



MINUTES
CITY COUNCIL WORKSHOP
Richland City Hall ~ 505 Swift Boulevard
Tuesday, June 27, 2017

City Council Workshop – 6:00 p.m.

Attendance:

Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Anderson, Kent, Lemley, Luzzo Gilmour, and Rose were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Community Development Director Jensen, Administrative Services Director Koch, Finance Director Allen, Public Works Director Rogalsky and City Clerk Hopkins.

Agenda Items:

1. Comprehensive Plan Update
- Kerwin Jensen, Community Development Director

Mr. Jensen said the purpose of this update is to review the current status and discuss the next steps to complete the 10-year Comprehensive Plan update. The consultants asked for guidance and input from the Council regarding to key areas of the comprehensive plan that generated a high level of citizen interest. They discussed the the goals and policies, the preferred alternative City View West, and Columbia Point South.

Council had a question and answer period with the consultants and Mr. Jensen.

2. Rachel Road Alignment Study
- Pete Rogalsky, Public Works Director

Mr. Rogalsky said the purpose of the workshop is to: 1) present the consultant's report summarizing their work on the Rachel Road Alignment Study; and 2) solicit feedback from Council prior to the consultants finalizing their report and delivering their recommendation to the City Council.

The study was authorized by the City in June 2016 to conduct a community-based evaluation of the need and alignment for the segment of Rachel Road between the Hayden Homes Development and Leslie Road. This segment of Rachel Road will cross the Amon Creek Nature Preserve. The consultants described the study process and the consensus recommendation coming out of it.

Council had a question and answer period with the consultants and Mr. Rogalsky.

3. Review of 2018 Budget Process and Comprehensive Annual Financial Report (CAFR) Review
- Cathleen Koch, Administrative Services Director

Ms. Koch said in accordance with Washington State law (RCW 35.33.075), the final budget passed by Council must be a balanced budget. She reviewed the 2018 budget process and timelines.

Mr. Allen gave details about the Comprehensive Annual Financial Report (CAFR). He said the 2016 CAFR is currently in draft form because it is not considered complete until the State Auditors have conducted their audit of the City's financial statements and rendered an opinion.

Council had a question and answer period with Ms. Koch and Mr. Allen.

4. Developing a Compensation Philosophy with Springsted, Incorporated for the Unaffiliated Employee Classification and Compensation Study
- Jon Amundson, Assistant City Manager

Mr. Amundson said on May 2, 2017, the City Council adopted Resolution 80-17 authorizing the execution of a consultant agreement with Springsted, Incorporated for a classification and compensation study.

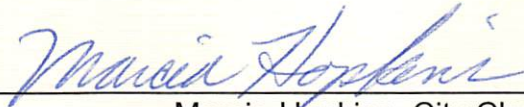
The Springsted consultant said one of the first steps in the process is the development of a compensation philosophy. The purpose of formalizing the City's compensation philosophy is to define Richland's competitive market (i.e. the organizations that will be used for comparison to Richland's non-represented pay ranges); establish a target level of competitiveness to that market (i.e. the City's desired competitive position); prioritize the goals and elements of total compensation (base salary, fringe benefits, variable compensation elements, etc.); and to guide the ongoing administration of the City's total compensation system. A critical step in creating a compensation philosophy is to gather feedback from the City Council, to understand the collective perspective on total compensation.

Council had a question and answer period with the Springsted consultant and Mr. Amundson.

Adjournment:

Mayor Thompson adjourned the workshop at 8:01 p.m.

Respectfully Submitted,



Marcia Hopkins, City Clerk

FORM APPROVED:



Robert J. Thompson, Mayor

DATE APPROVED:

7/5/17

DATE PUBLISHED:

7/10/17