



MINUTES

RICHLAND CITY COUNCIL REGULAR MEETING

Richland City Hall ~ 505 Swift Boulevard

Tuesday, November 21, 2017

City Council Pre-Meeting - 7:00 p.m.

Mayor Thompson called the pre-meeting to order at 7:00 p.m. in the City Manager's Conference Room in the City Hall Annex building.

Attendance:

Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Anderson, Lemley and Luzzo Gilmour were present.

Also present were Assistant City Manager Amundson, City Attorney Kintzley, Energy Services Director Hammond and City Clerk Hopkins.

Agenda Item

1. 2018 Electric Utility Capital Work Plan (10 minutes)
 - Bob Hammond, Energy Services Director

Mr. Hammond gave a detailed presentation on the 2018 Electric Utility Work Plan.

2. Discuss Meeting Agenda Items (15 minutes)
 - Councilmembers

Council and staff briefly reviewed the proposed agenda scheduled for the regular meeting.

Ms. Kintzley explained the proposed amendment to the second Whereas in the Welcoming Proclamation made by Mayor Thompson that is on the agenda for Council action. She gave an update on a railroad track use agreement in the Horn Rapids area, as well.

Mr. Amundson said next year, Councilmembers will be using a new electronic voting system for Council meetings and they will be getting new iPads. He also announced the Council will be getting a new group photo scheduled on February 6, 2018.

City Council Regular Meeting - 7:30 p.m.

Mayor Thompson called the Council meeting to order at 7:30 p.m. in the Council

Chamber at City Hall.

Welcome and Roll Call

Mayor Thompson welcomed those in the audience and expressed appreciation for their attendance.

Attendance: Mayor Thompson, Mayor Pro Tem Christensen, Councilmembers Anderson, Lemley and Luzzo Gilmour were present.

Also present were Assistant City Manager Amundson, City Attorney Kintzley, Administrative Services Director Koch, Community Development Director Jensen, Parks and Public Facilities Director Schiessl, Energy Services Director Hammond, Police Services Director Skinner, Transportation and Development Manager Peters and City Clerk Hopkins.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER LEMLEY SECONDED THE MOTION TO EXCUSE COUNCILMEMBERS ROSE AND KENT. THE MOTION CARRIED 5-0.

Pledge of Allegiance

Mayor Thompson led the Council and audience in the recitation of the Pledge of Allegiance.

Approval of Agenda

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER ANDERSON SECONDED THE MOTION TO APPROVE THE AGENDA AS PUBLISHED. THE MOTION CARRIED 5-0.

Presentations

3. 2017 Small Business Saturday - Passport to Richland Business Program
- Kerwin Jensen, Community Development Director

Mr. Jensen said for Small Business Saturday scheduled on November 25, 2017, the Richland Business and Economic Development Office is introducing a Passport to Richland Business Program. The Passport Program has over 42 businesses in the Uptown and the Parkway participating with over \$2,600 of donated prizes available. Area shoppers will pick up a Passport on November 25 and qualify for a drawing after visiting 10 local business.

Public Hearing

City Clerk Hopkins read the Public Hearing and Public Comments procedures.

4. Proposed Fiber Optic Franchise Agreement with WA-CLEC LLC, dba Crown Castle - Ordinance No. 54-17
- Pete Rogalsky, Public Works Director

Mr. Peters said an application was received from WA-CLEC LLC, doing business as Crown Castle, for a non-exclusive franchise to construct, install, operate, maintain, repair, or remove fiber optic facilities within the public right-of-way to provide telecommunications service within the City of Richland. The application meets the requirements of Richland Municipal Code Title 28, Telecommunications, and staff finds that the franchise terms and conditions contained in the ordinance are in the public interest. In addition, there is a pending opportunity to partner with Crown Castle to advance the City's fiber optic facilities. This item is presented for Council consideration as Resolution No. 212-17 on the agenda.

Councilmembers had a question and answer period with Mr. Peters on the subject.

Mayor Thompson opened the public hearing at 7:37 p.m. and closed the hearing at 7:37:15 p.m. as there were no comments.

5. Proposed Relinquishments at 930 Long Avenue - Resolution No. 208-17
- Pete Rogalsky, Public Works Director

Mr. Peters said the Richland School District has requested the relinquishment of portions of existing waterline, utility, and electrical easements lying within their campus at 930 Long Avenue. The school district has made modifications to the campus which has resulted in new buildings being constructed in locations where previous utilities existed. The utilities in question were relocated and new easements established prior to the buildings being constructed, so the existing easements are no longer needed. Staff has reviewed this proposal and concurred with the finding that the portions of existing waterline, utility, and electrical easements identified are no longer necessary for public use.

Councilmembers had a question and answer period with Mr. Peters on the topic.

Mayor Thompson opened the public hearing at 7:42 and closed the hearing at 7:42:15 as there were no public comments.

Public Comments

Nancy Doran, 1516 Johnston, Richland, WA, asked the Council to support the Proclamation of Welcome on the agenda for approval.

Ann Fraser, 570 Holly Street, Richland, WA, thanked the Council on the welcoming statement and encouraged them to approve the proclamation.

Consent Calendar

City Clerk Hopkins read the Consent Calendar.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER ANDERSON SECONDED THE MOTION TO APPROVE THE CONSENT AGENDA AS PUBLISHED. THE MOTION CARRIED 5-0.

Minutes

6. Approve the Minutes of the Meeting Held November 7, 2017
 - Heather Kintzley, City Attorney

Ordinances - First Reading

7. Ordinance No. 48-17, Amending RMC Title 23: Zoning Regulations to add Vehicle-Based Food Vendors
 - Kerwin Jensen, Community Development Director
8. Ordinance No. 53-17, Amending RMC Title 3: Finance, Chapter 3.24 Funds
 - Cathleen Koch, Administrative Services Director
9. Ordinance No. 54-17, Authorizing a Fiber Optic Franchise Agreement and Master Permit with WA-CLEC LLC, dba Crown Castle
 - Pete Rogalsky, Public Works Director

Ordinances - Second Reading/Passage

10. Ordinance No. 49-17, Approving the 2018 Budget and the 2018-2023 Capital Improvement Plan
 - Cathleen Koch, Administrative Services Director
11. Ordinance No. 50-17, Amending RMC Chapter 15.20 regarding Solid Waste Rates
 - Pete Rogalsky, Public Works Director
12. Ordinance No. 52-17, Amending RMC Title 16: Stormwater, Chapter 16.06 Construction and Post-Construction Stormwater
 - Pete Rogalsky, Public Works Director

Resolutions – Adoption

13. Resolution No. 08-17, Awarding Bid to Potelco, Inc. for the Leslie Road Substation Construction
 - Bob Hammond, Energy Services Director
14. Resolution No. 205-17, Authorizing Northwest Intergovernmental Energy Supply to Represent the City of Richland in the Execution of Loan Documents and to Incur Certain Financial Obligations to CoBank
 - Bob Hammond, Energy Services Director
15. Resolution No. 208-17, Authorizing Relinquishment of Portions of Easements at 930 Long Avenue
 - Pete Rogalsky, Public Works Director
16. Resolution No. 210-17, Authorizing a Memorandum of Understanding with Energy Northwest for the Horn Rapids Solar Storage and Training Project
 - Bob Hammond, Energy Services Director
17. Resolution No. 211-17, Authorizing a Water Pipeline Oversizing Agreement with Westcliffe, LLC
 - Pete Rogalsky, Public Works Director
18. Resolution No. 212-17, Authorizing a Cost Sharing Agreement with WA-CLEC, LLC (dba Crown Castle) for Fiber Optic Infrastructure Construction
 - Jon Amundson, Assistant City Manager
19. Resolution No. 213-17, Authorizing the Execution of Solid Waste Collection Agreements for Properties within Recently Annexed Territories
 - Pete Rogalsky, Public Works Director
20. Resolution No. 214-17, Authorizing a Frontage Improvement Installation Agreement with 135 Reata, Inc.
 - Pete Rogalsky, Public Works Director
21. Resolution No. 215-17, Authorizing Acceptance of the Washington State Library Washington Rural Heritage Digitization Grant
 - Joe Schiessl, Parks and Public Facilities Director

22. Resolution No. 216-17, Approving Amendments to Exhibit A of the Compensation Plan for Unaffiliated Employees - 2015 and Continuing
- Cathleen Koch, Administrative Services Director
23. Resolution No. 217-17, Establishing a Public Hearing Date to Consider an Ordinance to Assume the Rights, Powers, Functions, and Obligations of the Richland Transportation Benefit District
- Heather Kintzley, City Attorney

Expenditures - Approval

24. Expenditures from October 30, 2017 - November 10, 2017 for \$13,140,056.24 including Check Nos. 251560-252008, Wire Nos. 6613-6622, Payroll Check Nos. 126302-126841, and Payroll Wire/ACH Nos. 10153-10173
- Cathleen Koch, Administrative Services Director

Items of Business

25. Resolution No. 206-17, Authorizing a Master Resource Agreement with Northwest Intergovernmental Energy Supply to Enable Power Market Purchases
- Bob Hammond, Energy Services Director

Mr. Hammond said Richland Energy Services (RES) was a founding member in 2008 of Northwest Energy Management Services (NEMS) and its member subsidiaries. In 2014, a Joint Resource Planning & Acquisition Agreement (JRPAA) was established by the NEMS Board of Directors which better addressed the needs of the members, especially related to transacting for market power purchases. The JRPAA was followed by a new Credit and Risk Management Policy and the development of a Master Resource Agreement (MRA) in 2016, establishing the policy framework for entering into market power purchases with qualified wholesale power suppliers. Richland City Council approved the JRPAA in September, 2014. RES staff has reviewed the NEMS Credit and Risk Management policy with the City Finance division to ensure compatibility with City finance policies and procedures. The power market is currently very favorable for a purchase in early 2018 to meet wholesale power needs in years 2020 through 2023.

MAYOR PRO TEM CHRISTENSEN MOVED AND COUNCILMEMBER LEMLEY SECONDED THE MOTION TO APPROVE RESOLUTION NO. 206-17. THE MOTION CARRIED 5-0.

26. City of Richland Proclamation of Welcome
- Heather Kintzley, City Attorney

Ms. Kintzley said at a workshop held on November 2, 2017, Council considered three draft proclamations intended to address the topic of inclusivity. Through Council's collaborative process, the drafts have been refined to the proposed Proclamation of Welcome now being presented for approval.

Councilmember Lemley thanked the Council and staff on their work on the welcoming statement and believes it is the right thing to do at this time.

COUNCILMEMBER LEMLEY MOVED AND MAYOR PRO TEM CHRISTENSEN SECONDED THE MOTION TO ADOPT VERSION TWO OF THE PROCLAMATION OF WELCOME.

Councilmember Luzzo Gilmour said she believes the proclamation is timely and needed for Richland to continue to be a Gold Standard City.

Mayor Thompson said he believes Richland is a welcoming city compared to other cities and expressed his appreciation for the citizens, Councilmembers and staff who worked on bringing the proclamation to fruition.

THE MOTION CARRIED 5-0.

Reports and Comments

1. City Manager

Assistant City Manager Amundson said on December 1 and 2, the Winter Wonderland events will be featured at the John Dam Plaza and the Richland Community Center Howard Amon Park. He gave details about the events.

2. City Council

Mayor Pro Tem Christensen said he attended the Veteran's Day program at Badger Mountain Elementary School and was very impressed with the presentation.

3. Mayor

Mayor Thompson said he attended the Energy Community Alliance inter-governmental meeting in San Antonio, Texas. He gave details of the State of Washington break-out session that focused on the Hanford cleanup efforts.

Adjournment

Mayor Thompson adjourned the meeting at 8:02 p.m.

Respectfully Submitted,

Marcia Hopkins, City Clerk

FORM APPROVED:

Robert J. Thompson, Mayor

DATE APPROVED:

DATE PUBLISHED: