

MINUTES

Police Pension Board Regular Meeting No. 693

Thursday, May18, 2017 | 8:15 AM

City Hall Annex Building | City Manager's Conference Room

975 George Washington Way, Richland, WA 99352

CALL TO ORDER:

Mayor Thompson called the meeting to order at 8:15 a.m.

ATTENDANCE:

Board Members: Mayor Thompson/Chair, City Clerk/Police Pension Board Secretary Hopkins; Police Representatives Thomas, Moore and Couch. Also present was Finance Director Allen.

Absent: Mayor Pro Tem Christensen and Administrative Services Director Koch

PRESENTATIONS: (Discussion Only)

No presentations.

PUBLIC COMMENTS:

No public comments.

MINUTES: (Approve by Motion)

1. Approve the Minutes of the Police Pension Board Meeting No. 692 Held April 20, 2017

Marcia Hopkins, City Clerk/Police Pension Board Secretary

Representative Moore and Representative Thomas seconded the motion to approve the minutes of the Police Pension Board Meeting No. 692 held April 20, 2017. The motion carried 5-0.

FINANCIAL REPORTS AND INVESTMENTS: (Approve to Accept and File by Motion)

1. Financial Statements

Brandon Allen, Finance Director

Mr. Allen gave details on the financial statements.

February 28, 2017 - Final:

Cash on Hand	\$132,260.82
Investments	325,402.26
Gains (Loss) on Investments	(85,550.07)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$372,113.01

March 31, 2017 - Final:

Cash on Hand	\$132,687.08
Investments	325,402.26
Gains (Loss) on Investments	(85,550.07)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$372,539.27

April 30, 2017 - Preliminary:

Cash on Hand	\$131,712.29
Investments	325,402.26
Gains (Loss) on Investments	(85,550.07)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$371,564.48

Representative Thomas and Representative Moore seconded the motion to accept and file the financial reports as published. The motion carried 5-0.

MEDICAL/DENTAL/VISION/MEDICARE CLAIMS: (Approve by Motion)

1. Medical/Dental/Vision/Medicare Claims for May 2017 Payment
Marcia Hopkins, City Clerk/Police Pension Board Secretary

The Board Members discussed the medical/dental/vision/Medicare claims.

Representative Moore and Representative Thomas seconded the motion to approve the special request by Pensioner No. 25 in the amount of \$161.63. The motion carried 5-0.

Representative Couch moved and Representative Moore seconded the motion to approve the xx 2017 medical/dental/vision/Medicare claims in the total amount of \$6,512.93. The motion carried 5-0.

BUSINESS ITEMS: (Approve by Motion)

1. City of Richland's Claim Form Process
Marcia Hopkins, City Clerk/Police Pension Board Secretary

Ms. Hopkins proposed a follow-up letter to Finance Director Allen's letter dated April 24, 2017, which would include instructions on the new claim form process. The proposed letter included detailed steps the pensioners can follow to give their health care providers the correct Medicare and insurance information and how to fill out the new claim form.

Mayor Thompson moved and Representative Thomas seconded a motion to send the follow-up letter to the pensioners adding a sentence stating only healthcare claims with a balance owing need to be returned to the Board Secretary with the claim form. The motion carried 5-0.

2. 2017 Election for the Pension Board Police Representative
Marcia Hopkins, City Clerk/Police Pension Board Secretary

Ms. Hopkins said Representative Moore's term is expiring on June 30, 2017. The nomination period is scheduled for May 24, 2017 – June 7, 2017 and the election is scheduled for June 14 – 28, 2017. Ms. Hopkins had several questions on the process of the election per RCW 41.20.010. The Board Members concurred to run the election as it was done in prior years.

Representative Moore moved and Mayor Thompson seconded the motion to move into a closed session to discuss Pensioner No. 8 at 8:44 a.m.

Mayor Thompson moved and Representative Moore seconded the motion to move out of the closed session at 9:00 a.m.

BOARD MEMBER COMMENTS:

Representative Couch gave the details of the WSLEA conference he attended May 9-12, 2017.

ADJOURNMENT:

Representative Moore moved and Mayor Thompson seconded the motion to adjourn the meeting at 9:02 a.m. The motion carried 5-0.

Marcia Hopkins,
City Clerk/Police Pension Board Secretary