MINUTES
RICHLAND CITY COUNCIL REGULAR MEETING
Richland City Hall ~ 505 Swift Boulevard
Tuesday, June 6, 2017

Pre-Meeting:
Mayor Thompson called the pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:
Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Kent, Lemley, Luzzo Gilmour, and Rose were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Community Development Director Jensen, Administrative Services Director Koch, Public Works Director Rogalsky, Human Resources Manager Jubb, Communication and Marketing Manager Logan and City Clerk Hopkins.

Agenda Items:

1. Executive Session Per RCW 42.30.110 (1) (ii) Discuss Current or Potential Litigation (15 minutes)
   - Pete Rogalsky, Public Works Director

MAYOR THOMPSON MOVED AND MAYOR PRO TEM CHRISTENSEN SECONDED A MOTION TO MOVE INTO EXECUTIVE SESSION AT 7:00 P.M. TO DISCUSS PER RCW 42.30.110 (1) (ii): DISCUSS CURRENT OR POTENTIAL LITIGATION WITH LEGAL COUNSEL FOR 15 MINUTES. THE MOTION CARRIED 6-0.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER LUZZO GILMOUR SECONDED A MOTION TO MOVE OUT OF EXECUTIVE SESSION AT 7:15 P.M. THE MOTION CARRIED 6-0.

2. Discuss Meeting Agenda Items
   - City Council Members

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Mr. Amundson gave an update on the current Classification and Compensation Study; Ms. Reents discussed the Richland Public Facilities District applicant status; Ms. Kintzley recommended that agenda item No.13 be pulled from the Consent Calendar and placed

on the Items of Business section and she also discussed the procedure for taking public comments on a for a closed record.

Regular Meeting:
Mayor Thompson called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call:
Mayor Thompson welcomed those in the audience and expressed appreciation for their attendance.

Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Rose, Lemley, Kent and Luzzo Gilmour were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Community Development Director Jensen, Administrative Services Director Koch, Public Works Director Rogalsky, Parks and Public Facilities Director Schiessl, Police Services Director Skinner, Communication and Marketing Manager Logan and City Clerk Hopkins.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO EXCUSE COUNCILMEMBER ANDERSON. THE MOTION CARRIED 6-0.

Pledge of Allegiance:
Mayor Thompson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda:

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO AMEND THE AGENDA BY MOVING RESOLUTION NO. 86-17, APPROVING THE PRELIMINARY PLAT OF THE RESERVE AT SUMMERVIEW TERRACE (CLOSED RECORD) FROM THE CONSENT CALENDAR TO THE ITEM OF BUSINESS SECTION. THE MOTION CARRIED 6-0.

Presentations:

1. New Hire/Retirements
   - Allison Jubb, Human Resources Director

Ms. Jubb introduced the new hires Katy Cannon, Emergency Communications Dispatcher and Pat Everham, Water Manager. She announced the retirement of Dean Reents, Fire Captain, who served the City for 32 years.

2. Update on the REACH by Rosanna Sharpe, Executive Director
   - Cindy Reents, City Manager

Ms. Sharpe presented her short and long term goals for the REACH and encouraged Councilmembers to visit her at her office.

Public Hearing:
City Clerk Hopkins read the Public Hearing and Public Comments procedures.

1. Proposed 2018-2023 Six-year Transportation Improvement Program (TIP)
   - Pete Rogalsky, Public Works Director

Mr. Rogalsky said the TIP has been presented at the April 19, 2017, Planning Commission workshop and May 24, 2017, Planning Commission regular meeting as well as the May 25, 2917, Parks and Recreation Commission workshop. The Planning Commission has recommended approval by Council. The Parks Commission will forward a recommendation at their regular meeting on June 8, 2017. A resolution adopting the 2018-2023 Six-year TIP will be presented at the June 20, 2017, Regular Council meeting.

Mayor Thompson opened the public hearing at 7:42 p.m.

Joe Rogo, 514 Shaw, Richland, WA, said the 2018-2023 Six-year TIP includes improvements to south George Washington Way that are tentatively scheduled to be addressed in 2020. He believes those plans may negatively affect his business.

Randy Slovic, 74 Newcomer Street, Richland, WA, said she objected to comments made by Mayor Thompson that were reported in the Tri City Herald concerning the Rachel Road Improvement project.

Mayor Thompson closed the hearing at 7:49 p.m.

2. Proposed Water Use Efficiency Goals
   - Pete Rogalsky, Public Works Director

Mr. Rogalsky said the Washington Administrative Code, Section: 246-290-800, requires the City Council, as the governing board of the City's water utility, to establish water use efficiency goals through a public process. City staff completed an outreach program in April 2017 that meets the requirements of the regulations. The public hearing supplemented the April effort, allowing the public a further opportunity to provide input to these goals. Staff intends to present the goals for Council approval as part of the 2017 Water System Plan adoption resolution later this summer.

Mayor Thompson opened the public hearing at 7:55 p.m. and closed the hearing at 7:56 p.m. as there were no comments.

3. Proposed 2017-2018 Collective Bargaining Agreement with the Southeast Washington Telecommunicators Guild - Resolution No. 99-17
   - Cathleen Koch, Administrative Services Director

Ms. Koch made opening comments on the collective bargaining agreement process. Ms. Jubb said in November 2016, the City entered into negotiations with the Southeast Washington Telecommunicators Guild (SEWTG). The SEWTG represents approximately 29 City employees. The SEWTG members ratified the proposed agreement on May 2, 2017. The proposed agreement includes a total compensation package within the approved Council parameters. Wages and benefits are retroactive back to May 1, 2017.

Mayor Thompson opened the public hearing at 7:57 p.m. and closed the hearing at 7:57:15 p.m. as there were no public comments.

4. Amending the 2017 Budget for the General Fund to Provide Additional Appropriations for Expenditures Related to the City's Government Access Broadcast Signal and Additional PEG Access Channels - Ordinance No. 20-17
   - Jon Amundson, Assistant City Manager

Ms. Logan said the City of Richland, as a requirement of its franchise agreement, Ordinance No. 34-16, with Falcon Video Communications, L.P. ("Charter") may designate up to four (4) Public, Educational and Government (PEG) access channels. The City also receives funding from Charter for purchase of cable capital equipment. Per the franchise, the City is further able to designate PEG cable access providers. Thus the City has entered into Contract No.178-16 with Richland School District (RSD) and Washington State University (WSU) to establish and operate two Educational Cable Access Channels, respectively. A one-time grant of $25,000 will be given to each entity to purchase necessary cable casting equipment to activate channel. This money will be distributed from the Cable Capital Equipment Reserve, which has a current balance of approximately $160,000. In addition, Charter Communication has requested that the City upgrade its Government Access channel's broadcast signal to coincide with the educational access channel activation. Equipment costs for the upgrade are $20,000. The City had planned to upgrade and purchase this High Definition equipment during its new City Hall move. Thus, this funding would have been part of the 2018 budget request. Charter and the City will save in efficiency by upgrading and activating all three channels at once.

Mayor Thompson opened the public hearing at 8:00 p.m. and closed the hearing at 8:00:15 p.m. as there were no comments.

Public Comments:
City Clerk Hopkins read the public comments procedure.

Richland resident (did not give her name) spoke about a current hate crimes at WSU in Pullman, WA, and the response the WSU President gave regarding the incident. She said the response showed true leadership and wants this kind of leadership in Richland.

Eileen Yokoda, 455 Mainmast Court, Richland, WA, said she believes the Council comments from the last Council meeting regarding inclusivity were naive.

Anne Fraser, 570 Holly Street, Richland, WA, said at the last Council meeting, the 1973 Human Rights Ordinance was discussed. She has been asking for a resolution of inclusivity not an ordinance. She would like to see the City demonstrate more inclusivity.

Craig Whitely, 2108 Morency Drive, Richland WA, said he wanted to speak on behalf of the Crested Hills Homeowners Association regarding the Bauder development.

City Attorney Kintzley clarified that the preliminary plat of The Reserve at Summerview Terrace was on tonight's agenda and the Bauder development would be on a future Council agenda.

Mayor Thompson read the closed record hearing procedure to clarify the process. City Attorney Kintzley answered audience questions on the closed record procedure.

Jess Monterey, 785 Canyon Street, Richland, WA, commented on communication styles.

Consent Calendar:
City Clerk Hopkins read the Consent Calendar.

Minutes:

1. Approve the Minutes of the Meetings Held May 2, 16, 23, 2017
   - Heather Kintzley, City Attorney

Ordinances - First Reading:

2. Ordinance 20-17, Amending the 2017 Budget for the General Fund to Provide Additional Appropriations for Expenditures Related to the City's Government Access Broadcast Signal and Additional PEG Access Channels.
   - Jon Amundson, Assistant City Manager

Ordinances - Second Reading/Passage:

3. Ordinance No. 19-17, Amending RMC Title 23: Zoning Regulations (McDonald) (Closed Record)
   - Kerwin Jensen, Community Development Director

Resolutions – Adoption:

4. Resolution No. 09-17, Authorizing a Purchase Agreement with Virginia Transformer for Procurement of the Leslie Road Substation Power Transformer
   - Bob Hammond, Energy Services Director

MOVED TO ITEM OF BUSINESS:

5. Resolution No. 86-17, Approving the Preliminary Plat of The Reserve at Summerview Terrace (Closed Record)
   - Kerwin Jensen, Community Development Director

6. Resolution No. 93-17, Awarding Distribution of 2017 Business License Reserve Funds (BLRF)
   - Kerwin Jensen, Community Development Director

7. Resolution No. 94-17, Awarding Distribution of Commercial Improvement Funds (CIP)
   - Kerwin Jensen, Community Development Director

8. Resolution No. 95-17, Approving the Final Plat of Clearwater Creek Phase 4
   - Kerwin Jensen, Community Development Director

9. Resolution No. 96-17, Approving the Name "Sterling Heights" for a Private Access Street
   - Kerwin Jensen, Community Development Director

10. Resolution No. 98-17, Approving the Final Plat of White Bluffs Phase 4
    - Kerwin Jensen, Community Development Director

11. Resolution No. 99-17, Proposed 2017-2018 Collective Bargaining Agreement with the Southeast Washington Telecommunicators Guild
    - Cathleen Koch, Administrative Services Director

Items for Approval:

12. Authorize Travel for Mayor Thompson
    - Cindy Reents, City Manager

Expenditures - Approval:

13. Expenditures from May 8, 2017 - May 26, 2017 for $6,402,899.62 including Check Nos. 244825-245559, Wire Nos. 6454-6469, Payroll Check Nos. 119393-119939, and Payroll Wire/ACH Nos. 9932-9946
    - Cathleen Koch, Administrative Services Director

COUNCILMEMBER KENT MOVED AND COUNCILMEMBER MAYOR PRO TEM CHRISTENSEN SECONDED A MOTION TO APPROVE THE CONSENT CALENDAR AS AMENDED. THE MOTION CARRIED 6-0.

Items of Business:

1. Resolution No. 86-17, Approving the Preliminary Plat of The Reserve at Summerview Terrace (Closed Record)
   - Kerwin Jensen, Community Development Director

Mayor Thompson, City Attorney Kintzley and City Clerk Hopkins read the closed record hearing procedures.

City Attorney Kintzley asked if any Councilmembers have any potential conflicts regarding the topic per the closed record hearing procedures.

Councilmember Luzzo Gilmour, Lemley, Christensen and Kent said they received the same email from a distribution list that they forwarded onto staff. Mayor Thompson and all Councilmembers present declared they had no conflict of interest.

City Attorney Kintzley asked those present if they have an objection to any Councilmember's participation in the closed record review. There were none.

City Attorney Kintzley asked those present if they have any objections on jurisdictional grounds. There were none.

Ms. Simon said the applicant, Viking Builders, LLC, has applied for a preliminary plat to divide 49 acres into 62 residential lots, known as The Reserve at Summerview Terrace. The site is located in South Richland, south of the intersection of Ferrara Lane and Sicily Lane and west of the plat of Crested Hills. The application was heard by the Richland Hearing Examiner on March 23, 2017, who has recommended approval of the proposal. Adoption of Resolution No. 86-17 would grant preliminary plat approval.

Craig Whitely, 2108 Morency Drive, Richland WA, said he was speaking on behalf of the Crested Hills Homeowners Association regarding the Bauder development. They have concerns on potential traffic issues caused by road revisions.

Jason Madex, said he was with PBS Engineering and Environmental that presented the project on behalf of Viking Builders at the public hearing. He said he was here to answer questions.

MAYOR THOMPSON MOVED AND MAYOR PRO TEM CHRISTENSEN SECONDED A MOTION TO ADOPT RESOLUTION NO. 86-17, APPROVING THE PRELIMINARY PLAT OF THE RESERVE AT SUMMERVIEW TERRACE (CLOSED RECORD)

Councilmember Kent and Luzzo Gilmour said they reviewed the material and everything was complete and in compliance with City requirements.

Mayor Thompson said the City now used a Hearing Examiner and the material presented was thorough and complete.

THE MOTION CARRIED 6-0.

Reports and Comments:

1. City Manager Reents had no comments.

2. Council:
   Councilmember Luzzo Gilmour said she attended the Live at Five event, the opening of the new Candy Mountain trail, and will attend the NV5 ribbon cutting on June 7, 2017.

   Councilmember Lemley said Mod pizza donated all of their profits from their opening day to the Benton Franklin Community Action Connections agency that serves the region.

   Councilmember Kent said she encouraged the community to come up with a community project or event to demonstrate inclusivity.

3. Mayor Thompson said the Kennewick Diversity Committee is holding its first public meeting on June 7 2017, and he will be interested in hearing the outcome of the meeting.

Adjournment:
Mayor Thompson adjourned the meeting at 8:42 p.m.

Respectfully Submitted,

Marcia Hopkins, City Clerk

FORM APPROVED:

Robert J. Thompson, Mayor

DATE APPROVED: 6/20/17

DATE PUBLISHED: 6/21/17