



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard
Tuesday, November 7, 2017

City Council Pre-Meeting - 7:00 p.m.

Mayor Thompson called the pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Thompson, Mayor Pro Tem Christensen, Councilmember Rose, Councilmember Lemley, Councilmember Anderson, Councilmember Kent, Councilmember Luzzo Gilmour were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City Attorney Kintzley, Administrative Services Director Koch, Community Development Director Jensen, Energy Services Director Hammond, Engineering & Operations Manager Whitney and City Clerk Hopkins.

Agenda Item

1. Smart Grid Update

- Energy Services Engineering & Operations Manager Whitney

Mr. Whitney gave an update on the progress of the Smart Grid project.

2. Discuss Meeting Agenda Items (15 minutes)

- City Councilmembers

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

City Council Regular Meeting - 7:30 p.m.

Mayor Thompson called the Council meeting to order at 7:30 p.m. in the Council Chamber at City Hall.

Welcome and Roll Call

Mayor Thompson welcomed those in the audience and expressed appreciation for their attendance.

Attendance:

Mayor Thompson, Mayor Pro Tem Christensen, Councilmember Rose, Councilmember Lemley, Councilmember Anderson, Councilmember Kent, Councilmember Luzzo Gilmour were present.

Also present were City Manager Reents, Assistant City Manager Amundson, City

Attorney Kintzley, Administrative Services Director Koch, Public Works Director Rogalsky, Fire and Emergency Services Director Huntington, Community Development Director Jensen, Parks and Public Facilities Director Schiessl, Engineering & Operations Manager Whitney, Police Services Captain Taylor and City Clerk Hopkins.

Pledge of Allegiance

Mayor Thompson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT SECONDED A MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 7-0.

Presentations

2. Extra Mile Day Proclamation (5 minutes)
- Robert Thompson, Mayor

Mayor Thompson read the proclamation and gave details on the mission of the Extra Mile America organization.

3. Proclamation Declaring November as DECA Month: Richland High School DECA Officers (5 minutes)
- Robert Thompson, Mayor

Mayor Thompson read the proclamation and presented it to the DECA members present at the meeting. The DECA members introduced themselves and gave details about the DECA program.

4. Washington State Department of Transportation (WSDOT) Best Project Award for Stevens Drive Extension (5 minutes)
- Pete Rogalsky, Public Works Director

Mr. Rogalsky introduced Ms. Davis, WSDOT Programs Director, explained the purpose of the Best City Award and how the Stevens Drive Extension project met the criteria to win the award. Ms. Roberson, Assistant Division Administrator for the Federal Highway Administration, also praised the project. Mr. Rogalsky introduced his staff team, explained their positions, their work tasks and how they contributed to the project.

5. New Hire/Retirements (5 minutes)
- Allison Jubb, Human Resources Director

Ms. Jubb announced the retirees: Jim Jordon, with 26 years of service; Carmen Ver Steeg, with 26 years of service; and Jim Blaine, with 32 years of service. She announced the new hire, Kylie Barada, Library Support Specialist, and gave her

background.

6. Assistant Fire Marshal Jim Jordon Retirement Recognition (5 Minutes)
- Robert Thompson, Mayor

Mayor Thompson read the appreciation letter and plaque and presented them to Mr. Jordon. Mr. Jordon spoke briefly about his career with the City.

Public Hearing

City Clerk Hopkins read the Public Hearing and Public Comments procedures.

7. Proposed 2018 Budget and 2018-2023 Capital Improvement Plan - Ordinance No. 49-17
- Cathleen Koch, Administrative Services Director

Ms. Koch said Council received the City Manager's Proposed 2018 Budget and the 2018-2023 Preliminary Capital Improvement Plan on October 2, 2017 and September 21, 2017, respectively. The City Manager also presented the 2018 budget message at the October 3, 2017 City Council meeting, which was followed by a public hearing on revenue sources. RCW 35.33 requires the City to hold budget hearings prior to adoption of the 2018 Budget ordinance. Ms. Koch reviewed the proposed 2018 Budget and she explained the recent adjustment made to the document.

Mayor Thompson opened the public hearing at 7:59 p.m. and closed the hearing at 7:59:15 p.m. as there were no comments.

8. Proposed Surplus of Equipment - Resolution No. 201-17
- Cathleen Koch, Administrative Services Director

Ms. Koch said a public hearing was being held to receive input or comments on the proposed resolution authorizing surplus and disposal of vehicle(s) and/or equipment

Mayor Thompson opened the public hearing at 8:00 p.m. and closed the hearing at 8:00:15 p.m. as there were no comments.

Public Comments

Albert Chu, 2050 Howell Avenue, Richland, WA, commented on some conversations he had with a Councilmember.

Ann Fraser, 570 Holly Street, Richland, WA, wanted to know the status of the inclusiveness statement and when it would be on the Council agenda. Ms. Reents asked Ms. Fraser to talk to her after the meeting for an update on the inclusiveness statement.

Consent Calendar

City Clerk Hopkins read the Consent Calendar.

Minutes

9. Approve the Minutes of the Meetings Held on October 17 and 24, 2017
 - Heather Kintzley, City Attorney

Ordinances - First Reading

10. Ordinance No. 49-17, Approving 2018 Budget and 2018-2023 Capital Improvement Plan
 - Cathleen Koch, Administrative Services Director
11. Ordinance No. 50-17, Amending RMC Chapter 15.20 Solid Waste Rates
 - Pete Rogalsky, Public Works Director
12. Ordinance No. 52-17, Amending RMC Chapter 16.06 Construction and Post-Construction Stormwater
 - Pete Rogalsky, Public Works Director

Ordinances – Second Reading/Passage

13. Ordinance No. 24-17, Establishing and Dedicating Village Parkway Right-of-Way
 - Pete Rogalsky, Public Works Director
14. Ordinance No. 33-17, Amending RMC Title 12 to Include Complete Streets Policy
 - Pete Rogalsky, Public Works Director
15. Ordinance No. 45-17, Approving 2018 Ad Valorem Tax and Property Tax Levies
 - Cathleen Koch, Administrative Services Director
16. Ordinance No. 46-17, Approving the 2018 Ad Valorem Tax to Preserve Un-Levied Capacity
 - Cathleen Koch, Administrative Services Director
17. Ordinance No. 47-17, Increasing the 2017 Budget Appropriation in the General Fund, City Streets Fund, Wastewater Fund, Solid Waste Fund, Industrial Development Fund and Streets Capital Fund

- Pete Rogalsky, Public Works Director

Resolutions – Adoption

18. Resolution No. 165-17, Amending Consultant Agreement with Gray & Osborne for Wastewater Treatment Facility Influent Upgrade Project

- Pete Rogalsky, Public Works Director

19. Resolution No. 181-17, Authorizing an Agreement with Image Trend, Inc. for the Purchase and Implementation of a Fire/EMS Records Management Software Solution

- Tom Huntington, Fire and Emergency Services Director

20. Resolution No. 201-17, Approving the Sale of Surplus Equipment

- Cathleen Koch, Administrative Services Director

21. Resolution No. 202-17 Authorizing the Execution of a Professional Services Agreement with Berry, Dunn, McNeil & Parker LLC to Provide Enterprise Resource Planning Implementation and Project Oversight Assistance

- Jon Amundson, Assistant City Manager

22. Resolution No. 203-17, Authorizing an Agreement with the Washington State Department of Transportation for a Traffic Signal at Kingsgate Way and SR-240

- Pete Rogalsky, Public Works Director

Items for Approval

23. Reappointment to the Tri-Cities Regional Public Facilities District Board: Dori Luzzo Gilmour

- Heather Kintzley, City Attorney

Expenditures - Approval

24. Expenditures from October 9, 2017 - October 27, 2017 for \$6,494,383.00 including Check Nos. 250838-251559, Wire Nos. 6595-6612, Payroll Check Nos. 125752-126301, and Payroll Wire/ACH Nos. 10133-10152

- Cathleen Koch, Administrative Services Director

Tabled Business

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT

**SECONDED THE MOTION TO TAKE RESOLUTION NO. 200-17, OFF THE TABLE.
THE MOTION CARRIED 7-0.**

25. Resolution No. 200-17, Affirming Completion of the Periodic Review and Update of Richland's Comprehensive Plan and Development Regulations
- Kerwin Jensen, Community Development Director

Mr. Jensen said under the provisions of the Growth Management Act, the City is mandated to review and update its comprehensive plan and development regulations on a periodic basis. All cities within Benton County are required to complete this update in 2017. The City has now completed this task through the adoption of a new 2017 Comprehensive Plan and the adoption of Critical Areas Ordinance revisions.

Resolution No. 200-17 affirms that the City has completed its obligations as required under the Growth Management Act and staff recommends approval.

Approval of Resolution No. 200-17 does not hinder Council's ability to deliberate further on creation of an Urban Recreation zoning district or proper uses for Columbia Point South. Mr. Jensen said staff recommends approval of Resolution No. 200-17 as the last required step in the City's mandated comprehensive plan update process.

**MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER KENT
SECONDED THE MOTION TO ADOPT RESOLUTION NO. 200-17. THE MOTION
CARRIED 7-0.**

Reports and Comments

1. City Manager:

City Manager Reents congratulated the Public Works staff on receiving the WSDOT Best Project Award.

2. City Council:

Councilmembers Anderson and Kent also congratulated the Public Works staff on receiving the WSDOT Best Project Award.

Councilmember Luzzo Gilmour said she attended the ribbon cutting event for the Wild Birds Unlimited new business.

Councilmember Lemley said he attended the grand reopening Sip and Paint celebrating an expansion of their business.

3. Mayor:

Mayor Thompson said he recently attended a meeting with the Washington State Department of Ecology and the Attorney General's Office in Olympia on to

discuss Hanford waste issues.

Adjournment

Mayor Thompson adjourned the meeting at 8:12 p.m.

Respectfully Submitted,

Marcia Hopkins, City Clerk

FORM APPROVED:

Robert J. Thompson, Mayor

DATE APPROVED:

DATE PUBLISHED: