



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, December 2, 2014

Pre-Meeting:

Mayor Rose called the pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Jones, and Thompson were present.

Also present were Assistant City Manager Amundson, Deputy City Manager King, City Attorney Kintzley, Public Works Director Rogalsky, Redevelopment Project Supervisor Moore and City Clerk Hopkins.

1. Discuss Riverfront Development Opportunities (20 Minutes)
- Bill King, Deputy City Manager

Mr. King and Mr. Moore gave a status update on development plans for the riverfront, Columbia Point and 650 George Washington Way properties.

2. Discuss Meeting Agenda Items

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Regular Meeting:

Mayor Rose called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:

Mayor Rose welcomed those in the audience and expressed appreciation for their attendance.

Mayor Rose, Mayor Pro Tem Lemley, Council Members Anderson, Christensen, Jones, and Thompson were present.

Also present were Assistant City Manager Amundson, Deputy City Manager King, City Attorney Kintzley, Administrative Services Director Koch, Fire and Emergency Services Director Baynes, Police Services Director Skinner, Public Works Director Rogalsky, Energy Services Business Services Manager Edgemon, Parks and Public Facilities Director Schiessl, and City Clerk Hopkins.

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER JONES SECONDED A MOTION TO EXCUSE COUNCIL MEMBER KENT. THE MOTION CARRIED 6-0.

Pledge of Allegiance:

Mayor Rose led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER CHRISTENSEN SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 6-0.

Presentations:

1. New Hire Introduction

- Allison Jubb, Administrative Services Human Resources Director

Michelle Goenen joined the City November 19th as a Police Officer. Michelle is attending Columbia Basin College to obtain her criminal justice degree. Prior to coming to the City, Michelle worked for the Pasco Police Department since 2006 as a Police Officer and has also worked for Franklin County Corrections for three years as a Corrections Officer.

Brandon Koe joined the City November 19th as a Police Officer. Brandon has a Bachelor's Degree in Criminal Justice / Psychology from Washington State University. Prior to coming to the City, Brandon worked for Pasco Police Department since 2012 as a Police Officer and has also worked for the Pullman Police Department for four years as a Police Officer.

Justin Brown joined the City, November 10th as a Parks and Public Facilities Coordinator. Justin has a BA Degree in Recreation Management from Central Washington University. Prior to coming to the City, Justin worked for the City of Post Falls as a Recreation Coordinator for eight months and has also has worked for the City of Rathdrum for two years as a Recreation Supervisor.

Public Comments:

City Clerk Hopkins read the Public Comments Procedures.

Gary Ballew, said he was attending the meeting on behalf of the Wine Science Center Development Authority Board to answer any questions Council may have concerning the reappointments to the Board. Mr. Ballew gave a brief update on the Wine Center and said it is expected to open in March 2015. He said the Board should complete their work in February of 2015 and disband.

Consent Calendar:

City Clerk Hopkins read the Consent items.

Minutes - Approval:

1. Approve the Council Minutes of the Meeting Held November 18, 2014
- Marcia Hopkins, City Clerk

Ordinances - First Reading:

2. Ordinance No. 31-14, Establishing the Final Assessment Roll for Delaware Local Improvement District No. 195
- Pete Rogalsky, Public Works Director

Ordinances - Second Reading/Passage:

3. Ordinance No. 41-14, Extending Cable Franchise Agreement with Charter
- Heather Kintzley, City Attorney
4. Ordinance No. 42-14, Reducing the Size of the Planning Commission to Seven Members
- Rick Simon, Development Services Manager

Resolutions - Adoption:

5. Resolution No. 145-14, Authorizing Contract No. 10-25 Modification No. 3 with Efficiency Solutions for 2015 Commercial Inspection Services
- Bob Hammond, Energy Services Director
6. Resolution No. 146-14, Authorizing Contract No. 13-012 Modification No. 3 with Energy Incentives for 2015 Residential Energy Efficiency Inspections
- Bob Hammond, Energy Services Director
7. Resolution No. 147-14, Authorizing Contract No. 54-12 Modification No. 4 with FCS Group
- Bob Hammond, Energy Services Director
8. Resolution No. 171-14, Awarding Bid to Accelerated Construction and Excavation, LLC for the Water Treatment Plant Site Improvements
- Pete Rogalsky, Public Works Director
9. Resolution No. 174-14, Appointments to the Americans with Disabilities Citizens Review Committee: David Carl and Michele Levenite
- Marcia Hopkins, City Clerk
10. Resolution No. 180-14, Authorizing Grant Applications for Stormwater Retrofit Improvements
- Pete Rogalsky, Public Works Director

11. Resolution No. 185-14, Expressing Appreciation to Cheryl Irwin for Service on the Americans with Disabilities Citizens Review Committee
- Marcia Hopkins, City Clerk
12. Resolution No. 186-14, Approving the Final Plat of the Heights at Meadow Springs, Phase
- Rick Simon, Development Services Manager
13. Resolution No. 187-14, Approving Application for National Endowment for the Arts Grant
- Bill King, Deputy City Manager
14. Resolution No. 188-14, Reappointment to the Library Board: Sriram Somasundaram
- Marcia Hopkins, City Clerk
15. Resolution No. 189-14, Reappointments to the Wine Science Center Development Authority Board: Tim Kennedy, Bruce Schwan and Coke Roth
- Marcia Hopkins, City Clerk
16. Resolution No. 190-14, Approving an Amendment to the Ground Lease with Central Washington Corn Processors, Inc.
- Bill King, Deputy City Manager
17. Resolution No. 191-14, Appointment to the Planning Commission: Kyle Palmer
- Marcia Hopkins, City Clerk
18. Resolution No. 192-14, Reconfiguring the Planning Commission Position Numbers and Confirming the Assignment and Reassignment of Position Numbers with Commissioners
- Heather Kintzley, City Attorney

Expenditures - Approval:

19. November 10, 2014 - November 21, 2014, for \$5,295,801.79 including Check Nos. 217687-218083, Wire Nos. 5770-5774, Payroll Check Nos. 99648-99663, and Payroll Wire/ACH Nos. 8758-8771
- Cathleen Koch, Administrative Services Director

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER CHRISTENSEN SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS PUBLISHED. THE MOTION CARRIED 6-0.

Items of Business:

Ordinances - First Reading:

1. Ordinance No. 43-14, Amending RMC Title 18: Water Rates
- Pete Rogalsky, Public Works Director

Mr. Rogalsky gave the following report: In 2011, the City completed a detail Water Utility rate study, including a five year projection of revenue requirements and a detailed cost

of service and rate design analysis. The City elected to implement the first four and one half percent (4.5%) of a recommended nine percent (9%) rate increase in January 2012.

Since early 2012, staff and the Utility Advisory Committee have periodically monitored the financial status of the Water Utility to assess the need to implement the remainder of the recommended rate increase. Increases in operating costs have been associated with labor and utilities. Staffing levels and rate-financed renewal and replacement capital spending have been maintained at levels planned for the 2011 rate study.

While preparing the 2015 Water Utility budget, staff projected that revenues generated by current rates would fail to fully fund the proposed Water Utility expenses while maintaining the working capital reserves recommended by City financial policies. In addition, a correction to the method of calculating and remitting the Utility Occupation Tax applied to Water Utility revenues resulted in a cost increase to the Water Utility.

Staff completed an update to the Water Utility's financial model, including actual performance through June of 2014 and estimates for the coming two years. From this analysis, staff recommended a six percent (6%) revenue increase applied to all customer classes. At its November 12 meeting, the Utility Advisory Committee reviewed staff's recommendation and voted unanimously to recommend application of the recommended revenue increase to the base monthly charges for all customer classes and meter sizes. The proposed rate increase is to be effective with April's utility bills.

Staff is proposing clarifying language to the Municipal Code regarding the terms of service for temporary service provided through fire hydrants. The language clarifies the user's responsibility for damage to City equipment and facilities caused by their improper use of the fire hydrant.

Council Member Jones noted that 2.5% of the 6% rate increase is for the cost of the tax realignment.

MAYOR PRO TEM LEMLEY MOVED AND COUNCIL MEMBER THOMPSON SECONDED A MOTION TO GIVE FIRST READING, BY TITLE ONLY, TO ORDINANCE NO. 43-14, AMENDING RMC TITLE 18: WATER RATES. THE MOTION CARRIED 6-0.

Reports and Comments:

1. Assistant City Manager Amundson said the City's Winterfest activities are December 4-6, 2014, and read the schedule of events.
2. Council Members:

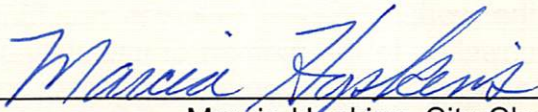
Council Member Jones wished the public a happy holiday and reminder them of Christmas tree safety procedures.

Mayor Pro Tem Lemley participated in the Thanksgiving dinner at River's Edge High School with the students and members of the Richland School Board and said he volunteered at the Salvation Army's Thanksgiving dinner event as well.

Adjournment:

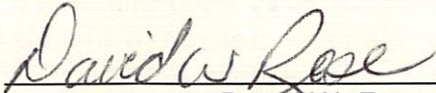
Mayor Rose adjourned the meeting at 7:54 p.m.

Respectfully Submitted,



Marcia Hopkins, City Clerk

FORM APPROVED:



David W. Rose, Mayor

DATE APPROVED:

December 16, 2014