MINUTES

Richland Public Library Board
Library Board Room – 955 Northgate Drive
September 9, 2014 5:30 PM

CALL TO ORDER:

Chair Lunstad called the meeting to order at 5:33 p.m.

ATTENDANCE:

Chair Lunstad, Vice Chair Somasundaram, Board members Aebersold, Mitchell and O'Neal were present. Council Liaison Kent was present. Library Manager Roseberry was present.

BOARD MEMBER O'NEAL MOVED AND BOARD MEMBER MITCHELL SECONDED THE MOTION TO APPROVE THE CALL TO ORDER AND ATTENDANCE. THE MOTION CARRIED 5-0.

INTRODUCTION OF GUESTS

There were no guests.

APPROVAL OF AGENDA:

BOARD MEMBER AEBERSOLD MOVED AND BOARD MEMBER MITCHELL SECONDED THE MOTION TO APPROVE THE AGENDA AS SUBMITTED. THE MOTION CARRIED 5-0.

APPROVAL OF MINUTES:

BOARD MEMBER MITCHELL MOVED AND BOARD MEMBER AEBERSOLD SECONDED THE MOTION TO APPROVE THE MINUTES OF AUGUST 2014 AS SUBMITTED. THE MOTION CARRIED 5-0.

VICE CHAIR SOMASUNDARAM MOVED AND BOARD MEMBER MITCHELL SECONDED THE MOTION TO APPROVE THE MINUTES OF THE THREE BOARDS MEETING OF JULY 2014 AS AMENDED. THE MOTION CARRIED 5-0.

MANAGER'S REPORT

The manager apologized for the later delivery of the statistics, still in raw form. The formal report will be sent by email.

Chair Lunstad asked that a meeting of the chairs of the Three Boards be set prior to the October meeting. Chair Lunstad also asked for a target date to be set for the community survey.

The Board discussed themes and concepts around making and keeping the Library relevant.

PUBLIC COMMENTS
No comment

APPROVAL OF BILLS:
BOARD MEMBER O'NEAL MOVED AND BOARD MEMBER AEBERSOLD SECONDED THE MOTION TO APPROVE THE CLAIMS FOR PAYMENT FOR AUGUST 2014 IN THE AMOUNT OF $93,422.28. THE MOTION CARRIED 5-0.

UNFINISHED BUSINESS:
Policy Revisions
The manager provided a review of the proposed changes, noting that most were minor. The component likely to return to the Board would include language for electronic cigarettes. The Library will wait for a city-wide policy.

VICE CHAIR SOMASUNDARAM MOVED AND BOARD MEMBER MITCHELL SECONDED THE MOTION TO APPROVE THE LIBRARY POLICIES SUBMITTED FOR CONSIDERATION AT THE JUNE 2014 MEETING. THE MOTION CARRIED 5-0.

Budget
The Board reviewed the budget presented at the August meeting, including the format of the Revenue report. The manager reported that the Finance Department had re-named the Library Table Reserve fund so that it could be clearly identified now that Library revenues will be reported as part of the General Fund revenue report.

BOARD MEMBER O'NEAL MOVED AND BOARD MEMBER AEBERDOLD SECONDED THE MOTION TO APPROVE THE LIBRARY 2015 BUDGET AS SUBMITTED. THE MOTION CARRIED 5-0.

ADJOURNMENT:

Chair Lunstad adjourned the meeting at 6:44 p.m.

Next Regular Meeting of the Richland Library Board is Tuesday, October 14, 2014 at 5:30 p.m.

Submitted by: Ann Roseberry, Library Manager
Reviewed by: Library Manager Ann Roseberry
Minutes Approved on: ________________ 10/14/14