	AUDIT SERVICES-OCTOBER 2016	$2,141.30
UPTOWN BUSINESS IMPROVEMENT DISTRICT		BLRF2016-00026	240038	BILLBOARD MURAL	$5,760.00
		BLRF2016-00027		BILLBOARD MURAL	$3,840.00
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$46.99
				NON-DEPARTMENTAL TOTAL****	**$37,284.27**
				GENERAL FUND Total ***	**$545,094.16**

FUND 101 CITY STREETS

Division: 401 STREETS MAINTENANCE

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ALPINE PRODUCTS INC	S017167	TM-163308	240052	FREIGHT	$132.16
	S017167			PREFORMED MARKING TAPE, LEFT A	$1,020.99
AMERICAN ROCK PRODUCTS INC	P057226	292576	240055	ADJUST FOR TAX	$0.01
	P057226			5/8" MINUS TOP COURSE 6, INV	$508.07
ATHENS TECHNICAL SPECIALISTS INC		INV103412	240230	CONFLICT MONITOR TEST CALIB	$680.76
FORCE AMERICA DISTRIBUTING LLC		IN001-1096122	240114	DRIVER ID KEYS	$204.37
FRONTIER	S017193	12/16 2061882614	240281	TELEPHONE CHARGES 11/19/16-12/	$30.71
	S017193			TELEPHONE CHARGES 11/19/16-12/	$55.45
G & R AG PRODUCTS INC		2167532-0001-02	240421	HOSE/GASKET	$43.52
HERC RENTALS INC		38985255-001	240427	LIQUID PROPANE	$46.36
INLAND ASPHALT CO	P057228	2320468	239997	SS 1 ASPHALT TACK COAT WILL CA	$229.96
	P057228	2320472		5/8 ASPHALTIC CONCRETE HOT MIX	$250.95
	P057228	2345481		5/8 ASPHALTIC CONCRETE HOT MIX	$154.26
	P057228			ADJUST FOR TAX	($0.01)
MIDWESTERN SOFTWARE SOLUTIONS LLC	P057246	111616	240157	TRAFFIC CRASH PRO LICENSE & AN	$3,600.00
RICHLAND ACE HARDWARE		54008	240175	PVC COUPLERS	$5.42
		54096	240507	PVC PARTS/SPRINKLER	$23.81
ROWAND MACHINERY CO		215472	240514	BACKHOE RENTAL	$2,009.10
THE SHERWIN WILLIAMS CO		3801-1	240201	WHITE PAINT	$329.55
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$261.86
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$26.85
				STREETS MAINTENANCE TOTAL****	**$9,614.15**
				CITY STREETS Total ***	**$9,614.15**

FUND 112 INDUSTRIAL DEVELOPMENT FUND

Division: 305 ECONOMIC DEVELOPMENT

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CITY OF RICHLAND		16-393 RATKAI	240078	16-393 BROADBAND ECO DEVO C	$60.00
ENTERPRISE HOLDINGS INC		12/16-45WA423	240415	THOMAS RESEARCH DIST TOUR	$120.27

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ENTERPRISE HOLDINGS INC		12/16-45WA423	240415	RATKAI INLAND PORT SUMMIT TOUR	$120.27
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$0.47
RGW ENTERPRISES PC	P056316	10/16-CWCP	240332	PROJECT MANAGEMENT AND ENGINEE	$1,600.00
	P056316	10/16-LRF PROJECT		PROJECT MANAGEMENT AND ENGINEE	$2,550.00
	P056316	10/16-NW SEAPORTS		PROJECT MANAGEMENT AND ENGINEE	$450.00
	P056316	10/16-PROJ DOMINO		PROJECT MANAGEMENT AND ENGINEE	$650.00
	P056316	10/16-SI STEEL		PROJECT MANAGEMENT AND ENGINEE	$550.00
SANDY'S TROPHIES INC		105945	240185	M THOMAS NAME TAG	$9.23
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$38.67
WASHINGTON ECONOMIC DEVELOPMENT ASN		6820	240044	2017 WEDA DUES	$650.00
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$29.52
				ECONOMIC DEVELOPMENT TOTAL****	**$6,828.43**
				INDUSTRIAL DEVELOPMENT FUND Total ***	**$6,828.43**

FUND 117 CRIMINAL JUSTICE SALES TAX

Division: 131 CJST POLICE ACTIVITY

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
101 CLEANERS		10/16-9427360	240049	UNIFORM LAUNDRY SRVCS-OCT	$69.32
BELL BROWN & RIO PLLC		820	240375	COR V MOORE(ABATEMENT)	$883.00
CARMONA, LIONEL		16-301 CARMONA	240073	16-301 BLEA REIMBURSE MILEA	$144.72
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$30.32
XEROX CORPORATION	P056901	086145889	240358	ADJUST FOR TAX	$0.01
	P056901			PRINTER, XEROX WC3325DN WorkCe	$596.21
				CJST POLICE ACTIVITY TOTAL****	**$1,723.58**
				CRIMINAL JUSTICE SALES TAX Total ***	**$1,723.58**

FUND 150 HOTEL/MOTEL FUND

Division: 307 HOTEL/MOTEL TAX

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RICHLAND ACE HARDWARE		51913	240175	GEOCOIN SUPPLIES	$12.47
THREE RIVERS ROAD RUNNERS		2016	240539	2016 H/M TAX TC MARATHON	$1,390.04
TRI CITIES VISITOR & CONVENTION BUREAU		154673	240209	TCVCB MONTHLY DUES-OCT 2016	$16,850.53
				HOTEL/MOTEL TAX TOTAL****	**$18,253.04**
				HOTEL/MOTEL FUND Total ***	**$18,253.04**

FUND 151 SPECIAL LODGING ASSESSMENT

Division: 339 TOURISM PROMOTION AREA

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TRI CITIES VISITOR & CONVENTION BUREAU		OCT 2016	240209	SPECIAL LODGING ACCESS OCT 16	$43,111.97
				TOURISM PROMOTION AREA TOTAL****	**$43,111.97**
				SPECIAL LODGING ASSESSMENT Total ***	**$43,111.97**

FUND 153 COMMUNITY DEV BLOCK GRANT

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 308 CDBG PROGRAM					
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$6.13
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$7.00
				PHONE CHARGES 11/23-12/22/16	$6.71
				CDBG PROGRAM TOTAL****	**$19.84**
				COMMUNITY DEV BLOCK GRANT Total ***	**$19.84**
FUND 154 HOME FUND					
Division: 309 HOME PROGRAM					
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$7.00
				HOME PROGRAM TOTAL****	**$7.00**
				HOME FUND Total ***	**$7.00**
FUND 301 STREETS CAPITAL CONSTRUCTION					
Division: 402 ARTERIAL STREETS					
AMERICAN ROCK PRODUCTS INC	P057226	293634	240055	5/8" MINUS TOP COURSE 6, INV	$295.31
	P057226			ADJUST FOR TAX	($0.01)
	P057229	294355		5/8" MINUS TOP COURSE 6	$93.42
ANDERSON HEIGHTS DEVELOPMENT LLC		MISSED QTR 2&3 16	239962	TRAFFIC IMPACT FEES-MISSED	$847.90
CONNELL SAND & GRAVEL, INC		31716	240393	CONCRETE	$1,239.13
DREAM BUILDERS LLC		MISSED QTR 2&3	239984	TRAFFIC IMPACT FEES-MISSED	$706.58
FLETCHER & SIPPEL LLC	P057239	36334	240113	CENTER PARKWAY - LEGAL SERVICE	$12,440.50
	P057239	36336		DUPORTAIL BRIDGE-LEGAL SRV RE	$1,595.50
FOSTER PEPPER PLLC	P057214	1150336	240115	CENTER PARKWAY LEGAL SERVICES	$292.50
	P057217	1150342		CENTER PARKWAY LEGAL SREVICES	$6,320.00
	P057237	1151490		CENTER PARKWAY - LEGAL SERVICE	$3,380.00
	P057237	1151494		CENTER PARKWAY - LEGAL SERVICE	$2,296.00
	P057237	1151511		DUPORTAIL BRIDGE - LEGAL SERVI	$287.50
IMT INC		7909	240125	DUPORTAIL EXTENSION M16234	$2,135.00
		7915		DUPORTAIL RECONSTRCTION M16305	$2,215.00
INLAND ASPHALT CO	P057228	2345481	239997	5/8 ASPHALTIC CONCRETE HOT MIX	$57.56
MENKE JACKSON BEYER LLP	P057240	10/2016-077	240153	DUPORTAIL BRIDGE-LEGAL SRV RE	$1,657.50
STONEWAY ELECTRIC SUPPLY		S101828309.001	240195	SWIFT LIGHTS	$10.89
TRI CITY TITLE & ESCROW	P057212	15-16691-PS	240210	DUPORTAIL BRIDGE - R-O-W PURCH	$23,185.22
WA STATE DEPT OF TRANSPORTATION	P057222	DUPRTL PERMIT FEE	240042	DUPORTAIL BRIDGE - UTILITY PER	$500.00
				ARTERIAL STREETS TOTAL****	**$59,555.50**
				STREETS CAPITAL CONSTRUCTION Total ***	**$59,555.50**
FUND 380 PARK PROJECT CONSTRUCTION					
Division: 337 PARKS & REC PROJECTS					

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AMERICAN WHEEL SPECIALIST, INC		37809	240057	POWDER COAT BRACKETS	$362.72
BEAVER BARK & ROCK		774200	239965	CONCRETE	$241.07
		775286		CONCRETE	$192.88
HARRINGTON'S TROPHIES		76042	240120	ENGRAVED SIGN	$11.62
		76095		BENCH PLAQUE	$9.77
IRRIGATION SPECIALISTS INC		1191849-01	240433	FILTER	$357.73
RICHLAND ACE HARDWARE		212077	240021	SANDER/SAWHORSE	$78.16
		53591	240175	CONCRETE MIX	$48.82
SHANNON & WILSON INC	P056434	8145	240187	AMENDMENT #1- CONCEPTUAL OPTIO	$940.44
				PARKS & REC PROJECTS TOTAL****	**$2,243.21**
				PARK PROJECT CONSTRUCTION Total ***	**$2,243.21**

FUND 385 GENERAL GOVT CONSTRUCTION

Division: 900 NON-DEPARTMENTAL

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
SWEENEY, DARRIN		110816	240531	DBIA CERT EXAM/CORCH MEETIN	$169.56
				NON-DEPARTMENTAL TOTAL****	**$169.56**
				GENERAL GOVT CONSTRUCTION Total ***	**$169.56**

FUND 401 ELECTRIC UTILITY FUND

Division: 000

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ANIXTER INC	P057090	3373508-01	240227	TEST SWITCH 3 PH, 10 POLE F/C,	$3,014.30
	P057090			TEST SWITCH 1 PH, 7 POLE F/C	$671.96
	P057103	3381587-00	239963	SLEEVE,INSULATED, #6 STRANDED,	$69.50
	P057103			SLEEVE #6 TRIPLEX NEUTRAL, #6	$85.79
	P057103			SLEEVE ACSR AUTOMATIC, 1/0,	$170.77
	P057111	3381600-00	240227	GUY WIRE DISPENSER, PREFORMED	$328.52
	P057111			GUY HOOK, COMBINATION, WIRE OR	$154.43
	P057111	3381600-01		WIRE, GUY 3/8" UTILITY GRADE,	$496.85
	P057111			WIRE, GUY 7/16 UTILITY GRADE,	$700.47
	P057111	3381600-02		GUY GRIP 3/8" LONG BAIL UNI.,	$666.53
H2 PRE-CAST INC	P056893	132710	240284	VAULT EXTENSION, 6 INCH, V3,	$276.93
	P056893			VAULT V19, 84X56X48, BASE,	$5,973.00
	P056893			VAULT COVER V19, 2-STL LID 12"	$9,231.00
	P056893			VAULT COVER V19 SWITCH RING 6"	$597.30
MT HOOD FASTENER COMPANY	P057127	178514	240014	SS BOLT, ASSEMBLY, 1/2-13 X 1-	$602.73
	P057127			ADJUSTMENT	($21.32)
REXEL INC DBA	P056756	J841457	240331	CABLE, POWER, 1/0 STR AL.	$95,810.74
	P056756	K817220		CABLE, POWER, 1/0 STR AL.	$7,311.60
	P056756	K835666		CABLE, POWER, 750 MCM AL.	$92,154.89
	P056756	K835671		CABLE, POWER, 750 MCM AL.	$92,213.94

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
REXEL INC DBA	P056756	K846233	240331	CABLE, POWER, 750 MCM AL. UJ	$64,066.06
	P056756			CABLE, POWER, 750 MCM AL.	$14,115.59
	P056756			CABLE, POWER, 1/0 STR AL. UJ	$19,305.40
	P056756	K895735		CABLE, POWER, 750 MCM AL.	$42,179.41
STONEWAY ELECTRIC SUPPLY	P057133	S101815856.003	240195	CLAMP, PIPE 3IN RIGID UNISTRUT	$208.38
				TOTAL****	**$450,384.77**
Division: 501 BUSINESS SERVICES					
CITY OF RICHLAND		16-442 GROUT	240078	16-442 ELECTRIC UTILITY OP	$460.48
FRONTIER	S017193	12/16 2061882614	240281	TELEPHONE CHARGES 11/19/16-12/	$90.06
GROUT, MICHELLE		16-442 GROUT	240119	16-442 ELECTRIC UTILITY OP	$32.00
MID COLUMBIA ENGINEERING INC	P056969	ST008967	240008	SANDRA JORGENSEN, SUPPORT	$405.00
	P056969	ST008985		SANDRA JORGENSEN, SUPPORT	$540.00
	P056969	ST009002		SANDRA JORGENSEN, SUPPORT	$216.00
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$10.00
UNITED PARCEL SERVICE	S017198	000986641496	240346	WEIGHT CORRECTION FOR PKGS TO	$23.96
	S017198			5 GROUND PKGS TO HJ ARNETTFOR	$34.26
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$156.98
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$58.96
				PHONE CHARGES 11/23-12/22/16	$135.53
				PHONE CHARGES 11/23-12/22/16	$57.55
				PHONE CHARGES 11/23-12/22/16	$110.74
				PHONE CHARGES 11/23-12/22/16	$129.52
				BUSINESS SERVICES TOTAL****	**$2,461.04**
Division: 502 ELECTRICAL ENGINEERING					
ENERGY NORTHWEST	P057168	O&M00585	240275	WO #C49136(Gerkensmeyer)for	$7,320.50
	P057168			WO #C59127(Speer)for	$3,999.00
RELAY APPLICATION INNOVATION INC	P055597	1899	240329	PROGRAMMING & SCHEMATIC	$6,427.46
	P055597			AMENDMENT #3- PROFESSIONAL	$997.50
	P055597			AMENDMENT #3- PROFESSIONAL	$4,806.77
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$315.27
				ELECTRICAL ENGINEERING TOTAL****	**$23,866.50**
Division: 503 POWER OPERATIONS					
C & M LANDSCAPING		78257	240071	SOD ROLLS	$22.87
CITY OF RICHLAND		10/2016-28	239974	#28 RHLD COMM TONS	$42.93
				#28 RHLD COMM TONS	$46.00
COLUMBIA GRAIN & FEED INC		143657	239976	SHOP WORK	$55.20
DESERTGREEN LAWN & TREE CARE LLC	P056813	165683	240268	2016 VEGETATION & WEED CONTROL	$2,127.47
GRAINGER	S017185	9269419553	240118	BOOT, HIP ITEM #5T258	$69.47
HDR ENGINEERING INC	P056950	1200021532	240121	REATA SUB TRANS LINE EASEMENT.	$2,941.22
HJ ARNETT INDUSTRIES LLC	S017101	INV46246	240122	ROBO CUTTER BROKEN...	$530.31

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
HJ ARNETT INDUSTRIES LLC	S017101	INV46246	240122	FREIGHT	$18.15
KELLEY'S TELE-COMMUNICATIONS INC	P056120	022411012016	240001	AFTER HOURS EMERGENCY CALL SVC	$443.35
PARADISE BOTTLED WATER CO		10/16-POWER OPS	240169	BOTTLED WATER-OCTOBER	$40.46
RICHLAND ACE HARDWARE		53806	240333	WEED BLOCK/GARDEN STAPLES	$30.39
		53852		RATCHETING SCREWDRIVER	$27.14
		53915	240507	COUPLE/CLAMP/KEY	$13.39
SHARPE & PRESZLER CONSTRUCTION		9815	240188	SEWER REPAIR-1313 GOETHALS	$460.46
STONEWAY ELECTRIC SUPPLY		S101813696.001	240195	TAPE/NUTS	$108.80
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$354.95
				POWER OPERATIONS TOTAL****	**$7,332.56**
Division: 504 SYSTEMS DIVISION					
ALLAN ELECTRIC INC	S017142	4109	240223	LABOR AND MATERIAL TO RELOCATE	$2,140.90
ARES CORPORATION	P056486	6730301-07	240059	AMENDMENT #1 REVISED EXHIBT A	$5,052.49
ELECTRIC POWER SYSTEMS INC	P056820	011188	240101	SNYDER SUB BANK 2 EXPANSION	$75,479.15
HDR ENGINEERING INC	P055184	00485039-H	239996	4-YR WORK PLAN PER CONTRACT 75	$764.60
	P055184			4-YR WORK PLAN PER CONTRACT 75	$2,137.77
OXARC INC		R448121	240168	CYLINDER RENTAL- OCTOBER	$63.69
REXEL INC DBA		K585199	240174	PLUG & PLATE	$6.59
		K660345	240505	WIRE MRKING SLVS	$241.05
		K719619		LED BULBS/CONDUIT/NIPPLE	$63.70
SOFTWARE ONE INC	P057172	US-SCO-566776	240190	SQLSVR STD 2016 SNGL MVL Produ	$629.65
STONEWAY ELECTRIC SUPPLY		S101813653.001	240195	GALV CHANNEL	$94.69
TECH POWER SOLUTIONS INC	P057173	53080	240198	MS WS12 R2 STD ROK PART #74892	$2,117.05
UTILIWORKS CONSULTING LLC	P056517	4825	240039	SMART GRID PROJECT PHASE 2 PER	$21,258.00
	P056517	4829		TRAVEL EXPENSES FOR CONTRACT 3	$3,212.85
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$239.16
				SYSTEMS DIVISION TOTAL****	**$113,501.34**
Division: 505 ENERGY POLICY MGMT					
BENTON COUNTY AUDITOR/WEATHERWISE	P057202	171400 LIEN	240234	RECORD LIEN: JESSIE JAYMES, 24	$73.00
	P057251	181300 RELEASE		RELEASE LIEN; ROBERT FULTZ, 10	$73.00
	P057243	181880 LIEN	239966	RECORD LIEN; JACOB NORTHEY, 10	$73.00
	P057251	200090 RELEASE	240234	RELEASE LIEN; JANET SLEATER, 1	$73.00
	P057216	270240 RELEASE	239966	RELEASE LIEN; KEVIN & SHAWN AL	$73.00
	P057202	342880 LIEN	240234	RECORD LIEN: BRIAN GOMEZ, 1420	$73.00
	P057243	740700 LIEN	239966	RECORD LIEN: BRADLEY HUTCHINSO	$73.00
	P057243	740960 LIEN		RECORD LIEN; NATALIE SPENCER,	$73.00
	P057251	781140 RELEASE	240234	RELEASE LIEN; DANIEL MC COY; 2	$73.00
	P057243	881200 LIEN	239966	RECORD LIEN; KHEDIDJA MERZOUK,	$73.00
BENTON PUD		11/16-3287762373	240236	ELECTRIC SRVCS 10/21-11/21/16	$678.98
DAYCO HEATING & AIR		52677	240097	425 CULLUM-REBATE-HP/PTCS	$1,000.00

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
DAYCO HEATING & AIR		52678	240097	1480 OXFORD-REBATE-HP/PTCS	$1,000.00
		52679	240402	1629 ALAMOSA-REBATE-HP/PTCS	$1,000.00
FINANCIAL CONSULTING SOLUTION GROUP	P056127	2499-21611036	240278	COSA AND RATE DESIGN SUPPORT P	$4,852.50
	P057201	2614-21611037		COSA, Rate Design Support, and	$1,990.00
HAWORTH INC	P057060	3000767775	239995	HAWORTH DESK CHAIR	$754.77
JACOBS & RHODES INC		36860	240130	1960 MARSHALL-REBATE-HP/PTCS	$1,000.00
		36926		203 COTTONWOOD-REBATE-HP/PTCS	$1,000.00
M CAMPBELL & COMPANY INC		88641	240469	1885 MARSHALL-REBATE-HP/PTCS	$1,000.00
		90799		500 MEADOWS DR S-REBATE-HP	$1,000.00
PERFECTION GLASS		9939648960	240496	2210 FRANKFORT-REBATE-WINDOWS	$260.46
		9939652074		1343 HAIN-REBATE-WINDOWS	$512.82
		9939652654		1409 JADWIN-REBATE-WINDOWS	$317.49
ROBERTS CONSTRUCTION INC		4012	240510	628 BIRCH-REBATE-WINDOWS	$474.00
TOTAL ENERGY MANAGEMENT INC		56051WWR	240542	1704 TURNER-REBATE-HP/PTCS/DUC	$1,250.00
				ENERGY POLICY MGMT TOTAL****	**$18,821.02**
Division: 506 TECHNICAL SERVICES					
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$157.38
				TECHNICAL SERVICES TOTAL****	**$157.38**
				ELECTRIC UTILITY FUND Total ***	**$616,524.61**
FUND 402 WATER UTILITY FUND					
Division: 000					
HD FOWLER COMPANY INC	S017162	I4384366	240285	METER,BOX, BLACK PLASTIC COVER	$1,460.45
	S017162			METER,BOX, BCF TOP/MID/BOTTOM	$4,296.00
	S017162			DELIVERY FEE	$16.29
				UNASSIGNED TOTAL****	**$5,772.74**
Division: 412 WATER OPERATIONS					
ARAMARK UNIFORM SERVICES INC	S017195	10/16-934962000	240229	LINEN CHARGES FOR OCTOBER 2016	$43.43
BENTON FRANKLIN HEALTH DISTRICT		8264	240235	WATER SAMPLES	$2,580.00
BUILDERS HARDWARE & SUPPLY CO INC		S3523646.001	240070	UPDATE HR RESERVOIR PAD	$298.60
CASCADE NATURAL GAS CORP		11/16-28638100009	240244	NAT GAS 110 SAINT 10/19-11/15	$10.86
ENERGY NORTHWEST		ENV02924	239985	WATER SAMPLES	$924.00
FERGUSON ENTERPRISES INC		4782823	240419	HOLE SAW	$17.36
		4784685		URN REPAIR KIT	$14.15
OXARC INC		28730PP	240490	SODIUM HYPOCHLORITE	$402.81
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$19.00
RANCH AND HOME INC		50056527	240501	SALT UV	$265.54
STONEWAY ELECTRIC SUPPLY		S101834772.001	240529	INSUL AL MECH-INTAKE	$28.40
UNITED PARCEL SERVICE	S017181	000986641476	240037	WEIGHT CORRECTION FOR NDA PKG	($1.08)
	S017181			NDA PKG TO LAB/COR FOR WATER	$12.37

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$189.30
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$67.80
XYLEM WATER SOLUTIONS USA INC	S017132	3556930264	240360	UV SENSOR, PART #76-35775	$2,459.79
	S017132			FREIGHT	$60.66
				WATER OPERATIONS TOTAL****	**$7,392.99**
Division: 413 WATER MAINTENANCE					
AMERICAN ROCK PRODUCTS INC	P057226	294011	240055	5/8" MINUS TOP COURSE 6, INV	$146.32
	P057229	294354		ADJUST TAX	$0.01
	P057229			5/8" MINUS TOP COURSE 6	$271.76
BEAVER BARK & ROCK		782647	240374	CONCRETE	$108.58
FASTENAL COMPANY		WAKEN143802	240418	HEX SCREWS	$119.46
		WARIC61378	240110	BOLTS	$8.84
		WARIC61555	240418	DRILL BITS	$122.44
GRAINGER	S017185	9268352938	240118	TUBING ITEM #2VDT7	$273.83
HARRINGTON'S TROPHIES		76206	240425	RETIREMENT PLAQUE-BERG	$15.92
INLAND ASPHALT CO	P057228	2320472	239997	5/8 ASPHALTIC CONCRETE HOT MIX	$57.56
JT AUTOMOTIVE PARTS INC DBA		372934	240138	GEAR OIL	$7.87
REXEL INC DBA		K710837	240174	PADLOCK HANDLE-MEADOW HILLS	$135.88
RICHLAND ACE HARDWARE		53982	240175	FASTENERS	$35.96
		54085		BLEACH	$6.49
		54086		VALVES	$67.29
		54142	240507	WASHERS/GASKET	$2.36
		54155		EPOXY	$7.59
		54165		INSECT FOGGER	$10.85
TACOMA SCREW PRODUCTS INC		22161814	240532	ALL THREAD-WTP	$56.23
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$410.16
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$21.26
				WATER MAINTENANCE TOTAL****	**$1,886.66**
				WATER UTILITY FUND Total ***	**$15,052.39**
FUND 403 WASTEWATER UTILITY FUND					
Division: 420 SEWER ADMINISTRATION					
JUB ENGINEERS INC	P056899	104795	240139	2016 SANITARY SEWER SYSTEM	$876.57
				SEWER ADMINISTRATION TOTAL****	**$876.57**
Division: 421 SEWER CAPITAL PROJECTS					
AMERICAN ROCK PRODUCTS INC	P057227	292915	239961	5/8-INCH MINUS TOP COURSE	$335.55
INLAND ASPHALT CO	P057228	2349886	239997	5/8 ASPHALTIC CONCRETE HOT MIX	$4,891.85
	P057228			ADJUST FOR TAX	$0.01
QUALITY COATINGS INSPECTION & CONSULTING INC	P056945	11022	240018	WWTF PRIMARY CLARIFIER #2 &	$19,361.78

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WILLIAMS BROTHER CONSTRUCTION, LLC	P055643	156-15/PMT 9	240048	WWTF SOLIDS UPGRADE PROJECT -	$111,788.54
				SEWER CAPITAL PROJECTS TOTAL****	**$136,377.73**
Division: 422 SEWER OPERATIONS					
COMPLETE PEST PREVENTION INC		32578	240089	WWTP PEST CONTROL SRVCS	$130.32
ENDRESS HAUSER INC	P057155	6001841607	240106	SHIPPING	$11.56
	P057155			MEMBRANE MAINTENANCE KIT, CCS1	$1,198.77
GRAINGER	S017185	9274534438	240118	BLOODBORNE TRAINING DVD ITEM	$26.29
MP CONSTRUCTION INC	P057061	1609-245-01	240316	ROOF REPAIR FOR BLOWER HOUSING	$1,059.94
OVIVO USA LLC	P057156	8469975	240321	SQUEEGEE, 304 SS W/FASTENER,	$935.70
	P057156			SQUEEGEE, 20 GA 304 SS	$50.13
	P057156			SQUEEGEE REPLACEMENT SCRAPERS	$250.65
OXARC INC		R435820	240323	CYLINDER RENTAL- AUGUST	$12.78
		R441961		CYLINDER RENTAL- SEPTEMBER	$12.54
SOLENIS LLC	P057028	131084240	240027	POLYMER, PRAESTOL K295FL, IN 2	$5,471.27
TECH POWER SOLUTIONS INC	P057170	53079	240198	MS WS12 R2 Std ROK PART #74892	$705.68
UNITED PARCEL SERVICE	S017181	000986641476	240037	ADDITIONAL HANDLING FOR PKG TO	$10.50
	S017181			NDA PKG TO ALS FOR WWTP OPS	$41.76
USA BLUEBOOK		088825	240348	CREDIT RETURN-BRAS 3-WY NOZZLE	($282.31)
		104524		DRUM PUMP/STRIPING MACHINE	$433.64
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$146.59
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$109.59
				SEWER OPERATIONS TOTAL****	**$10,325.40**
Division: 423 SEWER MAINTENANCE					
JT AUTOMOTIVE PARTS INC DBA		371790	240292	BULB	$8.97
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$156.46
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$1.39
				SEWER MAINTENANCE TOTAL****	**$166.82**
				WASTEWATER UTILITY FUND Total ***	**$147,746.52**
FUND 404 **SOLID WASTE UTILITY FUND**					
Division: 430 CAPITAL PROJECTS					
INLAND ASPHALT CO	P057228	2350734	239997	5/8 ASPHALTIC CONCRETE HOT MIX	$3,768.32
PARAMETRIX INC	P056302	01-77928	240170	LANDFILL CONTAMINATION ASSESSM	$4,702.70
SCS ENGINEERS	P056479	0289952	240023	SOLID WASTE DISPOSAL ALTERNATI	$13,291.00
				CAPITAL PROJECTS TOTAL****	**$21,762.02**
Division: 431 SOLID WASTE ADMINISTRATION					
JOYCE ZIKER PARKINSON PLLC	P057241	45281	239999	LANDFILL CONTAMINATION - LEGAL	$5,477.50
	P057241	45282		LANDFILL CONTAMINATION - LEGAL	$2,173.00
	P057241	45404		LANDFILL CONTAMINATION-LEGAL S	$3,265.00
	P057241	45405		LANDFILL CONTAMINATION - LEGAL	$8,485.56

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
				SOLID WASTE ADMINISTRATION TOTAL****	**$19,401.06**
Division: 432 SOLID WASTE COLLECTION					
CLAYTON WARD COMPANY		97142	240256	2016 DROP BOX RECYCLING SERVIC	$7,000.00
		9735005		CURBSIDE RECYCLING-OCTOBER	$6,867.97
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$0.50
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$717.12
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$22.85
				SOLID WASTE COLLECTION TOTAL****	**$14,608.44**
Division: 433 SOLID WASTE DISPOSAL					
ALLIED ENVELOPE	S017149	173066	240051	FREIGHT	$11.95
	S017149			LANDFILL ENVELOPES, MASTER 2,5	$269.60
ARAMARK UNIFORM SERVICES INC	S017195	10/16-934962000	240229	LINEN CHARGES FOR OCTOBER 2016	$128.93
BENTON COUNTY SHERIFF'S OFFICE		10/16-WORKCREW II	239967	WORKCREW II-OCTOBER 2016	$2,260.18
DANVILLE CONTAINER SERVICE INC	P056334	21679	240264	SOLID WASTE CONTAINER REPAIR B	$39,628.14
FASTENAL COMPANY		WARIC61240	240418	RUBBER STRAPS	$13.80
FINLEY BUTTES LANDFILL		5578	240279	INDUSTRIAL WASHING-SOIL	$2,272.72
FRONTIER	S017193	12/16 2061882614	240281	TELEPHONE CHARGES 11/19/16-12/	$121.49
OIL RE-REFINING CO		391798	240489	USED OIL TESTING/PICK-UP/HAUL	$150.00
OXARC INC		26777PP	240490	ACETYLENE/OXYGEN	$123.29
PARAMETRIX INC	P056299	01-77929	240170	2016 LANDFILL MONITORING,SAMPL	$5,209.06
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$52.34
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$47.42
				SOLID WASTE DISPOSAL TOTAL****	**$50,288.92**
				SOLID WASTE UTILITY FUND Total ***	**$106,060.44**
FUND 405 STORMWATER UTILITY FUND					
Division: 440 STORMWATER CAPITAL PROJECTS					
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC		3627-568965	240394	IRR TRANSFRMR SWIFT POND	$98.51
GRAINGER	S017185	9280434367	240118	TRANSFORMER 100VA ITEM #31YD51	$66.14
NORTHWEST ANTHROPOLOGY LLC	P056922	2016-25	240015	AMENDMENT #1 ADDITIONAL	$449.16
	P056922			STORMWATER QUALITY RETROFIT -	$5,145.36
WHEELER EXCAVATION LLC	P056840	C177-16/PMT 4	240046	CO #2 PERFORATED STORM DRIN PI	$19,335.40
	P056840			CO #1 ADDT'L EXCAVATION	$19,414.20
	P056840			STORMWATER QUALITY RETROFIT-	$3,375.00
	P056840			STORMWATER QUALITY RETROFIT -	$52,855.42
				STORMWATER CAPITAL PROJECTS TOTAL****	**$100,739.19**
Division: 441 STORMWATER					
AMERICAN ROCK PRODUCTS INC	P057227	290190	239961	5-SACK CONCRETE MIX, 3/4 AGGRE	$566.89
	P057227			ENVIRONMENTAL FEE, INVOICE	$6.52
	P057227	290482		2X2X6 ECOLOGY BLOCK PICK UP	$152.04

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AMERICAN ROCK PRODUCTS INC	P057227	290673	239961	2X2X6 ECOLOGY BLOCK PICK UP	$228.06
	P057227	290853		2X2X6 ECOLOGY BLOCK PICK UP	$76.02
	P057227			ECOLOGY BLOCKS FLAT #IP9634,	$152.04
	P057227			2X2X3 ECOLOGY BLOCK PICK UP	$65.16
	P057227	292916		1-1/4 MINUS BASE COURSE DELIVE	$373.86
	P057227	293450		5/8" MINUS TOP COURSE DELIVERE	$387.80
	P057227	293635		5-SACK CONCRETE MIX, 3/4 AGGRE	$566.89
	P057227			ENVIRONMENTAL FEE, INVOICE	$6.52
	P057227	294010		5/8" MINUS TOP COURSE DELIVERE	$373.46
	P057227	294012		ENVIRONMENTAL FEE, INVOICE	$11.40
	P057227			5-SACK CONCRETE MIX, 3/4 AGGRE	$992.06
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$30.52
				STORMWATER TOTAL****	**$3,989.24**
				STORMWATER UTILITY FUND Total ***	**$104,728.43**

FUND 407 MEDICAL SERVICES FUND

Division: 121 AMBULANCE

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CHAPLAIN SERVICES NETWORK		RFD-09302016	240250	CHAPLAIN SRVCS JUL-SEPT 2016	$1,338.75
DAWSON, JENNIFER		NOV 2016	240096	REIMBURSE EDU EXPENSES	$229.25
OXARC INC		23914PA	240490	MEDICAL OXYGEN	$34.35
		25152PP		MEDICAL OXYGEN	$49.88
		25803PP		MEDICAL OXYGEN	$57.64
		26504PP		MEDICAL OXYGEN	$61.01
		26885PP		MEDICAL OXYGEN	$112.00
		27159PP		MEDICAL OXYGEN	$28.27
PARADISE BOTTLED WATER CO		10/16-FIRE ST 71	240492	BOTTLED WATER-OCTOBER	$32.53
		10/16-FIRE ST 72		BOTTLED WATER-OCTOBER	$21.86
		10/16-FIRE ST 73		BOTTLED WATER-OCTOBER	$24.90
		10/16-FIRE ST 74		BOTTLED WATER-OCTOBER	$18.80
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$107.00
SEA WESTERN INC	P057017	195085	240186	SHIPPING	$9.76
SPRINT		891160522-152	240341	RFD CELL PHONES 09/18-10/17/16	$36.53
		891160522-153		RFD CELL PHONES 10/18-11/17/16	$36.53
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$224.06
	P057204			Verizon October Charges	$35.10
				AMBULANCE TOTAL****	**$2,458.22**
				MEDICAL SERVICES FUND Total ***	**$2,458.22**

FUND 502 EQUIPMENT MAINTENANCE FUND

Division: 214 EQUIPMENT MAINTENANCE

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
1ST PRIORITY DETAIL		2021	240362	DETAIL/WASH VEH 2304 WO 44029	$271.50
		2022		WASH VEH 6560 WO 44902	$92.31
		2023		WASH/DETAIL VEH 3188 WO 44436	$244.35
		2024		DETAIL/WASH VEH 3295 WO 44903	$325.80
		2025		WASH/DETAIL VEH 3195 WO 44166	$271.50
		2026		REM BUILDUP VEH 3312 WO 44904	$162.90
		2027		REM BUILDUP VEH 3315 WO 44905	$162.90
		2028		REM BUILDUP VEH 3296 WO 44906	$162.90
AMERICAN RADIATOR INC		AA098499	240054	RPLC TANK VEH 3285 WO 44315	$650.51
ARAMARK UNIFORM SERVICES INC	S017195	10/16-934962000	240229	LINEN CHARGES FOR OCTOBER 2016	$153.55
ATOMIC AUTO BODY INC		30993	240060	DOOR REPR VEH 1107 WO 44628	$999.77
CASCADE FIRE EQUIPMENT CORP DBA		118398	239971	PRIMER VEH 5029 WO 44201	$407.38
		119336	240384	PWRSHIFT VEH 5036 WO 44806	$62.99
		119342		SCREEN VEH 9000 WO 44748	$1,665.38
		119343		SCREEN VEH 9000 WO 44915	$320.17
CENTRAL HOSE & FITTINGS INC		446674	240076	PIPE VEH 0800 WO 44746	$9.51
		446860	240387	MORB/FJS VEH 3279 WO 44764	$4.69
		446861		FB STRT VEH 3279 WO 44764	$3.48
		446950	240076	HYD HOSE VEH 7120 WO 44747	$224.56
		447010		ALUM SHANK VEH 3291 WO 44735	$933.33
		447100	240387	HYD HOSE VEH 3175 WO 44775	$313.96
		447421		HYD HOSE VEH 7136 WO 44841	$138.30
CLUSTER FIX LLC		574102	240083	TEMP/OIL VEH 3244 WO 44846	$292.50
COAST CRANE COMPANY		DI/081299	240391	PLCARD VEH 3306 WO 44971	$141.81
		DI/081300		CABLE ASSY VEH 3288 WO 44972	$700.22
		DI/081301		DECALS VEH 3302 WO 44970	$127.18
COLEMAN OIL COMPANY		0423281-IN TAX	240259	LANDFILL DYED DIESEL TAXES	$153.08
		0427301-IN	239975	LANDFILL DYED DIESEL	$2,207.53
		0427303-IN		LANDFILL DIESEL CLEAR	$1,292.97
		0427461-IN		LANDFILL DYED DIESEL	$1,811.23
		0428176-IN	240259	LANDFILL DYED DIESEL	$3,109.31
		421477C-IN		RETURN PUMP VEH 0800 WO 44125	($1,405.76)
		CL43051	239975	CARD LOCK FUEL 11/14-11/20/16	$12,729.11
		CL43585		CARD LOCK FUEL 11/21-11/27/16	$9,125.03
		CL43929	240259	CARD LOCK FUEL 11/28-11/30/16	$6,406.84
		CL48006		CARD LOCK FUEL 12/01-12/04/16	$5,021.45
COMMERCIAL TIRE INC		230906	240392	ADJ VEH 3310 WO CREDIT	($203.48)
		231103	240087	TIRES VEH 4125 WO 44735	$181.22
		231144		WHL SWITCH VEH 3308 WO 44731	$65.16
		231145		TIRE VEH 4112 WO 44732	$90.60
		231146		TIRE VEH 4121 WO 44733	$90.60

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
COMMERCIAL TIRE INC		231149	240087	WHL SWITCH VEH 3284 WO 44734	$65.16
		231389	240392	WHEEL SWITCH VEH 3281 WO 44858	$16.30
		231390		WHEEL SWITCH VEH 3284 WO 44860	$16.30
		231391		WHEEL SWITCH VEH 3280 WO 44859	$16.30
		231393		TIRES VEH 3283 WO 44857	$1,209.54
		231570		WHEEL SWITCH VEH 3285 WO 44950	$65.16
		231571		FLAT REPAIR VEH 3333 WO 44953	$45.07
		231572		FLAT REPAIR VEH 3335 WO 44954	$45.07
CORWIN OF PASCO LLC		388606-	240261	MOULDING VEH 2452 WO 44478	$477.84
		388680-		VALVE VEH 2412 WO 44509	$35.44
		388762-		REMOTE VEH 2452 WO 44478	$169.35
		388801-		KIT VEH 2447 WO 44653	$135.50
		389747-		ELEMENTS VEH 5041 WO 44729	$119.06
		389751-		SOLENOID VEH 5041 WO 44728	$205.49
		389764	240395	KEYS VEH 2460 WO 44856	$195.39
		389776-	240261	DAMPER VEH 5041 WO 44728	$6.85
		389959	240395	TUBE/VALVE VEH 5044 WO 44782	$211.19
		390032		TUBE VEH 5044 WO 44782	$177.50
		616890-	240261	REPAIR VEH 2420 WO 44234	$130.32
		620969		PROGRAM KEYS VEH 2443 WO 45007	$91.22
		CM387673-		ORDCORE VEH 2420 WO 44324	($1,086.00)
CUMMINS NORTHWEST LLC		010-16747	240397	CUMMINS DIAG UTILITY	$393.13
DSU PETERBILT & GMC INC		330354L	240410	PETE VEH 3285 WO 52193	$1,311.86
		330413L		SUNVISOR VEH 3309 WO 44660	$1,824.45
		330654L	240098	COOLER VEH 3285 WO 44515	$1,156.92
		332365L	240410	GASKET/SEAL VEH 3285 WO 44515	$70.95
		CM330354L		RETRND PETE VEH 3285 WO CREDIT	($1,172.60)
E H WACHS COMPANY		INV128222	240100	SWTCH/TGGLE VEH 3285 WO 44613	$530.57
		INV128514		MUFFLER VEH 3306 WO 44829	$308.06
FAST SIGNS		139-54426	240417	NUMBERS VEH 3336 WO 44922	$46.92
GENUINE AUTO GLASS OF TRI CITIES LLC		616673	240283	WNDSHLD RPR VEH 9500 WO 45008	$32.58
		617503	240117	WINDSHIELD VEH 1103 WO 44727	$484.41
		617609		WNDSHLD RPR VEH 3329 WO 44788	$32.58
GRAINGER	S017185	9268960805	240118	HANDHELD SPRAYER ITEM #2Z706	$89.87
IRRIGATION SPECIALISTS INC		1197309-01	240433	PVC PARTS VEH 0800 WO 44746	$33.86
JIM'S PACIFIC GARAGES INC		X100051784	240134	SLACK KIT VEH 5036 WO 44671	$162.64
		X100052216		SWITCH VEH 3292 WO 44779	$55.22
		X100052305	240446	WIPER VEH 3248 WO 44807	$264.16
		X100052613		SPLASH GUARD VEH 3335 WO 44835	$22.83
		X100052681		LAMP VEH 5033 WO 44837	$137.70
JT AUTOMOTIVE PARTS INC DBA		371640	240292	HOOK VEH 3219 WO 44710	$9.74

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JT AUTOMOTIVE PARTS INC DBA		372226	240292	WIRE VEH 3219 WO 44710	$16.82
		372876		SOCKET VEH 3315 WO 44673	$19.72
		372894		TOOL VEH 3219 WO 44710	$26.00
		372928		BRAKS PAD VEH 3301 WO 44681	$10.26
		373083		OIL VEH 5036 WO 44671	$19.16
		373150		FILTER VEH 1204 WO	$19.48
		373157		WIRE VEH 3331 WO 44711	$16.82
		373185		HOSE VEH 3280 WO 44736	$109.14
		373186		TERMINAL VEH 3279 WO 44764	$11.40
		373194		MISC PTS VEH 3267 WO 44721	$259.01
		373195		BELT VEH 3283 WO 44638	$86.40
		373203		ENG MT VEH 3267 WO 44721	$64.71
		373204		LENS VEH 3203 WO 44722	$0.88
		373205		FILTER VEH 3267 WO 44720	$16.87
		373206		SEALANT VEH 3280 WO 44736	$36.55
		373218		FILTER VEH 3267 WO 44721	$172.79
		373224		RELAY VEH 7146 WO 44576	$12.11
		373233		WIPER VEH 1103 WO 44727	$42.43
		373258		BELT/PULLY VEH 2395 WO 4474	$97.32
		373263		PIN VEH 3257 WO 44741	$27.10
		373264		ARM/BALL VEH 3267 WO 44721	$421.98
		373265		BATT VEH 2343 WO 44730	$124.89
		373276		SEAL VEH CREDIT WO CREDIT	($34.44)
		373294		BRAKES VEH 2404 WO 44740	$215.86
		373296		BRK CLN VEH 2404 WO 44740	$25.35
		373305		BRAKES VEH 2404 WO 44740	$433.78
		373349		MISC PTS VEH 7200 WO 44804	$45.97
		373351		BULB VEH 2374 WO 44763	$11.29
		373384		LCNSE LITE VEH 3266 WO 4468	$11.53
		373385		LIGHTS VEH 3266 WO 44685	$171.02
		373407		FILTER VEH 3285 WO 44315	$27.27
		373588		MISC PTS VEH 5044 WO 44782	$243.19
		373635		FILTER VEH 2437 WO 44818	$3.78
		373636		TOOLS VEH 5036 WO 44806	$33.99
		373649		FILTER VEH 3175 WO 44815	$80.54
		373650		FILTER VEH 3175 WO 44815	$23.19
		373659		BATT VEH 2367 WO 44816	$183.88
		373674		SWITCH VEH 3286 WO 44613	$2.66
		373690		CLEANER VEH 3315 WO 44673	$27.08
		373720		GAS CAP VEH 3301 WO 44681	$8.92
		373721		SHOCKS VEH 2324 WO 44823	$303.86

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JT AUTOMOTIVE PARTS INC DBA		373726	240292	FILTER VEH 2324 WO 44824	$16.87
		373727		FILTER VEH 3301 WO 44822	$16.44
		373729		FILTER VEH 5044 WO 44825	$16.39
		373730		FILTER VEH 5045 WO 44827	$16.94
		373737		LOOM VEH 3175 WO 44775	$21.94
		373798		COOLANT VEH 7112 WO 44839	$32.51
		373799		COOLANT VEH 3321 WO 44840	$32.51
		373823		BATT/MISC VEH 2428 WO 44848	$183.88
		373836		FILTER VEH 2428 WO 44849	$19.33
		373862		BULB VEH 5033 WO 44837	$10.75
		373863		GSK MKR VEH 5036 WO 44806	$7.90
		373872		FILTER VEH 2450 WO	$18.83
		373930		FILTER VEH 2439 WO 44863	$19.33
		373933		LAMP VEH 5044 WO 44782	$8.43
		373935		FILTER VEH 2450 1204 WO CRE	($38.31)
		373951		GROMMET VEH 3255 WO 44862	$58.97
		374018		RV PLUG VEH 6570 WO 44841	$12.48
		374026		PLUG VEH 6573 WO 44852	$19.94
		374027		FILTER VEH 2453 WO 44868	$19.33
		374056		GROMMET VEH 4117 WO 44147	$14.55
		374098		ACTUATOR VEH 1376 WO 44870	$33.82
		374126		PAG OIL VEH 1204 WO 44719	$8.33
		374127		FILTER VEH 2325 WO 43086	$16.87
		374194		BATTERY VEH 1203 WO 44871	$193.48
		374195		BRL CLN VEH 1203 WO 44871	$9.95
		374197		BULB VEH 1103 WO 44914	$29.08
		374198		MISC PTS VEH 3315 WO 44673	$7.36
		374199		BRAKES VEH 2393 WO 44946	$271.09
		374200		BATTERY VEH 1376 WO 44870	$110.11
		374203		LIGHT VEH 3321 WO 44861	$199.36
		374239		SOLENOID VEH 2407 WO 44942	$85.41
		374285		CONNECTOR VEH 4128 WO 44920	$10.63
		374302		BRUSH VEH 3315 WO 44673	$2.16
		374377		BREAKER VEH 3291 WO 44864	$4.93
		374396		FILTER VEH 3329 WO 44940	$107.29
		374405		GROMMET VEH 3321 WO 44861	$15.01
		374423		BULB VEH 5038 WO 44924	$19.33
		374439		FILTER VEH 3309 WO 44934	$37.68
		374440		FILTER VEH 3310 WO 44936	$125.44
		374441		FILTER VEH 3283 WO 44930	$134.07
		374442		FILTER VEH 7143 WO 44993	$169.35

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
JT AUTOMOTIVE PARTS INC DBA		374443	240292	FILTER VEH 3284 WO 44931	$134.07
		374444		FILTER VEH 3285 WO 44932	$134.07
		374445		FILTER VEH 3244 WO 44928	$145.52
		374446		FILTER VEH 3320 WO 44899	$158.10
		374447		FILTER VEH 3203 WO 44927	$101.81
		374448		FILTER VEH 2400 WO 44926	$16.44
		374449		FILTER VEH 3312 WO 44895	$93.41
		374450		FILTER VEH 3292 WO 44933	$190.54
		374451		MISC PTS VEH 5029 WO 44201	$83.05
		374452		FILTER VEH 3280 WO 44929	$132.13
		374476		FILTER VEH 2409 WO 44975	$16.93
		374478		CREDIT VEH 2393 WO CREDIT	($6.84)
		374490		BATTERY VEH 4134 WO 44943	$789.25
		374500		FILTER VEH 3333 WO 44937	$159.53
		374501		FILTER VEH 3335 WO 44938	$159.53
		374507		SOLENOID VEH 7143 WO 44993	$68.71
		374514		FILTER VEH 9500 WO 44982	$25.51
		374518		GREASE VEH 5029 WO 44201	$8.92
		374557		FILTER VEH 2410 WO 44998	$16.93
		374564		CONNECTOR VEH 3235 WO 44976	$20.08
		374568		BRK CLN VEH 3204 WO 44957	$28.39
		374571		FILTER VEH 3309 WO 44934	$87.76
		374576		PIN VEH CREDIT WO CREDIT	($27.10)
		374591		FUSE VEH 4134 WO 44943	$5.69
		374597		FILTER VEH 3205 WO 44981	$20.89
		374606		SHOCK VEH 3205 WO 44981	$134.64
		374614		BATTERY VEH 2350 WO 44973	$95.71
		374634		CLIP VEH 7104 WO 44994	$8.67
		374649		COIL VEH 3151 WO 44500	$32.97
		374686		PAN SET VEH 3151 WO 44500	$28.34
LIBERTY LAWN & SAW SHOP		750	240148	STARTER VEH 3304 WO 44398	$438.21
MASCOTT EQUIPMENT CO INC		382382	240151	PUMP VEH 0800 WO 44746	$1,295.06
MCCURLEY CHEVROLET		424239	240475	REPAIR VEH 1107 WO 44628	$206.29
		913343	240152	BELT KIT VEH 2345 WO 44743	$158.15
		913586	240475	COMP/HOSE VEH 1204 WO 44719	$604.37
		913642		OIL VEH 2437 WO 44818	$43.92
MOBILE FLEET SERVICE INC		1263220008	240483	SOLENOID VEH 3244 WO 44880	$106.87
MONARCH MACHINE & TOOL CO INC		A187044	240159	RPLC BUMPER VEH 3266 WO 44685	$1,379.46
MPH INDUSTRIES INC		672555	240161	DIODE VEH 4152 WO 44832	$170.86
MULFORD, DALE		111816	240162	REIMBURSE CDL ENDORSEMENT	$102.00
RDO EQUIPMENT CO		P21793-	240327	WINDOW VEH 6595 WO 44762	$200.53

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
RDO EQUIPMENT CO		P21794-	240327	FILTER VEH 6595 WO 43474	$187.28
		P29705	240173	LATCH VEH 6589 WO 44665	$46.78
		P30139		BELT VEH 6589 WO 44665	$129.01
		P30382	240504	JOYSTICK VEH 6587 WO 44833	$308.83
RMT EQUIPMENT		T47809	240178	BEARING KIT VEH 7137 WO 44844	$1,012.30
ROWAND MACHINERY CO		214546	240182	SEAT BELT VEH 7133 WO 44670	$216.15
		214937		PARTS VEH 7148 WO 44581	$113.16
RWC INTERNATIONAL LTD		24164Y	240515	CAP RAD VEH 5042 WO 43836	$25.13
		24356Y		IGNITION VEH 3315 WO 43895	$31.25
		24891Y		FILTER VEH 7152 WO 44050	$59.06
		25669Y		HINGE VEH 5042 WO 44320	$169.96
		25712Y		BRAKES VEH 3309 WO 44310	$727.15
		27015Y		KT DRYER VEH 3247 WO 44498	$514.51
		27787Y		DRUM KIT VEH 3296 WO 44819	$212.31
		27845Y		DRUM/BRAKE VEH 3315 WO 45002	$220.58
		27950Y		BRAKE VEH 3244 WO 44928	$140.55
		CM21863Y		HYDTANK WARRENTY	($150.25)
		CM22915Y		CORE RETURN CREDIT VEH 3211	($94.95)
		CM22959Y		CORE RETURN	($3,651.75)
		REFUND CHK#61834		REFUND CHK RCVD TO CLR CREDIT	$3,611.55
SOLID WASTE SYSTEMS INC		0090083-IN	240028	ELBOW/PIPE VEH 7152 WO 44842	$538.48
		0090637-IN	240191	CLAMP VEH 3333 WO 44830	$32.28
		0091090-IN	240523	MOTOR NUT VEH 7146 WO 44812	$94.84
TACOMA SCREW PRODUCTS INC		22160451	240197	SLEEVES VEH 6459 WO 44834	$11.82
		22161449		CHALK VEH 2464 WO 44757	$9.20
		22161472	240532	ROPE VEH 3279 WO 44764	$19.02
		22161711	240197	SHOP SUPPLY	$0.00
		22161800	240532	CONNECTOR VEH 1203 WO 44871	$81.20
TEREX UTILITIES INC		5000469584	240535	COIL CORD VEH 0400 WO 44104	$150.97
		90341085		COVERS VEH 3252 WO 42077	$522.36
		90349596		CABLE VEH 3251 WO 42644	$648.28
		90385186		CABLE ASSY VEH 0400 WO 44104	$243.38
		90392756		SPOT LIGHT VEH 3252 WO 44345	$548.54
		90402052		CLAW ASSY VEH 3219 WO 44716	$804.57
		92004602		DMG CYL VEH 3251 WO 41889	($2,143.64)
THE SUPPLY CO LLC		00424536	240537	FLOOR CLEANER	$244.42
TIRE FACTORY INC DBA		03-118228	240204	TIRES VEH 5036 WO 44671	$2,369.53
		03-118269		MOUNT VEH 3292 WO 44770	$118.00
		03-118270	240541	REPAIR VEH 3304 WO 44821	$18.41
		03-118290	240204	SENSOR VEH 1204 WO 44802	$111.59
		03-118299		SRVC CALL VEH 7142 WO 44772	$716.76

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
TIRE FACTORY INC DBA		03-118302	240204	WHL CHNG OVR VEH 1203 WO 44801	$73.63
		03-118307		SRVC CALL VEH 7109 WO 44771	$99.13
		03-118311		BALANCE VEH 2411 WO 44778	$82.32
		03-118313		WHL CHNG OVR VEH 2327 WO 44789	$82.32
		03-118314		WHL CHNG OVR VEH 1202 WO 44791	$73.63
		03-118315		WHL CHNG OVR VEH 2408 WO 44790	$82.32
		03-118317		SENSOR VEH 1375 WO 44803	$46.59
		03-118318		WHL CHNG OVR VEH 2433 WO 44794	$82.32
		03-118319		WHL CHNG OVR VEH 2314 WO 44792	$82.32
		03-118320		WHL CHNG OVR VEH 2412 WO 44793	$82.32
		03-118321		WHL CHNG OVR VEH 1103 WO 44795	$73.63
		03-118323		WHL CHNG OVR VEH 1206 WO 44796	$73.63
		03-118324		WHL CHNG OVR VEH 1207 WO 44798	$73.63
		03-118326		WHL CHNG OVR VEH 1105 WO 44797	$73.63
		03-118329		WHEEL SWITCH VEH 3312 WO 44769	$2,922.93
		03-118331		TIRES VEH 3267 WO 44769	$306.75
		03-118339		WHL CHNG OVR VEH 1102 WO 44800	$73.63
		03-118340		WHL CHNG OVR VEH 1106 WO 44799	$73.63
		03-118345		BALANCE VEH 2409 WO 44777	$82.32
		03-118350		SRVC CALL VEH 3204 WO 44768	$329.51
		03-118352		WHL CHG OVR VEH 2410 WO 44773	$82.32
		03-118354		BALANCE VEH 1209 WO 44774	$73.63
		03-118355		BALANCE VEH 1205 WO 44776	$73.63
		03-118359	240541	ALIGNMENT VEH 3323 WO 44813	$54.25
		03-118373		ALIGNMENT VEH 3267 WO 44649	$54.25
		03-118466		TIRES VEH 4125 WO 44872	$151.59
		03-118475		TIRES VEH 2452 WO 44828	$1,055.03
		03-118478		CHANGE OVER VEH 2324 WO 44874	$103.82
		03-118479		MOUNT/BAL VEH 3175 WO 44775	$79.28
		03-118480		FIX FLAT VEH 7137 WO 44879	$27.97
		03-118481		REPAIR VEH 3304 WO 44873	$18.41
		03-118482		TIRES VEH 5046 WO 44875	$377.39
		03-118493		TIRES VEH 5045 WO 44877	$1,106.42
		03-118530		MOUNT VEH 3313 WO 44878	$153.13
TITAN TRUCK EQUIPMENT		1156119	240206	SIDE BARS VEH 3334 WO 44758	$135.75
TRI CITIES BATTERY & AUTO REPAIR		0115036	240545	LUG VEH 3175 WO 44775	$25.74
		018636		REGULATOR VEH 5033 WO 44837	$75.57
TRUCKPRO HOLDING CORPORATION		06 241065	240211	VALVE VEH 5036 WO 44671	$97.61
		06 241251	240548	U JOINT VEH 3285 WO 44315	$22.22
VALLEY TRUCK REPAIR INC		38898	240552	POWDER COAT VEH 4117 WO 44147	$8,847.31
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$205.71

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$38.67
WARD DIESEL FILTER SYSTEMS		2489	240215	SOLENOID VEH 5036 WO 44806	$344.20
		2506	240555	DIVERTER VEH 5036 WO 44806	$1,914.15
WESTERN PETERBILT INC		H267702	240217	BRAKE KIT VEH 3247 WO 44498	$136.81
		H267703		CORE VEH 3247 WO 44498	$78.19
		H267782		RETURN CORE VEH 3247 WO 44498	($78.19)
		H268176	240557	SWITCH VEH 3312 WO 44669	$105.98
WESTERN STATES EQUIPMENT COMPANY		CM00017894	240558	FILTER VEH 7142 WO CREDIT	($35.50)
		IN000181169		KITS VEH 3248 WO 44634	$23.18
		IN000186786		PLUG/RECPTCL VEH 6582 WO 44724	$8.58
		IN000192472		COUPLING VEH 3279 WO 44764	$82.58
		IN000197298		COUPLING VEH 3175 WO 44775	$65.20
		IN000197329		MIDWHEEL VEH 7104 WO 44994	$272.77
WESTERN SYSTEMS & FABRICATION INC		17070	240559	BELT VEH 3309 WO 44660	$155.40
		17113		ELEMENT VEH 3284 WO 44820	$264.69
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$76.03
				EQUIPMENT MAINTENANCE TOTAL****	**$100,874.51**
				EQUIPMENT MAINTENANCE FUND Total ***	**$100,874.51**

FUND 503 EQUIPMENT REPLACEMENT FUND

Division: 215 EQUIPMENT REPLACEMENT

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
WESTERN PETERBILT INC	P056519	P173491	240354	SALES TAX @ 8.6%	$20,397.11
	P056519			LESS TRADE-IN OF CITY OF RICHL	($25,370.00)
	P056519			DRIVEAWAY SERVICE FROM PHOENIX	$4,750.00
	P056519			ONE NEW 2017 PETERBILT 320 REF	$141,397.83
	P056519			ONE 2016 SCORPION 28 YARD FULL	$116,397.80
	P056519			ADJUST FOR TAX	($0.01)
	P056518	P173492		ONE NEW 2017 PETERBILT 320 ASL	$141,397.83
	P056518			ONE NEW 2016 SCORPION 28 YARD	$116,397.80
	P056518			SALES TAX @ 8.6%	$20,850.32
	P056518			DRIVEAWAY SERVICE FROM PHEONIX	$4,750.00
	P056518			LESS TRADE IN OF CITY OF RICHL	($20,100.00)
				EQUIPMENT REPLACEMENT TOTAL****	**$520,868.68**
				EQUIPMENT REPLACEMENT FUND Total ***	**$520,868.68**

FUND 505 PUBLIC WORKS ADMIN & ENGINEER

Division: 450 PW ADMIN & ENGINEERING

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
AMERICAN WATER WORKS ASSOCIATION		7001253905	240056	AWWA 2017 DUES #00037948	$3,632.00
IMT INC		7903	240125	CLEARWATER CREEK TEST M16093	$482.50
PENWELL, DAN		112216	240172	REIMBURSE EXCISE TAX FEE	$10.00

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$41.90
ROGALSKY, PETER		16-462 ROGALSKY	240512	16-462 TRANSPORTATION CONFE	$293.47
		16-463 ROGALSKY	240180	16-463 TIB MEETING	$318.64
VERIZON WIRELESS	P057204	9774456974	240040	Verizon October Charges	$646.70
XO HOLDINGS LLC DBA		0286863579	240359	PHONE CHARGES 11/23-12/22/16	$204.33
				PW ADMIN & ENGINEERING TOTAL****	**$5,629.54**
				PUBLIC WORKS ADMIN & ENGINEER Total ***	**$5,629.54**

FUND 506 WORKERS COMPENSATION FUND

Division: 221 WORKERS COMP INSURANCE RESERVE

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
CONOVER INSURANCE INC		1134165	239978	POLICY 10334078 12/2016-2017	$542.00
				WORKERS COMP INSURANCE RESERVE TOTAL****	**$542.00**
				WORKERS COMPENSATION FUND Total ***	**$542.00**

FUND 520 HEALTH CARE/BENEFITS PLAN

Division: 222 EMPLOYEE BENEFIT PROGRAM

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LIFE INSURANCE COMPANY OF NORTH AMERICA		12/2016-FLI051384	240305	FLI051384 PREMIUMS-DECEMBER	$9,999.05
		12/2016-LK030278		LK030278 PREMIUMS-DECEMBER	$11,201.87
		12/2016-OK807703		OK807703 PREMIUMS-DECEMBER	$2,222.52
MAGELLAN BEHAVIORAL HEALTH		DEC 2016	240307	EAP PREMIUMS-DEC	$692.85
				EMPLOYEE BENEFIT PROGRAM TOTAL****	**$24,116.29**
				HEALTH CARE/BENEFITS PLAN Total ***	**$24,116.29**

FUND 611 FIREMAN'S PENSION

Division: 216 FIRE PENSION

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
BAKER, MARSHALL R		DECEMBER 2016	240231	MEDICARE PREMIUM/BAKER	$104.90
BOWLS, DAVID			240238	MEDICARE PREMIUM/BOWLS	$104.90
CANFIELD, HARRY R			240242	MEDICARE PREMIUM/CANFIELD	$104.90
CARRICK, HENRY			240243	MEDICARE PREMIUM/CARRICK	$104.90
CLARK, FRANK M			240255	MEDICARE PREMIUM/CLARK	$104.90
DOWNS, DANNY			240270	MEDICARE PREMIUM/DOWNS	$121.80
ELIASON, CURTIS			240273	MEDICARE PREMIUM/ELIASON	$104.90
ESTY, RAYMOND J			240276	MEDICARE PREMIUM/ESTY	$104.90
FERRIANS, ALLEN LARRY			240277	MEDICARE PREMIUM/FERRIANS	$105.80
HOUCHIN, EARL			240287	MEDICARE PREMIUM/HOUCHIN	$104.90
JOHNSON, NEILS E		1421998	239955	NON COVERED VISION	$169.98
		DECEMBER 2016	240290	MEDICARE PREMIUM/JOHNSON	$104.90
JONES, HAROLD			240291	MEDICARE PREMIUM/JONES	$104.90
KEYS, JACK D			240300	MEDICARE PREMIUM/KEYS	$129.30

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
LAGERGREN, KENNETH E DDS		101616GR	239956	NON COVERED DENTAL	$150.00
LAHTI, ROGER P		101216	239957	NON COVERED RX	$30.00
		110216		NON COVERED MEDICAL	$390.00
		DECEMBER 2016	240301	MEDICARE PREMIUM/LAHTI	$104.90
MITCHELL, RAYMOND L			240313	MEDICARE PREMIUM/MITCHELL	$105.80
MULROY, JAMES P			240317	MEDICARE PREMIUM/MULROY	$121.80
MURRAY, DAVID			240318	MEDICARE PREMIUM/MURRAY	$104.90
MYERS, EDWARD A			240319	MEDICARE PREMIUM/MYERS	$104.90
OWEN, MICHAEL			240322	MEDICARE PREMIUM/OWEN	$104.90
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$23.75
POLLARD, JAMES		DECEMBER 2016	240325	MEDICARE PREMIUM/POLLARD	$104.90
RKSO LLC DBA		103116HC	239958	NON COVERED RX	$1,256.12
RODGERS, GARY H		DECEMBER 2016	240334	MEDICARE PREMIUM/RODGERS	$121.80
RONEY, LARRY			240335	MEDICARE PREMIUM/RONEY	$104.90
SIEMENS, DONALD			240336	MEDICARE PREMIUM/SIEMENS	$104.90
WEST, ROYAL			240353	MEDICARE PREMIUM/WEST	$104.90
WILLIAMSON, CRAIG E			240356	MEDICARE PREMIUM/WILLIAMSON	$104.90
				FIRE PENSION TOTAL****	**$4,719.25**
				FIREMAN'S PENSION Total ***	**$4,719.25**

FUND 612 POLICEMEN'S PENSION

Division: 217 POLICE PENSION

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
ANDERS, PETER		DECEMBER 2016	240225	MEDICARE PREMIUM/ANDERS	$104.90
BATES, LAURIE VERN JR			240232	MEDICARE PREMIUM/BATES	$104.90
BEDEN, LARRY			240233	MEDICARE PREMIUM/BEDEN	$104.90
BRUNSON, DALE A			240239	MEDICARE PREMIUM/BRUNSON	$104.90
BUSH, LEE			240240	MEDICARE PREMIUM/BUSH	$104.90
CLEAVENGER, WILL J			240257	MEDICARE PREMIUM/CLEAVENGER	$105.80
CLEMENTS, JOHN M			240258	MEDICARE PREMIUM/CLEMENTS	$104.90
COUCH, LARRY			240262	MEDICARE PREMIUM/COUCH	$104.90
DEMYER, JAMES J			240267	MEDICARE PREMIUM/DEMYER	$104.90
DRIVER, DOUGLAS D			240271	MEDICARE PREMIUM/DRIVER	$121.80
DUCHEMIN, ROGER			240272	MEDICARE PREMIUM/DUCHEMIN	$104.90
GANLEY, JOHN M			240282	MEDICARE PREMIUM/GANLEY	$104.90
HIGGINS, FRED C			240286	MEDICARE PREMIUM/HIGGINS	$104.90
LARSON, SCOTT K			240303	MEDICARE PREMIUM/LEWIS	$121.80
LEWIS, DAVID L			240304	MEDICARE PREMIUM/LEWIS	$105.80
LOHDEFINCK, RICHARD N			240306	MEDICARE PREMIUM/LOHDEFINCK	$104.90
MOORE, ROBERT			240315	MEDICARE PREMIUM/MOORE	$104.90
PITNEY BOWES PURCHASE POWER		1116/14823173	240330	POSTAGE 11/01/16 TO 11/30/16	$23.75
SNYDER, RONALD K DDS		091616JD-	239959	NON COVERED DENTAL	$3.00

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
SPARKS, DAVID W		DECEMBER 2016	240338	MEDICARE PREMIUM/SPARKS	$104.90
THOMAS, GERALD D			240344	MEDICARE PREMIUM/THOMAS	$104.90
TURNER, ROY			240345	MEDICARE PREMIUM/TURNER	$104.90
WILMOTH, ROD			240357	MEDICARE PREMIUM/WILMOTH	$104.90
ZIMMERMAN, GERALD			240361	MEDICARE PREMIUM/ZIMMERMAN	$104.90
				POLICE PENSION TOTAL****	**$2,370.15**
				POLICEMEN'S PENSION Total ***	**$2,370.15**
FUND 641	**SOUTHEAST COMMUNICATIONS CTR**				
Division: 600	SECOMM OPERATIONS GENERAL				
CENTURYLINK		1116-509-624-3863	240247	GENERAL 11/16-12/16/16	$7.31
CHARTER COMMUNICATIONS		1116-180070706114	240251	CABLE SERVICE 11/30-12/29/16	$28.09
FRONTIER		11/16 2061881060	240281	GENERAL 11/19-12/18/16	$412.67
		11/16 2061882381	239993	GENERAL 11/10-12/09/16	$241.15
		11/16 5096282600		TELEPHONE CHARG 11/10-12/09/16	$981.69
		12/16 5096282609	240420	GENERAL 11/25/16-12/24/16	$429.43
LEGACY TELECOMMUNICATIONS INC		21178	240147	COMMAND CTR-INSPECT GENERATOR	$223.72
MOON, TAE-IM PHD		111016	240486	PSYCH EVALUATION-PHIPPS	$400.00
STATE AUDITOR'S OFFICE		L117267	240029	BCES AUDIT SERVICES - OCT	$2,317.38
VERIZON WIRELESS		9774847577	240040	CELL PHONES 10/7-11/6/16	$319.35
				SECOMM OPERATIONS GENERAL TOTAL****	**$5,360.79**
Division: 601	E911 OPERATIONS				
APOLLO SHEET METAL INC	P056849	16090176	239964	VAV-4 CONTROLLER REPLACEMENT	$592.00
CENTURYLINK	P057129	100717940	240248	CENTURYLINK ON-SUPPORT, 1 YR	$20,770.97
CITY OF RICHLAND		16-449 HORD	240078	16-449 CBD CERT/EMD CLASS	$856.63
ENTERPRISE HOLDINGS INC		12/16-45WA423	240415	16-449 HORD CAR RENTAL	$255.43
				16-470 LETTRICK CAR RENTAL	$127.71
FRONTIER		11/16 2061882381	239993	GENERAL 11/10-12/09/16	$241.15
		11/16 2530120862	240281	GENERAL 11/22-12/21/16	$37.81
HORD, BECKY		16-449 HORD	240123	16-449 CBD CERT/EMD CLASS	$8.10
LETTRICK, R. KIM		16-470 LETTRICK	240466	16-470 ST AC MEETING	$144.00
MOON, TAE-IM PHD		111016	240486	PSYCH EVALUATION-PHIPPS	$400.00
				E911 OPERATIONS TOTAL****	**$23,433.80**
Division: 602	SECOMM AGENCY				
APOLLO SHEET METAL INC	P056849	16090176	239964	VAV-4 CONTROLLER REPLACEMENT	$592.00
SOFTWARE ONE INC	P056850	US-SCO-538341	240337	WINDOWS SERVER STANDARD 2 PROC	$2,849.60
	P056850			TAX	$245.07
				SECOMM AGENCY TOTAL****	**$3,686.67**
				SOUTHEAST COMMUNICATIONS CTR Total ***	**$32,481.26**

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
FUND 642		**800 MHZ PROJECT**			
Division: 610		800 MHZ			
BENTON PUD		11/16 4843174575	240236	UTILITY SRVCS 10/27-11/27	$578.49
LEGACY TELECOMMUNICATIONS INC	P057225	20888	240003	GENERATOR SERVICE/REPAIR	$302.40
		21175	240147	GOLGOTHA-INSPECT GENERATOR	$667.44
		21177		SILLUSI-INSPECT GENERATOR	$667.44
		21178		COMMAND CTR-INSPECT GENERATOR	$223.72
		21179		JUMP OFF JOE-INSPECT GENERATOR	$393.13
		21180		BADGER MTN-INSPECT GENERATOR	$667.44
STATE AUDITOR'S OFFICE		L117267	240029	BCES AUDIT SERVICES - OCT	$456.23
				800 MHZ TOTAL****	**$3,956.29**
				800 MHZ PROJECT Total ***	**$3,956.29**
FUND 643		**EMERGENCY MANAGEMENT**			
Division: 620		STATE / LOCAL ASSISTANCE			
APOLLO SHEET METAL INC	P056849	16090176	239964	VAV-4 CONTROLLER REPLACEMENT	$148.00
CHARTER COMMUNICATIONS		1116-180070706114	240251	CABLE SERVICE 11/30-12/29/16	$28.09
DAVIS, DEANNA		111616	240095	REIMBURSE MEETING EXPENSE	$39.96
FRONTIER		11/16 5096282600	239993	TELEPHONE CHARG 11/10-12/09/16	$245.42
LEGACY TELECOMMUNICATIONS INC		21178	240147	COMMAND CTR-INSPECT GENERATOR	$74.57
STATE AUDITOR'S OFFICE		L117267	240029	BCES AUDIT SERVICES - OCT	$1,544.99
VERIZON WIRELESS		9774847577	240040	CELL PHONES 10/7-11/6/16	$98.85
				STATE / LOCAL ASSISTANCE TOTAL****	**$2,179.88**
Division: 621		RADIOLOGICAL EMGCY PREPAREDNES			
APOLLO SHEET METAL INC	P056849	16090176	239964	VAV-4 CONTROLLER REPLACEMENT	$148.00
CHARTER COMMUNICATIONS		1116-180070706114	240251	CABLE SERVICE 11/30-12/29/16	$28.09
FRONTIER		11/16 5096282600	239993	TELEPHONE CHARG 11/10-12/09/16	$245.42
LEGACY TELECOMMUNICATIONS INC		21178	240147	COMMAND CTR-INSPECT GENERATOR	$74.57
STATE AUDITOR'S OFFICE		L117267	240029	BCES AUDIT SERVICES - OCT	$1,545.00
UNITED PARCEL SERVICE	S017181	000986641476	240037	GROUND PKG W/INSURANCE TO ARRO	$188.65
VERIZON WIRELESS		9774847577	240040	CELL PHONES 10/7-11/6/16	$98.85
				RADIOLOGICAL EMGCY PREPAREDNES TOTAL****	**$2,328.58**
Division: 622		DOE EMERGENCY PREPAREDNESS			
APOLLO SHEET METAL INC	P056849	16090176	239964	VAV-4 CONTROLLER REPLACEMENT	$148.00
CHARTER COMMUNICATIONS		1116-180070706114	240251	CABLE SERVICE 11/30-12/29/16	$28.09
FRONTIER		11/16 5096282600	239993	TELEPHONE CHARG 11/10-12/09/16	$245.42
LEGACY TELECOMMUNICATIONS INC		21178	240147	COMMAND CTR-INSPECT GENERATOR	$74.57
STATE AUDITOR'S OFFICE		L117267	240029	BCES AUDIT SERVICES - OCT	$1,545.00
				DOE EMERGENCY PREPAREDNESS TOTAL****	**$2,041.08**

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
Division: 623 JURISIDICTION					
APOLLO SHEET METAL INC	P056849	16090176	239964	VAV-4 CONTROLLER REPLACEMENT	$148.00
CHARTER COMMUNICATIONS		1116-180070706114	240251	CABLE SERVICE 11/30-12/29/16	$28.08
FORD MOTOR CREDIT COMPANY	P057238	107 613 438 4	240280	2016 FORD EXPLORER LEASE PAYME	$4,448.72
FRONTIER		11/16 5096282600	239993	TELEPHONE CHARG 11/10-12/09/16	$245.43
STATE AUDITOR'S OFFICE		L117267	240029	BCES AUDIT SERVICES - OCT	$1,544.99
				JURISIDICTION TOTAL****	**$6,415.22**
				EMERGENCY MANAGEMENT Total * **	**$12,964.76**
FUND 644 MICRO-WAVE					
Division: 611 MICROWAVE					
UNITED PARCEL SERVICE	S017198	000986641496	240346	GROUND PKG TO CALRIGHT INSTRUM	$15.19
	S017198			WEIGHT CORRECTION FOR PKG TO	$27.47
				MICROWAVE TOTAL****	**$42.66**
				MICRO-WAVE Total * **	**$42.66**

Vendor	P.O. Number	Invoice Number	Check #	Purpose of Purchase	Invoice Amount
				Invoice Total: ****	$2,387,756.44

	Number of Invoices	Amount
Vouchers In Richland	308	$91,835.88
Vouchers In Tri Cities	168	$352,091.07
Vouchers In WA	242	$1,064,380.37
Vouchers Outside WA	439	$879,449.12
Vouchers Final Total.................	1157	$2,387,756.44

Ob ject Category	Title	Total	Percentage
2	BENEFITS	$34,650.27	1.45%
3	SUPPLIES	$173,422.80	7.26%
4	OTHER SERVICES & CHARGES	$621,796.01	26.04%
5	INTERGOVERNMENTAL SERVICES	$262,299.84	10.99%
6	CAPITAL PROJECTS	$310,254.34	12.99%
	MACHINERY & EQUIPMENT	$524,669.03	21.97%
9	INTERFUND SERVICES	$4,506.64	0.19%
	INVENTORY PURCHASES	$456,157.51	19.1%
	Total	$2,387,756.44	

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Items of Business

Key Element: Key 3 - Economic Vitality

Subject:

Resolution No. 242-16, Authorizing Amendment No. 5 to the Purchase and Sale Agreement with The Crown Group, Inc. for 650 George Washington Way

Department:	Ordinance/Resolution Number:	Document Type:
Community & Development Services	242-16	Resolution

Recommended Motion:

Adopt Resolution No. 242-16, authorizing the City Manager to sign and execute the Fifth Amendment to the Purchase and Sale Agreement with The Crown Group, Inc.

Summary:

Please see the attached Staff Memorandum.

Fiscal Impact:	Reimbursements will be paid from the Industrial Insurance Fund, which has capacity to absorb the costs associated with relocating the sewer line and sharing in construction costs of the retaining wall. Any credit toward park district impact fees for UGT improvements in excess of $75,000 shall be funded by the Park Reserve Fund up to the maximum fee derived by unit count for the project. Proceeds from the sale of the surplussed park land, if approved, shall be credited to the Park Reserve Fund.

Attachments:

1. RES 242-16 - Authorizing Fifth Amendment to Crown PSA
2. Staff Memorandum RE: Proposed 5th Amendment to Crown PSA
3. Proposed Exhibit F - Crown PSA
4. Proposed Fifth Amendment to Crown PSA

RESOLUTION NO. 242-16

A RESOLUTION of the City of Richland authorizing execution of a Fifth Amendment to the Purchase and Sale Agreement by and between the City of Richland and The Crown Group, Inc.

WHEREAS, on March 17, 2015, Richland City Council adopted Resolution No. 33-15, authorizing execution of a Purchase and Sale Agreement (Contract No. 54-15, hereinafter “Original Agreement”) by and between the City of Richland and The Crown Group, Inc.; and

WHEREAS, on August 5, 2015, the City of Richland and The Crown Group, Inc. executed a First Amendment to Purchase and Sale Agreement extending the Initial 90-day Contingency Period under Section 4.4 of the Original Agreement to February 26, 2016; and

WHEREAS, on February 16, 2016, the City of Richland and The Crown Group, Inc. executed a Second Amendment to Purchase and Sale Agreement extending the Initial 90-day Contingency Period under Section 4.4 of the Original Agreement to June 25, 2016; and

WHEREAS, during the time granted under each previous extension, The Crown Group, Inc. actively pursued creation of a public-private partnership with the City of Richland as a component of ascertaining the feasibility of developing a public market at 650 George Washington Way; and

WHEREAS, in an email dated May 20, 2016, The Crown Group, Inc. notified the City that it was prepared to advance with a development for 650 George Washington Way that aligns with The Crown Group, Inc.’s original concept, which is mixed-use development with a combination of office space and retail. Based on this shift in focus, The Crown Group, Inc. asked the City of Richland to extend the Initial 90-day Contingency Period to and through August 18, 2016. The City agreed, and a Third Amendment to Purchase and Sale Agreement was executed on June 7, 2016; and

WHEREAS, on August 10, 2016, The Crown Group, Inc. submitted a written Extension Notice to the City to exercise its First Extension Period and extend the Contingency Period an additional 90 days to November 16, 2016; and

WHEREAS, in exercising its First Extension Period pursuant to Section 4.4 of the Purchase and Sale Agreement, The Crown Group, Inc. forfeited $15,000 of the $45,000 Earnest Money Deposit, and certified to the City that it had incurred expenditures totaling a minimum of $15,000; and

WHEREAS, assuming The Crown Group, Inc. does not terminate the Purchase and Sale Agreement during the due diligence period, the first $15,000 of forfeited Earnest Money Deposit is applicable toward the purchase price; and

WHEREAS, on November 15, 2016, Richland City Council approved a Fourth Amendment to Purchase and Sale Agreement with The Crown Group, Inc., authorizing an alternative development concept that includes 5,000 square feet of retail space and no fewer than 60 residential units; and

WHEREAS, Richland City Council's approval of The Crown Group, Inc.'s alternative development concept was predicated on the several professional studies commissioned by the City over the last 15 years that have identified the provision of multi-family housing in the Central Business District ("CBD") as an important element of economic redevelopment. Said studies indicate that multi-family housing in the CBD will create additional demand for goods and services in that area, which is consistent with the City's vision for Richland's downtown and waterfront district; and

WHEREAS, on November 11, 2016, The Crown Group, Inc. submitted a written Extension Notice to the City to exercise its Second Extension Period and extend the Contingency Period an additional 90 days to February 14, 2017; and

WHEREAS, in exercising its Second Extension Period pursuant to Section 4.4 of the Purchase and Sale Agreement, The Crown Group, Inc. forfeited another $15,000 of the $45,000 Earnest Money Deposit, and certified to the City that it has incurred additional expenditures totaling a minimum of $35,000; and

WHEREAS, assuming The Crown Group, Inc. does not terminate the Purchase and Sale Agreement during the due diligence period, the second $15,000 of forfeited Earnest Money Deposit ($30,000 to date) is applicable toward the purchase price; and

WHEREAS, on November 15, 2016, Staff presented to City Council a list of additional concessions sought by the Crown Group, Inc. related to development at 650 George Washington Way. With that presentation, Staff committed to reviewing the list of additional requests and returning to Council with recommendations related to each one; and

WHEREAS, Staff has engaged in a thorough vetting process regarding each of The Crown Group, Inc.'s additional requests, to include telephonic and on-site visits with the developer to fully understand the nature and extent of each request; and

WHEREAS, at the conclusion of the vetting process, Staff recommends that the following requests be approved: relocation of the sewer line encumbering 650 George Washington Way and reimbursement thereof; shared costs of constructing a retaining wall in exchange for aesthetic control thereof; initiating the surplus process for land upon which The Crown Group, Inc. seeks to locate additional parking; and crediting UGT improvements in excess of $75,000 to The Crown Group, Inc.'s park district impact fees, up to the maximum amount collected as determined by unit count; and

WHEREAS, Staff recommends that all other additional requests made by The Crown Group, Inc. as provided in the December 20, 2016 Staff Memorandum be denied; and

WHEREAS, the City of Richland desires to see successful development at 650 George Washington Way, and is supportive of the requests that received favorable staff recommendation as articulated in the December 20, 2016 Staff Memorandum and captured in the proposed Fifth Amendment to Purchase and Sale Agreement with The Crown Group, Inc.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richland that the City Manager is authorized to sign and execute a Fifth Amendment to the Purchase and Sale Agreement by and between the City of Richland and The Crown Group, Inc. granting The Crown Group, Inc.'s additional requests as presented in said Amendment. All other requests for additional concessions are denied.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED by the City Council of the City of Richland at a regular meeting on the 20th day December, 2016.

ROBERT J. THOMPSON
Mayor

ATTEST:

MARCIA HOPKINS
City Clerk

APPROVED AS TO FORM:

HEATHER KINTZLEY
City Attorney

MEMORANDUM

TO: Richland City Council

FROM: Kerwin Jensen, Community & Development Services Director

DATE: December 20, 2016

SUBJECT: Proposed Fifth Amendment to Purchase and Sale Agreement with The Crown Group, Inc. for 650 George Washington Way

Background

On March 17, 2015, Council authorized the City Manager to enter into a Purchase and Sale Agreement (Contract No. 54-15) with The Crown Group, Inc. (hereinafter "Crown" or "Purchaser") for the sale and development of 650 George Washington Way. Per the contract, Purchaser initially agreed to develop the site as a mixed-use project with 10,000 square feet of retail space and 18,000 square feet of office space.

Two previous extensions to the existing Agreement have already been approved to re-set the 90-day initial contingency period. The Agreement is presently within its second 90-day Extension Period which is set to expire on February 14, 2017. Purchaser has forfeited $30,000 of the $45,000 Earnest Money Deposit as a condition to enter into the First and Second Extension Periods, and has certified to the City that it has incurred expenses totaling the minimum $35,000 required by the Purchase and Sale Agreement. Assuming Crown does not terminate the Agreement during the due diligence period, the $30,000 Earnest Money Deposit will be credited toward the purchase price at closing.

On November 15, 2016, Council approved a Fourth Amendment to the Purchase and Sale Agreement with the Crown Group, Inc. The Fourth Amendment authorized an alternative design concept that allows Crown, at Crown's election, to construct a development consisting of no less than 5,000 square feet of retail and no fewer than 60 residential units. Crown is actively pursuing this alternative.

Staff supports this alternative design concept based on the several professional studies commissioned by the City over the last 15 years that have identified the provision of multi-family housing in the Central Business District ("CBD") as an important element of economic redevelopment. Said studies indicate that multi-family housing in the CBD will create additional demand for goods and services in that area, which is consistent with the City's vision for Richland's downtown and waterfront district.

Staff Recommendations on Additional Requests

At the November 15, 2016 meeting, Council was presented with a number of additional concessions sought by The Crown Group, Inc. In the staff report accompanying that agenda item, Staff committed to reviewing the requests and returning to Council with a staff recommendation on each. Below, you will find a comprehensive list of Crown's additional requests and Staff's correlating recommendation.

1. ***Provide approximately $67,000 of financial assistance from any means to relocate the sewer line currently encumbering 650 GWW.*** City staff recommends that the City authorize Crown to relocate the sewer line in question as suggested, and that the City reimburse Crown for the expense of the relocation effort at the conclusion of the project (i.e., upon issuance of a temporary or permanent certificate of occupancy on all components of the development) in an amount not to exceed $67,233. Relocation is desirable to allow full utilization of the site and continued serviceability of the sewer line that provides service to the City's Community Center and the Jackpot site. Additional engineering will be necessary to meet permitting standards, but in concept, Staff agrees that relocation of the sewer as suggested is feasible. Documentation submitted by Crown shows a total relocation construction price of $67,232.11. This estimate is consistent with the City Engineer's estimate of project costs. Staff recommends that this concession be approved, in part, because the City created the encumbrance when it processed a boundary line adjustment without establishing a utility easement for the sewer line. In addition, this is an action the City would likely take on its own initiative if it were preparing 650 GWW for sale for development at its highest and best use. If approved, costs will be reimbursed from the City's Industrial Insurance Fund. Crown will be responsible for all construction efforts.

2. ***Provide $125,000 of financial assistance from any means to build a retaining wall (10' or 12') along Amon Park Drive.*** Staff recommends that Council authorize the City to share in costs to construct a retaining wall in exchange for the City obtaining aesthetic control over the wall. Staff recommends that the City reimburse Crown 50% of the cost to construct the base retaining wall, up to a maximum of $72,830, and to the extent the City desires aesthetic enhancements in excess of its share of the base construction costs, City will pay the excess related to those aesthetic enhancements. The parties will collaborate on the retaining wall design, which must meet with City approval. If this concession is approved, reimbursement shall occur upon conclusion of construction as defined above, and be paid from the City's Industrial Development Fund. Crown will be responsible for all construction efforts related to the retaining wall.

3. ***Waive the first $75,000 of the required park district impact fee based on the contracted obligation to invest $75,000 of improvements in the Urban Greenbelt Trail ("UGT").*** City staff does not recommend waiver of any park district impact fees given the fact that Crown received a $75,000 credit toward the purchase price in exchange for the promised improvements in the UGT. However, Staff recommends that, to the extent Crown invests more than $75,000 in improvements to the trail segment that traverses 650 GWW, the amount spent in excess of $75,000 be credited toward Crown's park district impact fee obligation, up to the maximum amount collected as determined by unit count. In addition to the potential for credited park district impact fees, Staff recommends considering the use of city property for additional trail construction to achieve City objectives concerning trail design. Staff proposes to consult and collaborate with Crown on this effort.

4. ***Waive building permit fees to the extent of the cost of the retaining wall***. City staff does not recommend that this concession be approved. This concession is not provided to other developers, and is not warranted under the existing circumstances.

5. ***Give, lease or sell the area identified in Exhibit F to Crown for $5.00 per square foot. On December 1, 2016, Crown suggested that, as an alternative, the City could develop this space as public parking as a means of providing overflow parking to the RCC. On December 9, 2016, Crown proposed a third alternative, which is to allow Crown to develop the space as public parking at Crown's cost, but retain ownership of the property in the City's name.***

    a. <u>Public Parking Concepts</u>. There is no demonstrated need for additional public parking at this location. Therefore, Staff does not recommend that the City convert the strip of land identified in Exhibit F to public parking at City's cost, nor does Staff recommend that the City authorize Crown to develop the strip into public parking at Crown's cost.

    b. <u>Private Sale</u>. Staff recommends that the surplus process be initiated to make the property identified in Exhibit F available for private sale at market value. City staff does not recommend leasing, licensing or giving the property to Crown.

       The surplus process touches three (3) advisory boards: Economic Development Committee, Planning Commission, and Parks & Recreation Commission. Staff is prepared to favorably recommend surplus and sale of the property identified in Exhibit F to those advisory boards. Crown has been advised that final approval of the sale is a separate Council action that occurs after the surplus process is complete, and that authorizing initiation of the surplus process does not guarantee a favorable decision on the question of sale. To the extent reasonably possible, Staff recommends expediting the surplus process since time is of the essence.

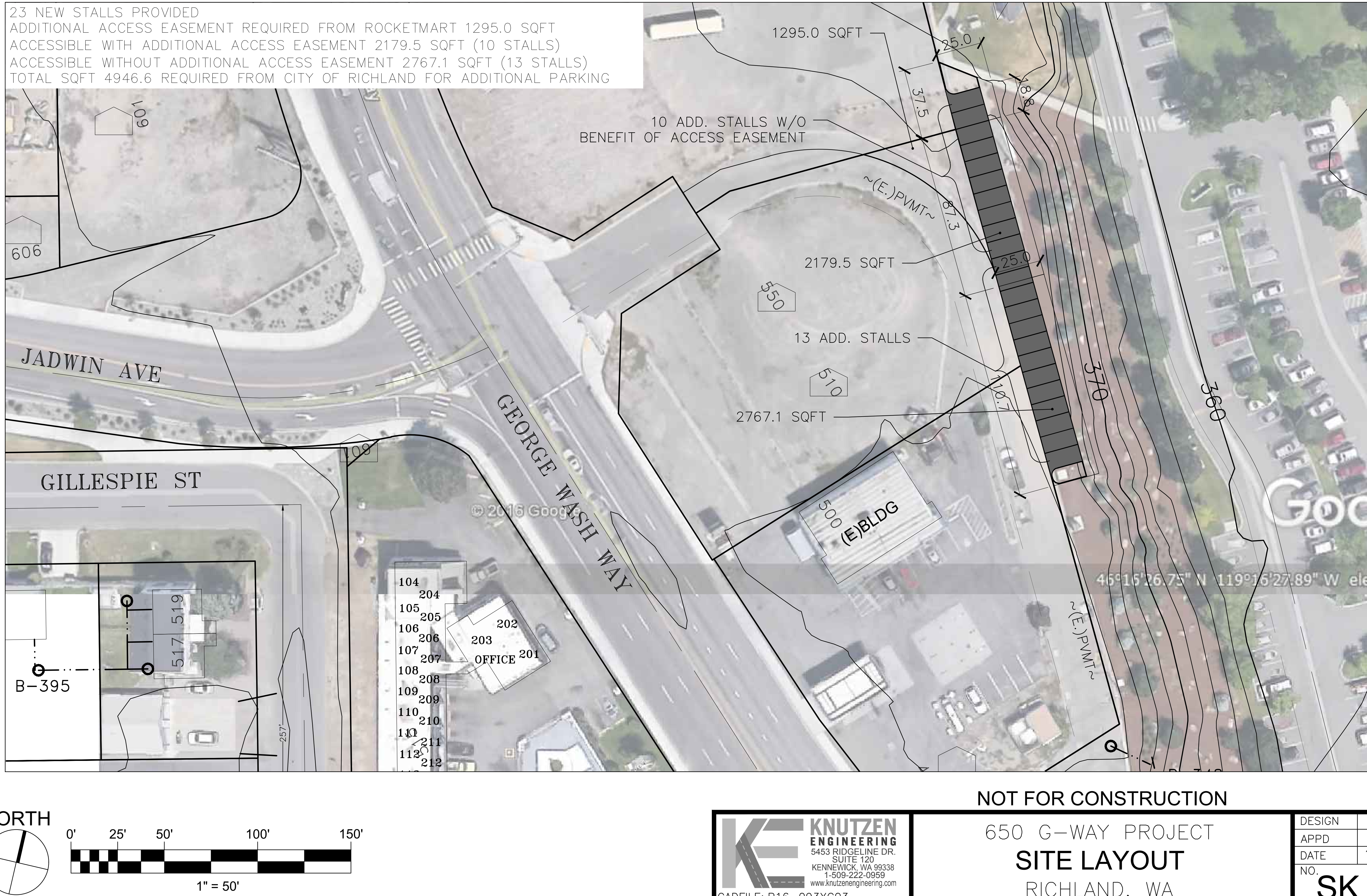
6. ***Crown asks that, to the extent there is clean structural fill from the new City Hall project, that said fill be brought to the 650 GWW site and stockpiled, at no cost to Crown, so that it can be used to fill the existing pit.*** Staff does not recommend that this request be granted because any fill generated from the new City Hall build will be needed to fill the old City Hall site. Further, Crown received a $125,000 reduction in the purchase price of the property in anticipation of its obligation to fill and grade the site. Correspondence from Crown on November 18, 2016 indicates that Mr. Lambert does not disagree with Staff's position on this issue.

Conclusion

As identified above, Staff is supportive of Crown's requests related to relocation of the sewer line encumbering 650 George Washington Way and reimbursement thereof; shared costs of constructing the retaining wall in exchange for aesthetic control; initiating the surplus process for the land upon which Crown seeks to locate additional parking; and crediting UGT improvements in excess of $75,000 to Crown's park district impact fees, up to the maximum amount collected as determined by unit count. If Council concurs, the proposed Fifth Amendment is intended to capture the agreements between the Parties on these issues.

Overall, Staff is supportive of Crown's proposed alternative development concept consisting of retail and residential units. The concessions for which Staff provided favorable recommendations serve the City's best interest and aid in the feasibility of Crown's proposed alternative development of 650 George Washington Way. Staff recommends approval of the Fifth Amendment as presented.

Note: Staff has communicated to Crown that it considers this list of additional concessions to be comprehensive. Staff does not anticipate returning to Council with any additional requests from Crown.



NOT FOR CONSTRUCTION

KNUTZEN ENGINEERING 5453 RIDGELINE DR. SUITE 120 KENNEWICK, WA 99338 1-509-222-0959 www.knutzenengineering.com CADFILE: P16-093XC03	650 G-WAY PROJECT SITE LAYOUT RICHLAND, WA	DESIGN	JAW
		APPD	PTK
		DATE	12/12/16
		NO.	SK 11

Fifth Amendment to Purchase and Sale Agreement

This **Fifth Amendment** to the March 27, 2015 Purchase and Sale Agreement ("Amendment") is made and entered it on this _____ day of December, 2016 by and between the **City of Richland**, a Washington municipal corporation ("Seller") and **The Crown Group, Inc.**, an Illinois corporation ("Purchaser").

Seller and Purchaser acknowledge that Purchaser has timely exercised the two of its three Extension Periods under the second of the grammatical paragraphs in Section 4.4 of the Purchase and Sale Agreement, as amended (collectively, the "Agreement") and, therefore, the Contingency Period expires on February 14, 2017 (subject to the right of Purchaser to exercise the last remaining extension right).

For valuable consideration, the receipt of which is hereby acknowledged, the City and The Crown Group, Inc., agree to modify the existing Purchase and Sale Agreement by adding the following as Section 18. Additional Concessions.

18. Additional Concessions.

18.1 Amon Park Drive Sewer. Purchaser is authorized to relocate the Amon Park Drive sewer line (hereinafter "Sewer") currently encumbering 650 George Washington Way into the publicly-owned private drive named Amon Park Drive. Seller agrees in concept that relocation of the Sewer is feasible as presented by Purchaser in drawings and discussed onsite on November 29, 2016. Purchaser shall submit final engineering plans for City review, and said plans must receive approval from Richland's Public Works Department before relocation efforts commence. If Purchaser elects to relocate the Sewer as authorized herein, Seller shall reimburse Purchaser for the expense of relocating the Sewer in an amount not to exceed $67,233. Reimbursement shall occur only after Purchaser has been issued a Certificate of Occupancy (temporary or permanent) for all retail and multi-family components of the mixed-use development. Purchaser shall be responsible for all construction efforts related to Sewer relocation.

18.2 Amon Park Drive Retaining Wall. If Purchaser elects to construct a retaining wall along the west side of Amon Park Drive abutting 650 George Washington Way, Seller shall reimburse Purchaser in an amount equal to fifty percent (50%) of the total design and construction cost of said retaining wall, up to a maximum of $72,830, which is acknowledged by the Parties to represent half the cost of constructing a base retaining wall with minimal aesthetic characteristics. In exchange for Seller's contribution to the construction costs, Seller shall exercise aesthetic control over said retaining wall. Upon submission of Purchaser's proposed base retaining wall design, Seller shall have thirty (30) days to review and provide suggested changes.

Once base retaining wall design has been agreed to by the Parties, Seller shall have an additional fourteen (14) days to explore aesthetic enhancements with Purchaser. Purchaser shall provide all engineering related to the retaining wall. To the extent Seller desires aesthetic enhancements that exceed its share of the base construction cost, Seller shall reimburse Purchaser one hundred percent (100%) of the additional cost related to aesthetic enhancements of the retaining wall. Construction and aesthetic concepts shall be priced separately and presented to Seller by Purchaser for approval with submission of the retaining wall design. Seller may, in its discretion, approve, modify, or reject any aesthetic concept presented due to price or appearance. If Purchaser elects to construct said retaining wall, Seller shall reimburse Purchaser as provided herein after Purchaser has been issued a Certificate of Occupancy (temporary or permanent) for all retail and multi-family components of the mixed-use development. Purchaser shall be responsible for all construction efforts related to the retaining wall.

18.3 Park District Impact Fees. Purchaser acknowledges its obligation to invest $75,000 in improvements to the segment of the Urban Greenbelt Trail (hereinafter "UGT") that traverses 650 George Washington Way. Seller agrees that, to the extent the improvements to the UGT made by Purchaser exceed $75,000, the amount expended beyond $75,000 shall be credited toward Purchaser's Park District Impact Fee obligations, up to the maximum amount collected as determined by unit count. In addition, Seller will consider use of City property for additional trail construction to achieve City objectives concerning trail design. The Parties agree to consult and work collaboratively on trail design.

18.4 Surplus of City Property. Seller authorizes initiation of the surplus process to make available for private sale at market value the city property identified in **Exhibit F**, which is attached hereto and incorporated by reference into the Purchase and Sale Agreement. Seller shall consider whether to grant or deny the sale of said property at the conclusion of the City's established surplus process. Where reasonable, as determined in Seller's discretion, Seller shall expedite the surplus process.

The remaining terms and conditions of the Purchase and Sale Agreement executed March 27, 2015, as amended, shall remain unchanged and in full force and effect. All rights, obligations and liabilities arising out of the contract are the direct rights and obligations of The Crown Group, Inc.

[*Signature Page to Follow*]

IN WITNESS WHEREOF, the parties hereto have executed this Fifth Amendment as of the day set forth above.

CITY OF RICHLAND – SELLER

____
By: Cynthia D. Reents, ICMA-CM
Its: City Manager

THE CROWN GROUP, INC. – PURCHASER

____
By: Mark Lambert
Its: President

APPROVED AS TO FORM

____
Heather Kintzley
Richland City Attorney

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Reports and Comments

Key Element:

Subject:
City Manager

Department:	Ordinance/Resolution Number:	Document Type:
City Manager		Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Reports and Comments

Key Element:

Subject:
City Council

Department:
City Council

Ordinance/Resolution Number:

Document Type:
Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments:

COUNCIL AGENDA ITEM COVERSHEET

Council Date: 12/20/2016

Agenda Category: Reports and Comments

Key Element:

Subject:
Mayor

Department:	Ordinance/Resolution Number:	Document Type:
City Council		Presentation

Recommended Motion:

Summary:

Fiscal Impact:

Attachments: