

MINUTES

POLICE PENSION BOARD REGULAR MEETING NO. 701

Thursday, November 16, 2017 | 8:15 AM

City Hall Annex Building | City Manager's Conference Room

975 George Washington Way, Richland, WA 99352

CALL TO ORDER:

Police Pension Board Hopkins called the meeting to order at 8:15 a.m.

ATTENDANCE:

Board Members: Administrative Services Director Koch, City Clerk/Police Pension Board Secretary Hopkins, Police Representatives Thomas, Moore and Couch. Also present was Finance Director Allen.

Absent: Mayor Thompson, Board Chair; Mayor Pro Tem Christensen

PRESENTATIONS: (Discussion Only)

1. Cigna Health Care Advocate Meeting Update

Ms. Hopkins said Allison Jubb, Human Resources Director is working with Cigna to schedule a meeting with the pensioners in early December to review the Health Advocate program and answer questions about Cigna.

2. 2018 Proposed Police Pension Board Budget

Mr. Allen presented a copy of the budget for the Board to review and gave details of the budget process.

PUBLIC COMMENTS:

There were no public comments.

MINUTES: (Approve by Motion)

1. Approve the Minutes of the Special Police Pension Board Meeting Held October 23, 2017

Mr. Couch moved and Mr. Moore seconded the motion to approve the minutes of the Special Police Pension Board Meeting held October 23, 2017. The motion carried 5-0.

FINANCIAL REPORTS AND INVESTMENTS: (Approve to Accept and File by Motion)

1. Financial Statements for October 2017

Mr. Allen gave details on the financial reports and investments.

September 30, 2017 - Final:

Cash on Hand	\$131,950.08
Investments	325,402.26
Gains (Loss) on Investments	(85,550.07)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$371,802.27

October 31, 2017 - Preliminary:

Cash on Hand	\$132,100.89
Investments	325,402.26
Gains (Loss) on Investments	(85,550.07)
Net Current Assets & Liabilities	(0.00)
Ending Fund Balance	\$371,953.08

Mr. Thomas moved and Mr. Moore seconded the motion to accept and file the October 2017 financial reports as published. The motion carried 5-0.

MEDICAL/DENTAL/VISION/MEDICARE CLAIMS: (Approve by Motion)

1. Request for Medical Travel Reimbursement

Ms. Hopkins said Pensioner P39 is requesting travel reimbursement for a doctor's appointment in Spokane, per the Police Pension Board's policy, in the amount of \$143.38.

The Board approved the request, but asked that when possible, P39 notify the Board in advance of his travel for Board approval.

Mr. Moore moved and Mr. Thomas seconded the motion to approve the medical travel request for P39 in the amount of \$143.38. The motion carried 5-0.

2. Medical/Dental/Vision/Medicare Claims for November 2017

Marcia Hopkins, City Clerk/Police Pension Board Secretary

The Board Members discussed the medical/dental/vision/Medicare claims.

Ms. Koch requested to pull P15's and P7's claims to investigate why they were not paid by Cigna as they seem to be items that should have been fully covered. The Board agreed. Ms. Hopkins will research the claims and have a report on the December agenda.

Mr. Moore moved and Mr. Thomas seconded the motion to approve the November 2017 medical/dental/vision/Medicare claims in the amount of \$19,546.78. The motion carried 5-0.

BUSINESS ITEMS: (Approve by Motion)

No business items.

BOARD MEMBER COMMENTS:

Mr. Moore commented that the pensioners he has talked with seem to be reading the Board's Policies and Procedures and have a better understanding of them.

ADJOURNMENT:

Ms. Hopkins adjourned the meeting at

Respectively Submitted By,

Marcia Hopkins,
City Clerk/Police Pension Board Secretary