



MINUTES

**Richland Public Library Board
Library Board Room – 955 Northgate Drive
October 14, 2014 5:30 PM**

CALL TO ORDER:

Chair Lunstad called the meeting to order at 5:32 p.m.

ATTENDANCE:

Chair Lunstad, Vice Chair Somasundaram, Board members Aebersold, Mitchell and O'Neal were present. Council Liaison Kent was excused. Library Manager Roseberry was excused.

BOARD MEMBER MITCHELL MOVED AND BOARD MEMBER AEBERSOLD SECONDED THE MOTION TO APPROVE THE CALL TO ORDER AND ATTENDANCE. THE MOTION CARRIED 5-0.

INTRODUCTION OF GUESTS

Library Foundation Board Member Annanaomi Sams and two Richland High School students were present.

APPROVAL OF AGENDA:

BOARD MEMBER O'NEAL MOVED AND BOARD MEMBER MITCHELL SECONDED THE MOTION TO APPROVE THE AGENDA AS SUBMITTED. THE MOTION CARRIED 5-0.

APPROVAL OF MINUTES:

Minutes from the September meeting were corrected to show the meeting date as September 9 (not August 12) and time as 5:30 (not 4:30 to 5:00). Also under Approval of Minutes to say "...to approve the minutes of August 2014," not July 2014.

BOARD MEMBER MITCHELL MOVED AND BOARD MEMBER AEBERSOLD SECONDED THE MOTION TO APPROVE THE MINUTES OF SEPTEMBER 2014 AS AMENDED. THE MOTION CARRIED 5-0.

MANAGER'S REPORT

The manager was excused. Written Manager's Report was reviewed. Board members would appreciate staff input on possible reasons for the fluctuations in Zinio statistics at a future meeting. The Board is concerned about the decline in Resident cards and would like to pursue initiatives including publicity of free library cards for WSU students and possibly for CBC students.

PUBLIC COMMENTS

Annanaomi Sams reported that the Library Foundation Board is currently reviewing its bylaws and is discussing the possibility of hiring a fundraiser.

APPROVAL OF BILLS:

Board members would like to discuss several items at the next meeting: 1) "Court-ordered restitution" on Revenue Report; 2) "Deferred compensation" on Expense Summary; 3) Expenditure item 6440 "Books-Library" under Capital.

BOARD MEMBER O'NEAL MOVED AND BOARD MEMBER AEBERSOLD SECONDED THE MOTION TO APPROVE THE CLAIMS FOR PAYMENT FOR AUGUST 2014 IN THE AMOUNT OF \$93,422.28. THE MOTION CARRIED 5-0.

NEW BUSINESS:

Chairs of the Three Boards Meeting. Chair Lunstad reported on the meeting of the chairs of the three boards (Library Board, Library Foundation Board, Friends of the Library Board). A priority for the Library Board is serving South Richland; toward that objective, a community survey is scheduled for February 2015. A priority for the Foundation is enhancing the children's space and creating a children's garden; an initial meeting with staff, Foundation, and City planners has been held. A priority for the Friends is expansion of the book sales room; options continue to be explored. All Boards are interested in pursuing a "create space."

November meeting date was changed from second Tuesday (November 11) to third Tuesday (November 18) due to the Library being closed November 11 for Veterans Day. Vice Chair Somasundaram will be unable to attend.

December 9 was suggested as a possible date for a Three Boards holiday gathering. Board Member O'Neal will be unable to attend.

ADJOURNMENT:

Chair Lunstad adjourned the meeting at 6:14 p.m.

Next Regular Meeting of the Richland Library Board is Tuesday, November 18, 2014 at 5:30 p.m.

Submitted by: Sally O'Neal, Board Member
Reviewed by: Library Manager Ann Roseberry
Minutes Approved on: _____