



Agenda
Library Board Meeting
Tuesday, August 8, 2017
Library Board Room | 955 Northgate Drive

Board Members: Chair Mitchell, Vice Chair Somasundaram and Board Members Dion, Lunstad, Maier

Liaisons: Council Liaison Luzzo Gilmour and Alternate Council Liaison Kent
Staff Liaison Library Manager Campbell Hime

Regular Meeting – 5:30 p.m.

Call to Order / Attendance:

Introduction of Guests:

1. Cassandra Lull, Librarian I, Teen Services
- Leslie Campbell Hime, Library Manager
2. Johanna Talbott, Library Tech Support Specialist, STEAMspace Coordinator
- Leslie Campbell Hime, Library Manager

Approval of Agenda: (Approved by Motion)

Approval of Minutes: (Approved by Motion)

Draft July 11, 2017 Library Board Minutes

Report of the Library Manager:

1. August 2017 Library Manager's Report
- Leslie Campbell Hime, Library Manager
2. August 2017 Library Statistics
- Leslie Campbell Hime, Library Manager

Public Comments: (Please Limit Comments to 3 Minutes per Person and Not More than 15 Minutes per Topic)

Approval of Bills: (Approved by Motion)

1. Approval of bills for June 1, 2017-June 30, 2017
- Leslie Campbell Hime, Library Manager
2. Approval of bills for July 1, 2017-July 31, 2017
- Leslie Campbell Hime, Library Manager

Unfinished Business:

1. Overview of Board's previous discussions on library needs of South Richland residents.
2. 2013-2017 City of Richland Strategic Plan

New Business:

- I. Staff Presentation
 - Cassandra Lull
2. STEAMspace Guidelines
 - Johanna Talbott
3. Library's Gift Guidelines
 - Leslie Campbell Hime, Library Manager

Round Robin:**Agenda Items for Upcoming Board Meeting:**

- I. Staff Presentation
 - Joshua Westbrook

Adjournment

The next Library Board Meeting is September 12, 2017

Richland Public Library is ADA accessible with special parking and access available at the entrance facing Northgate Drive. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the Library Board Meeting by calling the City Clerk's Office at 942-7388.



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/08/2017

Agenda Category: Approval of Minutes

Prepared By:

Subject:

Draft July 11, 2017 Library Board Minutes

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Draft July 11, 2017 Library Board Minutes

Attachments:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/08/2017

Agenda Category: Report of the Library Manager

Prepared By: Leslie Campbell Hime, Library Manager

Subject:

August 2017 Library Manager's Report

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

August 2017 Library Manager's Report

Attachments:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/08/2017

Agenda Category: Report of the Library Manager

Prepared By: Leslie Campbell Hime, Library Manager

Subject:

August 2017 Library Statistics

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

August 2017 Library Statistics

Attachments:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/08/2017

Agenda Category: Approval of Bills

Prepared By: Leslie Campbell Hime, Library Manager

Subject:

Approval of bills for June 1, 2017-June 30, 2017

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Approval of bills for June 1, 2017-June 30, 2017

Attachments:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/08/2017

Agenda Category: Approval of Bills

Prepared By: Leslie Campbell Hime, Library Manager

Subject:

Approval of bills for July 1, 2017-July 31, 2017

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Approval of bills for July 1, 2017-July 31, 2017

Attachments:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/08/2017

Agenda Category: Unfinished Business

Prepared By: Leslie Campbell Hime, Library Manager

Subject:

Overview of Board's previous discussions on library needs of South Richland residents.

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Overview of Board's previous discussions on library needs of South Richland residents.

Attachments:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/08/2017

Agenda Category: Unfinished Business

Prepared By:

Subject:

2013-2017 City of Richland Strategic Plan

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Discussion of the 2013-2017 City of Richland Strategic Plan.

Attachments:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/08/2017

Agenda Category: New Business

Prepared By: Cassandra Lull

Subject:

Staff Presentation

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Librarian I Cassandra Lull will provide an overview of her past work and future plans for teens at the Richland Public Library.

Attachments:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/08/2017

Agenda Category: New Business

Prepared By: Johanna Talbott

Subject:

STEAMspace Guidelines

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Johanna Talbott will discuss guidelines for patron use of the STEAMspace.

Attachments:



LIBRARY BOARD AGENDA ITEM COVERSHEET

Meeting Date: 08/08/2017

Agenda Category: New Business

Prepared By: Leslie Campbell Hime, Library Manager

Subject:

Library's Gift Guidelines

Department:

Parks & Public Facilities

Recommended Motion:

Summary:

Library's Gift Guidelines

Attachments: